RISK ASSESSMENT (RA) PLAN

This template must be used. The Risk Assessment Plan should address the risks that the Offeror does NOT control for the area in which this RFP is addressing. The risks should be prioritized (list the greatest risks first). Two RA *formatted lines* have herein been provided but the Offeror may add or delete extra RA *formatted lines (ie. Risks)* to/from the template.

DO NOT exceed the 2-page limit NOR include any identifying information in your RA Plan. Information listed under the “Documented Performance” line may describe where the Offeror has used the approach or solution previously, and what the results were in terms of verifiable metrics.

\*Note: The instructions above and the example below may be deleted from this form.

Example:

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| Risk Description: | *The major recycling on a $650K recycling project is paper, at an anticipated 1300*  *tons of printer mix. However, the actual tonnage was 50% of the expected.* |
| Solution: | *The vendor has prorated financial amounts to cover deviations on expected*  *recyclable amounts.* |
| Documented Performance: | The project Manager has four out of his five jobs that have major recyclable  deviations due to unexpected and uncontrollable factors. The customer  satisfaction on those projects are 9.5 out of 10.0. |

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| Risk #1 Description: |
| Solution: |
| Documented  Performance: |

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| Risk #2 Description: |
| Solution: |
| Documented  Performance: |