# Board of Juvenile Affairs Meeting





Proposed minutes from the October 21, 2025 meeting



Meeting Minutes October 21, 2025

# **Board Members Present**

Gail Blaylock
Bart Bouse
David Crall
Amy Emerson
Janet Foss
Les Thomas Sr.
Jenna Worthen
Karen Youngblood

# **Board Members Absent**

Josh Trimble

# Call to Order

Chair Youngblood called the October 21, 2025 Board of Juvenile Affairs and Oklahoma Youth Academy Charter School Board meeting to order at 10:05 a.m. and requested roll call.

# **Public Comments**

There were no public comments.

# <u>Presentation on OJA's work on reentry and continuum of care – Ms. Alison Humphrey, Director of Reentry</u>

Director of Reentry Alison Humphrey explained the creation of and current plan for reentry, see attached presentation for details.

Judge Blaylock: Can we reapply for those grants?

Director Humphrey: Yes, we will be eligible to reapply, but we are looking at other grant opportunities.

Chair Youngblood: Our Board has always been very concerned with reentry, and it has been that missing piece. We encourage you to lean in and are excited to see it is no longer, you are done and good luck. We appreciate these efforts and that the work supports the efforts of JSU who have worked with these youth all along. Thank you for the information.

# <u>Discussion and/or possible action on the proposed minutes for the September 16, 2025 board meeting</u>

Mr. Bouse moved to approve as amended with a second by Judge Blaylock

Aye: Bouse, Blaylock, Crall, Emerson, Foss, and Thomas

Nay:

Abstain: Worthen and Youngblood

Absent: Trimble

Proposed minutes for the September 16, 2025 board meeting approved.

# <u>Discussion and/or possible action on proposed dates for the 2026 Board of Juvenile Affairs</u> meeting schedule

Board discussed their options and schedule limitations.

Mr. Bouse moved to select the 3<sup>rd</sup> Thursday of the month with an adjustment for school schedule interferences moving to the 4<sup>th</sup> Thursday of the month for the 2026 Board meeting schedule with a second by Ms. Worthen

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

The 3<sup>rd</sup> Thursday of each month is selected for the 2026 meeting with an adjustment for school schedule interferences moving to the 4<sup>th</sup> Thursday of the month.

# <u>Director's Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings</u>

The FFT Medicaid rate was approved by the Oklahoma Healthcare Authority Board, and the existing funds should get us through the end of the year. I met with the Department of Mental Health on juvenile behavioral health issues; this meeting was set up as part of COO Ostrowe's request for agency collaboration. Updated the Board on meetings with Roger County's Youth Service Agency in Claremore. The interim study on detention and juvenile competency occurred during the month; detailed OCCY's role in the juvenile competency work. Greg Delaney's retirement was announced. Took a moment to point out the Hope Certification presented to the agency at the Hope Summit. Recognized W.M.'s speech at the Hope Summit, and his work on the Youth Emerging Leaders committee.

Mr. Crall: Thank you, Director. In my opinion something noticeable is missing from the reports on the incidents at Central Oklahoma Juvenile Center (COJC). I just want to make sure we will have a moment to discuss these openly and, I know that agenda items were added yesterday, but I want to make sure we will have a chance to discuss at least some of this openly and not just the investigations but the actual events themselves.

Director Tardibono: Executive session will give you context.

Chair Youngblood: Are you sure you do not want to cover any of this, it is on the agenda now, Walk the COJC campus with staff, we have not been versed.

Director Tardibono: I normally attend Hope class on COJC and go to campus on a different day, which is covered under that reported item.

Chair Youngblood: The report provided to the Board for this month does not cover anything that occurred over the last month.

Director Tardibono: Executive session will provide the context.

Chair Youngblood: Any further comments or questions from the Board? For the record, I do not feel.

Judge Foss: Maybe we will have an agenda item next board meeting.

Chair Youngblood: We definitely will. The Board needs to be updated, especially since we have not received any update in writing.

Dr. Emerson: I want to make a comment to say thank you to Greg Delaney. Greg, as a board member, I cannot tell you how much peach it gives me to see or hear from you. I am personally sad, but I am happy for you. The loss of that depth of knowledge is not easily replaced. Your demeanor and the way you care for people has not gone unnoticed. I hope all of us can learn from the way you have done a job incredibly well. Thank you.

Delaney: I appreciate that, thank you.

Chair Youngblood: Thank you for the beautiful words, Amy.

# <u>Presentation on recommended Rates and Standards</u>

Secretary Rockwell explained the slide on the rate process and gave a brief explanation of the rates and standards in the attached presentation.

Chair Youngblood: I want to extend a heartfelt thank you to DHS providing funds of over \$800,000. That is a huge amount of money to allow us to fill a gap. Thank you very much to them.

# <u>Public Comment on proposed Rates and Standards</u>

There were no public comments on the proposed rates and standards.

<u>Discussion and/or possible action on the proposed modification to rates and standards,</u> <u>Community-based Prevention Services - Direct, RS2026-005-001</u>

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

The proposed modification to rates and standards, Community-based Prevention Services - Direct, RS2026-005-001 approved.

# <u>Discussion and/or possible action on the proposed rates and standards, First Time Offender Programs, RS2026-005-002</u>

Dr. Emerson moved to approve with a second by Judge Blaylock

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

The proposed rates and standards, First Time Offender Programs, RS2026-005-002 approved.

Update and/or possible action on the award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace the perimeter fence in the amount of \$9,169.38, 10A O.S. § 2-7-401, approved at the August 19, 2025 meeting Chief Financial Officer (CFO) Clagg updated the board on the status of the project and gave notice that the County will be looking for a new vendor.

# Update on the Next Generation Campus Project

CFO Clagg gave a short update on the project.

# <u>Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA</u> <u>Finance Report</u>

CFO Clagg gave a brief status of the current year-to-date finances, full details in the attached presentation.

Mr. Bouse: Does this fall under your division, is everyone under your division that does contract monitoring.

CFO Clagg: No, it is a collaboration. Finance, contracts, legal, and the program areas. Clear role and responsibilities need to be outlined. Since the contracts start in my area, I am not a lawyer, we start an outline. It is a collaboration. I do take responsibility to make sure these processes are completed. The program folks look at services, goals, and what we need to measure. We work through all of that.

Mr. Bouse: This just outlines the process. Who takes over for instance on site visits, audits, corrective action?

CFO Clagg: We work with the other areas to do that. For the fiscal part, we have folks that complete desk audits and visits.

Mr. Bouse: I know over the years you have made references for contracts that have had issues. Rarely has that come to the Board. What is the process if it needs to come to the Board?

CFO Clagg: In my role, I hear things and I raise questions. We cannot just complain, we need to take action.

Mr. Bouse: Does the agency ever produce a report on vendors that have been placed on corrective action plans, or a summary for the year.

CFO Clagg: No, but we can produce that. It is rare that we have to do that; we usually work with our partners to make the corrections.

Mr. Bouse: I am not asking for a report if it is not needed. I am just trying to understand the process.

CFO Clagg: It is really rare. Sometimes it is a fiscal issue, and we have to rank them. However, that rarely happens.

Chair Youngblood: Great questions. The transparency and accountability I want to encourage and support. This structure and framework are important, and it is a new world. Everything is always changing with new generations and AI. We need to create a structure for what we want to continue to look at, and every dollar comes out of the taxpayers' pocket. Every dollar matters to a kiddo, employee, and a system. I love that we are calling each other up to do things better.

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

Proposed year-to-date OJA Finance Report approved.

<u>Discussion and/or possible vote to amend and/or approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report</u>

Mr. Bouse moved to approve with a second by Judge Blaylock

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

Proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report approved.

<u>Discussion and/or possible vote to amend and/or approve the proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School</u>
N/A

<u>Discussion and/or possible action on the proposed amendments to the 2025-26, FY2026, Estimate of Needs and 2024-25 Financial Statement for the Oklahoma Youth Academy Charter School approved at the September 16, 2025 meeting</u>

CFO Clagg explained the proposed amendments, see attached.

Mr. Bouse moved to approve with a second by Mr. Thomas

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

Proposed amendments to the 2025-26, FY2026, Estimate of Needs and 2024-25 Financial Statement for the Oklahoma Youth Academy Charter School approved.

Ms. Worthen thanked CFO Clagg for the additional information on the FY27 budget request and stated she would follow-up with her questions.

Oklahoma Youth Academy Charter (OYACS) School Administration Report Chief of Educational Excellence Melissa Snipes gave a brief verbal update.

Chair Youngblood: Melissa, you made a comment about working with the kids that are willing to work. Are we short on positions, or have we recently lost staff? How many positions?

Chief of Educational Excellence Snipes: We have had 3 resignations in the past month. We do have one position already filled. We have another position we are working in; however, they are from California. We are still within ratio. The support we have from the Board and OJA have always given us small class sizes, so we are in ration. We are making process.

Chair Youngblood: I am glad you feel our support. This Board has always valued education. How many children are refusing to cooperate, rough estimate?

Chief Snipes: It varies. We have some that are working independently. In Edgenuity, we are able to track their process. Some of the students are on unit working independently, the teachers check-in with them. Some students are getting pulled out to another unit to work with teachers directly. I would say 7 to 10 youth are flat out refusing to cooperate.

Chair Youngblood: Is that ongoing, in the last weeks, monthly?

Chief Snipes: A couple of the names have been constant. I feel 100% supported by the facility and we are all working together as a team to address all programming at the facility.

Mr. Bouse: Is that unusual from year-to-year?

Chief Snipes: It came and gone. It does feel a little more intense in the moment. Kids do not understand the consequences of the decisions they are making. Yes, it has been very challenging, it is what we signed up to do. In all honesty, there are peaks and valleys, and we are in a valley right now. There are some strong personalities but every school deals with that.

Judge Blaylock: Does peer pressure have an impact on other youth? Or is individual decision making?

Chief Snipes: It is based on relationship building and so the long-term youth trust the process, but the new kids are still figuring it out.

Judge Blaylock: Thank you.

Chair Youngblood: Is there anything in your opinion that is out of character?

Chief Snipes: Not in my opinion. It is just one of those peaks and valleys. There are some young men in there right now who do not understand the consequences of their decisions, and they are in fight mode from a fight and flight mentality.

Chair Youngblood: Very good.

Mr. Bouse: When you hit these valleys does it have an impact on the resignations?

Chief Snipes: Having teachers resign midyear is not all unusual because sometimes people do not understand the environment?

Mr. Bouse: All the staff out there, would additional funding for teachers and staff help out there? Is that an obvious question.

Chief Snipes: Absolutely.

Ms. Worthen: I appreciate your optimism. I think we are trying to unpack how we can best support you. I think we are trying to take a holistic approach. Thank you, Melissa for your optimism. We are really grateful.

Chief Snipes: I have always felt very, very supported.

Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division: CO25-08-031, CO25-08-088, CO25-09-083, CO25-10-054, CO25-10-053

General Counsel Ben Betts noted that it was appropriate to enter executive session on this item.

<u>Discussion of the following pending litigation, as authorized by 25 O.S. § 307(B)(4), Child Doe 1, et al, v. Tulsa County ex. rel. Juvenile Bureau et al, Northern District of Oklahoma, CV-24-380-SEH-JFJ</u>

General Counsel Ben Betts noted that it was not necessary to go into executive session on this item.

Mr. Bouse moved to enter executive session with a second by Ms. Worthen.

Aye: Bouse, Blaylock, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Trimble

Chair Youngblood noted the following staff would be included in executive session Executive Director Timothy Tardibono, General Counsel Ben Betts, Deputy General Counsel Dewayne Moore, and Chief Investigator Dusty Dowdle. Reserving the right to call in additional staff if requested by members of the Board and noted it would be noted on public record after returning from executive session.

Board entered executive session at 11:30 a.m.

Judge Blaylock left at 12:08 p.m.

Vote to exit Executive Session

Ms. Worthen moved with a second by Mr. Bouse

Aye: Bouse, Crall, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay: Abstain:

Absent: Blaylock Trimble

Board entered regular session at 12:45 p.m.

Chair Youngblood noted that no votes were taken in executive session.

# Possible action regarding item(s) discussed in Executive Session

N/A

### **New Business**

N/A

# **Announcement and Comments**

Ms. Worthen: I was late for the last meeting, and I abstained from the budget request and I would like to discuss why.

General Counsel agreed it was appropriate.

Ms. Worthen: I discussed this privately with Kevin. I want to make sure that as an agency we give the full picture of what the agency needs. I don't want us to self-regulate. If we need 20%, I want us to tell the story of needing 20%. I don't want us to limit ourselves. We do a disservice to staff, the organization, and the youth we service if we don't tell the legislature the full need and let them tell us, no. I didn't have enough information and I didn't want to walk back if you all had already addressed my questions and concerns. I think it is very important to tell the whole picture because we need staff, after years of flat budgets we need a lot of stuff; I want us to always sent the full need. I felt it was important to give my rationale.

## **New Business**

N/A

# Announcements/ comments

N/A

### Adjournment

Chair Youngblood adjourned the meeting at 12:47 p.m.

Minutes approved in regular session on the	e 18" day of November, 2025.
Prepared by:	Signed by:
Audrey Rockwell, Secretary	Karen Youngblood, Chair

Proposed 2026
Board of Juvenile Affairs
meeting schedule

# **2026 Meeting Schedule**

February 19	
March 26	
April 16	
May 21	
June 18	
July 16	
August 20	
September 17	
October 15	
November 19	
December 17	

January 15

# Director's Report

# NOVEMBER 2025 BOARD UPDATE

# **Partner Engagement and Community Outreach**

- Met with Tecumseh Chief of Police J.R. Kidney and Pottawatomie County Sheriff Mike Booth
- Conversation with the Council on Juvenile Justice Administrators (CJJA) re: technical assistance
- Met with OIDS Executive Director Debbie Maddox and Juvenile Division Director Ben Brown
- Met with Brian Bobek, Director of the Office of Faith-based and Community Initiatives

# **Executive/Legislative**

- Conversations with Oklahoma COO David Ostrowe
- Conversations with Secretary of Public Safety Tricia Everest
- Met with Senator Paul Rosino and Senate staff
- Met with Governor's team members Derek Sparks and Debby Torres

# **OJA Operations**

- Visited COJC with Chief of Secure Treatment Carol Miller
- Communication emails to Parents and Staff
- Met with Red Rock, Pottawatomie County's Certified Community Behavioral Health Clinic (CCBHC)
- Meetings and efforts are ongoing to reduce silos and strengthen cross-agency communication
- Attended the JSU/CBS annual supervisors meeting
- Full COJC walk through including conversations with staff and youth

# Advocate General Monthly Report – November 2025

# FY 2025 Grievances Goals from Lee Dickens FY2024 Year End Report

- 1. To ensure assigned staff demonstrates open communication with the residents and provides an opportunity for the residents to feel heard when their concerns are brought before them.
- 2. To ensure 90% of the residents mark the resolution and appeal boxes if the grievance is not withdrawn; that 90% of proposed resolutions are written by staff with the resident present; and the resident signs and dates the grievance with staff present 90% of the time.

### **Concerns:**

- 1. Youth reporting the grievance system is not working.
- 2. Goals for FY 2025 were not met as evidenced by delayed and non-responsive Grievances.
  - Five (5) grievances still had not been returned or responded to as of 11/3/25.
  - Additionally, twenty-seven (27) grievances were not responded to timely.
  - Fifteen (15) grievances did not list the resolution date, resulting in an inability to determine whether they were timely resolved.
  - Eleven (11) grievances had no written resolution.
  - Four (4) grievances did not articulate a true resolution but instead listed something akin to "Incident will be reviewed".
  - Four (4) grievances were not investigated as they were not signed. All four grievances stated: "Custer has been letting us get on Instagram, porn, and some more and I feel really guilty about." All lived in the same unit. I believe this could have been investigated.

# **Grievance Summary Report September 2025**

**Total Grievances: 128** 

Thirty-Four (34) or 26.6% were resolved in favor of the residents.

# **Grievances by Subject:**

Access to Attorney or Courts: 0

Clothing: 3

Communication (phone/Zoom, mail): 5

Crisis Management (i.e.: Use of Force, Improper Restraints, Isolation, etc.): 4

Discrimination: 0

Education (including Library): 1

Food: 7

Grievances: 0

Hygiene/Personal Grooming: 0

JJS/JSU: 9 Matrix: 2

Medical Service (including Mental Health and Dental): 14

Other: 0

Peer Interaction / Resident Conflict: 5

Physical or verbal abuse from other youth: 0

Physical or verbal abuse from staff: 2 Personal Belongings/Property: 2

Sexual harassment: 0

Sanctions/Loss of Privileges/Restrictions: 28

Staff Conflict: 29
Quality of Life: 1
Religion: 0
Supplies: 0
Recreation: 5
Rules/Policies: 0

Shelter (i.e.: Maintenance): 3

Treatment Programming/Treatment Plan: 4

Transportation: 1

Visitation: 0 Work Detail: 3

# **Grievance Summary Report October 2025**

**Total Grievances: 76** 

Nineteen (19) or 25% were resolved in favor of the residents.

**Grievances by Subject:** 

Access to Attorney or Courts: 0

Clothing: 0

Communication (phone/Zoom, mail): 7

Crisis Management (i.e.: Use of Force, Improper Restraints, Isolation, etc.): 0

Discrimination: 0

Education (including Library): 3

Food: 4 Grievances: 1

Hygiene/Personal Grooming: 0

JJS/JSU: 3 Matrix: 3

Medical Service (including Mental Health and Dental): 4

Other (Personal Safety): 2

Peer Interaction / Resident Conflict: 11

Physical or verbal abuse from other youth: 0

Physical or verbal abuse from staff: 0 Personal Belongings/Property: 1 Sexual harassment (by staff): 1

Sanctions/Loss of Privileges/Restrictions: 10

Staff Conflict: 11
Quality of Life: 0
Religion: 0
Supplies: 1
Recreation: 3
Rules/Policies: 0

Shelter (ie: Maintenance): 1

Treatment Programming/Treatment Plan: 6

Transportation: 1

Visitation: 1 Work Detail: 2



# Community Based Services and Juvenile Services Unit Board Report for November 2025 Contacts and Activities for October 2025

# Division Statistics

- ➤ 2,436 active cases...1,302 court involved including 461 youth in OJA custody.
- ➤ 440 new referrals-316 male and 124 female...average age 15.15.
- > 13,350 individual contact notes documented in JOLTS.
- > 311 intakes were completed during the month.
- 30 youth were activated and/or monitored by GPS.
- ➤ 33 placement requests were made during the month: 22 to Level E, 4 to secure care, 3 to TLP/IL programs, and 4 to own home.
- ➤ 32 placement referrals were made including 23 to Level E, 3 to secure care, 5 to own home, and 1 to independent/transitional living.
- ➤ A total of 29 youths paid \$4,915.92 restitution and other fees.

# Greg Delaney, Chief of Community Based Services (CBS)

- Participated in Executive staff meetings.
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and Regional Directors
- Participated in Personnel Strategy meetings with supervisory staff.
- Participated in Independent/Transitional living placement staffings.
- Attended the Bi-weekly Finance and Administration meeting.
- Attended the Monday Morning trainings.
- Attended the OJA Parent Advisory Board meeting.
- Attended the OJA Board meeting.
- Attended a presentation on PSB-CBT-A treatment services.
- Attended an open enrollment benefits presentation.
- Attended a SCH licensing meeting.
- Viewed the "Youth Homelessness" interim study.
- Participated in a meeting regarding the new Redhawk program.
- Attended a meeting regarding current placement referrals.
- Attended the West Region meeting in El Reno.
- Attended the OJDA Fall Conference meeting.
- Attended a COJC/JSU support meeting.
- Met with a parent regarding a placement grievance.
- Made a visit to the Lawton Boys Group home.
- Made a visit to the Comanche County Juvenile Detention Center.

- Attended a meeting regarding youth in detention.
- Attended training regarding the new vehicle app.
- Attended a meeting with HR regarding an FMLA issue.

### Division Activities

## Jeremy Evans, Deputy Chief of CBS

- Attended a placement Policy meeting.
- Attended weekly regional staff meetings.
- Attended interim study over detention at the capitol.
- Attended CPM monthly training in person.
- Attended weekly TLP meetings.
- Attended meeting regarding SCH licensing.
- Reviewed all placement worksheets.
- Attended weekly meetings on Cross System Hope Well Being.
- Attended a meeting on converting Redhawk to a PSB program.
- Attended the West Region meeting in El Reno.
- Attended executive staffings.

# Jennifer Thatcher, CBS Field Manager

- GPS 30 youth monitored.
- Assisted Western and Central Regions with GPS issues.
- Attended weekly TLP Review Staffing meetings.
- Conducted the Crowder SCH Annual Audit.
- Conducted OPI/RBMS audits Plus, Whitetail, and Lawton Group homes.
- URC requests 10 requests approved.
- Step Downs- 2 approved, 1 Pending.
- Appeals 1 processed.
- Restitution Approved 0 applications, 2 pending applications, 4 activity logs.
- All Level E, Incentive, Detention, SCH, GPS, and birth certificate claims processed.

# Jennifer Creecy, CBS Federal Funding Program Field Rep

- Processed 953 TCM claims.
- Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
- Met with OHCA regarding the ReConnect Workplan Initiative.
- Conducted TCM audits for AAD's Joe Giem, Trent Hampton, Rachel Andrews, and Cole Carlton at their offices across the state.
- Attended Monday Morning Meetings.

- Conducted YLS/CMI and TCM training at the New Worker Academy.
- Attended a policy meeting.
- Attended the vehicle app training.

# o Gene Carroll, CBS Detention Program Manager

- Attended Monday Morning Meeting on TEAMS on October 6, October 13, October 20, and October 27.
- Made visit to Payne County Juvenile Services Unit Office.
- Made visit to Creek County Juvenile Services Unit Office.
- Made visit to Kay County Juvenile Services Unit Office.
- Made visit to Lincoln County Juvenile Services Unit Office.
- Made visit to Pottawatomie County Juvenile Services Unit Office.
- Made a visit to the Creek County Detention Center.
- Reviewed all Critical Incidents reported and followed up if needed.
- Returned emails and phone calls.
- Reviewed all Monitor and Liaison reports and followed up if needed.
- Attended Interim Study on Juvenile Detention needs and resources at the State Capital.
- Attended CBS Leadership Team Meeting at the state office.
- Attended Oklahoma Juvenile Detention Association in Oklahoma City.
- Attended West Regional Meeting in El Reno.
- Conducted meeting with OJDA Facility Directors via ZOOM about consent for medical treatment for new residents.
- Made visit to Kingfisher County Juvenile Services Unit Office.

I continue to travel around the state to strengthen relationships with the detention providers and the JSU field workers. Both jobs are very difficult and very different. Being able to give both assistance when needed hopefully helps bridge the divide in communication and understanding during certain situations that arise. I also monitor the detention liaison and monitor reports turned in by JSU staff who do onsite visits to detention centers. These reports provide documentation that the residents are safe and cared for properly and ensure the residents are outside of their rooms in programming for a minimum of 12 hours per day.

I am also notified by phone, text, or email of any critical incidents happening at detention centers when it is safe to do so. A report is to be forwarded to me within 24 hours of the incident according to the contract. If any follow-up is required, I do so at the time.

# O Connie Bever, CBS Placement Program Manager

- Attended meeting w/ Dr. Crosby to discuss placement.
- Attended Placement Policy Review Meeting.
- Attended the monthly CBS Leadership Meeting.
- Attended a regional meeting in El Reno.
- Attended meeting w/ COJC.
- Visited Youth at Pittsburg Detention.
- Visited Youth at RedHawk.
- Reviewed 33 worksheets and made placement referrals.
- Published weekly waiting list report.
- Sent 14-day waiting list report.
- Participated in TLP meetings.
- Participated in Monday Morning Meetings.
- Participated in case staffings as deemed necessary.

# Darian Bennett, CBS Group Home Program Manager

- Reviewed family contacts in JOLTS.
- Participated in 29 Re-Entry Meetings.
- Site visits to Mustang Treatment Center (2), Scissortail Pointe, Scissortail Landing, Scissortail Plus, Whitetail Substance Abuse, Redhawk, Lawton Boys Group Home, Welch Skills Center, and People Inc.
- Updated the Institutional Residential Directory to reflect current staff changes at Mustang Treatment Center.
- 129 Group Home Monthly Reports reviewed.
- Group Home Liaisons: 128 youth visited, 21 complaints addressed, 4 OCA referrals issued, assisted 5 grievances, 10 Facility Operation Concerns addressed, 8 Facility Staff concerns addressed, and 2 OJA staff concerns addressed.
- Attended Monday Morning Meeting on October 27th
- Attend Meeting on October 23rd to address behavioral concerns for resident with JSU/ Group Home Staff at Scissortail Landing.
- Presented at the Western Regional Meeting on October 22nd.
- Participated in Program Review/ OCA Appeal Committee Meeting on October 8th.
- Participated in a Grand Staffing to address behavioral challenges for People Inc Resident on October 15th.
- Facilitated meeting with Mustang Treatment Center Staff and STAAR Foundation to establish weekly modules/ curriculum for residents
- OMES: SEAT Training Completed.
- Established "Resident of the Month" Incentive program at all Level E Facilities.

# Western Region Highlights from Regional Director Jerry Skinner

Our final regional staff meeting of the year was held on October 22, 2025. Nearly all regional staff were present along with several state office staff. A couple of last-minute cancellations by presenters were necessary but adjustments to the agenda were made allowing staff to benefit from a full day of information sharing.

A portion of the meeting was reserved to recognize the many contributions of Greg Delaney. Greg has worked in southwest Oklahoma nearly his entire career. In recognition of his contributions Greg was presented with a plaque recognizing him for thirty-six years of fierce support and advocacy for youth and staff across Oklahoma. Staff wish him only the best as he enters retirement. His guidance and support will surely be missed.

# **Rex Boutwell, Northwest Area Director**

This year marked the 20th year celebration of Fort Reno & Behavioral Health located within the Gary E. Miller Children's Justice center in Canadian County. The Honorable Judge Hughey spoke about its history and its evolution. He spoke about the past, present, and current contributors and volunteers that have made the program what it is today. The positive impact that it has made, and continues to make, is invaluable to the youth of Canadian County. We were honored to attend this celebration and to give homage to all the people that make it work for our youth. Teamwork makes the dream work.

OJA had the opportunity to participate in the Halloween Festivities at the Gary E. Miller Children's Justice Center, along with other departments located within the center. Those festivities included a pumpkin decorating contest, lots of Halloween decorations, and costumes. There were more than 300 trick or treaters from our rural school districts, as well as the youth from the Fort Reno Adolescent Center. We were honored to be able to participate in such fun and festive activities.

Our Panhandle counties, at Crossroads counseling services, conducted a trunk or treat fun night event that was a hit with the community and youth!









# Belinda Hannon, Assistant Area Director (AAD) for Canadian and Kingfisher Counties

Kingfisher lost their juvenile Assistant District Attorney (ADA) in October. The position has not been filled yet, but we are hopeful we will get a new ADA in that position quickly. Kingfisher MCART is still going strong. JJS III, Gabi is continuing to meet monthly with the team. FTOP is beginning a class in Kingfisher in February 2026.

Mustang Treatment has a new director, Pierre Alexander, who started recently and is currently in transition of getting settled.

In Canadian County, we have transitioned to most of our hearings be in front of Special Judge Charles Gass. The transition has been smooth, and things are progressing through the court system well.

Canadian Coalition is back to their monthly meetings. The October meeting was very beneficial in that we learned about the new Work Ready program in Yukon. While youth must be 18 to receive their services it will be an excellent resource for our youth that are aging out as well as their parents.

Canadian County Detention Liaison continues. Our numbers in detention are increasing. They also had their education site visit from OJA in October. Mr. Locke, who is the detention teacher, sang high praise of Kendra Cope and her support of our detention school.

Garfield Detention monitoring is going well. I have not been made aware of any concerns.

FFT is moving along in all counties. As in previous months we have had some good success.

JJS III, Gabi is our CARS liaison. She continues to meet with CARS monthly to check progress and to ensure both parties are still working together successfully. The CARS numbers have gone down with FFT being available to families.

# Jazmya Cabrera, JJSIII, Highlights:

J.C., who was at Red Hawk, was recognized as having earned the highest school credits since entering the program. The youth successfully completed Red Hawk on October 31<sup>st</sup>. J.C., a community youth, will have his case dismissed soon, he has graduated high school and been sponsored by his job to attend a training/certification course in Dallas for Mechanical Electrician as soon as his case is dismissed. Jaz has four youth who have obtained and maintained employment.

# **Gabrielle Cole, JJSIII, Highlights:**

Gabi had family reach out for resources and Gabi was able to put together some resources available and get it to them. They even followed up and let Gabi know that they started services at Red Rock.

Gabi also has a YO that has returned to the community and has continued testing clean on his drug tests. This is a big accomplishment for him.

Gabi went to the Hope Summit conference. She reports it was great to connect with other Hope Navigators and agencies.

Gabi ran into a former youth that was provided with a cell phone through the Hub to do telehealth and to search for employment. As a result, the youth successfully completed probation and court requirements as well as obtained a job at the Holiday Inn in Kingfisher after gaining work experience at Dollar Tree.

Gabi helped a youth get access to Indian healthcare, set up his online account with and forwarded his SoonerCare card.

# **Briar Workman, JJSII, Highlights:**

A youth on an Informal Adjustment Agreement (IAA), who is in DHS custody, is attempting to get back into a routine of going to school daily. While not very consistent, she has occasionally attended, and we are working with her team to help her create a successful plan. Another youth is slowly bringing up his grades with consistent supervision.

Briar has a youth that was a deferred adjudication case that was not successful at all and turned into a formal adjudication. There is a huge language barrier with the family. However, since being formally adjudicated, the youth is going to school on a regular basis, passing his drug tests and attending and participating in outpatient drug and alcohol treatment weekly. Huge positive transitions for this youth.

### Jessica Seigars, AAD for Garfield, Alfalfa, Grant, Major, and Woods Counties

The Garfield County ADA Ms. Roisum, and Mitchie Lamale from the Garfield County Juvenile Office continue to attend our scheduled staffings to discuss new pending intakes and updates with current clients. This has been helping with open communication and getting the team on the same page.

Jay Relsperger, from Youth and Family Services of North Central Oklahoma, attended our biweekly CARS staffing to discuss any issues or concerns involving our shared clients. Jessica Seigars, AAD, met with Josh Guinn, Clinical Director at Youth and Family Services, to check in and see if there were any concerns or updates with YFS. These meetings seem to help with keeping open communication and collaboration.

Jessica Seigars, AAD, attended the Garfield County CART staffing when they had them this month. She has been present for court hearings and their monthly docket when she can with her workers to provide support and feedback when needed.

She also went to some doctor offices to see about possibly having somewhere we can take our temporary OJA custody clients for physicals when going to placement. She found Occupational Medicine who will do them for us for \$35.00. This is a last resort, due to them not billing insurance, but happy we found somewhere.

Jessica also attended the 2025 Hope Summit in Edmond this year. It was a great event. Jessica did a team-building questionnaire with her staff during their staff meeting this month and got a lot of participation. Everyone seemed to enjoy learning new things about each other.

Jessica also attended the Garfield County Specialty Courts 5<sup>th</sup> Thursday staffing at Youth and Family Services of North Central Oklahoma. She also had a meeting with ADA Roisum, had a phone conversation with Silas Lyman, OIDS supervisor, and then met with Polly Watkins, Juvenile Officer at the Garfield County Juvenile Office, to help with open communication and discuss current issues. Jessica also donated some clothes that no longer fit her daughter to a coalition helping a single mother with seven children.

Lyndsay Clarkson, Garfield/Grant County JJS, attended the Garfield County Sooner Success Coalition this month. She worked hard on advocating for her client who was going to placement and has barriers with learning, due to having a language barrier. He was placed at Welch Skills Center. Lyndsay has been working hard for another client who is currently in detention on pending charges. He has a lot of medical issues and Lyndsay has been keeping in touch with dad on all his son's appointments and medications. She also continues to provide a very detailed report through her liaison duties concerning Garfield County Juvenile Detention Center.

Melissa Jones, Woods/Alfalfa County JJS, has been working very hard in helping get the new office lease worked out with OMES and the landlord in Alva, OK. Melissa assisted a mom with parental placement. She also assisted law enforcement with parental placement information. Melissa has a client who is 18 years old and has not been in school for the past two years. He is now enrolled at Epic Charter Schools and is working hard towards earning his diploma. Melissa continues to monitor the Canadian County Juvenile Detention Center and has provided a very thorough report.

Jeff Riley, Garfield County JJS, attended the Children's Court Improvement Conference this month. It was a two-day event and Jeff reported he learned a lot. Jeff had his first temporary OJA custody case this month. Jeff worked hard on providing as many important details as possible to his placement worksheet, due to the difficult family situation.

Chad Mittelstet, Garfield/Major County JJS, attended the Garfield County Domestic Violence Coalition meeting this month. Chad advocated for a Major County client who was arrested and detained for Domestic Assault with a Dangerous Weapon. ADA Ritter read the report at his last court hearing, felt the case was self-defense, which Chad agreed. She advocated for the juvenile to be released from detention with stipulations. She is going to talk to ADA Fletcher, and we are hopeful this case will be dismissed. He also continues doing the CIC and Youth and Family Services Shelter liaison this month.

Kimberly Wheeler, Garfield County JJS, has been shadowing her co-workers on court hearings, putting in YLSI's, creating ITSP's, completing Re-Assessments, and visiting clients and their families. She also covered the Juvenile Drug Court Program for Jeff once this month. Kimberly also drove medications to Canadian County Juvenile Detention Center, due to client's father not having any money or a way to get there to his son.

# From Rita Holland-Moore, AAD for Texas, Beaver, and Cimarron Counties

The Office of Juvenile Affairs from the Oklahoma Panhandle, has been in the process of locating new office space, then preparing to move since March of this year. I am pleased to say that with all the coordination and support from State Office, Jerry Skinner, Rex Boutwell, my JJS workers Teresa Barnes and Raven Vinson, and last but not least, Nancy Moser, who is the Queen of OJA and the master of logistics and organization, we have finally moved into the new office and it went smoother than I would have imagined. It is so nice to be here.

The Holiday season is upon us. Crossroads held a Trunk and Treat Fun event that was hosted by the Church of Christ, who also provided the food. Crossroads youth and volunteers served 450 hot dogs and Crossroads donated 64 pounds of candy that were handed out to the community youth and their families. On top of the 450 that were served, 100 cooked hotdogs were sent home to Crossroad families with bread and buns. Additionally, 250 packages of uncooked hotdogs were sent home to families that will be affected by losing SNAP benefits. Raven Vinson, JJSII, has been involved with an organization called World Vision for the last four years.



This year, Raven was given the opportunity to visit the offices of our Legislators in Washington D.C. to promote the work that World Vision provides to communities and to emphasize that Oklahoma provides great contributions through agriculture and farming, to child sponsorships.

Secretary of State Mark Rubio has prioritized promoting "lifesaving" programs. We believe when a child is fed, protected, and healthy, they are empowered to succeed and less likely to need expensive humanitarian intervention. World Vision's best-in-class education,



child protection, conflict prevention, and poverty alleviation programs lead to long-term impact and a strong return on investment. We ask you to protect the power of the purse and ensure congressionally supported resources are used in foreign assistance programs that address poverty and injustice and help children reach their full, God given potential.

During her time in Washington D.C., Raven met with Evan Patterson, Assistant to Frank Lucas, Kirby Wedan, Assistant to Markwayne Mullins, Kirby Tidmore, Assistant to Kevin Hern, James Lankford's Assistants, Grace Higgins, Mathew Arbo, and Jesse Sutherland. JJS Vinson was also asked to meet with the Legislators Assistants from

Missouri who were Josh Hawley's Assistant, Kari Jacobson, and Eric Burlison's Assistant, Aaron Jenks.



# Ethan Fry AAD for Custer, Roger Mills, Blaine, Woodward, Dewey, Ellis, and Harper Counties

The month of October has gone well for these counties. All liaison visits and reports have been completed for Weatherford TLP and Woodward County JDC. Staff in Custer and Woodward Counties continue to handle their responsibilities well.

On October 30<sup>th</sup>, Rex Boutwell, Chris Walker and myself, traveled to Ardmore to tour the dorm-living and tiny homes at their youth services program. This was a great trip, and we were able to see the great services being provided to OJA custody youth.

JJS Luzella Williams has done a good job of adjusting to the new COJC policies concerning her youth currently placed there. Luzella is actively scheduling her two visits with her youth. JJS Layce has done a good job covering Blaine and Custer Counties. She regularly updates me with information on her caseload and staffs her cases as needed. JJS Vanessa is working through her caseload well. The Custer County Office has been busy with Nikole Nickels no longer working for the Agency.

In the Woodward County Office, JJS McKenzie continues to be active in MCAT meetings in her area. She is also working on two very difficult cases and staffs them regularly. Sue is currently doing a great job of reaching out to our community partners and staffing cases with them. JJS Sue has done a good job adjusting to her new role as the detention monitor at Woodward County Juvenile Detention Center. Sue writes very detailed and helpful reports. Sue is also working on helping our families with food and diapers during the government shutdown and will be presenting her plans to me soon.

### **Heath Denney, Southwest Area Director**

During the month of October, Marlene Roberts, SW Area Transport Officer, traveled 2,640 miles and transported a total of 11 youths. The Southwest Area also continues to have a vacant transportation officer position located in Lawton, Oklahoma.

Interviews for the vacant JJS Position in Washita County (Cordell) were conducted on October 16th. A well-qualified candidate was selected and has been offered the job.

On October 9th, the OPI team conducted an audit of Jackson, Greer, Harmon, and Tillman Counties. There were no findings, and the audit team congratulated the staff on their exceptional casework. Congratulations goes out to AAD Jenny Olson and her JJS staff: George Miller, Lyn Wilmes, Ashleigh Donner, April Collom, and J.J. Sheward. Also assisting to make the audit a success was Administrative Technician, Annette Callen.

On October 16th, OPI conducted an audit of Washita County. Again, there were no findings in Washita County, and the audit was a success. Congratulations to AAD Millie Teague and her staff, Vicky Reis. Ethan Fry (former JJS in Washita County) should also receive credit for all the hard work that went into those cases, and many thanks to Annette Callen as well.

On October 23rd, OPI conducted an audit of the Lawton Boys Group Home. Assisting in the audit were Regional Director (Jerry Skinner), Comanche County AAD (Levi Schartzer) and myself. There were no findings in this audit. Congratulations to the Lawton Boys Group Home staff for all their efforts in operating a successful facility.

The SW Area contributed \$31.00 in donations to United Way through the Candy Cauldron Challenge where employees can pay \$1.00 to guess the number of candies in a container. The employee with the guess that's closest to the actual number of candies wins the container. The winner of the challenge was Lyn Wilmes, JJS in Jackson County. One of Lyn's guesses was 120, and there was a total of 123 pieces in the container.

On October 22nd, a Western Region Staff Meeting was held at the Canadian Valley Technology Center in El Reno. State Office leadership attending the meeting and making presentations included Greg Delaney, Jeremy Evans, and Jen Francis. Training was provided by Derek Clem, Hunter Stevens, Randy Shephard, and Chris Walker. Representatives from OPEA also attended the meeting and provided pizza for lunch while giving updates on numerous issues affecting state employees.

On October 6th, the Jackson County crew officially moved into their new office located at 1200 East Tamarack Road in Altus, Oklahoma. This new office is in much better condition than the prior office space we were renting and contains adequate parking for everyone along with daily janitorial services. The rent is also very affordable, and we have a great relationship with our neighbors (DOC). The design of the new office space (long hallway with offices on one side) allows for more privacy for the staff and avoids awkward "common areas" and interior windows that our previous office had. The new office also offers three restrooms, which eliminates having to share a restroom with other businesses as was done in the previous office. All staff are very excited about the office upgrade and have settled in nicely.

### Jenny Olson, AAD for Jackson, Kiowa, Tillman, Greer, and Harmon Counties

An OPI Audit of Jackson, Tillman, Harmon, and Greer was conducted on October 9th, and all counties passed the audit successfully.

Jackson County JSU moved into the new office space located at 1200 E. Tamarack Rd. in Altus on October 6th. We are unpacked and working, minus having good internet. We do most of our work on hotspots, but we do have connection that allows printing and scanning.

Caseloads in Kiowa have increased and Franklin McLaughlin completed the New Worker training the first week of this month. I attended an MDT meeting with Franklin in Kiowa County, and they provided Chik-fil-A for lunch. They staffed some cases to include a prior family that was OJA involved along with new deprived law where any physical or sexual abuse referral must have a law enforcement referral to accompany.

Workers from Tillman, Kiowa and Jackson attended the CIP Court Improvement Conference in Norman this month. Staff attended trainings on Human Trafficking, Delinquent 101, MH and Substance abuse and discussion of new deprived and delinquent laws. It was a great reprieve with good information for the workers.

JJ Sheward assisted the family of a youth that was experiencing self-harm thoughts, get to an approved Mental Health placement in OKC. She transported the parent to OKC to sign the youth into the program and worked all night and then still attended court the next day.

# Billy Brown, AAD for Grady and Stephens Counties

Grady County: Juvenile Q. J. has been selected to be the equipment manager for his school's basketball team and has also been acting as the bus monitor to assist disabled classmates. Stephens County: Juvenile L. J., who is currently placed at Lawton Boy's Group Home, just recently completed all his High School credits and has graduated. He was way behind when he entered the program. Juvenile O. S., who is currently on probation, realized that she needed help with her addiction and checked herself into First step Rehabilitation Program. She is doing very well in the program

# Millie Teague, AAD for Beckham and Washita Counties

Beckham County: In the month of October, Beckham had 4 youth in placement, 2 youth were at Scissortail Pointe with one youth being placed on August 31st and discharged home on October 23rd and the second was placed at Scissortail Pointe on October 21st. One youth was placed at Lawton Boy's Group Home on June 25th and discharged home on October 3rd, and one youth was placed at COJC.

I am very proud of the work that Shelly Larson, JJS III, did to advocate for D. C. who we felt was struggling in his placement. Shelly worked very hard to get youth's grandfather to stand up and agree to take youth into his home. Youth's grandfather had previously refused to take youth in but changed his mind after realizing that unless he stood up and took him in, the youth could easily be in the system until he aged out and none of us felt that was necessary for D.C.'s treatment. D. C. was discharged to his grandfather's home on October 3rd and continues to do well.

In the month of October, Beckham County had 9 referrals. As of this date there are 30 pending cases/referrals, there are 7 referrals pending intake, appointments sent already, and 2 pending intake decisions from ADA. There are 7 deferred files with no supervision, 1 pending competency re-evaluation, 3 pending adjudications, 4 probation, and 5 custody youth in Beckham County. We had one successful closure of a deferred file, and 1 transfer to DOC.

Washita County: In the month of October, there were 2 referrals received, there was 1 youth in placement at Scissortail Pointe, who has been staffed for Red Hawk in Tulsa and as soon as they send us the placement referral, we are ready to place him. URC was completed on his case last month. As of this date, there are 10 open OJA referrals/cases; 1 YO Extended supervision, 1 Custody, 2 Probation, 4 pending adjudication in the courts, 1 waiting on intake (2nd appointment pending), and 1 YO AWOL pending adjudication who is 21.4 years old. There was 1 deferred filing that closed successfully in October, and 2 youth were determined to be incompetent and cannot attain competency. There are no pending worksheets nor placements in Washita.

# From Levi Schartzer, AAD for Comanche, Cotton, and Caddo Counties

From Caddo County JJS III, Walt Wilson details some of the successes we are having with the Independent Living Programs.

It was February of 2020 that OJA had its first encounter with JF. A pretty, smart, energetic, but troubled 13-year-old young lady. Her home life wasn't good, difficult at best. As a result of this, she was an angry and rebellious teen. A few bad choices in friends and actions landed her in trouble with the law and on probation with OJA. Over the next 5 years, JF was in and out of trouble. Eventually, the judge placed her in OJA custody because being left in the community wasn't working. JF did well in her structured environments but required two separate stays at Mustang Treatment Center and one placement at Scissortail Landing. There was a time or two she regressed but was able to pick herself up and get back on track to achieve her goals. With the help of staff at Scissortail Landing, she was able to obtain her high school diploma. This was a big accomplishment and added to her confidence and motivation to achieve higher goals in her life. JF agreed to go to a TLP and live on her own but this option did not work and JF ended up pregnant. She was placed at the Independent Living Program (ILP) in Ardmore, which appeared to be a much better fit. JF had her son while at the Ardmore ILP and after her postpartum leave, she continued to pursue her dreams while staying there. With help from Brandi Pierce, ILP Director, the HUB, staff, and her parents, JF is managing her family and her home, as well as doing all the domestic duties to maintain her home. JF went to Vo-Tech and completed her certification for her CNA and passed her state board test. She also got her MAT certification to be able to administer medication. She is now working at an assisted living facility. She also got her driver's license during this time. Currently, JF is enrolled in college and completing her prerequisites to earn a BSN degree and creating a better life for her son and herself. She is on her way to accomplishing this goal.

### **Central Regional Highlights from Regional Director Jaremy Andrews**

October was another busy month for the Central Region. Kicking the month off, leadership from Oklahoma County participated in a work group to develop programming for youth committing and involved in domestic abuse and intimate partner violence. This work group is a collaboration effort led by the Oklahoma County District Attorney's office and has brought together several agency partners, and experts to investigate this need for the youth and families we work with.

This past month we were also able to hold interviews for an open supervisor position over Payne and Creek Counties. After interviewing a great group of internal applicants, Michele Marshall was selected. She has over 21 years of experience working with the state and our youth. We were very excited to be able to elevate one of our own and recognize her tireless efforts over the past years.

In addition, our Payne County OJA office was part of the panel of experts at the 7th grade drug prevention days at Stillwater Middle School October 13-14th. Mark and Michele handed out drug prevention materials and answered questions from the students. In addition, our Payne County team handed out candy bags at the Downtown Trick or Treat on October 27th, bags had candy and drug prevention materials

In our Creek County Office, JJS Noelle Waller started a "Read to Somebunny" program. The library director at the Cleveland library and Noelle have a program where Noelle takes the rescue bunnies who are relaxed and good with the kids to the library every other week to read with the kids. The library director stated "young children really respond to animal therapy, so we used that in putting together a program for young readers where they get to spend time reading to a rabbit. The rabbits don't care if the kids make mistakes – this builds the kids' confidence in their reading abilities while giving them real world read out loud practice in a completely nonjudgmental environment (parents aren't allowed to hover and insist on correcting, the kids have learned to ask for help if they truly want it)."

Teachers at the local schools have said they can really tell a difference in the kids who are attending this program, especially since most of them are already in a remedial program and struggling. It's super rewarding and an uplifting experience for both the kids and me. It's also proving beneficial for the youngsters who are on the spectrum as it encourages them to speak out loud to the rabbits.



In our Pottawatomie County Office, our workers put together a Coat Drive to assist families this coming winter. We were excited to get a number of coats donated for families in need.

Our Pottawatomie County workers are also gearing up for their annual Thanksgiving food Baskets drive and will hopefully select 4-5 families to provide meals for.

Jaremy Andrews along with Len Morris, OJA's Chief Data Officer, had the opportunity to meet with Ryan Gentzler with the Oklahoma Data Exchange. He was impressed with the work Len, and his team have done both with organizing our own internal data, but also with his success building partnerships with other state agencies and developing data sharing agreements.



Several Oklahoma County JSU staff, along with state office staff attended the Oklahoma County Juvenile Bureau's Provider Fair this past month. It was an opportunity to answer questions about our agency while also connecting with other providers on resources in and around the community. Several of our FFT partners also attended to answer questions about Functional Family Therapy and the services they provide for our youth.

Our Oklahoma County staff was also asked to be part of the Oklahoma County Juvenile Bureau's Halloween Trunk or Treat. This event was an opportunity for OJA, the Juvenile Bureau, as well as law enforcement and court personnel to interact with youth and their families outside of the normal job duties and participate in different activities.

Jaremy Andrews attended a Resources and Referrals Luncheon, and the PIVOT Inc. Community Intervention Center Advisory Board this past month. Both are great opportunities to make connections and hear from local partners. OJA's Regional Directors also had the opportunity to present at both the Norman and Tulsa Court Improvement Conferences. We had several staff that were invited by their local judges to attend this conference where they heard updates on ongoing programs and improvements impacting juvenile justice and youth across the state.

# Eastern Region Highlights from Regional Director Rodney McKnight

For the month of October 2025, the Eastern Region served approximately 1004, with 516 having a legal status of a deferred filing to custody. Contact notes totaled 6434 with 479 being TCM eligible. Out of the 1004 youths, there are 405 supervised cases with 127 being OJA Custody or YO youth and 7 Dual Custody youth. We currently have 50 kids in various placements. There are 62 youths in secure detention, 32 being pre-adjudicatory juveniles with 8 youth awaiting placement.

The referral rate remained about the same for the month of October the total number of referrals is 233, compared to 235 the month before, with a total of 159 intakes completed, with 76 cases being diverted. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals totaling 10 families participating. HUB referrals had a total of 5 families referred in the month of November. The total amount of restitution collected in October was \$1978.06.

Eastern Region activities for the month of October 2025 include monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online training courses.

October 1st and 2nd Southeast Area Director Bobbi Foster and Northeast Area Director Bryson Paden, along with Assistant Area Director Trent Hampton conducted interviews for a Juvenile Justice Specialist position in LeFlore County.

October 6th, 8th, and 10th Assistant Area Director Ciera Hood and Northeast Area Director Bryson Paden presented information to Wagoner County Law Enforcement personnel for Domestic Violence awareness. AAD Hood and AD Paden fielded and answered many questions regarding situations and scenarios that law enforcement encounter frequently in the field involving juveniles.

October 13th Northeast Area Director Bryson Paden attended the Monthly CBS Leadership meeting at OJA State Office.

October 15th and 16th Southeast Area Director Bobbi Foster, AAD Stephanie Farley, AAD Julie Fryer, JJS Hollie Whitbeck, JJS Carrie Cox, and JJS Cristi Carpenter attended the OKCIP Conference in Norman.

October 20th Hannah Heaton began her career with OJA as a JJS assigned to Wagoner County. Hannah previously worked in state of Idaho in the Juvenile Justice system and brings with her a wealth of knowledge related to working with at-risk youth and families.

October 22 Southeast AAD Dotti Brandon, Director of Finance Amber Miller and myself met with Frontline YS Director Mindy Bellack in Pauls Valley for the quarterly ARPA meeting. Mrs. Bellack showed everyone the improvements made to their facility.

October 22 an OPI Audit was conducted for Muskogee, Haskell, and LeFlore Counties with preliminary results being very positive.

October 23 a TCM audit was held in Sallisaw for Adair, Cherokee, and Sequoyah Counties, with the preliminary results being reported as positive with no findings.



October 29 the Pauls Valley 9th grade students were able to participate in a mock trial with Judge McClain. Afterwards Assistant Area Director Dotti Brandon, JJS Jackson Young, JJS Nicole Allcorn along with Representative Cindy Roe were able to address the students on their roles with state government. Dotti reported that this was impromptu but said that she had a great time speaking to the youth. (Picture attached)

Page 19 of 19 JSU Board Report

October 29th and 30th Northeast AD Bryson Paden, JJS Ann Anderson, JJS Amber Kreps, JJS Kelli Clinton, JJS Debbie Perez and I attended the OKCIP Conference in Tulsa.

October 31 AAD Bob Williams retired after 33 years of service. We wish Bob all the best and hope he enjoys retirement to the fullest.



#### October Summary

#### **Amanda Leonhart**

Claim Type	# Processed for	Δ since previous month	#YTD	#FY25
	Payment			
YSA Claims	135	+5	537	1480
Retention Claims	15	-7	72	221
Training Claims	7	+3	17	50
Unique Need	11	+5	25	83
Claims				
Unique Need	15	+6	42	87
Request				
JB/CARS Forms	0	0	0	19
(Covered by other staff)	O .	J	0	13
OCA Appeal Review	0	0	0	19
(Designated to other staff)				

- Provided Technical Assistance 113 times to YSA
  - o 56 TA for JOLTS Issues
  - o 7 TA for rate definition and documentation
  - o 3 Hiring and Retention Request or billing inquiries
  - o 7 Shelter TA
  - o 2 Budget Revision TA
  - o 14 Claim TA
- 17 Dual Custody Staffing's with OHS
- 24 Dual Custody Staffing with OJA

#### **Roger Wills**

- This month I completed six (7) agency visits. Visited:
  - o Western Plains Youth & Family Services in Woodward
  - Mid-Del Youth & Family in Del City
  - o Youth & Family of North Central Oklahoma in Enid
  - o Youth Services for Choctaw/Pushmataha/McCurtain County in Hugo
  - Youth Services of Bryan County in Durant
  - o Panhandle Services for Children in Guymon
  - Youth Emergency Shelter in McAlester
- FY visits =19 total visits.
- Approved and signed 5 Juvenile Bureau Cars Forms.



Janelle Bretten, Chief of Policy, Planning, and Administrative Alignment

#### **November 2025 Board Meeting**

#### Month of October 2025:

#### Science of Hope Initiative/ Family Engagement

- Please see the additional September report attached by Kheri Smith.
- Attended annual Hope Navigator Summit where OJA received certification as a Hope Centered agency.
- Attended monthly Juvenile Justice Family Advisory Council (JJFAC) meeting.
- Ongoing weekly strategic planning meetings with Kheri.

#### Office of Public Integrity Licensing and Program Assessment

- Please see October attached report from Alyssa Divine.
- Ongoing meetings with Alyssa to discuss scheduling/planning OPI audits.

#### Council For State Government Projects

• Attended Cross Systems Hope & Well-Being - Project Team meeting.

#### Policy Reviews

- Met with team of JSU staff and placement subject matter experts to review current OJA placement policies.
- Completed review/updates of Chapter 35 policies.

#### o Justice for Oklahoma Youth (JOY) Coalition/OK Policy Institute

• Attended monthly meeting. Agenda included focus on pathways for youth voice.

#### OK County Children's Behavioral Health Coalition

- Attended leadership team meeting. Agenda included planning for next coalition meeting.
- Attended monthly coalition meeting.

#### Interim Studies

- Viewed the "Youth Homelessness" Interim Study presented by Representative Daniel Pae and OCCY's Homeless Children and Youth Steering Committee.
- Viewed House IS25-027, Oversight of Homeless Shelters.

#### ODMHSAS Planning and Advisory Council (PAC) Meeting

 Attended bi-monthly meeting. Provided agency updates. Agenda included block grant application updates.

#### Healthy Minds Policy Initiative/Primary Prevention Discussion

 Jeremy Evans, Amanda Leonheart, Alison Humphrey and I met with partners at Healthy Minds to discuss primary prevention programming and services across the state. The discussion is to prepare for an upcoming strategic planning meeting with the Children's State Advisory Workgroup (CSAW).

#### Domestic Violence Fatality Review Board

Served as OJA designee at the October meeting.

#### OJA Standing Meetings

• Executive Team, Leadership Team, OJA Board meetings, Rates and Standards, JSU Monday morning meetings, and Lunch and Learns. Also serve as OJA parole board member.

### Alyssa Devine Monthly Activity Report – October 2025 Office of Public Integrity Licensing and Programs Assessment

- 1. Staffing & Meetings
  - Attended monthly staff meetings with Chief of Planning, Policy & Administrative Alignment, Janelle Bretten.
  - Conducted bi-weekly staff meeting with OPI's TJ Miller.
- 2. Background Checks
  - Reviewed and signed off on all FBI background checks for potential detention staff statewide.
  - Discussed background check process with detention centers.
- 3. Detention Center Assessments
  - Reviewed and approved new policy for Tulsa County Detention Center.
- 4. JSU Audits
  - Completed 100% JSU audits for the following counties: Tillman, Greer, Jackson, Altus.
  - Prepared for upcoming JSU audits and sent out surveys to local law enforcement and judicial powers.
- 5. Group Home, CIC, and SCH
  - Completed the Thunder Plus Level E assessment.
  - Completed the Whitetails Level E assessment
  - Completed the Lawton Level E assessment.
  - Completed Tulsa CIC assessment.
  - Completed Crowder Specialized Community Home assessment.
- 6. Upcoming Assessments.
  - Scheduled JSU assessments for Bryan, Murray, Johnston, Marshall, Pittsburg, Latimer, and Lincoln Counties.

## Kheri Smith, Hope Ambassador The Science of Hope and Family Engagement October 2025

- Meetings with Janelle
- Meetings with the Director
- Monthly Leadership Meetings
- Meetings with Apryl for Family Engagement
- Meeting with COJC hope team to create a hope orientation.
- Weekly Meetings with Hope Navigator staff at COJC for support.
- Listening sessions at COJC with staff.
- Attended Hope Navigator Summit and teams assisted with registration, media room and game.
- Meetings and organization of youth and parent panel for the Hope Summit.
- Meetings with Apryl and Darian on recording family contacts on JOLTS.
- Cross Systems Hope & Well-Being Workgroup Meeting.

- Placement Policy Meetings.
- Created new team to look at strategies to assist youth scoring low in hope.
- Attended Family Advisory Council Meeting.
- Created curriculum and facilitator guide for monthly COJC hope classes and hosted class and entered case notes.
- Attended Monday Morning Meetings.
- Meeting/Planned Podcast content
- Met with Jen about hope at COJC.
- Training Hope at New Worker Academy
- YLS CMI Training Day 2
- Volunteer training at COJC

#### Hope Scores Dashboard Report – Jamie Sherman

• Table below shows youth assessed in the month of October with low/slight hope:

	Pathways	Willpower	Total Score
1	7	4	11
2	8	4	12
3	10	4	14
4	8	6	14
5	10	6	16
6	8	9	17
7	9	9	18
8	13	6	19
9	8	11	19
10	9	10	19
11	8	11	19
12	11	9	20
13	9	11	20
14	8	13	21

#### Family Engagement (FE) – Apryl Owens

- Weekly staffing's with Kheri, additional staffing for family engagement podcast planning.
- Attended 50 Level E staffing's to identify family engagement.
- Follow up calls with workers to assist families.
- Attended Monday Morning Meetings
- OJJFAC monthly meeting
- Attended Bi-Weekly Family Engagement Guide Planning Meeting with REENTRY team
- Collaborated with Jamie, Len and Darian to record family visits on JOLTS and present to the Group Homes.
- Attended the Hope Summit and served in the media room.
- Attended Volunteer Training at COJC to help with virtual calls.



#### Alison Humphrey, Director of Reentry

#### Director Summary - At a Glance

Note: This summary highlights key accomplishments and outcomes from each program area for October 2025. For those seeking full activity logs, meeting details, and supporting documentation, please see Appendix A – Detailed Activity Log on page 2 of this report.

#### **Reentry:**

- 13 birth certificates and 6 state IDs obtained for youth.
- 29-30-day meetings
- 27- 90-day meetings
- 17-Exit meetings

#### **HUB:**

- 42 HUB meetings with JSU staff.
- 49 assistance requests completed for clients.

#### **Family Engagement:**

- Coordinated family involvement for multiple TPS and Grand Staffing meetings.
- Reviewed monthly visitation logs to identify and address gaps.
- Assisting with virtual visitation for youth at COJC.

#### **Continuum of Care (CoC):**

- Ongoing FLUXX system testing for grantee portal improvements.
- Title II reporting

#### **Compliance / R/ED:**

- 31 site inspections completed; 100% compliance rate achieved.
- Supporting Activities: Pre Arrest Diversions, Human Trafficking & Smuggling & Ongoing OPT Audits.

#### **Interpreting / Support Services:**

- Provided interpreting support in multiple counties for intakes, JSU worker meetings and individual therapy.
- Participated in youth and parent interviews.

#### Appendix A – Detailed Activity Log

#### **Projects - Reentry**

- Obtained 13 Birth Certificates
- Completed 6 State IDs for youth in facilities
- Bi-Weekly Yel Meetings
- Bi-Weekly Workforce Meetings
- Weekly TLP meetings to evaluate youth for placement
- Assisted 3 youth into Transitional Living programs.
- Assisting Oklahoma County Juvenile Bureau with referrals/ understanding of the program.
- Continuing weekly staffing meetings with OCJB. These meetings serve as a crucial platform for discussing officer caseloads, identifying cases eligible for FFT, and addressing ongoing FFTinvolved cases. This provides an opportunity for officers to ask questions and gain clarity on the FFT process

#### Projects / Research - CoC

- CoC Grant and FE Events The CoC team is preparing for its next family engagement event on November 19th, in partnership with Youth Services of Tulsa (YST). This Employment Readiness Event will serve youth and their families by connecting them with presenters and resources focused on job readiness. Earlier discussions with YST helped identify potential presenters, and this month our team finalized catering plans. We selected a BBQ-style dinner, which aligns well with the event's theme and fits comfortably within the approved budget. I identified a Tulsa restaurant near the event venue that will provide meal service and will place the order once a more accurate headcount is obtained. Planning also continued for the December family engagement event at COJC. Over the past month, our team met to finalize dates and times, explore food options, and discuss activity ideas. We are leaning toward a game night and are currently reviewing available games at the facility, as well as items we can bring from our existing supplies. We also discussed incorporating a Hope-centered group game to promote engagement and reflection, and we are identifying the materials needed to support this activity. In addition, Joi and I were asked to assist with catering arrangements for the upcoming Tribal Gathering in December. After contacting several local businesses, we identified Two Guys Catering as the most suitable option. Together, we developed a preliminary menu and contacted the caterer to obtain pricing. The STAAR YPE Program at COJC officially launched Cohort 2 in October. The initial roster included 19 youth; however, a revised list of 9 participants was later provided due to factors outside of the STAAR Foundation's control. One of the regular Thursday sessions was also canceled this month. Our team maintains close contact with STAAR staff to receive ongoing updates, monitor program progress, and provide support as needed.
- Youth Emerging Leaders (YEL)/Hope Summit On October 15th, I had the honor of attending the Hope Summit as a Youth Emerging Leaders (YEL) ally, where one of our new members presented on stage, representing the group with confidence and professionalism. In preparation, we coordinated with the panel moderator via email and joined a virtual meeting on October 6th, which provided an opportunity to ask questions and address any concerns in advance. At the Summit, Joi and I set up a YEL vendor table in the conference lobby. We engaged with attendees and organizations to share information about YEL's mission, membership opportunities, and advocacy for juvenile justice reform. We distributed over 100 flyers, along with YEL stickers, candy, and QR codes linking to IMPACT405's digital magazine, which featured a story on OJA's Youth Emerging Leaders and the YEL Chairman. Our YEL speaker delivered an outstanding presentation, and we captured photos and videos that were shared with the OJA Hope Ambassador and YEL members for use on social media. I am currently

- working with YEL members to prepare for the 2025 Fatherhood Summit in Broken Arrow on November 8th. We finalized the logistics with the event organizers and prepared materials, including updated flyers, stickers, QR codes, a digital photo display, and candy for the vendor table. The team also decided to host a raffle for attendees of their presentation, with three prize drawings—the first two winners will each receive a journal with writing prompts for fathers to document their life stories, and the third winner will receive the journal along with additional fatherhood-themed gifts.
- FLUXX Administrator Testing In October, I focused on the Refinement Cycle, the final testing phase preceding the Go-Live transition of the OJA FLUXX Grant Management Portal. Throughout this phase, I collaborated closely with the Project Manager to complete comprehensive testing and verification of all updates and workflow enhancements implemented in prior cycles. This included recreating test users, organizations, and both YSA and Title II grant applications using designated test accounts created for controlled testing. Testing efforts concentrated on validating grantee reporting, payment processing, and financial workflow accuracy, as well as confirming that all user roles performed as intended. I conducted several walkthroughs, documented findings, and worked with the Project Manager to ensure all identified issues were resolved before sign-off. Following successful validation and user testing, the Refinement Cycle was signed off on, and the project advanced into the Go-Live phase. Although the system is not yet live to the public, internal testing and transition support are ongoing to ensure smooth and efficient launch. I continue to collaborate with the Project Manager to finalize dashboards, reporting functions, and role configurations, ensuring system readiness for external use.
- Title II Reporting I focused on collecting, reviewing, and organizing Title II performance reports from OJA's sub-awardees. All 22 subrecipient performance reports were successfully obtained and reviewed for completeness and accuracy. Throughout the reporting period, I conducted multiple phone calls, emails, and virtual meetings with subgrantee organizations to provide clarification on specific sections of the report and to ensure consistent, high-quality data submissions. Once each report was submitted, I confirmed receipt, emailed a copy of the completed report to the subrecipient for their records, and saved all finalized reports in the shared Title II reporting folder for internal access. In addition, I gathered and compiled identifying and financial information for all subgrantees into a comprehensive tracking spreadsheet, which will serve as a key reference for the upcoming annual report due to OJJDP. Jennifer Francis and I also reviewed past annual reports to gain a deeper understanding of the required reporting elements and identify areas that needed clarification. We developed a list of follow-up questions to ensure that the upcoming submission accurately reflects program outcomes and aligns with OJJDP performance measure expectations.

#### Reentry Meetings 30-day, 90-day, Exit meeting

- 29 30-day meetings attended
- 27 90-day meetings attended
- 17 Exit meetings attended

#### **COC-Family Engagement Secure Care Meetings**

- Called the family of E. McC on 10/07 to inform them of his scheduled TPS meeting and COJC family engagement. I called his mother with no answer. I then text her the information as well as a TEAMS link to the meeting. I notified JSU worker Erick Rankin and added a JOLTS note.
- Called the family of C. W. on 10/07 to inform them of his scheduled TPS meeting and COJC family engagement. I called his grandmother, who expressed interest in attending. I then text her the TEAMS link to the meeting. I notified JSU Shannon Anderson and added a JOLTS note for the contact.
- Called the family of M. B. on 10/25 to inform them of his scheduled TPS meeting and COJC family engagement. I called his grandmother, and she expressed interest in attending. I then text her the TEAMS link for the meeting. I notified JSU Monica Chaney and added a JOLTS note for the contact.
- Called the family of C. S. on 10/21 to inform them of his scheduled TPS meeting and COJC family engagement. I attempted to call his mother with no answer. I then text her an invite/link for the TEAMS meeting. I notified JSU Craig McDowell and added a JOLTS note for the contact.
- Called the family of R. H. on 10/27 to inform them of his scheduled TPS meeting and COJC family engagement. I called his mother with no answer, and I then text her an invite/link for the TEAMS meeting. I notified JSU Erick Rankin and added a JOLTS note for the contact.
- I did not call for J. H. because his father has been removed from the call/visitation list. His JSU worker requested I check if he was allowed to attend reentry staffings, and I sent a follow up email to COJC administration.
- Completed Family Engagement Questionnaire on 10/01 with E. McC. The questionnaire was sent to his JSU, JJS, and BHC on 10/02. JOLTS note added.
- Completed Family Engagement Questionnaire on 10/01 with C. W. The questionnaire was sent to his JSU, JJS, and BHC on 10/02. JOLTS note added.

#### **Workforce HUB Meetings with JSU Staff/ Assistance requests**

- Attended 42 Hub meetings with Staff
- Completed 49 Hub assistance requests for clients.

#### **Supportive/Interpreting Services**

- Assisted with 2 Individual Therapies in Murray County
- Assisted with 3 Check-ins in Oklahoma County
- Assisted with a Check-in in Cleveland County
- Assisted with a Check-in in Oklahoma County
- Assisted with an ITSP Review in Oklahoma County
- Assisted With 3 FFT meetings in Oklahoma County
- Assisted with verifying services for invoicing purposes for CREOKS,
- Empowerment Community Services, Spring Eternal, and Jetty Community Services.

#### Team & partner Meetings/Training, etc.

- CoC FE Event Planning
- FLUXX Cycle 4 Refinement Meeting
- Weekly check-in with Jen Francis
- COJC Mural Planning
- Hope Panel Question Review and Introductions
- FLUXX Exports/Imports & Docusign
- Lunch & Learn Benefit Options
- COJC Visit to discuss Mural
- Bi-Weekly YEL Meeting
- Subgrantee Report Review
- Weekly check-in with Jen Francis
- OKC Children's Behavioral Health Coalition Meeting
- FLUXX Sign Off & Go Live
- PIVOT Resources and Referral Luncheon
- 2025 OJA Board Meeting
- Tribal Gathering Catering Planning
- Weekly check-in with Jen Francis
- Community Renewal Report Q&A
- CoC Stakeholders Listening Session
- Bi-Weekly YEL Meeting
- COJC Planning Discussion
- FE December Event Planning
- Tulsa Children's Behavioral Health Partnership Meeting
- Meeting with Secure Care Family Engagement Coordinator
- YEL & OCCY Fatherhood Summit Discussion
- Weekly check-in with Jen Francis
- FLUXX Admin Training
- Title II Annual Report Building
- Meeting with Amiel Fletcher with Evolution Foundation to discuss coordination of services at COJC
- Re-Entry Team Meetings
- OJA Vehicle App Training
- Leadership Academy
- COJC Phone Call Assistance Training
- Attended Impact 405 meeting
- Met with local JSU staff to discuss FFT involvement with their caseloads and potential clients.

#### SAG- Compliance/ R/ED Coordinator Reporting

#### **October Summary**

- State Compliance Accuracy as of 10.31.25: 100%
- 31 Sites Inspected
  - o 9 New Inspections
  - o 23 Sites Received Follow-ups
- 4 Counties Cleared
- Supporting Activities:
  - O Pre Arrest Diversions- The YSA & Emergency Services Projects will now be reported under the umbrella of a statewide Pre Arrest Diversion Initiative with the goal of capturing the most vulnerable of the juvenile population and offering them and their family's solutions before they are taken into the system.
    - YSA Project- Successful collaborations with 4 Youth Service Agencies where data was gathered, streamlined, and prepped for dissemination. Follow ups to these agencies for data will be made Quarterly.
      - Specific programs of note are being cataloged for the purposes of replicating desired results statewide.
    - Emergency Services Project- Programs from the ESP have been successfully
      distributed as part of the Pre Arrest Diversion Initiative. A comprehensive map of
      Oklahoma's CCBHCs (Certified Community Behavioral Health Centers) have
      been added
  - Human Trafficking & Smuggling-
    - Successful collaboration with the Human Trafficking Response Unit and the Trafficking Advisement Group (TAG) has been made. Both groups are assisting with spreading the information pertaining to the Pre Arrest Diversion Initiative while Law Enforcement and local Judiciary have been getting enrolled into updated training courses for Human Trafficking and Smuggling.
      - 19 Law Enforcement Agencies Enrolled
      - 3 Judges Enrolled
    - Enrollment has been made for the 2025 NYC Child Trafficking Prevention Fall Training Series for the purpose of furthering OJA's presence in the field of fighting Juvenile HT and HS.
  - Ongoing OPT Audits

Jared Hallmark, Risk and Safety Manager

#### **October 2025 Board Meeting**

#### Month of September 2025:

#### Worker's Compensation

- **New Cases:** 14 cases opened in September; 5 have been fully resolved.
- **Return to Duty:** 13 of the 14 employees have returned to either full duty or light duty assignments.
- **Coordination Efforts:** Weekly meetings were conducted with the COJC supervisor to review active workers' compensation cases and identify light-duty opportunities.
- **Ongoing Claims:** 40 total claims are in progress, which includes the 14 new cases; 38 of these employees are on light duty.
- **Litigations:** 9 active litigation cases remain under review.

#### Safety

- **Perimeter Inspection:** A re-inspection of the perimeter fence line was conducted.
- **Findings:** Previous inspections identified several hazards, including uneven terrain, washouts, and holes of varying depths that pose risks of serious injury. Following a visit with Mr. Terry Smith, his maintenance team has been actively working to correct deficiencies along the fence line (see attached photos).
- **Immediate Actions:** Coordination continues with Mr. Smith and his maintenance staff to fill holes with dirt as a temporary measure.
- Long-Term Solutions: Mr. Smith is in contact with the current contractor at COJC to obtain price quotes for permanent fence repairs and water runoff redirection.

#### Safety Concerns:

- September saw six new intakes at COJC.
- Injuries, workers' compensation claims, and employee resignations have all increased, creating additional strain on the remaining staff.
- This has resulted in extended overtime, fewer breaks, and prolonged exposure in a high-stress environment. These conditions significantly elevate the risk of injury and impair judgment and motor skills.

#### Policy and Procedures

 Ongoing Review: Reviewing and revising Risk Management Policies and Procedures to ensure alignment with current operational needs and safety standards.

#### August 2025 Board Meeting

Images of Fence Line:

Before: After:











#### State of Oklahoma

#### **OFFICE OF JUVENILE AFFAIRS Residential Placement Support**

Carol Miller, Chief Secure Care Treatment

#### **Board Report – November 2025**

October 1st to 31st 2025 activity

#### Releases (7) from Secure Care

October 2025 Intakes (5) for Secure Care

Paroled to Community – 2 Pled to adult charges and placed in DOC custody - 2 Bridged to DOC - 1 Aged out - 1 Extradited to Mississippi - 1 COJC census as of October 31, 2025 – 54 residents

#### Central Oklahoma Juvenile Center (COJC) facility events

- Council of State Government (CSG) Justice center held virtual Listening Sessions for COJC Supervisors, JJS, Clinicians and School Staff.
- STARR resumed weekly meetings for residents with an updated curriculum.
- Tour completed for Stephanie Hernancez Hope Ambassador from Iowa.
- One resident was transported to obtain their State IDs and learner's permit.
- Congratulations to the four residents who graduated from OYACS in October.
- OJA Hope Navigators held Hope sessions on each unit for all residents.
- A leadership dinner was held for Community and Leadership phase youth and served in the Canteen.
- Resident/family engagement visitation for October 76 in person visits with a total of 182 visitors, 111 virtual visits and 366 telephone calls.
- The COJC Volunteer Coordinator reported for the month of October 2025: 8 community volunteers donated a total of 24.58 hours of volunteer services.

#### **Division Leadership Activities**

- I attended the unexpected and unannounced DOC SRT facility search. There were 15 SRT team members and 2 drug dogs. The facility search did not result in contraband being found.
- Completed weekly walk throughs of COJC units provide open dialogue and support for residents and staff.
- I attended the Hope Navigator Summit to participate in the congratulations to OJA for being formally recognized and certified as the nation's second hope-centered agency.
- Met bi-weekly with OJA Executive Director.
- Attended Mandt Systems Meeting with Alabama to review current deescalation and restraint techniques which produce positive outcomes.
- Assistant Chief Melissa Shaw facilitated reviews of treatment team meetings, grand staffing, and treatment plan staffing's to ensure fidelity and quality of processes.
- Provided Oklahoma State Department of Health (OSDH) with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.

#### State of Oklahoma

### OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings and monthly Leadership meeting with State Office Leadership.
- Virtually attended the OJA Board Meeting for October 2025.

#### **Recruitment and Retention Efforts**

- Staffing challenges have resulted in a contingency staffing plan being implemented due to the high number of direct care staff on modified duty status.
- Staffing Professionals are set up to recruit and forward applicants for Direct Care Staff.
- Walk throughs by state office to talk to staff was conducted.
- Employee of the Month of October was recognized. Congratulations RCS IV Dustin Schooler.
- The COJC Leadership Academy's onboarding of new staff members implemented growth plans to improve hiring and staff retention. Emphasis was placed on encouraging relationships and rapport building among staff members and juveniles.
- General Staffing was held to celebrate birthdays, employee longevity and training topics.
- The COJC Employee support group held a Chili Cookoff for the state charitable campaign fundraiser.
- Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
- The Employee Council Meeting was held to discuss any identified issues and seek possible solutions to give staff a voice.

#### **Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech)
  - Career Tech. Automotive Shop and Carpentry Students are actively attending classes and receiving certificates of participation.
- Department of Rehabilitative Services (DRS)
  - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS services.
  - Currently 11 clients are at COJC, and all have a plan completed with DRS and are getting paid in the work program.
  - Positive progress for former COJC youth in the community with DRS supports: 1 started
    Tulsa technology Center for Electrical Power line installers; 1 attending Tri-County
    Technology Center in Bartlesville for training in HVAC, plumbing and electrician skills; 4 in
    CDL training; 1 is attending college at SWOSU; 1 attending CLEET training to become a
    security guard; 1 has applied for Southwest Technology Center in Altus to start Aviation
    mechanics; and 1 attending Great Plains in Lawton for welding.
- Department of Mental Health and Substance Abuse (DMHSAS)
  - The Memo of Understanding has been approved and hiring of an embedded staff will begin. The position will assist with reentry services for youth and families.
  - o Evolution Foundation embedded staff will end in December due to funding.



#### State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- Central Oklahoma Workforce Innovation Board (COWIB)
  - Workforce Work Study Program is for residents who come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
- DRS/OYACS/OCCY/OJA School to Work paid work program -
  - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
  - The Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC. Work program was suspended in October due to staffing shortage.

# Training Report Summary October 2025

#### Schedule & Planning

- November schedule creation & approval
- Training Roadshow #3 (Professionalism) Hunter and Dereck
  - Central: 11/19Eastern: 12/19
- New Worker Academy Planning
  - End of January
- COJC Appreciation Packs 11/5
  - 2 Rounds of deliveries as of 11/12/2025
    - Packing on 11/14/25 Next Delivery 11/17/25

#### Program Updates & Development

- Professionalism Training (Regions) Implementation Phase
- Next: 3 additional Back to Basics Modules
  - Intake (In Review)
  - Parole e-Learning-Complete
- Onboarding Framework:
  - PREPare and RISE

     Pilot 9/15/25 @ NWA (values-driven model)
- RED Training Curriculum- In Progress
- SB870- In Progress
  - December 2025: Finalize content and gather all partner contact information.
  - January 2026: Add courses in Workday, create external learner accounts, and set up reminders, tracking, and reporting timelines. Please note I will also be running New Worker Academy at the end of January.
  - March 2026: Agency-wide roll out- the extra time between January and March will allow proper testing and will help us launch this content smoothly.
- New Worker Academy
  - Workbook Update/ develop electronic version
- HB2164: Ethics Requirement for Leadership

#### Delivered Trainings & Meetings

- [OJA] Specialized Community Home Orientation Workday
- [OJA] Back to Basics: Parole Workday
- [OJA] Fundamentals of Writing Workday
- [OJA] Abuse and Neglect Reporting with OSDH Workday
- [OJA] OJA 101- Introduction to Oklahoma's Juvenile Justice System Workday

#### **Training Report**

- Training Roadshow #3 (Professionalism) Hunter and Dereck
  - Western: 10/22
- Tim Talk Replacement Content- 10/27
- OJDA Annual Detention Meeting- 10/23
- TAC Q 3 Meeting 10/16
  - Condensed 3.5 New Hire Cycle to 2 weeks
  - OJT 1 Week added in 1 week of Mentoring on the facility
  - Develop Recert classes into e-Learning content

#### Monday Morning Meeting Topics:

October 6	Podcast 16
October	Sara Samples- Human Trafficking
13	
October	Hope Refresher Three (Mandatory)
20	
October	Challenging Behavior/ Interim Director Announcement
27	
Nov. 3 <sup>rd</sup>	Monday Morning Moments: "All Dressed Up and No Place
	to Go"/ and Overview of Viva Engage
Nov. 10 <sup>th</sup>	Off
Nov. 17 <sup>th</sup>	End of Year Wrap-Up

#### Ongoing Initiatives & Collaboration

- HR & Training: Onboarding Biweekly
- Hope-Centered Tools for Supervisors Workshop ready
- Meeting with Regional Team Training Update
- ACA OneDrive Setup & Share
- Rise 360 for HR Compliance/ Onboarding Training
- SB870- employees, contractors, partners, facilities
- HB2164- Ethics Requirement
- COJC Morale Trainings

#### Evaluation, Surveys & Admin

- Training Hour Coding Transcripts & Regional Shuffling
- MS Form Evaluation

#### Conferences & Events

- CIP in OKC and Tulsa
- Momentum ADM (Dec 9-11)

# **Central Oklahoma Juvenile Center Training Breakdown October 2025**

#### **MANDATORY Refresher Training Information:**

Total Mandatory Classroom Training Hours for October:	229
Total Mandatory Computer Based Training Hours for October:	48
Grand Total Mandatory Training Hours for October:	277
25 Staff participated in October Training for 2025 (Mandatory and Non, In-Service, In-person, online, 26 Staff have COMPLETED All Refresher Training for 2025 (23% complete)	etc.)
ORIENTATION Training Information:	
Total Orientation Classroom Training Hours for October:	412
Total Orientation Computer-Based Training Hours for October:	0
Grand Total Orientation Training Hours for October:	412
OYACS Training Information:	
Total OYACS Classroom Training Hours for October:	65
Total OYACS Computer-Based Training Hours for October:	1
Grand Total Training Hours for October:	66
IN-SERVICE Training Information:	
Total Classroom Non-Facility Training Hours for October:	123
Facility In-Service Training for October:	78
Grand Total In-service Training Hours for October:	201

#### **SUPERVISORY Training Hours:**

**Grand Total Supervisory Training Hours for October**: 183

#### October Care & Custody Management System (CCMS) Training:

CCMS Hours	# of Students	# Credit	Total Class Hours
Orientation Day 1	4	8.00	32.00
Orientation Day 2	4	8.00	32.00
Orientation Day 3	4	8.00	32.00
Re-Certs Day 1	2	8.00	16.00
Re-Certs Day 2	6	8.00	48.00
Totals	20	40.00	160.00
Total # CCMS Hours	160		

CCMS Recertification Percentage Completed:

Total # of Students who attended CCMS in October.

(Orientation and Refresher):

46%
10

#### **GRAND TOTAL of Training Hours:**

<b>Grand Total Training Hours for October:</b>	956
Total Training Hours for NON-COJC Employees for October:	1223

<b>Total Courses for October:</b>	
<b>Total Course Hours for October:</b>	209
<b>Total Participants for October:</b>	42

# State Office and District Training Report October 2025

Required # of Annual Regular Training Hours	Regular Training Hour October Totals:	Of Annual Supervisory	Supervisory Training Hour October Totals:	Annual Grand Training Hour Totals:
2560	579.35	408	204.6	3379
1408	303.9	60	6.1	2088.6
1136	125.9	36	8.4	1025.9
2008	201.75	72	44.55	2287.75
1224	296.47	36	16.9	1692.47
1240	102.4	60	8.4	1606.45
1528	295.6	72	29.35	1834.2
1232	199.6	12	19.4	1665.1
12336	2104.97	756	337.7	15579.47
	Annual Regular Training Hours  2560  1408  1136  2008  1224  1240  1528	Annual Regular Training Hour October Totals:  2560 579.35  1408 303.9  1136 125.9  2008 201.75  1224 296.47  1240 102.4  1528 295.6  1232 199.6	Annual Regular Training Hour October Totals: Supervisory Training Hours  2560 579.35 408  1408 303.9 60  1136 125.9 36  2008 201.75 72  1224 296.47 36  1240 102.4 60  1528 295.6 72	Annual Regular Training Hour October Totals: Supervisory Training Hours Supervisory Totals: Supervisory Training Hours Supervisory Totals: Supervisory Training Hour Supervisory Totals: Supervisory Supervisory Totals: Supervisory Superviso

The following data shows the progress of staff in completing their required annual training hours at the end of October 2025.

STO: 132% of annual hours are completed D1: 148% of annual hours are completed D2: 90% of annual hours are completed D3: 114% of annual hours are completed D4: 138% of annual hours are completed D5: 130% of annual hours are completed D6: 120% of annual hours are completed D7: 135% of annual hours are completed

# Juvenile Detention Revolving Fund Request

# Juvenile Detention Revolving Fund

10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

- A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.
- B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

# Applications for FY2026

# **HVAC** Repairs

- Heat exchanger is cracked and damaged
- Replace combustion motor

Craig County Juvenile Detention Center				
OJA Request	\$2,640.78			
County Match (15%)	\$466.02			
Total	\$3,160.80			

Juvenile Detention Improvement Revolving Fund Application (FY26)

Date: November 4, 2025							
Detention Center: Craig County Detention Center							
Project Title: HVAC Repair							
Description:							
List project description here - must be to improve safety, security and /or quality of life.							
Replacement of combustion motor on HVAC unit and replacement of cracked heat exchanger on yet another unit.							
Justification:							
Why it is critical that this project be funded - how does this improve safety, security, and/or quality of life.							
The Craig County Detention Center's HVAC units continue to be problematic and very expensive to repair. In order to maintain quality air flow to all of the center repairs are an ongoing necessity.							
Budget Narrative (attach spreadsheet and or quotes). The budget must express that 15% match will be provided. If application is approved, funds for this project will be provided on a cost reimbursement basis. OJA must receive documentation in the form of paid receipts. Compensation will be up to the amount approved less 15% match.							
Payment will be made to the County Commissioners unless an assignment affidavit is submitted with the application.							
By signing I certify that any funds provided pursuant to this application are only to be used for State or County owned property and that to the best of my knewledge, the information in this application is accurate.							
Signature:							
Print Name: Rusty Rankin Title: Executive Director Date: November 4, 2025							

#### Improvement funding Request

Requested Item	Total Cost	Subtract 15% Match	Total Amount Requested
Replacement parts for two HVAC systems	\$3,106.80	466.02	2,640.78

## AICKLEA LYWITA

918-268-8880 Your Comfort Is Our Goald

#### Vickrey Family Heat & Air, LLC

Rocmnd Area Youth Services Rocmnd Area Youth Services 1520 N Industrial Ave Vinita, OK 74301

(918) 944-0498
 image: rustyrj@rocmnd.org
 image: r

AMOUNT DUE	\$901.80
DUE DATE	Nov 30, 2025
PAYMENT TERMS	Net 30
INVOICE DATE	Oct 31, 2025
SERVICE DATE	Oct 31, 2025
INVOICE	#2830648

SERVICE ADDRESS

Craig County Juvi 1540 N. Industrial 1540 N Industrial Ave Vinita, OK 74301

CONTACT US

408 E Illinois Ave Vinita, OK 74301

📞 (918) 256-8660

robyn@vickreyheatair.com

Service completed by: Larry Richardson, Josh Green

#### INVOICE

Swap out draft motor, Cycled unit into heat, Running properly

EGM0-2	(शंद) भागोत्रात्रात्र	G FIGURE
Estimate - Unit #6 - Combustion Motor	1,0 \$1,002.0	0 \$1,002.00
Estimate for replacing the Combustion Motor on Unit # 6 with a new OEM Lennox Combu	stion Motor, Model #LGA090H2BM3Y	
Estimated delivery time is $3 \cdot 5$ business days from the date of approval of estimate.		
this personant is to be performed during working bours on our regular working dou	WARRANTY HOURS: All	warranty work under
this agreement is to be performed during working hours on our regular working day.	**************************************	oe withdrawn by us if
not excepted within 30 days		
	Subtotal	\$1,002.00
	Pre-Season Contract Discount	-\$100.20
	Job Total	\$901.80
	Amount Due	\$901.80

Payment is due at the time of service unless otherwise specified.

If paying by check, please include the job number(s) with your payment for accurate processing.

#### VICKREY FAMILY HEAT & AM

918-268-8680 Your Comfort is Our Goall

#### Vickrey Family Heat & Air, LLC

Rocmnd Area Youth Services Rocmnd Area Youth Services 1520 N Industrial Ave Vinita, OK 74301

AMOUNT DUE	\$2,205.00
DUE DATE	Nov 30, 2025
PAYMENT TERMS	Net 30
INVOICE DATE	Oct 31, 2025
SERVICE DATE	Oct 31, 2025
INVOICE	#2830644

SERVICE ADDRESS

Craig County Juvi 1540 N. Industrial 1540 N Industrial Ave Vinita, OK 74301

CONTACT US

408 E Illinols Ave Vinita, OK 74301

(918) 256-8660

market in the state of the stat

Service completed by: Joey Hanes, Larry Richardson, Josh Green

#### INVOICE

Change out heat exhchanger, Cycle unit into heat, Running properly

উন্ধাৰ্ক <b>্ত</b>	હોલે. પ્રાથમિકામુક	e enployent
Estimate - Unit #3 - Heat Exchanger	1.0 \$2,450.0	0 \$2,450.00
Estimate for replacing the cracked Heat Exchanger on Unit # 3 with a new OEM Lennox Heat E		
Estimated delivery time is 3 - 5 business days from the date of approval of estimate.		
this agreement is to be performed during working hours on our regular working day.	WARRANTY HOURS: All v	•
not excepted within 30 days	AND THE RESIDENCE AND ASSESSED ASSESSED AND ADMINISTRAÇÃO AND ASSESSED AS ASSESSEDADAS AS ASSESSEDADAS AS ASSESSEDADAS AS ASSESSEDADAS AS ASSESSEDADAS AS ASSESSEDADAS AS ASSE	a - No A - Mile - Mi
	Subtotal	\$2,450.00
	Pre-Season Contract Discount	-\$245.00
	Job Total	\$2,205.00

Payment is due at the time of service unless otherwise specified,



#### Receipt from Vickrey Family Heat & Air, LLC

2 messages

Vickrey Family Heat & Air, LLC <notifications@housecalipro.com> Reply-To: robyn@vickreyheatair.com

To: rustyrj@rocmnd.org

Tue, Nov 4, 2025 at 11:29 AM

# VICKREY FAMILY

818-258-8680 Your Comfort Is Our Goal!

#### Your receipt from Vickrey Family Heat & Air, LLC

Job Number:

2830644

**Service Date:** 

Oct 31, 2025

**Invoice Date:** 

Nov 04, 2025

**Customer Name:** 

Rocmnd Area Youth Services

Company Name:

Rocmnd Area Youth Services

Service Address:

1540 N Industrial Ave Vinita, OK 74301

Services	qty	unit price	amount		
Estimate - Unit #3 - Heat Exchanger	1.0	\$2,450.00	\$2,450.00		
Estimate for replacing the cracked Heat Exchanger on Unit # 3 with a new OEM Lennox Heat Exchanger. Model #LGA120H2BSEY					
Estimated delivery time is 3 - 5 business days from the date of approval of estimate.					
**************************************					
**************************************					
agreement is to be performed during working hours on our regular working day.					
**************************************	be withdray	wn by us if not			
excepted within 30 days	_	· —	_		

Subtotal

\$2,450.00

Pre-Season Contract Discount

- \$245,00

#### **Amount Paid**

\$2,205.00

Payment Method

Card on file: mastercard x0055

November 04, 2025 11:29am

If you did not authorize this charge, please contact Vickrey Family Heat & Air, LLC and visit this link to remove your card on file,

View all past invoices in your Customer Portal

Payment is due at the time of service unless otherwise specified. If paying by check, please include the job number(s) with your payment for accurate processing.

Please note: A 4% convenience fee applies to all debit and credit card transactions. If you choose to pay by cash or check, you may deduct this 4% fee from your total. We will adjust the invoice accordingly once payment is received

(918) 256-8660 | robyn@vickreyheatair.com

408 E Illinois Ave Vinita, OK 74301

Terms & Conditions

Vickrey Family Heat & Air, LLC <notifications@housecallpro.com>

Reply-To: robyn@vickreyheatair.com

Te:rustyrj@reemnd.org-

Tue, Nov 4, 2025 at 11:33 AM



#### Your receipt from Vickrey Family Heat & Air, LLC

Job Number:

2830648

Service Date:

Oct 31, 2025

**Invoice Date:** 

Nov 04, 2025

**Customer Name:** 

Rocmnd Area Youth Services

**Company Name:** 

Rocmnd Area Youth Services

Service Address:

1540 N Industrial Ave Vinita, OK 74301

Services qty unit price amount

Estimate - Unit #6 - Combustion Motor 1.0 \$1,002.00 \$1,002.00

Estimate for replacing the Combustion Motor on Unit #6 with a new OEM Lennox

Combustion Motor. Model #LGA090H2BM3Y

Estimated delivery time is 3 - 5 business days from the date of approval of estimate.

excepted within 30 days

\$1,002.00

Pre-Season Contract Discount - \$100.20

Amount Paid \$901.80

**Payment Method** 

November 04, 2025

Card on file: mastercard x0055

11:33am

If you did not authorize this charge, please contact Vickrey Family Heat & Air, LLC and visit this link to remove your card on file.

View all past invoices in your Customer Portal

Payment is due at the time of service unless otherwise specified.

If paying by check, please include the job number(s) with your payment for accurate processing.

Please note: A 4% convenience fee applies to all debit and credit card transactions. If you choose to pay by cash or check, you may deduct this 4% fee from your total. We will adjust the invoice accordingly once payment is received

(918) 256-8660 | robyn@vickreyheatair.com

408 E Illinois Ave Vinita, OK 74301

Terms & Conditions

# Next Generation Campus Update

# Visitation & Wellness Building



# Next Gen Update

## Multi-Purpose Building:

Design Documents Have Been Completed and Construction Documents & Budget Are Being Developed

## **Components:**

- 1. Family Visitation Unit
- 2. Music Therapy Unit
- 3. Fitness Center
- **4. Recreation Center**

## Design & Subcontract Schedule – Design-Build Concept

- 1. Construction Documents complete
- 2. Fire Marshall Issues Permit complete
- 3. Construction Mgr. Issues Bid Requests complete
- 4. Construction Mgr. Selects Low Bids 11/17
- 5. Construction Mgr. Issues Subcontracts 12/15
- 6. Construction Begins January 2026

# Next Gen Update

We continue to obtain information about other smaller projects that will be considered as we are sure funding is secured. These are:

- 1) Career Tech Building Upgrade
- 2) Conduct Survey of Facility Property
- 3) New Doors and Windows on Admin Building
- 4) Upgrade Exterior of Swimming Pool
- 5) Install Fence Around Facility Property
- 6) Construct New Maintenance Storage Building

Estimated costs will be assigned to each item as developed and a tentative time-line established.

# OJA Finance Report



## FY-2026 Operation/Capital Budget Projections As of 10/31/2025

Budget Work	Year-to-Date	Encumbrances Filed and In Progress	Preliminary
Program (BWP)	Expenditures		Balance
\$162,535,290	\$30,710,968	129,302,466	\$2,521,586

Deductions from preliminary balance – unencumbered and restricted items

Remaining Payroll Budget	Remaining Travel Budget	Federal Grants	Remaining Encumbrances
*OJA has begun to encumber payroll	\$157,103	\$987,136	-0-

Balance (Bottom Line)

\$1,377,617

#### **Reconcile – BWP from Aug to Sept**

#### **Observations:**

#### **Federal Funding:**

\$49.2 Million of OJA's BWP is from non-appropriated sources. Besides carryover from prior year savings, a significant portion of the funding we rely on for continuous operations is Medicaid. We will continue to monitor the status of this and all federal funding.

Managed Care and OHCA issues continue to slow down the reimbursement flow, and we still have issues with claims expiring before they can be paid. Will give a full status report next month.

#### **General Economic Conditions:**

There is talk in the national news of indicators pointing to a possible recession. Oklahoma's economy is stronger than many states, but this could mean a reduction in appropriations. There will be little cushion in the FY26 and FY27 budgets to adjust for any reductions.

#### Federal shut down:

Delays or suspensions of grant disbursements will strain operating budgets if the shut down is extended. Uncertainty and furloughs may impact the local economy and impact tax revenue.



Budget to Actual by Program

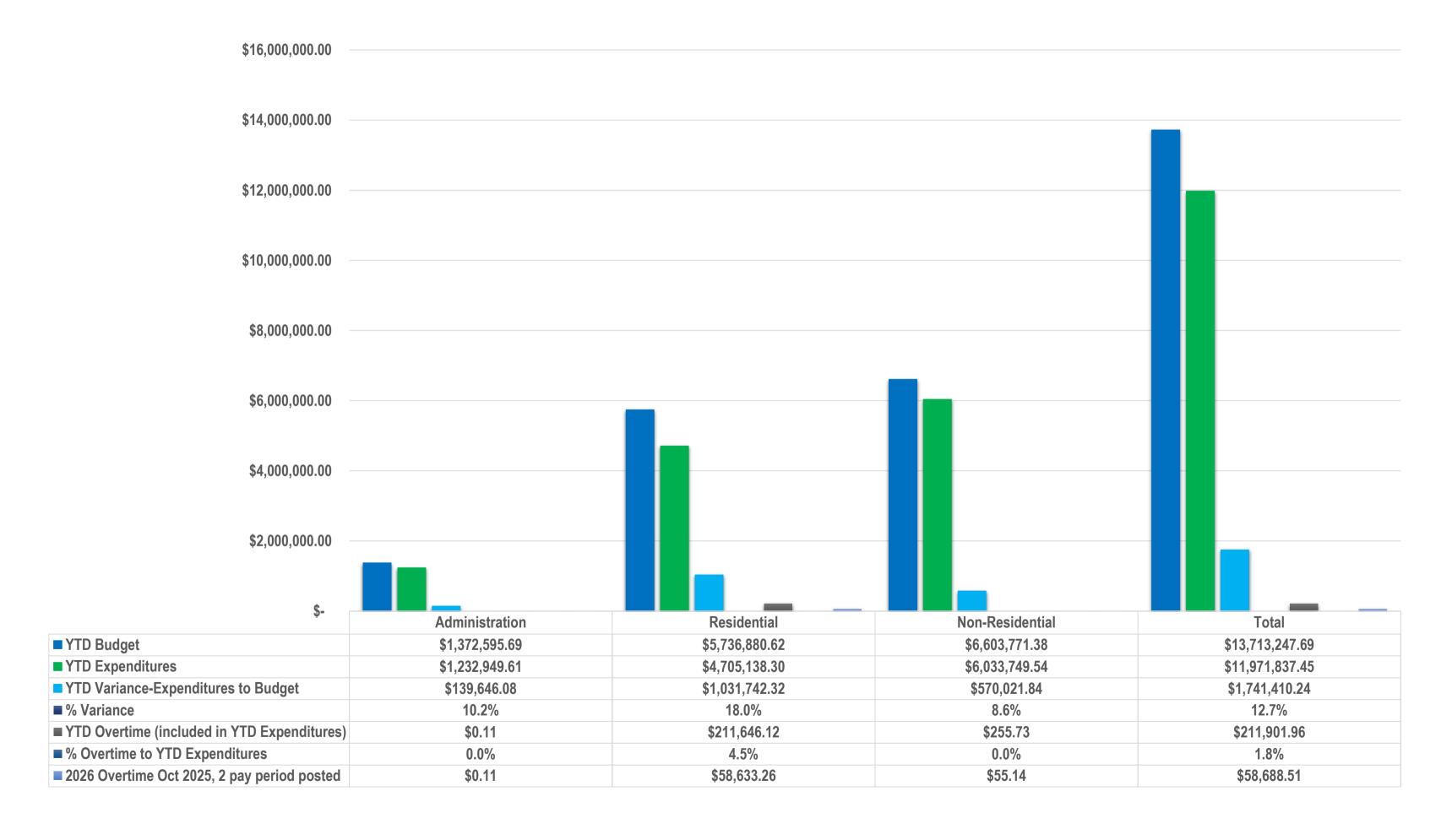
#	Description	Total		Expenses		Balance	% Utilized		
		Budget	Budget		Encumbrance s		Total%	YTD%	
1	YSAs & Tech Assist	32,072,290	10,690,763	5,651,461	26,405,603	15,227	53%	100%	
2	Community Treatment	24,931,679	8,310,560	4,853,916	20,064,213	13,549	58%	100%	
3	Detention & HRT	14,492,065	4,830,688	2,727,472	11,673,817	90,776	56%	99%	
4	Psych Services (Field)	1,197,252	399,084	207,687	930,834	58,730	52%	95%	
5	Juvenile Services	21,460,506	7,153,502	5,748,171	15,363,441	348,894	80%	98%	
6	Facility Services	23,277,670	7,759,223	5,141,973	17,972,039	163,658	66%	99%	
7	Delinquency Prevention Grants	2,643,962	881,321	471,672	1,763,848	408,442	54%	85%	
8	JOLTS/Case Management SYS	4,750,035	1,583,345	570,121	3,116,477	1,063,437	36%	78%	
9	Administration and Oversight	5,135,169	1,711,723	1,286,388	3,757,085	91,697	75%	98%	
10	Capital Projects	32,574,658	10,858,219	4,052,108	28,255,108	<u> 267,442</u>	37%	99%	
	Totals	162,535,286	54,178,429	30,710,968	129,302,466	2,521,852	57%	98%	

Notes: Totals may vary slightly due to round-off errors

					Remaining		
Code	Description	Budget	YTD Budget	Expenditures	Enc	Total %	YTD%
11	Labor	44,568,055	14,856,018	11,971,837	31,198,421	81%	97%
15	Professional Services	4,654,616	1,551,539	587,427	4,423,197	38%	108%
21	Travel	141,076	47,025	16,815	_	36%	12%
22	Training	250,765	83,588	27,295	190,628	33%	87%
31	Misc Admin	1,816,033	605,344	252,769	1,205,976	42%	80%
32	Rent/Lease (Office Space)	1,820,162	606,721	316,557	1,133,486	52%	80%
33	Maintenance	1,385,000	461,667	58,216	1,194,853	13%	90%
34	Specialized Supplies	875,838	291,946	126,029	773,417	43%	103%
35	Safety Equipment	175,000	58,333	9,651	144,210	17%	88%
36	Office Supplies	491,714	163,905	36,894	318,390	23%	72%
37	Lab,Medical Supplies- Materials	30,000	10,000	13,970	13,765	140%	92%
41	Furniture, Equipment, Software (on inventory)	1,272,590	424,197	354,158	165,128	83%	41%
42	Library Resources- Textbooks	10,000	3,333	_	500	0%	5%
43/55	ARPA/Next Gen	13,146,335	4,382,112	1,082,184	12,566,472	25%	104%
51	Client Assistance	116,640	38,880	15,205	81,194	39%	83%
54	Approved Program Reimbursement	91,781,462	30,593,821	15,841,962	75,887,830	52%	100%
60	Purchase Card	_	-	_	_		
		162,535,286	54,178,429	30,710,968	129,297,466	57%	98%

## **BR-2026 Payroll Budget to Actual Year to Date**





## FY-2026 Payroll Overtime

						JSU/Con	nmunity	Total	Total
		Admini	stration	Residential	Services	Serv	ices	Overtime	Overtime
Quarter FY 26	No. of Pay Period	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount
1	6	5 -	-	5,028	\$153,013	9	\$201	5,037	\$153,213
2	2	2 0	0	1,886	\$58,633	3	55	1,888	\$58,689
3		-	-	_	-	-	-	-	-
4		-	-	_	-	-	-	-	\$0
Total	8	3 0	\$0	6,914	\$211,646	11	\$256	6,925	\$211,902
Full Time Equivalent (FTE)		0.00		10.80	. <u>-</u>	0.02	_	10.82	

									\$0
		Administration		Residential	Services		mmunity vices	Total	Total
Quarter FY 26	No. of Pay Period	Hours	Amount	Hours	Amount	Hours	Amount	Overtime Hours	Overtime Amount
Quarterly Summary									
1st Quarter	6	0	-	5,028	\$153,013	9	\$201	5,036.87	\$153,213
2nd Quarter	2	0	\$0	1,886	\$58,633	3	\$55	1,888.26	\$58,689
Average Per Pay Period									
1st Quarter	1	0	\$0	838	\$25,502	1.46	\$33	839.48	\$25,536
2nd Quarter	1	0	\$0	943	\$29,317	1.25	\$28	944.13	\$29,344
Current Quarter Detail									
October	2	0	\$0.11	1,886	\$58,633	3	\$55	1,888	\$58,689

## FTE Budget To Actual For FY2026 as of 10/31/2025

FTE Budget for FY2026 (8 payrolls processed)	520.00
Average Actual Paid	467.31
Variance	52.69

## **FY-2026 Revolving Funds Revenue Projection**

## As of 10/31/2025

								O	ver (Under)
Receivable Source	FY	'-26 Budget	Bu	dget to Date	Receipts	In	-Transit		Budget
SSI and SSA	\$	75,000	\$	25,000	\$ 39,729			\$	14,729
Income from Rent		9,201		3,067	\$ 3,067				-
Charter School State Aid/Grants		700,000		233,333	\$ 304,788				71,454
School Breakfast/Lunch/Snacks Program		57,213		19,071	\$ 55,989				36,918
Sales		20,000		6,667	\$ 884				(5,783)
Child Support		90,000		30,000	\$ 38,631				8,631
Other Receipts		5,000		1,667	25,318		54,900		78,551
Total Revolving Funds	\$	956,414	\$	318,805	\$ 468,405	\$	54,900	\$	204,500
Reimbursements and Refunds	F	Y-26 Budget	Y	TD Expenses	Receipts		utstanding nbursements	Va	riance to YTD Expenses
DHS Reimbursements, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$	4,227,002	\$	1,230,538	\$ 1,061,339	\$	169,199	\$	-
Total Revolving Funds Revenue	\$	5,183,416	\$	1,549,342	\$ 1,529,744	\$	224,099	\$	204,500

## As of 10/31/2025

## **FY-2025** Federal Funds Revenue Projections

Federal Fund (FF) Program Fund	Pro	jected Annual Revenue	Bu	dget to Date	Ac	tual Revenue		In-Transit		eipts Variance to Budget
FF Fixed Rates Reimbursements from Other State Agencies										
Residential Behavior Management Services (RBMS)	\$	6,000,000		2,000,000		2,139,145		208,886	\$	348,031
Targeted Case Management (TCM)		1,700,000		566,667		659,951		18,865	\$	112,150
IV-E Shelter		100,000		33,333		\$0.00			\$	(33,333)
Indirect Cost Reimbursement (OHCA)		50,000		16,667		\$0.00		13,281	\$	(3,385)
Total FF Fixed Rates Reimbursements From Other State Agencies	\$	7,850,000	\$	2,616,667	\$	2,799,096	\$	241,032	\$	423,462
			E	xpenditures			C	Outstanding	Rec	eipts Variance
FF Cost Reimbursements from OJJDP/Other State Agencies	F	Y-26 Budget		Reports	Red	eipts/Balance	Rei	mbursements	to '	YTD Expenses
Direct Federal Grant, OJJDP Formula	\$	2,092,821	\$	596,047	\$	383,162	\$	212,885	\$	-
DAC-RSAT		225,000		92,319	\$	40,582		51,737		-
Arnall Award (FFT)		558,371		92,518	\$	252,028		-		159,510
State Recovery Fund (ARPA)		13,573,815		5,244,255	\$	8,614,352		-		3,370,097
Total FF Cost Reimbursements from OJJDP/Other State Agencies	\$	16,450,007	\$	6,025,139	\$	9,290,124	\$	264,622	\$	3,529,607
Total Federal Fund (FF) Program Fund	\$	24,300,007	\$	8,641,806	\$	12,089,220	\$	505,654	\$	3,953,068

## Reported from July 2025 Board Meeting:

FY2025 Federal Funds Revenue Projections	Projected Annual Revenue	Revenue as of 06/30/2025	Variance	Received October 2025 (reflected in FY2026 revenues)	OHCA shows paid but payment date is pending
Residential Behavior Managmeent Services (RBMS)	\$ 6,100,000	5,473,528	(626,472)	309,585	373,775
Target Case Management (TCM)	1,700,000	1,170,934	(529,066)	now on rel	o work TCM billing \$80K entified

## 700 Fund Accounts

Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody



\*\*Cash Balance \$22,445.12

#### **Donations-703**

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile



#### Canteen Fund - 702

Established to account for all the funds at canteens located at COJC.

Proceeds from the canteen are used for the benefit of the juvenile.



\*\*Cash Balance \$8,946.10

#### Restitution- 704

Established to account for all funds received from OJA's Victim Restitution Program



\*\*Cash Balance \$1,049.10



## **Emergency Purchases**

As of 10/31/2025

EMR#	Date	Vendor	Description	Location	Amount	
		Vende	Beschiption		7.1110.0110	

None to Report



## **Sole Source Purchases**

As of 10/31/2025

SS#	Date	Vendor	Description	Amount	
None	None		Current claims for past Worker Compensation payments	\$125,500	



## The Oklahoma Economy October Revenue – \$ 1,448,126,578.64

## **Month over Month Comparison:**

Revenue up by 226.4M/17.8%

### **Monthly Comparison Current to Previous Year:**

Revenue up by 60.6M/4.4%

## 12 Month Rolling Comparison:

Gross receipts total 17.03B, up by \$81.43M/.05%

### **Oklahoma Business Conditions Index:**

52.2 – 9 out of 10 months for the year above 50 (July was 49)

## Unemployment:\* (federal shut down has delayed updates)

Oklahoma: 3.1% - Unchanged National: 4.3% - increase of .1% (August)

### **Consumer Price Index:\***

Annualized at 3.0% (August)

\*two-month lag



## National Economic Summary

#### Current Situation - what the data tell us.

- The U.S. economy is moderately growing, but momentum is softening and structural headwinds are growing.
- The labor market, a traditional bright spot, is showing signs of cooling.
- Inflation remains a constraint, and policy-makers face a delicate balancing act between sustaining growth and controlling price pressures.
  - Inflation remains above the target of the Federal Reserve (2 %), although some indicators suggest it may be moderating.
  - Consumer spending (a key driver) has weakened. For example, real personal consumption expenditures increased only 1.2 % in Q1 2025, with a modest uptick to 1.4 % in Q2.
- Over the next 6-12 months, stay alert to signs of further slowdown, labor market surprise, inflation surges or policy shifts which could impact state revenues and spending needs.

#### **Areas of Concern**

- Possible economic slowdown or recession risk: The contraction in Q1 2025 raises caution. While rebound followed, the risk of renewed deceleration remains.
- Labor market weakening: If unemployment rises more rapidly or jobless claims climb, state revenues (income, sales taxes) could be impacted.
- Inflation risks vs. policy over-tightening: If inflation remains elevated, the Fed may keep rates higher, increasing cost of borrowing for businesses and households. Conversely, if policy is too restrictive, growth could suffer.
- State revenue and budget implications: Slower growth impacts tax bases; inflation and higher costs raise expenditures (e.g., public employee compensation, infrastructure borrowing).

## Internal Controls – Accounting Systems

m Core Framework: We use COSO Internal Control—Integrated Framework (1992/2013), which outlines five essential components:

#### 1.Control Environment

- 1. Sets the tone at the top: ethics, integrity, and accountability.
- 2.Includes governance structures, policies, and leadership commitment.

### 2. Risk Assessment

- 1. Identifies and analyzes risks to achieving objectives.
- 2.Helps prioritize controls based on likelihood and impact.

#### 3. Control Activities

- 1.Day-to-day procedures like approvals, verifications, and reconciliations.
- 2.Includes segregation of duties to prevent fraud or error.

### 4.Information & Communication

- 1. Ensures relevant data flows across departments.
- 2. Promotes transparency and timely reporting.

### 5. Monitoring

- 1. Ongoing evaluations and audits to ensure controls are working.
- 2. Adjustments made based on findings or changes in operations.

## Internal Controls – Accounting Systems

#### 1. Protects Assets and Prevents Fraud

- •Internal controls safeguard resources (cash, inventory, data, etc.) from theft, misuse, or loss.
- •Segregation of duties, approvals, audits, and reconciliations help detect or prevent fraud and financial misconduct.

#### 2. Ensures Accuracy and Reliability of Financial Reporting

- •Controls ensure that financial data is accurate, timely, and complete essential for making informed decisions.
- •Reduces risk of errors, misstatements, or manipulation in financial statements reporting

#### 3. Supports Compliance with Laws and Regulations

- •Internal controls ensure organizations comply with legal and regulatory requirements.
- •Helps avoid penalties, audits, and reputational damage from non-compliance.

#### 4. Drives Operational Efficiency and Effectiveness

- •Process controls ensure that operations are carried out as intended and resources are used effectively.
- •They help identify and eliminate waste, duplication, and inefficiencies.
- •Contract monitoring Since OJA relies heavily on contract services skill in crafting and monitoring contracts is critical.

#### 5. Provides a Structure for Risk Management

- •Internal control is a core component of Enterprise Risk Management (ERM) more on this next month.
- •It helps identify, assess, and mitigate risks that could prevent the organization from achieving its goals.

#### 6. Strengthens Accountability and Oversight

- •Controls assign clear roles and responsibilities, encouraging accountability at all levels.
- •Helps leadership and auditors maintain effective governance and oversight of business processes.

#### 7. Without strong internal controls, organizations risk:

- Financial losses (intentional or accidental)
- •Reputational damage
- Legal consequences
- Inefficient operations
- Strategic failure

## Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting November 18, 2025 Finance Report



YACS Combined Statement of Revenu		l Balances for	OJA GENERAL &			TOTALS EFFECTIVE	TOTAL OYACS-COJO
School Year <u>2025-2026</u>	as of October 31, 2025		REVOLVING FUND	วร	FUND 25000	10/31/2025	<u>FY26</u>
REVENUES	(000)				04.040.07	04.040.07	04.040.07
State Aid - Foundation/Salary Inc					31,343.27	31,343.27	31,343.27
State Aid - Driver Education (317)				-	-	-	
State Aid - Redbud School Funding Act (318)				-	-	-	
State Aid - Textbooks/Ace Techno	ology (333)				809.39	809.39	809.39
SRO/School Security (376)					93,041.47	93,041.47	93,041.47
CNP - State Matching (385)	001				-	-	-
State Aid - Alternative Ed Grant (388)				-	-	-	
Title IA - Basic Programs (511)					48,466.41	48,466.41	48,466.41
Title IA - School Support (515)					-	-	-
Title ID - Agency Neg/Del/At Risk Y					88,329.50	88,329.50	88,329.50
Title IIA - Staff Training/Recruiting (541)				6,409.56	6,409.56	6,409.56	
	Title IVA - Student Support/Academic Enrichment (552)				10,129.52	10,129.52	10,129.52
Title VB - RLIS - Rural/Low Income	(587)				1,834.32	1,834.32	1,834.32
IDEA-B - Flow Through (621)					24,424.13	24,424.13	24,424.13
IDEA-B - ARP IDEA-B - Flow Through (628)				-	-	-	
CNP - CCC Supply Chain Assistar	ice (759)						-
CNP - Lunches/Snacks (763)					37,506.73	37,506.73	37,506.73
CNP - Breakfast (764)					18,482.98	18,482.98	18,482.98
ARP ESSER III (795)					-	-	-
Refunds (TRS)					-	-	-
Oklahoma Juvenile Affairs			177,730.9		-	177,730.51	177,730.5
TOTAL REVENUES FY25			\$ 177,730.	51	\$ 360,777.28	\$ 538,507.79	\$ 538,507.79
<u>EXPENDITURES</u>							
Equipment and Library Resource	S						
Operational Expenses			46,247.		38,370.14	84,617.29	84,617.29
Payroll Expenses			127,696.2		336,068.75	463,765.02	463,765.03
Professional Services			2,317.0		347.00	2,664.00	2,664.0
Training and Travel			1,470.0		-	1,470.09	1,470.09
TOTAL EXPENDITURES FY25			\$ 177,730.9	51	\$ 374,785.89		
Excess of Revenues Over (Under) Expenditures		_		(14,008.61)	(14,008.61)		
Fund Balances 2024 - 2025 School Year (End Bal - Prior Yr)		_		289,457.36	289,457.36	289,457.36	
Fund Balances 202	5 - 2026 School Year		\$ -		\$ 275,448.75	\$ 275,448.75	\$ 275,448.7
						OJA FUNDS	
						Fund 19501	•
						Fund 19601	•
						Fund 20000	-
						Fund 41000	4,501.03
							177,730.51

Proposed 2025-26 Encumbrances



## OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR MODIFICATIONS OF THE 2025-2026 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2026-038	Software, Security Upgrades and equipment under SRO grant	Various	\$265,748





## QUESTIONS

