

Instructions for ESS-C-197n

Instructions for ESS-C-197n (Internship Agreement Documentation)

(In contract: SESC)

An internship agreement is a document that defines the nature of the internship or placement. It is normally issued by the current or former university or the educational/training institution and serves to prove that the internship would be a part of individual's studies and related to their education/training. **If the internship is not sponsored by a school, the contractor must develop an Internship Agreement. A copy must be emailed to the DRS Counselor and maintained in the individual's Case Documentation file.**