# OHCA SCHOOL-BASED IEP SERVICES

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# **DISCLAIMER**

- This presentation is intended to serve as a reference guide. Policy is current as of November 2022
- A copy of the applicable policies and rules can be obtained from the OHCA website at <a href="https://oklahoma.gov/ohca/policies-and-rules/xpolicy.html">https://oklahoma.gov/ohca/policies-and-rules/xpolicy.html</a>.
- All providers are responsible for ensuring compliance with current state/federal Medicaid policies pertaining to the services rendered

# **AGENDA**

- School-Based Overview
  - Contracting
  - Billing and payment
  - IEP/plan of care
  - Evaluations
  - Covered services and eligible providers
  - Documentation
- Portals
- Resources
- Questions

# SCHOOL-BASED OVERVIEW

# CONTRACTING

- School providers must submit a completed contract to OHCA.
  - Renews every four years
  - Rendering providers (appendix A)
- School providers must notify OHCA of all subcontractors performing IEP related evaluations and services in the school setting prior to services being rendered.

# **BILLING**

- SoonerCare contracted schools that are charged as the overseer of the student during the school day providing medically necessary services pursuant to the Individual Education Program (IEP).
- School based services pursuant to an IEP are sufficiently supported by the plan of care.
- Include TM modifier with place of service (03) and any other additional modifiers needed.

# **PAYMENT**

- School-Based Fee-for-Service (fee schedule).
- State share for Federal Fiscal Year (FFY) 22/23.
  - July 1, 2022 through Sept. 30, 2022 = 20.49%
  - Oct. 1, 2022 through Dec. 31, 2022 = 21.44%

 Invoicing for state share will be sent to the OHCA contracted school every quarter and payable within 45 days of invoice.

# IEP/PLAN OF CARE

 An IEP and all relevant supporting documentation serves as the plan of care

Complete, signed and current IEP annually

 Only medically necessary services are billable to the Oklahoma Health Care Authority

# **IEP**

- Documentation establishing sufficient notification to a member's parents and receipt of adequate, written consent from them, prior to accessing a member's or parent's public benefits or insurance for the first time, and annually thereafter, in accordance with IDEA regs 34 C.F.R. 300.154.
- Annual updated evaluation including script (order).
- Parent and providers' signatures and credentials authenticated in IEP.

# **IEP**

- The plan of care, the IEP and all relevant supporting documentation shall serve as the prior medical authorization
  Exception: personal care services
- Occupational and speech therapists are recognized as Practitioners of the Healing Arts. They can provide the prescription (order).
- Physical therapy requires a dated prescription (order) from the member's physician annually per ruling by Oklahoma Attorney General's office



#### Must contain:

- Type
- Frequency
- Duration
- Place of service
- Measurable goals

# **EVALUATIONS**

- Medical documentation that supports the diagnosis and need for evaluation.
- Practitioner of the healing arts/treating physician (order).
- Member's strengths, needs and interests.
- Recommended interventions for identified needs (include outcomes and goals).
- Recommended units and frequency of services.
- Dated signature and credentials of professional completing the evaluation.

# **RE-EVALUATIONS**

- Supporting documentation
- Date of re-evaluation
- Age of child
- Testing or retesting
- Prior and present level of delay
- Expected and anticipated outcome
- Measurable goals
- Specific planned interventions
- Signature and credentials of provide

# **COVERED SERVICES**

- Therapy (physical, occupational, speech/language)
- Psychological testing
- Psychotherapy counseling
- Nursing
- Personal care (requires prior authorization)
- Hearing and vision
- Assistive technology

# **THERAPY SERVICES**

- Eligible Providers
  - OK state licensed
  - OHCA contracted provider
- Speech language pathologist (SLP)
- SLP therapy assistants and clinical fellows (SLPA and CFY)
- Occupational therapist (OT)
- Occupational therapy assistants (OTA)
- Physical therapist (PT)
- Physical therapy assistants (PTA)

# **PSYCHOLOGICAL TESTING**

- Eligible providers
  - OK state licensed psychologist
  - Oklahoma State Department of Education(OSDE)-certified school psychologist (must be employee of district)
  - OHCA contracted provider
- Testing includes both face-to-face time with patient, time interpreting test results and preparing report

# **PSYCHOTHERAPY SERVICES**

- Eligible Providers
  - OK state licensed psychologist
  - OSDE-certified school psychologist (must be employed by district)
  - OK state licensed LPC, LCSW, LMFT, LBP
  - Must also have master's degree and be under active supervision approved by licensing board

# **NURSING SERVICES**

- Oklahoma licensed registered nurse (RN) or licensed practical nurse (LPN) (under RN supervision)
- Health encounter (assessment for developing nurse care plan)
- Nursing assessment Acute episodic care
- Nursing services Chronic conditions requiring nurse care plan (requires physicians orders)
- Vision screening
- Hearing screening (use of calibrated electronic equipment)

# PERSONAL CARE SERVICES

#### Eligible providers

- OHCA contracted providers as a school-based paraprofessional.
- Registered paraprofessionals that have completed training approved or provided by OSDE, or personal care assistants, including RN's or LPNs, who have completed on-the-job training specific to their duties.
- Tube feeding of any type may only be reimbursed if provided by a RN or LPN.
- Catheter insertion and catheter/ostomy care may only be reimbursed when done by a RN or LPN.

# PERSONAL CARE SERVICES

- Examples of personal needs include, but are not limited to:
  - Toileting
  - Oral feeding
  - Positioning
  - Hygiene
- Supporting documentation
- Assessment/evaluation must identify specific diagnosis and the needs or interventions that are medically necessary
- Must be prior authorized by OHCA

# **DOCUMENTING SERVICES**

• Overall, documentation should reflect the results or outcome.

- It paints a picture in words of the therapy session.
- Always report MM/DD/YY and record start/stop time of session.

Signature of provider followed by credentials.

# **PROGRESS NOTES**

• Child's name and DOB

Date of service (MM/DD/YY)

Start and stop time of service

Diagnosis

Individual or group therapy

# **PROGRESS NOTES**

- Demonstrate the relationship of service with the medical goals and objectives.
- What was worked on with the child.
- Participation level of child and response.
- Identify plans for next session or change in treatment.
- Must be legible and signed with credentials.

### **GROUP THERAPY**

- No more than five members can be present during a group therapy session.
- Progress notes needs to be able to identify the participants for each group session.
- Rational that ties back to medically necessary goals must be documented.
- Service provider must sign progress notes.

# **COMPLIANCE DOCUMENTATION**

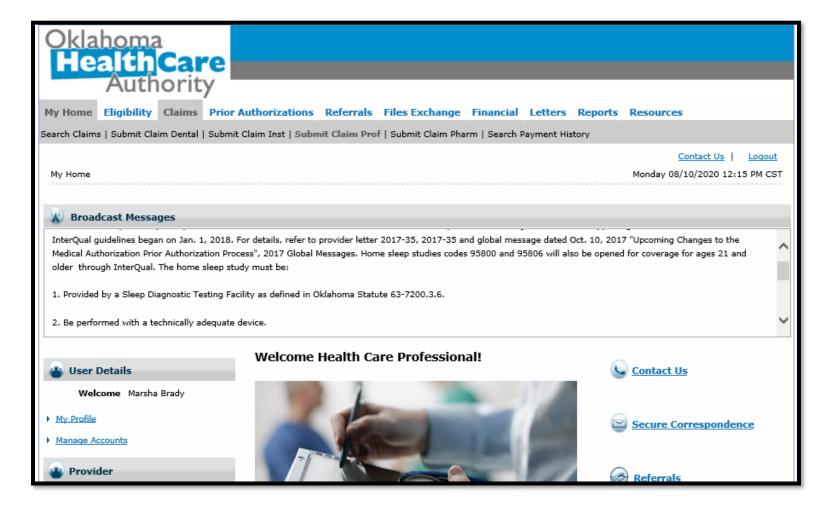
- Records kept for six years
- Attendance records
- Copy of provider credentials
- Appropriate referrals/prescriptions
- Appropriate supporting medical assessments/evaluations
- Supporting treatment plan(s) IEP
- Provider's progress notes of member's session

# PORTALS

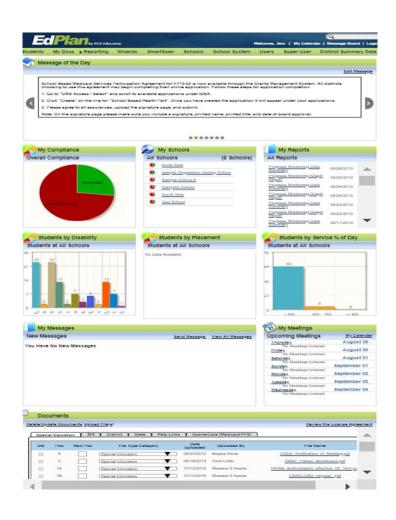
# OHCA PROVIDER PORTAL

- Real-time response
- Ability to print eligibility verification for student's record
- Claims submission
- Track prior procedure codes filed and paid
- Prior authorization for personal care request

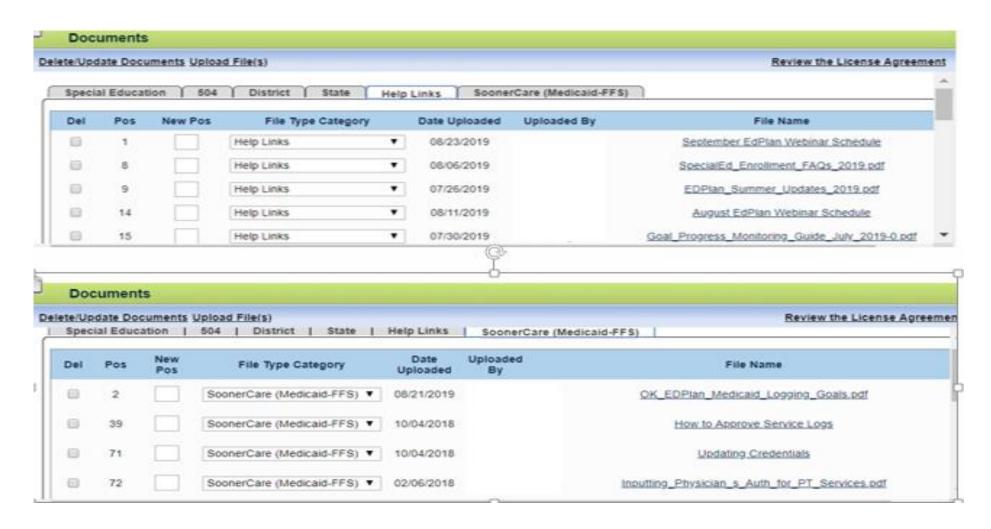
# **OHCA PROVIDER PORTAL**



# **OSDE ONLINE PORTAL-EDPLAN**



# **OSDE ONLINE PORTAL-EDPLAN**



# RESOURCES

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OHCA public website- <u>School Based Services Page</u>

 To submit an OHCA training request or for questions on school-based program policy, email SoonerCareEducation@okhca.org

# **CONTRACTING RESOURCES**

- Provider Contracts
  - 800-522-0114, option 5
  - ProviderEnrollment@okhca.org
- SoonerCare Provider Helpline
  - 800-522-0114, option 2, 1 for password reset

# QUESTIONS



#### GET IN TOUCH

4345 N. Lincoln Blvd. Oklahoma City, OK 73105

okhca.org mysoonercare.org Agency: 405-522-7300 Helpline: 800-987-7767





