**ATTACHMENT A**

**SOLICITATION NO. 0900000470**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded on behalf of the Employees Group Insurance Division (EGID) for an independent Health Claim Auditing Firm to perform a statistically valid audit of its medical and related claim adjustments processed by HSB during the period of January 1, 2019 through December 31, 2019 and issue a comprehensive report of the audit process and the resulting findings. Health benefits processed during that period totaled approximately $681 million.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, will extend through December 31, 2021 and there are four (4) additional one (1) year options to renew the Contract.

Claim years 2019 and 2020 audits should be completed during the initial contract year ending December 31, 2021. Each subsequent claim years will be audited during the immediately following contact year.

**2.** **Additional** **Contract Specifications**

 **2.1 Obligations of Supplier**

2.1.1 Perform audit that ensures that claims processing accuracy and timeliness standards as set forth in the contracts are met. The Supplier shall select a statistically valid claims sample that will provide a 95% confidence level in the audit findings for medical claims, including remediation recommendations and corrective action. Audit findings are to be reviewed with the Third-Party administrator, HSB and EGID prior to delivery of the final report.

2.1.2 Be available to perform special projects relating to EGID’s Health and Dental claims activities that are presently undefined, but which may be requested by EGID. Special projects shall be clearly defined, and estimated costs be approved in writing by EGID’s administrative staff prior to commencement of the work.