

COMMENT DUE DATE: June 24, 2021

Date: June 14, 2021

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It is important that you provide your comments regarding the **draft copy** of policy by the comment due date. Comments are directed to *STO.LegalServices.Policy@okdhs.org. The proposed policy is **EMERGENCY**.

SUBJECT:

Chapter 60. Refugee Resettlement Program
340:60-1-6 [AMENDED]
(Reference WF 21-4)

SUMMARY:

Oklahoma Administrative Code 340:60-1-6 is amended to: (1) remove Oklahoma Human Services (OKDHS) as an agency that determines Refugee Cash Assistance (RCA) as the contracted provider agency recently agreed to determine RCA eligibility statewide; (2) refer to an appendix for the resource standard instead of listing an amount; (3) add the resource standard for refugee medical assistance (RMA); and (4) update terminology.

EMERGENCY APPROVAL:

Emergency rulemaking approval is requested to comply with recently issued federal guidance.

LEGAL AUTHORITY:

Director of Human Services; Sections 162 of Title 56 of the Oklahoma Statutes; Sections 400.50, 400.56 through 400.59, and 400.102 of Title 45 of the Code of Federal Regulations; and Section 1392(b)(2) of the Social Security Act.

RULE IMPACT STATEMENT

To: Programs administrator
Office of Intergovernmental Relations and Policy

From: Patrick Klein, Director
Adult and Family Services

Date: May 12, 2021

Re: **Chapter 60. Refugee Resettlement Program**
340:60-1-6 [AMENDED]
(Reference WF 21-4)

Contact: Laura Brown 405-521-4396

A. Brief description of the purpose of the proposed rule:

Purpose: Oklahoma Administrative Code 340:60-1-6 is amended to: (1) remove Oklahoma Human Services (OKDHS) as an agency that determines Refugee Cash Assistance (RCA) as the contracted provider agency recently agreed to determine RCA eligibility statewide; (2) refer to an appendix for the resource standard instead of listing an amount; (3) add the resource standard for refugee medical assistance (RMA); and (4) update terminology.

Strategic Plan Impact.

The proposed amendment achieves OKDHS goals by continuously improving systems and processes and improving communication with OKDHS clients and staff.

Substantive changes.

Chapter 60

Oklahoma Administrative Code 340:60-1-6 is amended to: (1) remove Oklahoma Human Services (OKDHS) as an agency that determines RCA as the contracted provider agency agreed to determine RCA eligibility statewide; (2) refer to an appendix for the resource standard instead of listing an amount; (3) add the resource standard for RMA; and (4) update terminology.

Reasons.

The proposed amendment to remove OKDHS as an agency that determines RCA eligibility is made as the contracted provider agency for the western part of the state recently agreed to determine RCA eligibility statewide. Prior to 2017, RCA eligibility was contracted out to two provider agencies: one for the eastern half and one for the western half of the state. In 2017, the provider agency for the eastern half of the state decided to no longer process RCA applications. Since no other provider agency was willing to determine RCA eligibility for the eastern half of the state in 2017, OKDHS

Adult and Family Service (AFS) staff began to do so. Allowing the contracted provider agency to begin determining RCA eligibility as quickly as possible will benefit refugee applicants and recipients as the agency specializes in working with refugees and is better prepared to work with this population in a more uniform, streamlined, and customer friendly way. This change also benefits AFS staff as it reduces the caseload of centralized staff.

The proposed amendment to refer to an appendix for the resource standard instead of listing the resource amount is made to keep the rule up to date when appendix changes are made. The RCA resource standard was increased in 2020 to align with the Temporary Assistance for Needy Families resource standard.

The proposed amendment to add a resource standard to RMA is made to correct an inadvertent oversight.

The proposed amendment to change social services to support services is made due to receipt of a memo from the Office of Refugee Resettlement requesting this change.

Repercussions.

If the proposed amendment to move to one agency processing RCA applications statewide is not implemented, application methods may not be uniform which may contribute to timeliness and accuracy issues and all refugees will not have access to an agency that specializes in working with refugees.

If the proposed amendment to refer to an appendix for the resource standard instead of listing the resource amount is not made, the resource standard in the rule may not reflect the current resource standard. This could lead to future errors.

Legal authority.

Director of Human Services; Sections 162 of Title 56 of the Oklahoma Statutes; Sections 400.50, 400.56 through 400.59, and 400.102 of Title 45 of the Code of Federal Regulations; and Section 1392(b)(2) of the Social Security Act.

Emergency rulemaking approval is requested to protect the welfare of refugee applicants and recipients applying for RCA benefits by giving them statewide access to an agency that specializes in working with refugees. Using one agency to process applications will also ensure rules are applied more uniformly and in customer friendly manner.

- B. A description of the classes of persons who most likely will be affected by the proposed rule, including classes that will bear the costs of the proposed rule, and any information on cost impacts received by the Agency from any private or public entities:** The classes of persons most likely to be affected by the proposed amendments are refugees applying for or receiving RCA benefits and AFS staff. The affected classes of persons will bear no costs associated with implementation of the rules.

- C. A description of the classes of persons who will benefit from the proposed rule:**
The classes of persons who will benefit are refugees applying for or receiving RCA benefits and AFS staff.
- D. A description of the probable economic impact of the proposed rule upon the affected classes of persons or political subdivisions, including a listing of all fee changes and, whenever possible, a separate justification for each fee change:** The proposed amendments do not have an economic impact on the affected persons or political subdivisions. There are no fee changes associated with the revised rules.
- E. The probable costs and benefits to the Agency and to any other agency of the implementation and enforcement of the proposed rule, the source of revenue to be used for implementation and enforcement of the proposed rule and any anticipated effect on state revenues, including a projected net loss or gain in such revenues if it can be projected by the Agency:** The probable cost to OKDHS includes the cost of printing and distributing the rules estimated to be less than \$20. The revised rules will result in easier access to benefits for refugee clients.
- F. A determination whether implementation of the proposed rule will have an impact on any political subdivisions or require their cooperation in implementing or enforcing the rule:** The proposed amendments do not have an economic impact on any political subdivision, nor will the cooperation of any political subdivisions be required in implementation or enforcement of the rules.
- G. A determination whether implementation of the proposed rule will have an adverse economic effect on small business as provided by the Oklahoma Small Business Regulatory Flexibility Act:** There are no anticipated adverse effects on small business as provided by the Oklahoma Small Business Regulatory Flexibility Act.
- H. An explanation of the measures the Agency has taken to minimize compliance costs and a determination whether there are less costly or nonregulatory methods or less intrusive methods for achieving the purpose of the proposed rule:** There are no less costly or non-regulatory methods or less intrusive methods for achieving the purpose of the proposed amendments.
- I. A determination of the effect of the proposed rule on the public health, safety, and environment and, if the proposed rule is designed to reduce significant risks to the public health, safety, and environment, an explanation of the nature of the risk and to what extent the proposed rule will reduce the risk:**
The proposed amendment is designed to protect the welfare of refugee applicants and recipients applying for RCA benefits by giving them statewide access to an agency that specializes in working with refugees. Using one agency to process applications will also ensure rules are applied more uniformly and in customer friendly manner.

J. A determination of any detrimental effect on the public health, safety, and environment if the proposed rule is not implemented: If the proposed amendments are not implemented, delivery of RCA benefits may not be as uniform, streamlined, and customer friendly as possible.

K. The date the rule impact statement was prepared and, if modified, the date modified: Prepared May 12, 2021; modified.

CHAPTER 60. REFUGEE RESETTLEMENT PROGRAM

340:60-1-6. Program eligibility and procedures

Revised ~~9-17-18~~6-1-21

(a) **Refugee Resettlement Program components.** The federal Office of Refugee Resettlement (ORR) provides funding to states for time-limited cash and medical assistance and resettlement case management and ~~social support~~ social support services for new arrivals to the United States (U.S.) who meet refugee status, per Oklahoma Administrative Code (OAC) 340:60-1-3~~(e)~~.

(1) A contracted service provider is responsible for providing resettlement case management and ~~social support~~ social support services to newly-arriving refugees in Oklahoma. ■

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(2) ~~The Oklahoma Department of Human Services (DHS) (OKDHS)~~ (OKDHS) is responsible for determining financial eligibility for refugee medical benefits (RMA) and a contracted provider determines financial eligibility for refugee cash assistance (RCA) throughout Oklahoma and ~~refugee cash assistance (RCA) for the eastern part of Oklahoma. A contracted provider determines eligibility for RCA in the western part of the state.~~ Refer to Appendix C-9, Refugee Resettlement Program Benefit and Service Providers, to determine if ~~DHS or a~~ which contracted provider serves a specific county. ■

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(b) **Social Refugee support services.** Social Refugee support services are provided for up to five-calendar years of the arrival date by ~~DHS contracted~~ OKDHS-contracted providers, per Sections 400.147 through 155 of Title 45 of the Code of Federal Regulations (45 C.F.R. §§ 400.147 through 155). Social Support services are provided to promote economic self-sufficiency through employability services, English language instruction, and social adjustment services.

(c) **Cash assistance.** Refugees must be afforded an opportunity to apply for cash assistance, per 45 C.F.R. § 400.50. Eligibility is determined according to Temporary Assistance for Needy Families (TANF) or State Supplement Payment (SSP) program rules. When the refugee does not meet TANF or SSP cash assistance eligibility requirements, a RCA application is made. When the refugee is 65 years of age and older, blind, or disabled, the refugee is referred to the Social Security Administration to apply for Supplemental Security Income (SSI).

(1) **Eligibility requirements for RCA.** RCA eligibility requirements are included in (A) through (H) of this paragraph per 45 C.F.R. §§ 400.25, 400.53, 400.54, 400.59, 400.75 through 400.79 and 400.81 through 400.83.

(A) **Limited eligibility period.** RCA is limited to the first eight months the refugee resides in the U.S.

(B) **Refugee documentation and status requirements.** Refugees must meet documentation and status requirements per OAC 340:60-1-3.

(C) **Residence requirement.** The refugee must be an Oklahoma resident and not receiving cash assistance in another state. There is no durational requirement and the refugee's statement that he or she is residing in Oklahoma is sufficient unless it is inconsistent with other known facts.

(D) **Student status.** A refugee or asylee must not be a full-time student in an institution of higher education.

(E) **Household composition.** Household composition may consist of a family unit that includes:

- (i) a single adult. Adults living alone or with other adults are considered as single or separate family units; or
- (ii) an adult and his or her spouse and all minor children 17 years of age and younger all for whom the family assumes financial responsibility. Spouses living together must be considered in the same family unit.

(F) **Income requirements.** Maximum countable earned and unearned income for all family unit members must be less than the payment standard for the number of eligible members per Appendix C-1, Maximum Income, Resource, and Payment Standards, Schedule XIV.A. When income is reduced due to recoupment of an overpayment or garnishment, the gross income before recoupment or garnishment is counted.

(i) **Reporting requirements.** Family unit members are responsible for reporting all income at application and within 10-calendar days of when a family unit member:

- (I) begins employment or starts receiving unearned income; or
- (II) the income source, amount, or dates received changes.

(ii) **Earned income.** Earned income is income a family unit member receives in the form of wages, salary, commission, in-kind benefits received in lieu of wages or in conjunction with wages from an employer, or self-employment for which a person puts forth physical labor. In-kind benefits are considered as earned income only when an employee and employer relationship is established.

(I) Earned income is not counted against the payment standard for the first four months of the eight month eligibility period.

(II) When the person works for an employer, gross earnings for the fifth calendar month are determined by averaging gross earnings for the most recent 30-calendar day period and converting the earnings to a monthly amount. Gross earnings from an employer are counted dollar-for-dollar against the payment standard.

(III) When the person is self-employed, gross earnings for the fifth calendar month are determined by averaging income over the number of months the business was in operation and subtracting verified business expenses.

(iii) **Unearned income.** Income other than earned income is considered unearned income. All unearned income received during a month is counted dollar-for-dollar against the payment standard unless disregarded per (iv) of this subparagraph. Unearned income includes, but is not limited to:

- (I) dividends and interest;
- (II) cash contributions;
- (III) retirement, disability, or unemployment benefits;
- (IV) worker's compensation;
- (V) child support or alimony; and
- (VI) rental income.

(iv) **Income disregards.** Income disregarded when determining income eligibility includes:

- (I) earnings received during the first four months of the refugee's arrival in the U.S.;
- (II) benefits received through a cooperative agreement, such as U.S. Department of Justice or U.S. Department of State – Reception and Placement benefits;
- (III) loans;
- (IV) money received from the sale of personal property, unless it is self-employment income;
- (V) income received by someone living in the home, who is not included in the family unit;
- (VI) tax refunds;
- (VII) gifts;
- (VIII) lump sum inheritances or insurance payments;
- (IX) Supplemental Nutrition Assistance Program (SNAP) food benefits;
- (X) earnings of a child younger than 18 years of age who is a full-time student;
- (XI) housing and utility assistance;
- (XII) income or resources remaining in the country of origin; or
- (XIII) matching grant benefits from a resettlement agency.

(v) **Verification requirements.** Income is verified at application, when a family unit member begins employment or starts receiving unearned income, and as changes occur. The verification process must be explained to the refugee or asylee at application and as new verification is needed including what verification must be submitted, by what date, and offering assistance when needed.

(I) Earned income may be verified by paystubs, an employer statement, or when self-employed, business records. Self-employed persons must provide expense receipts before business expenses are subtracted from earnings. The cash value of in-kind benefits is verified by a statement from the employer.

(II) Unearned income may be verified by an award letter, a written letter from or verbal contact with the person or agency providing the income, a check stub or a copy of a check, a court order, financial institution statements, or data exchange screens, per OAC 340:65-3-4.

(III) When the family unit fails to provide required verification or ask for assistance to obtain verification, the application may be denied or cash assistance closed.

(G) **Resource requirements.** ~~The~~ Refer to Appendix C-1, Schedule XIV.A(B) for the maximum allowable resource amount ~~is \$1,000~~ per family unit. Countable resources refer to real and personal property that have a monetary value and are available or can be converted to cash for current use. Home property and personal items essential to day-to-day living, such as clothing, furniture, and other similar items of limited value are excluded as resources. Countable resources include, but are not limited to:

- (i) cash on hand;
- (ii) savings in a financial institution;

(iii) stocks and bonds; and

(iv) equity in an automobile or other vehicles that exceeds \$5,000.

(H) Requirement to complete and participate in an employment plan. Non-exempt household members must complete and participate in an employment plan developed by the refugee and the refugee ~~social~~ support service provider. The employment plan lists an employment goal, barriers to be addressed, and a plan to remove the barriers in order for the employment goal to be met. ■ 3

(i) Participation in an employment plan includes:

(I) registering with the refugee ~~social~~ support service provider providing employment services;

(II) going to a job interview arranged by the refugee ~~social~~ support service provider;

(III) accepting at any time, from any source, an offer of employment, as determined to be appropriate by the refugee ~~social~~ support service provider; and

(IV) participating in any employability service program that provides job or language training in the area where the refugee resides.

(ii) Household members that meet criteria in (I) through (VIII) of this unit are exempt from the requirement to complete and participate in an employment plan. To be exempt, the household member must be:

(I) younger than 16 years of age or 65 years of age and older;

(II) younger than 18 years of age and a full-time student;

(III) 18 years of age and older and a full-time student in secondary school or in an equivalent level of a technical or trade school with reasonable expectations to complete the program before the person turns 19 years of age;

(IV) mentally or physically incapacitated. The refugee must provide medical documentation verifying that the incapacity is serious enough to prevent participation in employment services;

(V) caring for another household member with a mental or physical impairment that requires care in the home on a substantially continuous basis and no other appropriate household member is available;

(VI) a parent or relative caretaker of a child younger than one year of age when the person provides full-time care of the child. Only one parent or caretaker relative may be exempt in a household;

(VII) working 30 hours per week in unsubsidized employment; or

(VIII) pregnant and the baby is due within the next six months. The pregnancy must be medically verified.

(iii) The refugee support service provider follows criteria in (I) through (IX) of this unit when assisting a refugee with a job placement.

(I) The assignment must be within the scope of the person's employment plan.

(II) The refugee must be able to meet the job requirements.

(III) Commuting time to and from work may not exceed a total of two hours.

(IV) The assigned work site must not be in violation of applicable federal, state, or local health and safety standards.

- (V) Work assignments must not be made on a discriminatory basis.
- (VI) Work assignments may be temporary, part-time, full-time, or seasonal.
- (VII) The earned wage must meet federal or state minimum wage laws or not be substantially less than the wage normally paid for similar work.
- (VIII) The total number of days and hours the person is expected to work must not exceed those customary to the occupation.
- (IX) The refugee is not required to accept work when the position is available due to a strike, lockout, or other bona fide labor dispute or when the work is contrary to his or her union membership.

(iv) RCA is closed for the entire household when a non-exempt household member without good cause: ■ 4

- (I) refuses to complete an employment plan;
- (II) refuses or fails to participate in assigned activities included in the employment plan;
- (III) refuses or fails to accept appropriate employment; or
- (IV) voluntarily terminates employment.

(v) Examples of good cause may include, but are not limited to:

- (I) when appropriate child care for the child(ren) is not available; ■ 5
- (II) the illness or incapacity of the participant or any household member who cannot give self-care and for whom special care is unavailable;
- (III) a court-required appearance or incarceration of the participant;
- (IV) the participant's attendance at parent and teacher conferences;
- (V) a family crisis or markedly changed individual or family circumstances;
- (VI) the unavailability of planned transportation when needed or the inability to arrange for transportation;
- (VII) the occurrence of inclement weather that prevented the participant, and other persons similarly situated, from traveling to, or participating in, the prescribed activity;
- (VIII) the lack of necessary social services or work activity;
- (IX) when the assignment or job referral does not meet the appropriate work activity;
- (X) racial, ethnic, religious, sexual, physical or mental disability, or age discrimination or harassment by an employer or other employees; or
- (XI) crisis intervention needed due to domestic violence issues.

(2) **Incentive bonuses.** Incentive bonuses are available to eligible individuals; however, the maximum total benefit amount, RCA plus incentive bonuses, that any family unit may receive is the payment standard amount times the eight-month eligibility period as established by the ORR Director. Once the maximum benefit amount is reached, the family unit is no longer eligible for RCA or incentive bonuses even when the family unit has been in the U.S. less than eight-calendar months.

(A) **Early job acceptance bonus.** When the refugee obtains employment within the first 90-calendar days of his or her arrival date in the U.S., the refugee may be eligible to receive an early job acceptance bonus of up to \$750 to assist the refugee with work-related expenses. To receive the bonus, the refugee must:

- (i) request the bonus within 60-calendar days of the employment start date; and

(ii) submit proof of employment and a list of employment-related expenses necessary to successfully perform and maintain employment. Expenses may include, but are not limited to:

- (I) a vehicle down payment;
- (II) tools;
- (III) uniforms;
- (IV) driving lessons; or
- (V) automobile insurance.

(B) Job retention bonus. A refugee may be eligible for a job retention bonus of up to \$100 per person in the family unit when he or she obtains employment within the first 90-calendar days of his or her arrival date in the U.S., and retains the employment through the end of the eighth calendar month following arrival. To qualify for the bonus, the refugee must:

- (i) not have received an RCA cash assistance payment for every month of the eight-month eligibility period;
- (ii) submit proof he or she retained employment through the end of the eighth calendar month;
- (iii) not re-apply for RCA following benefit closure based on earnings; and
- (iv) request the job retention bonus within 60-calendar days from the end of the eight-month eligibility period.

~~(3) **Payment method.** DHS issues RCA benefits and bonuses on a debit card or by direct deposit. Refer to OAC 340:65-3-6 for debit card and direct deposit procedures.~~

~~(4)~~**(3) Benefit denial or closure.** The family unit's application may be denied or benefits closed when the family unit does not:

- (A) meet eligibility requirements per (c)(1) of this Section; or
- (B) abide by the terms of the program, such as failing to:
 - (i) provide required verification;
 - (ii) keep scheduled appointments; or
 - (iii) follow employment plans.

(5) Notice requirement. Written notice is sent or provided to a recipient at least 10-calendar days before the date RCA is reduced, suspended, or closed. The contracted provider sends or provides notices to refugees ~~in the western part of the state and DHS sends computer-generated notices to refugees in the eastern part of the state.~~

(6) Fair hearing requirement. All applicants for and recipients of RCA are provided an opportunity to request a fair hearing when they disagree with an adverse action. The contracted provider conducts the fair hearings ~~in the western part of the state and DHS Legal Services conducts hearings in the eastern part of the state~~ statewide.

(d) Medical assistance. Refugees must be afforded an opportunity to apply for medical assistance, per 45 C.F.R. § 400.93.

(1) The refugee's eligibility for SoonerCare (Medicaid) must be determined before approving a refugee or asylee for ~~Refugee Medical Assistance (RMA)~~ RMA. SoonerCare (Medicaid) eligibility is determined per OAC 317:35 rules.

(2) When the refugee or asylee is not eligible for SoonerCare (Medicaid), eligibility for RMA is determined per ~~(d)~~(e) of this Section.

(3) When a refugee receiving SoonerCare (Medicaid) becomes ineligible because of earnings and has resided in the U.S. for less than eight calendar months, the refugee is transferred to RMA for the remaining months.

(e) **RMA.** A refugee or asylee is not required to meet categorical relationship rules per OAC 317:35 for the first eight months from the date of entry into the U.S. ■ 6 Per 45 C.F.R. §§ 400.100 through 400.104, eligibility requirements for RMA are listed in (1) through (5) of this subsection.

(1) **Limited eligibility period.** RMA is limited to the first eight months the refugee resides in the U.S. After the first eight months, the refugee is referred to the Oklahoma Health Care Authority's on-line enrollment process to apply for SoonerCare (Medicaid), and Medicaid rules, per OAC 317:35 apply.

(2) **Refugee documentation and status requirements.** Refugees must meet documentation and status requirements, per OAC 340:60-1-3.

(3) **Student status.** A refugee or asylee must not be a full-time student in an institution of higher education unless enrollment is approved by DHS OKDHS as part of the refugee's employability plan.

(4) **RCA eligibility.** All recipients of RCA are eligible for RMA when not eligible for SoonerCare (Medicaid). However, the refugee is not required to apply for or receive RCA in order to qualify for RMA.

(5) **Income and resource requirements.** For RMA, only income and resources available on the date of application is are considered. Refer to DHS OKDHS Appendix C-1, Maximum Income, Resource, and Payment Standards, Schedule XIV for income standards per household size and the resource standard per family unit. No consideration is given to:

(A) in-kind services and shelter provided by a sponsor or a local resettlement agency;

(B) cash assistance payments; or

(C) earnings that start after RMA approval.

(f) **Application processing time limit.** RCA and RMA applications must be processed within 30-calendar days of the application date to be considered timely. When the application cannot be processed timely, the applicant is notified in writing of the reason for the delay and the right to request a fair hearing, per OAC 340:2-5.

(g) **Food benefits.** A food benefit application is completed at the same time as the RCA and RMA application and processed using food benefit eligibility rules, per OAC 340:50.

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INSTRUCTIONS TO STAFF 340:60-1-6

Revised ~~9-17-18~~ 7-1-21

- 1. Catholic Charities of Oklahoma City is the contracted provider that provides case management and social support services to the western part of Oklahoma and the Young Women's Christian Association (YWCA) of Greater Tulsa for the eastern part of the state.**
- 2. (a) ~~Catholic Charities of Oklahoma City and Catholic Charities of Tulsa~~ are is responsible for helping new arrivals apply for SoonerCare (Medical) or refugee medical assistance (RMA) and food benefits through okdhslive. The Adult and Family Services (AFS) Centralized Refugee Unit is responsible for determining**

eligibility. To initiate the application process, Catholic Charities sends an email to the Centralized Refugee Unit to request a case number and client number before submitting the application through okdhslive.

(b) Catholic Charities of Oklahoma City is responsible for determining financial assistance and processing payments for refugee cash assistance (RCA) for the western part of Oklahoma.

~~(c) Catholic Charities of Tulsa helps new arrivals apply for RCA through okdhslive, and the AFS Centralized Refugee Unit determines financial eligibility for RCA per (c) of this Section.~~

~~(d) Refugees or asylees relocating from another state apply for RCA in the local county office. County office staff sends these applications to the AFS Centralized Refugee Unit for eligibility determination.~~

~~3. Catholic Charities of Tulsa staff complete Form 08RS001E, Participation in Employment Services, with non-exempt household members and submit it with the application.~~

~~4. AFS centralized refugee staff document the reason good cause is approved in the Family Assistance/Client Services (FACS) case notes and file any documentation provided by the person in the case record.~~

5. Appropriate child care is care provided by:

(1) a licensed, contracted child care facility;

(2) an approved in-home caregiver;

(3) a dependable relative who is able and willing to assume responsibility for care and supervision of the child for a part of the day;

(4) a free or low-cost facility, such as a pre-school, pre-kindergarten, kindergarten, Head Start, Early Head Start, or tribal child care program; or

(5) informal arrangements made by the parent with a neighbor or friend for occasional care.

~~64.~~(a) The date of entry into the United States (U.S.) is located on the refugee's or asylee's alien status documentation. Refer to Oklahoma Administrative Code (OAC) 340:60-1-3 for types of documentation issued by the U.S. Citizenship and Immigration Services.

(b) When determined eligible for RMA, the Family Assistance/Client Services (FACS) fields completed are:

(1) Citizen/Alien, with an entry of Qualified Alien-Asylee or Qualified Alien-Refugee (Household tab);

(2) Alien Registration Number (Household tab);

(3) Alien Entry Date (Household tab); and

(4) Categorical Relationship with an entry of Refugee with Benefit Types of ABCD or M (CNR) (Medical Gen tab).

~~75.~~The AFS Centralized Refugee Unit determines eligibility for food benefits. Refer to OAC 340:50-5-67 for food benefit citizenship and alien status rules.