If you already have an account, you can log in.

If you would like to apply for Insure Oklahoma, click “Create User Account.”
The Home page shows a summary of your business’s information.

No changes can be made on this page. If you would like to change the information shown on this page, click “My Account.”
Summary page, continued.
Information shown in the “My Account” section. Here, you can update your password, email and challenge questions. You can also change the employer contact information found under “My Information.”
Please enter only one email address.

User ID: Awesome79

Email: [HIDDEN]

Change Password

Old Password: *
New Password: *
Confirm Password: *

Your password must be between 8 and 20 characters in length, must not contain any spaces, must not contain asterisks, not contain your User ID, and contain at least 3 of the following 4 character types:
- Uppercase letters
- Lowercase letters
- Numbers
- Special characters.

Change Email

New Email: * [REDACTED]
Confirm Email: * [REDACTED]

Change Challenge Questions

Question 1: * What is the name of the maid of honor at your wedding?  
Answer 1: * none
Retype Answer 1: * none

Question 2: * What is your favorite color?   
Answer 2: * none
Retype Answer 2: * none

Question 3: * What is the name of your first elementary school?
Answer 3: * none
Retype Answer 3: * none

[Submit]
Under the Business Profile tab, there’s an option to update your Business Information. Click the “Update Business Information” link to update your Employee Count, Business Owners, or physical or mailing addresses.
Under the Business Profile tab, there’s an option to review your Contacts. You can update, add or remove contact information for people at your business who manage your account.
Under the Business Profile tab, you can also review your Agent of Record. The Agent of Record page has options to add or update information on the insurance agent who is allowed to manage your employer account.
Under the Financial tab, you can view your banking information. You can also update the information.
Under the Financial tab, you can view your subsidy statements. On the Subsidy Statement page, you can search for statements by a date range.
Under the Employees tab, you can view your staff listing. To do this, leave the filters set to “-All-” as shown on the screen, and click the Search button. A full list will be displayed. If you’d like to view a list by enrollment status or QBP status, you can set those filters accordingly and then click Search.
An example staff listing. To view more details about the employee, click the employee’s name.

The Employee Enrollment Status, QBP Status and EEN are displayed here for quick reference.
When you click the employee’s name on the staff listing, you’ll be able to see more details.

Here, you can remove an employee from Insure Oklahoma by selecting an option from End Reason. You will also need to specify an end date and update the page for the change to be saved.
To add an employee to your staff listing and generate an EEN, click Add Employees under the Employees tab. You will need the employee’s name and Social Security number to generate the EEN.
To assign a Qualified Benefit Plan, click Assign a Qualified Benefit Plan under the Employees tab.

You can click the Search button to see a full list, or type the employee’s name into the search box before searching to see only that employee.
Assign a Qualified Benefit Plan

Once you display the list, you will be able to choose a QBP from the drop-down menu.
The Employee Rate Letter is a generic letter you can print, fill in an EEN, and give to an employee.
Under the Benefit Plans tab, you can see which Qualified Benefit Plans have been added to your account and are available to assign to employees.
To upload any employer documents, click the Upload Documents tab.

Please note that this is only for employer documents, such as the QBP summary and rate sheet. It is NOT for employee documents. Employees who need to submit documents should upload them through their online account.
Click the Upload Documents Now button, and click Browse. You can also indicate the type of document you are uploading. Click Browse to select a document from your computer.
Under the View Letters tab, you’ll be able to view any letters that Insure Oklahoma has sent to your business.