

December 16, 2025

Board of Juvenile Affairs Meeting



**Proposed
minutes from the
November 18, 2025
meeting**





State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
November 18, 2025

Board Members Present

Gail Blaylock
Bart Bouse
Amy Emerson
Janet Foss
Les Thomas Sr.
Josh Trimble
Jenna Worthen
Karen Youngblood

Board Members Absent

David Crall

Call to Order

Chair Youngblood called the November 18, 2025 Board of Juvenile Affairs and Oklahoma Youth Academy Charter School Board meeting to order at 10:08 a.m. and requested roll call.

Public Comments

There were no public comments.

Presentation on the Level E "Resident of the Month" incentive program

Mr. Jeremy Evans, Interim Chief of Community Based Services, introduced Mr. Darian Bennett, Level E group home program manager. Darian introduced himself and explained the Resident of the Month program.

Dr. Emerson: I loved this and I love working with kids. This definitely falls into micromanagement, and I apologize. I would love to see added to the application what am I good at, what are my strengths, what is my superpower? Have them think about what they are good at, which helps them realize what they have overcome because they have overcome. Also, use words they may not know the definition of so that helps create a conversation. Help them understand something to lean into.

Mr. Bennett: Thank you for the feedback.

Blaylock: When I see Career goal that may be overwhelming rather ask them a life goal or plan that will help them make a life plan. This will make them review what they like and how to achieve those goals.

Mr. Bennett: I like that, thank you for the feedback.

Chair Youngblood: What is your budget for the program?

Mr. Bennett: I don't have a budget at this time.

Chair Youngblood: I think this is a beautiful idea. I would like to see a budget, something that is sustainable so that it can grow and expand. Can the same kiddo get it repeatedly.

Mr. Bennett: I will review that with finance. The 2nd and 3rd place nominees can be nominated again.

Chair Youngblood: I applaud you for taking an innovative approach that speak to our kids that speaks to them where they are.

Rev. Trimble: You talked about Hope as we talked about additional questions. One paramount question I ask is, what are you hoping for and what do you aspire to be? Sometimes, people do not know what they are hoping to become and this gives them perspective.

Discussion and/or possible action on the proposed minutes for the October 12, 2025 board meeting

Dr. Emerson requested an amendment on page 3, and Chair Youngblood noted her email that requested an amendment.

Worthen moved to approve as amended with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay:

Abstain: Trimble

Absent: Crall

Proposed minutes for the October 21, 2025 board meeting approved.

Discussion and/or possible action on proposed dates for the 2026 Board of Juvenile Affairs meeting schedule

Secretary Rockwell requested clarification for the August and October 2026 meetings related to school schedules.

Mr. Bouse moved to approve amending the 2026 Board meeting schedule by amending the October 2026 meeting to the 4th Thursday of the month with a second by Rev. Trimble

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

The Board approved amending the 2026 Board meeting schedule, moving the October 2026 meeting to the 4th Thursday of the month.

Discussion and/or possible action on Board subcommittees

Board members discussed existing subcommittees. Ms. Worthen suggested adding Mr. Crall to the Policy/Legislative subcommittee. Chair Youngblood gave the Board a history of existing and previous subcommittees and requested Secretary Rockwell email the board a breakdown and history on the subcommittees to the Board.

Director's Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Interim Director Millington took a moment to recognize staff for the work, Greg Delaney's retirement, and announced Jeremy Evans will be acting as interim Chief of Community Based Services. She then took a moment to speak to the resilience of COJC, and Chief of Secure Treatment Carol Miller for her 30 years of service to the state.

Chief Miller came up to speak to the work ongoing at COJC including an MOU with the Council of Juvenile Justice Administrators (CJJA) has been signed for technical assistance, work with local community stakeholders, staff break bags, and the upcoming staff hype session. Red Rock will be providing services to staff. COJC created a staff rest area for breaks. A contract with a temp agency has been signed. The training department is running the new employee training cohort every two weeks. I cannot say thank you enough to all of OJA for pouring their support into COJC. Specifically, the staff who have been going to COJC to assist with family virtual calls and phone calls.

Mr. Bouse: Carol, what is our net gain of employees?

Chief Miller: We have lost more than we have gained.

Rev. Trimble: In regard to the temp agency, what is the name of the agency?

Chief Miller: Health Care Solutions, HSP.

Rev. Trimble: Are they Oklahoma based?

Chief Miller: No.

Interim Director Millington summed up the work ahead and thanked the Board.

Chair Youngblood: I want to discuss the Board perspective, is it perfect, no. Is it progress, yes. Just like we tell the youth, there is hope. We are one OJA: COJC, JSU, our school, our board, and

all the staff in the office. It is not perfect, but we are going to continue to march toward it. But we did thanks to a lot of very passionate and brave people who stayed and got through where we were so we can start taking steps forward today. I want to personally thank, on behalf of the Board and the agency, Representatives Pae, Gise, Sterling, and the Governor's staff for the immense help. Their work allowed us to start making progress and is humbly appreciated.

Mr. Bouse: Chair, can I request we get something on the agenda in the next month about increasing salaries and pay out there. I appreciate the patting the us on the back. We have to do more to hire people and pay better. I would ask we set something on the agenda and ask Kevin to locate funds in the budget. We cannot have a net loss of employees out there.

Chair Youngblood: I believe they understand that. They are working on multiple plans.

Mr. Bouse: I want to do something for them. This Board needs to take action. I appreciate everything they are doing but I want this Board to take some action.

Chair Youngblood: Thank you for your comments, and again, as board members, we will not step our overreach into the daily operations the team is diligently working on. I know there are multiple short-term plans on the table. We have long-term plans to work with the Legislature to address it. We look forward to seeing those plans and hearing how we can support those plans.

Ms. Worthen: Karen, can we ask Representative Pae to make plans before he leaves.

Representative Pae: I appreciate the recognition for staff. We cannot do our jobs without those of you on the ground. This is my first year as service as A&B chair. I have learned a lot over the last year and the last month on SNAP and the human services arena. I like that you used the word proactive. I don't want to wait until there is a crisis but that you are thinking long term and methodically. Certainly, with staff, I want to make sure they are comfortable talking to the Board and the legislature, and they should not wait until we need to break the glass. You have my comment, and I know Rep. Gise is equally passionate about this endeavor. I hope that salary increases are part of that conversation as well as juvenile competency. Many of you have my contact info, if not please share that. Even though I have learned a lot, I still have more to learn and grow as a leader. Have a wonderful holiday season with your family. Thank you for what you do.

Chair Youngblood: Thank you, Representative Pae. I would also extend gratitude to our local law enforcement partners, Chief Kidney, and the Department of Corrections. Gratitude to you, Shel, for being willing to come back. We are glad you are here. We will walk forward a day at a time. There is a lot of broken glass and will be picking up the pieces and we will learn from it. We are going to make a brighter picture.

Ms. Worthen: I think one of the things that would be proactive and one of the best things we can do is look at our budget request. I don't think our budget request represented the full scope of

our need. I want Representative Pae to tell us no, I don't want to send him less than we need. That does not give a full scope of what we need, especially with all of the flat budgets, I suspect we are behind the curve there. I think that is an important first step.

Interim Director Millington: Meetings started on that yesterday on that work and will continue.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78, [10A O.S. § 2-7-401](#)

Chief Financial Officer (CFO) Clagg gave a brief explanation of the attached request.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

The proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78 approved.

Update on the Next Generation Campus Project

CFO Clagg gave a short update on the project, see the attached report.

Mr. Bouse: The house outside of the grounds is also on hold, correct?

CFO Clagg: Yes.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

CFO Clagg gave a brief status of the current year-to-date finances, full details in the attached presentation.

Chair Youngblood: Do we need a separate vote on the sole source?

CFO Clagg: It is a disclosure through the finance report.

Chair Youngblood: Thank you for that clarification, I wasn't sure if we needed a vote.

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

Proposed year-to-date OJA Finance Report approved.

CFO Clagg gave a report on the attached Oklahoma Youth Academy Charter School finance items.

Ms. Worthen: Is this the grant we discussed last month? Do we have to use it by a certain time?

CFO Clagg: Yes.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

Proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

Ms. Worthen moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

The proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Chief of Education Melissa Snipes gave a quick verbal update on the status of the Oklahoma Youth Academy Charter School and the ongoing site visits at contracted facilities educational programs.

Ms. Worthen: Are we still working on the Driver's Licenses?

Chief White: One of the teachers that resigned was our Driver's Education teacher. Certification for that program is required. One of the new teachers we hired, I stole her from Mabel Bassett, she understands the climate of our program and is aligned with our values. She understands the need for relationship building. I am really excited; we are going to try to talk her into it.

Chair Youngblood: We appreciate you clarifying the record.

Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), Notification of litigation hold re: T.W.

General Counsel Ben Betts recommends not entering executive session is not needed.

Mr. Bouse requests clarification on whether litigation has been filed. General Counsel Betts confirmed it was just an email notification of a litigation hold.

Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), CO25-08-031, CO25-08-085, CO25-10-053, CO25-10-054, CO25-10-098, OPI25-09-022, OPI25-06-004

General Counsel Ben Betts stated that the request meets the legal threshold and recommended entering executive session.

Rev. Trimble moved to enter executive session with a second by Judge Foss

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

Chair Youngblood noted that present in the executive session will be the Board members present, General Counsel Ben Betts, Deputy General Counsel Dewayne Moore, OJA Chief Investigator Dusty Dowdle, and Interim Director Sharon Millington would be in executive session.

Board entered executive session at 11:12 a.m.

Judge Blaylock left at 11:32 a.m.

Vote to exit Executive Session

Chair Youngblood noted for the record that no votes were taken during executive session.

Rev. Trimble moved with a second by Mr. Thomas

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:
Abstain:
Absent: Blaylock and Crall

Board returned to regular session at 12:03 p.m.

Discussion of the following OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#), as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), 2495064, 2496429, 2462196, 2494801

General Counsel Ben Betts stated that the request meets the legal threshold and recommended entering executive session.

Rev. Trimble moved to enter executive session with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Blaylock and Crall

Chair Youngblood noted that present in the executive session will be the Board members present, General Counsel Ben Betts, Deputy General Counsel Dewayne Moore, OJA Advocate General Joy Turner, and Interim Director Sharon Millington would be in executive session.

Board entered executive session at 12:04 p.m.

Vote to exit Executive Session

Chair Youngblood noted for the record that no votes were taken during executive session.

Ms. Worthen moved with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Blaylock and Crall

Board returned to regular session at 12:26 p.m.

Discussion of the following pending litigation, as authorized by [25 O.S. § 307\(B\)\(4\)](#), *Child Doe 1, et al, v. Tulsa County ex. rel. Juvenile Bureau et al*, Northern District of Oklahoma, CV-24-380-SEH-JFJ

General Counsel Ben Betts informed the Board there were no updates in this case and it would not be necessary to enter executive session.

Possible action regarding item(s) discussed in Executive Session

N/A

New Business

N/A

Announcement and Comments

Ms. Worthen: I want to take a moment to recognize Secretary Tricia Everest for her assistance and support. She has been instrumental, and that is not something she had to do. She has been responsive and helpful. We are incredibly grateful.

Chair Youngblood: Absolutely, I agree.

Rev. Trimble: I will make reference, Shel what I already knew about you and overall, your reputation and rapport with the staff in your prior role, it has been phenomenal to transfer into this interim role. It says a lot about your core values and principles you hold as a leader. I want to say thank you and encourage you. You have already demonstrated this but open lines of communication and receptivity on both ends. I appreciate that and encourage you to continue down that path.

Thomas: I second that. Thank you for saying yes. You did not have to. You had an idea of what you would be inheriting and build from. I just want to say thank you. These are our future leaders. Hats off to you.

Chair Youngblood: I am excited and back at the table having productive conversations and arguments with people who are very passionate about this agency. Thank you to everyone. We do not have adequate words to say how grateful we are to staff. I know that COJC has been the focus, but it is important to note that JSU staff continue to do their work and keeping the agency moving forward.

Adjournment

Chair Youngblood adjourned the meeting at 12:31 p.m.

Minutes approved in regular session on the 16th day of December, 2025.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair

Director's Report





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Sharon 'Shel' Millington, Interim Executive Director

DECEMBER 2025

BOARD UPDATE

Partner Engagement and Community Outreach

- Oklahoma Juvenile Detention Association November virtual meeting
- Met with Dr. Justin Farris, Executive Director, and Jason Sparks, Chief of Operations with the Department of Corrections
- Met with Mary Beth Buchanan, Arnall Family Foundation
- Met with Jetty
- Met with Chief Kidney, Tecumseh P.D.
- Attended the Oklahoma Association of Youth Services (OAYS) "The Next 50" luncheon
- Attended the quarterly Juvenile Justice Advisory and Oversight Committee (JJOAC) meeting (committee membership is made up of juvenile judges around the state)

Executive/ Legislative

- Conversations with Oklahoma COO David Ostrowe
- Conversations with Secretary of Public Safety Tricia Everest
- Met with Chair Daniel Pae and Vice Chair Emily Gise
- Attended the agency directors meeting with COO David Ostrowe
- Met with Aaron Morris, OMES Chief Financial Officer
- Conversation with Senator Paul Rosino
- Met with Representatives Carl Newton and Josh Cantrell
- Met with Speaker Kyle Hilbert, Representatives Mark Lawson, Daniel Pae, Emily Gise, and Danny Williams, Board members Bart Bouse and Jenna Worthen, and members of the Speaker's staff
- Toured Oklahoma County Detention, Whitetail, and COJC with Governor's team members Derek Sparks and Debby Torres
- Met with Senator Haste, Steve Lewis, Tulsa County Juvenile Detention Center Director David Parker about 2026 legislation

OJA Operations

- Met with CSG
- Attended the November Oklahoma Commission on Children and Youth meeting
- Attended the COJC Hype Session
- Attended the NGA Roundtable virtual meetings
- Attended the opening of the SAG Tribal meeting



November Summary

Amanda Leonhart

| Claim Type | # Processed for Payment | Δ since previous month | #YTD | #FY25 |
|--|-------------------------|------------------------|------|-------|
| YSA Claims | 130 | -5 | 667 | 1480 |
| Retention Claims | 18 | +3 | 90 | 221 |
| Training Claims | 3 | -4 | 20 | 50 |
| Unique Need Claims | 9 | -2 | 34 | 83 |
| Unique Need Request | 15 | 0 | 57 | 87 |
| JB/CARS Forms (Covered by other staff) | 0 | 0 | 0 | 19 |
| OCA Appeal Review (Designated to other staff) | 0 | 0 | 0 | 19 |

- Provided Technical Assistance 77 times to YSA
 - 55 TA for JOLTS Issues
 - 6 TA for rate definition and documentation
 - 3 Hiring and Retention Request or billing inquiries
 - 5 Shelter TA
 - 1 Budget Revision TA
 - 7 Claim TA
- 7 Dual Custody Staffing's with OHS
- 1 Dual Custody Staffing with OJA

Roger Wills

- This month I completed six (4) agency visits. Visited Payne County Youth and Family Services Inc in Stillwater, Northwest Family Services Inc in Alva, Moore Youth and Family Services in Moore, Youth and Family Services for Hughes / Seminole Counties Inc in Wewoka
- FY visits =23 total visits.
- Approved and signed 1 Juvenile Bureau Cars Forms.



OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

DECEMBER 2025

BOARD UPDATE

Thanksgiving Break - November 24th-28th.

Winter Break - December 22nd- January 2nd.

There are no major changes to report to the Board regarding how education services being provided to our youth at COJC. We have seen a small increase in students attending and participating in school in the alternate education sites throughout the facility. We are continuing to work with the facility to enforce consistency with expectation and program rules, as well as follow-through with consequences.

The education team has started making phone calls to JSU workers requesting their help with reinforcement of positive behavior (brag) and encouragement for those that need it. Additionally, we have been supported by leadership and our regional directors by reaching out to extended support members, such as judges, attorneys, parents, etc., in efforts to reinforce participation in education services and appropriate behavior while at COJC.

Last week we provided professional development to our teachers to assist with skills and resources to teach across content areas.

Our goal is to incorporate the food handling certification process into our OSHA training in January.

There was \$11,987.85 in- roll-over funding from School Improvement funds, the plan is to use these funds for after and weekend tutoring until the funding is gone.



OKLAHOMA

JUVENILE AFFAIRS

Alison Humphrey, Director of Reentry

Director Summary – At a Glance

Note: This summary highlights key accomplishments and outcomes from each program area for November 2025. For those seeking full activity logs, meeting details, and supporting documentation, please see Appendix A – Detailed Activity Log on page 2 of this report.

Reentry:

- 17 birth certificates and 9 state IDs obtained for youth.
- 29- 30-day meetings
- 32- 90-day meetings
- 23-Exit meetings

HUB:

- 63 HUB meetings with JSU staff.
- 56 assistance requests completed for clients.

Family Engagement:

- Coordinated family involvement for multiple TPS meetings.
- Reviewed monthly visitation logs to identify and address gaps.
- Assisting with virtual visitation for youth at COJC.

Continuum of Care (CoC):

- Ongoing FLUX system testing for grantee portal improvements.
- Title II reporting

Compliance / R/ED:

- 16 site inspections completed; 100% compliance rate achieved.
- R/ED- Federal Reporting has been submitted. New R/ED based programs are now in development.

Interpreting / Support Services:

- Provided interpreting support in multiple counties for intakes, JSU worker meetings and individual therapy.
- Assigned 11 OCJB referrals, and 24 OJA referrals to partnered FFT agencies. Totaling 35 case assignments completed.

Appendix A – Detailed Activity Log

Projects - Reentry

- Obtained 17 Birth Certificates
- Completed 9 State IDs for youth in facilities
- Bi-Weekly Yel Meetings
- Bi-Weekly Workforce Meetings
- Weekly TLP meetings to evaluate youth for placement
- Assisted 6 youth into Transitional Living programs.
- Assisting Oklahoma County Juvenile Bureau with referrals/ understanding of the program.
- Continuing weekly staffing meetings with OCJB. These meetings serve as a crucial platform for discussing officer caseloads, identifying cases eligible for FFT, and addressing ongoing FFT-involved cases. This provides an opportunity for officers to ask questions and gain clarity on the FFT process

Projects / Research

- **CoC Grant and FE Events** – The CoC team continued preparations for the upcoming family engagement activity at COJC scheduled for December 18th, with the date and agenda confirmed by the COJC superintendent. During the State Policy Board Meeting on November 13th, we shared asset-mapping resources with subcommittee members and requested their continued support. At this meeting, we also consulted with Pivot regarding interactive activities that would be meaningful for the youth at COJC, resulting in a new partnership that will allow Pivot to join us for the December 18th event. Additionally, Joi and I have been finalizing invoices for food for the Tribal Gathering on December 11th, coordinating with a local restaurant to secure pricing and preparing to place the order once final attendance numbers are received. The state advisory group approved hiring a dance group and JROTC for the Tribal Gathering, and we have obtained and submitted those invoices to the finance department for approval. We were also informed that STAAR's Youth Pathway to Excellence Program will graduate Cohort 2 on December 16th, and the team plans to attend to celebrate and support the graduates.
- **Youth Emerging Leaders (YEL)/Fatherhood Summit** – On November 8th, the Youth Emerging Leaders (YEL) participated in the 2025 Fatherhood Summit in Broken Arrow, where they hosted a vendor table and delivered a presentation to attendees. In preparation for the event, I worked closely with YEL members to finalize logistics with summit organizers and assemble updated outreach materials, including revised flyers, stickers, QR codes, a digital photo display, and candy for distribution. To help increase engagement, the team also organized a raffle with three prizes—two journals featuring writing prompts for fathers to

document their life stories, and a third package that included the journal along with additional fatherhood-themed gifts. During the event, the YEL members represented OJA with professionalism and enthusiasm, engaging with participants, networking with community partners, and sharing information about YEL's mission and opportunities for involvement.

- **COJC Virtual Visitation Scheduling** – Throughout November, the CoC and Reentry team dedicated significant time each week to supporting virtual visitation at COJC by facilitating Zoom meetings between youth and their approved family members. Each Friday, we received a list of youth requesting virtual visits and, the following Monday, a list of those ineligible due to weekend in-person visits. My team and I cross-referenced both lists to confirm eligibility and then verified that each requested contact appeared on the youth's approved call list. Once confirmed, the weekly visitation list and updated approved contact lists were saved in a shared folder I created, allowing volunteers with edit access to easily reference all materials. This folder includes a scheduling spreadsheet organized by the facility's four units; as family members were contacted, we entered the youth's name, approved contact information, and scheduled time slot, along with notes such as voicemail attempts or important updates. After scheduling was completed, volunteers were notified and sent the Zoom invitations to families via text or email. Meeting links were logged in the spreadsheet, and volunteers recorded call start times for documentation. Over the course of the month, the team collaboratively refined this system to streamline workflow and improve efficiency.
- **Title II Reporting** – Over the past month, I focused on preparing for the development of OJA's Title II Annual Reports. I created shared Word documents and spreadsheets for each OJA award year, which will be used to draft and enter annual report data beginning in the second week of December. These shared documents provide a centralized structure for organizing narrative and performance information and support collaborative writing and review among staff contributing to the reports. During this period, I also continued organizing previously collected subrecipient performance data to ensure accuracy and alignment with OJJDP requirements. After receiving clarification on all outstanding questions regarding reporting expectations, our team is now using the 22 submitted subgrantee performance reports to complete the narrative sections for each annual report and accurately summarize program outcomes.
- **Statistics**-Consolidated basic statistics out of COJC monthly visit summaries for October and forwarded to Data Outcomes Manager on 11/10.

Reentry Meetings 30-day, 90-day, Exit meeting

- 29- 30-day meetings attended
- 32- 90-day meetings attended
- 23- Exit meetings attended

COJC Meetings

- **Participated in 30-day TPS** meeting for J. H. on 11/04. His father was not present. He is on restricted visitation, and the BHC didn't know if he could join.
- **Participated in 30-day TPS** meeting for R. P-H. on 11/04. His mother was present via TEAMS.
- **Participated in 30-day TPS** meeting for K. Antwine Scott on 11/10. This was a preliminary meeting. Another will be held so his grandmother can attend.
- **Participated in 30-day TPS** meeting for W. W. on 11/10. His mother was present via TEAMS. This was turned more into a step-down meeting for his transfer to Redhawk Level E Group Home.
- **Contacted families** on behalf of COJC to schedule virtual visitations for Redbud and Maple Units on 11/03.
- **Contacted families** on behalf of COJC to schedule virtual visitations for Redbud, Oak, and Cypress Units on 11/10.
- **Contacted families** on behalf of COJC to schedule virtual visitations for various units on 11/17.
- **Contacting families** on behalf of COJC to schedule virtual visitations for Redbud and Maple Units on 11/24.
- **Assisted moving volunteers** to and from units who were helping with the virtual visitations on 11/05.
- **Assisted moving volunteers** to and from units who were helping with the virtual visitations on 11/12.
- **Assisted moving volunteers** to and from units who were helping with the virtual visitations on 11/25.
- Reviewed COJC's monthly visitation logs for youth not receiving visitation. Five youth were reported to not receive any visits. Four of them were discharged in October. The last youth received virtual visitations.

Workforce HUB Meetings with JSU Staff/ Assistance requests

- Attended 63 Hub meetings with Staff
- Completed 56 Hub assistance requests for clients.

Supportive/Interpreting Services

- Assisting Oklahoma County Juvenile Bureau with referrals/ understanding of the program.
- Assigned 11 OCJB referrals, and 24 OJA referrals to partnered FFT agencies. Totaling 35 case assignments completed.
- Assisted with 1 Check-in in Tulsa County
- Assisted with 1 Family Therapy Sessions

- Assisted with an Intake in Custer County
- Assisted with verifying services for invoicing purposes for CREOKS, Empowerment Community Services, Spring Eternal, and Jetty Community Services.

Team & partner Meetings/Training, etc.

- COJC Virtual Scheduling Planning
- Title II Report Building
- OJJDP OKC Call
- Biweekly YEL Meeting
- CSM Support Transition FLUXX
- FLUXX Admin Training
- Title II Reporting Check In
- State Policy Board for Youth Success
- State Advisory Group Meeting
- FLUXX Funding Source & RFP Discussion
- 2025 OJA Board Meeting
- Biweekly YEL Meeting
- Title II Report Meeting
- FLUXX Sync Meeting
- Impact405 CRC Meeting
- Reentry Team Meetings
- Monday Morning Meetings
- Leadership Academy
- COJC Virtual Visits Assistance
- Met with HUB/reentry staff to discuss potential clients.
- Met with OHCA to determine FFT rates/policies
- Met with local JSU staff to discuss FFT involvement with their caseloads and potential clients.
- Met with CSG staff about reentry grant.
- Weekly meeting with Workforce Oklahoma to discuss potential clients.
- Attended Central Regional meeting and presented on HUB and transitional living programs.
- Attended bi-weekly Youth Emerging Leaders programs.
- Attended and maintained a booth for Youth emerging leaders at the Fatherhood Summit in Tulsa Oklahoma.

Compliance/ R/ED Coordinator Report

November Summary

- State Compliance Accuracy as of 11.30.25: 100%
- 16 Sites Inspected
 - 6 New Inspections
 - 10 Sites Received Follow-ups
- 2 Counties Cleared
- 463 of 532 Facilities Have Received Hands on Inspections (Adjusted for Closures)
- R/ED- Federal Reporting has been submitted. New R/ED based programs are now in development.
- Supporting Activities:
 - Pre Arrest Diversion Initiative- 2 Youth Service Agencies have been added to the Initiative. All Law Enforcement Agencies in Tillman & Pontotoc Counties have been updated with our Initiative Data and have been scheduled for follow-ups.
 - Human Trafficking & Smuggling Collaboration-
 - 10 Law Enforcement Agencies Enrolled
 - 2 Judges Enrolled
 - 2 Juvenile Detention Centers Enrolled
 - 1 Youth Shelter Enrolled
 - Successful Completion of the 2025 NYC Child Trafficking Seminars:
 - Child Welfare Trafficking Policy & Screening Children for Sex Trafficking in ACS Child Trafficking Database
 - Understanding Running Behavior and Preventing Revictimization
 - Protecting Vulnerable Youth in Risky Environments
 - “Lessons From a High Profile Case” Seeking the Lost
 - Working with LGBTQ Youth Who Have Experienced or Are at Risk for Sex Trafficking
 - Developing a Response to Trafficking and Related Issues in a Rural Community
 - “Forgotten Victims of the Child Abuse Material Industry”
 - Understanding Child Trafficking: A Bio Psychosocial Perspective
 - Ongoing OPT Audits



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Chief Secure Care Treatment

Board Report – December 2025

November 1st to 30th 2025 activity

Releases (6) from Secure Care

November 2025

Intakes (0) for Secure Care

Paroled to Community – 1

Youthful Offender Bridged to DOC - 3

Pled to adult charges – 1

AWOL while on 10-day pass - 1

COJC census as of November 30, 2025 – 48 residents

Central Oklahoma Juvenile Center (COJC) facility events

- Special Thanksgiving Visitation for residents and families included family pictures and the opportunity to enjoy donated pies during their family visits.
- Oklahoma Youth Charter School was out Thanksgiving break.
- STAAR Program completed Cohort #2 and are planning their graduation on December 16, 2025.
- Congratulations to the three residents who graduated from OYACS in November.
- OJA Hope Navigators held Hope sessions on each unit for all residents.
- A leadership dinner was held for Community and Leadership phase youth and served in the Canteen.
- Resident/family engagement visitation for November – 102 in person visits with a total of 280 visitors, 84 virtual visits and 396 telephone calls.
- The COJC Volunteer Coordinator reported for the month of November 2025: 8 Community volunteers donated a total of 24.58 hours of volunteer services.

Division Leadership Activities

- Met with Council of Juvenile Justice Administrators to discuss next steps in technical assistance for a Culture Assessment of COJC. Additional service provided will be a review of Facility Operations Support and Management.
- Presented COJC updates at the Community Based Services Supervisors Meeting.
- Attended OJA Risk Management Review meetings to identify pathways to increase staffing levels.
- Met with Department of Corrections (DOC) Executive Director as a follow-up to DOCs assistance at COJC.
- Assistant Chief Melissa Shaw facilitated reviews of treatment team, grand staffing, and treatment plan meetings to ensure fidelity and quality of processes.
- Provided Oklahoma State Department of Health (OSDH) with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings and monthly Leadership meeting with State Office Leadership.



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- Attended the OJA Board Meeting for November 2025 and gave an update on COJC stabilization efforts.

Recruitment and Retention Efforts

- COJC has continued to face challenges with staffing numbers during the month of November.
- Employee morale was uplifted by a motivational presentation by Les Thomas, Taylor Doe, and Wayland Cubit.
- A meet and greet was held for staff to come meet the newest employees and help them feel welcome.
- The Employee of the Month of November was recognized. Congratulations RCS II Usen.
- Redrock Behavioral Health Services was on site to offer mental health support for staff including private sessions.
- Monthly update shared with staff regarding stabilization efforts.
- The COJC Leadership Academy's onboarding of new staff members was completed implemented growth plans to improve hiring and staff retention. Emphasis was placed on encouraging relationships and rapport building among staff members and juveniles.
- Connections have been made with the Department of Veterans Affairs and work continues with them on gaining candidates for hire.
- HR has coordinated with Oklahoma Employment Security Commission to link our jobs to their job boards.
- Staffing Company HSP has begun finalizing candidates and the first round will be starting on 12/15/25.
- General Staffing was held to celebrate birthdays, employee longevity and training topics.
- Break bags distributed to COJC unit staff to provide a relief break.
- Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
- The Employee Council Meeting was held to discuss any identified issues and seek possible solutions to give staff a voice.

Agency Collaborations in Secure Care

- Oklahoma Department of Career and Technology Education (Career Tech) –
 - Career Tech. Automotive Shop and Carpentry Students are currently on pause.
 - Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS services and is attending stuffings with the reentry team to ensure seamless transition of DRS services into the community.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - The Memo of Understanding has been approved and hiring of an embedded staff will begin. The position will assist with reentry services for youth and families.
 - DMH staff attend reentry staffing's for COJC youth to ensure mental health support is available for youth and families.
 - Central Oklahoma Workforce Innovation Board (COWIB) –
 - Workforce Work Study Program is for residents who come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- The Work Program has been put on hold due to staffing issues.
 - DRS/OYACS/OCCY/OJA School to Work paid work program –
 - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
 - The Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC. Work program was suspended in October due to staffing shortage.
 - The work program was put on hold for the month of November.
-



Jared Hallmark, Risk and Safety Manager

December 2025 Board Meeting

Month of November 2025:

○ **Worker's Compensation**

- **New Cases:** 12 workers' compensation cases were opened during November 3 and have been fully resolved.
- **Return to Duty:** 11 of the 12 affected employees have returned to either full-duty or approved light-duty assignments.
- **Coordination Efforts:** Weekly meetings were conducted with the COJC supervisors to review active workers' compensation cases and identify light-duty opportunities.
- **Ongoing Claims:** A total of 40 active workers' compensation claims are currently being managed, including the 12 new cases. Of these, 38 employees are working under light-duty restrictions.
- **Litigations:** 12 claims remain in active litigation and continue to be closely monitored.

○ **Coordination and Case Management**

- Weekly coordination meetings are conducted with Central Oklahoma Juvenile Center (COJC) supervisors to review active claims, ensure compliance with medical restrictions, and identify appropriate light-duty assignments.

○ **Medical Provider Update**

- COJC employees have transitioned from Xpress Wellness Urgent Care (Shawnee) to First Med Urgent Care (Shawnee).
- Since this transition, there has been a measurable improvement in timely medical care and an increase in employees returning to full-duty status.

○ **Safety**

- **Unit Control Centers:** Risk Management continues to work closely with COJC leadership to monitor light-duty personnel assigned to Unit Control Centers.
- Assignments are reviewed regularly to ensure compliance with medical restrictions and reduce reinjury risk.
- **Work Rest Cycle:** Extended shifts exceeding 12 hours increase the likelihood of workplace injuries and create a heightened risk of fatigue-related driving incidents when employees commute home.
- **Facility Culture and Workforce Strain:**
 - Increased assaults and frequent physical interventions have contributed to higher workers' compensation claims and elevated staff turnover.
 - Ongoing exposure to these conditions has resulted in mental, physical, and emotional strain on staff.
- **Immediate Actions:**

- **Light-Duty Assignments:** Light-duty personnel are permitted to work in Unit Control Centers under strict conditions. Personnel who violated medical restrictions have been promptly removed from these assignments.
- **Employee Rest Center:** In collaboration with COJC staff, a rest center has been established in the Sycamore Unit to allow employees working extended shifts an opportunity to rest prior to driving home.
- **Culture and Training Initiative:** A multidisciplinary working group has been formed to evaluate and recommend strategies to improve workplace culture. This includes identifying external training programs that provide certified de-escalation and defensive techniques for staff.
- **Long-Term Solutions:**
 - **Medical Care Continuity:** Continue collaboration with First Med Urgent Care to ensure timely, high-quality medical treatment and expedited return-to-work outcomes.
 - **De-escalation Training:** Implement a new evidence-based de-escalation training program to reduce reliance on physical interventions and improve staff and resident safety. Successful implementation will require strong employee engagement and leadership support.
 - **Staffing and Recruitment:** Actively recruit and onboard additional personnel to address critical staffing shortages at COJC and reduce operational strain on existing staff.
- **Safety Concerns:**
 - Placement of light-duty personnel in situations that may require exceeding medical restrictions, increasing litigation and risk of reinjury.
 - Staffing shortages limit operational flexibility and complicate appropriate assignments of light-duty personnel.
 - Growing desensitization among staff, increasing the risk of injuries to employees and residents.
 - Increased reliance on physical interventions rather than de-escalation techniques, elevating injury and liability exposure.

**Community Based Services and Juvenile Services Unit
Board Report for December 2025
Contacts and Activities for November 2025**

▪ **Division Statistics**

- 2,555 active cases...1,329 court involved including 457 youth in OJA custody.
- 370 new referrals: 258 male and 112 female with an average age of 15.49.
- 10,884 individual contact notes documented in JOLTS.
- 199 intakes were completed during the month.
- 31 youth were activated and/or monitored by GPS.
- 39 placement requests were made during the month: 28 to Level E, 4 to secure care, 1 to TLP/IL programs, and 5 to own home, and 1 to a SCH.
- 38 placement referrals were made including 27 to Level E, 1 to secure care, 5 to own home, and 5 to independent/transitional living.
- A total of 33 youths paid \$9,690.99 restitution and other fees.

Division Activities

○ **Jeremy Evans, CBS Interim Chief**

- Reviewed all placement worksheets.
- Attended weekly TLP staffings.
- Attended weekly Executive Team meetings.
- Attended OHS weekly staffings.
- Attended weekly Cross Systems Hope and Well-Being meetings.
- Participated in executive staffings.
- Attended the CBS and JSU annual supervisor meeting in Arcadia.
- Attended a group home meeting.
- Attended weekly regional staffings.
- Attended monthly in person CPM training class.
- Attended a meeting regarding the Progressive Discipline Policy.
- Made a visit to the Lawton Group Home.

○ **Jennifer Thatcher, CBS Field Manager**

- GPS – 31 juveniles currently being monitored.
- Assisted Eastern and Central Regions with GPS issues.
- Attended weekly TLP Review Staffing meetings.
- Participated in an executive staffing of COJC clients.
- Attended a finance meeting.

- Attended the CBS supervisors meeting.
 - URC requests – 3 requests approved, 1 request deferred due to juvenile being awol.
 - Step Downs- 2 approved.
 - Appeals – none this month.
 - Restitution – Approved 1 applications, 10 activity logs approved.
 - All Level E, Incentive, Detention, SCH, GPS, and birth certificate claims were processed.
- **Jennifer Creecy, CBS Federal Funding Program Field Rep**
- Processed 612 TCM claims.
 - Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
 - Met with OHCA regarding ReConnect Workplan Initiative.
 - Conducted TCM audits for AAD's Stephanie Farley, Julie Fryer, and Mitch Parker at their offices across the state.
 - Attended Monday Morning Meetings.
 - Attended the CBS/JSU annual supervisor meeting.
 - Attended a policy meeting.
 - Provided TCM/CMS training to a new supervisor.
- **Gene Carroll, CBS Detention Program Manager**
- Attended Monday Morning Meeting on TEAMS on November 3 and November 10.
 - Made visit to Garfield County Juvenile Detention Center.
 - Reviewed all Critical Incidents reported and followed up if needed.
 - Returned emails and phone calls.
 - Reviewed all Monitor and Liaison reports and followed up if needed.
 - Presented at the CBS Statewide Supervisors Meeting in Edmond, OK.
 - Attended Oklahoma Juvenile Detention Association Meeting on Zoom.
 - Attended JOLTS Committee Meeting via TEAMS.
 - Participated in meeting with OJA Staff preparing for a meeting with Woodward Public Schools in reference to education at the Woodward County Detention Center.
 - Attended meeting with OJA Staff, Woodward County Detention Center Director, and Woodward Public Schools in reference to the lack education being provided at the Woodward County Detention Center currently.
- **Connie Bever, CBS Placement Program Manager**
- Attended meeting w/ Janelle Bretten to review/discuss placement policy.
 - Attended the annual supervisor meeting.
 - Visited COJC three times to visit with residents.
 - Visited Welch twice in November to visit with residents.

- Participated in meetings pertaining to Plus/Pointe/Landing referrals.
 - Reviewed 39 worksheets and made 38 placement referrals.
 - Published weekly waiting list report.
 - Sent 14-day waiting list report.
 - Participated in TLP meetings.
 - Participated in numerous placement staffings and conversations with workers and group home providers.
- **Darian Bennett, CBS Group Home Program Manager**
- Reviewed family contacts in JOLTS.
 - Participated in 22 Re-Entry meetings.
 - Site visits to Mustang Treatment Center, Scissortail Landing, Scissortail Plus, Scissortail Pointe, Lawton Boys Group Home, Cornerstone, Whitetail Substance Abuse, Welch Skills Center, and People Inc.
 - 61 Group Home Monthly Reports Reviewed.
 - Attended Monday Morning Meeting on November 3rd and November 17th.
 - Participated in two Grand Staffings.
 - Attended CBS & JSU Annual Supervisors meeting on November 13th.
 - Participated in Group Home meeting on November 14th and November 17th.
 - Facilitated military recruiters visiting Mustang Treatment Center.
 - Presented “Level of the Month Award Program” at Board Meeting on November 18th.
 - Completed Annual Training; [OJA] Recognizing and Preventing Sexual Harassment.
 - Presented at Central Regional all staff meeting on November 20th.

Western Region Highlights from Regional Director Jerry Skinner

November always seems to bring out the best in staff. It’s rewarding to watch staff each year as we near the Thanksgiving holiday circle around and communicate with each other in a quest to learn of any youth/family that might be in special need. This effort demonstrates their kind hearts and sincere desire to do what they can for families in need. It also demonstrates their impact as a Juvenile Justice Specialist.

Rex Boutwell, Northwest Area Director

We are pleased to announce that we have moved the OJA office in Guymon to a new location and the staff love the new office space. In addition, we have opened an OJA office in Woods County that had previously been operating without an office for the last year. JJS Melissa Jones is so excited to finally have an office again.

The Crossroads event, hosted in Guymon at the Church of Christ, was an educational event filled with pizza and fun. The youth watched the life story of Jelly Roll. The feedback was incredibly positive, and each youth was able to take extra pizza home. Also, a couple of the Crossroads youth, who have community services hours, helped to complete the clean-up of the OJA Roosevelt office. They did a great job!

Belinda Hannon, Assistant Area Director (AAD) for Canadian and Kingfisher Counties

Kingfisher County is waiting for a new juvenile ADA to be hired. In the meantime, the adult ADA is handling our cases. Everything has gone well to date. Gaby continues to attend the Kingfisher MCART meetings and they are going strong.

First Time Offender Program (FTOP) classes will begin in Kingfisher in February 2026. The youth service agency (YSA) has secured a meeting room and is ready to go.

Court is going well in Canadian County; the two judges have been working. However, starting in the new year Special Judge Gass will be overseeing juvenile cases. The Canadian County Threat Assessment MDT Team met in November to discuss a referral they received on a youth. This young person is still in the investigation stages, so we will meet again when the investigation is complete.

Canadian Coalition is continuing. Planning is going on for the anniversary celebration along with the awards that will be presented. Canadian County Detention liaison continues.

Garfield County Detention monitoring is going well. I have not been made aware of any concerns.

The shelter in Canadian County did not have any OJA youth in there for the month of November.

JJS Gabrielle Cole continues to meet with CARS team monthly to check progress and to ensure both parties are still working together successfully.

We had the opportunity this month to attend the Thanksgiving meal with the Children's Justice Center. This was a great meal with great coworkers and a time to reflect on all the goodness that has happened this year.

The local youth service agency hosted their annual Thanksgiving meal. As always this was a good time with spent with a great organization.

We had the opportunity to attend the grand opening and tour of the new community closet in the Children's Justice Center in Canadian County. This is a free resource for our youth, no appointments necessary, we simply go get what we need, sign it out and give it to the youth or

family. This is going to be a great resource for our youth and families. I already had a staff member donate to the closet.

Gabrielle Cole, JJS, was recognized at the Oklahoma Political Science Association Conference that was held at the Northwestern Oklahoma State University in Enid for presenting an exemplary paper. The Oklahoma Political Sciences Association is a non-partisan statewide organization that connects political science students, professors and other professionals to discuss recent research and developments in political science.

Jazmya Cabrera Highlights:

Jaz was able to get a youth connected with the hub to get a backpack for school as well as a bicycle to help with transportation to get the youth back and forth to work as he has a large amount of restitution. Jaz would like to highlight A.F. who is an IA youth and receiving PSB services. The youth reported that he had to write a letter to himself, a letter to his victim, and a letter to his mother. He reported feeling extremely scared to complete the task but found the experience to be freeing and rewarding. The youth had the courage to face his mistakes and turn them into something enlightening for not only himself, but for his family too.

Gabrielle Cole Highlights:

Gabi's caseload has been low but was able to advocate for a youth that was very young and has some diagnosed disabilities. A former ADA filed a petition without intake, and the youth was very inappropriate for court involvement. She was able to discuss the case with the interim ADA, Judge, and defense attorney and obtain a dismissal.

Briar Workman Highlights:

Briar was able to help with the move of the Woods County Office. Briar was able to successfully steer a brother to help him gain guardianship of his sibling and get the case dismissed.

Jessica Seigars, AAD for Garfield, Alfalfa, Grant, Major, and Woods Counties

Ms. Roisum, the Garfield County Assistant District Attorney, and Mitchie Lamale, Garfield County Court Juvenile Office, could not attend this month's case staffing meeting due to jury trials; meetings will resume in December.

Jay Relsperger from Youth and Family Services of North Central Oklahoma continues to attend our scheduled CARS staffing to discuss any issues or concerns involving our shared clients., Jessica Seigars, AAD, met with Josh Guinn, Clinical Director at Youth and Family Services, to check in and see if there were any concerns or updates. AAD Jessica Seigars also met with Tennille Chestnut, Assistant Shelter Director at YFS Shelter, to check in and see if there were any issues. These meetings seem to help with keeping open communication and collaboration.

Jessica also attended the Garfield County CART staffing when they had them this month. She has been present for court hearings and her workers' monthly docket so she could provide support and feedback when needed. AAD Jessica Seigars had a meeting with Chip Baker from

Bennie's Barn. Chip wants to collaborate with the county and OJA involving our youth being involved with their services. There will be future meetings to discuss further goals and collaboration.

Lyndsay Clarkson, Garfield/Grant County JJS, attended the Garfield County Sooner Success Coalition this month. Lyndsay sent two HUB referrals in for clients who needed help with groceries and some home items. She has advocated for her client to get assistance with his reading and has been helping mom to navigate by getting assistance with housing, medical and food. She also continued to provide a very detailed report through her liaison duties concerning Garfield County Juvenile Detention Center.

Melissa Jones, Woods/Alfalfa County JJS, finally got an office in Alva, OK and is waiting on new equipment and OMES to complete internet installation. Melissa has some clients who have turned things around, they are attending school, counseling, and the family reports better behaviors at home.

Jeff Riley, Garfield County JJS, did not attend the Garfield County Drug and Alcohol Coalition due to it being canceled this month. Jeff attended an IEP meeting with his custody client, and he is reportedly still doing well at Youth and Family Services of North Central Oklahoma's Youth Shelter. His parents continue to not be engaged with their son's progress, but Jeff and AAD Jessica Seigars continue to advocate with the court about his family's participation. Jeff has had a very difficult client but at court this month the client's mother was smiling and reported her son's vast improvement. Jeff had reported his client had been doing well since FFT started. Due to the client being unwilling to attend counseling at the local youth service agency, Jeff advocated with Mr. Frank Washington for individual counseling services, and he is now set up for individual counseling with Austin English with the Jetty Counseling Agency.

Chad Mittelstet, Garfield/Major County JJS, attended the Garfield County Domestic Violence Coalition meeting. Chad provided his client with resources due to lack of SNAP benefits for a family and informed them the Salvation Army was giving out free turkeys for Thanksgiving. He also continued his liaison work with the CIC and Youth and Family Services Shelter.

Kimberly Wheeler, Garfield County JJS, due to a cancellation but she will attend next month's meeting. Jessica and Kimberly toured the CIC at the Enid Police Department and met with Jason Chapman, CIC Director. They also visited the local OIDS office, the Youth and Family Services Youth Shelter. Kimberly drove to El Reno for a client's medications and delivered them to Garfield County Detention.

Rita Holland-Moore, AAD for Texas, Beaver, and Cimarron Counties

The month of November has been a whirlwind and gone by so fast. Crossroads and Panhandle Services for Children assisted our families that struggled during the lapse of SNAP benefits due to the federal government shutdown.

People are gearing up for the holiday season so there were not a lot of activities that occurred in the Panhandle this month and OJA has been settling into their new office location.

I would like to take an opportunity to highlight, Panhandle Services for Children (PSC). PSC was established due to a lack of services available to our Panhandle families. PSC was established in 2012, it serves Beaver, Cimarron and Texas Counties. We have monthly meetings with PSC to discuss new and existing clients. There is now a satellite office in Beaver, Oklahoma.

PSC provides prevention classes for kids who are associating with negative peers and/or making poor decisions. They work with parents to assist them with improving their communication and parenting skills. The counselors at PSC are providing behavioral health services to both OJA and DHS youth. They also provide services to the local schools, the District Attorney's office, and any parent that needs assistance with their children.

During the Government shut down, PSC partnered with the Domestic Crisis Center, through the Church of the Nazarene, to be a drop-off location for food and essentials for families in need. This month they provided a Lunch and Learn co-parenting class, with the presenter focusing on improving communication skills between co-parenting for their children and to highlight the impact their communication styles may have on their children. These classes are provided to the community free of charge.

Additionally, PSC is taking toy requests through December 5, to help provide Christmas gifts to families who don't have finances to purchase gifts. OJA takes advantage of the services provided by PSC by making referrals for our juveniles and their families to participate in the programs and services offered there.

PSC's work is making a difference in our communities.

Ethan Fry AAD for Custer, Roger Mills, Blaine, Woodward, Dewey, Ellis, and Harper Counties

The month of October has gone well for these counties. All liaison and monitoring reporting continue.

On November 10th, I made a visit to the Weatherford TLP to participate in a staffing for a youth who will be returning home soon. I was also able to visit with two of the other residents in the program.

On November 20th, myself and JJs Luzella Williams, Vanessa Ringo and McKenzie StClair attended an all-day training on problematic sexual behavior taught by clinicians from the University of Oklahoma. This training provided our staff was informative. On November 24th, I traveled to meet with a youth at Positive Outcomes in Oklahoma City. He is doing great and is leveling up quickly.

Things are going well in the Custer County Office. Luzella continues to be our Liaison at Custer County Graduated Sanctions meetings and she represents the agency well.

Vanessa is working to manage a large caseload and is doing well. Layce continues to work in both Blaine and Custer Counties due to the number of cases we have. Layce does a great job of staffing her cases and is improving greatly in her skills and knowledge in the job.

In the Woodward County Office, McKenzie continues to be active in MCAT meetings. McKenzie also regularly attends meetings with our local YSA and provides detention liaison services to the Woodward County Juvenile Detention Center. The detention center had multiple critical incidents during November and McKenzie did a great job of being available for assistance.

JJS Sue is currently doing a great job of reaching out to our community partners and staffing cases with them. Sue continues to do well in her new role as the detention monitor at Woodward County Juvenile Detention Center. She makes it evident by her work ethic that she is dedicated to assisting the youth and families in our area.

Heath Denney, Southwest Area Director

High Risk Transports

During the month of November, Marlene Roberts, SW Area Transport Officer, traveled 1,233 miles and transported a total of 14 youth. The Southwest Area continues to have a vacant transportation officer in Lawton.

OPI Assessments

On November 6th, OPI conducted an audit of Grady and Stephens Counties. There were no findings in Stephens County. However the findings in the Grady County audit will require a corrective action plan that involves more intensive training and enhanced monitoring of casework. Congratulations to AAD Billy Brown and his Stephens County Staff: Erin Pipkin, Bo Walker, John Chmiel and Lori Easley, Administrative Technician, for all their hard work and dedication that resulted in a no-findings audit.

Statewide Supervisors Meeting at Arcadia Lake

On November 13th, the SW Area AADs and I attended the CBS Statewide Supervisors Meeting at Arcadia Lake. The meeting was very informative and provided quality training for all supervisors. Ben Brown, Director of the Oklahoma Indigent Defense (OIDS) Juvenile Division, spoke about the new division and its goals. Jen Francis provided information regarding her position with OJA. Samie Harley conducted training activities. OJA's new Advocate General, Joy Turner, introduced herself and explained her role with the agency. Rodney McKnight and Cathy McLean provided updates on ACA. Kheri Smith conducted HOPE Training. Pam Mulvaney (HR) and Mary Kreibel (HR) conducted training in progressive discipline. Len Morris provided IT updates. Kevin Clagg presented finance updates. Gene Carrol and Darian Bennett provided updates regarding detention centers and group homes. Carol Miller and Melissa Shaw provided the group with updates on COJC. At the conclusion of the meeting, a retirement reception was held for Greg

Delaney with Shel Millington, Jeremy Evans and the Regional Directors, each sharing memories and wishes for Greg in his retirement.

Jenny Olson, AAD for Jackson, Kiowa, Tillman, Greer, and Harmon Counties

A referral came in with four young boys (ages of 9 to 11) for breaking windows at the school in Altus. Lyn Wilmes, Jackson County JJSIII, spoke with our local Youth Services to see if the FTOP program could be altered to fit the ages of these young boys. Great Plains Youth Services is going to work with these families and youth to help deter them from future issues.

April Collom, Tillman County JJSIII, assisted Franklin McLaughlin, Kiowa County JJSII, our newest worker in his first year with OJA, by attending a youth's doctor's appointment with him and helping with intakes. He continues to learn and progress as he has submitted his YLSI for certification and grows more independent.

The final furniture move of remaining Jackson furniture was completed by taking extra furniture to Lawton and setting it up in the Area Office. Tillman, Jackson, Greer and Kiowa Counties have new furniture and they look great. Jackson has a desk in the lobby for clients, and a Chrome Book has been requested so youth and their families can use the computer to apply for jobs, health care or other needs.

Billy Brown, AAD for Grady and Stephens Counties

Grady County:

B.S. has been in custody for the last 2.5, he successfully had his case dismissed last month. Misty Fierro, Grady County JJS, was invited by Western Technology Center to present a class on legal procedures. She stated it went very well, and the youth were very inquisitive. D.C., who is currently placed at Cornerstone, is doing extremely well and has been getting high praise from the staff. D. W. is currently placed at Positive Outcomes and has also been getting high praise for his therapy sessions and participation in treatment.

Stephens County:

J.P. is currently placed at COJC, is doing very well and has already advanced up to level three. W.R. recently went to work for Popeye's restaurant and reports that he likes his job. O.S. is currently on probation, realized she needed help with her addiction and checked herself into FirstStep Rehabilitation Program and is doing well.

Michael Humdy, Assistant Area Director for Carter, Love, and Jefferson Counties

J. T. recently enrolled in the GED program and has passed 2 of the 5 tests. His work inspired his mother to go back to school and get her GED. She also has passed 2 of the 5 tests. H.O. was awarded Student of the Month for Marietta High School in October. T. C., who is a very self-reliant youth, is working full-time (earning overtime during most pay periods) and assisting to provide his family with their basic needs and ensuring rent is paid. T. C. reports they have been at the current residence almost 6 months and that is the longest he remembers living in one place. He has recently enrolled and been accepted to the 2026 Thunderbird Youth Challenge

Program, a yearlong commitment. He plans on completing the 2-year program with the possibility of choosing a career choice of the Armed Forces.

Millie Teague, AAD for Beckham and Washita Counties

The Washita County JJS position with Ethan Fry's promotion, has finally been filled by Kandace Brown. Kandace has prior experience working as a Child Welfare Specialist in Custer County and worked at YouthCare of Oklahoma. Kandace comes well qualified for her position and she started on November 3rd quickly learning and adapting to her new role. She is currently spending a lot of time with her two coworkers, Vicky Reis and Shelly Larson, both JJSIII's in Beckham County. Shelly and Vicky have a lot of knowledge to share.

Levi Schartzter, AAD for Comanche, Cotton, and Caddo Counties

In November, the Comanche County JSU Staff attended the Comanche County Gang Task Force meeting. At the meeting, the group discussed some of the cases they are looking into and one of them was a potential sex trafficking case with a girl that was on probation at the Juvenile Bureau. The group then went over "The 5" gang and how some of the activities have slowed down since some of them have been in jail or at the juvenile detention center. Also, the task force continues to try and get the guns off the street. The group also said that they are noticing the kids with guns and in gangs are getting younger, some as young as 11 years old. They said the gang conference will be in Lawton this year and would like OJA staff to attend.

Celeste Marlow, Comanche County JJSIII, has been nominated to serve on a placement committee as a representative from her county. Celeste will be a wealth of information on the committee and will provide valuable insight into how a bureau county operates in relation to the current placement process.

After waiting several months, the Comanche County JSU office finally received their new furniture. Old metal desks, tables, and filing cabinets were replaced with much nicer items that significantly brightened the office. Also, now that the leaking roof is completely repaired, the landlord (Shellie Massey) has agreed to install new flooring throughout the office which will consist of laminate flooring in the high traffic areas and a commercial grade carpet in the offices. The staff recently chose the flooring colors, and a cost estimate was provided. Ms. Massey has also agreed to install new flooring in the SW Area office next door in the spring of 2026.

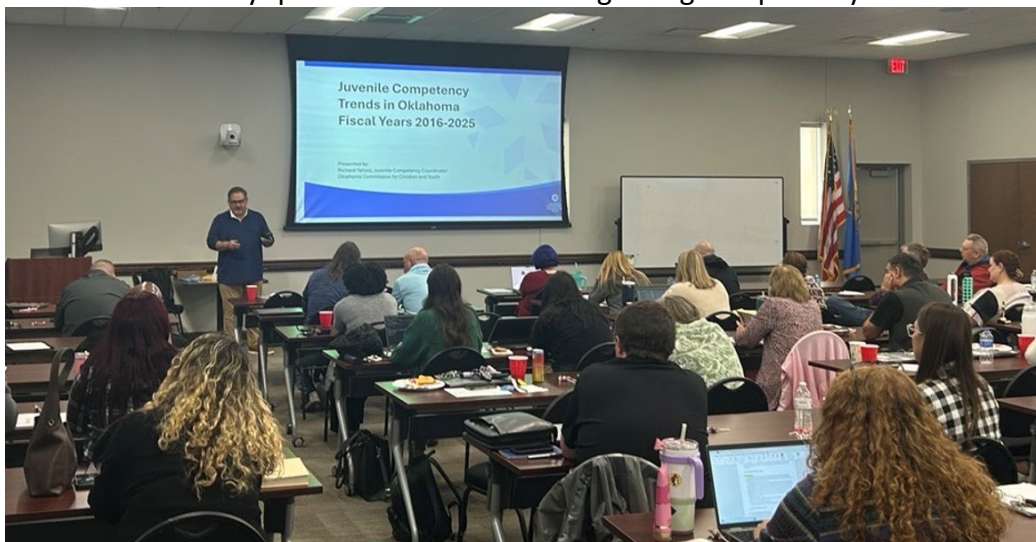
Central Regional Highlights from Regional Director Jeremy Andrews

November was a busy time for us across the state and within the Central Region. Starting the month we met for a Central Region Supervisor's meeting. We also all came together for the Statewide Supervisors meeting.

In honor of the holidays, we all came together for a Central Region Staff Meeting. We brought the region together and held a chili and desert cookoff. With the help of two guest judges- Shout out to Samie Harley and Melissa Cupp, we awarded Andrea Hill for "Best Chili" and Suzanne Oneal won "Best Dessert".



We also hosted Richard Yahola from OCCY to present on Juvenile Competency trends and procedures and answer any questions workers had regarding competency.



Several workers in the region received awards for state service with Mark Cristiano leading the way with 30 years of service!



In Oklahoma County, our teams came together for a collaboration meeting with the courts, juvenile bureau, and Oklahoma Human Services to discuss current procedures around dually adjudicated youth and identify areas for improvement or additional collaboration.

Wes Evetts, Area Director, attended the COCMHC Children's Coalition Meeting to discuss trends in Cleveland County, provide agency updates, and identify areas for potential resource sharing.

This month was also special for a few kids at COJC that were able to celebrate completing their high school education. One Central Region youth from Pottawatomie County earned his GED and participated in the celebration. We are very appreciative of the work being done by OYACS in helping these youth achieve their educational goals.

In Logan County, we had several workers representing OJA at local meetings and taskforces. Jay Giezentanner, JJSIII, attended the Logan County Coalition Meeting and Multi-Disciplinary Task Force. Meanwhile, Tara Kerr, JJSIII, attended the Logan County Domestic Violence Coalition. She was recently named their secretary and is now tasked with coordinating the monthly meeting and dispersing minutes.

In Kay County we were able to celebrate the promotion of Typanga Oden. She was recently promoted to JJS III this past month. We also had a new worker, Marissa Boatmun who started. She will be working in Kay, Noble and Pawnee Counties

Our team in Payne and Creek County represented OJA well this past month. AAD Marshal attended the Pay County Youth Services Annual Volunteer Appreciation Dinner. JJS Cristiano and AAD Marshal attended Veteran's Day celebration to honor our veterans in Payne County.

Meanwhile in Creek County, JJS Waller held her monthly “Read to Some Bunny” program at Cleveland Public Library.

During this holiday season we also had several on our team go above and beyond to ensure eligible youth made in home for Thanksgiving, often transporting youth home for passes to see their families. We are thankful not only for having a great group of workers in the Central Region, but also for all our community partners and coworkers at COJC who continued to work through the holidays to serve our kids.

Eastern Region Highlights from Regional Director Rodney McKnight

For the month of November, the Eastern Region served approximately 1062 youth, with 548 having a legal status of a deferred filing to custody. Contact notes for the month of November totaled 5721 with 472 being TCM eligible. Out of 1062 youth served, there are 490 supervised cases with 127 being OJA Custody or YO youth and 9 Dual Custody youth. We currently have 42 kids in various placements. There are 51 youths in secure detention, 29 being pre-adjudicatory juveniles with 16 youth awaiting placement.

The referral rate remained about the same for the month of November with the total number of referrals being 216, compared to 232 the month before, with a total of 161 intakes completed, with 67 cases being diverted. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals totaling 15 families participating. HUB referrals had a total of 4 families referred in the month of November. The total amount of restitution collected in October was \$626.72

Eastern Region activities for the month of November 2025 include monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions and several online training courses.

On November 1st, Northeast Area Director Bryson Paden was appointed to the State Post Adjudication Review Board as the Ex-Officio OJA member, a slot previously held many years by Greg Delaney.

On November 13th all Eastern Region supervisory staff attended the Statewide Supervisor Meeting at Arcadia Lake. Including, Northeast AD Bryson Paden, Southeast AD Bobbi Foster, and myself were also in attendance. Many riveting topics were covered and discussed such as OIDS, Progressive Discipline, ACA, and HOPE. After the meeting we were all able to celebrate Greg Delaney for his long years of dedicated service to OJA. We wish him the best in his well-deserved retirement.

On November 24th Tulsa County JSU held a Thanksgiving Dinner from 11:00 am to 1:00 pm. Many delicious homemade dishes were prepared by staff including some of the best roasted Turkey, chicken and dumplings, and yum-yum cake.



On November 30th JJS Carol Schraad-Dahn retired after 25 plus years of service. We would like to congratulate Carol on her retirement and thank her for her loyal commitment to serving the youth of Oklahoma.

We would also like to congratulate A.P., a 16-year-old youth that successfully completed the Lawton Boys Home on November 20th. He did so well in school he was able to graduate and receive his high school diploma. JJS Rena Miller wrote the following:

“A.P. graduated high school at 16 years old. The staff at Lawton Boys Home deserve a huge thank you for working with my client. They really went above and beyond to make sure he was successful. They also helped him set up 3 job interviews in his first week home. And they even sent a new shirt home with him to wear in the interview.

We are so proud of him and how far he has come, and his success. The Lawton Boys Home did a great job and Pittsburg County OJA really, really appreciates everything they did for our young man!”



Training Report Summary November 2025

Schedule & Planning

- December schedule creation & approval
 - Back-to-Back cycles until further notice
- Training Roadshow #3 (Professionalism) - Hunter and Dereck
 - Central: 11/19
- New Worker Academy Planning
 - End of January
- COJC Appreciation Packs
 - 4 Rounds of deliveries as of 11/117/2025
 - Packing on 12/12- for final Holiday Haul

Program Updates & Development

- Professionalism Training (Regions)– Implementation Phase
- Next: 3 additional Back to Basics Modules
 - Intake (In Review)- Update with Final Feedback
 - Parole e-Learning-Complete
 - Custody (In Review)
- Onboarding Framework:
 - PREPare and RISE@ NWA (values-driven model)
 - Revamp previous NWA Manual/ Curriculum
- RED Training Curriculum- In Progress
- SB870- In Progress
 - December 2025: Finalize content and gather all partner contact information.
 - **In Progress:** 200+ learner emails collected for bulk upload in Workday
 - January 2026: Add courses in Workday, create external learner accounts, and set up reminders, tracking, and reporting timelines. Please note I will also be running New Worker Academy at the end of January.
 - March 2026: Agency-wide roll out- the extra time between January and March will allow proper testing and will help us launch this content smoothly.
- HB2164: Ethics Requirement for Leadership

Delivered Trainings & Meetings

- [\[OJA\] Specialized Community Home Orientation - Workday](#)
- [\[OJA\] Back to Basics: Parole - Workday](#)
- [\[OJA\] Fundamentals of Writing - Workday](#)
- [\[OJA\] Abuse and Neglect Reporting with OSDH - Workday](#)

- [\[OJA\] OJA 101- Introduction to Oklahoma's Juvenile Justice System - Workday](#)
- CBS & JSU Annual Supervisors Meeting- 11/13
- Training Roadshow #3 (Professionalism) - Hunter and Dereck
 - Central 11/19
- YEL Breakout/Development Activity- 11/24
- Group Home Meeting- SB870 Overview 11/26
- CCMS Curriculum Replacement Meetings- 11/26 (weekly)
- Tribal Gathering Planning Meeting- Final 12/2

Monday Morning Meeting Topics:

| Nov. 3 rd | Monday Morning Moments: "All Dressed Up and No Place to Go"/ and Overview of Viva Engage |
|-----------------------|--|
| Nov. 10 th | Off |
| Nov. 17 th | End of Year Wrap-Up |

Ongoing Initiatives & Collaboration

- HR & Training: Onboarding Biweekly
- Hope-Centered Tools for Supervisors – Workshop ready
- Meeting with Regional Team – Training Update
- ACA OneDrive Setup & Share
- Rise 360 for HR Compliance/ Onboarding Training
- SB870- employees, contractors, partners, facilities
- HB2164- Ethics Requirement
- COJC Morale Trainings
- CCMS Curriculum Replacement

Evaluation, Surveys & Admin

- Training Hour Coding – Transcripts & Regional Shuffling
- MS Form Evaluation

Conferences & Events

- Momentum ADM (Dec 9-11)

Central Oklahoma Juvenile Center Training Breakdown November 2025

MANDATORY Refresher Training Information:

| | |
|---|-----|
| Total Mandatory Classroom Training Hours for November: | 267 |
| Total Mandatory Computer Based Training Hours for November: | 6 |
| Grand Total Mandatory Training Hours for November: | 273 |

41 Staff participated in November Training for 2025 (Mandatory and Non, In-Service, In-person, online, etc.)

23 Staff have COMPLETED All Refresher Training for 2025 (23% complete)

ORIENTATION Training Information:

| | |
|---|-----|
| Total Orientation Classroom Training Hours for November: | 836 |
| Total Orientation Computer-Based Training Hours for November: | 0 |
| Grand Total Orientation Training Hours for November: | 836 |

OYACS Training Information:

| | |
|---|----|
| Total OYACS Classroom Training Hours for November: | 37 |
| Total OYACS Computer-Based Training Hours for November: | 0 |
| Grand Total Training Hours for November: | 37 |

IN-SERVICE Training Information:

| | |
|---|---|
| Total Classroom Non-Facility Training Hours for November: | 4 |
| Facility In-Service Training for November: | 1 |
| Grand Total In-service Training Hours for November: | 5 |

SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for November:

234

November Care & Custody Management System (CCMS) Training:

| <i>CCMS Hours</i> | <i># of Students</i> | <i># Credit hours</i> | <i>Total Class Hours</i> |
|--------------------|----------------------|-----------------------|--------------------------|
| Orientation Day 1 | 10 | 8.00 | 80.00 |
| Orientation Day 2 | 3 | 8.00 | 24.00 |
| Orientation Day 3 | 3 | 8.00 | 24.00 |
| Re-Certs Day 1 | 13 | 8.00 | 104.00 |
| Re-Certs Day 2 | 9 | 8.00 | 72.00 |
| Totals | 38 | 40.00 | 304.00 |
| Total # CCMS Hours | 304.00 | | |

CCMS Recertification Percentage Completed:

55%

Total # of Students who attended CCMS in November.
(Orientation and Refresher):

23

GRAND TOTAL of Training Hours:

Grand Total Training Hours for November:

1182

Total Training Hours for NON-COJC Employees for November:

4

Total Courses for November:

70

Total Course Hours for November:

175

Total Participants for November:

41

State Office and District Training Report November 2025

| Location: | Required # of Annual Regular Training Hours | Regular Training Hour November Totals: | Required # Of Annual Supervisory Training Hours | Supervisory Training Hour November Totals: | Annual Grand Training Hour Totals: |
|----------------|---|--|---|--|------------------------------------|
| State Office | 2176 | 202 | 348 | 141 | 3581 |
| District 1 | 1328 | 154.5 | 48 | 32 | 2243.1 |
| District 2 | 976 | -38.45 | 24 | -7 | 987.45 |
| District 3 | 1888 | 169.75 | 48 | 48 | 2457.5 |
| District 4 | 1184 | 29.9 | 24 | 51.5 | 1722.37 |
| District 5 | 1000 | -79.6 | 48 | -9.5 | 1526.85 |
| District 6 | 1528 | 44 | 72 | 42 | 1878.2 |
| District 7 | 1152 | 75.5 | 12 | 35 | 1740.6 |
| Totals: | 11232 | 557.6 | 624 | 333 | 16137.07 |

The following data shows the progress of staff in completing their required annual training hours at the end of November 2025.

STO: 164% of annual hours are completed / 38 non-compliant

D1: 168% of annual hours are completed/1 non-compliant

D2: 101% of annual hours are completed/ 0 non-compliant

D3: 130% of annual hours are completed/ 3 non-compliant

D4: 145% of annual hours are completed/ 1 non-compliant

D5: 152% of annual hours are completed / 0 non-compliant

D6: 122% of annual hours are completed/ 0 non-compliant

D7: 151% of annual hours are completed /2 non-compliant

****Removed hours of those no longer employed by OJA, resulting in some areas showing a deficit for the month.**

Amended FY27 Budget Request



FY2027 Revised Budget Request Worksheet in priority order

| No | Request Name | Brief Description | FY27 Funding Request (State Appropriation \$) |
|-------|---------------------------|--|--|
| 1 | Salary Adjustments | <ul style="list-style-type: none"> Salary equalization of all OJA employee salaries based upon a Market Analysis. Transitions Behavioral Health Professionals from temps to FTE for the assessment team and drug and alcohol counselors at COJC. Fully fund COJC personnel incentives. Fund personnel costs for the creation and maintenance of a BMU and Response Team at COJC. | \$5,386,645 |
| 2 | Level E Group Home | <ul style="list-style-type: none"> Rate revision for increased labor costs to provide for the needs of the clients. Funding for a specialized Level E program. | \$3,481,428 |
| 3 | Functional Family Therapy | <ul style="list-style-type: none"> Fully fund Functional Family Therapy (FFT) services. State match should FFT become approved as Medicaid compensable. | \$3,005,900 |
| Total | | | \$11,873,973 |

OJA has begun the process of requesting a Medicaid rate for FFT through OHCA with earliest effective date of September 30, 2026, but could be thereafter. There is still a lot to accomplish beforehand. OJA has supplemented FFT funding through a 5-year award from OMMA that ends June 30, 2026.

FY2027 Appropriations Budget Request

| Dept. # | Department Name | FY26 Appropriations | FY2027 Proposed Reques | Requested Appropriation | % Increase |
|---------|---------------------------|---------------------|------------------------|-------------------------|------------|
| 01 | OJJDP | 129,407 | 25,353 | 154,760 | 20% |
| 02 | Administration | 4,098,381 | 184,713 | 4,283,094 | 5% |
| 03 | Residential Services | 18,270,225 | 3,323,730 | 21,593,955 | 18% |
| 04 | Non-Residential Services | 50,238,644 | 8,338,636 | 58,577,280 | 17% |
| 05 | Community Based Service | 29,513,777 | 1,541 | 29,515,318 | 0% |
| 10 | Santa Claus Commission | - | - | - | 0% |
| 88 | ISD-DP | 2,648,184 | - | 2,648,184 | 0% |
| 90 | Statewide Capital Project | 2,525,168 | - | 2,525,168 | 0% |
| 97 | American Rescue Plan | - | - | - | 0% |
| Total | | 107,423,786 | 11,873,973 | 119,297,759 | 11% |

SAP Adjustments

| Request Name | Brief Description | FY27 Funding Request (State Appropriation \$) |
|-------------------------------------|--|--|
| SAP Adjustment - market adjustments | Salary equalization of OJA Employee Salaries based upon a Market Analysis while adding in transitioning from temps to FTE for Behavioral Health on the assessment team, add drug and alcohol FTEs to COJC, funding COJC incentives, and while creating a BMU and Response Team at COJC | \$5,386,645 |

| | |
|----------------|-----------|
| COJC | 3,252,049 |
| JSU | 1,199,475 |
| BHP | 488,398 |
| Agency Support | 446,723 |
| | 5,386,645 |

Level E Group Home

| | | |
|--------------------|---|-------------|
| Level E Group Home | Rate Revision for increased labor costs to provide for the needs of the clients. Proposal is to increase from \$192.31 to \$236.87/day/bed. | \$3,481,428 |
|--------------------|---|-------------|

| Service | Requirements | Rate | Revised 10/1/25 for just basic level Es |
|-------------|---|--------------|---|
| Incentive A | Vacant Bed is available for use prior to 5PM on th next day | \$12/bed/day | \$12/bed/day |
| Incentive B | 98% compliance with RBMS | \$12/bed/day | \$4.75/bed/day |
| Incentive C | 85% program completions - No AWOLS | \$12/bed/day | \$12/bed/day |
| Incentive D | Program achieves Levels A, B, and C for a month | \$2000/month | No longer offered |

Proposed Rate Revision:

| <u>E Group Home</u> | <u>Rate</u> | <u>Adjustment</u> | <u>Proposed Rate</u> |
|-----------------------------|--------------------|--------------------------|-----------------------------|
| Direct Care and Supervision | 102.85 | 16.18 | 119.03 |
| Operational Expenses | 32.45 | 6.49 | 38.94 |
| Administrative Staff | 31.22 | 7.16 | 38.37 |
| Facility Costs | 14.09 | 7.05 | 21.14 |
| Therapeutic Staff | <u>11.70</u> | <u>7.69</u> | <u>19.39</u> |
| New Proposed Rate | 192.31 | 44.56 | 236.87 |

*Daily Bed Rate

Functional Family Therapy

Revised request

| | | |
|---------------------------------|--|-------------|
| Functional Family Therapy Match | A Medicaid Reimbursement is being established with the Oklahoma Health Care Authority (OHCA) for Functional Family Therapy. OJA will have to provide the state match to receive the Medicaid compensable services. The timeline is in flux; therefore, the total includes the sum of funding needed should the OHCA rate not be implemented. | \$3,005,900 |
|---------------------------------|--|-------------|

Oklahoma’s current FMAP rate is 66.47%

| FFT Services | Medicaid Budget | FMAP Rate | State Share | State Match |
|-----------------------|-----------------|-----------|-------------|--------------|
| Managed Care/Medicaid | \$ 3,000,000 | 66.47% | 33.53% | \$ 1,005,900 |
| Services | \$ 2,000,000 | | | \$ 2,000,000 |
| | | | | \$ 3,005,900 |

FFT funding ends June 2026 with our award. Medicaid emergency rules were not approved for January 2026. OJA is actively collaborating with OHCA to attempt to get rules approved in September 2026, but this would still necessitate an emergency rule change, so the timeline is not guaranteed.

OJA

Finance Report



FY2026 - Budget Status

| Item | Total | Federal | ARPA | State | Appropriations |
|-------------------------------------|------------------|------------------|-------------|------------------|----------------|
| Budget | 162,535,290 | 21,578,121 | 18,232,144 | 15,301,240 | 107,423,785 |
| | | | | | |
| Year to date Expenditures | 43,083,210 | 1,376,274 | 4,532,738 | 2,571,400 | 34,602,798 |
| Estimated Obligations | 116,279,103 | 18,837,199 | 13,699,406 | 10,928,449 | 72,814,049 |
| Less: Projected Expenditures | 159,362,313 | 20,213,473 | 18,232,144 | 13,499,849 | 107,416,847 |
| | | | | | |
| Available Budget | 3,172,977 | 1,364,648 | 0 | 1,801,391 | 6,938 |
| | | | | | |
| Budget Spend % | 98% | 94% | 100% | 88% | 100% |

FY2026 Budget to Actual Projection by Expense Category

| Expense Category | Total Budget | Expense YTP | Estimated Obligations | Projected Budget Balance |
|-----------------------------------|--------------|-------------|-----------------------|--------------------------|
| Administrative | 6,593,747 | 990,725 | 4,564,393 | 1,038,629 |
| Assistance | 73,787,134 | 20,172,287 | 53,290,563 | 324,284 |
| ARPA Assistance | 18,110,968 | 4,512,604 | 13,598,364 | 0 |
| Debt Service | 2,659,864 | 1,307,567 | 1,352,297 | 0 |
| Building Construction/Renovations | 10,486,471 | 2,321 | 10,484,149 | 0 |
| Equipment & Furniture | 1,282,590 | 358,035 | 478,315 | 446,240 |
| Others | - | | | - |
| Payroll | 44,568,059 | 15,024,752 | 27,894,003 | 1,649,304 |
| Professional Services | 4,654,616 | 631,569 | 4,426,466 | (403,419) |
| Travel | 391,841 | 83,351 | 190,553 | 117,938 |
| Grand Total | 162,535,290 | 43,083,210 | 116,279,103 | 3,172,977 |

FY2026 Budget to Actual Projection by Division

| Description | Total Budget | Expense YTP | Estimated Obligations | Projected Budget Balance | Federal Budget | Projected Budget Balance | State Budget | Projected Budget Balance |
|-------------------------|--------------------|-------------------|-----------------------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|
| JJDP | 2,643,965 | 597,730 | 1,643,499 | 402,736 | 2,492,821 | 402,534 | 151,144 | 202 |
| Administration | 5,129,168 | 1,621,386 | 3,503,115 | 4,667 | 485,219 | 3,020 | 4,643,949 | 1,647 |
| Residential | 23,277,667 | 6,426,921 | 15,933,703 | 917,043 | 1,252,432 | 68,092 | 22,025,235 | 848,951 |
| JSU/(Community Services | 62,081,504 | 18,501,988 | 43,242,240 | 337,276 | 5,612,011 | 91,804 | 56,469,493 | 245,473 |
| CBYS | 32,072,291 | 9,086,377 | 22,968,365 | 17,549 | - | - | 32,072,291 | 17,549 |
| Santa Claus | 6,000 | - | - | 6,000 | - | - | 6,000 | 6,000 |
| IT | 4,750,035 | 600,473 | 3,354,171 | 795,391 | 404,761 | 106,885 | 4,345,274 | 688,506 |
| Capital Projects | 14,468,811 | 1,740,513 | 12,035,984 | 692,314 | 11,457,173 | 692,314 | 3,011,639 | - |
| ARPA | 18,105,849 | 4,507,822 | 13,598,027 | - | 18,105,849 | - | - | - |
| | 162,535,290 | 43,083,210 | 116,279,103 | 3,172,977 | 39,810,265 | 1,364,648 | 122,725,025 | 1,808,329 |

Overtime Summary (12 months)

| State Fiscal Year | Accounting Month | # of Payrolls | Administration | | Residential Services | | JSU/Community Services | | Grand Total | |
|----------------------------|------------------|---------------|----------------|----------------|----------------------|----------------|------------------------|----------------|---------------|----------------|
| | | | Overtime Paid | Overtime Hours | Overtime Paid | Overtime Hours | Overtime Paid | Overtime Hours | Overtime Paid | Overtime Hours |
| 2025 | Dec-24 | 2 | \$ - | - | \$ 59,634 | 1,828 | \$ 227 | 12 | \$ 59,861 | 1,840 |
| 2025 | Jan-25 | 3 | \$ 1 | 0 | \$ 71,550 | 2,325 | \$ 342 | 16 | \$ 71,893 | 2,341 |
| 2025 | Feb-25 | 2 | \$ - | - | \$ 53,417 | 1,542 | \$ 1,742 | 79 | \$ 55,160 | 1,621 |
| 2025 | Mar-25 | 2 | \$ - | - | \$ 62,504 | 1,797 | \$ 222 | 11 | \$ 62,725 | 1,808 |
| 2025 | Apr-25 | 2 | \$ - | - | \$ 55,389 | 1,731 | \$ 5 | 0 | \$ 55,394 | 1,731 |
| 2025 | May-25 | 2 | \$ - | - | \$ 52,605 | 1,743 | \$ 508 | 22 | \$ 53,113 | 1,765 |
| 2025 | Jun-25 | 2 | \$ - | - | \$ 45,398 | 1,499 | \$ 135 | 6 | \$ 45,533 | 1,505 |
| 2026 | Jul-25 | 2 | \$ - | - | \$ 45,329 | 1,500 | \$ 233 | 12 | \$ 45,561 | 1,512 |
| 2026 | Aug-25 | 3 | \$ - | - | \$ 80,822 | 2,644 | \$ 127 | 6 | \$ 80,949 | 2,649 |
| 2026 | Sep-25 | 2 | \$ - | - | \$ 50,813 | 1,672 | \$ 73 | 3 | \$ 50,886 | 1,675 |
| 2026 | Oct-25 | 2 | \$ 0 | 0 | \$ 58,633 | 1,886 | \$ 55 | 3 | \$ 58,689 | 1,888 |
| 2026 | Nov-25 | 2 | \$ - | - | \$ 62,585 | 1,977 | \$ - | - | \$ 62,585 | 1,977 |
| Grant Total | | 26 | \$ 2 | 0 | \$ 698,677 | 22,144 | \$ 3,670 | 169 | \$ 702,349 | 22,313 |
| Full Time Equivalent (FTE) | | | | 0 | | 11 | | 0.08 | | 11 |

Personnel Budget Summary

| Division | Total Budgeted Positions | Occupied FTE | Vacancy |
|------------------|--------------------------------|-----------------|--------------|
| JJDP | 6.60 | 6.33 | 0.27 |
| Administration | 36.60 | 34.10 | 2.50 |
| Residential | 228.20 | 191.30 | 36.90 |
| JSU | 244.50 | 231.40 | 13.10 |
| CBYS | 3.00 | 3.00 | - |
| Capital Projects | 1.10 | 1.10 | - |
| | 520.00 | 467.23 | 52.77 |

FY-2026 200 Revolving Funds

| Fund | Name | Budget | Beginning Cash Balance | Revenue YTD | Expenditures YTD | Ending Cash Balance |
|------|---|------------|------------------------|-------------|------------------|---------------------|
| 200 | Revolving Fund - The revolving fund consist of all monies received, pursuant to statutory authority, but not including appropriated funds. The revolving funds shall be continuing funds, not subject to fiscal year limitations and shall be under the control and management of the administrative authorities of the board. Majority of revenue is reimbursement for state funded grant projects. | 10,443,645 | 8,095,391 | 2,557,284 | 1,986,255 | 8,666,420 |
| 205 | Parental Responsibility - OJA shall enforce the legal duty of parents to provide for their child even though that child has been adjudged a ward of the court pursuant to the Juvenile Code. Title 10A O.S., § 2-2-703 authorizes the Office of Juvenile Affairs to obtain from a juvenile's parent reimbursement for costs and expenses for care and maintenance incurred by OJA in providing services for the juvenile. Information regarding parental financial accountability must be provided by the JSU worker to the court. | 592,702 | 868,297 | 47,456 | 121,771 | 793,982 |
| 210 | Santa Claus Commission - The Santa Claus Commission shall have authority to provide or purchase a Christmas present for every child who is in the custody of the state residing in a child care institution of the Department of Human Services or the Office of Juvenile Affairs, a licensed child care institution or a group home or foster home, supported in whole or in part by the state, as defined by the Department of Human Services or the Office of Juvenile Affairs, who would not otherwise receive a present. | 6,000 | 3,671 | 56 | - | 3,727 |

Trust Funds 700 (Agency Special Account)

| Fund | Name | Budget | Beginning Cash Balance | Revenue YTD | Expenditures YTD | Ending Cash Balance |
|------|---|---------|------------------------|-------------|------------------|---------------------|
| 701 | Trust Fund - Established to account for all the funds a juvenile received or expended while in OJA Custody | 175,000 | 22,050 | 39,683 | 41,715 | 20,017 |
| 702 | Canteen Fund - Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile. | 30,000 | 9,248 | 5,024 | 5,140 | 9,131 |
| 703 | Donations - Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile | - | 1,325 | - | - | 1,325 |
| 704 | Restitution - Established to account for all funds received from OJA's Victim Restitution Program | 15,000 | 4,403 | 30,000 | 5,449 | 28,954 |

FY-2026 Revolving Funds Revenue Projection

As of 11/30/2025

| Receivable Source | FY-26 Budget | Budget to Date | Receipts | In-Transit | Over (Under) Budget |
|---------------------------------------|-------------------|-------------------|-------------------|-----------------|---------------------|
| SSI and SSA \ DRS | \$ 75,000 | \$ 31,250 | \$ 38,935 | \$ 1,080 | \$ 8,765 |
| Income from Rent | 9,201 | 3,834 | \$ 3,450 | | (383) |
| Charter School State Aid/Grants | 700,000 | 291,667 | \$ 305,058 | | 13,391 |
| School Breakfast/Lunch/Snacks Program | 57,213 | 23,839 | \$ 70,780 | | 46,941 |
| Sales | 20,000 | 8,333 | \$ 82,327 | | 73,994 |
| Child Support | 90,000 | 37,500 | \$ 47,456 | | 9,956 |
| Other Receipts | 5,000 | 2,083 | 68,471 | | 66,388 |
| Total Revolving Funds | \$ 956,414 | \$ 398,506 | \$ 616,478 | \$ 1,080 | \$ 219,052 |

| Reimbursements and Refunds | FY-26 Budget | YTD Expenses | Receipts | Outstanding Reimbursements | Variance to YTD Expenses |
|---|---------------------|---------------------|---------------------|----------------------------|--------------------------|
| DHS Reimbursements, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds | \$ 4,227,002 | \$ 1,414,407 | \$ 1,238,520 | \$ 175,887 | \$ - |
| Total Revolving Funds Revenue | \$ 5,183,416 | \$ 1,812,913 | \$ 1,854,998 | \$ 176,967 | \$ 219,052 |

FY-2026 Federal Funds Revenue Projections

As of 11/30/2025

| Federal Fund (FF) Program Fund | Projected Annual Revenue | Budget to Date | Actual Revenue | In-Transit | Receipts Variance to Budget |
|--|--------------------------|----------------------|----------------------|----------------------------|-----------------------------------|
| FF Fixed Rates Reimbursements from Other State Agencies | | | | | |
| Residential Behavior Management Services (RBMS) | \$ 6,000,000 | 2,500,000 | 2,999,350 | 208,886 | \$ 708,236 |
| Targeted Case Management (TCM) | 1,700,000 | 708,333 | 777,332 | 18,865 | \$ 87,863 |
| IV-E Shelter | 100,000 | 41,667 | \$0.00 | | \$ (41,667) |
| Indirect Cost Reimbursement (OHCA) | 50,000 | 20,833 | \$13,281.50 | 13,281 | \$ 5,730 |
| Total FF Fixed Rates Reimbursements From Other State Agencies | \$ 7,850,000 | \$ 3,270,833 | \$ 3,789,963 | \$ 241,032 | \$ 760,162 |
| FF Cost Reimbursements from OJJDP/Other State Agencies | | | | | |
| | FY-26 Budget | Expenditures Reports | Receipts/Balance | Outstanding Reimbursements | Receipts Variance to YTD Expenses |
| Direct Federal Grant, OJJDP Formula | \$ 2,092,821 | \$ 747,772 | \$ 747,772 | \$ 0 | \$ - |
| DAC-RSAT | 225,000 | 108,718 | \$ 40,582 | 68,136 | - |
| Arnall Award (FFT) | 558,371 | 103,106 | \$ 252,028 | - | 148,922 |
| State Recovery Fund (ARPA) | 13,573,815 | 6,524,857 | \$ 8,614,352 | - | 2,089,495 |
| Total FF Cost Reimbursements from OJJDP/Other State Agencies | \$ 16,450,007 | \$ 7,484,454 | \$ 9,654,734 | \$ 68,136 | \$ 2,238,417 |
| Total Federal Fund (FF) Program Fund | \$ 24,300,007 | \$ 10,755,287 | \$ 13,444,697 | \$ 309,169 | \$ 2,998,579 |

Emergency Purchases

As of 11/30/2025

| EMR# | Date | Vendor | Description | Location | Amount |
|------|------|--------|-------------|----------|--------|
|------|------|--------|-------------|----------|--------|

None to Report

Sole Source Purchases

As of 11/30/2025

| SS# | Date | Vendor | Description | Amount |
|-----|---------|------------------|---|--------|
| | Pending | The Mandt System | The Mandt System is a modular training program focused on prevention, de-escalation, and safe physical intervention based on trauma-informed care principles. | 66,615 |

| Expense Item | Quantity | Cost per Item | Total |
|--|----------|---------------|-----------------|
| Full Juvenile Justice Instructor Certification | 17 | \$3,425 | \$58,225 |
| Free Instructor (18th participant) | 1 | \$0 | \$0 |
| Estimated Total Cost | | | \$58,225 |

Additional Cost Benefits:

- **Travel fee waived** for on-site group training (10+ participants).
- **Two-year certification** reduces recurring expenses.
- Anticipated **long-term savings in Workers' Compensation costs** based on case study results (potential \$1–2 million reduction annually once fully implemented).

Enhanced Safety Program (supine floor restraint) - \$4195 per group of 10 instructors so this amount would be doubled

Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting
December 16, 2025

Finance Report



| OYACS Combined Statement of Revenue, Expenditures and Fund Balances for School Year 2025-2026 as of November 30, 2025 | | | | OJA GENERAL & REVOLVING FUNDS | FUND 25000 | TOTALS EFFECTIVE 11/30/2025 | TOTAL OYACS-COJC FY26 |
|---|--|--|--|----------------------------------|-------------|--------------------------------|--------------------------|
| REVENUES | | | | | | | |
| | State Aid - Foundation/Salary Incentive (000) | | | | 31,343.27 | 31,343.27 | 31,343.27 |
| | State Aid - Driver Education (317) | | | | - | - | - |
| | State Aid - Redbud School Funding Act (318) | | | | - | - | - |
| | State Aid - Textbooks/Ace Technology (333) | | | | 1,079.18 | 1,079.18 | 1,079.18 |
| | SRO/School Security (376) | | | | 93,041.47 | 93,041.47 | 93,041.47 |
| | CNP - State Matching (385) | | | | - | - | - |
| | State Aid - Alternative Ed Grant (388) | | | | - | - | - |
| | Title IA - Basic Programs (511) | | | | 48,466.41 | 48,466.41 | 48,466.41 |
| | Title IA - School Support (515) | | | | - | - | - |
| | Title ID - Agency Neg/Del/At Risk Youth (531) - 55A310 | | | | 88,329.50 | 88,329.50 | 88,329.50 |
| | Title IIA - Staff Training/Recruiting (541) | | | | 6,409.56 | 6,409.56 | 6,409.56 |
| | Title IVA - Student Support/Academic Enrichment (552) | | | | 10,129.52 | 10,129.52 | 10,129.52 |
| | Title VB - RLIS - Rural/Low Income (587) | | | | 1,834.32 | 1,834.32 | 1,834.32 |
| | IDEA-B - Flow Through (621) | | | | 24,424.13 | 24,424.13 | 24,424.13 |
| | IDEA-B - ARP IDEA-B - Flow Through (628) | | | | - | - | - |
| | CNP - CCC Supply Chain Assistance (759) | | | | - | - | - |
| | CNP - Lunches/Snacks (763) | | | | 47,416.93 | 47,416.93 | 47,416.93 |
| | CNP - Breakfast (764) | | | | 23,363.38 | 23,363.38 | 23,363.38 |
| | ARP ESSER III (795) | | | | - | - | - |
| | Refunds (TRS) | | | | - | - | - |
| | Oklahoma Juvenile Affairs | | | 251,277.70 | - | 251,277.70 | 251,277.70 |
| TOTAL REVENUES FY25 | | | | \$ | 251,277.70 | \$ | 627,115.37 |
| EXPENDITURES | | | | | | | |
| | Equipment and Library Resources | | | - | - | - | - |
| | Operational Expenses | | | 47,849.76 | 38,370.14 | 86,219.90 | 86,219.90 |
| | Payroll Expenses | | | 197,996.88 | 364,152.99 | 562,149.87 | 562,149.87 |
| | Professional Services | | | 2,317.00 | 347.00 | 2,664.00 | 2,664.00 |
| | Training and Travel | | | 3,114.06 | - | 3,114.06 | 3,114.06 |
| TOTAL EXPENDITURES FY25 | | | | \$ | 251,277.70 | \$ | 654,147.83 |
| | Excess of Revenues Over (Under) Expenditures | | | - | (27,032.46) | (27,032.46) | (27,032.46) |
| | Fund Balances 2024 - 2025 School Year (End Bal - Prior Yr) | | | - | 289,457.36 | 289,457.36 | 289,457.36 |
| | Fund Balances 2025 - 2026 School Year | | | \$ | - | \$ | 262,424.90 |
| | | | | | | OJA FUNDS | OYACS - COJC (972) |
| | | | | | | Fund 19501 | 3,273.06 |
| | | | | | | Fund 19601 | 243,503.61 |
| | | | | | | Fund 20000 | - |
| | | | | | | Fund 41000 | 4,501.03 |
| | | | | | | | 251,277.70 |

Proposed 2025-26 Encumbrances



OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR MODIFICATIONS OF THE 2025-2026 ENCUMBRANCES

| Encumbrance# | Description | Vendor | Amount |
|--------------|--|----------|--------|
| 2026-039 | Simulator Foot Pedal for Welding Program | Grainger | \$500 |

Justification for purchase: This foot pedal kit will be an addition to the current Miller MIG Welder Simulator. This will allow the students to take their welding skill to the next level. We now have students that have reached this level.

QUESTIONS