

**MINUTES OF REGULAR MEETING
COMMISSION ON CONSUMER CREDIT
September 14, 2016**

The regular monthly meeting of the Commission on Consumer Credit was held at 10:00 a.m. on September 14, 2016 at the Oklahoma Department of Consumer Credit, 3613 N.W. 56th Street, Suite 240, Oklahoma City, Oklahoma 73112. The agenda was posted at the office of the Department of Consumer Credit, outside the main public entrance of the 3 Corporate Plaza office building and on the Department of Consumer Credit Internet website at www.ok.gov/okdocc on September 9, 2016.

I. Call to order.

Chairman Bob Moses called the meeting to order at 10:00 a.m.

II. Roll call.

PRESENT: Chairman Bob Moses, Vice-Chairman Joe Wilbanks, Armando Rosell, Rick Harper, Suzy Barnes, Craig Stanley and Kent Carter.

ABSENT: Jerry Douglas, Shawn Karnes and Mick Thompson

Chairman Moses announced that a quorum was present.

STAFF: Scott Leshner, Roy John Martin, Roberta Hale, Meredith Fazendin and Drew S'Renco.

GUESTS: Greg Piatt, Sydney Hill, Melissa Capps, Curt Roggow, Steve Hawkins and Christie Southern.

III. Discussion and possible action regarding the minutes of the regular meeting and executive session held August 10, 2016.

Commissioner Barnes made a motion to approve the minutes of the regular meeting held August 10, 2016. Commissioner Stanley seconded the motion. The roll call vote was as follows:

Chairman Moses-Yes; Vice-Chairman Wilbanks-Yes; Rosell-Abstain; Harper-Yes; Barnes-Yes; Stanley-Yes and Carter Yes.

Commissioner Stanley made a motion to approve the minutes of the executive session held August 10, 2016 as amended. Vice-Chairman Wilbanks seconded the motion. The roll call vote was as follows:

Chairman Moses-Yes; Vice-Chairman Wilbanks-Yes; Rosell-Abstain; Harper-Yes; Barnes-Yes; Stanley-Yes and Carter Yes.

IV. Presentation of monthly budget and financial reports. Discussion and possible action regarding the monthly budget and financial reports.

Steve Hawkins, Office of Management and Enterprise Services, presented the September 2016 monthly budget and financial report.

Commissioner Barnes made a motion to approve the September 2016 monthly budget and financial report. Vice-Chairman Wilbanks seconded the motion. The motion was unanimously approved.

V. Discussion and possible action regarding the Operational Audit of the Department of Consumer Credit by the State Auditor and Inspector for the period of July 1, 2010 through June 30, 2015. Melissa Capps, Deputy Director, Performance and Operational Audit Division.

Melissa Capps, Deputy Director, Performance and Operational Audit Division of the State Auditor and Inspector, presented the Operational Audit of the Department of Consumer Credit for the period of July 1, 2010 through June 30, 2015.

Ms. Capps stated that the overall conclusion of the audit was that the agency's internal controls provide reasonable assurance that revenue and payroll were accurately reported in the accounting records. However, internal controls do not provide assurances that expenditures and inventory were accurately reported in the accounting records. The agency's inventory is maintained by the Office of Management and Enterprise Services (OMES). However, the agency is not conducting an annual inventory account and verifying what the list on file with OMES is what is on file at the agency. Management concurred with the finding.

The second finding was over expenditures. The agency has controls in place and in which the agency is implementing. However, during testing, the controls were not working 100 percent effectively. The agency should continue with the procedures they have designed to ensure that expenditures are being properly approved before payment and also that management look at a detailed expenditure list as a mitigating control in that process.

Ms. Capps further stated that because an audit report usually only provides feedback on areas of weakness, it does not present all of the good things that were noted during the audit. Ms. Capps indicated that the previous audit report of the agency had numerous findings. However, the revenue finding from the previous audit report has been corrected and the transfer of funds findings has been corrected as well. Ms. Capps stated that overall, the current audit was much better than the previous audit. Ms. Capps stated that the two (2) findings on the current audit are minimal and easy fixes.

Commissioner Carter made a motion to approve the audit findings and recommendations. Commissioner Barnes seconded the motion. The motion was unanimously approved.

VI. Department of Consumer Credit staff reports. Discussion and possible action regarding the following Department of Consumer Credit staff reports:

- A. Licensing Report by Meredith Fazendin, Administrative Programs Officer;**
- B. Enforcement Report by Drew S'Renco, Chief Examiner;**
- C. Legal Report by Roy John Martin, General Counsel;**
- D. Other Administrator Reports.**

VII. Discussion and possible action regarding the appointment of a new member to the Consumer Credit Advisory Committee from the Oklahoma Pawnbrokers Association.

Vice-Chairman Joe Wilbanks nominated Mike Blair to serve as a member of the Consumer Credit Advisory Committee from the Oklahoma Pawnbrokers Association. Commissioner Rosell seconded the nomination. The nomination was unanimously approved.

VIII. Discussion and possible action regarding the submission of a comment letter to the Consumer Financial Protection Bureau concerning a proposed rule for payday, vehicle title and certain high-cost installment loans.

General Counsel, Roy John Martin, discussed a comment letter from the Department addressing the proposed rule for payday, vehicle title and certain high-cost installment loans.

IX. Public Comments. (Limited to 5 minutes per person).

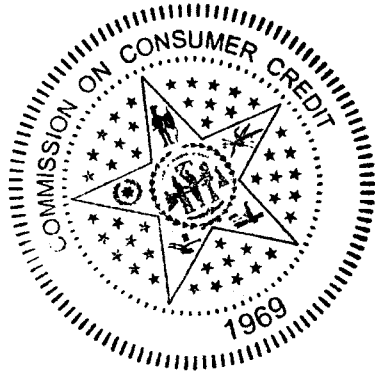
There were not any public comments.

X. New business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda).

There was not any new business for consideration.

XI. Adjournment.

Without objection, Chairman Moses adjourned the meeting at 10:33 a.m.



Bob Moses

Bob Moses
Chairman

Roberta Hale

Roberta Hale
Commission Secretary