

April 16, 2024

# Board of Juvenile Affairs Meeting



2024

Day at the Capitol



# Governor Stitt



Our day started in the Blue Room with Governor Stitt. The Governor then showed us around the office.





Before saying goodbye to the Governor, we exchanged challenge coins.



# Representative Danny Sterling (R- Tecumseh)



Central Oklahoma Juvenile Center (COJC) sits in House District 27, represented by Danny Sterling. Representative Sterling recognized us from the House floor before meeting us on the rotunda.

# Senator Michael Brooks (D – Oklahoma City)



After meeting in Senator's Brooks' office, we were escorted to the floor of the Senate where Mr. Salazar got a feel for a potential future career!



# Representative Arturo Alonso-Sandoval (D – Oklahoma City)



We met with Oklahoma's youngest State Representative, Arturo Alonso-Sandoval and talked about the importance of young people getting involved in their communities.

## Lunch with House Members and Staff

Members of the House and their staff welcomed us to join them for lunch where Superintendent Fields led the blessing.





# Representative Brian Hill (R – Mustang)

Representative Brian Hill met with us to talk about the importance of working with others and not being afraid to ask for help when we need it.



## Representative John Talley (R- Stillwater)

After lunch, Representative Talley facilitated teambuilding activities for us focused on communication.

We then caught up with him in his office.





## THE DOME TOUR

The last activity of the day was a VIP tour of the Capitol Dome.

We were able to enjoy views, both inside and outside, from the top!





# INSIDE THE DOME



**A great day at the Capitol!**



# Next Generation Campus Update

## **Multi-Purpose Building(s):**

- 1) Demolition of Nightengale and Lyda cottages completed on 3/19/24.**
- 2) Selection process for Architect for design of new buildings completed on 4/9/24. Design process will begin once a fee has been negotiated with the Architect and contracts signed.**

## **Career Tech Building Expansion:**

- 1) Design process to be completed by 5/1/24 and construction bid documents will be prepared.**

## **Upgrade of 9th St. property:**

- 1) Waiting for program designed which will dictate building configuration.**



# Proposed Board Minutes



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes

March 26, 2024

### Board Members Present

Bart Bouse (virtual)

Janet Foss

Stephen Grissom

Timothy Tardibono

Les Thomas Sr.

Jenna Worthen

Karen Youngblood

### Absent

Amy Emerson

Colleen Johnson

### Call to Order

Chair Youngblood called the March 26, 2024 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School special meeting to order at 10:12 a.m. and requested a roll call.

### Public Comments

N/A

### Discussion and/or possible vote to amend and/or approve the proposed minutes for the February 27, 2024 special board meeting

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The proposed minutes for the February 27, 2024 special board meeting approved.

### Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center for repairs to the sprinkler system in the amount of \$2203.20

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood



Nay:  
Abstain:  
Absent: Emerson and Johnson

The proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center for repairs to the sprinkler system in the amount of \$2203.20 approved.

Discussion and possible vote to enter executive session

Ms. Worthen moved to enter executive session with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood  
Nay:  
Abstain:  
Absent: Emerson, and Johnson

Board entered executive session at 10:16 a.m.

Discussion and possible vote to return to regular session

Chair Youngblood noted for the record that no votes were taken during executive session.

Ms. Worthen moved to return from executive session with a second by Judge Foss

Mr. Bouse exited the meeting at 10:45 a.m.

Aye: Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood  
Nay:  
Abstain:  
Absent: Bouse, Emerson, and Johnson

Board returned from executive session at 10:50 a.m.

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Mr. Tardibono: I know we don't have any agenda items on rates and standards. The rates and standards committee met. The agencies felt the process on the modified and new rates, they were very pleased, and it was encouraging that those conversations were going well. I will let the Chair add to that.

Dr. Grissom: That is a good point.

Mr. Tardibono: That will be on the agenda in April, right?

Secretary Rockwell: Yes, if approved by OMES.

Mr. Tardibono: I just wanted to convey that the representatives from the YSAs were very complimentary of the staffs' effort.

Chair Youngblood: Thank you for that. We applaud both of your hard work on that committee to keep it moving and considering all involved.

Director Cartmell: I did want to announce, I think most of you have met Laura Talbert. Laura came on staff last Thursday and is serving in the role of Chief Legal Officer. Ben is going to continue to be general counsel, He is all things 10A, he knows that inside and out, and an expertise that we cannot duplicate. Laura brings some additional experience from the private sector working in employment and contract law, a former prosecutor in New Mexico working on some serious crimes and served in the General Counsel's office in the Department of Corrections, so has some state experience as well. Happy to have her on the team.

New business

There was no new business.

Adjournment

Chair Youngblood adjourned the meeting at 10:53 a.m.

Minutes approved in regular session on the 16<sup>th</sup> day of April, 2024.

Prepared by:

Signed by:

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Audrey Rockwell, Secretary

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Karen Youngblood, Chair

# Staff Reports

The background features a complex, abstract pattern of overlapping, semi-transparent green polygons. The shapes vary in size and orientation, creating a dynamic, crystalline or architectural feel. The colors range from a deep forest green to a lighter, lime green, with the lighter shades appearing on the surfaces of the overlapping polygons.



**APRIL 2024**  
**BOARD UPDATE**

**OJA Operations**

- Toured Creek County Detention Center
- Met with John Schneider, OAYS
- Hosted the Council of State Governments (CSG) for listening sessions
- Interview with Kayla Branch, the Frontier
- Met with COJC Leadership
- Attended OYACS Day at the Capitol
- Shadowed Cleveland County JSU workers
- Visited Cornerstone and Scissor Tail Group Homes
- Met with Senator Brent Howard
- Met with Senator Kristen Thompson
- Met with Senator Shane Jett
- Met with Senator Darrell Weaver
- Met with Senator Greg McCortney
- Met with Senator Michael Brooks
- Met with Senator Roger Thompson
- Met with Senator Chuck Hall
- Met with Representative Carl Newton
- Met with Representative Mark Lawson
- Met with Representative Brian Hill
- Met with Representative John Talley
- Met with Representative Marilyn Stark
- Met with Representative Amanda Swope
- Met with Representative Cyndi Munson

**Partner Engagement**

- Met with Secretary of Public Safety Tricia Everest
- Met with Fines and Fees Justice Center team (virtual)
- Met with Executive Director Shiloh Kantz, OK Policy Institute (virtual)
- Met with CSG to discuss grant opportunities
- Met with Crime and Justice Institute
- Participated in a panel at the Family Preservation Summit
- Spoke at the March 14, 2024 District Attorneys Council meeting
- Spoke at the March 20, 2024 OJDA meeting, hosted at the Connors building
- Spoke at the Juvenile Justice Oversight and Advisory Committee
- Met with the Chickasaw Nation
- Met staff and toured Unity Point Counseling and Resource Center
- Attended Human Services Cabinet Meeting
- Attended a Health and Human Services Hope meeting
- Attended OJDA Day at the Capitol
- Met with Youth Villages
- Met with Brett Peterson, Utah Division of Juvenile Justice Services (virtual)
- Met with Arnall Family Foundation



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – April 2024**

March 1<sup>st</sup> to 31<sup>st</sup> 2024 activity

### **Releases (5) from Secure Care**

**March 2024**

### **Intakes (4) for Secure Care**

Paroled – 1

Bridged to DOC – 3

Placed in Detention pending motion to bridge - 1

Secure Care Treatment Population as of 04/11/24: 54 residents

### **Central Oklahoma Juvenile Center (COJC) facility events**

- Easter activities included Football tournaments, food, and an Easter Egg Hunt with candy prizes.
  - Spring Break activities included Pioneer Library Music Group, Ice Cream Social, Volleyball tournament, Chess tournament, Sumo tournament, 3X3 Basketball tournament, Dominoes, inflatables and a cookout for residents and staff.
  - Joshua Young author Competition of One, Dean of Academics at Southwestern College in Bethany, retired Pro Basketball Player and Man Up mentor presented to residents during Spring Break Week.
  - Jason Hall, DMHSAS spoke with residents on the dangers of fentanyl during Spring Break Week.
  - Lt. Jimmy Peek of the Tactical Diversion Squad OKC, spoke with residents on fentanyl and substance use during Spring Break Week.
  - COJC Food Service staff attended the Oklahoma Youth Academy Charter School (OYACS) Wellness Committee Meeting to review Child Nutrition Guidelines and Wellness Policy.
  - Infusion of the Science of Hope at COJC continues with the OJA Hope Navigators visiting each unit on the COJC campus during March. Residents completed the Children's Hope Score Assessment. Residents identified and processed steps needed for pathways and reentry supports.
  - Dialectical Behavior Treatment (DBT) skills training continues for all staff in March with three-hour increments until each employee completes 30 hours of training. Direct Care staff started this month in participating with program and treatment staff in DBT groups.
  - Jimmy Rogers former running back for New Orleans Saints and Youth Services Mentor facilitates gang group awareness to COJC residents weekly.
  - East Central University Criminal Justice class toured COJC.
  - OU Health Sciences class with Professor Matthew Rhoades toured COJC.
  - Resident Council meeting held for March. Residents requested more time in the game room, a new hairdresser, outings to go fishing in the pond, updated video games and cup-o-noodles in the canteen.
  - Leadership dinner held for Community and Leadership phase youth was served in the new Canteen.
  - Resident/family engagement visitation – 202 in person visits, 120 virtual visits and 350 telephone calls in March.
  - Resident birthdays celebrated on site with cakes donated by the St. John Lutheran Church.
  - 43 Volunteers donated 42.16 hours of mentoring, bible study and religious services to COJC residents.
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*Carol Miller, Deputy Director Residential Placement Support*

- Volunteers for March included OKCreative group, Pioneer Library Group, Bible Study, Antioch Community Church, Mr. Brewer music program, Free Will Baptist Church, OKCreative, POPs, and Torch Program mentoring.
- Religious services and bible studies were offered by community volunteers for all residents.

**Division Leadership Activities**

- Participated in Council of Juvenile Justice Administrators (CJJA) Deputy Director virtual “Casual Chats” session with 8 participating states. Session provided an opportunity for open communication, collaboration and the sharing of insights and experiences in Juvenile Justice.
  - Completed weekly walk throughs of COJC units with OJA Advocate General Natascha Ferguson to provide open dialogue and support for residents and staff.
  - Participated in the Council of State Government State Office discussions and tour of COJC.
  - Participated in the State Office Wellness initiative by completing CPR and First Aid Training.
  - OJA PREA Coordinator Cathy McLean began training all residents and staff on Federally required PREA updates.
  - COJC Transition Phase Cottage update – Cottage outside the fence will be an extension of the COJC treatment program to ease youth into independent living by supporting with existing positive staff relationships to provide stability. Moving forward will meet ACA for accreditation process.
  - Completed the 2024 Oklahoma State Employee Engagement Survey.
  - Updating program curriculums and training new staff through OJA Director of Behavioral Health Shel Millington to include SPARCS, Independent Living Curriculums and Nurturing Parents.
  - Melissa Monson held a program meeting for COJC staff and continues to help organize/review procedures as well as guide unit treatment team meeting trainings for all staff.
  - Participated in the Office of Juvenile Justice and Delinquency Preventions National Gang Center training: Getting to the Heart of Youth Transformation – Strategies to Reduce Gang Violence in Juvenile Justice Settings.
  - Participated in Performance based Standards (PbS) Pre-Data Collection Distance Learning Webinar to access project updates and prepare for the upcoming data collection in April.
  - Reviewed data collection outcomes with PbS Coach Janice Shallcross. Performance profile is showing improved outcomes for safety, security, family engagement and health.
  - Provided Oklahoma State Dept. of Health (OSDH) update on Confinement Grant COVID mitigation progress in COJC, detentions and group homes. COVID outbreaks were identified in several group homes during March and COJC grant nurses delivered supplies/testing while providing support during the outbreak.
  - Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, nonprofits, and Youth Service Agencies.
  - Participated in Dialectical Behavior Treatment (DBT) virtual skills training sessions.
  - Provided Clinical staff at COJC a luncheon to commemorate the importance of their role in providing treatment for youth.
  - Participated in a discussion with Parents Helping Parents to identify resources for OJA youth.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
  - Continue to facilitate Juvenile Handbook review for 2024.
  - Attended the Board of Juvenile Affairs March Board meeting in person.
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*Carol Miller, Deputy Director Residential Placement Support*

- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Attended training on CDC updated respiratory virus guidance and the impact on confinement facilities.
- Served as interview member for Architect interviews for the Career Tech Building expansion.
- Attended virtual training on the upcoming ACA performance monitoring visits.
- Participated in the OJA 1<sup>st</sup> quarter Training Advisory Committee for 2024.
- Attended meeting on planning Hope for next months at COJC.
- Met with Executive staff to discuss how to improve reentry planning.

**Recruitment and Retention Efforts**

- COJC March Employee of the Month is Clinician Elizabeth Snyder.
- Oklahoma Public Employee Association (OPEA) provided a pancake breakfast for staff.
- General Staff Meeting held and announced Employee of the month, employment anniversary's and introduced new staff members.
- COJC held a general meeting celebrating employee of the month and staff with milestone employment years at OJA. Advocate Francis Mayanja's retirement after 30 years with OJA was celebrated.
- Employee council meeting held with 5 staff in attendance to solicit ideas, suggestions, and concerns about the facility. Discussion held on phone calls, unit control room responsibilities and updated facility phone list.
- Leadership Academy held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Digital billboards remain in Midwest City, Nicoma Park and vinyl billboards located in the Shawnee area. OJA Human Resources attended one OKC Workforce Job Fair, one Shawnee Workforce Job Fair, one Workforce Job Fair in Norman, the East Central University Career Fair, and the Tinker Job Club during the month of March.
- OJA recruiter Sheryl Liepins highlights COJC job openings. "Invite to Apply" messaging for hard to fill positions are sent out through virtual employment websites.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
    - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of participation.
    - Discussed the role of Career Tech in Secure Care with Kent Roof, Career Tech Supervisor.
  - Department of Rehabilitative Services (DRS) –
    - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS.
    - Success story – Former COJC resident completed his CDL training which was paid for by DRS and had an interview. He will start a job utilizing his CDL starting at \$21.00 per hour.
    - DRS assisted form COJC resident with obtaining work clothes, work tools/equipment and training.
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- March report - Three clients have completed their CDL training and two are employed, and the other is still looking for employment. One client completed his CLEET training and worked as a security guard and now subcontracts as a security guard. Both clients should be successfully closed this year. Another client will be starting CDL training this month (April). Several clients I am assisting with obtaining employment. I now work with the independent living home in Weatherford that takes OJA kids and currently have three clients there.
- Department of Mental Health and Substance Abuse (DMHSAS) –
  - Jason Hall, DMHSAS presented fentanyl education to COJC residents.
  - OJA staff met with DMHSAS embedded staff to discuss partnership activities and associated opportunities to provide services for youth.
  - Chuck Fletcher of the Evolution Foundation through their contract with DMHSAS visited COJC in March to assist parents in overcoming barriers to in person visitation.
  - DMH continues to work with OJA and COJC on Naloxone distribution and training for Fentanyl mitigation awareness.
  - DMH embedded staff Aquitta Walker assisted in providing reentry wrap around services for youth by attending Grand Staffing's and consultations with COJC Clinicians and Juvenile Services Districts to provide support efforts for youth who are in reentry status and their families in the community.
  - The COJC/DMH reading program is in the process of being implemented to afford residents who are fathers the opportunity to read books to their children virtually via IPADS purchased by DMH.
- Workforce Innovation Board (COWIB) –
  - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
  - There are currently 8 Residents who are graduates working on site at COJC through the Workforce Innovation and Opportunities Act (WIOA).
- DRS/OYACS/OJA School to Work paid work program –
  - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
  - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
  - There are currently 5 residents in the work program.



Happy St. Patrick's Day from Zoey the OJA Therapy Dog

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# OKLAHOMA JUVENILE AFFAIRS

Laura Broyles, Director

Office of Standards for Prevention and System Improvement

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## Division Director Report

### Community-based Youth Services

- Conducting internal meetings to ensure effective communication and support for contract monitoring, data management, and technical assistance.
- Providing Hiring and Retention support
- Providing online office hours for youth service agencies
- Coordinating meeting with youth service agency and Director of Behavioral Health to access evidence based PSB curriculum and trouble shoot serving youth with illegal sexual behavior in rural Oklahoma
- Preparing 2025 Request for Applications
- Participating in preparations for the American Institute for Research (AIR) project evaluation site visit in April, aimed at enhancing the capacity of Youth Service Agencies (YSAs) and evaluating past and present community-based services for youth in the juvenile justice system.
- Due to demand for TF-CBT training and need for service providers, met with Director of Behavioral Health to discuss pathway to offer training to more YSA clinicians.

### Juvenile Justice and Delinquency Prevention Unit

- Working with finance to develop and implement guidelines to streamline internal claims process, improving internal efficiency and oversight
- Working with staff to improve technical assistance visits, programmatic and fiscal reporting
- Reviewing all state plans, fiscal expenditures, and award details to prepare for extension requests and award reports to be submitted to Grantor in April
- Prepare for April SAG meeting
- Review and process subgrantee claims and vendor documentation and requests for reimbursement
- Met with staff in District 2 and JJDP Compliance Monitor to discuss challenges with law enforcement agency transporting youth to jail for medical care and develop plan to intervene and prevent JJDPA violations

### Special Projects

- Accepting the Discretionary Award, [Building Local Continuums of Care to Support Youth Success: Pathway to Excellence](#) project in the amount of \$825,000. Activities tied to this award include the following:
  - ✓ Notify Partner Agency, STAAR Foundation

- ✓ Prepare SAG for oversight
- ✓ Modify Budget and Submit to OJJDP for budget clearance
- ✓ Begin preparations for hiring staff to implement project
- Reviewing HUB referrals
- Participating in Transitional Living Discussions.
- Administrative responsibilities related to the RSAT grant, including budget review and data analysis of referrals and outcomes.

## **Community Based Youth Services Unit**

### **Roger Wills**

- Attended internal meetings
- Completed 4 YSA onsite visits
  - Ardmore YS
  - Clinton Multi-County YS
  - El Reno Y&F Services
  - Enid YS of N. Central Ok

### **Amanda Leonhart**

- Attended or assisted in 6 staffing's for Dual Custody Youth
- Conducted 2 JSU staffings for the 30 dual custody youth
- Partnered with DHS to collaborate on 8 dual custody placement issues
- Reviewed and processed 116 youth services claims, 20 Counseling Retention claims, 10 training claims and 7 Unique Need claims and 4 Unique Need request
- Completed CMU 4 Budget Revision for YSAs with CMU
- Reviewed 2 reports with the DHS Office of Client Advocacy Program
- Provided Technical Assistance to YSAs
- Received and logged 1 YSA financial audit
- Facilitated and participated in 4 CBYS/CMU weekly meetings
- Worked on the Mentoring Launch with Oklahoma Commission of Children and Youth
- Attended Rates and Standards meeting with YSA
- Met and worked on coordinated youth service reviews and discussed FTOP and CARS processes statewide
- Assisted Great Plains Youth and Family with a Host Home placement issue and host home funding
- Continued work and advocating for training of FTOP for Ardmore
- Provided information to Genesis project for touring a YSA shelter
- Spoke with Logan County Youth Services about 2 tribal youth with very long length of stay

## **Juvenile Justice and Delinquency Prevention Unit**

- Held EPIY meetings with Jill Ruggiero
- EPIY Training Week 3/10 - 15/2024
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## **William White, Racial and Ethnic Coordinator**

- Coordinating Law Enforcement Youth Specialist Grant and EPIY training for Del City
- Met with the following law enforcement
  - Detective Jeff McNeil, Midwest City Council Police Department
  - Chief of Police Lloyd A. Berger, Del City Police Department
  - Shawnee Police Department
- Met with Theotis Manning founder FACT Mentoring Program to update him on the TASK Grant planning Meeting.

## **David McCullough**

### **JJDP Compliance Manager**

- Received and Filed 36 Jail Juvenile Holding Logs-No Violations
- Reviewed 74 Jail Contacts for possible DSO Violations of JJDP Act
- Worked with JOLTS Data Team to produce a live dashboard for possible DSO Violations; thanks to Cheryl McNair and Jamie Sherman for completing.
- Coordinated case with Georgia child welfare worker
- Reviewed 2023 Relative Rate Index data for Oklahoma Juvenile Justice System and identified emerging trends of reverse on minority youth over-representation, particularly regarding black youth
- Inspected 7 jails and courthouses
- Discussed youth issues with Talihina PD and Nowata County new Jail Administrator
- Began working in conjunction with local JSU staff to respond to Sheriff's department arranging medical appointments for OJA-involved youth without OJA or parental awareness or approval
- Reviewed Title 10A for statutory language mandating medical treatment for juveniles and notified OJA legal counsel and Jail Inspection Division of Department of Health of situation
- Discussed youth cases with Glenpool PD
- Researched "Circle of Security" Parenting Model for Youth Services-not effective
- Researched "Ending ACES" Family Relationship Model for approved model-Approved
- Provided technical assistance to an agency experiencing an Executive Director change
- Met with Panhandle Services for Children regarding inability to find trained providers to employ in the panhandle and NW Oklahoma
- Assisted 4 YS agencies with program staff and billing questions
- Met with staff at Youth Services of Bryan County to discuss their requested assistance in helping manage Youth Specialist grant

- Met with Rogers County Youth Services and Claremore Vice-Mayor regarding their frustrations with courts in Claremore over-riding assessment recommendations and ordering Drug Court for low-level juvenile substance issues
- Discussed youth in Muskogee receiving counseling through one agency and medication through CCBHC which was refusing to allow the youth to receive therapy at their agency. Requested Director of Outpatient Services be notified
- Participated in discussion surrounding access issues for Youth Service agencies receiving training for It's My Life curriculum

### **Special Projects Unit (Workforce Development, HUB, RSAT, ESL Family Support)**

\*Not every referral or activity is listed as this is a snapshot of the work completed.

- HUB
  - Assisted youth obtain State ID's
  - Assisted youth with referrals to work programs.
  - Assisted youth with transfer to OJA Transitional Living Program in Weatherford and Tulsa.
  - Darrin Fox, Cleveland County – assisted with obtaining State ID.
  - Lauren Buzbee, OK County – requested help to obtain bed for youth in kinship foster care home.
  - Tina Palmer, Grady County – requested financial assistance for family.
  - Myrna Tinsley, Cleveland County – requested financial help to buy refrigerator for family without one.
  - McKenzie St. Claire, Woodward County – requested help to obtain beds for youth in the home.
  - Tyler Vincent, Cleveland County – requested emergency financial help for food.
  - Jazmya Cabrera, Canadian County – requested gas card so family could visit youth in placement.
  - Tara Kerr, Logan County – requested financial assistance for family to visit youth in placement.
  - Michael Densman, Creek County – requested help with TLP placement.
  - Tiffany Boyd, OK County – assisted youth formerly on caseload with STARR Foundation Youth program enrollment.
  - Michael Connella, Rogers County – educational opportunities available to youth around welding training apprenticeship programs. WDFS forwarded information on vocational programs available at Northeast Technology Center campuses.
  - April Collom, Tillman County – rental assistance for youth and grandma.
  - Sierra Rochon, Oklahoma County – assisting a youth's parents with the cost of intake and parenting classes offered through the Latino Agency.
  - Katherine Erwin, Johnston County – assisting the youth and sibling with clothing vouchers. Also worked with Katherine to secure driver's education for the older sibling. Facilitated a meeting with the youth's parents to discuss options for assistance in lowering current electricity charges.

- Nicole Allcorn, Garvin County – assisting youth with securing necessary baby items for baby arriving later in the month.
- Ravon Ellis, Cleveland County – assisted with driver's education, GED classes, and accessing learner's permit.
- Assisted COJC staff with securing IDs and learner's permits for several young people preparing to return to the community or completing in-house driver's education training.
- Assisted Cornerstone's program director, Delana Ellis, with arranging Service Oklahoma appointments for youth in the group home to secure IDs.
- Teresa Barnes, Texas County – to assist mother with paying utility payment (internet service bill) necessary for youth's online schooling and car insurance essential for mom to retain transportation to attend out-of-town medical appointments and search for employment.
- Misty Crutchfield, Grady County – regarding assistance for youth securing gym memberships to address health issues related to weight management and healthy lifestyle development.
- Amadou Bonkougou, Oklahoma County – assisted clothing voucher assistance.
- Team & Partner Meetings/Training, etc.
  - Worked with the Service Oklahoma team and staff at COCJ to move the appointed ID/ Learner's permit day and time to Tuesdays at 9:30 am.
  - Attended Discussion/ Training for the HUB Program services data collection on JOLTS.
  - Attended Grand Staffing for youth on JSU Erick Ranking, Pottawatomie County, regarding housing, education, and community resources available to youth as they prepare to return to the community.
  - Completed data entry of HUB services provided to new 2024 referrals and existing referrals.
  - Clay developing new role as Workforce Development Specialist withing the Group Homes to help youth and their local JSU workers prepare for re-entry to the home communities.
  - Attended First aid Certification Training
  - Attended Supported education Workgroup meeting
  - Attended FFT meetings
- Supportive Services
  - Mark Cristiano, Payne County – assisted with paying for GED testing costs for youth.
  - Shelly Larson, Beckham County – securing items two youth needed for physical therapy (PT) while at Thunderbird Academy.
  - Forwarded Dream Center and information on Carolyn Williams Center as possible housing backups to JSU Erick Rankin-Pott County for the youth

currently at COJC. Also forwarded and provided an overview of the STARR Foundation program as a resource once the youth is in the community.

- Attended Placement Meeting
- Interpretation services for ITSP Signing
- Interpretation services for FFT Meeting
- Interpretation services for JSU Intake
- Interpretation services for YLSI
- Interpretation services for Family Crisis OCDMH visit/intake/session
- Interpretation services for prevention meeting/call



**Juvenile Service Unit  
Board Report for April 2024  
Contacts and Activities for March 2024**

▪ **Division Statistics**

- 2,493 active cases...1,350 court involved including 472 youth in OJA custody
- 411 new referrals-264 male and 147 female...average age 15.36
- 9,572 individual contact notes documented in JOLTS
- 251 intakes were completed during the month
- 41 youth activated and/or monitored by GPS
- 56 placement requests were made during the month: 35 to Level E, 6 to secure care, 1 to Specialized Com Home, 9 to own home and 5 to independent/transitional living
- 34 placements were made including 30 to Level E and 4 to secure care
- A total of 47 youths paid \$18,888.17 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in Independent/Transitional living placement staffings
- Attended the Bi-weekly Finance and Administration meeting
- Attended the Monday Morning Meetings
- Participated in a meeting with OJA Tribal liaisons
- Attended a meeting regarding Atlas Transitional Living Program beds
- Attended a staffing regarding an OJA youth currently placed in Texas
- Attended the Justice Involved Youth work group meeting
- Participated in a meeting with OJA DS's and DMH regarding Narcan and test strips
- Participated in a meeting regarding the "Parents Helping Parents" program
- Attended a meeting regarding the status of our transitional living programs
- Provided a presentation to the OU Health Sciences center ITP program
- Attended the Children's Specialty Program lunch and learn TEAMS meeting
- Participated in a "certification" staffing
- Made a visit to the Cleveland County Detention Center
- Made a visit to the Scissortail group home programs
- Attended the quarterly Detention Operators association meeting held at OJA SO
- Made a visit to the Employee Development Center at COJC

- Participated with the Council of State Governments visit to Oklahoma
- Participated in a contract meeting regarding the Scissortail programs
- Made a visit to the Tulsa County Detention Center
- Attended a meeting regarding youth medical services in detention
  
- **Division Activities**
  - JSD Program Assistant Administrator Jennifer Thatcher had 41 GPS activations and monitoring cases for the month. She processed 6 URC Step Down/Extension request and 1 appeal. Ms. Thatcher approved 1 restitution application and 9 activity logs. Ms. Thatcher also participated in multiple executive case staffings.
  
  - Placement Program Manager Rex Boutwell reviewed 50 placement worksheets and participated in numerous executive placement staffings and appeal meetings. Mr. Boutwell attended the OJDA quarterly meeting held at OJA State office.
  
  - JSD Federal Funding Program Field Rep Jennifer Creecy processed 683 Targeted Case Management progress notes. She attended a HOPE meeting to discuss adding HOPE scores to JOLTS. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program and attended Lunch and Learn and Monday Morning Meetings. She attended a meeting with OHCA to process map federal TCM policy changes and she conducted TCM audits. She attended a Supplemental Social Security training and processed a parole request.
  
  - CBS State Office Staff Programs Supervisor Jeremy Evans attended the quarterly OJDA meeting and met with the OJDA leadership to review proposed Administrative rule changes. He made visits to the Creek County, Cleveland County and Tulsa County detention centers and visited the Whitetail and Scissortail group homes. He participates in the Liaison and Transportation program updates on the policy task force. Mr. Evans assisted with Advocate General interviews and participated in multiple executive staffings. He reviewed all placement worksheets that were submitted.
  
  - JSD Detention Program Manager Gene Carroll attended the OJDA monthly meeting. He participated in the Council of State Governments Justice Center Oklahoma Site Visit. Mr. Carroll made visits to Pottawatomie County Detention Center, District 4 JSU Office and helped conduct the Creek County Detention OPI Assessment. He reviewed all detention critical incidents reported and followed up if needed. Mr. Carroll also reviewed and followed up on all detention liaison and monitoring reports.



## District Highlights from District 2 Supervisor Tracie Goad

District 2 will be participating in the launching of the Hope Scale. A meeting was held on March 28<sup>th</sup> with ADS and Hope Ambassador Kheri Smith. Discussion was had regarding the below tasks, who is responsible and due dates. Kheri will be meeting with the District 2 staff via TEAMS in April to review this in more depth.

PROJECT GOAL: Infuse Hope into Treatment Planning

PROJECT PATHWAY: Hope Scale Implementation

CREATION DATE: 03/12

TASK ID NUMBER	MILESTONES & TASKS	TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE	PHASE ONE													
							WEEK 1							WEEK 2						
							MARCH													
M	T	W	R	F	S	M	T	W	R	F	S	M	T	W	R	F	S			
<b>1</b>	<b>Create Electronic Version of Hope Scale for JOLTS</b>						12	13	14	15	16	17	18	19	20	21	11			
1.1	Create Electronic Version of Hope Scale for JOLTS	Len Morris	3/12	3/26	10	0%														
1.2	Create outcome measures	Kheri, Janelle, Len, Shel	3/12	3/26	10	0%														
1.3	Meet to review creation and outcomes being measured	Team	3/26	4/2	5	0%														
<b>2</b>	<b>Train and implement pilot program</b>																			
2.1	Meet with Greg, DS's and create a plan of implementation and feedback	Greg, Tracie, Heath, HN	3/19	4/2	10	0%														
2.2	Create training program for implementation and feedback	Hope Navigators	4/2	4/16	10	0%														
2.3	Meet to discuss plan implementation/feedback, tie up loose ends	Team with DS's	4/16	4/23	5	0%														
2.4	Train the 2 districts piloting program	Greg, District 2, District 6	4/23	4/30	5	0%														
2.5	Collect feedback, monitor feedback system, communicate with leadership	Kheri Smith	4/30	06/30	60	0%														
<b>3</b>	<b>Train and implement agency wide implementation</b>																			
3.1	Meet to process pilot and create agency wide implementation plan	Team	05/31	06/21	15	0%														
3.2	Train agency wide implementation and feedback plan	Hope Navigators	07/01	07/04	4	0%														
3.3	Follow up plan for consistency and validity	Kheri Smith	07/05	09/01	60	0%														
<b>4</b>	<b>Cement into policy and procedures</b>																			
4.1	Draft policy amendments	Kheri Smith	04/16	04/30	10	0%														
4.2	Meet to discuss proposed policy changes	Team + Policy Director	04/30	05/30	30	0%														
4.3	Amend policy and implement policy changes agency wide	Policy Director	05/30	06/30	30	0%														
<b>5</b>	<b>Use data for hope centered processes</b>																			
5.1	Create regular data collection and evaluation processes	Kheri, Janelle, Len, Chan	04/30	05/30	30	0%														
5.2	Meet regularly to review data and data utilization	Kheri, Janelle, Chan	05/30	09/30	120	0%														

On March 11<sup>th</sup> and 12<sup>th</sup> ADS Bob Williams and his staff participated in the Effective Practices for Positive Interactions with Oklahoma Youth training in Claremore led by David McCullough and Jill Ruggiero. ADS also communicated with Ms. Ruggiero by phone in advance of the training to explain concerns about practices occurring in the Rogers County Juvenile Drug Court system and communicated by email following the training.

On March 15<sup>th</sup>, Kelli Clinton, JJS III, and Carol Schraad-Dahn, JJS III, reached out for assistance on a case that they were struggling to find services, etc. DS Goad reached out to Rebekah Sherwin, JJS III, Rogers County as she has previous experience working with some of our most vulnerable youth, including transgender children. Ms. Sherwin was a wealth of knowledge and was able to guide Ms. Clinton as to how to proceed. Ms. Sherwin researched and found a local therapist and we were able to provide that information to the teens mother. DS Goad contacted Shel Millington who connected staff with ODMHSAS for further assistance.

On March 25<sup>th</sup>, Gary Witt, ADS & Amber Krebs, JJS II, participated in the Council of State Government Stake Holders meeting in OKC. Mr. Witt represented supervisors from District 2 and Ms. Krebs represented non-supervisory staff.

### **District Highlights from District 3 Supervisor Jeremy Andrews**

March brought the start of Spring and a busy month of meetings, court hearings, successes and at times setbacks, but staff at District 3 continued to work hard for our communities, youth, and their families. Two prime examples of the work we do came from Leonardo Lee who has been with us for 28 years and Cecilia Hatchett hitting 17 years. Both are supervisors out of Oklahoma County and continue to work tirelessly for OJA to help our youth and families.

Deputy Director, Greg Delaney, along with the District Supervisors, also met with representatives from Oklahoma Department of Mental Health to discuss the continued partnership and methods of reporting the distribution of naloxone and fentanyl testing strips to OJA involved youth and their families.



OJA was also invited to speak on behalf of Senator Roland Pederson before the Greater Enid Chamber of Commerce during their “Enid Day at the Capitol”. As a former resident of Enid, DS Jeremy Andrews visited with the Chamber answering questions on various programs available to youth and families within the juvenile justice system.

During March, District 3 staff along with OJA’s Director of Behavioral Health had the opportunity to meet with our partners with OU’s Health Sciences who run the nationally recognized Problematic Sexual Behavior- Cognitive Behavioral Therapy program. They provided us a tour of their facility, discussed their program successes and reviewed referral numbers. We also discussed an opportunity to provide training to spread awareness and treatment modalities for youth with problematic sexual behaviors (PSB) both to OJA staff, but also with our OJA Contracted service providers. The first of the trainings has been scheduled with our new Transitional Living Programs this coming April, while a two-part Lunch and Learn series will be held for all JSU field staff in June.

Jaremy Andrews, DS, also attended the OHS Childcare Advisory Committee Meeting this month. Held quarterly, these meetings are a chance for all childcare providers and professionals to run through updates, issues, and ways to continue to improve.

Ahead of April 1<sup>st</sup>, District 3 staff along with other OJA staff had a training on the new implementation of Oklahoma Complete Health and the new Children's Specialty Plan. We were introduced to our area liaisons who will be assisting us with enrolling families and connecting to much needed medical/health services.

In McClain County, Jaremy Andrews had the opportunity to meet with one of the district attorneys to check in and identify ways for continued improvement in the services we provide for our youth and families, and how we can better communicate recommendations and issues to the Court. McClain County field staff also attended a county task force meeting with law enforcement, district attorneys, DHS, and other community partners to talk through local issues and updates.

In Oklahoma County, the annual Bridging the Gap Community Outreach Event was held. This event is an opportunity for Law Enforcement, first responders, and other law enforcement representatives to interact in a positive way with our detained youth in the Oklahoma County Juvenile Detention Center. In addition to having law enforcement come out, different food and activities are also held throughout the event.

All the Pottawatomie County JSU Staff made time and went to meet with their local youth service agency. They ran through the current needs for our youth, how things were going with service referrals and had the opportunity to meet the new clinical director.

Members of District 3, as well as several youth from within the district, also participated in listening sessions with the Council for State Government (CSG). This allowed opportunities for JSU workers, supervisors, youth, and other community partners to weigh in on current issues within the juvenile justice system, improvements made over the last few years, and next steps as we move forward.

Jaremy Andrews, along with Director of Behavior Health, Shel Millington, had the opportunity to meet with the Arnall Foundation. It was a great opportunity to highlight the current work being done at OJA, while also to discuss plans and goals for the future. The meeting was a great opportunity to communicate with a local partner and identify the needs of Oklahoma County youth.

Finally, we also had the opportunity to welcome a new staff member to District 3 in Oklahoma County. JJS, Craig McDowell started with us in March. Craig has a long public service history working in the United States Air Force, working with homeless youth, and with the VA. We are excited to bring him aboard with his years of experience to work with are kids.

### District Highlights from District 4 Supervisor Blaine Bowers



Creek County youth J.B. graduated from high school during his stay in detention. He is 16.10 years old and spent 264 days in detention. During most of his stay at the detention center, he was on Level 4, the highest level. Coach (teacher) said J.B. is the first one to graduate in the nine years he has been teaching at Creek County Detention. The coach also shared when J.B. was offered time to play video games or other down time activities; he wanted to work on school.

A small party was held in Judge Farris' courtroom. Judge Hammers, ADA Allen, and ADA Rouse were also in attendance. Detention Director and Assistant Director respectively, Jamie Wheeler and Nicole Gruver were also present. J.B. was given KFC, Mountain Dew, and a piece of cake; a few of his favorite things.

J.B. sincerely thanked OJA, the Judges, the ADA's, and detention staff.



### **District Highlights from District 5 Supervisor Ron Coplan**

We continue to deal with several youth with serious mental health issues. During March we had two cases with competency motions filed. Both youth were evaluated and found competent. However, both have serious mental health issues and the competency evaluator advised they would need extensive mental health treatment.

One of our client's had their mother file a protective order against her child and a five-year protective order was granted. The youth is 13 years old, so the order will be in effect until he reaches the age of majority. Child Welfare and the mother's mental health counselor assisted her in filing the protective order, and continuing efforts to get the child adjudicated Delinquent and in OJA Custody. We have received an influx of referrals on youth that are developmentally delayed; which presents a new set of issues regarding treatment.

Cory Watson (Muskogee County) and Tristan Watson (Cherokee County) have returned from active duty with the Oklahoma National Guard in Africa. They were deployed for approximately a year. We are all glad they returned safely and have resumed their JJS duties, while getting reacclimated to life in Eastern Oklahoma.

Questions remain as to what our role is going to be with the Juvenile Detention Centers that contract with Tribal Governments to hold Juveniles detained by Tribal Courts. It is our understanding that those issues are being worked out with our Director through discussions with Tribal Officials. We continue to work closely with Tribal Juvenile Justice staff locally. We sent our Tribal liaison staff to the recent conference, Justice on the Reservation. Feedback indicates attendance at the conference was beneficial for our staff and was conducive to better communication.

Muskogee County continues to have problems detaining youth that have committed serious and violent crimes. Joe Giem and I met with the Muskogee Chief of Police regarding his concerns about having to release many juveniles arrested regardless of the offences allegedly committed. He plans to actively seek legislative support to change the current system of detention centers ability to choose the providers they want to contract with.

We have interviewed and selected a new JJS for Hughes County. We selected Miranda Adam a former Child Welfare worker in Hughes County. We believe she has the necessary skillset, and she is already familiar with all the characters involved in the juvenile justice system.

We, along with OMES property management staff continue to work on a lease for new office space in Seminole County. Viji from our finance unit is very helpful and works very hard to make sure we have what we need to do our jobs in the field.

### **District Highlights from District 6 Supervisor Heath Denney**

On March 25<sup>th</sup>, I attended the Council on State Government (CSG) Listening Session that was held at the OJA State Office. I, along with other district supervisors, attended the Supervisory Listening Session. Beckham County JJS III, Vickie Reis, attended the non-supervisory listening session.

On March 21<sup>st</sup>, I attended a planning meeting for New Worker Training at COJC with Greg Delaney and District 7 Supervisor, Rodney McKnight, along with trainers Jenny Olson, Bobbi Foster, and Dotti Brandon. The training center at COJC was determined to be the most appropriate location, the agenda was discussed, and further plans were made to implement this academy in June of 2024.

On March 26<sup>th</sup>, I attended an OPI Assessment of the Comanche County Juvenile Detention Center in Lawton. Comanche County Assistant District Supervisor, Levi Schartzer, was also present. OPI staff facilitating the assessment included Alyssa Divine and Timothy Miller.

On March 28<sup>th</sup>, I, along with District 2 Supervisor, Tracie Goad, attended a TEAMS Meeting to discuss the Hope Scale Assessment that Districts 2 and 6 will be piloting. Kheri Smith conducted the meeting and most (if not all) ADSs in both districts were also in attendance. A goal was set for both districts to begin using the Hope Scale Assessment on or shortly after May 1<sup>st</sup>. Kheri will be present at the District 6 Staff meeting on April 30<sup>th</sup> to train the district's JSU staff on how and when to use this assessment, as well as which youth we will be using this assessment on.

### **District Highlights from District 7 Supervisor Rodney McKnight**

For the month of March 2024, District 7 served approximately 217, with 116 having a legal status of a deferred filing to custody. Contact notes totaled 882 with 54 being TCM eligible. Out of the 116 youth, there are 81 supervised cases with 13 being OJA Custody youth and 3 Dual Custody youth. We currently have 4 kids in various placements. There are 8 youths in secure detention, 4 being pre-adjudicatory juveniles with 2 awaiting placement.

Referrals have declined this month, with a total of 45 referrals for the month of March, compared to 59 the month before, with a total of 26 intakes completed. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals are leveling off, currently, District 7 currently has 5 youths referred and/or participating in that program.

District 7 activities for the month of March 2024 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions, and several online trainings.

The first part of March consisted of ADS Bobbi Foster, District Secretary Sheila Brents and me seeking office space for the new Bryan County Office. We met with several real estate agents to locate the adequate room for the Bryan County staff.

On March 21<sup>st</sup>, ADS Dotti Brandon, ADS Bobbi Foster, staff from District 5, Deputy Director Delaney and myself met at COJC training center to discuss the upcoming New Worker Academy. ADS Bobbi Foster, ADS Dotti Brandon and ADS Jenny Olson have done a great job in preparing the curriculum for the next NWA session. All three ADSs have volunteered for this duty, along with their regular responsibilities in their perspective areas.

March 25<sup>th</sup>, I was able to attend the Council of State Governments listening session at the OJA state office as part of the supervisory panel. McCurtain County JJSIII Stephanie Farley and Marshall County JJSIII Julie Scott attended the non-supervisory panel.

### April 2024 Board Meeting

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#### Month of March 2024:

- **Science of Hope Initiative**
  - Please see the additional attached report from Kheri.
  - Attended hope planning meeting to prepare for monthly hope group with youth at COJC.
  - Met with Kheri at COJC to review Hope Charter/strategic plan and hope goals for JSU and COJC intake processes.
  - Visited COJC with hope navigator team to facilitate monthly hope group with COJC residents.
  - Attended Hope strategic Planning session/Hope Charter Creation with Hope Navigator Team
  - Ongoing strategic planning weekly meetings with Kheri.
- **Family Engagement**
  - Please see the additional attached report.
  - Met with Ben and April for discussion on writing proposal for pilot of use of new parenting curriculum.
  - Ongoing meetings with Apryl to set goals and pathways for family engagement work.
- **Training Department**
  - Please see additional attached reports from Abby.
- **Council of State Governments**
  - Attended Executive Team session.
  - Assisted with family members and tribal representation invitations.
- **Tribal Liaison**
  - Several OJA District Tribal Liaisons attended the Justice on the Reserve Conference hosted by the Muscogee Nation. Most of our liaisons will be attending the 2024 Tribal Public Health Conference in April. Once completed, we are organizing to do a presentation at one of our Monday Morning Meetings to share conference highlights.
  - Justice Involved Youth Workgroup. Attended meeting regarding the Consolidated Appropriations Act of 2023 requiring Medicaid agencies to provide certain screening, diagnostic, and case management services to incarcerated young people 30 days before and 30 days after their release. Attending meetings to assist with tribal support regarding the Act.
- **Childrens State Advisory Work Group**
  - Represented OJA at the monthly Systems of Care State Advisory Team meeting. Presentations provided by community partners to include Mental Health Association of Oklahoma and North Care.
  - Attended Community Building Circle event with representatives from sister agencies and organizations.
  - Attended monthly CSAW meeting. The agenda included updates on attaining CSAW goals. The agenda also included presentations about Public Health Institute of Oklahoma programs and OHS presented about the Work Ready Oklahoma expansion.



- Attended the Children’s Behavioral Health Coalition monthly meeting. The agenda included discussion on Systems of Care and presentations by partner organizations: Job Corps, Sunbeam Family Services, and North Care.
- Attended Trauma Informed Care work-group meeting. Agenda included updates on TIC website.
- **Homelessness Work**
  - Attended Oklahoma County Coordinated Community Plan (CCP) Implementation Workgroup.
- **OJA Standing Meetings**
  - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, JJS Support meetings, and Lunch and Learns.
- **Training/Conferences**
  - Attended the Statewide Summit on Family Preservation Strategies for Pregnant People with Substance Use Disorders
  - CPR Certification
  - First Aid

Kheri Smith, The Science of Hope - March 2024

- Hope Ambassador training meeting with Dr. Hellman weekly.
- Monthly meeting with the director.
- Attends monthly NEAR Science meetings with other Oklahoma NEAR Science Trainers.
- Created hope intake pamphlet training and held virtually training for all field staff.
- Dispersed intake pamphlet to all but 2 districts.
- Began to build relationships with leadership staff at COJC to boost communication, common language, and common understanding.
- Met with hope class presenter COJC team to create class content.
- Held monthly hope group on each unit at COJC, speaking with them about goals, pathways, and community connections as resources for goal attainment. They completed a pathway’s practice worksheet. This is our 5<sup>th</sup> month, administered hope scale to learn progress.
- Held meeting with COJC leadership to process data results and create next steps.
- Held training class for new COJC staff onboarding.
- Monthly meetings with Alison and Dotti to create Monday Morning Meeting content and recruit presenters.
- Create 20-minute trainings/presentations for Mondays in March first one on hope and goal setting and second one on OJA policies and procedure’s review, third on new podcast, fourth bringing in an outside presenter.
- Co-host Monday Morning Meetings to deliver created content.
- Creating a podcast for staff for a different and innovative way to share content, build on “one OJA”, and highlight partnerships and resources for youth and families. Recorded first episode.
- Continued work on the hope charter individually and with in-person meetings with Janelle and with the hope navigator field staff.
- Met with districts piloting the hope scores assessment to gain insight on how to design the pilot program.

- Presented the hope scale to BHC staff at COJC and started conversations on implementation strategies.
- Reviewed and scored one YLS.
- Attended 2 hope centered pillar of leadership training classes.

Apryl Owens, Family Engagement/Hope Navigator – March 2024

- Attended the Hope Driven Parenting Summit presented by Hope Rising Oklahoma. I followed up with Janelle and Kheri to share information and resources gained from attendance.
- Attended a strategic planning meeting with the Hope Navigator team at COJC to further develop Hope Charter.
- Attended a follow-up meeting with Ben Brown and Janelle about the ongoing progress and research with the Parent Project. Proposal is moving forward to the next steps.
- In exploring parenting classes/curriculum being provided throughout the state, I contacted OK County Juvenile Bureau for information regarding their Halo Project, which is a 4-week curriculum-based program. It is designed for parents, legal guardians, and caregivers to provide them with support and productive tools to build a better positive connection with their children.
- Attended the National Blacks in Criminal Justice Oklahoma State Training conference. I provided highlights of training information and ideas to potentially share with workers and families.
- Attended a Lunch and Learn through the Coalition to End Poverty. The presentation was by the Autism Foundation of Oklahoma. I met with representatives from the organization to learn more. and shared information and resources gained with Kheri and Alison for potential of Monday morning meeting topic.
- I facilitated the Juvenile Justice Family Advisory Council monthly meeting and discussed the Council of State Governments visit to the state.
- I have been working on pathways to best collect overall monthly data on parent/caregiver visits both virtual and in-person from placement facilities.
- Met with Janelle to analyze JSU worker family engagement survey data to incorporate in family engagement training.

Project Name:	Objectives:	Project Owner/ Creator:	Start Date:	Review Date:	Completion Date:	Notes:
<b>Workday Supervisory Training Credits and Reports</b>	Look into Workday's Reporting Capabilities to determine future Supervisory credit tracking	Abby, Dereck, Hunter	Feb-24	Monthly		attending monthly training with OMES

### Central Oklahoma Juvenile Center

#### MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for March:	272
Total Mandatory Computer Based Training Hours for March:	295
Grand Total Mandatory Training Hours for March:	567

*65 Staff participated in March Training for 2024 (Mandatory and Non, In-Service, In-person, online, etc.)*

*0 Staff have COMPLETED All Refresher Training for 2024 (0% complete)*

#### ORIENTATION Training Information:

Total Orientation Classroom Training Hours for March:	1514
Total Orientation Computer Based Training Hours for March:	0
Grand Total Orientation Training Hours for March:	1514

#### OYACS Training Information:

Total Inservice Training Hours for March:	42
Total Computer Based Training Hours for March:	0
Grand Total Training Hours for March:	42

**IN-SERVICE Training Information:**

Total Classroom In-service Training Hours for March:	130
Total In-service Computer Based Training Hours for March:	9
External/Non-Facility In-Service Training for March:	6
Grand Total In-service Training Hours for March:	145

**SUPERVISORY Training Hours:**

Grand Total Supervisory Training Hours for March:	718
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**March Care & Custody Management System (CCMS) Training:**

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	11	8	88
Orientation Day 2	11	8	88
Orientation Day 3	11	8	88
Re-Certs Day 1	7	8	56
Re-Certs Day 2	8	8	64
Totals	48	40.00	384
<b>Total # CCMS Hours</b>	<b>384</b>		

CCMS Recertification Percentage Completed:	13%
Total # of Students who attended CCMS in March. (Orientation and Refresher):	19

**GRAND TOTAL of Training Hours:**

<u>Grand Total Training Hours for March:</u>	2262
<u>Total Training Hours for NON-COJC Employees for March:</u>	42
<u>Total Courses for March:</u>	95
<u>Total Course Hours for March:</u>	208
<u>Total Participants for March:</u>	173

## State Office and District Training

<b>Location</b>	<b>Training Hour Totals</b>	<b>Supervisory Training Hour Totals</b>	<b>Grand Training Hour Totals</b>
State Office	236	193	236
District 1	300.75	198.5	300.75
District 2	129.5	108	129.5
District 3	178.5	98	178.5
District 4	120.75	109.5	120.75
District 5	119.25	115.25	119.25
District 6	218.75	213.75	218.75
District 7	110.75	90.5	110.75
<b>Totals:</b>	<b>1,414.25</b>	<b>1,126.5</b>	<b>1,414.25</b>

# Rates and Standards



# Timeline of Proposed Rates and Standards

- On March 15, 2024, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. § 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Amanda Otis, State Purchasing Director, on March 29, 2024, letter included in board documents. On April 11, 2024, Director Otis approved the proposed rates, contingent on the Board's approval, letter included in board documents.
- This presentation is a brief summary of the proposed new rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on March 29, 2024.

# Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2024-002-001	Rate: Licensed Behavioral Health Professional Base Rate (formerly, Licensed Counselor or Social Worker Base Rate) Modification: Modernized and clarified rate language	No Fiscal Impact
RS2024-002-002	Rate: Clinical Supervision Modification: Clarified language and increased billable hours from 4 to 6 hours per week.	No Fiscal Impact
RS2024-002-003a	New Rate: Youth and Parent Partnership Rate – Special projects	\$18.00 per hour
RS2024-002-003b	New Rate: Youth and Parent Partnership Rate – In person meeting	\$18.00 per hour
RS2024-002-003c	New Rate: Youth and Parent Partnership Rate – Virtual meeting	\$13.00 per hour



Services	Definitions	Requirements & Standards	Rate/Unit
<p><b>MODIFICATION</b>  <b>EMERGENCY RATE</b>  <b>RS2024-002-001</b>  <del>RS22-001-001</del>  <del>LICENSED COUNSELOR OR SOCIAL WORKER BASE RATE</del>  <b>LICENSED BEHAVIORAL HEALTH PROFESSIONAL BASE RATE</b></p> <p>Indirect – Current Median Salary (pre-Pandemic): \$44,470</p> <p><b>Type:</b>  <b>Code(s): not used in JOLTS</b>  <b>Program(s):</b>  <del>BLS#21-1018</del>  <a href="https://www.bls.gov/soc/2018/major_groups.html#21-0000">https://www.bls.gov/soc/2018/major_groups.html#21-0000</a>  Due to the impact of the pandemic, competition in the market, and other contributing factors, agencies not able to hire or retain qualified personnel for service delivery may take advantage of this rate.  <del>US Bureau of Labor Statistics, Substance Abuse, Behavioral Disorder, Mental Health Counselors, Oklahoma Mean,</del>  <a href="https://www.gls.gov/ocs/current/oes211018.htm">https://www.gls.gov/ocs/current/oes211018.htm</a></p>	<p>Counsel and <u>advise</u> <del>Advise</del> individuals and groups to promote optimum mental and emotional health, with an emphasis on prevention. May help youth and families deal with a broad range of mental health issues, such as those associated with addictions and substance <u>use and/or</u> abuse, family, parenting, stress management, self-esteem.</p>	<p><u>Required forms must be submitted and approved before rate may be used.</u></p> <p><del>Must be pre-approved by CBYS as a licensed provider</del> M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC, or APN and <del>include</del> individuals under supervision for licensure.</p> <p>Rate is established to allow providers to be more competitive in efforts to <del>ire</del><u>hire</u> and/or retain credentialed counselors to provide individual, group, or family counseling.</p> <p>Outcome/Output measures to be tracked:  Increase in Service Provision as evidenced by increase in utilization of JOLTS rates for service provision or other reports for services not required to be entered into JOLTS.</p> <p>Reduction in Waiting List.</p>	<p>Monthly Base Rate of \$3,000/month (\$36,000 Anually)</p> <p>May bill rates for direct service provision in conjunction with base rate.</p> <p>At least 90% of this rate must be paid to the counselor.</p> <p>Proceeds from this rate cannot supplant salary paid prior to establishing this rate. (cannot reduce current salary and replace with funding from this rate).</p>
<p><b>R&amp;S Approved Date:</b> 08/17/2021</p>	<p><b>OMES Approved Date:</b> 09/14/2021</p>	<p><b>BOJA Approved Date:</b> 09/21/2021</p>	<p><b>Effective Date:</b> 09/21/2021</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p><b>MODIFICATION</b>  <b>RS2024-002-002</b>  <del>RS21-002-002a</del>  <b>CLINICAL SUPERVISION</b></p> <p><b>Type:</b> Indirect  <b>Code(s):</b> CLINSUPV  <b>Program(s):</b> RBI</p> <p><del>Time frame for each event may range between 15 minutes and a maximum of 2 hours</del></p> <p><del>Rate may not be billed above 64 hours per week for each counselor or professional provider.</del></p>	<p>Quality supervision is vital to ensure services are provided in accordance with legal and ethical standards of the helping profession licensing boards and fields of discipline.</p> <p>This Category reimburses for the time of a Clinical Supervisor providing consultation regarding the services providers are delivering. This rate applies solely to examine, develop, and enhancement of the technical capabilities of service providers. This rate does not apply to general agency staff meetings, human resource functions, or Board activity of an agency.</p> <p><del>Clinical Supervision will be documented in two ways:</del></p> <p><del>1. Client case Supervision notes detailing pertinent service/case issues and plans to address specific client needs will be placed in the client file for each staffed case.</del></p> <p><del>1. Supervision logs or minutes will reflect the process and content of staffing be maintained and reviewable during monitoring visits. To protect the privacy and confidentiality of a client, case note references in supervision notes will not include identifying information and will focus on quality of process.</del></p> <p><u>Clinical Supervision will either be documented by supervision logs or minutes, which will reflect the process and content of the staffing and will be maintained and available for review during monitoring visits.</u></p>	<p><b><u>Level A</u></b>  Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs</p> <p><b><u>Level B</u></b>  Master’s degree in a behavioral science</p> <p><b><u>Level C</u></b>  M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure</p> <p><u>Time frame for each event may range between 15 minutes and a maximum of 2 hours.</u></p> <p><u>Rate may not be billed above 6 hours per week.</u></p> <p><u>Time for Supervisee(s) may not be billed.</u></p> <p><u>Supervision Logs/Minutes must note:</u></p> <ol style="list-style-type: none"> <li><u>Date,</u></li> <li><u>Start and end time,</u></li> <li><u>Type of Supervision, and</u></li> <li><u>Action Steps, if required.</u></li> </ol>	<p>\$17.00 per 15 minutes per Supervisor</p> <p><del>Paid for time of the Supervisor providing the supervision. Staff attending the supervision may not be billed for the time. Time for Supervisee(s) may not be billed.</del></p> <p><u>*Number of participants does not impact rate</u></p>
<p><b>R&amp;S Approved Date:</b> 08/17/2021</p>	<p><b>OMES Approved Date:</b> 09/14/2021</p>	<p><b>BOJA Approved Date:</b> 09/21/2021</p>	<p><b>Effective Date:</b> 09/21/2021</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p><b><u>NEW RATE</u></b>  <b><u>RS2024-002-003 a, b, and c</u></b>  <b><u>Youth and Parent Partnership Rate</u></b></p>	<p><u>The Office of Juvenile Affairs values the expertise of those impacted by the juvenile justice system and is committed to continuous improvement in serving youth and families at risk of and involved with the juvenile justice system. Youth and credible messenger membership is a requirement for eligibility for Title II Formula Funding.</u></p> <p><u>Examples of approved advisory boards are Youth Emerging Leader (YEL) committee, Youth Advisory Council (YAC), State Advisory Group (SAG) meetings, Parent Advisory Committee (PAC) meetings, and/or other groups, boards, or advisory groups, or other boards as approved.</u></p> <p><u>Participation includes, but is not limited to:</u></p> <ul style="list-style-type: none"> <li>• <u>Participation, attendance, and/or presentation of project outcomes at advisory boards meetings;</u></li> <li>• <u>Plans and projects designed to improve the juvenile justice system; and,</u></li> <li>• <u>Direct work with those currently involved in the justice system to gain insight into obstacles and barriers that threaten progress, offer peer mentoring or advisement with other issues.</u></li> </ul>	<p><u>Youth and credible messengers may not be compensated from another source for time served and must meet one of the following:</u></p> <ul style="list-style-type: none"> <li>• <u>Appointment to the State Advisory Group (SAG) under the age of 28; or,</u></li> <li>• <u>Member of an approved advisory board.</u></li> </ul> <p><b><u>Note:</u></b> <u>All groups must be approved by the Office of Standards for Prevention and System Improvement.</u></p> <p><u>Required claims documentation:</u></p> <ol style="list-style-type: none"> <li>1. <u>Agenda (if applicable), Sign-in sheet for each billable activity signed by participant and Program Manager.</u></li> <li>1. <u>Time sheet/Invoice signed by youth, program manager, and approved by Program Manager.</u></li> </ol> <p><u>Required advisory board documentation:</u></p> <ol style="list-style-type: none"> <li>1. <u>Charter or by-laws with membership guidelines.</u></li> </ol>	<p><b><u>RS2024-002-003a</u></b>  <u>Special projects:</u>  <u>\$18.00 per hour</u></p> <p><b><u>RS2024-002-003b</u></b>  <u>In person meeting:</u>  <u>\$18.00 per hour</u></p> <p><b><u>RS2024-002-003c</u></b>  <u>Virtual meeting:</u>  <u>\$13.00 per hour</u></p> <p><b><u>Notes:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Reimbursement for meeting time is capped at 2-hours unless prior approval is received by Office of Standards for Prevention and System Improvement.</u></li> <li>1. <u>Rate is not eligible for mileage reimbursement rate.</u></li> </ol>
<p><b>R&amp;S Approved Date:</b></p>	<p><b>OMES Approved Date:</b></p>	<p><b>BOJA Approved Date:</b></p>	<p><b>Effective Date:</b></p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p><b>EMERGENCY RATE</b>  <b>RS2024-002-001</b>  <b>LICENSED BEHAVIORAL HEALTH PROFESSIONAL BASE RATE</b></p> <p>Indirect – Current Median Salary (pre-Pandemic): \$44,470</p> <p><b>Type:</b>  <b>Code(s): not used in JOLTS</b>  <b>Program(s):</b></p> <p>Due to the impact of the pandemic, competition in the market, and other contributing factors, agencies not able to hire or retain qualified personnel for service delivery may take advantage of this rate.</p>	<p>Counsel and advise individuals and groups to promote optimum mental and emotional health, with an emphasis on prevention. May help youth and families deal with a broad range of mental health issues, such as those associated with addictions and substance use and/or abuse, family, parenting, stress management, self-esteem.</p>	<p>Required forms must be submitted and approved before rate may be used.</p> <p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC, or APN and individuals under supervision for licensure</p> <p>Rate is established to allow providers to be more competitive in efforts to hire and/or retain credentialed counselors to provide individual, group, or family counseling.</p> <p>Outcome/Output measures to be tracked:  Increase in Service Provision as evidenced by increase in utilization of JOLTS rates for service provision or other reports for services not required to be entered into JOLTS.</p> <p>Reduction in Waiting List.</p>	<p>Monthly Base Rate of \$3,000/month (\$36,000 Anually)</p> <p>May bill rates for direct service provision in conjunction with base rate.</p> <p>At least 90% of this rate must be paid to the counselor.</p> <p>Proceeds from this rate cannot supplant salary paid prior to establishing this rate. (cannot reduce current salary and replace with funding from this rate).</p>
<p><b>R&amp;S Approved Date: 03/15/2024</b></p>	<p><b>OMES Approved Date: 04/11/2024</b></p>	<p><b>BOJA Approved Date: 04/16/2024</b></p>	<p><b>Effective Date: 04/16/2024</b></p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p><b>MODIFICATION</b> <b>RS2024-002-002</b> <b>CLINICAL SUPERVISION</b></p> <p><b>Type:</b> Indirect <b>Code(s):</b> CLINSUPV <b>Program(s):</b> RBI</p>	<p>Quality supervision is vital to ensure services are provided in accordance with legal and ethical standards of the helping profession licensing boards and fields of discipline.</p> <p>This Category reimburses for the time of a Clinical Supervisor providing consultation regarding the services providers are delivering. This rate applies solely to examine, develop, and enhancement of the technical capabilities of service providers. This rate does not apply to general agency staff meetings, human resource functions, or Board activity of an agency.</p> <p>Clinical Supervision will either be documented by supervision logs or minutes, which will reflect the process and content of the staffing and will be maintained and available for review during monitoring visits.</p>	<p><b>Level A</b> Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs</p> <p><b>Level B</b> Master’s degree in a behavioral science</p> <p><b>Level C</b> M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure</p> <p>Time frame for each event may range between 15 minutes and a maximum of 2 hours.</p> <p>Rate may not be billed above 6 hours per week.</p> <p>Time for Supervisee(s) may not be billed.</p> <p>Supervision Logs/Minutes must note:</p> <ol style="list-style-type: none"> <li>1. Date,</li> <li>2. Start and end time,</li> <li>3. Type of Supervision, and</li> <li>4. Action Steps, if required.</li> </ol>	<p>\$17.00 per 15 minutes per Supervisor</p> <p>*Number of participants does not impact rate</p>
<p><b>R&amp;S Approved Date:</b> 03/15/2024</p>	<p><b>OMES Approved Date:</b> 04/11/2024</p>	<p><b>BOJA Approved Date:</b> 04/16/2024</p>	<p><b>Effective Date:</b> 04/16/2024</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p><b>RS2024-002-003 a, b, and c</b></p> <p><b>Youth and Parent Partnership Rate</b></p>	<p>The Office of Juvenile Affairs values the expertise of those impacted by the juvenile justice system and is committed to continuous improvement in serving youth and families at risk of and involved with the juvenile justice system. Youth and credible messenger membership is a requirement for eligibility for Title II Formula Funding.</p> <p>Examples of approved advisory boards are Youth Emerging Leader (YEL) committee, Youth Advisory Council (YAC), State Advisory Group (SAG) meetings, Parent Advisory Committee (PAC) meetings, and/or other groups, boards, or advisory groups, or other boards as approved.</p> <p>Participation includes, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Participation, attendance, and/or presentation of project outcomes at advisory boards meetings;</li> <li>• Plans and projects designed to improve the juvenile justice system; and,</li> <li>• Direct work with those currently involved in the justice system to gain insight into obstacles and barriers that threaten progress, offer peer mentoring or advisement with other issues.</li> </ul>	<p>Youth and credible messengers may not be compensated from another source for time served and must meet one of the following:</p> <ul style="list-style-type: none"> <li>• Appointment to the State Advisory Group (SAG) under the age of 28; or,</li> <li>• Member of an approved advisory board.</li> </ul> <p>Note: All groups must be approved by the Office of Standards for Prevention and System Improvement.</p> <p>Required claims documentation:</p> <ol style="list-style-type: none"> <li>1. Agenda (if applicable), Sign-in sheet for each billable activity signed by participant and Program Manager.</li> <li>1. Time sheet/Invoice signed by youth, program manager, and approved by Program Manager.</li> </ol> <p>Required advisory board documentation:</p> <ol style="list-style-type: none"> <li>1. Charter or by-laws with membership guidelines.</li> </ol>	<p>RS2024-002-003a Special projects: \$18.00 per hour</p> <p>RS2024-002-003b In person meeting: \$18.00 per hour</p> <p>RS2024-002-003c Virtual meeting: \$13.00 per hour</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. Reimbursement for meeting time is capped at 2-hours unless prior approval is received by Office of Standards for Prevention and System Improvement.</li> <li>1. Rate is not eligible for mileage reimbursement rate.</li> </ol>
<p><b>R&amp;S Approved Date: 03/15/2024</b></p>	<p><b>OMES Approved Date: 04/11/2024</b></p>	<p><b>BOJA Approved Date: 04/16/2024</b></p>	<p><b>Effective Date: 04/16/2024</b></p>

# Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2024-002-001	Rate: Licensed Behavioral Health Professional Base Rate (formerly, Licensed Counselor or Social Worker Base Rate) Modification: Modernized and clarified rate language	No Fiscal Impact
RS2024-002-002	Rate: Clinical Supervision Modification: Clarified language and increased billable hours from 4 to 6 hours per week.	No Fiscal Impact
RS2024-002-003a	New Rate: Youth and Parent Partnership Rate – Special projects	\$18.00 per hour
RS2024-002-003b	New Rate: Youth and Parent Partnership Rate – In person meeting	\$18.00 per hour
RS2024-002-003c	New Rate: Youth and Parent Partnership Rate – Virtual meeting	\$13.00 per hour

# State Advisory Group (SAG)





# Proposed Award for Continued Title II Formula Grant Funds

**Recipient:** Rogers County Youth Services

**Project Title:** Dialectical Behavioral Therapy (DBT) Steps

**Proposed Award Amount:** \$47,500.00

Continuation of the DBT steps class as an elective in at least three participating schools in rural Oklahoma and Youth Advisory Council (YAC).



# Proposed Award for Continued Title II Formula Grant Funds

**Recipient:** Pivot, Inc.

**Project Title:** Pivot Community Intervention Center/ Introduction to Preparing Adolescents for Young Adulthood (PAYA) Life Skills

**Proposed Award Amount:** \$47,500.00

Continuation of the PAYA program in the Community Intervention Center. Pivot staff will continue to assist youth and their families with accessing other Pivot resources, inform parents of resources and activities, in effort to connect youth and families to other permanent connections, programs, and have basic needs met. The YAC will continue to provide input regarding the program.



# Proposed Award for Continued Title II Formula Grant Funds

**Recipient:** Youth Services for Choctaw, Pushmataha, and McCurtain Counties (YS4CPMC)

**Project Title:** Uth Take Lead

**Proposed Award Amount:** \$47,500.00

Continuation of the Youth Advisory Council (YAC) working to address the behavior of students who are at risk of being suspended or dropping out of school because of poor attendance, discipline issues, family problems, and substance abuse issues. Youth are required to attend 2 consecutive YAC meetings, participate in 2 events or projects, and will attend school in Choctaw County middle or high school catchment area. Services for at risk students may include: early intervention screening, supportive educational groups, individual student support, parent support/or referrals, school counselor, teacher support or linkage, college readiness, agency linkage, student referral, student program evaluation, yearly conference, Botvin life skills, Sparks, Its My Life, Sparks, Strengthening Families, tutoring, and mentoring.



# Request for Contract

**Recipient:** Jill Ruggiero

**Project:** Implementation of the Law Enforcement Youth Specialist Project and Compliance with the JJDPA Four Core Requirements

**Proposed Award Amount:** \$50,000.00

Ms. Ruggiero will continue to provide consultation, technical assistance, and training for continued implementation of the project.

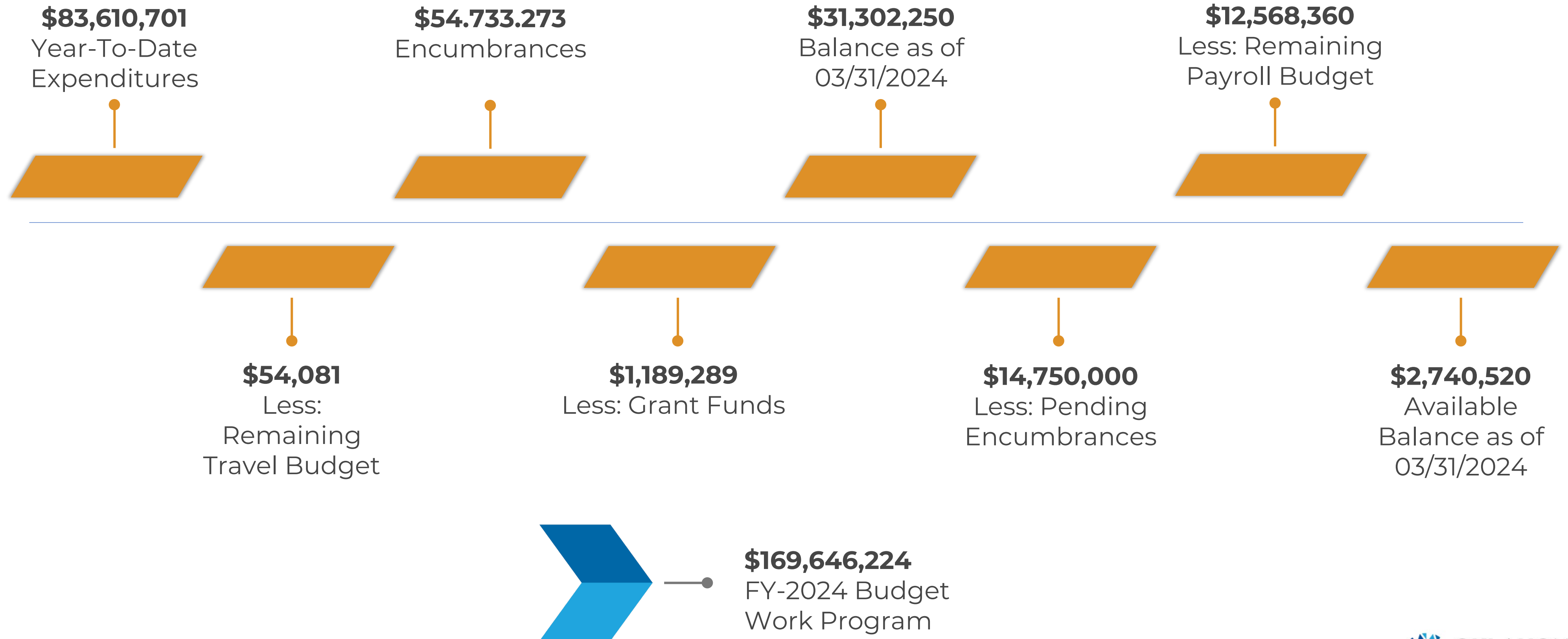


# OJA Finance Report



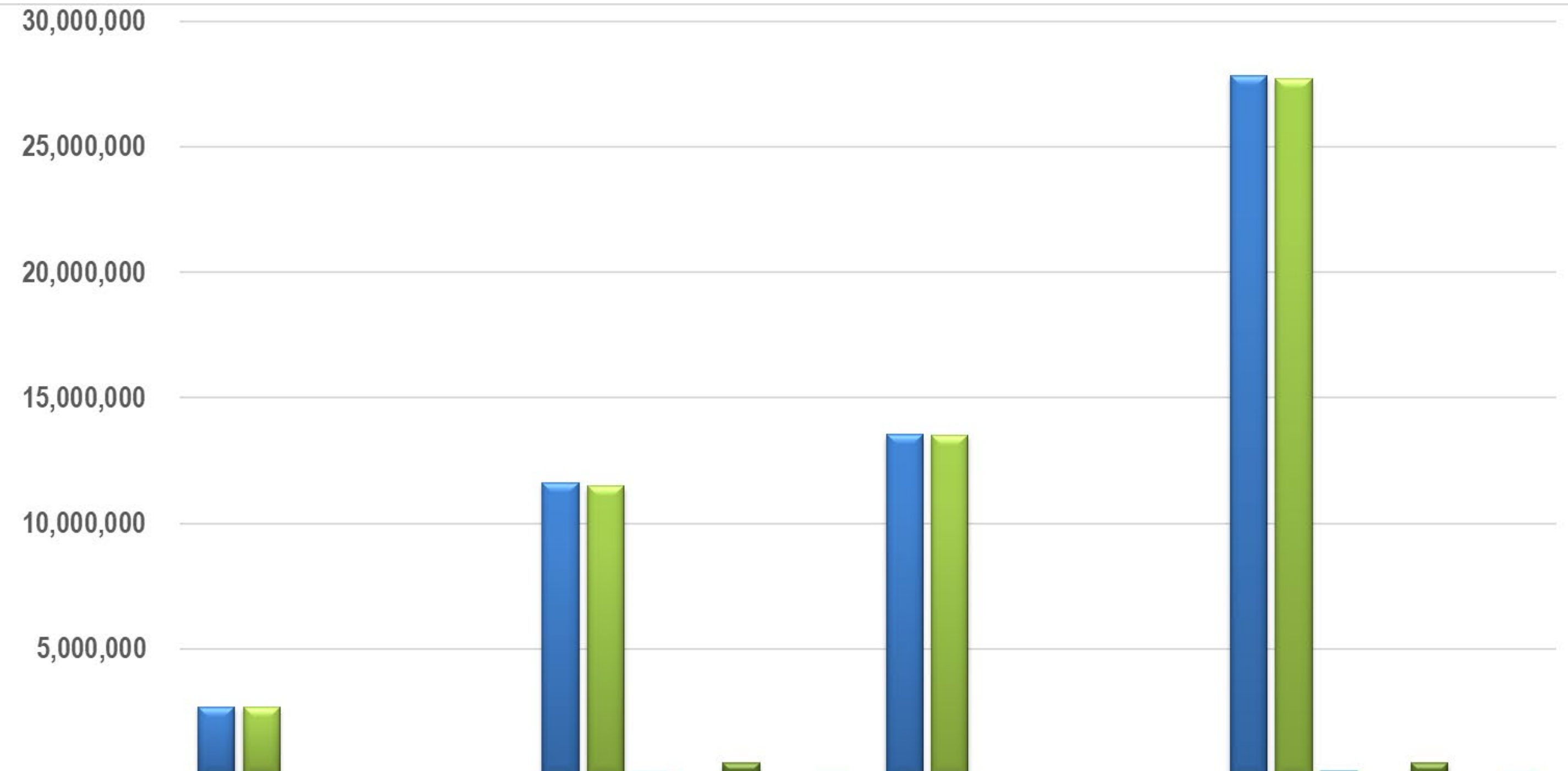
# FY-2024 Operation/Capital Budget Projections

As of 03/31/2024



# BR-2024 Payroll Budget to Actual Year to Date

As of 03/31/2024



	Administration	Residential	Non-Residential	Total
YTD Budget	2,687,322	11,621,603	13,532,514	27,841,439
YTD Expenditures	2,685,543	11,495,308	13,524,587	27,705,438
YTD Variance-Expenditures to Budget	1,779	126,295	7,927	136,002
% Variance	0.1%	1.1%	0.1%	0.5%
YTD Overtime (included in YTD Expenditures)	112	481,706	3,097	484,915
% Overtime to YTD Expenditures	0.0%	4.2%	0.0%	1.8%
2024 Overtime March 2024, 3 pay periods posted	1,170	88,273	678	90,121

# FY-2024 Payroll Overtime

As of 03/31/2024

Quarter FY 24	No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime Hours	Total Overtime Amount
		Hours	Amount	Hours	Amount	Hours	Amount		
1	7			7,134	\$221,726	55	\$1,189	7,189	\$222,916
2	5	0	\$1	4,068	\$134,742	26	\$624	4,094	\$135,367
3	8	42	\$1,282	9,311	\$213,510	88	\$1,961	9,441	\$216,753
<b>Total</b>	<b>20</b>	<b>42</b>	<b>\$1,282</b>	<b>20,512</b>	<b>\$569,979</b>	<b>170</b>	<b>\$3,774</b>	<b>20,724</b>	<b>\$575,035</b>
<b>Full Time Equivalent (FTE)</b>				<b>12.82</b>		<b>0.11</b>		<b>12.95</b>	



# FY-2024 Revolving Funds Revenue Projection

As of 03/31/2024

Receivable Source	FY-24 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 75,000	\$ 87,022		\$ 12,022
Income from Rent	17,802	13,352	13,352		0
Charter School State Aid/Grants	500,000	375,000	435,932		60,932
School Breakfast/Lunch/Snacks Program	57,213	42,910	116,509		73,599
Sales	90,000	67,500	88,712		21,212
Child Support	150,000	112,500	103,729		(8,771)
Other Receipts	86,000	64,500	52,475		(12,025)
<b>Total Revolving Funds</b>	<b>\$ 1,001,015</b>	<b>\$ 750,761</b>	<b>\$ 897,731</b>	<b>\$ -</b>	<b>\$ 146,969</b>

Reimbursements and Refunds	FY-24 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,540,000	\$ 2,101,091	\$ 1,638,271	\$ 462,820	\$ -
<b>Total Revolving Funds Revenue</b>	<b>\$ 5,541,015</b>	<b>\$ 2,851,852</b>	<b>\$ 2,536,002</b>	<b>\$ 462,820</b>	<b>\$ 146,969</b>

# FY-2024 Federal Funds Revenue Projections As of 03/31/2024

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>FF Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 5,025,000	\$ 3,854,232	\$ 1,219,881	\$ 49,113
Targeted Case Management (TCM)	2,300,000	1,725,000	1,459,770	234,462	\$ (30,768)
IV-E Shelter	155,000	116,250	60,055	101,814	\$ 45,619
Indirect Cost Reimbursement (OHCA)	185,766	139,325	168,569		\$ 29,245
<b>Total FF Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 9,340,766</b>	<b>\$ 7,005,575</b>	<b>\$ 5,542,626</b>	<b>\$ 1,556,157</b>	<b>\$ 93,209</b>
<b>FF Cost Reimbursements from OJJDP/Other State Agencies</b>					
	<b>FY-23 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 1,368,120	\$ 92,326	\$ 82,096	\$ 10,230	\$ -
DAC-RSAT	225,000	94,893	159,129	-	64,236
Detection and Mitigation of COVID-19 in Confinement Facilities	1,604,580	795,851	740,600	55,251	-
State Recovery Fund (ARPA)	18,438,192	7,283,796	7,439,192	-	155,396
<b>Total FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 21,635,892</b>	<b>\$ 8,266,866</b>	<b>\$ 8,421,017</b>	<b>\$ 65,481</b>	<b>\$ 219,631</b>
<b>Total Federal Fund (FF) Program Fund</b>	<b>\$ 30,976,658</b>	<b>\$ 15,272,441</b>	<b>\$ 13,963,643</b>	<b>\$ 1,621,638</b>	<b>\$ 312,840</b>

# 700 Fund Accounts

As of 03/31/2024

## Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

**\*\*Cash Balance as of 03/31/2024**  
**\$4,140.58**

## Trust Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

**\*\*Cash Balance as of 03/31/2024**  
**\$1,325.33**

## Canteen Fund - 702

*Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.*

**\*\*Cash Balance as of 03/31/2024**  
**\$10,667.61**

## Trust Fund - 704

*Established to account for all funds received from OJA's Victim Restitution Program*

**\*\*Cash Balance as of 03/31/2024**  
**\$9,973.27**

# The Oklahoma Economy

## **Current to Prior Month Comparison:**

All tax divisions reported an increase for March except Gross Production Tax. March tax sources equal **\$1.34 billion**, up **\$153.3 million**, or **12.8%** when compared to last month.

## **12 Month Rolling Comparison:**

Receipts for the last 12 months through March total \$16.85B, a decrease of \$787M, or 4.5%, relative to previous year 12 months. GPT decreased by \$901.2M for the same period.

## **Monthly Comparison Current to Previous Year:**

Revenue comparison for March is down 55.9M or 4%

## **Oklahoma Business Conditions Index:**


**(53.3)** up from 46.9 and breaks a two-month slump.

## **Unemployment:**

**Oklahoma:** slight increase from 3.5% (5 months) to 3.6%. **National:** Increased from 3.7% (3 months) to 3.9%

## **Consumer Price Index:**

Slight increase for February .4% from .3% in January.



# Oklahoma Youth Academy Charter School (OYACS)

**April 16, 2024**

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2023-2024 as of March 31, 2024		OJA General and Revolving Funds	Fund 25000	Totals as of 03/31/2024	OYACS-COJC (972)
<b>Revenues</b>					
Foundation/Salary Incentive	\$ -	\$ 183,447.00	\$ 183,447.00	\$ 183,447.00	
Alternative Ed Grant		57,566.09	57,566.09	57,566.09	
Flowthrough and ARP IDEA		21,077.24	21,077.24	21,077.24	
Redbud School Funding Act		14,671.30	14,671.30	14,671.30	
Title I N&D		58,116.00	58,116.00	58,116.00	
Title IA		57,799.21	57,799.21	57,799.21	
Title IIA P541		1,500.00	1,500.00	1,500.00	
Title IVA		5,454.60	5,454.60	5,454.60	
Title VB P587		6,072.84	6,072.84	6,072.84	
Textbooks/Ace Technology		3,697.16	3,697.16	3,697.16	
Child Nutrition Program _Operation/Admin Cost		6,161.41	6,161.41	6,161.41	
Child Nutrition Program _Breakfast		42,855.24	42,855.24	42,855.24	
Child Nutrition Program _Lunches and Snacks		74,236.87	74,236.87	74,236.87	
Refund		293.90	293.90	293.90	
<b>Office of Juvenile Affairs **</b>	1,006,570.80	-	1,006,570.80	1,006,570.80	
<b>Total Revenues</b>	<b>\$ 1,006,570.80</b>	<b>\$ 532,948.86</b>	<b>\$ 1,539,519.66</b>	<b>\$ 1,539,519.66</b>	
<b>Expenditures</b>					
Equipment and Library Resources	\$ 85,401.67	\$ -	\$ 85,401.67	\$ 85,401.67	
Operational Expenses	36,622.97	100,191.71	136,814.68	136,814.68	
Payroll Expenses	879,802.66	456,067.10	1,335,869.76	1,335,869.76	
Professional Services	-	-	-	-	
Training and Travel	4,743.50	-	4,743.50	4,743.50	
<b>Total Expenditures</b>	<b>\$ 1,006,570.80</b>	<b>\$ 556,258.81</b>	<b>\$ 1,562,829.61</b>	<b>\$ 1,562,829.61</b>	
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (0.00)</b>	<b>\$ (23,309.95)</b>	<b>\$ (23,309.95)</b>	<b>\$ (23,309.95)</b>	
<b>Fund Balances August 1, 2023</b>	-	396,595.77	396,595.77	396,595.77	
<b>Fund Balances 2023-2024 School Year</b>	<b>\$ (0.00)</b>	<b>\$ 373,285.82</b>	<b>\$ 373,285.82</b>	<b>\$ 373,285.82</b>	
<b>**OJA Funds</b>	<b>COJC (972)</b>				
Fund 19301_19311	\$ 23,069.90				
Fund 19401	\$ 983,500.90				
	<b>\$ 1,006,570.80</b>				

# OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR 2023-2024 ENCUMBRANCES

## April 2024 Purchasing Requests

Encumbrance#	Description	Vendor	Amount
2024-045	<b>One 31457 and Two 31456 WRATS Blue/Green record forms and response booklets 25 prints plus shipping</b>	Pearson Clinical Assessment	\$264.90
2024-046	<b>Supplies for science experiment under different light conditions affect on plants and flower production, development, and growth rate (Liquid candy food color, 8 bottles \$48.99; 1 gallon Elmer's glue \$30.99; 5-lb Potassium Powder \$24.99 and Paint brushes set of 110 pcs \$9.99}</b>	Amazon	\$115.00

**\$379.90**

**TOTAL**

# QUESTIONS



[www.Oklahoma.gov/oja](http://www.Oklahoma.gov/oja)



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