

ATTACHMENT E – SCOPE OF WORK

1. Category Definitions

Each category shall include all associated hardware, software, mounting equipment and services. With the emerging speed of technology design, growing demand and unique customizable configurations the categories shall remain flexible and may be redefined during the life of the contract.

Note: The following items will not be included in this contract award: Body Armor, LED Light Bars and Sirens, Public Safety Radios, and Radar / Lidar Equipment

Category 1 – Body Worn Video Cameras and Recording Devices.

To include, but not limited to: Mobile camera and recording equipment which is not permanently installed on a fixed surface. This may be attached to a person, mounted on the chest, belt, hat, or glasses, etc. Equipment shall be able to capture video from the wearer's perspective and store the recorded video on a secure hosted website or secure local storage solution.

Category 2 – Vehicle Mounted Video and Recording Devices.

Includes permanently mounted video equipment which may be used for police, public transit, school buses, subway trains, water vehicles, motorcycle patrol, forestry operations, fire departments and other first responder needs.

Category 3 – Automated License Plate Readers and Recording Devices.

Automated video or camera that captures an image of a vehicle license plate, can read vehicle registration information, and can capture a vehicle location. Typically uses infrared lighting to allow camera to take picture day or night.

Category 4 – Interrogation / Interview Room Video and Recording Equipment.

Usually contains an Internet Protocol (IP) camera, either as a traditional dome camera or covert or motion sensor cameras, recording devices, and software to support the integration.

Category 5 – Video Storage, Data Security, Software and Peripherals

Includes all supporting equipment and/or services for video storage, including Government cloud services or local secured storage systems. Data management tools, software with related maintenance and/or license fees, and related peripherals. Category 5 is not considered to be a hardware category and must be accompanied with the purchase of bundled video products and/or accessories.

2. Attachment F – Bidders Instructions

Attachment F explains the solicitation instructions and format for submission.

3. Attachment A – Business, Services, and Administrative Response

Attachment A is required for submission of company information as well as mandatory and desired business requirements.

4. Attachment B – Technical Response

Attachment B has been created to organize the minimum technical requirements response to each category. Additional information may be included and labeled as instructed.

5. Service Level Agreement (SLA)

All suppliers must include a service level agreement applicable to this contract award. At a minimum., the agreement should contain: definitions of services provided, reliability, technical answers on what to expect for response timing involving equipment or service failure, time for repair or recovery, maintenance expectations, procedures for reporting technical problems, and details on overall expected service standards.

6. Voluntary Product Accessibility Template (“VPAT”)

Supplier shall provide a VPAT describing accessibility compliance via a URL linking to the VPAT and shall update the VPAT as necessary to allow Customers to obtain current VPAT information.