

# **Instructions for ESS-C-285n**

## **Instructions for ESS-C285n (Electronic Résumé)**

**(In contracts: ERC, JPC, JOBSC)**

**An electronic resume is a résumé that is submitted to a potential employer electronically. The purpose of an electronic résumé is to apply for jobs online.**

**Copies of the electronic résumé are to be provided to the individual and by email to the DRS Counselor.**

**A Copy of the email to DRS Counselor is to be maintained in individual's Case Documentation file.**