**ATTACHMENT A**

**SOLICITATION NO. 0900000462**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded as a statewide contract to provide comprehensive Deliverables Based Information Technology Services (DBITS) for any and all types of (software) IT projects. This includes projects encompassing the entire project lifecycles, such as project design, project implementation, project review, project planning, application development, and testing.

The Oklahoma Office of Management and Enterprise Services (OMES) Information Services Division (ISD) is responsible for developing, implementing, and managing strategic information technology directions, standards, and enterprise architecture, including implementing necessary management processes to assure full compliance with those directions, standards, and architecture. OMES ISD is the governing authority over Oklahoma’s Information Technology (IT) needs and offers a review process for any size IT projects, and/or systems that are procured through Oklahoma resources. It is the goal of OMES ISD to assist Customers with the most efficient and effective tools necessary for daily operations.

**1.** **Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are two (2) one-year options to renew the Contract.

**2.** **Additional Contract Obligations**

Certain Contract requirements and terms are set forth below as Exhibit 1.

**EXHIBIT 1**

2.1 Project services should be available for Information Technology relating to mainframe, client server, desktop, Internet/Intranet, web services, cloud computing, mobile applications, widgets, specialized services, telecom and other OMES ISD approved technology environments, for any and all types of IT projects, and all within compliance of the [Oklahoma IT Standards](https://omes.ok.gov/services/information-services/policy-standards-publications).

2.2 When a need for services is identified, a Statement of Work with business requirements and technical specifications will be created and sent to a Supplier awarded a contract under this Contract.

2.3 This Contract is not a guarantee of being selected to provide services and the State will directly negotiate the terms of a Statement of Work with a Supplier when a project is needed.

2.4 Suppliers are required to set up a generic email address to receive the Customer’s Statement of Work for specific requirements.

2.5 The Supplier is responsible for keeping the Customer informed of personnel contact changes.

2.6 The State is not responsible if the Supplier does not receive an invitation to bid on a Statement of Work.

2.7 The Contract is limited to the following Technology Categories:

 A. IT Assessments, Planning and Solicitation Assistance

 B. Project Management

 C. Application Development and Maintenance, Support and Transition Planning.

 D. Independent Verification and Validation (IV&V) and Quality Assurance (QA)

 E. Technology Upgrade/Migration and Transformation

 F. Business Intelligence and Data Warehouse

2.8 No additional Technology Categories will be added for the duration of the Contract.