

May 21, 2026

Board of Juvenile Affairs Meeting



Capitol Day



DAY OF SCHEDULE



SENATOR BROOKS

LEADER LAWSON

SENATOR NICE

REPRESENTATIVE
STERLING

SENATOR STANLEY

REPRESENTATIVE
KERBS

SENATOR DOSSETT

REPRESENTATIVE
ALANSO-SANDOVAL

DOME TOUR

GALLERY
RECOGNITION

CRUZ
HENLEY
HILL
MORRIS
SEDBROOK



OYACS
STAFF



Senator Brooks asked
the students about their
future and answered
questions about SNAP
benefits.

SENATOR BROOKS





DOME TOUR



LEADER LAWSON

Leader Lawson engaged in a discussion with students, during which he outlined his role and responsibilities to the people as a legislator.



Supporters of OYACS, Rep. Kerbs & Rep. Sterling!
Rep. Kerbs served his last term as a Representative this session.
Rep. Sterling's Office was a key resource used for Capitol Day.



Senator Stanley listened to the students' perspectives on topics such as education and the juvenile justice system. We are thankful she consistently wants to meet with our students each year!

SENATOR STANLEY



REPRESENTATIVE ALONSO-SANDOVAL

Rep. Alonso-Sandoval shares his perspective as a young Hispanic legislator. He explains how his office provides resources and support for constituents in his district.

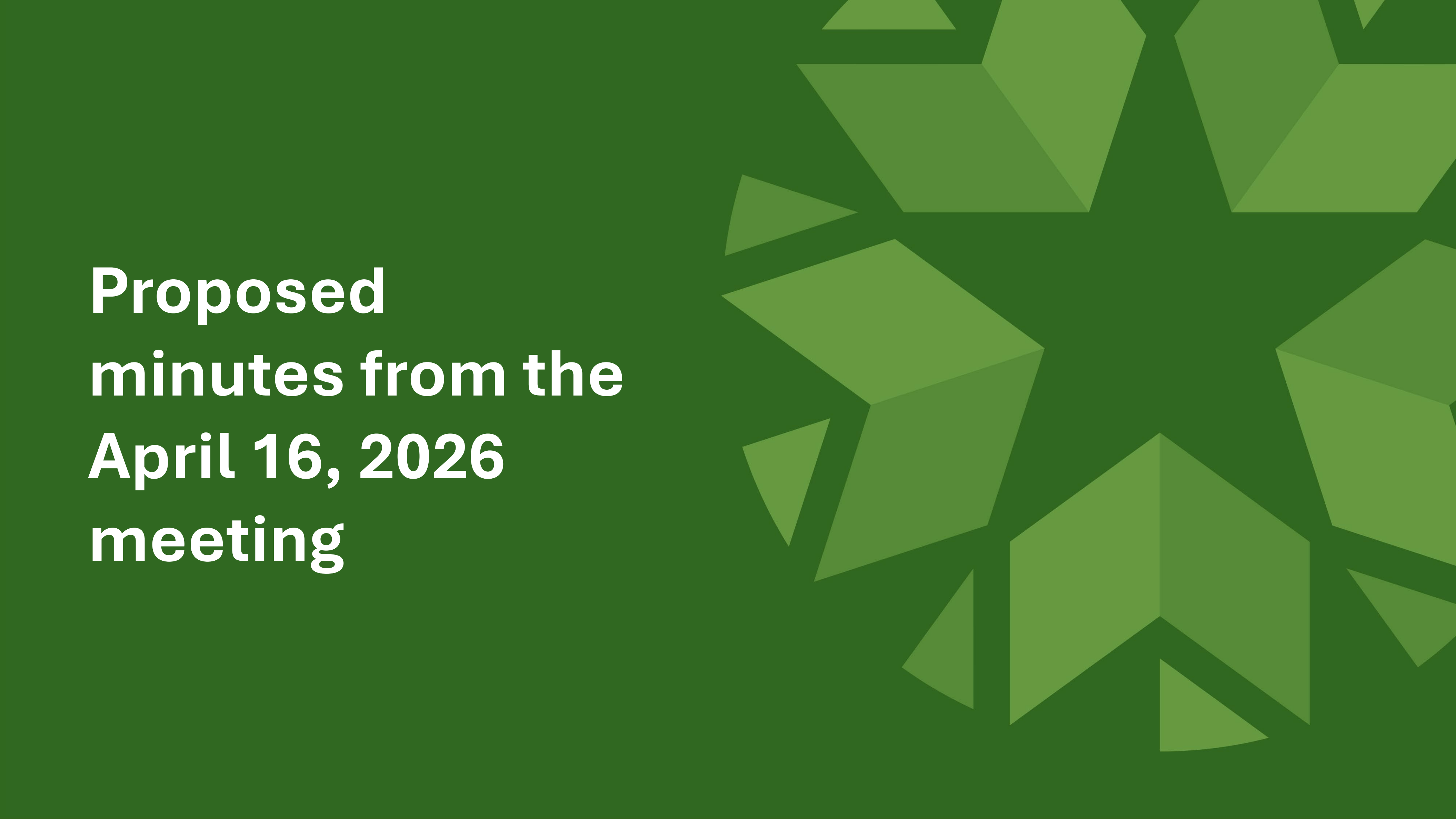


GALLERY RECOGNITION

Thank you, Representative Sterling, for recognizing the students and their hard work!



THANK YOU



**Proposed
minutes from the
April 16, 2026
meeting**



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

April 16, 2026

Board Members Present

Gail Blaylock

Bart Bouse

Amy Emerson

David Crall (virtual)

Carol Miller

Les Thomas Sr.

Jenna Worthen (virtual)

Karen Youngblood

Board Members Absent

Josh Trimble

Call to Order

Chair Youngblood called the April 16, 2026 Board of Juvenile Affairs and Oklahoma Youth Academy Charter School Board meeting to order at 10:12 a.m. and requested roll call.

Public Comments

There were no requests to make public comments.

Discussion and/or possible action on board members participating in existing and new Board subcommittees

Chair Youngblood gave a brief update on the process to restructure subcommittee membership and current subcommittees. The Performance Improvement subcommittee's scope is going to be readjusted to focus on strategic planning for the agency. Creation of a joint subcommittee between the Board of Juvenile Affairs and the State Advisory Group. Finance, created under administrative code, adjusting the membership. Policy and Legislative will stay focused, with a request for Mr. Crall to join plus one new member. Rates and Standards subcommittee is created under administrative code and does not currently need any adjustments. For the OJA and SAG joint subcommittee, I would recommend adding Gail and Carol. Les loved the thought of creating the committee, thinks it will help move the needle, and loves the idea of Carol and Gail. Finance subcommittee and Chair reminded the Board of her preference and passion for new members to participate in the subcommittee to get a complete understanding of the agency.

Vice Chair Thomas agreed with the recommendation to add Josh. Mr. Bouse added a little insight to the subcommittee's work and focus. The team discussed how the Finance committee is

currently meeting. The decision was to add Josh and David. Policy/Legislative adding David and Carol, Jenna concurred.

Dr. Emerson volunteered to join the Board/SAG joint subcommittee as she is needed.

Discussion and/or possible action on the proposed minutes for the March 26, 2026 board meeting

Mr. Bouse moved to approve with a second by Vice Chair Thomas

Aye: Bouse, Blaylock, Bouse, Crall, Miller, Thomas, and Youngblood

Nay:

Abstain: Emerson and Worthen

Absent: Trimble

Proposed minutes for the March 26, 2026 board meeting approved.

Director's Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Director Millington read a statement from the Youth Emerging Leaders, a SAG subcommittee, related to the work they are completing at Cornerstone, a Level E group home, with their Boys to Men, see the attached explanation.

She took a moment to introduce the new Superintendent of the Central Oklahoma Juvenile Center (COJC), Scott Sedbrook. Mr. Sedbrook introduced himself to the Board and his employment history.

Director Millington talked about how, in one of her first conversations with Mr. Sedbrook, which was after he completed his COJC. training completion was about his interest in Oklahoma Youth Academy Charter School (OYACS) day at the Capitol and confirming the youth had clothes they could be proud of to wear.

Chair Youngblood updated the Board about the scheduled confirmation hearing on Monday and voiced her support and pride in sending Director Millington forward in the process.

Update on the OJA 2026 Legislative Agenda

Ms. Feaver gave the Board a quick update on OYACS day at the Capitol. She talked about the youth's professionalism and walked through their events for the day. She also voiced her appreciation for agency staff that worked the day and those that stopped by to support the youth. She also thanked Les, Carol, and David for their participation. She will provide a more comprehensive report in May. The General Appropriations bill has been signed by the Governor.

Ms. Miller, Director of Finance, explained the items in the attached presentation.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Trimble

Proposed year-to-date OJA Finance Report approved.

Ms. Dotson discussed the attached communication letter with the Board and explained highlights of the attached audit report.

Ms. Miller: The corrective action plan submitted, you accepted that, and it was found to resolve the findings?

Ms. Dotson: The findings are going to be very easy to resolve. It is just a matter of getting the right people the right information.

Chair Youngblood: Thank you, Pam, for all of your work. We appreciate you! It is a real speciality to complete a school audit specifically ours. We appreciate the continuity and understanding you bring to the audit process.

Discussion and/or possible action, amendments to, and/or approval of the 2024-25 school year, FY2025, Oklahoma Youth Academy Charter School Audit

Mr. Bouse moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Trimble

The 2024-25 school year, FY2025, Oklahoma Youth Academy Charter School Audit approved.

Director of Finance Miller updated the board on the attached presentations.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report

Vice Chair Thomas moved to approve with a second by Dr. Emerson

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Trimble

Proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

There were no proposed encumbrances.

Secretary Rockwell confirmed for Chair Youngblood there is no report on the adjunct item, just a verbal update and explanation from Superintendent White.

Superintendent White updated the Board of our normal processes but explained that the current system is down for repairs. The State Department of Education requested approval through the adjunct process. She explained Ms. Maxwell's qualifications.

Discussion, possible approval, amendments to, and/or action Ms. Aaryn Maxwell, science and math, adjunct teacher status

Judge Blaylock moved to approve with a second by Vice Chair Thomas

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Trimble

Ms. Aaryn Maxwell, science and math, adjunct teacher status

Presentation on Oklahoma Youth Academy Charter School (OYACS) Policy

Kendra Cope, Deputy Chief of Education, explained these policies were being considered due to an upcoming SDE monitoring visit. She gave a brief explanation of the attached new policies and the proposed amendments to existing policies.

Judge Blaylock: Are the same standards public schools use for IEP/IDEA testing?

Ms. Cope: Yes.

Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-4200, Extended School Year Services

Dr. Emerson moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Trimble

Proposed amendments to OYACS policy 10-4200, Extended School Year Services approved.

Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-4220, Child Find

Mr. Bouse moved to approve with a second by Vice Chair Thomas

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Trimble

Proposed OYACS policy 10-4220, Child Find approved.

Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-6010, Family Educational Rights and Privacy Act

Mr. Bouse moved to approve with a second by Vice Chair Thomas

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Trimble

Proposed amendments to OYACS policy 10-6010, Family Educational Rights and Privacy Act approved.

Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-7020, Student Transfers

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Trimble

Proposed OYACS policy 10-7020, Student Transfers approved.

Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-7200, Student Discipline

Mr. Bouse moved to approve with a second by Vice Chair Thomas

Aye: Blaylock, Bouse, Crall, Emerson, Miller, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Trimble

Proposed amendments to OYACS policy 10-7200, Student Discipline approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White followed up on Judge Blaylock's question

She gave an update on OYACS state testing, confirmed a new graduate, and let them know the community education site visits have started for the spring. They are taking teacher appreciation bags for the education staff that work in the facilities. Superintendent White informed the Board that the OYACS team is doing a full review of the education services being provided and looking at meeting the needs of the youth while focusing on both staff and student safety. She will be providing a full report next month to the Board.

Director Millington: I wanted to give accolades to Superintendent White, Kendra, Leticia, Bruce, and Jeremy the work you all have put into enhancing education and programming at COJC. I just wanted to say thank you.

New Business

There were no items for discussion.

Announcement and Comments

Chair Youngblood: Reminded the Board that the Next Generation project is now be covered through the finance subcommittee. She gave a whole-hearted thank you to Judge Foss, and her passion, plus all the additional Next Generation subcommittee members for their work.

Adjournment

Chair Youngblood adjourned the meeting at 11:03 a.m.

Minutes approved in regular session on the 21st day of May, 2026.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair



Director's Report



OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Sharon 'Shel' Millington, Executive Director

MAY 2026 BOARD UPDATE

Partner Engagement and Community Outreach

- Met with representatives from RestoreOKC to discuss initiatives.
- Attended the ribbon cutting ceremony for Youth & Family Services El Reno's ARPA funded facility.
- Met with Chief J.R. Kidney with the Tecumseh Police Department on continued collaborations.
- Met with STAAR Foundation regarding potential to partner on mentorship services for COJC youth.

Executive/ Legislative

- Met with Representative Trey Caldwell regarding proposed legislation.
- Met with Senator Brenda Stanley regarding OJA initiatives and legislative coordination.
- Met with Representative Mark Lawson to discuss to agency operations.
- Met with Senator Paul Rosino regarding confirmation and agency initiatives.
- Appeared before the Senate Health and Human Services Committee for my Confirmation Hearing.

OJA Operations

- Attended and spoke at the West Regional meeting and honored Jerry Skinner's distinguished career during his retirement event.
- Continued OJA leadership meet and greets with county commissioners.
- Attended OYACS Day at the Capitol in support of youth advocacy and stakeholder engagement efforts.
- Continued conversations concerning the future planning for Functional Family Therapy (FFT).
- Engaged in planning efforts to bring Functional Family Probation & Parole training to the Juvenile Services Unit. Please see the introductory statement below.

We are excited to share that we are moving forward with implementing Functional Family Probation and Parole (FFP) training for the Juvenile Services Unit (JSU). This initiative reflects our continued commitment to equipping JSU with effective, research-based tools that strengthen outcomes for youth and families.

FFP is an evidence-informed approach that applies family-focused, strengths-based practices to community supervision. It emphasizes engagement, motivation, and skill-building within the family system. FFP helps youth and caregivers develop healthier patterns of interaction, improve communication, and reduce risk factors associated with reoffending.

This training opportunity is especially meaningful as it complements the Functional Family Therapy (FFT) services already available in our state. By aligning supervision practices with the same core principles used in FFT, we can create greater continuity for youth and families.

You will soon receive communication for Stakeholder/Supervisor Implementation Events. This will be scheduled per Area throughout the state. These meetings will be in person and will provide further information regarding future training.



You can learn more about FFP at <https://www.fftllc.com/ffp>.

Thank you for your continued dedication and commitment to this important work.



OJA Reentry, Assessment, and COJC Behavioral Health Teams
Board Report for April 2026

OJA Assessment Team	
# of Pre-Placement Assessment Referrals	35
# of Completed Pre-Placement Assessments	14
Average Waitlist Time for Pre-Placement Assessment Assignment	8
# of Certification Evaluation Referrals	9
# of Completed Certification Evaluations	4
Average Waitlist Time for Certification Evaluation Assignment	20.5 days
# of Certification Evaluation Subpoenas	2 requests
Special Trainings Attended by Team Members	<p>“The Disengaged Youth”</p> <p>“Treatment Approaches for Conduct Problems: Core Mechanisms of Aggressive Behavior and what they Mean for Clinical Practice”</p>
Special Trainings Conducted by Team Members	<p>Jennifer Minton connected with University of Tulsa for a brief overview of the Juvenile Justice System and Treatment Options in Oklahoma.</p> <p>Dr. Schmidt connected with NSU College of Education for Guest Speaker opportunity.</p>
Moment of Success/Accomplishment	<p>Began onboarding incoming cohort of interns for Fall 2026. Margaret Grundy is joining us from the University of Tulsa. We have never had a TU intern before!! Second we have Gianna Lalli from NSU, and Boomer Butler from OCU.</p>

COJC Behavioral Health Team	
# of DBT Groups	29
# of Individual Sessions	191
# of Family Therapy Sessions	15
# of Substance Abuse Groups	19
# of Substance Abuse Individual Sessions	43
# of Music Therapy Groups	2
# of Music Therapy Individual Sessions	41
Moment of Success/Accomplishment	

OJA Reentry Team	
# of Youth 90-Day Reentry Meetings	21 + 7 COJC @ 6-month intervals
# Including Caregiver Attendance	18 + 3 COJC 6-month interval meetings
# of Youth 30-Day Reentry Meetings	27
# Including Caregiver Attendance	21
# of Youth Exit Reentry Meetings	9
# Including Caregiver Attendance	8
# of FFT Referrals	62 (13 OCJB and 49 OJA)
Average Waitlist Time from FFT Referral to Case Assignment	7
# of FFT Sessions	16
# of Completed FFT Cases	8
# of Youth/Caregiver Activities in which Interpretive Services were Provided	7
# of HUB Assistance Requests	65
Completed HUB Assistance Requests	60
Birth Certificates	18
State ID's obtained	11
Transitional Living Program	2
Special Meetings/Events	Coordinated and participated in key collaboration meetings and events, including the inaugural COJC Family Resource Fair, ASUD Directors Meeting, and monthly BHP coordination meetings with DMH and COJC. The Family Resource Fair connected families with community resources and strengthened partner engagement despite weather-related attendance challenges.
Moment of Success/Accomplishment	A key accomplishment in April was supporting youth engagement through the Boys to Men pilot at Cornerstone and early planning for the COJC mural project. Additionally, we celebrated three residents graduating high school, including one youth who earned his diploma despite limited English proficiency. FFT Arnall/JOLTS cleanup efforts continued to improve data tracking.

Community Based Services and Juvenile Services Unit
Board Report for May 2026
Contacts and Activities for April 2026

Division Statistics

- 1,183 active cases... 249 youth in OJA custody.
- 454 new referrals: 342 male and 112 female with an average age of 15.4
- 1,299 individual contact notes documented in JOLTS.
- 274 intakes were completed during the month.
- 31 youth were activated and/or monitored by GPS.
- 41 placement referrals were made during the month: 29 to Level E, 7 to secure care, 1 to TLP/IL programs, and 3 to own home, and 1 to a SCH.
- A total of 46 youths paid \$4,313.23 restitution and other fees.

Jennifer Thatcher, CBS Field Manager

During the month of April, OJA had 31 juveniles enrolled for GPS services. COJC and the Western OJA region were provided with GPS technical assistance. GPS supplies were also ordered and delivered to the Central and Eastern regions. During the month I was able to participate in eight weekly TLP review staffings. I was also able to participate in one placement staffing meeting and one Step Down staffing. I was able to review and approve four URC requests and one extension request. There is currently one Step Down request that is in pending status and will be re-staffed. I was able to review and approve all Level E Incentive and monthly claims. I also approved all Detention, SCH, GPS, and Birth Certificate claims. On April 16, 2026, I conducted a case file spot check at Scissortail Pointe facility.

Jennifer Creecy, CBS Federal Funding Program Field Rep

In April, the Federal Funding Unit processed 864 TCM claims. Meetings occurred with supervisors, Canadian County Juvenile Bureau, Program Leadership, OHCA, and policy task forces for 25-09-02 and 25-09-06.

Gene Carroll, CBS Detention Program Manager

During the month of April 2026, OJA Leadership and I continued meeting with County Commissioners who maintain contracts with OJA for secure detention services across the state. These meetings provided an opportunity to introduce OJA staff, share information regarding OJA services, and address questions or concerns. Meetings were held with both the Oklahoma County Commissioners and the Garfield County Commissioners during the month.

Facility visits were conducted at the following juvenile detention centers: Creek, Garfield, Cleveland, and Oklahoma Counties. In addition to these visits, I assisted the Office of Public Integrity with its annual detention audit for licensing purposes at the Oklahoma County Detention Center, as well as an unannounced inspection at the Cleveland County Detention Center.

I also met with our partners at the Office of Client Advocacy (OCA) as part of our ongoing monthly coordination efforts to discuss concerns, exchange information, and strengthen collaboration between agencies. Additional meetings included coordination with the Oklahoma State Department of Health Program Review Team regarding April 2026 OCA referrals, as well as meetings related to grievances, secure detention contracts, detention medical issues, OJA rule and policy updates, the Advocate General, and leadership transition discussions with my new immediate supervisor.

As part of monthly oversight responsibilities, I reviewed all liaison and monitor reports, which reflected no major concerns or issues. The Detention Denial Dashboard and JOLTS Available Detention Beds were also monitored throughout the month. The only identified issue involved Creek County detention continuing to maintain a detention bed offline due to limited female staff availability. Additionally, I reviewed detention center critical incident reports and ensured all documentation was properly filed. These reports are generated through JSU staff visits to detention facilities and include resident interviews, video reviews, and monitoring to ensure youth safety and compliance with applicable state statutes, Oklahoma Administrative Code, and detention contract requirements.

Connie Bever, CBS Placement Program Manager

During the month of April, 43 placement worksheets were reviewed. The total number of requests is comprised of 35 requests for Level E group homes, 2 requests for COJC, 3 requests for independent living programs, 2 requests for placements at home, and 1 request for placement at a specialized community home. In addition, 43 youths were referred to placement in the month of April. Out of the total number of referred youths, 29 were referred to a Level E group home, 7 were referred to COJC, 3 were referred to independent living programs, one was referred to a specialized community home, and 3 were referred to their own home.

In the month of April, RedHawk conducted an unforgettable in-house graduation ceremony for 3 remarkable young men. One of the graduates, G.M., stands out in many ways. Not only will he be remembered at RedHawk for being the first resident to enter the home, but also for his personal growth and accomplishments. G.M. spoke at his graduation ceremony. His speech was impactful, insightful, and inspirational. The father of G.M. was easily spotted in the crowd as his face was beaming with pride for his son. G.M. stated that he aspires to remain a part of his RedHawk home by mentoring other youths receiving treatment.

The 3 graduates were the focal point of the morning. However, the beautiful ceremony could not have taken place without the help of the other residents, who worked diligently, and without complaints to make this a day to remember. Furthermore, the staff at RedHawk turned this special day into a family event to honor the families and the youths we serve – a true RedHawk family!

Darian Bennett, CBS Group Home Program Manager

[Program Highlights] Cornerstone residents continue to participate in the weekly YEL Boys to Men group. The residents love the group and have been highly engaged while processing morals, values, generational trauma, ways to break cycles, and identifying ways to make positive changes in their behavior and lifestyle. Seven students/residents took their ACT test at People Inc., and two residents earned their driver's license. Ten Whitetail Substance Abuse (WTSA) residents obtained their OSHA certifications and three residents graduated. Nine WTSA residents are attending Moore Norman Technology Center. The fifth resident of the month was placed at Whitetail. This resident has been described as wholly committed to taking a principled approach, grounded in his strong faith, to taking myriad actionable steps towards self-improvement, and positive community engagement.

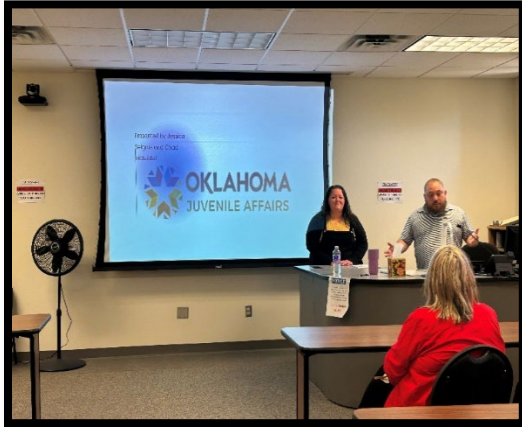
During the month, I met with a representative from the Evolution Foundation regarding the Family Care Plan for MTC residents with children or who are expecting children. I also participated in 21 re-entry meetings. The Residents of the Month Committee voting meeting was held on April 9th, and the Community Engagement meeting was held on April 20th. Additionally, I met with the Advocate Defender on April 6th to discuss the grievance process within Level E facilities and group homes.

During the reporting period, I visited 114 youth, addressed 16 youth complaints, assisted with one grievance, addressed four facility operational concerns, addressed one facility staff concern, and addressed nine OJA staff concerns.

Western Region Highlights from Regional Director Randy Sheppard

As I have transitioned into my new role within the Western Region, my focus this reporting period has primarily been onboarding, operational assessment, and engagement with staff and regional partners. Staff highlights and ongoing regional activities are provided below.

Rex Boutwell, Northwest Area Director



On April 8, 2026, Northern Oklahoma College invited Oklahoma Juvenile Affairs to come present at their Criminal Justice Agency Showcase. JJSIII Chad Mittelstet and AAD Jessica Seigars presented slides and discussion about Oklahoma Juvenile Affairs to their juvenile delinquency class and facility. There were a lot of questions and interactions from the facility and students. We also received awesome feedback from staff reporting that students could not stop talking about our visit days later. We were invited to come back next school year to present again. It was a great experience for both of us, and we look forward to next school year.

Also happening this month, Woodward, Custer, and Canadian Counties passed their OPI audits. Rita and her team in Texas County attended the Child Abuse Prevention Ceremony. The local school brought middle school students out and local ADAs, Judges, Crisis Center, and other agencies came out to show their support.



Heath Denney, Southwest Area Director

On April 23rd, interviews were held at the Caddo County Juvenile Services Office in Anadarko, Oklahoma for the Southwest Area's vacant transportation officer position. A couple of good applicants were interviewed, and the interview committee was ultimately able to agree on a strong candidate to offer employment for the position.

On April 28th, a Comanche County Gang Taskforce Meeting was held. Those attending were Comanche County JJSs, Robby Evans and Barbara Wilson, along with James Morris, Sarah Newlin, Brian Pack and Cindy Bunch from Marie Detty Youth & Family Services, and Clinton Corley from the Comanche County Juvenile Bureau met with Detective Brian Valedex and Sgt. Curtis Underwood from the Lawton Gang Intelligence Unit at the Lawton Police Department

Many different topics were discussed during the meeting. Upcoming events such as the Gang Conference scheduled for June 23-26 and the Marie Detty Peace Fest scheduled for June 20th were discussed. Guest speakers were discussed and what still needs to be accomplished before the conference was noted. Next on the agenda, gang activity was discussed. Youths that have been involved in criminal activities were mentioned. We were informed of the increase of certain gangs that have been picking up in activity, such as the "KIB". It was a good meeting with a lot of information exchanged to keep the youths of Comanche County safe. The next meeting will not be held until after the gang conference due to the gang enforcement unit being extremely busy with getting the gang conference planned and put together.

On April 30th, a local DHS/OJA Collaborative Meeting was held at the Jackson County Juvenile Services Office in Altus, Oklahoma. Those attending from OJA were Southwest Area Director, Heath Denney, and Jackson County Assistant Area Director, Jenny Olson. Those attending from DHS were District Director, Alicia Bales, and Child Welfare Supervisors, Nikki Burnett, Beth Ferguson, Elizabeth Pray, and Cayla Ellis. The goal of the meeting was to eliminate any barriers and confusion between the two agencies to build a strong, effective partnership. The meeting was a huge success and should improve the DHS-OJA relationship in the months to come.

Central Region Highlights from Regional Director Jeremy Andrews

Christine Hansen and Tate Truitt facilitated two JUMP groups at the Oklahoma Co. Detention Center. This has been a great way to introduce youth heading to COJC to the handbook and some of the programming to ease the transition. It also strives to encourage better behavior while in detention as they await being moved to COJC. Both youths interacted well in the groups and were very engaged and asked questions.



The South-Central area was able to come together for an area meeting in Norman on the final day of the month. Staff received various information and updates from OSDH's Child Guidance Program, Reentry, Group Homes, COJC, and the Training Department. Samie Harley also engaged the group with a few team-building games.

We had a few celebrations in our Payne County Office. This past month we had a youth pass her GED test! We also have been working with two current youths assisting them in lining up summer college courses, and JJS III Mark Cristiano has also been helping a youth who was interested in attending classes at Meridian Tech. Mark was able to go over the summer course catalog and walk him through applying.

In addition to celebrating our youth, our Payne County Office was recently able to come together to host a small baby shower for our worker Typanga Oden, who will be having a baby in June as well as celebrate Shannon Anderson buying a house! It is a great example of our team acknowledging accomplishments of both work and personnel accomplishments.

This past month Michele Marshall also hosted a Hope class for a youth and his parents, introducing them to the Science of Hope. The youth was able to complete a worksheet which created a conversation about his future.



Members of our Logan County office, Tara Kerr, Bert Hughett and Jeff Linde participated in the annual community event in Guthrie-Touch the Trucks. This event is a great opportunity to connect with the public, community partners and create new working relationships with other resource providers. Tara works very closely with the Logan County Coordinated Community Response Team (CCRT) team to plan this event.

Miranda Dupplisey attended the Kay County community team meeting with local agencies/school staff/local tribes/health dept that provide services in Kay County. This meeting is a good opportunity to make contact with local resources.

Suzanne O’Neal and JJS Seriana Henry had the opportunity to attend the Southern Plains Tribal Conferences at the OKC Convention Center this past month. This was a great opportunity to hear from and collaborate with our tribal partners.

Members of our region also attended the Citizens for Juvenile Justice Committee in Oklahoma County as an opportunity to continue to build partnerships with the Oklahoma County Juvenile Bureau. We along with our reentry team were also able to meet with our juvenile Judges in Oklahoma County to discuss Re-entry. It was a good conversation on services we are providing youth re-entering the community, and we heard some great feedback from the judges on suggestions for further developing our re-entry programming for youth.

April 22nd was Administrative Professional’s Day. We took the opportunity to celebrate each one in the central region with small tokens of appreciation. Glenda Duncan, Payne County; Cheralee Dobbs, Creek County; Marla Stasyzen, Lincoln County; Brittney McLeod, Pottawatomie County; and Kennedy Crowson, Oklahoma County. Each one helps make our jobs possible in several ways and we are very appreciative of each of them.

Eastern Region Highlights from Regional Director Rodney McKnight

April 22nd marked “Administrative Professionals Day”. The Northeast Area would like to honor those who keep our local offices running and provide much needed support to all JSU staff.

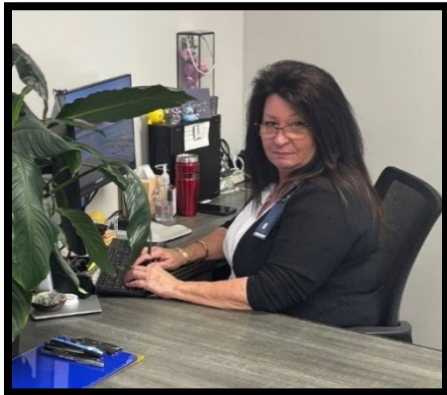


Aletha Chapman serves as the administrative assistant for Osage, Washington, Nowata, and Wagoner Counties, while also providing support to Rogers, Craig, Delaware, Mayes, and Ottawa Counties. In her role, she manages new referrals, coordinates the vehicle calendar, oversees office supplies, and handles a wide range of administrative responsibilities.

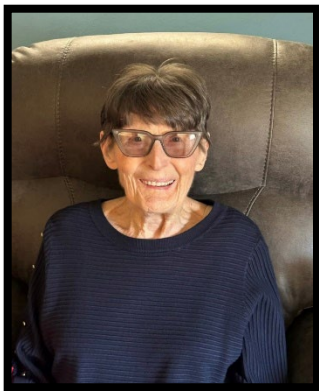
Aletha contributes to special projects, conducts file audits, maintains inventory, and provides consistent support to staff across multiple counties. Known for her positive attitude, she brings a welcoming presence to the office and is always eager to learn, grow, and assist wherever needed.



Lorie Craghead serves as the Administrative Assistant for Sequoyah, Adair, and Cherokee Counties and has been a dedicated member of OJA for 14 years. Throughout her tenure, she has consistently demonstrated reliability, professionalism, and a strong commitment to supporting her team. In addition to her regular responsibilities, Lorie goes above and beyond by assisting with the preparation of court orders and personally delivering them to staff who are in court across town, often at very short notice. Her willingness to step in wherever needed makes her an invaluable resource, not only within her assigned counties but also in others when support is required. Living just a few blocks from the office, she is also available after hours when urgent needs arise, further highlighting her dedication. A lesser-known fact about Lorie is her diverse professional background. Prior to joining OJA, she held several roles, including working as an animal control officer.



Angelina "Gina" Grieco serves as the Administrative Assistant for Tulsa County JSU. In her role, she oversees office supplies, scanning, handles a wide range of administrative responsibilities, and is the first point of contact with clients when they arrive at our office. Gina also conducts file audits, maintains inventory, and provides consistent support to Tulsa County staff. Gina just celebrated her second year with OJA and her impact since the beginning of her tenure has been tremendous. Gina is always willing to assist wherever needed, and through her much-appreciated support she can "lighten the load" for the workers by helping them with various clerical tasks.



Kickin' Asphalt, an organization in which many OJA youth and staff have participated over the years, recently lost a valued mentor. Joretta "Jo" Duncan began volunteering with the organization in 2015. Over the years, she participated in numerous 5K races before transitioning into a support role focused on ensuring participants had snacks and drinks available following practices and races. Her dedication, kindness, and mentorship made a lasting impact on the youth and community she served. The Grove community is deeply grateful for her years of service, and she will be greatly missed by many.

Southeastern Area April report

Rabeka Jennings was honored by Homebased Services and Resources at an event on the front lawn of the Haskell County Courthouse this morning. She was one of three individuals who were presented with a 2026 Child Advocate Award. Homebased Services and Resources provides quality therapeutic foster care, traditional foster care, and outpatient services. The event was in recognition of Child Abuse Prevention Month. Rabeka is a JJS III in Haskell County and fills in for Leflore County. She has been with OJA for 3 years.

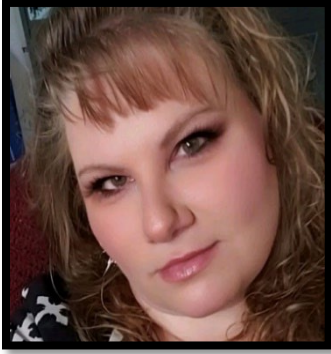


Pictured from left to right: Joe Giem AAD, Cheryl Branch District Secretary, Rabeka Jennings, Rebecca Hunter JJSII, and Virginia Hughes Admin Tech



April 15th AAD Mitch Parker held his monthly staff meeting which included a fish fry made by Mitch and his workers. During this meeting Arian Jarboe was awarded her 15-year certificate.

April 22nd was Administrative Professionals Day. Our administrative technicians help with day-to-day operations, and we would be lost without them. We would like to honor these great ladies for all they do.



For a little more than 9 years, Crystal Cross has brought dedication and steady support to JSU. As the admin tech for Pushmataha, Choctaw, McCurtain, Atoka/Coal, Bryan, and Pittsburg Counties, she handles travel and detention claims, helps workers navigate Laserfiche, and takes on countless other tasks. Her willingness to help anyone who comes to her makes her a tremendous asset across the region.



Kaci Terry has been with JSU for nearly 15 years, serving as the admin tech for Seminole, Pontotoc, Garvin, Murray, Johnston, and Marshall Counties. She supports day-to-day operations across these offices, ensuring workers have the resources and assistance they need to succeed.



Virginia Hughes has been a dedicated member of the JSU for more than 35 years, serving Leflore, Haskell, and Muskogee Counties as an admin tech. She is truly one of the kindest individuals you'll ever meet, always willing to lend a hand wherever she's needed.

Kimberly Zoch has dedicated 12 years to JSU, serving the communities of Okmulgee, McIntosh, Hughes, and Okfuskee Counties with unwavering commitment. She steps in wherever she's needed and continues to be an invaluable asset to each of her offices.

**Community Based Youth Services (CBYS), Title II, Family Engagement, and Hope
Board Report for May 2026
Contacts and Activities for April 2026**

CBYS Statistics

- 140 Youth Service Agency claims processed for payment (1318 TD).
- 17 Retention Claims (196 YTD).
- 3 training claims (38 YTD).
- 16 unique needs claims (106 YTD).
- 12 unique needs requests (133 YTD).
- 91 provisions of technical assistance to Youth Service Agencies.
- 4 dual-custody staffings with DHS and JSU.
- 1 agency monitoring visits.

Amanda Leonhart, CBYS Program Administrator

During the month of April, CBYS staff together with Finance reviewed contracts to identify the possibility of funds that will lapse at the end of the fiscal year. Working closely with the youth service agencies who are projected to underutilize their contracts, we've been able to proactively begin the process of reallocation to other agencies who will utilize these funds. Youth service agency committees continued to meet this month, including Rates and Standards, JOLTS, and State Plan committees.

Roger Wills, Technical Assistant Program Training Coordinator

This month I completed eight (8) agency visits including (7) monitoring visits. Agencies visits – Pivot in Oklahoma City, Youth Services of Tulsa in Tulsa, Youth and Family Counseling in El Reno, Northern Oklahoma Youth Services Center in Ponca City, Logan Community Services in Guthrie, Youth and Family Resource Center in Shawnee and Youth and Family Services for Hughes/Seminole County in Wewoka.

- FY visits = 49 total visits. 14 monitoring visits
- Approved and signed 11 Juvenile Bureau Cars Forms.

Josh Holder, OJJDP Compliance Monitor

As of the end of April state compliance accuracy is at 99.8%. Onsite visits to facilities across the state will begin again this month. Processes for monitoring and collecting data are being closely reviewed to accurately collect holding information from every adult facility, per recommendations from the Compliance Audit in mid-April. The second draft of the R/ED curriculum is complete and final reviews are underway. The focus for this training will be with law enforcement across the state, and we are working to get R/ED training eligible for CLEET

continuing education hours. Other recommendations made by auditors during the onsite visit are being completed, but we are still waiting on the official report and findings.

Apryl Owens, Family Engagement Coordinator

During the month of April 2026, in-person and virtual parenting classes with youth at Mustang Group Home, and Ardmore continued. The first episode of the Family Advisory Council (FAC) podcast has been uploaded, and plans are in the works for more support for families of newly placed youth. The Family Advisory Council welcomed three new members in April, increasing momentum and ideas for next projects.

Kheri Smith, Hope Ambassador

During the month of April, surveys showed no low-hope youth in custody. The month of April's theme was collaboration! I worked with detention centers and field staff across the state to facilitate communication and care of youth, provided a multi-site program demonstrating trust-building that increased intra agency organization and community partnerships. Cross-team collaborations with Hope Navigators outlined multiple hope projects across the agency. More than fifty youth were provided with Hope classes, and four new hires were trained in the science of hope.



OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

MAY 2026 BOARD UPDATE

Key Dates

Spring Accreditation – April 22

No School – May 25th

Summer Break – June 15th-June 30th

First Day Back for Teachers – July 1st

First Day Back for Students – July 10th

Since the last Board meeting, we have had the privilege of attending two group home graduations. At Whitetail in Norman, three of our youth earned their high school diplomas. At Redhawk in Tulsa, two youth graduated with diplomas, and one earned a GED certificate. This marked the first graduation at Redhawk since opening late last spring. Additionally, two more students at COJC have met graduation requirements.

The education team has completed spring site visits to all detention centers and Level E group homes, with no major concerns noted. We remain committed to supporting education staff across facilities by assisting with records, resources, and student transitions. For example, when a student transferred from Tulsa County Detention Center to Lawton Boys Group Home, our Juvenile Justice Specialist coordinated with Tulsa Public Schools to transfer the student's Advanced Placement test to Lawton Public Schools. We supported enrollment and assessment arrangements, and Lawton Public Schools agreed to assist despite not being the designated education provider for that facility. This collaboration reflects a strong commitment to student success across districts.

The first week of May, we celebrated School Staff Appreciation Week at OYACS. Staff were recognized throughout the week with small tokens of appreciation. Special thanks to OJA for providing lunch and to Jeremy Evans for creating personalized gift bags for each staff member. We also announced our Teacher of the Year, Katrina Massey, and Support Staff of the Year, S'Vana Wallace.

We remain focused on strong finish to the current school while actively planning for the upcoming year.



Reporting Month: April, 2026

Board Meeting: May 21, 2026

Prepared by: Jared Hallmark, Risk & Safety Manager

1. Executive Summary

Risk and Safety operations continued focusing on operational readiness, staff safety, policy development, and reduction of workplace injuries across the agency. Workers' Compensation trends remained stable overall, with continued emphasis on return-to-work coordination, injury mitigation, and proactive safety management. While Use of Force (UOF) incidents remained elevated, recordable staff injuries have not increased at the same rate, indicating improved staff response techniques and safer intervention practices.

Implementation efforts involving the MANDT System continue to show positive operational impact as additional staff receive training in de-escalation, relationship-based interventions, and safer physical intervention methods. As staff continue to respond to resident altercations and behavioral incidents, the severity of employee injuries appears to be decreasing.

Policy and operational preparedness also continued during the month. The Emergency Action Plan (EAP) policy and SOP were submitted for review, while the Employee Fatigue SOP and Supervisor Checklist moved toward final submission. MANDT System SOP development continues through weekly workgroup meetings, with eight (8) of the projected ten (10) chapters currently completed. Full completion is anticipated by the end of May for leadership review and approval.

Additional facility safety recommendations were identified during ongoing assessments. Recommendations include removal of rocks currently located inside the security perimeter that are being utilized for runoff control. It is recommended these materials be replaced with dirt grading or sandbag runoff mitigation measures to reduce potential safety, security, and operational concerns.

2. Workers' Compensation Overview

- New Claims in April = 5: Full Duty: 4, Light Duty: 0, TTD: 1
- Active Claims, Total = 20: Light Duty: 13, Temporary Total Disability (TTD): 4
- Brought Back to Full Duty for April: 6
- Litigation: 23

Workers' Compensation trends remained relatively stable. Active case management efforts continue to focus on reducing lost time, increasing return-to-work opportunities, and improving coordination between supervisors and employees. Current efforts

continue emphasizing transitional duty assignments, early intervention, and injury mitigation strategies to reduce long-term claim exposure and operational impact.

Although staff continue to experience resident-related altercations and physical intervention incidents, recordable injury severity appears to be trending downward as additional employees receive MANDT System training.

3. Internal Grievances

- Received: 1
- Resolved: 1
- Ongoing: 1

No recurring trends or systemic issues identified. All grievances were resolved within the reporting period.

4. Reasonable Accommodations (RA)

- Requests Received: 3
- Ongoing: 0
- Re-evaluations Due: 0
- Approved: 3
- Denied/Modified: 0

RA requests continue to be managed in alignment with policy and operational requirements. No denials were issued during this period. Ongoing coordination ensures employees are supported while maintaining operational readiness.

5. Training, Safety Programs, & Initiatives

Programs Implemented or Updated

- EAP Policy and SOP completed and currently being reviewed
- Employee Fatigue SOP with Supervisor Checklist completed; scheduled for submission May 2026
- MANDT System SOP development is ongoing through weekly workgroup meetings

Training Conducted (dates and number of staff)

- One (1) Grievance/Complaint training classes conducted for new hires

Measured or anticipated impact

- Improved staff preparedness, consistency in response procedures, and reduction in risk exposure.
-

6. Workforce & Safety Trends

Assault trends

- UOF incidents increased from 16 in January to 29 in February and 32 in March, and 31 in April indicating the last two months have evened out in physical intervention activity.

Staffing levels

- Stable

Injury trends

- Staff injuries: 5 for the month (downward trend) with 3 closed and 2 active
- Workers' Compensation claims: 2 in January, 1 in February, 5 in March, and 5 in April

Near misses or safety observations

- Despite the increase in Use of Force incidents, the number of Workers' Compensation claims has not increased at the same rate, indicating that not all incidents are resulting in recordable injuries. This trend will continue to be monitored.
- It is noted that with more individuals being trained on MANDT SYSTEMs, the number of recordable staff injuries is trending down. Staff are still involved with altercations with residents, but actual injuries are fewer.

7. Risk Issues & Emerging Concerns

Identify active risks

Mitigation efforts underway

- Workers' Compensation claims remain comparatively lower.
- MANDT System SOP development is ongoing through weekly workgroup meetings.

8. Way Ahead / Strategic Focus

Short-term priorities

- Policy updates
- Workers' Compensation Policy updates in progress.
- MANDT System SOP development.

Measurable objectives

End of Report



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Bruce Henley, Chief Secure Care Treatment

Board Report – April 2026

April 1st – 30th Activity

Central Oklahoma Juvenile Center (COJC) Population

Census: 59 youth as of 04/30/2026

- 1 youth on pass
- 1 transferred other facility

Intakes: 8 total

- Average of 2 intakes per week for COJC

Discharges: 2 total

- Parole to Community: 1
- Court Release: 1

Education Achievement

OYAC Graduation:

- 2 youth received their high school diploma
- 1 youth received their GED

Current RCS Staffing:

- RCS IV: 14
- RCS III: 12
- RCS I/II: 68

Total on Duty: 94

Current staffing numbers allow for normal programming. Back-to-back academies are scheduled in the month of May to bring on several RCS staff to fill openings.



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Bruce Henley, Chief Secure Care Treatment

Highlight

On April 22, 2026, OJA recognized Administrative Professionals Day. Leadership thanked all our Administrative Staff for their hard work, dedication, and support they provide every day. Staff were presented with gifts from the Executive Team.

The following Administrative Staff were recognized from COJC, amongst others throughout the Office of Juvenile Affairs:

- Kristin Horstman
- Jonna Davis
- Sherri Eager
- Lesa Evans
- Jennifer Harris
- Kristen Otwell
- Shelly Flanagan
- Sharla Dyer

Programming

The Recreation Department has continued to expand structured programming opportunities for the youth at COJC. As part of ongoing efforts to improve youth engagement, reduce idleness, and strengthen positive interactions between staff and juveniles, on Wednesdays from 3:00 p.m. to 5:00 p.m. have been designated for unit-versus-unit tournaments.

On March 19, 2026, COJC hosted its first unit-versus-unit basketball tournament. The event was supported by staff across the facility and provided juveniles with an opportunity to participate in organized recreational programming that promoted teamwork, sportsmanship, and positive peer interaction.

The tournament was well received by both staff and juveniles and reflected the continued positive culture shift occurring throughout the facility. Cypress Unit won the championship and was rewarded with pizza and two hours of game room time for their participation and achievement.

The success of this event demonstrated increased positive engagement among juveniles, improved interaction between units, and continued progress toward creating a more structured and treatment-oriented environment at COJC.



Joy Turner, Advocate General

Monthly Grievance Report
April 2026 Grievance Summary

The Month of April 2026 had a total number of eighty-seven (87) Grievances. Out of the eighty-seven (87) Grievances filed, four (4) responses were late or past due. As of the end of business hours on May 8, 2026, zero (0) appeals are pending. Seven (7) Grievances are pending, they are not past due.

Grievance Categories

Access to Attorney or Courts -----	3
Clothing -----	0
Communication (Phone, Zoom, mail) -----	4
Crisis Management (Use of Force, improper restraints) -----	1
Discrimination -----	0
Education (Including Library) -----	1
Food -----	14
Grievances-----	0
Hygiene/Personal Grooming -----	1
JJS/JSU -----	2
Matrix -----	0
Medical Services -----	1
Other -----	4
Peer Interaction /Resident Conflict -----	13
Physical/Verbal Abuse from other youth -----	0
Physical/Verbal Abuse from Staff -----	3
Personal Belongings/Property -----	0
Sexual Harassment -----	0
Sanctions/Loss of Privileges/Restrictions -----	9
Staff Conflict -----	18
Quality of Life -----	0
Religion -----	0
Supplies -----	0
Recreation -----	2
Rules/Policies -----	1
Shelter (i.e. maintenance) -----	1
Treatment/Programming and/or Plan -----	6
Transportation -----	0
Visitation -----	1
Work Detail -----	2



Proposed Rates & Standards

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Proposed modifications</p> <p>Emergency Rate RS21-001-001 & 002 RS-2026-006-002</p> <p>TELEHEALTH SERVICES</p> <p>Type:</p> <p>Code(s): Not in JOLTS</p> <p>Program(s):</p>	<p>During the duration of the Covid-19 Emergency, Contracted services may be provided through a Telehealth format for emergencies or inclement weather <u>as authorized or preapproved by the Community-based Youth Services (CBYS) Division.</u> For any Service Category being provided through a Telehealth delivery platform.</p> <p><u>CBYS will notify youth service agencies via email when authorizing the emergency use of telehealth services.</u></p>	<p>Level A</p> <p><u>RS21-001-001</u></p> <p>HIPAA – compliant platform and the individuals are telehealth certified.</p> <p>Level B</p> <p><u>RS21-001-002</u></p> <p>Non-HIPAA compliant platform and/or the individual providers are not telehealth certified</p> <p><u>Request for Use</u></p> <p><u>Email inclement weather request to CBYS at cbys@oja.ok.gov.</u></p> <p>Note: Telehealth Certification is based on a nationally recognized program approved by OJA. Verification of Telehealth Certification status will be the responsibility of the Oklahoma Association of Youth Services (OAYS)</p>	<p><u>RS21-001-001</u></p> <p>The billing rate is the same as in-person service provision maintaining all applicable standards</p> <p><u>RS21-001-002</u></p> <p>The billing rate is 70% of the in-person service provision maintaining all applicable standards</p>
<p>R&S Approved Date: 7/21/2020</p>	<p>OMES Approved Date: 08/04/2020</p>	<p>BOJA Approved Date: 08/11/2020</p>	<p>Effective Date: 08/11/2020</p>



OJA
Finance Report

FY2026 - Budget Status

Item	Total	Federal	ARPA	Revolving	Appropriations
Budget	162,535,290	21,578,121	18,232,144	15,301,240	107,423,785
Year to date					
Expenditures	100,613,725	4,830,558	12,060,210	6,432,178	77,290,780
Estimated Obligations	56,929,080	15,139,852	6,155,111	6,850,247	28,783,871
Less: Projected					
Expenditures	157,542,805	19,970,410	18,215,321	13,282,425	106,074,650
Available Budget	4,992,485	1,607,711	16,824	2,018,815	1,349,135
Budget Spend %	97%	93%	100%	87%	99%

FY2026 Budget to Actual Projection by Expense Category

Expense Category	Total Budget	Expense YTP	Estimated Obligations	Projected Budget Balance
Administrative	6,593,747	2,682,550	2,623,921	1,287,277
Assistance	73,787,134	47,409,802	25,293,103	1,084,229
ARPA Assistance	18,110,968	12,012,507	6,098,461	0
Debt Service	2,659,864	2,434,481	225,383	0
Building Construction/Renovations	10,486,471	2,321	10,368,882	115,267
Equipment & Furniture	1,282,590	657,324	1,550,623	(925,357)
Others	-			-
Payroll	44,568,059	32,667,307	8,113,121	3,787,631
Professional Services	4,654,616	2,585,362	2,493,124	(423,870)
Travel	391,841	162,071	162,464	67,306
Grand Total	162,535,290	100,613,725	56,929,080	4,992,485

FY2026 Budget to Actual Projection by Division

Description	Total Budget	Expense YTD	Estimated Obligations	Projected Budget Balance	Federal Budget	Projected Budget Balance	State Budget	Projected Budget Balance
JJDP	2,643,965	1,440,545	791,616	411,804	2,492,821	380,343	151,144	31,461
Administration	5,129,168	3,593,690	1,246,001	289,477	485,219	111,266	4,643,949	178,211
Residential	23,277,667	15,006,868	6,193,265	2,077,534	1,252,432	784,169	22,025,235	1,293,365
JSU & Community Services	62,081,504	40,759,669	20,055,986	1,265,849	5,612,011	59,473	56,469,493	1,206,375
CBYS	32,072,291	22,468,351	9,322,633	281,308	-	-	32,072,291	281,308
Santa Claus	6,000	890	3,070	2,040	-	-	6,000	2,040
IT	4,750,035	2,255,094	1,901,007	593,934	404,761	219,263	4,345,274	374,671
Capital Projects	14,468,811	3,080,893	11,317,379	70,540	11,457,173	70,021	3,011,639	518
ARPA	18,105,849	12,007,725	6,098,124	(0)	18,105,849	(0)	-	-
	162,535,290	100,613,725	56,929,080	4,992,485	39,810,265	1,624,535	122,725,025	3,367,950

Overtime Summary (12 months)

State Fiscal Year	Accounting Month	# of Payrolls	Administration		Residential Services		JSU/Community Services		Grand Total	
			Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours
2025	May-25	2	\$ -	-	\$ 52,605	1,743	\$ 508	22	\$ 53,113	1,765
2025	Jun-25	2	\$ -	-	\$ 45,398	1,499	\$ 135	6	\$ 45,533	1,505
2025	Jul-25	2	\$ -	-	\$ 45,329	1,500	\$ 233	12	\$ 45,561	1,512
2025	Aug-25	3	\$ -	-	\$ 80,822	2,644	\$ 127	6	\$ 80,949	2,649
2026	Sep-25	2	\$ -	-	\$ 50,813	1,672	\$ 73	3	\$ 50,886	1,675
2026	Oct-25	2	\$ 0	0	\$ 58,633	1,886	\$ 55	3	\$ 58,689	1,888
2026	Nov-25	2	\$ -	-	\$ 62,585	1,977	\$ -	-	\$ 62,585	1,977
2026	Dec-25	2	\$ -	-	\$ 58,077	1,159	\$ 24	1	\$ 58,100	1,160
2026	Jan-26	3	\$ -	-	\$ 81,931	2,764	\$ 9	0	\$ 81,940	2,765
2026	Feb-26	2	\$ -	-	\$ 44,177	1,343	\$ 39	2	\$ 44,216	1,345
2026	Mar-26	2	\$ -	-	\$ 35,571	1,069	\$ 513	19	\$ 36,084	1,088
2026	Apr-26	2	\$ -	-	\$ 61,179	1,816	\$ 1,079	40	\$ 62,258	1,856
Grant Total		26	\$ 0	0	\$ 677,119	21,072	\$ 2,795	114	\$ 679,915	21,186
Full Time Equivalent (FTE)						10		0.05		10

FY-2026 200 Revolving Funds

Fund	Name	Budget	Beginning Cash Balance	Revenue YTD	Expenditures YTD	Ending Cash Balance
200	<p>Revolving Fund - The revolving fund consist of all monies received, pursuant to statutory authority, but not including appropriated funds. The revolving funds shall be continuing funds, not subject to fiscal year limitations and shall be under the control and management of the administrative authorities of the board. Majority of revenue is reimbursement for state funded grant projects.</p>	10,443,645	8,095,391	4,760,579	3,765,594	9,090,376
205	<p>Parental Responsibility - OJA shall enforce the legal duty of parents to provide for their child even though that child has been adjudged a ward of the court pursuant to the Juvenile Code. Title 10A O.S., § 2-2-703 authorizes the Office of Juvenile Affairs to obtain from a juvenile's parent reimbursement for costs and expenses for care and maintenance incurred by OJA in providing services for the juvenile. Information regarding parental financial accountability must be provided by the JSU worker to the court.</p>	592,702	868,297	76,178	140,891	803,584
210	<p>Santa Claus Commission - The Santa Claus Commission shall have authority to provide or purchase a Christmas present for every child who is in the custody of the state residing in a child care institution of the Department of Human Services or the Office of Juvenile Affairs, a licensed child care institution or a group home or foster home, supported in whole or in part by the state, as defined by the Department of Human Services or the Office of Juvenile Affairs, who would not otherwise receive a present.</p>	6,000	3,671	3,085	890	5,866

Trust Funds 700 (Agency Special Account)

Fund	Name	Beginning Cash Balance	Revenue YTD	Expenditures YTD	Ending Cash Balance
701	Trust Fund - Established to account for all the funds a juvenile received or expended while in OJA Custody	22,050	66,648	70,941	17,758
702	Canteen Fund - Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.	9,248	12,123	12,911	8,460
703	Donations - Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile	1,325	-	-	1,325
704	Restitution - Established to account for all funds received from OJA's Victim Restitution Program	4,403	30,000	10,565	23,838

FY-2026 Revolving Funds Revenue Projection

As of 04/30/2026

Receivable Source	FY-26 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA \ DRS	\$ 75,000	\$ 62,500	\$ 53,902		\$ (8,598)
Income from Rent	9,201	7,667	\$ 3,450		(4,217)
Charter School State Aid/Grants	700,000	583,333	\$ 384,495		(198,839)
School Breakfast/Lunch/Snacks Program	57,213	47,678	\$ 115,746		68,069
Sales	20,000	16,667	\$ 157,030		140,364
Child Support	90,000	75,000	\$ 76,178		1,178
Other Receipts	5,000	4,167	78,890		74,723
Total Revolving Funds	\$ 956,414	\$ 797,011	\$ 869,691	\$ -	\$ 72,680

Reimbursements and Refunds	FY-26 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Reimbursements, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,227,002	\$ 3,589,153	\$ 3,295,999	\$ 293,155	\$ -
Total Revolving Funds Revenue	\$ 5,183,416	\$ 4,386,165	\$ 4,165,690	\$ 293,155	\$ 72,680

FY-2026 Federal Funds Revenue Projections

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
FF Fixed Rates Reimbursements from Other State Agencies					
Residential Behavior Management Services (RBMS)	\$ 6,000,000	5,000,000	4,674,799	118,485	\$ (206,716)
Targeted Case Management (TCM)	1,700,000	1,416,667	1,570,678	79,052	\$ 233,011
IV-E Shelter	100,000	83,333	\$0.00		\$ (83,333)
Indirect Cost Reimbursement (OHCA)	50,000	41,667	\$46,678		\$ 5,322
Total FF Fixed Rates Reimbursements From Other State Agencies	\$ 7,850,000	\$ 6,541,667	\$ 6,292,156	\$ 197,537	\$ (51,307)
FF Cost Reimbursements from OJJDP/Other State Agencies					
	FY-26 Budget	Expenditures Reports	Receipts/ Balance	Outstanding Reimbursements	Receipts Variance to YTD Expenditures
Direct Federal Grant, OJJDP Formula	\$ 2,092,821	\$ 1,513,947	\$ 1,416,947	97,000	\$
DAC-RSAT	225,000	203,962	\$ 116,947	87,015	
Arnall Award (FFT)	558,371	220,856	\$ 252,028	-	31,343
State Recovery Fund (ARPA)	13,573,815	14,339,877	\$ 16,643,022	-	2,303,145
Total FF Cost Reimbursements from OJJDP/Other State Agencies	\$ 16,450,007	\$ 16,278,642	\$ 18,428,944	\$ 184,014	\$ 2,334,242
Total Federal Fund (FF) Program Fund	\$ 24,300,007	\$ 22,820,308	\$ 24,721,100	\$ 381,551	\$ 2,282,792

Emergency Purchases

As of 04/30/2026

EMR#	Date	Vendor	Description	Location	Amount
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None to Report

Sole Source Purchases


As of 04/30/2026

SS#	Date	Vendor	Description	Amount
	05/2026	FFT, LLC	Training with certification for FFP	\$407,000

FFT, LLC is the developer and provider of Functional Family Therapy (FFT), offers comprehensive training and certification in implementing the FFT model. OJA has successfully utilized FFT for several years.

FFT, LLC. also provides training and certification programs including, Functional Family Probation/Parole (FFP), which is designed specifically for probation and parole staff. FFP training model includes an 8-day program implementation training, ongoing supervisor follow-up sessions, and weekly and monthly consultations to support effective delivery and long-term success.

To address staff turnover and maintain program fidelity, replacement training is offered as needed. Completion of the required training, implementation, and certification allows OJA to operate as a certified FFP site.



Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting

May 21, 2026

Auditor
Engagement
for the
2025-26, FY2026,
School Year



WILSON, DOTSON & ASSOCIATES, P.L.L.C.

Certified Public Accountants

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

AUDIT ENGAGEMENT LETTER

May 11, 2026

Honorable Board of Education and Superintendent of the Oklahoma Youth Academy:

Oklahoma Youth Academy
2501 N Lincoln Ste 500
Oklahoma City, OK 73105-4508

We are pleased to confirm our understanding of the services we are to provide the Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma, for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the combined financial statements-regulatory basis, including the disclosures, which collectively comprise the basic financial statements, of the Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma, as of and for the year ended June 30, 2026.

We have also been engaged to report on supplementary information that accompanies Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and we will provide an opinion on it in relation to the financial statements-regulatory basis as a whole in a report combined with our auditor's report on the financial statements:

1. Combining financial statements-regulatory basis
2. Schedule of expenditures of federal awards-regulatory basis

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. 2026-27 Estimate of Needs

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the regulatory basis and budget laws of Oklahoma; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements – regulatory basis as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls and revenue recognition.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Controls

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with the regulatory basis and budget laws of Oklahoma, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are all also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with the regulatory basis and budget laws of Oklahoma. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the regulatory basis and budget laws of Oklahoma; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the regulatory basis and budget laws of Oklahoma; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations

resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements and related notes of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma in conformity with the regulatory basis and budget laws of Oklahoma based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, and/or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wilson, Dotson & Associates, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wilson, Dotson & Associates, P.L.L.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Department of Education. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Pam Dotson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to issue our reports no later than April 30, 2027.

Our fee for performing your 2025-26 audit will not exceed \$7,975.00, plus any out-of-pocket costs (such as confirmation service provider fees). This amount includes free consultation, presentation of your 2025-26 audit and the State Auditor and Inspector's filing fee. We also have a toll-free number which you and your staff are free to use throughout the year. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes sixty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma's financial statements. Our report will be addressed to the governing board of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not contain an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

You may request that we perform additional services not addressed in this engagement letter (such as a Single Audit). If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee of \$1,200.00. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2022 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Wilson, Dotson & Associates, PLLC

RESPONSE:

This letter correctly sets forth the understanding of Oklahoma Youth Academy, J-001, Oklahoma County, Oklahoma.

By: _____

Title: Superintendent

Date: _____

By: _____

Title: Board President

Date: _____



Report on the Firm's System of Quality Control

June 5, 2023

To the Sole Member of Wilson, Dotson & Associates, P.L.L.C.
and the Peer Review Committee of the OSCP.

We have reviewed the system of quality control for the accounting and auditing practice of Wilson, Dotson & Associates, P.L.L.C. (the firm) in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Wilson, Dotson & Associates, P.L.L.C. in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies), or fail. Wilson, Dotson & Associates, P.L.L.C. has received a peer review rating of pass.

HBC CPAs & Advisors

Oklahoma City, Oklahoma

ADDENDUM TO AUDIT ENGAGEMENT LETTER

So that the attached Audit Engagement Letter and other related agreements (“Contract”) complies with Oklahoma law regarding contracts with State government entities, the **OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL** (“Customer”), and **WILSON, DOTSON & ASSOCIATES, P.L.L.C.**, including its affiliates (“Auditor”) agree to the following terms and conditions in addition to the terms and conditions contained in, attached to and/or incorporated by reference into the Contract. Notwithstanding any provision contained in the Contract to the contrary, the parties agree to the following terms, which shall control the agreement between the parties to the extent this Addendum conflicts with the terms of the Contract.

1. **Compliance with the Oklahoma Public School Audit Law.** Auditor represents that it is in compliance with all applicable provisions of 70 O.S. § 22-104 and will remain in compliance for the duration of the Contract.
2. **Certification Clause** (74 O.S. § 85.42 and H.B. 2164, 60th Leg, 1st Reg. Sess. (Okla. 2025)). The parties certify that no person who has been involved in any manner in the development, approval, or negotiation of this Agreement while employed by the State of Oklahoma will be given anything of value or will be employed to fulfill any of the services provided for under this Agreement.
3. **Non-Collusion Clause** (74 O.S. § 85.22). Neither Auditor nor anyone subject to Auditor’s direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the Contract to which this Addendum is attached.
4. **Invoicing and Payment** (62 O.S. § 34.71). Payment of a proper invoice for goods or services shall be made within no more than forty-five (45) days from the date on which the invoice from Auditor is received by the Customer.
5. **Choice of Law. Choice of Venue.** The Contract shall be governed by and construed and interpreted in accordance with the laws of Oklahoma without reference to principles of conflict of laws. All claims, disputes, and lawsuits arising out of or in connection with the Contract shall be resolved or adjudicated in Oklahoma City, Oklahoma.
6. **Oklahoma Open Records Act.** Auditor acknowledges that the Customer, as a public body, is subject to the Oklahoma Open Records Act. (51 O.S. § 24A.1 et seq.). As such, Auditor agrees that its contracts, addendum or amendments, may be disclosed as required by law.
7. **Non-Appropriation** (Okla. Const. Art. X, §23). Notwithstanding any contrary provision of the Contract, any obligation of the Customer to make any payment(s) under the Contract is subject to the availability and continuation of sufficient funds for that purpose. The Contract may be canceled or not renewed beyond the then current fiscal year ending on June 30 or the end of any subsequent fiscal year, without obligation or penalty should the Oklahoma Legislature fail to appropriate funds or if a reduction in or elimination of any source of funding for the payment(s) required under the Contract occurs.
8. **Audit Clause** (74 O.S. §85.41(E)). Auditor shall keep and maintain appropriate books and records reflecting the services performed and costs and expenses incurred in connection with its performance of the services for a period of five (5) years from the ending date of this Agreement. Upon reasonable notice, the Customer, the State Auditor’s Office, or their representatives shall be entitled to access any books, records, and other documents and items directly pertaining to charges to the Customer hereunder for purpose of audit and examination, at Auditor’s premises during normal business hours. Auditor further agrees to provide appropriate access by the aforementioned parties to any sub-contractor’s associated records. In the event any audit, litigation, or other action involving these pertinent records is started before the end of the five (5) year period, Auditor agrees to retain these records until all issues arising out of the action are resolved or until the end of the five (5) year period, whichever is later.

9. Employment Status Verification System. Auditor hereby certifies that it is registered with and participates in a Status Verification System, as defined in 25 O.S. § 1312, to verify the work eligibility status of all new employees. Auditor further certifies that all subcontractors approved to perform work under this Contract and which have employees are also registered with and participate in a Status Verification System. Auditor and all approved subcontractors shall remain in compliance with all federal, state, and local immigration laws and regulations relating to the immigration status of their employees during the term of this Contract.

10. Israel Boycott Certification. Pursuant to 74 O.S. § 582, Auditor certifies that it does not currently boycott any goods or services from the Nation-State of Israel that constitutes an integral part of business conducted or sought to be conducted with the State of Oklahoma.

11. Non-Duplication. Pursuant to 74 O.S. § 85.41(F), to the extent the Contract covers professional services in which the final product is a written proposal, report, or study, the undersigned Auditor certifies it has not previously provided the contracted State agency or another State agency with a final product that is substantial duplication of the final product to be rendered under this Agreement.

12. Interest. Interest on late payments, if any, shall be made pursuant by 62 O.S. § 34.72.

The Addendum to the Contract is agreed to on the last date written below.

OFFICE OF JUVENILE AFFAIRS

WILSON, DOTSON & ASSOCIATES, P.L.L.C.:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Finance Report



FY25-26 OYACS Budget Status

OYACS Combined Statement of Revenue, Expenditures and Fund Balances for School Year 2025-2026 as of April 30, 2026		OJA GENERAL & REVOLVING FUNDS	FUND 25000	TOTALS EFFECTIVE 04/30/2026
REVENUES				
State Aid - Foundation/Salary Incentive (000)			31,343.27	31,343.27
State Aid - Driver Education (317)			-	-
State Aid - Redbud School Funding Act (318)			14,943.08	14,943.08
State Aid - Textbooks/Ace Technology (333)			2,158.37	2,158.37
SRO/School Security (376)			93,041.47	93,041.47
CNP - State Matching (385)			478.48	478.48
State Aid - Alternative Ed Grant (388)			63,414.95	63,414.95
Title IA - Basic Programs (511)			48,466.41	48,466.41
Title IA - School Support (515)			-	-
Title ID - Agency Neg/Del/At Risk Youth (531) - 55A310			88,329.50	88,329.50
Title IIA - Staff Training/Recruiting (541)			6,409.56	6,409.56
Title IVA - Student Support/Academic Enrichment (552)			10,129.52	10,129.52
Title VB - RLIS - Rural/Low Income (587)			1,834.32	1,834.32
IDEA-B - Flow Through (621)			24,424.13	24,424.13
IDEA-B - ARP IDEA-B - Flow Through (628)			-	-
CNP - CCC Supply Chain Assistance (759)			-	-
CNP - Lunches/Snacks (763)			77,225.14	77,225.14
CNP - Breakfast (764)			38,042.80	38,042.80
ARP ESSER III (795)			-	-
Refunds (TRS)			-	-
Oklahoma Juvenile Affairs		814,908.61	-	814,908.61
TOTAL REVENUES FY25		\$ 814,908.61	\$ 500,241.00	\$ 1,315,149.61
EXPENDITURES				
Equipment and Library Resources		-	-	-
Operational Expenses		57,686.67	99,623.86	157,310.53
Payroll Expenses		742,824.88	394,768.31	1,137,593.19
Professional Services		11,063.00	347.00	11,410.00
Training and Travel		3,334.06	-	3,334.06
TOTAL EXPENDITURES FY25		\$ 814,908.61	\$ 494,739.17	\$ 1,309,647.78
Excess of Revenues Over (Under) Expenditures		-	5,501.83	5,501.83
Fund Balances 2024 - 2025 School Year (End Bal - Prior Yr)		-	289,457.36	289,457.36
Fund Balances 2025 - 2026 School Year		\$ -	\$ 294,959.19	\$ 294,959.19

Proposed 2025-26 Encumbrances



REQUEST FOR 2025-26 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount

Proposed 2026-27 Encumbrances



REQUEST FOR 2026-27 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2027-001	Personnel Cost	All School Employees	2,000,000.00
2027-002	Digital Curriculum Libraries 6-12 Comprehensive (On-Demand Tutoring, Reading and Math, Webinar Training Licenses)	Imagine Learning	30,277.00
2027-003	Telecommunication Services	Authority Order P-Card/AT&T	5,000.00
2027-004	Books/Magazines	Authority Order P-Card/TBD	15,000.00
2027-005	Drinking water	Authority Order P-Card/TBD	500.00
2027-006	Copiers Lease, maintenance, supplies/toner	Authority Order P-Card/Stanley System	10,000.00
2027-007	Office and school supplies	Authority Order P-Card/TBD	15,000.00
2027-008	Milk, food and condiments for child nutrition program	Authority Order P-Card/Sysco, Hiland Dairy and others	150,000.00
2027-009	Graduation Expenses, gowns, shirts, diplomas, etc	Authority Order P-Card/Walmart, TBD	5,000.00
2027-010	Grade Book, Personnel Records, Accounting System	SylogistEd (Municipal Accounting System)	16,390.00
2027-011	Treasurer, Encumbrance & Minute Clerk, Consultant/kitchen workers	Office of Juvenile Affairs	50,000.00
2027-012	Canteen employees, food handling	Office of Juvenile Affairs	50,000.00
2027-013	FICA Savings, Surety Bonds	Office of Management Enterprise Services	4,000.00
2027-014	Gasoline, pikepass and other related car expenses	Oklahoma Turnpike Authority or COMDATA	1,500.00

REQUEST FOR 2026-27 ENCUMBRANCES CONTINUED

Encumbrance#	Description	Vendor	Amount
2027-015	Continuing Education Registration -Treasurer/Encumbrance Clerk/Teachers	TBD	15,000.00
2027-016	Federal Match (8%)	Teachers Retirement System	25,000.00
2027-017	SMART Learning Suite Software License	Video Reality	2,500.00
2027-018	Connectivity	ONEnet/OMES	5,000.00
2027-019	Printing/Scan/Copy Cost for Virtual Work	ImageNet Consulting LLC	300.00
2027-020	BASC-3 global administration digital report with intervention recommendations (105x\$4)	Pearson Assessments	420.00
2027-021	Parents, Teachers and Self Report Digital Forms for determination of residents' qualification for Special Ed services	Connors 4 All Digital	375.00
2027-022	For managing/filing paperworks and processing to obtain funding through E-rate program that pays 90% of the telecommunication charges for the school.	Kellogg & Sovereign	2,715.00
2027-023	Pursuant to Title 70 O.S., §3-142, effective November 1, 2020, "each charter school shall pay to the Charter School Closure Reimbursement Revolving Fund" an amount based on the Average Daily Membership (ADM) of the first nine weeks times five dollars (\$5.00).	Oklahoma Department of Education	500.00
2027-024	STAR Math/Reading subscription and annual Renaissance all product platform February 2024 through June 2025 for benchmark in determining 'interventions' data. Combined School Improvement grant funded.	Renaissance	2,595.00
2027-025	Software hosted service renewal-Follett Destiny Library, \$1,169.05 and Title peek online service renewal, \$150.00 - these are for library inventory and circulation; used to check books in and out to the residents and staff.	Follett School Solutions LLC	1,350.00

REQUEST FOR 2026-27 ENCUMBRANCES CONTINUED

Encumbrance#	Description	Vendor	Amount
2027-026	Annual Independent Audit	TBD	10,000.00
2027-027	Staff Award Plaques	MTM Recognition Corp	150.00
2027-028	Annual Subscription for Online Program - Special Education Support	Riverside Insights	400.00
2027-029	Tier II Paraprofessionals - Associated Costs (including Background Checks)	Various	500.00
2027-030	Assessments for education/special ed	Various/Pearsons	10,000.00
2027-031	Licensures/certs for youth	Metro Tech	2,600.00
			2,432,072.00

Proposed Amendments to the 2026-27 Calendar



2026-27 Oklahoma Youth Academy Charter School Calendar



July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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August 2026						
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September 2026						
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October 2026						
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November 2026						
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December 2026						
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January 2027						
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February 2027						
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March 2027						
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April 2027						
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May 2027						
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June 2027						
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*** School Calendar is subject to change upon State Board approval. ***

BLOCKS	1 st Block July 9-Sept 22	2 nd Block Sept 23-Dec 18	3 rd Block Jan 4-Mar 25	4 th Block Mar 26-Jun 11
	No School/Holiday	P/T Conference	OYACS PD	First Day of School
	Mid-Block Reports	Grades Due	Report Cards	End of Block / Last Day of School

Proposed OYACS Policies



Proposed OYACS Policies

Policy Number	Policy Title
10-1000	Board of Juvenile Affairs
10-1010	Policy Development
10-1020	Executive Director
10-1030	Personnel

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1000	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Board of Juvenile Affairs

- I. **Governing**
The Oklahoma Youth Academy Charter School (OYACS) is operated by the Office of Juvenile Affairs (OJA). The Board of Juvenile Affairs is the governing body for OJA and OYACS with powers enumerated by laws and regulations, and the contract with the State Department of Education. Among these powers and duties are election of its officers, rulemaking authority, review and approval of the budget, and other duties as outlined in statute. See 10A O.S. §§ 2-7-101 and 2-7-616.

- II. **Membership and Terms of Office**
The Board of Juvenile Affairs shall consist of nine (9) members, each member serves at the pleasure of their appointing authority. See 10A O.S. § 2-7-101.

- III. **Board Meetings and Public Participation**
All meetings of the Board will be compliant with the requirements of the Oklahoma Open Meeting Act. See 25 O.S. § 301 *et seq.* Public participation for each Board meeting will be detailed on each meeting agenda.

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1010	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Policy Development

The Board of Juvenile Affairs (Board) governs the Oklahoma Youth Academy Charter School (OYACS) and is responsible for making policy decisions that govern operations. The Board may establish working subcommittees to develop proposed policies and goals for the operation of OYACS.

In accordance with 10A O.S. § 2-7-616, the Board establishes and adopts the policies set forth in this manual.

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1020	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Executive Director

Responsibility for the administrative and operational aspects of Oklahoma Youth Academy Charter School (OYACS) resides with the Office of Juvenile Affairs (OJA) Executive Director (Executive Director). See 10A O.S. § 2-7-616. The Executive Director is appointed by the Governor. See 10A O.S. § 2-7-201. The Board of Juvenile Affairs (Board) shall provide oversight of OYACS, assisting the Executive Director with the administration and operation of OYACS.

The Executive Director, or designee, shall:

1. Serve as chief administrator of OYACS.
2. Advise in all OYACS' matters and recommend appropriate policies for consideration.
3. Implement and execute all OYACS' policies adopted by the OJA Board
4. Ensure the Board is fully and accurately informed.
5. Identify and articulate OYACS' needs.
6. Create a system of review on the improvement of instruction.
7. Be alert to trends, advances and improvements in educational programs.
8. Use sound judgment in the employment decisions.
9. Confirm the needs of OYACS are addressed within OJA's annual budget.

Ensure OYACS' financial operations adhere to federal and state laws, the Oklahoma Administrative Code, and the standards and regulations of the Statewide Charter School Board and the State Department of Education.

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1030	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Personnel

The Executive Director of the Office of Juvenile Affairs (OJA) may employ instructional and administrative personnel necessary for the operation of the Oklahoma Youth Academy Charter School (OYACS), including a School Superintendent. The School Superintendent may make recommendations to the Executive Director regarding the employment of OYACS personnel.

OYACS will have an identified principal, who shall report to the School Superintendent

Please note: the OYACS Superintendent and personnel may also be given an OJA business title related to additional duties assigned by the Executive Director.

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1000	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Board of Juvenile Affairs

I. Governing

The Oklahoma Youth Academy Charter School (OYACS) is operated by the Office of Juvenile Affairs (OJA). The Board of Juvenile Affairs is the governing body for OJA and of OYACS in accordance with 10A O.S. § 2-7-616 with powers enumerated by laws and regulations, and the contract with the State Department of Education. Among these powers and duties are election of its officers, as provided for in OAC 377:1-1-5, and making rules rulemaking authority, review and approval of the budget, and other duties as outlined in statute and regulations as necessary for the establishment and operation of OYACS in accordance with rules of the State Board of Education. See 10A O.S. §§ 2-7-101 and 2-7-616.

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II. Membership and Terms of Office

The Board of Juvenile Affairs shall consist of nine (9) members, each member serves at the pleasure of their appointing authority. See 10A O.S. § 2-7-101.

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III. Board Meetings and Public Participation

All meetings of the Board will be compliant with the requirements of the Oklahoma Open Meeting Act, See 25 O.S. § 301 et seq. Public participation for each Board meeting will be detailed on each meeting agenda.

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The Board of Juvenile Affairs shall consist of seven (7) members, each serving a four-year term, as provided by 10A O.S. § 2-7-101. Newly-appointed members and re-appointed incumbents to the OJA Board shall participate as members at the first regular, special, or emergency OJA Board meeting after the member's appointment has been confirmed by the Senate. When a vacancy occurs on the OJA Board, the vacancy shall be filled in accordance with 10A O.S. § 2-7-101.

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OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-10001020	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Policy Development

The Board of Juvenile Affairs (~~Board~~) governs ~~the Oklahoma Youth Academy Charter School (OYACS)~~ and is responsible for making policy decisions that govern ~~its~~ operations. The Board ~~of Juvenile Affairs~~ may establish working ~~sub~~committees to develop proposed policies and goals for the operation of OYACS.

In accordance with 10A O.S. § 2-7-616, the ~~OJA~~ Board establishes and adopts the policies set forth in this manual. ~~The Board of Juvenile Affairs may establish and adopt additional policies as it deems necessary.~~

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1040	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 2	
DATE APPROVED: _____	

Executive Director

~~While the Board of Juvenile Affairs governs OYACS, r~~Responsibility for the administrative and operational aspects of Oklahoma Youth Academy Charter School (OYACS) resides with the Office of Juvenile Affairs (OJA) Executive Director (Executive Director) of OJA. See in accordance with 10A O.S. § 2-7-616. The Executive Director ~~of OJA is appointed by the OJA Board. By the Governor?~~ is appointed by the Governor. See 10A O.S. § 2-7-201. The Board of Juvenile Affairs (Board) shall provide oversight of OYACS, assisting the Executive Director with the administration and operation of OYACS.

The Executive Director, or designee, shall:

- ~~1-~~ Serve as chief administrator of OYACS; ~~..~~
- ~~2-~~ Advise in all OYACS' matters and recommend appropriate OYACS' policies for consideration; ~~..~~
- ~~3-~~ Implement and execute all OYACS' policies adopted by the OJA Board;
- ~~4-~~ ~~Keep~~Ensure the OJA Board is fully and accurately informed ~~about OYACS;~~ ~~..~~
- ~~5-~~ Identify and articulate OYACS' needs; ~~..~~
- ~~6-~~ ~~Devote a sufficient amount of his or her time and thought~~ Create a system of review on the ~~to~~ improvement of instruction; ~~..~~
- ~~7-~~ Be alert to trends, advances and improvements in educational programs; ~~..~~
- ~~8-~~ Facilitate the development of good OJA-OYACS' relations;
- ~~9-~~ Use sound judgment in the employment decisions; ~~..~~
- ~~10-~~ Confirm the needs of OYACS is addressed within OJA's annual budget. Present for the OJA Board's consideration an annual budget that is designed to serve OYACS' needs; and
- ~~11-~~ Establish and implement Ensure OYACS' financial operations to ensure adherence to adhere to federal and state laws, the Oklahoma Administrative Code, and the standards

Commented [CM1]: Ensure the Board is fully and accurately informed

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1040	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 2 of 2	
DATE APPROVED: _____	

~~and regulations of the Statewide Charter School Board and the State Department of Education budget provisions and the wise use of OYACS' funds.~~

~~The Board of Juvenile Affairs shall provide oversight of OYACS, assisting the Executive Director with the administration and operation of OYACS.~~

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS) OFFICE OF JUVENILE AFFAIRS (OJA)	
POLICY: 10-1050	APPROVED: _____ KAREN YOUNGBLOOD BOARD CHAIR
PAGE 1 of 1	
DATE APPROVED: _____	

Personnel

The Executive Director of the Office of Juvenile Affairs (OJA) may employ instructional and administrative personnel necessary for the operation of the Oklahoma Youth Academy Charter School (OYACS), including a Education Director Chief of Education/School Superintendent, ~~necessary for the operation of OYACS~~. The Education Director Chief of Education/School Superintendent may make recommendations to the Executive Director for theregarding the employment of all staff members who are to accomplish OYACS mission OYACS personnel.

~~The OYACS will have an identified campus has~~ a principal, who shall ~~be responsible report~~ to the Education Director Chief of Education/School Superintendent, ~~and all remaining OYACS' campus faculty shall be responsible to the principal.~~

Please note: the OYACS Superintendent and personnel may also be given an OJA business title related to additional duties assigned by the Executive Director.