

**State of Oklahoma**  
**Commission for Rehabilitation Services**  
**April 12, 2021**  
**10:30 a.m.**

Oklahoma Department of Rehabilitation Services  
Video-Conferencing  
Link to the Commission Meeting:  
<https://zoom.us/j/97226928847>  
Telephone: 1-669-900-9128  
Webinar ID: 972 2692 8847

Wes Hilliard, Commission Chair  
Theresa Flannery, Commission Vice-chair  
Jace Wolfe, Commission Member

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|----|--|----------------------|
| 1. | Call to Order and Roll Call  | Wes Hilliard, Chair  |
| 2. | Statement of Compliance with Open Meeting Act  | Commission Assistant |
| 3. | Public Comments. <i>(Under Oklahoma Open Meeting Laws, the Oklahoma Commission for Rehabilitation Services cannot respond to or discuss any public comment not on today's agenda.)</i> | Public Audience      |

**REPORTS**

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|----|--|---------------------------------------|----------|
| 4. | Presentation of Certificates of Appreciation. Honoring completion of Certified Public Manager (CPM) Program.   | Melinda Fruendt<br>Executive Director |          |
| 5. | Executive Director's report with possible Commission discussion. The report includes recognition of Chris Dvorak completing the First Year Superintendent Academy; Executive Director's participation in meetings; updates on Executive Projects, SILC and IL Network, ORC, Autism Foundation of Oklahoma, Consistent Messaging Committee, Council of Voices, and Process Improvement including AWARE, Case Review and Program Standards and Statistical Research. | Melinda Fruendt<br>Executive Director | <b>2</b> |

6.	Priority Group Updates with possible Commission discussion. Report includes current status of all Priority Groups I, II and III.	Tracy Brigham Administrator of Services for the Blind and Visually Impaired	
7.	Financial report with possible Commission discussion, FY 2021 as of February 28, 2021.	Kevin Statham Chief Financial Officer	<b>7</b>
8.	Personnel Activity report with possible Commission discussion, as of March 31, 2021. The activity report has current FTE status.	Tom Patt, Director Human Resource	<b>15</b>
9.	Legislative Report with possible Commission discussion. The report gives a Watch List of bills.	Kevin Nelson Legislative Liaison	<b>20</b>
10.	Services for the Blind and Visually Impaired (SBVI) report with possible Commission discussion. The report includes updates on Field Services, Business Services Unit, Oklahoma Library for the Blind and Physically Handicapped (OLBPH), Transition, Business Enterprise Program (BEP), and Administrator's Activity highlights.	Tracy Brigham Administrator of Services for the Blind and Visually Impaired	<b>27</b>
11.	Oklahoma Rehabilitation Services report with possible Commission discussion. The report includes updates on Executive Committee, Planning and Program Committee, Transition Committee, Employment Committee, and Program Manager's activities.	Carolina Colclasure ORC Program Manager	<b>33</b>
12.	Communications Report with possible Commission discussion. The report is on an update on the People with Disabilities Awareness Day Report.	Jody Harlan Communications Director	<b>37</b>

### **ACTION ITEMS**

13.	Review and discussion with possible vote for approval of the March 8, 2021 Commission for Rehabilitation Services regular meeting minutes.	Wes Hilliard Chair	<b>40</b>
14.	Review and discussion with possible vote for approval of the February 2021 donations to the Oklahoma Library for the Blind and Physically Handicapped	Kevin Treese Program Manager	<b>45</b>

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|---|--------------------------------|-----------|
| 15. Review and discussion with possible vote for approval of the February 2021 donations to the Oklahoma School for the Blind.                                    | Rita Echelle<br>Superintendent | <b>47</b> |
| 16. New Business (“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311).                     | Wes Hilliard<br>Chair          |           |
| 17. Announcements<br>Next Meeting:<br><b>Monday, May 10, 2021 at 10:30</b><br>3535 NW 58 <sup>th</sup> Street<br>2 <sup>nd</sup> Floor<br>Oklahoma City, OK 73112 | Wes Hilliard<br>Chair          |           |
| 18. Adjournment   | Wes Hilliard<br>Chair          |           |