

January 15, 2026

# Board of Juvenile Affairs Meeting



# Proposed minutes from the December 16, 2025 meeting



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

## Meeting Minutes

December 16, 2025

### Board Members Present

David Crall  
Bart Bouse  
Janet Foss  
Les Thomas Sr.  
Josh Trimble  
Jenna Worthen (virtual)  
Karen Youngblood

### Board Members Absent

Gail Blaylock  
Amy Emerson

### Call to Order

Chair Youngblood called the December 16, 2025 Board of Juvenile Affairs and Oklahoma Youth Academy Charter School Board meeting to order at 10:08 a.m. and requested roll call.

### Public Comments

Mr. Rance Rue from the Jetty Counseling Center spoke to the Board about his agency's Functional Family Therapy (FFT). He thanked the Board for their time and allowing the agency to speak. He detailed the work his agency completes throughout 44 counties in the state. Mr. Rue detailed the 4 phases of their FFT work with families within their home and provided data related to the last 3 years of services. He advocated for the funding line item requested in the proposed FY27 budget request and its necessity in continuing FFT services throughout the state.

Judge Foss: Where and what type of referrals are you receiving?

Director Millington: Who is your referral source?

Mr. Rue: OJA and the OJA workers.

Judge Foss: The referrals, where are they coming from and what levels are they coming from in terms of OJA involvement?

Director Millington: Where are they in the OJA's continuum of care/

Mr. Rue: I do not know 100% where they are in the continuum of care, we get some from the facilities, some from the communities. I believe they all have open cases with OJA.

Ms. Twyla Snider thanked the Board for allowing her to speak today. She came to speak on behalf of ROCMND which runs a detention center and a group home. However, today, she was at the meeting to speak on behalf of ROCMND's Welch Skills Center. She talked about the last few years; they have had 119 residents complete their high school diploma and 24 complete their GED. In addition to their work on completion of school and/or GEDs, the youth attend classes through the local Career Tech in welding, and many leave the facility with certification from the Oklahoma Department of Labor with a license for welding. She was specifically speaking today to advocate for the line-item requests on increasing group home rates. She reminded the Board that the agency gave temporary incentive funds over the last few years which ROCMND used to increase employee pay raises and on employee retention. Welch is in a community of 600 people and recruiting was difficult at the time when they were paying \$9 an hour. It worked, it is not 100% but we start at \$15 an hour and up to \$18 with the incentives. We were informed by OJA that we would be losing incentives, and the reality is if we lose that money, we will need to reduce salaries by up to \$4 an hour; it was reversed and we lost \$50,000 but that worked during the interim. The ROCMND Board has agreed to make up the deficit through January 2026. If we do not get an increase, we will have to close the OJA Level E group home and contract with another agency that pays higher rates. She discussed the generational impact of successfully treating youth in their program. Requested the Board give the Level E programs the same consideration they give COJC. Reminded the Board that the state does not want a juvenile justice system that does not include group homes. Welch is also now working with the local workforce program, with a goal to get the youth to return to their community with several thousand dollars in the bank. One of the youth's goals is to help his mother buy a new car. I also hope those of you that have a legislative impact assist us in the future with advocating these funds.

Chair Youngblood thanked both speakers for their time and input.

Discussion and/or possible action on the proposed minutes for the November 18, 2025 board meeting

Reverend (Rev.) Trimble moved to approve as amended with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain: Crall

Absent: Blaylock

Proposed minutes for the November 18, 2025 board meeting approved.

Director's Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Interim Director Millington took a moment to thank the providers for their work, programs, and the advocacy for their continued work in the community. I don't know how to thank staff for being willing to be action orientated. She took a moment to truly thank our agency partners support during this season and their importance to the juvenile justice system. She also took a moment to encourage staff to enjoy their holiday season and recognize and thank those contract providers and COJC staff that cannot take off for the holiday season.

Chair Youngblood: The weekly updates have been a welcomed change. I appreciate that you have been genuine in responding to our questions and that the subcommittees have been action orientated. I also appreciate the transparency and accountability.

Mr. Bouse: Shel, we have been two (2) months now, and I know as of late last week we have had no net of new employees at COJC; do we have an update?

Director Millington: Yes, yesterday we had our largest cohort of training start with 22 staff behind the cohort. After two weeks, they will begin training behind the fence.

Mr. Bouse: Is this net new?

Director Millington: Yes, this is net new. I would have to verify that this is the previous 16 plus 22 that started this week.

Chief of Secure Treatment Miller: You are correct.

Mr. Bouse: We lost 16, is this 22 plus recovering the 16 that we lost?

Director Millington: Carol, can you speak to staffing levels related to new hires and how many we have maintained?

Chief Miller: We have not lost any since the last class

Mr. Bouse: What I am hearing is we have replaced the 16, and have 22 new starting, is that correct?

Director Millington: That is what I am hearing from Carol as well, yes. That does not mean the 22 will sustain.

Mr. Bouse: Right, but that is certainly good news. Moving to a totally different subject, what data can staff provide on recidivism rates for COJC from 2020 to present, is that a report we can get quickly? How long do we track them after they leave COJC?

Chief Data Officer Len Morris: Yes, sir. Currently, we track them for twenty-four (24) months, and we could extend that if we want to. We have just extended our contract with OU's e-team and are working with DOC to pull the current data.

Mr. Bouse: How far out can we go?

Chief Morris: We can go back as far as we need to.

Mr. Bouse: That will show everything if they committed new crimes or went to DOC?

Chief Morris: Yes, and it will not take long once we coordinate with DOC.

Director Millington: You are only interested in COJC data?

Mr. Bouse: Yes. I think it is important to show, since we invested in the facility, the recidivism data and continue to track it. Thank you.

Discussion and possible action on the proposed amended FY2027 Budget Request

Director Millington gave a brief summation of the attached FY2027 budget request. Director of Finance Amber Miller gave additional details for each line item requested.

Mr. Crall: One thing I think the Legislature will ask is when was the last salary adjustment occurred?

Director of Finance Miller: I believe it was in FY21.

Mr. Crall: On the Level E group homes, to make sure I understand these incentives, along with the base rate, they receive the incentives? Can you explain that.

Director of Finance Miller: Correct, that is currently how it works. However, we are proposing to eliminate the incentives and go to a new base rate.

Mr. Crall: In these proposed adjustments in the operational costs etc., are those specific amounts tied to specific needs, or can you explain the breakdown?

Director of Finance Miller: The numbers are based on changes.

Mr. Crall: Were all these categories funded with one time money, or is it just the Level E group home and FFT?

Director of Finance Miller: Correct, it is just Level E and FFT.

Mr. Crall: The FMAP rate is currently 66.47%, it is my understanding that is going decrease to 65.86% in October of 2026, to align with federal fiscal year. Do you know if we qualify for the enhanced FMAP rate with this population? I didn't know if this requires a higher federal match of if this is all it is going to be.

Director of Finance Miller: This is what they bill us at currently. This is not currently the enhanced rate.

Chair Youngblood: How many years have we survived on a flat budget?

Director of Finance Miller: I would have to go back and look.

Chair Youngblood: I am not expecting you to have that.

Director of Finance Miller: I know that last year we lost a little bit, but I will have to go back and look.

Judge Foss moved to approve with a second by Rev. Trimble

Aye: Crall, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain: Bouse

Absent: Blaylock and Emerson

The proposed amended FY2027 Budget Request approved.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

Director of Finance Miller explained the items in the attached presentation.

Ms. Worthen moved to approve with a second by Mr. Thomas

Aye: Bouse, Crall, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Blaylock and Emerson

Proposed year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report

Director of Finance Miller updated the board on the attached presentation.

Rev. Trimble moved to approve with a second by Ms. Worthen

Aye: Bouse, Crall, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Blaylock and Emerson

Proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

Director of Finance Miller explained the need for the purchase(s) proposed, see attached.

Mr. Crall moved to approve with a second by Mr. Thomas

Aye: Bouse, Crall, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Blaylock and Emerson

The proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

New Business

N/A

Announcement and Comments

Chair Youngblood: We are in the holiday season, I think we have a lot to be grateful, and we need to take the time to count our blessings and say a prayer for the new year. Thank you for leading us and thank you staff, team, partners, and members not a day go by that we do not appreciate your work. Thank you very much from all of us. To my fellow board members thank you for another year and looking forward to next year.

Adjournment

Chair Youngblood adjourned the meeting at 10:59 a.m.

Minutes approved in regular session on the 15<sup>th</sup> day of January, 2026.

Prepared by:

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Audrey Rockwell, Secretary

Signed by:

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Karen Youngblood, Chair

# Director's Report



Sharon 'Shel' Millington, Interim Executive Director

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**JANUARY 2026**  
**BOARD UPDATE**

**Partner Engagement and Community Outreach**

- Met with Ed Long and Austin Marshall, MetaFund
- Met with Gene and Dixie, OPEA
- Phone conversations with Judge K Allen, OK County Juvenile Judge
- OCA referral meeting with OHS Director Jeffrey Cartmell, Oklahoma Health Department (OHD) Commissioner Keith Reed, OHD Office of Accountability Systems Director Patrick Crowe
- Conversation with Kathryn Brewer, Executive Coordinator of the District Attorneys Council

**Executive/ Legislative**

- Conversations with Oklahoma COO David Ostrowe
- Conversations with Secretary of Public Safety Tricia Everest
- Met with Senator Paul Rosino re: Budget
- Met with Chair Daniel Pae and Vice Chair Emily Gise re: Budget
- Attended the agency directors meeting with COO David Ostrowe

**OJA Operations**

- Attended COJC's STAAR graduation
- Toured the Phil Smalley building
- Attended the Human Service agency directors meeting
- Met with Morningcrest



# OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

**Jeremy Evans, Interim Chief of Community Based Services**

## **Community Based Services (CBS) and Juvenile Services Unit (JSU)**

### **Board Report for January 2026**

### **Contacts and Activities for December 2025**

#### **▪ Division Statistics**

- 2,549 active cases...1,592 court involved 255 youth in OJA custody.
- 397 new referrals: 263 male and 99 female with an average age of 15.54.
- 15,528 individual contact notes documented in JOLTS.
- 240 intakes were completed during the month.
- 31 youth were activated and/or monitored by GPS.
- 56 placement referrals were made during the month: 44 to Level E, 3 to secure care, 1 to TLP/IL programs, and 7 to own home, and 1 to a SCH.
- A total of 28 youths paid \$7,099.82 restitution and other fees.

#### **▪ Division Activities**

##### **○ Jeremy Evans, Interim Chief of CBS**

- Attended all Exec. Team Meetings
- Attended weekly TLP staffing.
- Met with Regionals to identify any gaps or vacancies in the agency.
- Attended a meeting regarding OLETS
- Met with Chief of Tecumseh.
- Participated in executive staffing.
- Met with OCJB about the Jump Program.
- Attended a meeting with Group Home Providers.
- Attended weekly regional staffing.
- Attended monthly in person CPM training class.
- Attended a meeting regarding the Progressive Discipline Policy.
- Participated in a Leadership Team Meeting,
- Met with Tulsa Co. Bureau about the Jump Program.
- Attended a meeting with OHCA.
- Participated in RA meetings.
- Made visits to Ok, Co. Detention, Whitetail Group Home and COJC.
- Attended staff Christmas party in McAlester.
- Attended a meeting with CSG about Reentry.

- **Jennifer Thatcher, CBS Field Manager**
  - GPS – 29 juveniles currently being monitored.
  - Assisted Eastern and Central Regions with GPS issues.
  - Attended weekly TLP Review Staffing meetings.
  - Participated in an executive staffing of COJC clients.
  - Dash SCH audit.
  - Step Downs- 2 approved.
  - Appeals – none this month.
  - Restitution – Approved 2 applications, 7 activity logs approved.
  - All Level E, Incentive, Detention, SCH, GPS, and birth certificate claims were processed.
- **Jennifer Creecy, CBS Federal Funding Program Field Rep**
  - Processed 893 TCM claims.
  - Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
  - Met with OHCA regarding ReConnect Workplan Initiative.
  - Conducted TCM audits for AAD's Jordyn Wheeler, Cecilia Hatchett, and Andrea Hill at their offices across the state.
  - Attended Monday Morning Meetings.
  - Finalized TCM audit reports and met with leadership
  - Met with OHCA and PHPG regarding readiness of the implementation of ReConnect (OHCA's program to adjust to Federal Medicaid rule changes).
- **Gene Carroll, CBS Detention Program Manager**
  - Made visits to Pottawatomie County Juvenile Detention Center, Oklahoma County Detention Center, Pittsburg County Detention Center, Creek County Detention Center and Cleveland County Detention Center.
  - Reviewed all Critical Incidents reported and followed up if needed.
  - Returned emails and phone calls.
  - Reviewed all Monitor and Liaison reports and followed up if needed.
  - Attended and presented at the East Regional Meeting in McAlester.
  - Reviewed and monitored detention denials.
  - Monitored detention dashboard for trending statistics and total youth detained.
  - Monitored detention quick bed counts on Jolts.

- **Connie Bever, CBS Placement Program Manager**
  - Visited residents in Tulsa Detention
  - Visited RedHawk twice and Tulsa Youth Services once
  - Visited residents at COJC three times in Dec.
  - Visited with Ms. Mercer and walked through Landing, Plus, and Pointe
  - Met with resident at Cleveland County Juvenile Detention
  - Met with directors at Whitetail and Cornerstone
  - Published weekly waiting list report
  - Sent 14 day waiting list report
  - Participated in meeting regarding COJC referrals
  - Participated in numerous placement staffing's
- **Darian Bennett, CBS Group Home Program Manager**
  - Reviewed Family contacts in JOLTS
  - Participated in Eight Re-Entry meetings
  - Site visits to Lawton Boys Group Home, Scissortail Landing (2), Scissortail Plus, Scissortail Pointe, Whitetail Substance Abuse, Mustang Treatment Center, Redhawk, Welch Skills Center, and People Inc.
  - Reviewed 163 Monthly Group Home Reports
  - Facilitated Resident of the Month committee Vote Meeting.
  - Presented Resident of The Month Award to Resident placed at Scissortail Landing on December 12th.
  - Attended Level E RFP Meeting on December 3rd.
  - Attended Momentum Conference from December 9th to December 11th.
  - Met with JSU, Mustang Public Schools, and Mustang Treatment Center staff to discuss ways to support resident's education on December 18th.
  - Participated in Restricted Registry Committee Meeting December 16th.
  - Met with Tribal representatives, JSU, Group Home staff to discuss cultural supports for Resident placed at Welch Treatment Center on December 31st.
  - Group Home Liaison Visits: Met with 67 residents, 8 youth complaints addressed, 3 OCA/DHS referrals issued, 3 Facility operation concerns addressed, & 1 facility staff concern addressed.
  - Met with Group Home Directors on December 3rd.

- Office of Public Integrity - Licensing Division
  - Alyssa Devine, OPI Audit Managers
  - TJ Miller, OPI Auditor
    - Bi-weekly staff meeting
    - Background Checks
      - Reviewed and signed off on all FBI background checks for potential detention staff statewide.
      - Discussed background check process with detention centers.
  - JSU Audits
    - Completed 100% JSU audits for the following counties: McCurtain, Choctaw, Pushmataha, Atoka, Coal.
    - Prepared for upcoming JSU audits for the year 2026.
  - Group Home, CIC, and SCH
    - Completed Dash Specialized Community Home assessment.
  - Upcoming Assessments
    - Scheduled Detention Assessment for Pottawatomie, Canadian, and Craig Counties for January of 2026.

### **Western Region Highlights from Regional Director Jerry Skinner**

#### **Rex Boutwell Northwest Area Director**

##### **Monthly Activities Report:**

- Participated in a meeting with Regional and Area Directors regarding areas of need, gaps, and vacancies via teams.
- Staffed several cases with AADS, TCM, placement recommendations, and parole reports
- Visited the Mustang girls group home
- Visited the Weatherford TLP program
- Visited the Custer County office.
- Visited the Garfield County office and attended several Garfield Co. juvenile court cases.
- Participated in a parole waiver/review on a COJC youth via teams
- Participated in a placement intake at the Mustang group home
- Conducted AAD meeting Via Teams
- Visited the Woodward County detention facility
- Visited the Woodward County JSU office
- Participated in a treatment meeting with the W'TLP via teams.
- Had a surprise office party for Gabrielle Cole celebrating the completion of her master's degree.
- Visited the Garfield Co. detention center

- Participated in a program improvement meeting with Mustang via teams
- Participated in Canadian County Court detention reviews on two youth.
- Staffed several cases throughout the N. W. area with AADS and JJS staff
- Participated in Canadian County Juvenile Court reviews
- Visited the Anadarko JSU office and attended a retirement luncheon for Greg Delaney
- Participated in a COJC treatment/Court report review via Teams

#### **Noteworthy activities and details for the Area during December**

The Canadian County staff were able to come together for a surprise celebration to honor JJS III, Gabrielle Cole who graduated with her master's in public administration. It was a hard secret to keep, but she was very surprised by the celebration. We are so proud of her and all her hard work. Gabi also attended the momentum conference with a select group from OJA. We can't wait to hear all she was able to learn.

Additionally, The Crossroads group in Guymon is becoming well-known in the community for the valuable work they have been doing with our community youth. A total of 15 Crossroads youth chose to attend the Christmas party on December 14, for the third straight year. The youth enjoyed an evening filled with games prizes and plenty of food. Two of our leadership youth took on the role of shopping for their peers, thoughtfully selecting gifts for the exchange. Their choices were a big hit and added an extra layer of care and connection to the event.



**Crossroads Youth Christmas Party**



- **From Belinda Hannon, Assistant Area Director for Canadian and Kingfisher Counties**
  - Kingfisher has a new ADA assigned. Alex Sloane. He is a young attorney who has not practiced long. I have spoken with him in passing a few times but have a scheduled meeting set up for early January.
  - Canadian Court has been going well. The two judges have been tag-teaming with the cases, however starting in the new year Special Judge Gass should hear most of the juvenile cases. Most but not all YO's will be heard at the Juvenile Center as well.
  - The Canadian County Threat Assessment MDT Team is continuing. We did not meet in December.
  - The Mustang Girls group home is continuing. We were able to meet in December to discuss the classroom environment. I have hopes that small improvements in areas will lead to big changes in the facilities for improved outcomes.
  - Kingfisher MCART is still going strong. JJS III, Gabrielle Cole is continuing to meet monthly with the team.
  - Canadian Coalition is continuing. Planning is going on for the anniversary celebration along with the awards that will be presented. During our December meeting we had a special presentation from OBN.
  - Canadian County Detention Liaison continues. Our numbers in detention are increasing as well as the types of kids we have changing. There seems to be more violent kids being detained.
  - Garfield Detention monitoring is going well. I have not been made aware of any concerns.
  - The shelter in Canadian County did not have any OJA youth in there for the month of December.
  - FTOP is beginning a class in Kingfisher in February 2026. Youth Services has secured a meeting room and is ready to go.
  - FFT is moving along in all Counties. As in previous months we have had some good success.
  - Gabi is our CARS liaison. She continues to meet with CARS monthly to check progress and to ensure both parties are still working together successfully. The CARS numbers have gone down with FFT being available to families.
  - We had the opportunity to attend the Centers annual employee appreciation/holiday meal. Great time was had by all. It was great seeing how all the individual departments come together to make one big team.
  - Canadian and Kingfisher counties also came together to celebrate the holidays with a lunch out at a local restaurant. It is always nice to be able to get away from the office as a group to enjoy time together and discuss everyone's holiday plans and activities.

- **JJSIII, Jazmya Cabrera Highlights**
  - Jaz has been working hard with a youth that is very close to graduating and seems to have a case of not wanting to go to school. She was able to get his attention and get him back to school for a successful completion of the fall semester. The youth were very close to being kicked out of school and not earning credit.
  - Jaz has a YO in detention pending sentencing that she has worked very hard on all his needs. It seems he has some sort of appointment weekly that she is trying to get shuffled and him in attendance one way or another.
- **JJSIII, Gabrielle Cole Highlights**
  - Gabi has a YO that is in the community and is on his final stretch of being able to get his case successfully dismissed. Gabi is working very hard to stay on top of the case to ensure his success.
- **JJSII, Briar Workman Highlights**
  - Briar was able to deliver the secret Santa gift card to one of his clients.
  - Briar has been able to go to COJC every other week to see his youth that is there.
- **From Jessica Seigars, Assistant Area Director for Garfield, Alfalfa, Grant, Major, and Woods Counties**
  - The Garfield County Assistant District Attorney, Ms. Roisum and Mitchie Lamale, from the Garfield County Juvenile Office, attended our scheduled staffing this month to discuss new pending intakes and updates with current clients. This has been extremely helpful to keep collaboration and communication open with everyone.
  - Jay Relisperger from Youth and Family Services of North Central Oklahoma continues to attend our scheduled CARS staffing to discuss any issues or concerns involving our shared clients. Assistant Area Director, Jessica Seigars, continues to meet with Josh Guinn, Clinical Director at Youth and Family Services, to check in and see if there are any concerns or updates with YFS. AAD Jessica Seigars continues to check in with Tennille Chestnut, Assistant Shelter Director at YFS Shelter and see if there are any issues. These meetings seem to help with keeping open communication and better relationships.
  - Assistant Area Director Jessica Seigars attended the Garfield County CART staffing when they had them this month. She has been present for court hearings and our monthly docket so she could provide support and feedback when needed for her workers. Jessica donated some barely used coats and shoes that her daughter outgrown for Lyndsay's custody client's younger sister. Garfield County Juvenile Detention center contacted her requesting all their juveniles have CARS services, so Jessica worked on contacting all their workers to get services set up.
  - Garfield/Grant County JJS Lyndsay Clarkson did not attend the Garfield County Sooner Success Coalition this month, due to the coalition team leader having a family

emergency and having to cancel. Lyndsay contacted HUB again to get her custody client in placement a winter coat. She also has been going to COJC twice a month to see her client and encourage him to participate and do well in the program. She also continues to pacify his mother almost daily with whatever issue she can bring up at that moment when she either calls or emails her.

- Woods/Alfalfa County JJS Melissa Jones is still waiting for OMES to come finish their last steps to get her a fully operating office but is still enjoying having an office to go to. Melissa had a client who is involved in a wraparound program with Northwest Center for Behavioral Health. He is doing better with school and his behavior at home. Melissa is hoping she can obtain their wrap around services for some other clients involved with OJA.
- Garfield County JJS Jeff Riley did not attend the drug and alcohol coalition, due to the Christmas holiday and it being canceled. Jeff has had some challenges with one of his clients this month. He brought an affidavit to the court asking for an Accelerated Review Hearing, due to his client not wanting to stay at the shelter any longer and his parents' refusal to allow him to come home and will not allow him to go live with his mother or grandparents. He also requested that dad and/or stepmom attend all court hearings, due to neither attending his clients' last two court hearings. Jeff made DHS referrals for this case. Jeff got some great feedback from a couple of his clients doing community service at a new non-profit organization here in Garfield County. The organization is anxious to allow other clients the opportunity to complete some hours.
- Garfield/Major County JJS Chad Mittelstet did attend the Garfield County Domestic Violence Coalition meeting this month. One of Chad's clients and his family were able to get some gifts for Christmas, due to our agency helping with them. His parents were extremely grateful for all OJA has assisted them with. Another client successfully completed his high school requirements within two weeks of being at Whitetail Substance Use Level E. Group Home. The facility is working with Chad and his parents to hopefully get him into Barber School. Classes will begin next month.
- Garfield County JJS Kimberly Wheeler, accompanied by her supervisor, AAD Jessica Seigars, participated in her first Show Cause Hearing and completed her first intake while a juvenile was detained at the Garfield County Courthouse. Kimberly and Jessica also attended the Garfield County Mental Health Coalition this month. Kimberly also completed her recording of a client's YLSI and will be turning in everything to hopefully get certified soon. Kimberly also completed her first detention screener and had to contact detention to get a client placed there.
- Garfield/Major County JJS Chad Mittelstet continues doing the CIC and Youth and Family Services Shelter liaison this month.
- Garfield/Grant County JSU Lyndsay Clarkson continues to provide a very detailed report through her liaison duties concerning Garfield County Juvenile Detention Center.

- Canadian County Juvenile Detention Center Monitoring continues and Woods/Alfalfa County JJS Melissa Jones has continued to provide a very thorough report.
- **From Rita Holland-Moore, Assistant Area Director for Texas, Beaver, and Cimarron Counties**
  - This year is ending and New Year is beginning. We have had a very good year. We have moved to a new office, and we feel upbeat and positive about the move to a much better environment. Everyone seems to be settling into the reorganization that OJA has gone through, and we're pleased and feel supported by our West Regional Director, Jerry Skinner, and Northwest Area Director, Rex Boutwell, who appear to have had a smooth transition to their new positions. We are also pleased with our new worker, Raven Vinson. For Teresa Barnes-Chaddick and myself, we have been looking at the same ole' mugs for over 20 years, and I feel that I was becoming a bit stodgy. We got lucky with Raven. She's upbeat, energetic, helpful, and eager to learn.
  - The Crossroads group received approximately \$3500.00 in donations for the month of December. A pleasant surprise happened when a \$500.00 donation was received from the parents of a former juvenile that was referred to OJA and attended the Crossroads mentoring program. His case has been closed for several months but he is still attending Crossroad's events and mentoring others. Additionally, our own retired Supervisor, Jodell Josserand surprised us with \$200.00 donation. It was a good month for Crossroads as well. Crossroads was able to purchase enough gifts and food for their Crossroad families, so that no one walked away hungry or empty handed. There were games and plenty of comradery. It was a fun Christmas Party for all.
  - The final bit of news is that OJA's working toward building good communication with our law enforcement agencies. With the assistance of Gene Carroll, and both of my supervisors, we came to a mutual agreement with the Texas County Sheriff, on the procedure of processing juveniles to be medically cleared for transport. Additionally, OJA had been notified by a youth on our caseload that guns were being circulated among specific groups of juveniles. We are familiar with some of the youth but not all. JJS Vinson was given access to one of the snapchat accounts where she was able to get pictures. I forwarded the information to the Guymon P.D. and all the officers were briefed on this information. Guymon P.D. had cause to arrest one of those youth and did indeed find a weapon in his possession. After the incident, I was contacted by one of the officers who wants to establish a good line of communication with OJA because they have become aware of several groups that have possession of illegal weapons. I believe this will be a productive collaboration.

- **From Ethan Fry, Assistant Area Director for Custer, Roger Mills, Blaine, Woodward, Dewey, Ellis, and Harper Counties**
  - The month of December has gone well for these counties. On 12/28/2025, I attended a staffing at Weatherford TLP for juvenile Damian Cartwright. Damian was struggling with the program, and a staffing was held to try and encourage Damian to participate in the program. Unfortunately, Damian ended up going AWOL from the facility. On 12/08/2025, I participated in a placement intake for juvenile Reagan Marshall at Mustang Treatment Center. Reagan had a hard time adjusting to the program her first couple of weeks but has started doing well in therapy and on the floor. Our Staff meeting for Custer County was held on 12/16/2025. We discussed paperwork, writing detailed TCM notes, and upcoming audits for 2026. We also discussed reentry meetings and came up with a new plan to be prepared for all reentry meetings. We will staff internally prior to the reentry staffing so we are prepared and have good plans for the youth. Following our staff meeting, we held our office Christmas Party. The Clinton High School Band came by the office and played Christmas songs for us. We then ate snacks and played a gift exchange game. It was great to see the staff together and in a great mood. The party was good for office morale. The Woodward County Office had their staff meeting on 12/17/2025. The same topics were discussed. On 12/12/2025, Rex Boutwell and I visited Tim Polk at the Woodward County Juvenile Detention Center. We discussed the school issues that were going on. Tim expressed that he is making every effort and having discussions with Woodward Public Schools to ensure that the youth are receiving an education.
  - Things are going well in the Custer County Office overall. Luzella Williams continues to be our Liaison at Custer County Graduated Sanctions. Luzella represents the agency well at these meetings. Vanessa is working to manage a large caseload and is doing well. Layce continues to work in both Blaine and Custer Counties due to the number of cases we have. Layce does a great job of staffing her cases and is improving greatly in her skills and knowledge in the job.
  - In the Woodward County Office, McKenzie continues to be active in MCAT meetings in her area. McKenzie also regularly attends staffing's with our local Youth Services Agency and provides detention liaison services to the Woodward County Juvenile Detention Center. Sue is currently doing a great job of reaching out to our community partners and staffing cases with them. Sue continues to do well in her new role as the detention monitor at Woodward County Juvenile Detention Center.

## **Southwest Area Activity Report for December 2025**

**Heath Denney Southwest Area Director**

**Monthly Activities Report:**

- Attended TEAMS meeting with Regional and Area Directors regarding areas of need, gaps, and vacancies.
- Attended TEAMS meeting with COJC staff regarding the “Home for the Holidays” concept for potentially eligible youth placed at COJC from the Southwest Area.
- Met with the Comanche County JSU Staff at the Lawton JSU Office.
- Attended staffing on COJC Youth (D. M.) via TEAMS.
- Met with the Grady County JSU Staff at the Chickasha JSU Office.
- Attended Bi-Weekly Finance and Administration Meeting via TEAMS.
- Participated in various case staffing’s throughout the month.
- Attended retirement luncheon for Greg Delaney (see details in narrative).
- Made visit to the Jackson County JSU Office.
- Made visit to the Beckham County JSU Office.
- Made visit to the Comanche County JSU Office.
- Made visit to the Greer County JSU Office.
- Made visit to the Grady County JSU Office.
- Made visit to the Stephens County JSU Office.
- Made visit to the Carter County JSU Office.

**Noteworthy activities and details for the Area during December:**

**High Risk Transports:**

During the month of December, SW Area Transport Officer (Marlene Roberts) traveled 2,650 miles and transported a total of 10 youths. Ms. Roberts also participated in two days of training at COJC during the month to maintain her CCMS certification.

**Area vacancies:**

The Southwest Area also continues to have a vacant transportation officer position located in Lawton, Oklahoma.

**Retirement luncheon for Greg Delaney:**

On December 30<sup>th</sup>, a retirement luncheon was held at the Eatery Restaurant in Anadarko for Greg Delaney. Prior to becoming Deputy Director for Community Based Services in 2021, Greg spent most of his years working in the Southwest Area, which was formerly known as District 6 in recent years and known as District K many years ago.

Numerous staff in the Southwest Area expressed a desire to have a local celebration for Greg, and this luncheon allowed most of the area staff to attend and say their goodbyes. In addition, we also had a few retired OJA employees that attended as well.

Greg has been a supervisor with OJA (in some form or fashion) ever since I joined the agency in 2000. Greg has always been a great leader – not because of the “authority” he possessed, but because of the respect he showed to each employee, the experience he carried in field work, and the wisdom he shared. Greg’s “authority” developed from his character, rather than any position

or title he held. Greg was always a true professional who treated his staff as valued members of the agency with voices and opinions worth hearing.

As I looked around the luncheon, I saw a group of staff that were grateful for Greg's influence and guidance over the years. I quickly realized that the respect Greg earned from his staff didn't fade with time, instead it became part of the culture he helped build in Southwest Oklahoma. Greg helped many of us develop our skills and had a strong impact on shaping numerous employees throughout the years. We all wish him nothing but the best in his retirement.

Heath Denney, Southwest Area Director



Greg Delaney's Retirement Party (Southwest Area)

○ **From Jenny Olson, Assistant Area Director for Jackson, Kiowa, Tillman, Greer, and Harmon Counties**

- Tillman County had the unfortunate event of one of our supervision youths being shot by another delinquent youth who was pending court. The youth is now being held in Comanche County Juvenile Detention for Murder 1.
- The Dash Specialized Community Home had a young man complete the program and return home in time for Christmas. Also, the OPI audit for the Dash home was completed this month as well. The audit showed no findings.
- MDT meetings were able to be attended in some counties but scheduling conflicted with holidays and some meetings were not attended.
- Jackson County has had an influx of cases that are comprised of younger youth and petitions are being issued with Pick Up Orders. There are also 4 AWOL youth in this county with active Pick-Up Orders. 1 AWOL custody youth from Scissortail Pointe was picked up in OKC and detained and is headed back to Pointe for another try.

- We were able to get a Kiowa County female placed at Pointe with hopes of helping her stabilize before returning to her DHS custody for her next placement.
- I, Heath and many others attended a luncheon to promote Greg's retirement and congratulate him and express gratitude for his long dedication to 'District 6.' His presence in my work life has provided me with great advice and support and leadership over the last 20 years. Some of the other retired 'ADS' attended and my previous boss, Harold Robins, came. It was a successful luncheon. Greg is a great person and has done many great things for his staff and the agency over the years.

○ **Billy Brown, Assistant Area Director for Grady and Stephens Counties**

**Grady County:**

- P. C. was in the 10th grade last year has made a complete turnaround and is now in the 12th grade. He has moved up 2 ½ grades in the last 6 months and will graduate next May.
- JJS III, Tina Palmer, continues to assist in conducting liaison duties for the Cleveland County Juvenile Detention Center in Norman. Tina is co-liaison for the detention center, along with Brenda McVey of Cleveland County Juvenile Services.
- JJSII Keith Costick and JJSIII Tina Palmer of Grady County both assisted in getting the Christmas presents from the OJA state office distributed to the Lawton Boys Home and the Dash Specialized Community Home.

**Stephens County:**

- Melissa Snipes, who is the head of education at COJC called and left a message with John Chmiel stating that she wanted to brag on J. P., and that he was doing an excellent job in regard to his education. Melissa further stated that J. P. is putting in the effort and is really trying to succeed.

○ **Michael Humdy, Assistant Area Director for Carter, Love, and Jefferson Counties**

- Youth T. C. has been practically taking care of himself (with his mother battling addiction/other ancillary issues). Youth has limited family implication and support. T. C. completed paperwork for Orientation with Thunderbird Academy for the January 2026 cycle to continue his education and pursue a possible career in the US Armed Forces. T. C. was notified that he has been conditionally accepted to begin the program on January 17, 2026 in Pryor OK. T. C. is currently working full-time at a Sonic Drive Inn to assist both his needs and family. T. C. plans to complete a 2-year program with a possible career choice of the Armed Forces.
- Youth K. M. avoided being placed outside the home/at a level E facility primarily due to his age/diminutive size (only age 13, 4'9, and 95 lbs.). Youth was charged with Pointing a Firearm at another youth (allegedly pulling the trigger), Burglary II, and Malicious Injury/Destruction of Property. During this spree of events, K. M. was not listening while

in the home/uncontrollable, being blatantly disrespectful, and going out with no one in the home knowing his whereabouts. It seemed that it was just a matter of time before the youth were to reoffend (based on prior traits/patterns exhibited/parental implication---with reservations also expressed by the court). JSU Kristy Rasmusson has been working with the youth and guardian/grandmother in getting items that the family needed assistance via the HUB program (providing for the family an air conditioner and new beds/bedding along with speaking with school entities to ensure the youth had pertinent school supplies to be able to participate in online schooling---youth finally received a Chromebook for his online tasks) that were needed. That modicum of support seems to be a significant boost for the household with K. M. attending school via the Epic online program and attending counseling, while not leaving the home as specified by OJA and the Court. K. M. and his grandmother are both participating in FFT with Marci Hopper, LPC, MA and are actively engaged. Ms. Hooper reports family is doing well and engaging in active listening and positive response in a respectful manner. K. M. lives with two elderly individuals that are both disabled and does not have much peer interaction (which is being discussed with his FFT counselor). The family lives in an area which transport is said to be limited. K. M.s mother was reported to be a significant issue while residing in the home with he and his grandmother (historically creating household chaos with the grandmother being reportedly afraid of her presence---along with the youth). The mother is alleged to have major drug issues (needs rehab) and multiple jail stints. Due to ongoing issues that the mother created in the home, a restraining order was placed on her prohibiting her from visiting/residing at the residence. K. M. has been behaving/functioning significantly better from this occurring with no LE/probation violations.

- **Millie Teague, Assistant Area Director for Beckham and Washita Counties**
  - Activities Occurring Throughout Beckham and Washita Counties during the prior month are as follows:
  - When I asked my staff what they felt their successes were this past month, JJSIII Shelly Larson stated she feels like she has helped her youth most by assisting them with HUB referrals, most specifically HUB referrals for driver's school training that leads to youth attaining their driver's license, then payment of fees for the driver's license. JJSIII Vicky Reis stated that she felt that this was one of the things her youth and herself thought was a big success, one that the youth can use to become increasingly self-sufficient in the future. In December, youths F. D. and Z. C. were the only youths who received this assistance, but looking back at the last year, we have assisted 9 youths with getting their driver's license, which is a huge success in itself.
  - In addition to this, all staff feel as though the HUB program, where we can utilize this resource, has been one of the best resources and the most visible resource. Usually, almost immediately after the youth receives the service, we see a benefit. For example,

we had a Washita youth received a job offer at Braum's, but she had to have at least one white shirt with at least 3 buttons (i.e. oxford shirt not t-shirt). However, neither her sister nor herself was able to come up with the money for one shirt. We made a referral to HUB for those shirts, 3 white shirts, purchased through Amazon, and the youth received the shirts within a week. The following day, the youth called so excited to let us know she was starting her job that evening - her FIRST job ever. The youth felt like she would succeed because she felt prepared and supported.

- JJSIII Shelly Larson was contacted by youth (T. C.) whose case was dismissed in November. T. C. had many different placements, both through OJA and with relatives, with some of those placements having very little success. However, T. C. went to live with his grandfather (prior to his case dismissal) and completed the Bonner Program while living there. The grandfather's home was about the only option for T. C. about any placement with family, however all agreed to give it a try. T. C. continues to live with his grandfather and continues to do well.
- Washita County has a newer ADA that has recently been assigned there. JJSIII Vicky Reis recently had a great opportunity to demonstrate to the new ADA that some of these youth that get referred to OJA do not require court involvement, and that they can receive treatment and services through Informal Adjustments or Deferred Filings. Washita County recently saw great success with a youth who, at the last minute, was allowed an opportunity to pay restitution in full as opposed to receiving a formal adjudication that could have impacted on her plan to join the military.

○ **Levi Schartner, Assistant Area Director for Comanche, Cotton, and Caddo Counties**

- Youth F. E. was paroled from COJC on 08/28/2025 after successfully completing the program. Since F. E. returned home from COJC he has done exceptionally well. He returned home to live with his mother and her new finance in Cache, OK. F. E. earned his high school diploma at COJC, so when he returned, he enrolled in welding classes at the Great Plains Technology Center. He completed his first semester with high marks and earned a spot in the second semester class. He also got into the family hobby when he returned home. His future stepdad and grandfather race dirt track cars. So, F. E. was able to learn about mechanics, sheet metal work, making car decals, and racing. F. E. enjoyed this hobby and learned a lot of valuable skills.
- While doing all this F. E. got a job at a Burger King in Lawton. He worked there for several months and did well. He was tasked by the managers to help them complete some of their management duties. F. E. turned 18 during this time and decided he wanted to pursue a job at Goodyear or Republic Paperboard Company, so he quit Burger King and applied for multiple positions at these companies. He is still waiting for a call back. Once F. E. was back in the community CARS services and FFT were implemented. F. E. has done well participating in these programs. Both counselors reported that they don't have much to work with F. E. or the family because they are

already doing everything so well. F. E. has been a great example of a what youth should do when he returns from placement, He kept the good momentum going and has not stopped working hard to better his life.”

- Liaison duties continue to be conducted at the Comanche County Juvenile Detention Center. The JSU Staff in Comanche County (Maurine Rinehart, Robby Evans, and Celeste Marlow) all rotate liaison duties throughout the month. Jackson County Assistant Area Director, Jenny Olson, is the monitor for the detention center.

## **Central Region Highlights from Regional Director Jeremy Andrews**

December was an exceptionally busy month across the state. As we approached and celebrated the holidays, staff went above and beyond to support the youth on their caseloads, ensuring OJA youth were still able to celebrate, spend time with, or maintain contact with their families. Despite the additional challenges the holiday season can bring, our teams continued moving forward while also planning for the year ahead.

The Oklahoma County team held several meetings with the Oklahoma County Juvenile Bureau, including discussions about the potential return of the Jump Program to detention. They also collaborated with staff a youth experiencing difficulties in detention and assisted with arranging a mental health assessment. Additionally, the team participated in their quarterly collaboration meeting to identify opportunities for further partnership.

Targeted Case Management (TCM) audits were conducted in Oklahoma County this month and yielded positive results. For many staff, this was their first experience with a TCM audit, and it proved to be a valuable learning opportunity that will help strengthen case management practices and documentation moving forward.

Several Oklahoma County team members met with Wayland Cubit from Oklahoma City Public Schools (OKCPS) to begin exploring ways to better support students transitioning back to OKCPS from placement.

We also had many opportunities to celebrate youth achievements this month. One Oklahoma County youth held her high school graduation ceremony at Scissortail Landing, where she was also named Group Home Resident of the Month for November. At COJC, an Oklahoma County resident successfully passed all four sections of the GED in anticipation of earning his Community Phase by the end of the month. Additionally, another Oklahoma County COJC resident graduated from the STAAR program, and his worker was able to attend the ceremony, describing it as a very rewarding experience.

Noelle Waller, a Creek County worker, continued her “Read to Some bunny” program at the Cleveland Public Library. Through this program, JJS Waller brings well-behaved rescue bunnies that are comfortable with children to the library every other week to read with kids. Teachers at local schools have noted a noticeable improvement in students who participate, particularly those in remedial programs who are struggling academically.

The Payne County office attended a local service meeting at Payne County Youth Services, where they learned about library programs available to youth. Staff also attended the open house at the Payne County Youth Shelter to view the newly remodeled kitchen.

Payne County, in partnership with the local Elks Lodge, adopted two families for the holidays and delivered packages to both Youth Services and a private residence. Additionally, the Payne

County team received visits from two former youth who successfully completed their court requirements and closed their cases. One youth declared the office “the best office ever” and presented a Christmas card he designed that won first prize. Another former youth, now employed at the courthouse and an avid baker, delivered homemade treats to the office. Photos of these thoughtful gifts are included below.



The Pottawatomie County team also went above and beyond during the holiday season by providing meals for three families. One food basket was donated by a local church, while another was purchased using a donation from Fire Lake Grocery Store. A local church that sponsored a family for Thanksgiving also sponsored the same family for Christmas, providing gift cards and a generous food basket. Photos below show the donated food awaiting pickup. A special thank-you to Erick Rankin, Brittney McLeod-Ueltzen, and Penny Schultz for working together to ensure the food was purchased and delivered.



Despite the busy holiday season, the Logan County team continued attending local community meetings. Jay Giezentanner participated in the Logan County Coalition meeting and the Multi-Disciplinary Task Force, while Tara Kerr, JJS III, attended the Logan County Domestic Violence meeting.

Similarly, Miranda Duplissey, JJS III, attended the Ponca City Municipal Court to help bridge gaps with JSU, and Typanga Oden, JJS III, attended the Kay County MDT meeting.

### **Eastern Region Highlights from Regional Director Rodney McKnight**

- For the month of December 2025, the Eastern Region served approximately 1163, with 542 having a legal status of a deferred filing to custody. Contact notes for the month of December are approximately 5682 with 474 being TCM eligible. Out of 1163, there are 410 supervised cases with 121 being OJA Custody or YO youth and 9 Dual Custody youth. We currently have 44 kids in various placements. There are 51 youths in secure detention, 34 being pre-adjudicatory juveniles with 17 youth awaiting placement.
- The referral rate remained about the same for the month of December the total number of referrals is approximately 176, compared to 216 the month before, with a total of 86 intakes completed, with 58 cases being diverted. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals totaling 13 families participating. HUB referrals had a total of 9 families referred in the month of December. The total amount of restitution collected in December was \$2244.75
- Eastern Region activities for the month of December 2025 include monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online training courses.

- December 9 to 11 Osage County John Woods JJS III and SE Area Director Bobbi Foster attended the momentum conference in Oklahoma City, OK. Both reported that the training was very informative and well organized.
- December 9 Northeast Area Director (AD) Bryson Paden attended State Post-Adjudication Review Advisory Board orientation with State PARB Board manager Keith Pirtle. Bryson met with Mr. Pirtle in Stroud, OK where he received information concerning all aspects and responsibilities of being a PARB board member. Congratulations to Bryson for being selected to serve on this advisory board.
- December 10th Assistant Area Director (AAD) Cole Carlton and AAD Rachel Andrews held their joint monthly staff meeting for Tulsa County JSU staff. Topics covered were the JSU-29 and intake processes, Contact Notes, TCM notes, HRT for intakes to include medication requests, group home report accuracy, COJC placements, and Narcan supply.
- December 11 AAD Gary Witt held his monthly staff meeting in Craig County with Craig, Delaware, Mayes, Ottawa, and Rogers County staff in attendance. Also attending were Northeast AD Bryson Paden, AAD Ciera Hood, and Wagoner County JJS Hannah Heaton. Topics discussed included county supervision changes, liaison duty assignments, vacancy position/coverage and upcoming holiday time.
- December 15 Southeast Area Meeting and chili cookoff was held at the Pittsburg County JSU Office. Guest speakers for the day included Alison Humphrey, Kheri Smith, Samie Harley, Roger Wills. Pittsburg County John McClellan JJS III and Atoka County Debbie Kinsey JJS III, won 1st and 2nd prize for the best chili. We also had several employees that received anniversary certificates: Choctaw County Hollie Whitbeck JJS III 10 years, Transportation Officer Brett Wilson 15 years, Atoka County Debbie Kinsey JJS III 20 years, Pittsburg County Rena Miller JJS III 25 years. OJA is lucky to have such dedicated and long-serving employees.
- On December 17 AAD Ciera Hood held her staff meeting in Washington County with Nowata, Osage, Wagoner, and Washington County staff in attendance. Also attending were NE Area Director Bryson Paden and AAD Gary Witt.



- On December 17 AAD Trent Hampton held his staff meeting in Sequoyah County with Adair, Cherokee, and Sequoyah County staff in attendance.
- On December 22 AAD Carlton appeared in front of Judge Morrison to provide updates regarding COJC intakes. AAD Carlton informed the court that new staff were in the process of onboarding and that Tulsa County JSU had completed two COJC intakes on this same date.
- On December 30 AAD Cole Carlton, AAD Rachel Andrews, Northeast AD Bryson Paden, and myself met with David Parker and Penny Lewis from Tulsa County Juvenile Detention Center to discuss collaboration between OJA and the detention moving forward.



### December Summary

#### **Amanda Leonhart**

Claim Type	# Processed for Payment	Δ since previous month	#YTD	#FY25
YSA Claims	134	+4	801	1480
Retention Claims	25	+7	115	221
Training Claims	1	-2	21	50
Unique Need Claims	13	+4	47	83
Unique Need Request	11	-4	68	87
JB/CARS Forms (Covered by other staff)	0	0	0	19
OCA Appeal Review (Designated to other staff)	0	0	0	19

- Provided Technical Assistance 77 times to YSA
  - 26 TA for JOLTS Issues
  - 2 TA for rate definition and documentation
  - 2 Hiring and Retention Request or billing inquiries
  - 5 Shelter TA
  - 0 Budget Revision TA
  - 4 Claim TA
- 4 Dual Custody Staffing's with OHS

#### **Roger Wills**

- This month I completed four (4) agency visits: Unity Point Counseling & Resource Center in ADA, Muskogee County Council of Youth Services Inc., Okmulgee/Okfuskee Youth Services Inc. in Okmulgee and Youth Services for Creek County Inc. in Sapulpa.
- FY visits = 27 total visits.
- Approved and signed 1 Juvenile Bureau Cars Forms.
- Southeast Area Meeting. Presented / training on CARS referrals policy and procedure. CARS referrals for the Reentry program.



Alison Humphrey, Director of Reentry

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### **Director Summary – At a Glance**

Note: This summary highlights key accomplishments and outcomes from each program area for December 2025. For those seeking full activity logs, meeting details, and supporting documentation, please see Appendix A – Detailed Activity Log on page 2 of this report.

#### **Reentry:**

- 1 birth certificates and 2 state IDs obtained for youth.
- 17- 30-day meetings
- 14- 90-day meetings
- 7-Exit meetings

#### **HUB:**

- 27 HUB meetings with JSU staff.
- 51 assistance requests completed for clients.

#### **Family Engagement:**

- Coordinated family involvement for multiple TPS meetings.
- Host a family engagement event at COJC
- Assisting with virtual visitation for youth at COJC.

#### **Continuum of Care (CoC):**

- Ongoing FLUXX system testing for grantee portal improvements.
- Title II reporting
- STARR Graduation at COJC

#### **Compliance / R/ED:**

- 8 site inspections completed; 100% compliance rate achieved.
- New R/ED based programs are now in development.
- Collaboration with State Training Program for onsite module development is underway.

#### **Interpreting / Support Services:**

- Provided interpreting support in multiple counties for intakes, JSU worker meetings and family therapy.
- Met with OHCA to determine FFT rates/policies
- Assisted with verifying services for invoicing purposes for CREOKS, Empowerment Community Services, Spring Eternal, and Jetty Community Services.

## Appendix A – Detailed Activity Log

### Projects – Reentry

- Obtained 1 Birth Certificates
- Completed 2 State IDs for youth in facilities
- Bi-Weekly Yel Meetings
- Bi-Weekly Workforce Meetings
- Weekly TLP meetings to evaluate youth for placement
- Assisted 2 youth into Transitional Living programs.
- Assisting Oklahoma County Juvenile Bureau with referrals/ understanding of the program.

### Projects / Research

- **CoC Grant and FE Events** – During December, I supported Continuum of Care (CoC) grant activities and family engagement efforts at the Central Oklahoma Juvenile Center (COJC). On December 16, 2025, I attended the STAAR Graduation Ceremony, where seven COJC youth were recognized for successfully completing the STAAR Youth Pathway to Excellence Program. I obtained the O\*NET assessments, pre-tests, and post-tests from the STAAR Foundation to support performance reporting. In coordination with the CoC team, we ensured JSU staff and the families of graduating youth were contacted and invited to attend. The event celebrated the graduates and their families with a catered meal, guest speakers, presentation of graduation certificates, and commemorative photographs. On December 18, 2025, the CoC team and I returned to COJC to host a winter family engagement event focused on strengthening support networks and increasing awareness of community resources. Pivot partnered with us to facilitate a family-centered activity, after which a meal was provided to youth and families as they engaged with one another and participated in board games designed to encourage positive family interaction. Families received QR codes linking them to Pivot’s resource website and additional community support. Additionally, Joi and I distributed Youth Emerging Leaders (YEL) flyers and spoke with youth and families about the purpose of YEL, opportunities for involvement, and the positive impact youth leadership can have within the juvenile justice system and the community.
- **Tribal Gathering** – On December 18, 2025, I supported and participated in OJA’s Tribal Gathering, which was held in advance of the Tribal Request for Proposals (RFP) scheduled to open on January 2, 2026. The purpose of the gathering was to conduct targeted outreach to local Tribal Nations and generate interest in applying for OJA funding opportunities. The event featured multiple informative speakers who highlighted resources, support, and programmatic tools available to OJA subgrantees. I presented on stage regarding OJA’s grant management software, FLUXX, and provided a brief live demonstration to familiarize prospective tribal applicants with the application process. This demonstration highlighted how OJA has streamlined grant administration and improved the overall subgrantee experience. The gathering also included cultural performances by a tribal dance group and a JROTC group, both of which were reviewed and approved for participation by the State Advisory Group. The tribal dance group led an interactive performance that encouraged attendee participation and

celebrated cultural traditions. I also assisted with logistical support, including food pickup and setup of the lunch buffet. The event provided meaningful opportunities for attendees to ask questions, engage in discussion, and connect directly with OJA staff regarding funding, programming, and future collaboration.

- **COJC Virtual Visitation Scheduling** – Throughout November, the CoC and Reentry team dedicated significant time each week to supporting virtual visitation at COJC by facilitating Zoom meetings between youth and their approved family members. Each Friday, we received a list of youth requesting virtual visits and, the following Monday, a list of those ineligible due to weekend in-person visits. My team and I cross-referenced both lists to confirm eligibility and then verified that each requested contact appeared on the youth's approved call list. Once confirmed, the weekly visitation list and updated approved contact lists were saved in a shared folder I created, allowing volunteers with edit access to easily reference all materials. This folder includes a scheduling spreadsheet organized by the facility's four units; as family members were contacted, we entered the youth's name, approved contact information, and scheduled time slot, along with notes such as voicemail attempts or important updates. After scheduling was completed, volunteers were notified and sent the Zoom invitations to families via text or email. Meeting links were logged in the spreadsheet, and volunteers recorded call start times for documentation. Over the course of the month, the team collaboratively refined this system to streamline workflow and improve efficiency.
- **COJC Virtual Visitation Scheduling** – Throughout December, the CoC team and I continued to support virtual visitation at COJC by coordinating Zoom visits between youth and their approved family members. Each week, we received a list of youth requesting virtual visits, followed by confirmation of youth ineligible due to in-person weekend visits. We cross-referenced these lists to confirm eligibility and verified that each requested contact was listed on the youth's approved call list. All verified visitation materials were saved in a shared folder I created to support consistency and volunteer access. The folder includes a scheduling spreadsheet organized by COJC unit, where we documented youth names, approved contact information, assigned time slots, and notes related to outreach efforts or updates. Once scheduling was finalized, volunteers were notified and provided Zoom links to share with families via text or email and visit start times were recorded for documentation purposes. As we continued refining this process, it was especially meaningful to connect names to faces during the STAAR graduation and winter family engagement events, strengthening relationships with families we regularly support through virtual visitation.
- **Title II Reporting** – During December, Jennifer Francis and I met multiple times to coordinate and complete OJA's required annual reports. To ensure all submissions aligned with OJJDP regulations and reporting standards, I reached out to OJA's Grant Manager to request a virtual technical assistance meeting. This meeting was held on December 16, 2025, during which we spent nearly two hours reviewing reporting requirements, clarifying expectations, and addressing outstanding questions. Following the meeting, we had a clear understanding of the reporting process and next steps. Using this guidance, the PMT subrecipient report and the 2019 award year PMT report were completed, along with annual reports for award years 2020, 2021, 2022, 2023, and 2024 in JustGrants. Narrative responses were developed using data and information submitted through 21 subgrantee performance reports, ensuring accuracy,

consistency, and compliance across all submissions. Finalizing the annual reports took up much of my time this month; however, I am happy to report that all annual reports have been completed and submitted for OJJDP's review and approval.

### **Reentry Meetings 30-day, 90-day, Exit meeting**

- 17- 30-day meetings attended
- 14- 90-day meetings attended
- 7- Exit meetings attended

### **COC-Secure Care Meetings**

- Contacted families on behalf of COJC to schedule virtual visitations for Redbud and Maple Units on 12/01.
- Contacted families on behalf of COJC to schedule virtual visits for various units on 12/08.
- Contacted families on behalf of COJC to schedule virtual visits for Redbud and Cypress Units on 12/15.
- Contacting families on behalf of COJC to schedule virtual visits for Redbud on 12/29.
- Assisted moving volunteers to and from units who were helping with the virtual visits on 12/17.
- Assisted moving volunteers to and from units who were helping with the virtual visits on 12/31.
- Reviewed monthly visitation logs for youth not receiving visitation. Five youth were listed as not having any visits. Four of them were discharged from COJC in October. The final youth normally receives at least virtual visits.

### **Workforce HUB Meetings with JSU Staff/ Assistance requests**

- Attended 27 Hub meetings with Staff
- Completed 51 Hub assistance requests for clients.

### **Supportive/Interpreting Services**

- Assisted with 1 Check-in in Tulsa County
- Assisted with 1 Family Therapy Sessions
- Assisted with an Intake in Cleveland and Oklahoma County
- Met with OHCA to determine FFT rates/policies
- Assisted with verifying services for invoicing purposes for CREOKS, Empowerment Community Services, Spring Eternal, and Jetty Community Services.

### **Team & partner Meetings/Training, etc.**

- Met with HUB/reentry staff to discuss potential clients.
- Continuing weekly staffing meetings with OCJB. These meetings serve as a crucial platform for discussing officer caseloads, identifying cases eligible for FFT, and addressing ongoing FFT-involved cases. This provides an opportunity for officers to ask questions and gain clarity on the FFT process.
- Met with local JSU staff to discuss FFT involvement with their caseloads and potential clients.

- Met with CSG staff about reentry grant.
- Weekly meeting with Workforce Oklahoma to discuss potential clients.
- Attended bi-weekly Youth Emerging Leaders programs.
- Attended Trust Based Relational Intervention training.
- Held a family event on 12/18 at COJC during family visitation on community safety nets. The event served 15 youths and 43 family members. Partners from PIVOT OKC presented and led activities based on community safety nets. A boxed meal from Chick-fil-A was provided for all youth and families who attended.
- Completed tracking forms for all community meetings and forwarded to the Data Outcomes Manager.

### **SAG - Compliance/ R/ED Coordinator Reporting**

#### **December Summary**

- State Compliance Accuracy as of 12.31.25: 100%
- 8 Sites Inspected
  - 8 New Inspections
  - 15 Sites Received Follow-ups
- 4 Counties Cleared
- 471 of 532 Facilities Have Received Hands on Inspections (Adjusted for Closures)
  - Compliance Preparations are in order for absence.
- R/ED-
  - New R/ED based programs are now in development.
  - Collaboration with State Training Program for onsite module development is underway.
- Supporting Activities:
  - Pre Arrest Diversion Initiative- 2 Youth Service Agencies have been added to the Initiative.
  - Human Trafficking & Smuggling Collaboration
    - 23 Law Enforcement Agencies Enrolled
    - 2 Judges Enrolled
    - The Canadian County Justice Center will be the first Detention Center to receive our collaborative Pre Arrest Diversion/Human Trafficking Training. Scheduled for March 4<sup>th</sup>, 2026.
    - Membership in OCAT (Oklahoma Coalition Against Trafficking) is pending approval.
  - Ongoing OPT Audits



**Reporting Month:** December 2025

**Board Meeting:** January 2026

**Prepared by:** Jared Hallmark, Risk & Safety Manager

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## 1. Executive Summary

During December 2025, Risk & Safety activities focused on workers' compensation case management, internal grievance resolution, reasonable accommodations, and preparation for implementation of a new de-escalation training system at the Central Oklahoma Juvenile Center (COJC). Staffing improvements and operational coordination contributed to a reduction in workers' compensation claims during the reporting period.

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## 2. Workers' Compensation Overview

- **New Claims:** Three (3) workers' compensation claims were opened during December.
- **Return-to-Duty Status:**
  - Full Duty: Two (2) employees
  - Light Duty: One (1) employee
- **Coordination & Case Management:** Weekly coordination meetings were conducted with COJC supervisors to review active claims and identify appropriate light-duty assignments.
- **Active Claims:** A total of thirty-two (32) active workers' compensation claims are currently being managed agency wide.
  - Employees on Light Duty: Twenty-nine (29)
- **Litigation Status:** Twenty (20) claims remain in active litigation and continue to be closely monitored in coordination with legal counsel.

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## 3. Internal Grievances

- **Grievances Received:** Six (6)
- **Resolved:** Five (5)
- **Ongoing:** One (1)
- **Summary:** The majority of grievances were resolved with positive outcomes. One grievance remains under active review.

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## 4. Reasonable Accommodations (RA)

- **Requests Received:** Four (4)
- **Approved:** Three (3)

- **Summary:** Approved accommodations were coordinated with supervisors and legal counsel and are effective for a three-month period, after which a formal re-evaluation will be conducted.

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## 5. Training, Safety Programs, & Initiatives

- **Program Update:** Following extensive deliberation with agency leadership and COJC leadership, the MANDT System was selected to replace the existing CCMS program as the agency's de-escalation training system.
- **Instructor Development:** Eighteen (18) COJC staff members were selected to become certified instructors.
- **Training Schedule:** Instructor certification training is scheduled for 4.5 days, beginning January 12, 2026.

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## 6. Workforce & Safety Trends

- Increased staffing levels and the presence of Department of Corrections personnel at COJC contributed to a reduction in workers' compensation claims during December.

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## 7. Risk Issues & Emerging Concerns

- No significant new risk issues were identified during the reporting period. Active claims and litigation continue to be monitored closely.

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## 8. Way Ahead / Strategic Focus

- Continue efforts to fill existing vacancies.
- Complete implementation of the MANDT System across COJC.
- Focus on reducing staff-to-resident assaults and improving overall safety outcomes for staff and residents.

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*Carol Miller, Chief Secure Care Treatment*  
**Board Report – January 2026**

December 1<sup>st</sup> to 31st 2025 activity

<b><u>Releases (5) from Secure Care</u></b>	<b><u>December 2025</u></b>	<b><u>Intakes (3) for Secure Care</u></b>
Paroled to Community – 1		
Released at Court to Community Supervision – 1		
Released to step down program – 2		
Released at court aged out - 1		
COJC census as of December 31, 2025 – 46 residents		

**Central Oklahoma Juvenile Center (COJC) facility activities**

- OJA Continuum of Care team along with PIVOT held a Christmas event for families at COJC. 16 youth received visits from 43 family members. Pivot and OJA provided multiple flyers for community support resources that families were able to take with them. The food, games and positive family time was appreciated by all.
- Oklahoma Youth Academy Charter School (OYACS) was out for Christmas Break from December 22 – January 2, 2026.
- Christmas parties and gifts were provided for residents during the Christmas Break. Several Churches and many volunteers participated in the festivities. The residents received gifts and enjoyed food provided by various restaurants. Some volunteers shared personal stories, and it was very touching to see how positively the youth responded. The Santa Clause Commission provided gifts which were opened on Christmas Day.
- Services that Assist and Redeem (STAAR) graduation with Gerald Scott was held on December 16 with family, residents and mentors in attendance. The residents beamed and smiled as the families expressed how proud they were of their child's accomplishment. All graduates received certificates recognizing their achievement.
- The OJA Training Department reported 95% of COJC staff members completed 100% of their required training for calendar year 2025. Staff who did not complete training because of FMLA or Worker Comp will complete required training.
- Christmas photos were taken of youth and placed in Christmas cards for families and guardians.
- Congratulations to the residents who graduated from OYACS in December.
- OJA Hope Navigators held Hope sessions on each unit for all residents. The December programming provided residents with topic of "Who are you trying to Become" and investing in yourself in 2026.
- The Health Department inspection for COJC food services was completed with all findings corrected or resolved at the time of the inspection.
- A leadership dinner was held for Community and Leadership phase youth and served in the Canteen.
- Resident/family engagement visitation for December – 85 in person visits with a total of 212 visitors, 74 virtual visits and 206 telephone calls.
- The COJC Volunteer Coordinator reported for the month of December 2025: 39 Community volunteers donated a total of 164.44 hours of volunteer services. Volunteers included Waterloo



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**Residential Placement Support**

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*Carol Miller, Chief Secure Care Treatment*

Baptist Church, Catholic Church, Staar Program, Redeemer mentoring, Ridgecrest Church, and Home Church.

**Division Leadership Activities**

- I facilitated a tour of COJC with Derek Sparks, Director of Government Relations and Deborah Torres, Oklahoma Governor's Office along with OJA State Office staff.
- Participated in the Training advisory committee with OJA Training Department.
- Met with Department of Corrections team to assess current assistance coverage and to identify any areas of need. Debriefing meetings were held throughout the month to review assistance needs.
- Partnered with state office staff to begin updating curriculum packets and implementation of the JUMP (Juvenile Upward Movement Program) for youth in detention centers waiting placement at COJC.
- Attended MANDT evidence-based deescalation training meetings to review and assess the need for implementation. MANDT is recognized nationally to promote prevention, de-escalation and intervention approaches to decrease violence.
- Met with Council of Juvenile Justice Administrators to set an onsite visit date, answer questions regarding on site visit at COJC and discuss informational needs/uploads regarding the upcoming Culture Assessment of COJC. Additional service provided will be a review of Facility Operations Support and Management.
- Attended OJA Risk Management Review meetings to identify pathways to increase staffing levels and reduce injuries.
- Met with (OCCY) Oklahoma Commission on Children & Youth staff Dr Reagan Qualls at COJC to assist in annual OCCY facility visit and ensure compliance with any requested documentation.
- Attended the Performance Improvement Subcommittee meeting to identify areas of improvement for COJC.
- Assisted the HR department with interviews for COJC location HR supervisor.
- Participated in the 4<sup>th</sup> quarter OJA training advisory committee meeting to ensure all ACA training requirements are included in the training schedule for new hires.
- I attended the STAAR Pathway of Excellence Graduation at COJC.
- Spoke with the COJC New Worker Academy with Assistant Chief Bruce Henley to meet new staff and offer support as they begin their new careers at COJC.
- Attended the COJC staff Christmas party to participate in the celebration of COJC staff and their efforts at COJC. Staff on all three shifts were served a meal.
- Melissa Shaw, Deputy Director of Program Compliance for COJC facilitated reviews of treatment team meetings, grand staffing, and treatment plan staffing's to ensure fidelity and quality of processes. Court report updates have begun to include court report training.
- Cathy McLean, agency ACA compliance manager is providing oversight for mock audits which have begun in preparation for the American Correctional Association (ACA) accreditation audit to be held late 2026.
- Provided Oklahoma State Department of Health (OSDH) with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.



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*Carol Miller, Chief Secure Care Treatment*

- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings and monthly Leadership meeting with State Office Leadership.
- Began meetings with all COJC departments with Assistant Chief Bruce Henley to provide support and open dialogue with staff.
- Attended the OJA Board Meeting for December 2025

**Recruitment and Retention Efforts**

- Significant strides have been made in facing recent staffing challenges during the months of December and January 2026. New hires and utilization of the staffing agency has increased the number of direct care staffing levels.
- OJA continues to post all open positions through multiple career sites to attract a wide variety of candidates. Job Fair Season is approaching and the COJC recruiter and HR team will partner to make sure applicable job fairs are attended to recruit staff.
- Red Rock Behavioral Health Services completed a follow-up meeting to identify ongoing needs for COJC staff. Private sessions were offered for all COJC staff.
- A General Staffing was held to recognize staff birthdays, longevity and outstanding performance.
- A Leadership Academy was held for staff to come meet the newest employees and help them acclimate, meet department supervisors and feel welcome.
- Employee of the Month for December was recognized. Congratulations Administrative Assistant Jennifer Harris.
- Employee Christmas Party “Jingle & Mingle” was held with food and gifts distributed to all shifts.
- Monthly updates were shared with staff regarding stabilization efforts.
- General Staffing was held to celebrate birthdays, employee longevity and training topics.
- Break bags were distributed by State Office to COJC unit staff to provide a relief break and show support.
- Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
- The Employee Council Meeting was held to discuss any identified issues and seek possible solutions to give staff a voice.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
  - Career Tech. Automotive Shop and Carpentry Students are currently on pause.
- Department of Rehabilitative Services (DRS) –
  - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS services and is attending staffing's with the reentry team to ensure seamless transition of DRS services into the community.
- Department of Mental Health and Substance Abuse (DMHSAS) –
  - The Memo of Understanding has been approved and hiring of an embedded staff is being reviewed. The position will assist with reentry services for youth and families.
  - DMH staff are currently attending reentry staffing's for COJC youth to ensure mental health support is available for youth and families.



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*Carol Miller, Chief Secure Care Treatment*

- Central Oklahoma Workforce Innovation Board (COWIB) –
  - Workforce Work Study Program is for residents who come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
  - The Work Program currently does not have any enrolled residents.
- DRS/OYACS/OCCY/OJA School to Work paid work program –
  - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
  - The Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC. Work program was suspended in October due to staffing shortage.
  - The work program was renewed in December and youth are working.



Samie Harley, Director of Training

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## Training Report Summary December 2025

### Schedule & Planning

- COJC New Hire
  - 3 Cycles started in December 2025.
  - Next cycle: Jan. 26th 2026, due to MANDT TOT
- MANDT 3.0 Train the Trainer: Verbal and Physical De-Escalation curriculum
  - Jan 12<sup>th</sup> -16<sup>th</sup> 2026
  - Implement with Jan 26<sup>th</sup> New hire cycle
    - Phase approach for existing staff.
- New Worker Academy Planning
  - End of Feb.
- COJC Appreciation Packs
  - Final Delivery on 12/15: Holiday Haul

### Program Updates & Development

- 3 Additional Back to Basics Modules - Complete
- Onboarding Framework:
  - PREPare and RISE at NWA (values-driven model)
  - Revamp previous NWA Manual/ Curriculum
- RED Training Curriculum- In Progress
- SB870- In Progress
  - December 2025: Finalize content and gather all partner contact information.
    - **In Progress:** 200+ learner emails collected for bulk upload in Workday
  - January 2026: Add courses in Workday, create external learner accounts, and set up reminders, tracking, and reporting timelines. Please note I will also be running New Worker Academy at the end of January.
  - March 2026: Agency-wide roll out- the extra time between January and March will allow proper testing and will help us launch this content smoothly.
- HB2164: Ethics Requirement for Leadership
- OJA Court Report Writing Collaboration- Jeremy Andrews & Melissa Shaw- In Progress
- Escalation Prevention Team Training meeting with Daniel Casteneda- On Hold

### Delivered Trainings & Meetings

- [\[OJA\] Specialized Community Home Orientation - Workday](#)
- [\[OJA\] Fundamentals of Writing - Workday](#)
- [\[OJA\] Abuse and Neglect Reporting with OSDH - Workday](#)

- [\[OJA\] OJA 101- Introduction to Oklahoma's Juvenile Justice System - Workday](#)
- [\[OJA\] Back to Basics: Parole - Workday](#)
- [\[OJA\] Back to Basics: Informal Adjustment Agreements \(IAA\) and Probation - Workday](#)
- [\[OJA\] Back to Basics: Intake & Detention Screenings - Workday](#)
- [\[OJA\] Back to Basics: Custody - Workday](#)
- Escalation Prevention Team Training meeting with Daniel Casteneda 12/1
- Hope Discussion Meeting 12/5
- Leadership Team Holiday Party 12/8
  - Coordination of Event & Activities
- Training Team Realignment Meeting 12/10/2025
- Tribal Gathering Presentation 12/11
- Southeast Regional Meeting- Update 12/15
- CCMS Curriculum Replacement Meetings- (weekly)
- Team one on ones
- 4<sup>th</sup> Quarter Training Advisory Committee Meeting 12/17

#### Monday Morning Meeting Topics:

2026 Schedule- Pending

#### Ongoing Initiatives & Collaboration

- HR & Training: Onboarding Biweekly
- Rise 360 for HR Compliance/ Onboarding Training
- SB870- employees, contractors, partners, facilities
- HB2164- Ethics Requirement
- CCMS Curriculum Replacement- MANDT
- YLS/CMI Coverage
- Placement Worksheet Training- connie Bever
- Drug Policy- Dewayne Moore
- Workplace Violence- Creecy

#### Evaluation, Surveys & Admin

- Training Hour Coding
- MS Form Evaluation
- 2025 Needs Assessment

#### Conferences & Events

- Momentum ADM (Dec 9-11)

## Central Oklahoma Juvenile Center Training Breakdown December 2025

### MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for December:	214
Total Mandatory Computer Based Training Hours for December:	118
Grand Total Mandatory Training Hours for December:	332

*60 Staff participated in December Training for 2025 (Mandatory and Non, In-Service, In-person, online, etc.)*

*40 Staff have COMPLETED All Refresher Training for 2025 (31% complete)*

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### ORIENTATION/TEMP Training Information:

Total Orientation Classroom Training Hours for December:	1088
Total Orientation Temp Training Hours for December:	1416
Grand Total Orientation Training Hours for December:	2504

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### OYACS Training Information:

Total OYACS Classroom Training Hours for December:	79
Total OYACS Computer-Based Training Hours for December:	1
Grand Total Training Hours for December:	80

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### IN-SERVICE Training Information:

Total Classroom Non-Facility Training Hours for December:	64
Facility In-Service Training for December:	28
Grand Total In-service Training Hours for December:	92

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**SUPERVISORY Training Hours:**

**Grand Total Supervisory Training Hours for December:** 322

**December Care & Custody Management System (CCMS) Training:**

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	38	8.00	304
Orientation Day 2	35	8.00	280
Orientation Day 3	23	8.00	184
Re-Certs Day 1	5	8.00	40
Re-Certs Day 2	7	8.00	56
Totals	108	40.00	864
<b>Total # CCMS Hours</b>	864		

**CCMS Recertification Percentage Completed:**  
**Total # of Students who attended CCMS in December.**  
(Orientation and Refresher):

56%

55

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**GRAND TOTAL of Training Hours:**

**Grand Total Training Hours for December:** 1565  
**Total Training Hours for NON-COJC Employees for December:** 64

**Total Courses for December:** 99  
**Total Course Hours for December:** 286  
**Total Participants for December:** 124

# State Office and District Training Report

## December 2025

Location:	Required # of Annual Regular Training Hours	Regular Training Hour December Totals:	Required # Of Annual Supervisory Training Hours	Supervisory Training Hour December Totals:	2025 End of Year Training Hours
State Office	2008	-201.85*	312	-105.35*	3379.15
District 1	1288	68.2	36	1.45	2311.3
District 2	936	23	24	21	1010.45
District 3	1888	16.8	60	-21.25*	2474.3
District 4	1184	109.25	24	38	1831.62
District 5	1000	69	48	3	1595.85
District 6	1608	163	72	1	2041.2
District 7	1152	113	12	0	1853.6
<b>Totals:</b>	<b>11064</b>	<b>360.4</b>	<b>588</b>	<b>-62.15*</b>	<b>16497.47</b>

The following data shows the progress of staff in completing their required annual training hours at the end of December 2025.

STO: 168% of annual hours are completed / 31 non-compliant

D1: 179% of annual hours are completed/0 non-compliant

D2: 107% of annual hours are completed/ 0 non-compliant

D3: 131% of annual hours are completed/ 1 non-compliant

D4: 154% of annual hours are completed/ 0 non-compliant

D5: 159% of annual hours are completed / 0 non-compliant

D6: 127% of annual hours are completed/ 0 non-compliant

D7: 161% of annual hours are completed /0 non-compliant

\*\*Removed hours of those no longer employed by OJA, resulting in some areas showing a deficit for the month.

**Report to  
Board of Juvenile Affairs**

**Office of Juvenile Affairs,  
State of Oklahoma**



**Compliance Audit  
For the year ended June 30, 2025**

**Hood & Associates CPAs PC**

- Serving Oklahoma, Kansas, Missouri, and Texas.

- Peer Review – We have been awarded the highest rating given as a result of our peer review.

- Member of-

- American Institute of Certified Public Accountants (AICPA)

- AICPA Government Audit Quality Center

- Licensed in Oklahoma, Kansas, Missouri and Texas

## ***Hood & Associates CPAs PC***

# Scope of Audit

- Audit of the Schedule of Expenditures of Federal Awards.
- Single Audit

# Management's Responsibilities

- Management is responsible for
  - The preparation and fair presentation of the Schedule of Expenditures of Federal Awards (Schedule) in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Schedule that is free from material misstatement, whether due to fraud or error.

# Auditor Responsibilities

- Conduct our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).
- Our objectives are to obtain reasonable assurance about whether the Schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect a material misstatement when it exists.
- Report on internal controls over financial reporting and compliance with laws and regulations.

The Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA) recommends that we communicate the following matters to the Governing Board:

Illegal Acts – None came to our attention as a result of performing our audit procedures.

No changes in Significant Accounting Policies

No difficulties or disagreements with management.

Cooperation – Full access to books and records.

# Compliance Audit addresses three basic questions

Question	Answers
Is the Schedule of Expenditures of Federal Awards free of material misstatement?	We have issued an unmodified opinion that the Schedule of Expenditures of Federal Awards is fairly presented in all material respects.
Are internal controls over preparation of the Schedule of Expenditures of Federal Awards adequately designed and operating effectively?	We did not identify any deficiencies in internal controls related to the preparation of the Schedule of Expenditures of Federal Awards.
Did the OJA comply, in all material respects, with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on its COVID-19 Coronavirus State and Fiscal Recovery Funds for the year ended June 30, 2025.	We have issued an unmodified opinion that OJA complied, in all material respects, with the compliance requirements that could have a direct and material effect on its COVID-19 Coronavirus State and Fiscal Recovery Funds for the year ended June 30, 2025.

Hood & Associates  
CPAs PC

**We appreciate the opportunity to serve as the auditor for  
the Office of Juvenile Affairs,  
State of Oklahoma**

# OJA Finance Report

# FY2026 - Budget Status

Item	Total	Federal	ARPA	State	Appropriations
<b>Budget</b>	162,535,290	21,578,121	18,232,144	15,301,240	107,423,785
<b>Year to date Expenditures</b>	54,484,846	1,842,740	5,630,391	3,565,860	43,445,855
<b>Estimated Obligations</b>	104,567,876	18,036,071	12,601,754	9,971,225	63,958,827
<b>Less: Projected Expenditures</b>	159,052,723	19,878,811	18,232,144	13,537,085	107,404,682
<b>Available Budget</b>	<b>3,482,568</b>	<b>1,699,310</b>	-	<b>1,764,155</b>	<b>19,103</b>
<b>Budget Spend %</b>	98%	92%	100%	88%	100%

# FY2026 Budget to Actual Projection by Expense Category

Expense Category	Total Budget	Expense YTP	Estimated Obligations	Projected Budget Balance
Administrative	6,593,747	1,344,756	4,313,223	935,768
Assistance	73,787,134	26,093,213	47,287,065	406,856
ARPA Assistance	18,110,968	5,605,543	12,505,424	0
Debt Service	2,659,864	1,532,949	1,126,914	0
Building Construction/Renovations	10,486,471	2,321	10,500,000	(15,851)
Equipment & Furniture	1,282,590	457,399	631,201	193,990
Others	-			-
Payroll	44,568,059	18,049,419	24,097,383	2,421,257
Professional Services	4,654,616	1,301,615	3,926,509	(573,508)
Travel	391,841	97,630	180,156	114,055
<b>Grand Total</b>	<b>162,535,290</b>	<b>54,484,846</b>	<b>104,567,876</b>	<b>3,482,568</b>

# FY2026 Budget to Actual Projection by Division

Description	Total Budget	Expense YTD	Estimated Obligations	Projected Budget Balance	Federal Budget	Projected Budget Balance	State Budget	Projected Budget Balance
JJDP	2,643,965	971,802	1,229,413	442,750	2,492,821	424,919	151,144	17,831
Administration	5,129,168	1,981,387	3,071,472	76,310	485,219	38,114	4,643,949	38,195
Residential	23,277,667	7,847,412	14,025,336	1,404,919	1,252,432	442,834	22,025,235	962,085
JSU/(Community Services	62,081,504	21,973,791	39,606,077	501,636	5,612,011	224,083	56,469,493	277,553
CBYS	32,072,291	12,749,461	19,286,147	36,683	-	-	32,072,291	36,683
Santa Claus	6,000	-	3,500	2,500	-	-	6,000	2,500
IT	4,750,035	1,378,595	2,835,247	536,193	404,761	106,885	4,345,274	429,308
Capital Projects	14,468,811	1,981,638	12,005,596	481,577	11,457,173	462,475	3,011,639	19,102
ARPA	18,105,849	5,600,761	12,505,087	-	18,105,849	-	-	-
	<b>162,535,290</b>	<b>54,484,846</b>	<b>104,567,876</b>	<b>3,482,568</b>	<b>39,810,265</b>	<b>1,699,310</b>	<b>122,725,025</b>	<b>1,783,258</b>

# Overtime Summary (12 months)

State Fiscal Year	Accounting Month	# of Payrolls	Administration		Residential Services		JSU/Community Services		Grand Total	
			Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours	Overtime Paid	Overtime Hours
2025	Jan-25	3	\$ 1	0	\$ 71,550	2,325	\$ 342	16	\$ 71,893	2,341
2025	Feb-25	2	\$ -	-	\$ 53,417	1,542	\$ 1,742	79	\$ 55,160	1,621
2025	Mar-25	2	\$ -	-	\$ 62,504	1,797	\$ 222	11	\$ 62,725	1,808
2025	Apr-25	2	\$ -	-	\$ 55,389	1,731	\$ 5	0	\$ 55,394	1,731
2025	May-25	2	\$ -	-	\$ 52,605	1,743	\$ 508	22	\$ 53,113	1,765
2025	Jun-25	2	\$ -	-	\$ 45,398	1,499	\$ 135	6	\$ 45,533	1,505
2026	Jul-25	2	\$ -	-	\$ 45,329	1,500	\$ 233	12	\$ 45,561	1,512
2026	Aug-25	3	\$ -	-	\$ 80,822	2,644	\$ 127	6	\$ 80,949	2,649
2026	Sep-25	2	\$ -	-	\$ 50,813	1,672	\$ 73	3	\$ 50,886	1,675
2026	Oct-25	2	\$ 0	0	\$ 58,633	1,886	\$ 55	3	\$ 58,689	1,888
2026	Nov-25	2	\$ -	-	\$ 62,585	1,977	\$ -	-	\$ 62,585	1,977
2026	Dec-25	2	\$ -	-	\$ 58,077	1,159	\$ 24	1	\$ 58,100	1,160
Grant Total		26	\$ 2	0	\$ 697,120	21,475	\$ 3,467	158	\$ 700,588	21,634
Full Time Equivalent (FTE)				0		10		0.08		10

# FY-2026 200 Revolving Funds

Fund	Name	Budget	Beginning Cash Balance	Revenue YTD	Expenditures YTD	Ending Cash Balance
200	<p><b>Revolving Fund</b> - The revolving fund consist of all monies received, pursuant to statutory authority, but not including appropriated funds. The revolving funds shall be continuing funds, not subject to fiscal year limitations and shall be under the control and management of the administrative authorities of the board.</p> <p>Majority of revenue is reimbursement for state funded grant projects.</p>	10,443,645	8,095,391	3,041,372	2,476,445	8,660,319
205	<p><b>Parental Responsibility</b> - OJA shall enforce the legal duty of parents to provide for their child even though that child has been adjudged a ward of the court pursuant to the Juvenile Code. Title 10A O.S., § 2-2-703 authorizes the Office of Juvenile Affairs to obtain from a juvenile's parent reimbursement for costs and expenses for care and maintenance incurred by OJA in providing services for the juvenile. Information regarding parental financial accountability must be provided by the JSU worker to the court.</p>	592,702	868,297	55,580	129,150	794,727
210	<p><b>Santa Claus Commission</b> - The Santa Claus Commission shall have authority to provide or purchase a Christmas present for every child who is in the custody of the state residing in a child care institution of the Department of Human Services or the Office of Juvenile Affairs, a licensed child care institution or a group home or foster home, supported in whole or in part by the state, as defined by the Department of Human Services or the Office of Juvenile Affairs, who would not otherwise receive a present.</p>	6,000	3,671	67	-	3,738

# Trust Funds 700 Agency Special Account

Fund	Name	Budget	Beginning Cash Balance	Revenue YTD	Expenditures YTD	Ending Cash Balance
701	<b>Trust Fund</b> - Established to account for all the funds a juvenile received or expended while in OJA Custody	175,000	22,050	43,952	45,612	20,390
702	<b>Canteen Fund</b> - Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.	30,000	9,248	5,802	5,961	9,089
703	<b>Donations</b> - Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile	-	1,325	-	-	1,325
704	<b>Restitution</b> - Established to account for all funds received from OJA's Victim Restitution Program	15,000	4,403	30,000	7,963	26,440

# FY-2026 Revolving Funds Revenue Projection

As of 12/31/2025



Receivable Source	FY-26 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA \ DRS	\$ 75,000	\$ 31,250	\$ 39,429		\$ 8,179
Income from Rent	9,201	3,834	\$ 3,450		(383)
Charter School State Aid/Grants	700,000	291,667	\$ 305,058		13,391
School Breakfast/Lunch/Snacks Program	57,213	23,839	\$ 70,780		46,941
Sales	20,000	8,333	\$ 108,503		100,170
Child Support	90,000	37,500	\$ 55,580		18,080
Other Receipts	5,000	2,083	\$ 76,966		74,882
<b>Total Revolving Funds</b>	<b>\$ 956,414</b>	<b>\$ 398,506</b>	<b>\$ 659,766</b>	<b>\$ -</b>	<b>\$ 261,260</b>

Reimbursements and Refunds	FY-26 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Reimbursements, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,227,002	\$ 1,552,543	\$ 1,488,878	\$ 63,665	\$ -
<b>Total Revolving Funds Revenue</b>	<b>\$ 5,183,416</b>	<b>\$ 1,951,049</b>	<b>\$ 2,148,644</b>	<b>\$ 63,665</b>	<b>\$ 261,260</b>

# FY-2026 Federal Funds Revenue Projections

As of 12/31/2025

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>FF Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,000,000	2,500,000	3,211,927	208,886	\$ 920,813
Targeted Case Management (TCM)	1,700,000	708,333	1,057,020	18,865	\$ 367,552
IV-E Shelter	100,000	41,667	\$0.00		\$ (41,667)
Indirect Cost Reimbursement (OHCA)	50,000	20,833	\$13,282	46,678	\$ 39,126
<b>Total FF Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 7,850,000</b>	<b>\$ 3,270,833</b>	<b>\$ 4,282,229</b>	<b>\$ 274,429</b>	<b>\$ 1,285,824</b>
<b>FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>FY-26 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts/Balance</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 2,092,821	\$ 1,105,408	\$ 877,024	\$ 228,384	\$ -
DAC-RSAT	225,000	125,320	\$ 87,153	38,167	-
Arnall Award (FFT)	558,371	133,440	\$ 252,028	-	118,588
State Recovery Fund (ARPA)	13,573,815	8,286,955	\$ 13,142,451	-	4,855,496
<b>Total FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 16,450,007</b>	<b>\$ 9,651,123</b>	<b>\$ 14,358,656</b>	<b>\$ 266,551</b>	<b>\$ 4,974,085</b>
<b>Total Federal Fund (FF) Program Fund</b>	<b>\$ 24,300,007</b>	<b>\$ 12,921,956</b>	<b>\$ 18,640,885</b>	<b>\$ 540,980</b>	<b>\$ 6,259,909</b>

# Emergency Purchases

As of 12/31/2025

EMR#	Date	Vendor	Description	Location	Amount
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None to Report

# Sole Source Purchases

As of 12/31/2025

SS#	Date	Vendor	Description	Amount

# Oklahoma Youth Academy Charter School (OYACS)

**School Board Meeting**  
**January 15, 2026**

# Finance Report



OYACS Combined Statement of Revenue, Expenditures and Fund Balances for School Year <b>2025-2026</b> as of December 31, 2025		OJA GENERAL & REVOLVING FUNDS	FUND 25000	TOTALS EFFECTIVE 12/31/2025	TOTAL OYACS-COJC FY26
<b>REVENUES</b>					
State Aid - Foundation/Salary Incentive (000)			31,343.27	31,343.27	31,343.27
State Aid - Driver Education (317)			-	-	-
State Aid - Redbud School Funding Act (318)			-	-	-
State Aid - Textbooks/Ace Technology (333)			1,079.18	1,079.18	1,079.18
SRO/School Security (376)			93,041.47	93,041.47	93,041.47
CNP - State Matching (385)			-	-	-
State Aid - Alternative Ed Grant (388)			-	-	-
Title IA - Basic Programs (511)			48,466.41	48,466.41	48,466.41
Title IA - School Support (515)			-	-	-
Title ID - Agency Neg/Del/At Risk Youth (531) - 55A310			88,329.50	88,329.50	88,329.50
Title IIA - Staff Training/Recruiting (541)			6,409.56	6,409.56	6,409.56
Title IVA - Student Support/Academic Enrichment (552)			10,129.52	10,129.52	10,129.52
Title VB - RLIS - Rural/Low Income (587)			1,834.32	1,834.32	1,834.32
IDEA-B - Flow Through (621)			24,424.13	24,424.13	24,424.13
IDEA-B - ARP IDEA-B - Flow Through (628)			-	-	-
CNP - CCC Supply Chain Assistance (759)			-	-	-
CNP - Lunches/Snacks (763)			47,416.93	47,416.93	47,416.93
CNP - Breakfast (764)			23,363.38	23,363.38	23,363.38
ARP ESSER III (795)			-	-	-
Refunds (TRS)			-	-	-
Oklahoma Juvenile Affairs		352,201.86	-	352,201.86	352,201.86
<b>TOTAL REVENUES FY25</b>		\$ 352,201.86	\$ 375,837.67	\$ 728,039.53	\$ 728,039.53
<b>EXPENDITURES</b>					
Equipment and Library Resources		-	-	-	-
Operational Expenses		48,351.24	50,969.71	99,320.95	99,320.95
Payroll Expenses		298,199.56	367,654.88	665,854.44	665,854.44
Professional Services		2,317.00	347.00	2,664.00	2,664.00
Training and Travel		3,334.06	-	3,334.06	3,334.06
<b>TOTAL EXPENDITURES FY25</b>		\$ 352,201.86	\$ 418,971.59	\$ 771,173.45	\$ 771,173.45
Excess of Revenues Over (Under) Expenditures		-	(43,133.92)	(43,133.92)	(43,133.92)
Fund Balances 2024 - 2025 School Year (End Bal - Prior Yr)		-	289,457.36	289,457.36	289,457.36
Fund Balances 2025 - 2026 School Year		\$ -	\$ 246,323.44	\$ 246,323.44	\$ 246,323.44
				OJA FUNDS	OYACS-COJC (972)
				Fund 19501	3,273.06
				Fund 19601	344,427.77
				Fund 20000	-
				Fund 41000	4,501.03
					352,201.86

# Proposed 2025-26 Encumbrances



# OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR MODIFICATIONS OF THE 2025-2026 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount



# QUESTIONS