**ATTACHMENT A**

**SOLICITATION NO. 0900000496**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded on behalf of Employees Group Insurance Division (EGID) for Consultants to review EGID’s current reimbursement methodologies, identify, prioritize, and recommend opportunities to align EGID’s reimbursement methodologies with industry norms, and assist in educating provider and member constituency groups and other interested parties as to the Consultant’s recommendations.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one (1) year and there are three (3) additional one (1) year options to renew the Contract.

**2.** **Specifications**

**2.1 Reimbursement Methodology Project Process**

 2.1.1 The Consultant shall meet with EGID to review reimbursement methodologies and identify projects that will improve, support, or enhance EGID’s overall reimbursement strategies. Consultant will work with EGID to develop a work plan based for projects based on agreed-upon priorities. . EGID maintains all paid claims data internally and will be the source for any data. For each project, the Consultant shall:

2.1.1.1 Define the scope of the project, a timeline for implementation, and the Consultant’s estimated hours and associated fees for that project.

2.1.1.2 Provide evidence that the reimbursement methodologies and fee schedules being recommended are competitive and appropriate for this region.

2.1.1.3 Provide a business plan that details the transition from the current payment system to the one being recommended.

2.1.1.4 Develop a plan for updating the proposed methodology on an annual basis.

2.1.1.5 EGID or the Consultant will model a cost impact for each project depending on the project’s timeline, characteristics, and scope.

2.1.1.6 Be available to meet with members of the legislature, affected provider groups and other interested parties to fully explain the methodologies and fee schedule proposals, if required.

**2.2 Fee Schedule Development and Maintenance**

2.2.1 The Consultant shall assist EGID with the review, update, and maintenance of all provider fee schedules by applying the relevant methodology to current pricing sources, identifying new codes and determining the appropriate category of reimbursement, and identifying deleted codes.

**2.3 Other**

2.3.1 The Consultant shall make recommendations to EGID addressing new payment concepts such as medical homes, pay-for-performance, accountable care organizations, and other methods that might benefit EGID’s position in the marketplace and provider relations.

2.3.2 The Consultant shall be aware of and communicate to EGID announcements, rulings, laws, legislation, or other pertinent promulgations of CMS and other relevant authorities that affect provider reimbursement in general and as they related to EGID’s reimbursement specifically.

 **2.4 Minimum Requirements**

2.4.1 Eligibility

 2.2.1.1 *Senior Consultant Experience* - The senior consultants assigned to EGID’s account shall have a minimum of ten (10) years of experience in hospital inpatient, hospital outpatient, ancillary, physician, and non-hospital facility reimbursement development.

2.4.2 No Commissions – The Consultant agrees:

2.4.2.1 to and shall perform all services described in this solicitation and the final EGID/State of Oklahoma Contract, strictly according to a fee-for-services basis;

 2.4.2.2 that absolutely no commissions or finder's fees shall be paid to anyone or any organization resulting from the State of Oklahoma's Contract, either arising from an agreement to pay a commission or finder's fee prior to or during the term of this Contract; and

 2.4.2.3 to provide a statement as part of its response to this solicitation, and prior to each Contract renewal, that absolutely no commissions or finder's fees are to be paid to any subcontractor, broker, agent or other individual, organization or entity.