

## **Steps to Change PCP Online**

- Members follow these steps to change their PCP on myhumana.com:
  - 1. <u>Register or sign in</u> to your MyHumana account.
  - 2. Within the MyHumana dashboard, click the Change your PCP link in the Primary Care Physician (PCP) tile.
- **Result:** The **Find a Doctor** tool search displays.
  - 3. <u>Search for a new PCP</u>.
  - 4. Click **Select** next to the selected primary care physician.
- Result: A message shows that says: Are you sure you want to change your Physician?
  - 5. Click **Yes** to complete the update.
- **Result:** A message displays one of the following confirmation messages or an error occurred:
- For only Oklahoma SoonerSelect members: A confirmation that the PCP change was successful, they can start seeing their new PCP at any time, and that if their current member ID card includes the name of their PCP that we will mail a new ID card with their new PCP.
- **For all members**: An error occurred and to contact the Customer Care department for assistance.