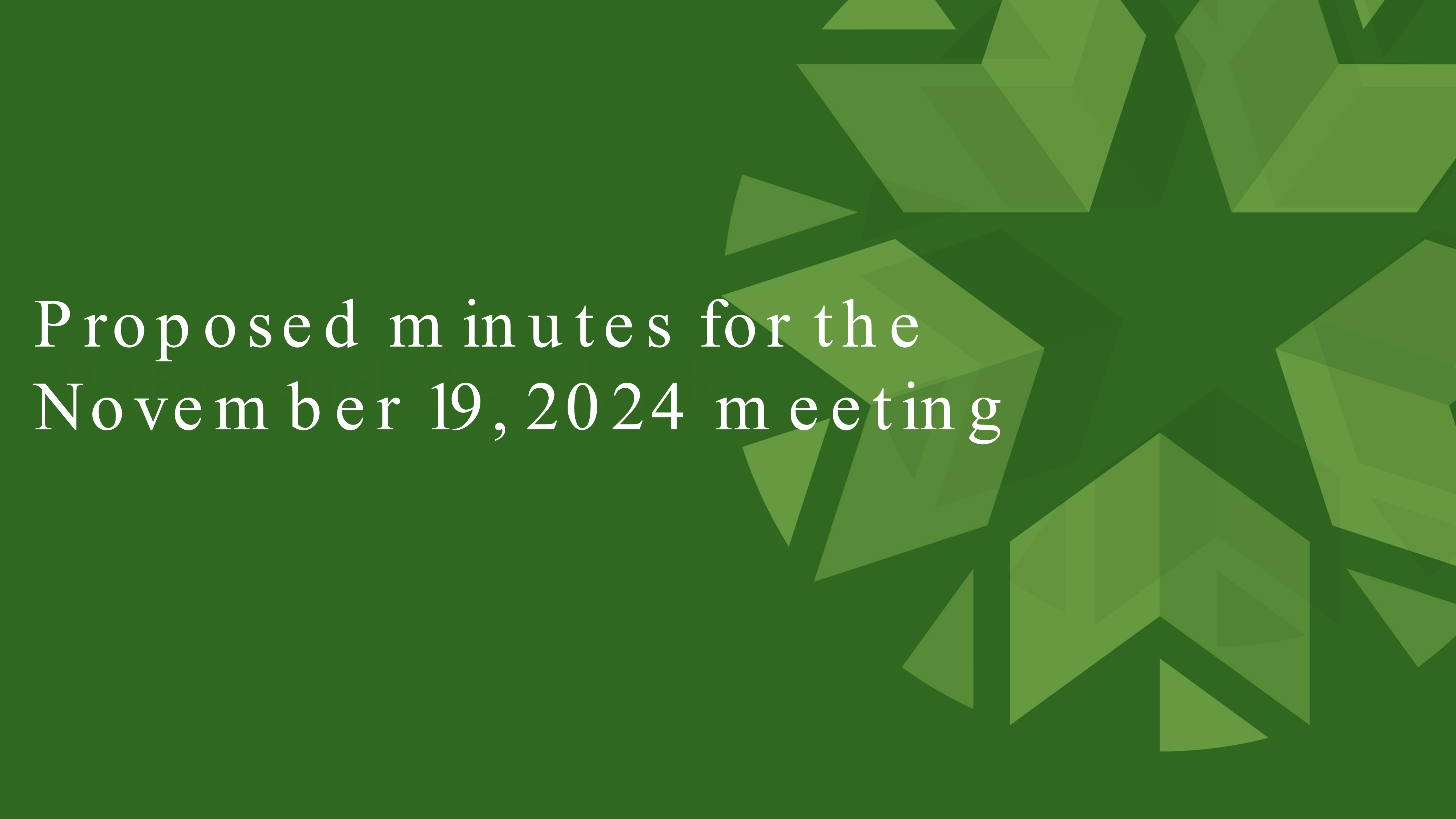


December 17, 2024

# *Board of Juvenile Affairs Meeting*





Proposed minutes for the  
November 19, 2024 meeting



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes  
November 19, 2024

## Board Members Present

Bart Bouse  
Amy Emerson  
Stephen Grissom  
Colleen Johnson  
Les Thomas Sr.  
Jenna Worthen  
Karen Youngblood

## Board Members Absent

Janet Foss

## Call to Order

Chair Youngblood called the November 19, 2024 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:01 a.m. and requested a roll call.

## Public Comments

There were no public comments.

## Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 15, 2024 board meeting

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, and Youngblood

Nay:

Abstain: Worthen

Absent: Foss

The proposed minutes for the October 15, 2024 board meeting approved.

## Election of the Board of Juvenile Affairs Vice Chair

Dr. Grissom moved to vote on his nomination of Judge Foss with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

Judge Janet Foss elected as Board of Juvenile Affairs Vice Chair.

Video and Presentation on the 2024 Hope Navigator Summit

OJA Hope Ambassador Kheri Smith was introduced by Janelle Bretten, Director of Strategic Engagement. Kheri discussed the attached presentation and introduced the video.

Dr. Emerson: I had the pleasure of being there all day and OJA was a shining star. Director, you should be proud. The team showcased the work we are doing, and really set themselves apart from the great work going on. The way we are interacting with the juveniles in our custody given the language pathways even in the system to achieve what they want to the future. I want to say thank you to everyone for changing the narrative. Pray'Eon was remarkable.

Ms. Smith: Thank you for that Dr. Emerson. You heard Pray'Eon say, that he just wanted to have hope through the process. That is important, it is hope through the tunnel not just outside of it.

Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Executive Director Tardibono gave a brief update on his first seven days.

Chair Youngblood: What a unique perspective to move from the Board to the Executive Director. How nice for all of us to have an Executive Director and we trust. Thank you for your report and the entire team for their reports. The volume of work seems incredible.

Dr. Emerson: I want to shine light on the District 3 report, the Group home, and Jeremy Andrews. I just want to point out that we have kids that are coming to us from really hard places. My heart kind of broke for the young girl who found out she was pregnant as she was coming into custody. I want to say kudos to them because that is a fragile moment, and it looks like they are taking that on beautifully and thoughtfully. That is how we change the future. I want to say thank you, we do read these reports, and things like this are why we do the work in the different sectors. We can make the future.

Chair Youngblood: I agree, we can change the future one kiddo at a time.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace industrial size washer and dryer in the amount of \$2,303.49

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace industrial size washer and dryer in the amount of \$2,303.49

Update on the Next Generation Campus Project

CFO Clagg discussed the attached update.

Ms. Worthen: Are we good to go for Christmas?

Secretary Rockwell confirmed we are good to go.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

CFO Clagg gave the Board additional information on the attached finance report.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report

CFO Clagg gave an update on the attached Oklahoma Youth Academy Charter School finance report.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed modifications to the 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School

CFO Clagg explained the attached proposed modifications to the Oklahoma Youth Academy Charter School encumbrances.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White gave a verbal update.

Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#)

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

New Business

N/A

Announcements/ comments

Chair Youngblood: Here we are again, and welcoming our new, and hopefully last for a very long time, our new executive director. We are very grateful that we are receiving an executive director that we already know. We know the character, quality, and passion you have for OJA. I am full of hope for our OJA staff and most of all the kiddos. We are very grateful to have you on board. We know that you are really lucky you are inheriting the most amazing team. We have seen, encouraged, and supported their work. I think, onward is the most important thing to say.

Dr. Emerson: I do want to acknowledge, for staff, I just appreciate your style coming in good job and working hard. I hope everyone's stress level isn't high. I just want to acknowledge as someone who sits on the Board, we all know that it is a hard time to have a new boss and go through another change.

Chair Youngblood: Our team did an incredible job of banding together. When we did not know who the Governor was going to give to us, how long it was going to take, how many other jobs or indecisions we were going to come against, and we don't know what is coming through the door. For all of you to take the mantle and to keep moving forward. To your point, it is very anxiety producing or has the potential to be anxiety producing when you don't know. You all have had quite a few executive directors. I want to give you all such thanks and special thanks to Shel and Laura for stepping in. We have the best people, we are all a team, and we will keep moving forward together. Our hearts go out to you, thank you very much.

Adjournment

Chair Youngblood adjourned the meeting at 10:45 a.m.

Minutes approved in regular session on the 17<sup>th</sup> day of December, 2024.

Prepared by:

Signed by:

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Audrey Rockwell, Secretary

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Karen Youngblood, Chair



Proposed Award of  
State Advisory Group (SAG)  
Tribal Funding



# Applications for FY2025

## Strengthening Youth Pathways

- Expansion of hours to increase access to safe, structured environments
- Partnership with Modoc Nation's Hope Ranch giving youth access to outdoor activities including a rope's course
- Implementation of Positive Action Curriculum at the Teen Center
- Modoc Nation Behavioral Health
- Creation of a Youth Advisory Council

## Boys & Girls Club of Ottawa County

Total not to exceed

\$106,000.00



# Director and Staff Reports



# OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Timothy Tardibono, Executive Director

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## DECEMBER 2024

### BOARD UPDATE

#### **Partner Engagement**

- Met with the Mary Beth Buchanan and Austin Mayden, Arnall Foundation
- Met with Herb McSpadden, Peter Messiah, and Steve Lewis
- Met with Judge Allen, Oklahoma County Juvenile Court
- Spoke at the December JJOAC meeting
- Met with members of the STAAR/TASK teams

#### **Community Outreach**

- OK Justice Circle Breaking Bread with the Indigenous Community
- Spoke at the Oklahoma Institute for Child Advocacy's (OICA) Fall Forum
- Met with Ed Long, President and Co-found Meta Fund
- Met with Bridgespan

#### **Executive Legislative**

- Met with Senate President Pro Tempore – Elect Lonnie Paxton
- Met with Alex Adkins, AA Advocates
- Met with Senator Chuck Hall
- Met with Senator John Haste
- Met with Senator Julie Daniels

#### **OJA Operations**

- Spoke at the DS/ADS annual meeting
- Attended the OCCY November meeting
- Spoke at the District 1 meeting
- Spoke at the District 3 meeting
- Visited COJC, watched the Turkey Bowl, and attended Hope classes
- Had an interview with the Tulsa World
- Filmed the Podistively Hopefully Podcast
- Attended the December SAG meeting



## November Summary

### Amanda Leonhart

Claim Type	# Processed for Payment	Δ since previous month	#YTD
YSA Claims	118	+1	577
Retention Claims	20	+2	87
Training Claims	7	+6	18
Unique Need Claims	6	-1	26
Unique Need Request	5	-1	24
Juvenile Bureau CARS Forms	8	-22	117
OCA Appeal Review	2	-1	12

- Provided Technical Assistance 45 times to YSA
  - 24 TA for JOLTS Issues
  - 2 TA for rate definition and documentation
  - 2 Hiring and Retention Request or billing inquiries
  - 4 Shelter TA
  - 3 Budget Revision TA
  - 5 Claim TA
- 3 Dual Custody Staffing's with OHS.
- 22 Dual Custody Staffing's with JSU

### Roger Wills

- This month a total of 4 agencies were visited for regular monitoring which included: Community Youth and Family Services in Ardmore, Youth Services for Creek County in Sapulpa, Marie Detty Youth and Family Services in Lawton and Western Plains Youth and Family Services in Woodward. The visits included YSA staff, DHS and OJA. Gathered documents and walk through of shelters. Provided opportunity to discuss any issues or concerns. Will follow up with agencies as needed.

## **William White**

- The Science of Hope Personal Hope Plan curriculum was co-facilitated for the resident students at the Central Oklahoma Juvenile Center (COJC). This curriculum, developed by the COJC Hope Navigator Team, empowers students to monitor their hope scores while developing and documenting their personal goals, vision, and core values. During the session, students gained a deeper understanding of each component of their personal plan and worked on developing actionable strategies to achieve their objectives. The students found the training impactful, actively engaged in the activities, and were inspired to take ownership of their individual plans for the future.
- A pivotal community meeting for Continuum of Care Grant partners was coordinated, bringing together Theodis Manning, CEO, and founder of TASK; Gerald Scott, Founder and Executive Director of STAAR Foundation, Oklahoma City; and Brandon Dyer, Executive Director of Community Renewal of Pottawatomie County. The purpose of the meeting was to introduce Austin Sadler, recently hired as the Secure Care Youth and Family Engagement Coordinator, and to initiate capacity building, networking, and collaboration among partners in Pottawatomie, Oklahoma, and Comanche counties.
- During the Continuum of Care Grant meeting, each director shared their agency's mission and vision: TASK's commitment to transformative services, STAAR Foundation's focus on advocacy and rehabilitation, and Community Renewal's dedication to strengthening community ties. The shared enthusiasm underscored the importance of this collaboration in advancing the goals of the Continuum of Care Grant program, marking a significant step toward building a cohesive support network for youth and families in Oklahoma.

## December 2024 Board Meeting

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### Month of November 2024:

- **Science of Hope Initiative**
  - Please see the additional attached report from Kheri.
  - Attended meeting-Georgetown Certificate Subcommittee: Hope & Family Engagement
  - Facilitated Hope group at COJC.
  - Ongoing strategic planning weekly meetings with Kheri to include plans for Hope refresher training, YLS/CMI, and Hope District 2 and 6 pilot progress/reviewing Hope data dashboard.
- **Family Engagement**
  - Please see the additional attached report from Apryl.
  - Attended meeting to process next steps to support and sustain funding for JJFAC.
  - Ongoing strategic planning meetings with Apryl, including work related to our delivery of Nurturing Parenting curriculum to parenting youth.
- **Training Department**
  - Please see additional attached reports from the Training Director/Dept.
  - Attended meeting regarding evaluating classes delivered for COJC new orientation.
  - Meeting with Samie weekly to discuss training deliverables/strategic planning.
- **Attitudes Related to Trauma Informed Care (ARTIC) Trauma Informed Organizational Survey**
  - Planned and provided training with directions on completing the ARTIC survey at Lunch and Learn.
  - Final survey for JSU, State Office and COJC conducted in December. Outcomes to be presented in February.
- **Youth Level of Service/Case Management Inventory**
  - Provided overview of the YLS/CMI to OJA's new OK County FFT coordinator.
- **OCCY Homeless Children and Youth Steering Committee Strategy Summit**
  - Represented OJA at strategic planning summit.
- **Children's State Advisory Workgroup**
  - Represented OJA at monthly Systems of Care State Advisory Team meeting.
  - Attended OK county Children's Behavioral Health Coalition Leadership Meeting
  - Attended follow-up meeting regarding guidelines for CSAW membership.
- **OK Justice Circle Breaking Bread with the Indigenous Community**
  - Attended meeting with Director Tardibono and two of our OJA Tribal District Liaisons.
- **District Attorney's Council/Justice Assistance Grant (JAG)**
  - Served as OJA designee at board meeting.
- **District Attorneys Council/Byrne State Crisis Intervention Program - Crisis Intervention Advisory Board**
  - Served as OJA designee at board meeting.
- **Attended Community-Based Services Division DS/ADS meeting.**
- **OCCY Strengthening Youth Custody & Transition Services Advisory Committee**
  - Attended bimonthly meeting. Agenda included presentation on Oklahoma's Credit Union Banking Partnership Expansion and Homeless Youth ID program (HB 3231).
- **OJA Standing Meetings**
  - Executive Team, OJA Board meetings, Executive Team Quarterly Recharge, Rates and Standards, JSU Monday morning meetings, and Lunch and Learn Benefits meeting.

**Kheri Smith, OJA Hope Ambassador**

- Created Hope Navigator Summit Impact Report
- Shared HN Summit at Board Meeting
- Meetings with Janelle.
- Meetings with Michele on hope projects.
- Attends monthly NEAR Science Mentor Meeting.
- Onboarding hope training new COJC staff. (Hunter)
- Podcast filming content creation and organization for the Holiday Special.
- HN's continue meeting monthly to nurture and practice the science of hope. (Michele)
- Meeting for Youth in Custody Certificate Core Team.
- Meeting for Hope and Family Engagement for Youth in Custody Certificate.
- Met with OHS over their possible goal to have hope in youth shelters.
- YLS/CMI team began meeting again to infuse hope into the interview guide.
- Treatment plan team began meeting again to infuse hope into the ITSP.
- Policy team met to discuss amendments to policy 25-09-02, 25-09-06 as it relates to hope work.
- Reviewed YLS/CMI submissions
- November Hope class team training
- Delivered hope class at COJC

**Apryl Owens, OJA Family Engagement Coordinator**

- Georgetown Certificate Subcommittee meeting on Family Engagement initiatives
- Family Engagement initiatives meeting -assisting with family engagement strategic planning
- Ongoing project work with Nurturing Parenting curriculum delivery for parenting youth.
- Meeting with Janelle on Nurturing Parents at (re: Mustang Group Home)
- Meeting with Corey Raney at Mustang group home and client to set-up Nurturing Parenting classes
- Meeting with Hope Navigators on HOPE at COJC class
- Resource Networking meeting at United Founders Towers
- Meeting with Janelle about Family Engagement and the Family Advisory Council
- Facilitating Nurturing Parents classes at Mustang Group Home
- Facilitated November HOPE class at COJC
- Georgetown Family Engagement Meeting
- Nurturing HOPE meeting

**Samie Harley, OJA Training Director**

- Mandatory Online Training email to Staff via Lori Young
- Request for Training Director to attend District 1 Staff Meeting 11/20
- December schedule creation & approval
- Training Team:
  - Transcript review and discussion
  - Content Review for Competencies and Learning Objectives to determine overlap
  - 6 months of COJC Training Calendar- built out
- Updates to audio system push Day 1 of CCMS to facility Week of 11/12- approval granted
- Training & HR Kickoff Meeting
- District 1,3,and 6 Meeting Recording request- uploaded to Intranet
- Workday links sent for review: Processing Applicants in Workday
- Training Director to EDC in Tecumseh to learn coding and plan for Workday changes effective in 2025
- Chat with Len Morris on Workday/ Enrollment System/ and product for microlearning: Articulate
- DBT Meeting with Shel and Susan
  - DBT
  - HR Training Meeting w/ Susan
- JSU Training Project/ CPM Meeting
  - Update on Project
  - Agenda for 12/12 Meeting
- District 1 Meeting in Yukon, OK
- Training Review: Statewide Back to Basics
  - Module 1 & 2 Review
  - Module 1 Implementation
- Training Request: Advocate Defenders
  - Overview of OJA materials
  - Draft- reviewing Intro to AG
- Training Refresher Request: MFPs and Copiers for new employees
- Training Request: Re-Entry Process Update
- Training Request: Fleet Overview
- Training Request: DBT Overview
- Training Request: Open Records Reminder
- Training Request: Report Writing
- Training Assessments converted and added to MS Forms- In Progress
- November monthly reports
- Training request: Consolidate “Supervision of Juveniles” and “Juveniles Handbook” into one 2 hour class.
- District 4 Meeting Invite: 12/18/24
- Planning: YLS/CMI- Training for Trainers
- Planning: for HSI



- CPR Training Equipment
- Reauthorization of trainers
- Planning: for National Symposium on Sexual Behavior of Youth Program Planning Committee
- Planning: request for Tribal Public Health Conference 2025
- Planning: request for SASSI Certification
- End of Year Focus: Training Hour Completion& Coding
- 2024 Needs Assessment Revamp: Under review
- MS Form- Evaluation: Under review

State Office & District Training Report

<b>Location:</b>	<b>Training Hour Totals:</b>	<b>Supervisory Training Hour Totals:</b>	<b>Grand Training Hour Totals:</b>
State Office	262.25	295.50	262.25
District 1	297.50	297.50	297.5
District 2	88.75	88.75	88.75
District 3	405.75	372.25	405.75
District 4	184.10	95.85	184.10
District 5	153	116.50	153
District 6	168.50	144.50	168.50
District 7	98	64	98
<b>Totals:</b>	<b>1657.85</b>	<b>1474.85</b>	<b>1657.85</b>

The following data shows the progress of staff in completing their required annual training hours as of December 2nd, 2024. D2 has achieved 100% completion!

- STO: 48 of 89 are complete**
- D1: 33 of 34 are complete**
- D2: 24 of 24 are complete- WAY TO GO**
- D3: 30 of 42 are complete**
- D4: 22 of 30 are complete**
- D5: 31 of 34 are complete**
- D6: 33 of 34 are complete**
- D7: 19 of 23 are complete**

# Central Oklahoma Juvenile Center Training Breakdown November 2024

## MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for November:	428
Total Mandatory Computer Based Training Hours for November:	9.50
Grand Total Mandatory Training Hours for November:	437.50

*83 Staff participated in November Training for 2024 (Mandatory and Non, In-Service, In-person, online, etc.)*

*60 Staff have COMPLETED All Refresher Training for 2024 (10% complete)*

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## ORIENTATION Training Information:

Total Orientation Classroom Training Hours for November:	685.50
Total Orientation Computer Based Training Hours for November:	0
Grand Total Orientation Training Hours for November:	685.50

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## OYACS Training Information:

Total OYACS Classroom Training Hours for November:	80
Total OYACS Computer Based Training Hours for November:	0
Grand Total Training Hours for November:	80

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## IN-SERVICE Training Information:

Total Classroom In-service Training Hours for November:	19
External/Non-Facility In-Service Training for November:	5.00
Grand Total In-service Training Hours for November:	24

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## SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for November:	416
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**November Care & Custody Management System (CCMS) Training:**

<i>CCMS Hours</i>	<b># of Students</b>	<b># Credit hours</b>	<b>Total Class Hours</b>
Orientation Day 1	5	8	40
Orientation Day 2	5	8	40
Orientation Day 3	5	8	40
Re-Certs Day 1	10	8	80
Re-Certs Day 2	11	8	88
Totals	136	40.00	288
<b>Total # CCMS Hours</b>	288		

**CCMS Recertification Percentage Completed:**  
**Total # of Students who attended CCMS in November.**  
**(Orientation and Refresher):**

81%
16

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**GRAND TOTAL of Training Hours:**

<u><b>Grand Total Training Hours for November:</b></u>	1227
<u><b>Total Training Hours for NON-COJC Employees for November:</b></u>	15.00
<u><b>Total Courses for November:</b></u>	78
<u><b>Total Course Hours for November:</b></u>	182
<u><b>Total Participants for November:</b></u>	109



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – December 2024**

November 1<sup>st</sup> to 30<sup>th</sup> 2024 activity

### **Releases (2) from Secure Care**

**November 2024**

### **Intakes (1) for Secure Care**

OJA relieved of custody, Certified as Adult – 2

COJC census as of November 30, 2024 - 51

### **Central Oklahoma Juvenile Center (COJC) facility events**

- COJC had an exciting November and Thanksgiving Break including several events highlighted by a tour with our new OJA Executive Director, tournaments and COJCs Annual Turkey Bowl Flag Football Championship. All young men enjoyed a robust Thanksgiving meal.
- Thanksgiving visitation for youth and their families was held with an outstanding 65 visitors. Family photos were taken, and special snacks were shared with youth and their families.
- COJC had 5 Community Phase residents attend the University of Oklahoma versus Alabama Football Game. They were given full access to the “on the field” experience. They dined at an Oklahoma Booster’s event. Each young man reported having a memorable time at the game.
- Hope Ambassadors held Hope sessions on each unit for all residents.
- COJC had one youth graduate during November.
- Former DOC Deputy Director of Community Corrections Reginald Hines is now an instructor at Langston University and brought his Criminal Justice Class to tour COJC.
- Jimmy Rogers former running back for New Orleans Saints and Youth Services Mentor facilitates gang group awareness to COJC residents monthly.
- Leadership dinner held for Community and Leadership phase youth was served in the new Canteen.
- Resident/family engagement visitation for November – 51 regular in person visits with a total of 95 visitors, 117 virtual visits and 332 phone calls.
- During the month of November, 48 Volunteers donated 38.98 hours of mentoring, bible study, music, and religious services to COJC residents.
- Volunteers for November included Waterloo Baptist Church, Antioch Community Church, Life Church Switch, Banc First, St Johns, Pioneer Library Group, Bible Study, Mr. Brewer music program, POPs, Ms. Coopers Bible Study and Kairos Torch mentoring program.
- Religious services and bible studies were offered by community volunteers for all residents who want to participate.
- St Johns church celebrated youths’ birthdays for the month and provided birthday cake.
- Banc First held finance session with Community and Leadership Phase youth.

### **Secure Care Treatment Program Updates**

- COJC continues to immerse staff members and residents in DBT training and skill development.
  - Staff DBT skill of the week started to continue DBT skill building with staff.
  - COJC medical department completed all their DBT training!
  - In conjunction with ODMHSAS, COJC will be sending staff to the Teen Matrix training.
-



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

**Division Leadership Activities**

- Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
- Met with OJA CFO Kevin Clagg and Amber Miller at COJC for meeting to discuss progress in COJC projects and overcoming any presented barriers.
- Met with new OJA Chief Psychologist Dr Susan Schmidt to provide COJC overview of needs.
- Met bi-weekly with OJA Executive Director.
- Assistant Deputy Director Melissa Shaw facilitated reviews of treatment team meetings, grand staffing's, and treatment plan staffing's to ensure fidelity and quality of processes.
- Attended OYAC graduation for 1 COJC youth.
- Provided Oklahoma State Dept. of Health (OSDH) update on Confinement Grant COVID mitigation progress in COJC, detentions and group homes. Discussed progress on new Infectious Disease Grant approval.
- Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
- Participated in Dialectical Behavior Treatment (DBT) consultation regarding facility implementation and addressing barriers.
- Attended District Supervisor/Assistant District Supervisor meeting at the Sequoyah Building.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
- Continue to facilitate Juvenile Handbook review for 2024 with infusion of DBT skills and Hope language.
- Met with TASK Theodis Manning and OJA representatives to discuss mentoring/reentry services at COJC and OJA.
- Attended the October OJA Board of Juvenile Affairs meeting.
- Participated in the OCCY Strengthening Youth Custody & Transition Services Advisory Committee.
- Participated in the Council of Juvenile Justice Administrators Deputy Director Casual Chat.
- Attended the Youth in Custody Certificate Program Team Meeting at OJA State Office to discuss next steps, moving forward and Capstone submission.
- Participated in the Georgetown Certificate Subcommittee for Hope and Family Engagement.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Attended Coffee with Curalinc webinar on mind-body connection for your mental health.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.

**Recruitment and Retention Efforts**

- COJC November Employee of the Month is RCS J. Sandoval.
  - Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
  - General Staffing held to celebrate birthdays, OJA longevity certificates and to recognize employees who go above and beyond!
  - COJC newly added recruiter/retention staff is ensuring expedited scheduling of interviews for potential new hires to fill vacant positions.
-



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

- Employee Council Meeting held to discuss any identified issues and seek possible solutions to give staff a voice and be heard.
- Leadership Academy held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- COJC recruiter Dupree Davis attended Job-Career Fairs at Ada OESC-Workforce Job Fair and Seminole State College Veterans Resources Fair.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
    - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of participation.
  - Department of Rehabilitative Services (DRS) –
    - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS.
    - There are currently 3 graduates in the work program and paid through DRS, there are currently 5 non graduates in the work program and paid through DRS.
  - Department of Mental Health and Substance Abuse (DMHSAS) –
    - Discussions continue with ODMHSAS to secure an embedded staff to assist with reentry services for youth and families.
    - Registration has begun for COJC staff to attend the ODMHSAS 2024 Momentum Conference.
    - In conjunction with ODMHSAS, COJC will be sending staff to the Teen Matrix training.
    - Chuck Fletcher of the Evolution Foundation through their contract with DMHSAS visited COJC in November to assist parents in overcoming barriers to in person visitation.
  - Central Oklahoma Workforce Innovation Board (COWIB) –
    - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
    - 2 graduate is in the Workforce Innovation and Opportunities Act (WIOA).
  - DRS/OYACS/OCCY/OJA School to Work paid work program –
    - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
    - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
    - There are 3 residents in the DRS paid work program.
-



**Community Based Services and Juvenile Services Unit  
Board Report for December 2024  
Contacts and Activities for November 2024**

▪ **Division Statistics**

- 2,456 active cases...1,298 court involved including 449 youth in OJA custody.
- 497 new referrals-349 male and 148 female...average age 15.23
- 10,147 individual contact notes documented in JOLTS.
- 327 intakes were completed during the month.
- 31 youth were activated and/or monitored by GPS.
- 23 placement requests were made during the month: 16 to Level E, 1 to secure care, 1 to Specialized Com Home, 4 to own home and 1 to independent/transitional living.
- 14 placements were made including 13 to Level E and 1 to secure care.
- A total of 21 youths paid \$3,657.44 restitution and other fees.

○ **Deputy Director Greg Delaney Activities**

- Participated in Executive staff meetings.
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff.
- Participated in Independent/Transitional living placement staffings.
- Attended the Bi-weekly Finance and Administration meeting.
- Attended the Monday Morning Meetings.
- Attended a weekly detention meeting.
- Attended the OJA Board meeting.
- Participated in a JSU restructuring planning meeting.
- Made a visit to the Canadian County JSU office.
- Participated in a briefing regarding AWOL youth.
- Conducted a statewide CBS/JSU supervisors meeting.
- Participated in a meeting with Human Resources.
- Attended the District 1 staff meeting in Yukon.
- Participated in a presentation at the OICA Fall Forum.
- Attended the District 3 staff meeting in Norman.
- Participated in a meeting regarding Level E Group homes.
- Participated in a meeting regarding AWOL categorization.

## **Division Activities**

- **Assistant Deputy Director Jeremy Evans:**
  - Attended a Georgetown Youth in custody meeting.
  - Conducted a staff meeting with OPI.
  - Participated in a Group home staff meeting.
  - Participated in an OYACS expansion meeting with the group homes.
  - Participated in Weekly detention meetings.
  - Reviewed all placement worksheets.
  - Participated in Weekly TLP meetings.
  - Participated in an Administrative Code meeting with staff.
  - Attended all executive staffing's.
  - Participated in the Statewide DS/ADS meeting.
  - Participated in a meeting regarding AWOLS.
  - Visited the following facilities Pointe, Landing, Thunder, and Cleveland County detention.
  
- **JSD Program Assistant Administrator Jennifer Thatcher:**
  - 31 youth currently being monitored by GPS.
  - Assisted District 6 with GPS activations and installations.
  - Attended weekly TLP Review Staffing meetings.
  - Conducted a Tulsa County Juvenile Detention site visit on 11-26-2024.
  - Conducted 1 OPI/RBMS Audit.
  - Conducted the Stevenson Specialized Community Home annual Audit.
  - Processed 6 Step Down request (1 URC request still pending a PSB assessment)
  - Processed 1 placement Appeal.
  - Approved 2 restitution applications and approved 7 activity reports.
  - Attended the statewide DS/ADS meeting.
  - Attended the Incarcerated Youth OHCA meeting.
  
- **Lead Placement Administrator Rex Boutwell:**
  - Staffed multiple worksheets and case staffings.
  - Reviewed 33 placement worksheets.
  - Published the OJA weekly waiting list report.
  - Attended state office Group home meeting 11-6-24.
  - Attended state office DS ADS meeting 11-14-24.
  - Attended District 1 meeting in Yukon 11-20-24.
  - Attended District 3 meeting, Norman 11-21-24.
  - Attended JSD state office meeting, AWOL risk, 11-25-24.



- **JSD Federal Funding Program Field Rep Jennifer Creecy:**
  - Processed 646 TCM claims.
  - Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
  - Attended Lunch and Learn and Monday Morning Meetings.
  - Visited Tulsa County Juvenile Detention Center.
  - Attended meetings with OHCA regarding incarcerated youth and Section 5121 of the 2023 Consolidated Appropriations Act.
  - Attended the statewide ADS/DS meeting.
  - Provided monthly report to supervisors regarding overdue TCM entries.
  - Attended webinar from Princeton, Leveraging Medicaid to address Health Related Social Needs.
  
- **JSD Detention Program Manager Gene Carroll:**
  - Made Unannounced visit to Creek County Detention Center.
  - Made Unannounced visit to Tulsa County Detention Center.
  - Made Unannounced visit to Pittsburg County Detention Center.
  - Attended two (2) meetings in reference to the Tulsa County Detention Facility on November 7, and 13.
  - Monitored dashboard in reference to detention center bed denials for the month of November 2024 for possible funding review and taking detention beds offline.
  - Reviewed all Critical Incidents reported and followed up if needed.
  - Returned emails and phone calls.
  - Reviewed all Monitor and Liaison reports and followed up if needed.
  - Attended District 1 meeting in Yukon, OK.
  - Attended CBS/JSD Statewide Supervisors Training in OKC.
  - Participated in the recommended Oklahoma Administrative Code meeting on TEAMS.
  - Attended Monday Morning Meetings via TEAMS on November 4, 2024.
  
- **JSD Group Home Program Manager Wes Evetts**
  - Made on site visits to the following group homes: People Inc, Lawton, Mustang, Whitetail, Cornerstone, Lighthouse, Scissortail (x2), and Thunder Plus (x2).
  - Held a virtual group home operators meeting to discuss training opportunity and upcoming re-entry changes.
  - Started pilot of electronic form for group home liaison reports.
  - Participated in group home education meeting.
  - Participated in two meetings on group home AWOLS.
  - Participated in a meeting to discuss a potential new group home.
  - Attended and presented at District 1 and District 3 meetings.
  - Attended and presented at statewide ADS/DS meeting.
  - Delivered care bags provided by Oklahoma Complete Health to all group homes to be provided to each youth at discharge.

## **District Highlights from District 1 Supervisor Jerry Skinner**

November brought completion of training hours for all staff within the district. Staff have been performing much better in this area the past couple of years preventing a situation where one or more staff are lacking hours near the end of December.

A search continues for office space in Woods County after DHS notified OJA that they were renovating their current space and would not have space available for OJA following renovation. One potential new space has been looked at and a floor plan has been submitted to state leasing. Final approval has not yet been received.

Canadian County ADS Belinda reports she and her staff are once again helping train new ADAs for Canadian County. She reports both are very young in their career. She is optimistic that they will be supportive of OJA as they have already reached out to OJA staff for consult on juvenile matters.

Belinda reports her staff continue to experience success with FFT. She reports her staff keep this service front and center when they are developing treatment plans for their youth.

Custer County ADS Chris Walker expresses gratitude for the expansion of FFT in his supervisory area. He reports 3 new referrals have been made the past two months.

Chris reports he and his staff are utilizing the recent addition of Madison Brown as Admin. Tech in Custer County in various ways that are helpful to each of them in completing their tasks. They all have expressed an appreciation of our ability to bring her on board.

Texas County ADS Rita Holland-Moore reports Texas county OJA, Panhandle Services for Children and Southwestern Oklahoma Development Authority are continuing their efforts in finalizing a suspension policy change for the Guymon Schools. Rita reports the Guymon Schools policy to be the most severe in Texas County and that the policy is detrimental to the youth OJA works with. Rita reports the group is scheduled to make their presentation to the School Board on December 9, 2024. Rita reports they recently discussed school referral procedures with the ADA after it was discovered that the School resource officers were taking the first-time offender referrals directly to Panhandle Services for Children bypassing OJA and the District Attorney's office. Rita has reported a change in this process is forthcoming following her visit with the ADA and that the change will keep OJA and the ADA in the loop.

## **District Highlights from District 2 Supervisor Tracie Goad**

Notably, District 2 staff have over 1400 hours of training completed since January 2024. District 2 made 1 HUB referral in November and 5 FFT referrals. We also completed 20 Hope Assessments.

### **Noteworthy Youth Achievements**

JJS Bella Hardester of Washington County reported, "I got to close out A.S.'s case in November, she was detained for domestic abuse partly due to a total medication change from Grand. She did very well during her Deferred Adjudication, is now employed and working on getting her driver's license."

JJS David Zelnick of Rogers County reported, "M.K., a youth I had on informal adjustment, which we successfully closed in November. Not only did he work hard in counseling, in school but he ran also for student counsel, something which he had never tried before. At the time of closure, he was getting ready to go out for track in the spring, also something new for him. In general, this was a family that seemed genuinely grateful for our services, and it felt like OJA made a difference for the better."

JJS Michael Connella of Rogers County reported, "I closed N.M. last month. She was on probation for malicious injury to property, a misdemeanor. She accepted responsibility for her actions and quit hanging around her co-defendants. She paid over a \$1000 in restitution from the money she earned at her part-time job. She is still employed and is passing all her AP classes. Her mother is grateful for the HUB referral we made so N.M. could take driver's education and get extra driving hours."

JJS Bryan Clump of Washington County reported, "B.L. and S.R. completed Whitetail Substance Use Group home. B.L. returned to live with his parents and they report a "night and day" difference in his daily attitude. He has expressed excitement to get back in school and may investigate playing sports (Baseball) in the Spring. The Court talked about possible closure of his case at his next review in February if he continues progress.

S.R. returned to live with his mother and has been doing well overall. Prior to placement he had multiple drug overdoses which required Narcan interventions to save his life. Since he has been home, he has continued to express he does not want to go back to that level of drug use and his mother (also having had drug issues in the past) is also doing well. Both are in their own individual counseling and S.R.'s mother reports she really enjoys FFT. "

JJS Karly Chase of Ottawa County reported "A youth was placed on my caseload when I started OJA in June. Kelli Clinton, JJS III, helped me learn the process of how our system works by using a real case. She was referred to us for shoplifting from Walmart about \$75 worth of merchandise. She was unable to pay and hadn't completed the community service for the restitution program so the DA filed a petition. While she was on Probation, I learned from her

mother that they had no heat in the house because they couldn't pay their bill, got behind and it became too much to pay the balance and fees to turn it back on.

I knew winter would be coming soon and was worried they would freeze. The youth explained that her room had no AC and with it being summer it was extremely hot. Her bedroom had no door and didn't feel completely safe in her house with her mother, father, twin brother, and a boy her parents were fostering. I submitted a HUB referral to try and see what could be done for the family. The request was approved, and we began working on getting the items. While explaining the HUB process, I learned she hadn't been able to apply for jobs because she had lost her birth certificate in a fire and was unable to get an ID without it. I submitted another request which was also approved, and we were able to supply the family with an AC window unit for the youth's room, a back door for the house, a piece of plywood to let the family make a door for Marrison's bedroom, their heat turned back on and up to date, as well as the birth certificate. She is still looking for employment currently. She is considering attending a Vocational Tech school to explore other career possibilities and opportunities. Her case was closed on November 6th because she completed her necessary community service hours for the restitution program."

### **District Highlights from District 3 Supervisor Jeremy Andrews**

November started with District 3 celebrating the promotion to one of our JJS III's, Ravon Ellis, being promoted to Assistant District Supervisor in Cleveland County. Ravon Ellis has worked for OJA for over 11 years and does a tremendous job advocating for youth as both a worker and through her additional duties serving as a liaison to one of our OJA group Homes. Following her selection, in celebration of her promotion, as well as to celebrate the promotion of the former ADS, and new OJA Group Home Programs Manager, Wes Evetts, Cleveland County staff held a celebratory chili lunch. We were joined by local juvenile court staff showing the great relationships developed at a local level between our JSU team and their partners.

This past month supervisors in District 3 also attended a statewide supervisor meeting for our Community Based Support Services/JSU team. We gathered to hear updates from across the state, welcome our new Executive Director, and discuss changes for the upcoming 2025 year.



Following the supervisors meeting, District 3 held its own District Wide Meeting. In addition to hearing from Director Tardibono, staff heard from OJA’s Melissa White on Education updates and advocacy, Len Morris on IT updates, and Dusty Dowdle on his collaboration with law enforcement to assist us with locating runaway youth. We also welcomed outside speakers including two of the program directors for new Transitional Living Programs, Brandi Pearce and Wes Warren, and Andrew Aldridge to present on the Comeback Kids Society.



Not only was it a great opportunity to come together as a District to get updates and hear from community partners, but we also took time to recognize the good work being done within the district and the many years of service achievements for several staff.

Ahead of the holidays District 3 Staff along with State Office staff were also able to come together with some community partners to meet and discuss potential services for our youth. We held meetings with Community Renewal to talk through their involvement in the schools

and some early intervention classes they are providing for OJA youth out of Pottawatomie County. We were also able to sit down with Pastor Manning to talk through his program, Teaching and Saving Kids (“TASK”). They hold an after-school program and have mentors available for at risk youth.

As we prepared for the holidays, we also worked hard with our placements to identify youth who had worked hard at their treatment to earn a holiday pass. All together we had 14 youth in District 3 that were able to get home from placement and spend thanksgiving with their families.

In what has become an annual tradition for them, JSU staff in Pottawatomie County worked with community partners to provide Thanksgiving Meals for six families in need residing in the Shawnee area. Erick Rankin, JJSIII, did any excellent job recruiting a local church, Immanuel Baptist to help with food baskets. They generously donated three decorated crates full of food items. With the assistance of a \$100 dollar gift card donated by the Citizen Potawatomi Tribe, JJSIII Rankin was able to buy turkeys, rolls and a pie to supplement each of those baskets. Suzanne O’Neal, JJSIV, was able to go shopping with a donated Aldi Gift card to provide two additional families a turkey, mash potatoes, gravy, green beans, corn, rolls and a pie. Penny Schultz, JJS III, was able to assist with connecting one of the families she works with a local church who sponsored them to ensure they had everything they needed for the holidays. Former OJA employee Jerry Fry and his church have sponsored a Pottawatomie County youth every year for the last 25+ years. They will also sponsor the same family for Christmas with gifts and food. This year’s basket consisted of all the Thanksgiving meal staples, along with cereal, snacks, canned goods, and a Fire Lake grocery store gift card.



JJSIII Kendra King, Penny Schultz and Erick Rankin all took time out of their days to ensure all meals were delivered to their respective families the Monday and Tuesday prior to the holiday.

### **District Highlights from District 4 Supervisor Blaine Bowers**

NAMIOK board member and District 4 Supervisor Bowers attended the NAMIOK Annual meeting.

The narrative below is from JJSIII Patricia Gragg in Creek County. She traveled to Weatherford to celebrate Thanksgiving with a custody youth placed in our TLP program. Youth's family have very little contact with him:

He was very excited about going to eat Thanksgiving dinner (lunch) at Golden Corral. We started our adventure at 11:00 a.m. and all restaurants were already packed. I even checked to see if Red Lobster was open since that is one of his "like to do" on his list of things to experience but they were closed. Anyway, our wait at Golden Corral was only about an hour and we had pleasant conversation, and he got to experience waiting in line to eat at a restaurant for the first time in his life. In fact, he said he has only been to "fast food" restaurants until he "came to OJA" and since then he has gotten to experience other types of foods and restaurants thanks to his worker. He thanked me SO many times for the many things and kind gestures that I have done for him. He told me that he has been treated better in state's custody than he did at home.

He was overwhelmed by the amount and different types of food choices he had to choose from. He was so nervous he asked to make sure it was okay to get seconds and thirds, and of course DESSERT. We went together to fill our plates the first time and he thanked me and said he appreciated my kindness. He said he did not expect Andy to talk to him. I was surprised that he was not familiar with a lot of the desserts, but he did choose one of my favorites, carrot cake which he said he had not had many times in the past.

He was disappointed that his aunt didn't take the time to wish him a Happy Thanksgiving and I think the reality of her not wanting him sank in. So, we talked about his call/visitation list at Weatherford Transitional Living and that I added his brother, sister, and grandpa.

After we left Golden Corral, I took him to Starbucks to get him a drink to take back to the facility. He was able to take it back because there were not many kids in the building.

A narrative from Tulsa County.

M.C. is a YO who had two Level E placements with OJA. After the first discharge, M.C. experienced some difficulties staying on track and was in danger of being bridged to the adult system, but Ms. Carson would not give up. He was given another opportunity and completed another Level E program, and this is the result of his and Ms. Carson's efforts. Ms. Carson facilitated and transported M.C. to these colleges for his recruitment meetings. I can think of no better example than this, how instilling hope and the prospects of a bright future can lead to long term success.

“M.C. was awarded the captain on the Tulsa Memorial Chargers varsity football team due to his positive attitude and great leadership skills. He was often seen and heard on the sideline pushing his teammates to perform at their best and explaining the importance of teamwork. He played quarterback and linebacker. He enjoyed competing against other teams. M.C. was invited to McPherson College for football college recruitment. He met the head coach and coaching staff. During the visit, the head coach explained the enrollment process, requirements to attend (ACT/GPA), scholarship, student debt, football players campus life expectations, volunteering, work study, and mandatory tutoring. He took a tour of the campus and was given the opportunity to speak with a few football players. The highlight of the visit was attending the football game and hearing him say, “I really have a chance to play college football.” M.C. expressed an interest in attending McPherson College for several reasons, education, good football team, workout room, team uniforms, and not too far from home. M.C. is also being recruited by the University of Arkansas Pine Bluff football team.

Currently, M.C. is participating on the Tulsa Memorial Chargers baseball team. His position is second base, catcher, and pitcher. He is also one of the captains on the team. He attended an Oklahoma City Dodgers camp for elementary age children. At the camp, he assisted and demonstrated how to correctly stretch, properly round a base, and hitting the baseball. His baseball goal is to be the best catcher, have the best hitting average, and secure college offers. M.C. believes he can be the next Dion Sanders in college and play two sports (football and baseball).

M.C. takes his education seriously and quickly learned how to balance sports and academics. His commitment to his education earned him a 3.0 GPA first quarter and earned him a certificate for making the dean’s honor roll.”

I can think of no better examples than these two stories, how instilling hope and the prospects of a brighter future can lead to long term success.

### **District Highlights from District 5 Supervisor Ron Coplan**

District 5 employees have completed their training requirements. Some completed their training months ago however a few have just now completed theirs.

Supervisory staff attended the November 14th DS/ADS meeting in Oklahoma City. The new Executive Director Timothy Tardibono was introduced. I believe all District 5 Supervisors were able to personally meet him and talk with him briefly.

Unfortunately, an OJA custody youth from Seminole County was the victim of a violent crime and passed away. It was a tragic loss. In my length tenure, we have lost numerous clients. It



has never gotten easier to deal with. I'm not sure that the effect on our staff of such a loss has been acknowledged or dealt with.

We have a fourteen-year-old custody youth that his mother filed a protective order against him. She was granted a 5-year protective order. We have made a DHS referral, because he has no other possible custodial guardian. He is scheduled to discharge from his group home placement in March or April. It was also reported that a DHS worker along with a DMH worker assisted the Mother in getting the protective order.

A local attorney contacted us that has represented a number of youth in the Federal Court System. He is trying to get a similar process like the Youthful Offender, or Certification Process instituted in the Federal Court System. We assisted him getting in touch with our legal unit to assist him with information.

Most District 5 staff completed the recent voluntary ARTIC survey. I believe most of our staff have a good understanding how traumatic events affect behavior and thought processes of our clients, and ourselves.

The US Marshall's had contacted us and DHS regarding a young lady that had been a trafficking victim. We worked closely with DHS and other agencies, and she is now in a program for young victims of trafficking.

### **District Highlights from District 6 Supervisor Heath Denney**

On November 4th, Comanche County JJS III, Austin Sadler, was promoted to an Administrative Programs Manager II position with State Office. Austin will assist in reentry planning for youth who are in secure care. Congratulations to Austin on his promotion. In filling Austin's vacancy at Comanche County, Robby Evans (Jackson County JJS III) has requested to laterally transfer, and his request has been approved. Robby resides near Lawton and has previously worked as a JJS in Comanche County. He has an excellent relationship with the juvenile court Judge in Comanche County and is well respected by his coworkers. Robby will be a great fit to the Comanche County team and will help to continue with improving relationships with bureau staff and other county officials.

On November 14th, the District 6 Leadership team attended the statewide DS/ADS Meeting at the Sequoyah Building in Oklahoma City. Numerous training opportunities were presented to include human trafficking, legal updates, detention/mental health denials, OJA Capstone Project, Corrective Discipline, ACA updates, IT Updates, Vehicle Updates, Finance Updates, and Detention Monitoring/Liaison Duties.

On November 19th, I participated in the Annual Assessment of the Stevenson Specialized Community Home. Others present were Billy Brown (Stephens County ADS), Erin Pipkin

(Stevenson SCH Liaison), and Jennifer Thatcher (Assistant Program Administrator). The assessment results were very positive, and aside from a few minor improvements to make, the Stevenson home continues to do a great job in providing this unique service to OJA's custody youth.

On November 20th, I met with the landlord/owner of the Greer County JSU Office to resolve some reoccurring problems with the office space. The owner agreed to make the requested improvements to the office and will soon begin working on resolving these issues.

On November 25th, New Worker Trainers Jenny Olson (District 6 ADS), Bobbi Foster (District 7 ADS), and Dotti Brandon (District 7 ADS) all met at the Stephens County JSU Office in Duncan, OK to develop the Probation Module for the Back to Basics Training to be conducted at District Meetings. Jenny, Dotti, and Bobbi have all done an exceptional job on developing training curriculum and have also made the 2024 New Worker Academies a huge success.

### **District Highlights from District 7 Supervisor Rodney McKnight**

For the month of November 2024, District 7 served approximately 223 youth, with 134 having a legal status of a deferred filing to custody. Contact notes totaled 827 with 100 being TCM eligible. Out of the 134 youths, there are 109 supervised cases with 17 being OJA Custody youth and 2 Dual Custody youth. We currently have 8 kids in various placements. There are 16 youths in secure detention, 12 being pre-adjudicatory juveniles with one youth awaiting placement and one awaiting DOC admission.

Referrals decreased this month, with a total of 40 referrals for the month of November, compared to 63 the month before, with a total of 24 intakes completed. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals are leveling off, currently, District 7 has 3 youths referred and/or participating in that program. HUB referrals had a total of 4 families referred in the month of November. Total amount of restitution collected in October was \$382.50.

District 7 activities for the month of November 2024 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online trainings.

Wednesday November 6th, ADS Julie Fryer, Ladonna English JJSIII and I conducted interviews for the Johnston County caseworker position. We interviewed 4 applicants and ultimately selected Shawna Latham. Shawna comes to from the Marshall County DA's office, where she has served as a victim advocate and handled DA supervision for 3 years. Mrs. Latham is a lifelong resident of Tishomingo and is excited about her new role. Shawna will start with on December 2nd.

Tuesday November 12th, I had the opportunity to attend the OK Justice Circle-Breaking Bread with Indigenous Community in Oklahoma City at the First Americans Museum. There was a total of four different speakers during the luncheon. Each spoke of their concerns and experiences of being Native American in today society.

We had several workers using leave during Thanksgiving week to travel out of state for the long holiday weekend. It's good to know that we can provide time to our employees to take a break from work and enjoy some stress-free time, with their loved ones.

We also had a few kids in placement able to take a pass home to see their families. We had no reports of AWOLs, and everyone made it back to their perspective placements.



Juvenile Detention  
Revolving Fund

# Juvenile Detention Revolving Fund

## 10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.

B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

# Applications for FY2025

## Housing Units Control Room

- Installing  $\frac{3}{4}$  barriers for each control room
- Creates a security barrier to eliminate computer or record access
- Maintaining direct sight and sound to youth

## Tulsa County Juvenile Detention Center

OJA Request	\$14,313.79
County Match (15%)	\$2,525.96
Total	\$16,839.75



ESTIMATE #	DATE	EXPIRES
20684821	11/19/2024	12/19/2024

Title: Tulsa County Juvenile Detention Center

**CUSTOMER**

Tulsa County Juvenile Detention Center  
Trevor Trout  
500 South Denver Avenue  
Tulsa, OK 74103

**SERVICE ADDRESS**

500 South Denver Avenue  
Tulsa, OK 74103

	<b>Total</b>
<b>Storefront</b>	\$4,620.00
Kawneer 450 Center Glaze Storefront System Clear Anodized Finish	
<b>Glass</b>	\$6,750.00
1/2" Clear Polycarbonate	
<b>Misc</b>	\$123.75
Screws, Anchors and Caulking	
<b>Labor</b>	\$5,346.00
Fabrication and Installation	

**Subtotal: \$16,839.75**

Subtotal	\$16,839.75
Tax: Tulsa (8.517%)	\$978.92
<b>Total</b>	<b>\$17,818.67</b>





ESTIMATE #	DATE	EXPIRES
20684821	11/19/2024	12/19/2024

**Terms and Conditions:**

1. This order is valid for 30 days from the date of the order. Our prices include measurements, fabrication, delivery and installation of materials specified above unless otherwise stated.
2. Price does not include evening or weekend working hours. Normal working hours are 7:00 am to 3:30 pm Mon.-Fri.
3. The proposed price is subject to change if there are any changes to the size or configuration after the final field measurement, or options not listed in the actual proposal.
4. All the Material shall be furnished in accordance with the respective industry tolerances of color variation, thickness, size (+/-1/8"), texture and performance standards.
5. AAA Glass & Mirror will not be responsible for any discrepancies in customer provided measurements.
6. If existing obstructions are needed to be removed or customer's structure needs to be modified or corrected for installation, AAA Glass & Mirror reserves the right to require customer to modify the work area. If this action results in an installation time increase and/or reschedule, there may be extra charges.
7. AAA Glass & Mirror shall not be responsible for damage to its work by others. AAA Glass & Mirror will not be responsible for special incidental or consequential damages.
8. In case AAA Glass & Mirror is required to provide labor to install "customer provided" materials, AAA Glass & Mirror is not responsible for any damages to customer's glass or any other materials involved in, surrounding, or in the area of the work being performed.
9. Any items not specifically listed and priced in above bid proposal are excluded; any changes from this proposal to hardware or materials listed may cause a change in pricing and will be subject to a written Change Order.
10. Lead times given are based on information received by suppliers and manufacturers and are subject to change at any time and without notice, therefore AAA Glass & Mirror shall not be held responsible for delays caused by suppliers and manufacturers.
11. If Contractors assert nonpayment due to nonpayment from Owner, AAA Glass & Mirror reserves the right to contact said Owner regarding the status of payments on the Project.
12. One trip for Field Measurements and one trip for installation per project is included in the quoted price. Field Measurements will be taken after we are notified that the areas of our scope are ready for measurement. Additional trips required due to openings not being ready and/or unacceptable installation conditions will result in \$220.00 per trip charge.
13. Following is excluded: Final protection and cleaning, Glass or Mirror breakage by others, Testing, Engineering, Permits, Bonds, Demolition. Temporary Enclosures, Repairs or Modification of Existing Opening or Frames, Core Drilling for Floor Closures, Any Electrical Work, unless noted in the scope of work.
14. Removal of existing materials may damage materials and/or surfaces during the removal of the said materials or may expose tile/structure issues. AAA Glass & Mirror does not assume any responsibility for damages due to or during removal of existing materials. Additional trips required due to these issues will result in \$220.00 per trip charge.
15. Orders totaling up to \$500.00 are required to be paid in full at the time of order.
16. All glass and/or mirror products must be inspected at the time of pick up/delivery or installation. AAA Glass & Mirror is not responsible for glass and/or mirror once it leaves the store premises or has been accepted after delivery/installation.
19. On acceptance of the price quoted for the order, Customer agrees to pay a 50% deposit for materials and labor, and to pay the remaining balance of the agreement upon completion of the work. The remaining balance will be paid on the completion of work, and will be charged according to the original payment method on file unless other payment arrangement is made by Customer at the time of payment of deposit.
20. Customer agrees that in the event of any action or proceedings brought for the recovery of amounts due for products or merchandise or services obtained from AAA Glass & Mirror to pay all costs of collection including but not limited to attorney's or collection agent's fees. The customer further agrees to pay a \$35.00 fee for each returned check.
21. AAA Glass & Mirror is not responsible for any existing structural issues that may interfere with the installation and/or lead to unsightly reveals. Any or all structural modifications that may arise before, during, or after the glass installation are explicitly the customer's responsibility.
23. If any dimensions are changed after AAA Glass & Mirror's measurement is completed and the changes in dimensions lead to inability of installation, there will be additional charges as much as fabrication of all materials.
24. Once the delivery/installation appointment for your project is confirmed, this time will be reserved just for you. If you are unable to keep this appointment we will need a notification at least one business day in advance. Otherwise, there may be additional trip charges and further delays due to our scheduling load.
25. AAA Glass & Mirror reserves the right, in its sole discretion, to add to, remove, modify or otherwise change any part of these Terms and Conditions, in whole or in part, at any time. No modifications are to be made by redlining, initialing, or changes in the writings, except as otherwise expressly contemplated herein, changes will be effective when approved and signed by two or more AAA Glass & Mirror managers.







ESTIMATE #	DATE	EXPIRES
20684821	11/19/2024	12/19/2024

APPROVAL
This Estimate has been accepted on _____ by _____ Signature: _____



# Design + Performance

## Versatility with Unmatched Fabrication Flexibility



Geisinger Professional Building  
Jenkins Township, Pennsylvania  
ARCHITECT  
Mericle Commercial Real Estate Services  
Wilkes-Barre, Pennsylvania  
GLAZING CONTRACTOR  
Sterling Glass, Inc., Scranton, Pennsylvania  
PHOTOGRAPHER  
© Perzel Photography Group

Trifab® VersaGlaze® is built on the proven and successful Trifab® platform – with all the versatility its name implies. There are enough framing system choices, fabrication methods, design options and performance levels to please the most discerning building owner, architect and installer. The 4.5" depth Trifab® VersaGlaze® Framing System family is available with non-thermal, thermal and ultra-thermal performance levels. The ultra-thermal Trifab® 451UT Framing System, is designed for the most demanding thermal performance and employs a dual Isolock® thermal break.

### AESTHETICS

Trifab® VersaGlaze® Framing Systems offer designers a choice of front-, center-, back- or multi-plane glass applications. Structural silicone

glazing (SSG) and weatherseal glazing options further expand designers' choices, allowing for a greater range of possibilities for specific project requirements and architectural styles. All systems have a 4-1/2" frame depth; Trifab® VersaGlaze® 450 has 1-3/4" sightlines, while Trifab® VersaGlaze® 451/451T and Trifab® 451UT have 2" sightlines.

With seamless incorporation of Kawneer entrances or windows, including GLASSvent® visually frameless ventilators, Trifab® framing can be used on almost any project. These framing systems can also be packaged with Kawneer curtain walls and overhead glazing, thereby providing a full range of proven, and tested, quality products for the owner, architect and installer from a single-source supplier.

## ECONOMY

Trifab® VersaGlaze® 450/451/451T/451UT Framing Systems offer a variety of fabrication choices to suit your project:

- **Screw Spline** – for economical continuous runs utilizing two-piece vertical members that provide the option to pre-assemble units with controlled shop labor costs and smaller field crews for handling and installation. (available for all systems)
- **Shear Block** – for punched openings or continuous runs using tubular moldings with shear block clips that provide tight joints for transporting large pre-assembled multi-lite units. (available for 450/451/451T systems)
- **Stick** – for fast, easy field fabrication. Field measurements and material cuts can be done when metal is on the jobsite. (available for 450/451/451T systems)
- **Pre-glazed** – The combination of screw spline construction with pre-glazing in the shop accelerates installation and reduces field labor time while minimizing disruption to the surrounding area or existing tenants. Making it an exceptional choice for new or retrofit applications, particularly in urban areas or where space is limited. (available for 451/451T/451UT framing)



**Brighton Landing  
Cambridge, Massachusetts**

ARCHITECT

**ADD Inc., Cambridge, Massachusetts**

GLAZING CONTRACTOR

**Ipswich Bay Glass Company, Inc., Rowley, Massachusetts**

PHOTOGRAPHER

© Gordon Schenck, Jr.

All systems can be flush glazed from either the inside or outside. The weatherseal option provides an alternative to SSG vertical mullions for Trifab® VersaGlaze® 450/451/451T. This ABS/ASA rigid polymer extrusion allows complete inside glazing and creates a flush glass appearance on the building exterior without the added labor of scaffolding or swing stages. Additionally, high-performance flashing options are engineered to eliminate perimeter sill fasteners and associated blind seals.

## FOR THE FINISHING TOUCH

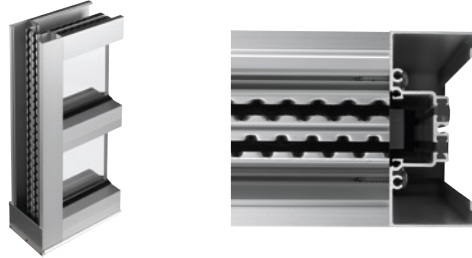
Architectural Class I anodized aluminum and painted finishes in fluoropolymer (AAMA 2605) and solvent-free powder coatings (AAMA 2604) offer a variety of color choices.

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Form Number 17-2289.C  
Trifab®, VersaGlaze®, IsoLock® and  
GLASSvent® are registered trademarks  
of Kawneer Company, Inc.



## PERFORMANCE

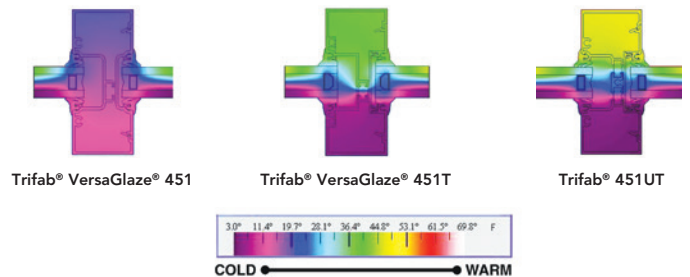
Kawneer's IsoLock® thermal break technology creates a composite section, prevents dry shrinkage and is available on Trifab® VersaGlaze® 451T. For even greater thermal performance, a dual IsoLock® thermal break is used on Trifab® 451UT.



Trifab® 451UT uses a dual IsoLock® thermal break (right) and features a new high-performance sill design, which incorporates a screw-applied end dam (left), ensuring positive engagement and tight joints between the sill flashing and end dam.

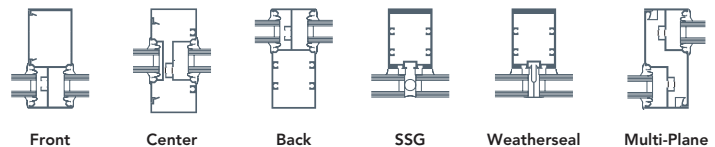
U-factor, CRF values and STC ratings for Trifab® framing systems vary depending upon the glass plane application. Project-specific U-factors can be determined for each individual project. (See the Kawneer Architectural Manual or Kawneer.com for additional information.)

Thermal simulations showing temperature variations from exterior/cold side to interior/warm side.



## PERFORMANCE TEST STANDARDS

Air Infiltration	ASTM E283
Water	AAMA 501, ASTM E331
Structural	ASTM E330
Thermal	AAMA 1503
Thermal Break	AAMA 505, AAMA TIR-A8
Acoustical	AAMA 1801, ASTM E1425



Kawneer Company, Inc.  
Technology Park / Atlanta

555 Guthridge Court  
Norcross, GA 30092

770.449.5555  
kawneer.com



ARCHITECTURAL SYSTEMS | ENTRANCES + FRAMING | CURTAIN WALLS | WINDOWS

**Project Name:** Tulsa County Juv

**11/19/2024 1:00 PM**

**Frame Set Name:** Frame Set 1

**Frame Name:** Frame 1

**Metal Group:** M450 CG/SS/OG STOPS UP-CUSTOM

**D/S:** 1 **Frame Type:** Standard

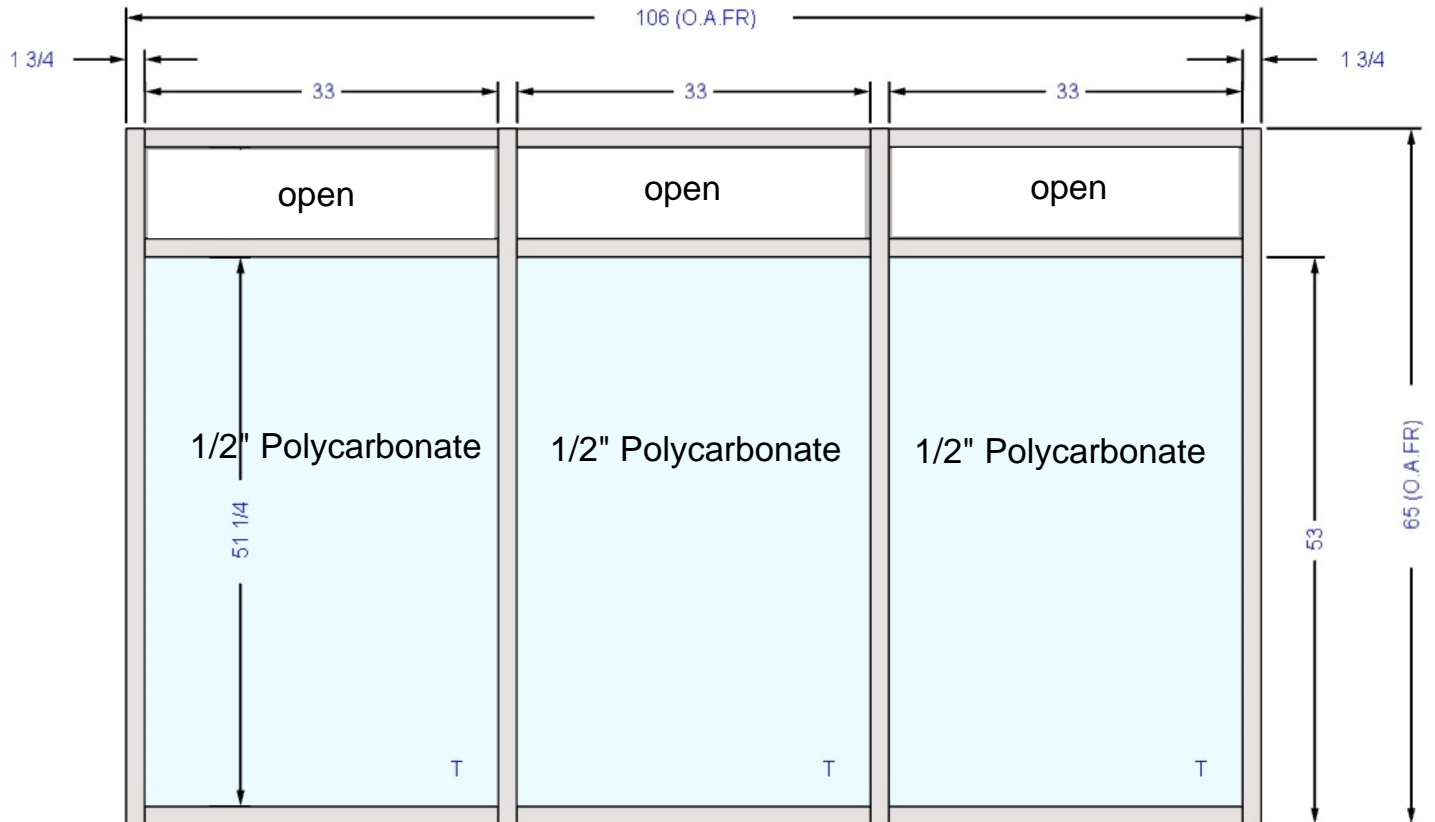
**Required:** 3 **Panels:** 3 **Rows:** 2

**Frame Width:** 106

**Frame Height:** 65

**Back Member Color:** #17 CLEAR : PERMANODIC

**Face Member Color:** #17 CLEAR : PERMANODIC



A=8 1/2



Next Generation Campus  
Phase III  
Update



# Next Generation Campus Update Independent Living Home

- Upgrading interior & exterior
- Installing fiber for internet connection
- Installing cameras
- Installing fire protection system

# Next Generation Campus Update HR Building

**HR building will be demolished  
by February 1st**

**To prepare site for potential  
visitation parking**

**New office building will be  
designed and depending on  
funding may be included with  
phase III or moved to the  
pending capital projects list**



# Next Generation Campus Update

## Multi-purpose Building Site



**Design document being created for 2-16 bed units for expansion when and if needed**

**Design process will continue for 3 months to fulfill current needs:**

- **Family Visitation Unit**
- **Music Therapy Unit**
- **Fitness Center**
- **Recreation Center**
- **Security Hub – Access for Visitation and Campus Monitoring**



# Next Generation Campus Update

## Multi-purpose Building Site



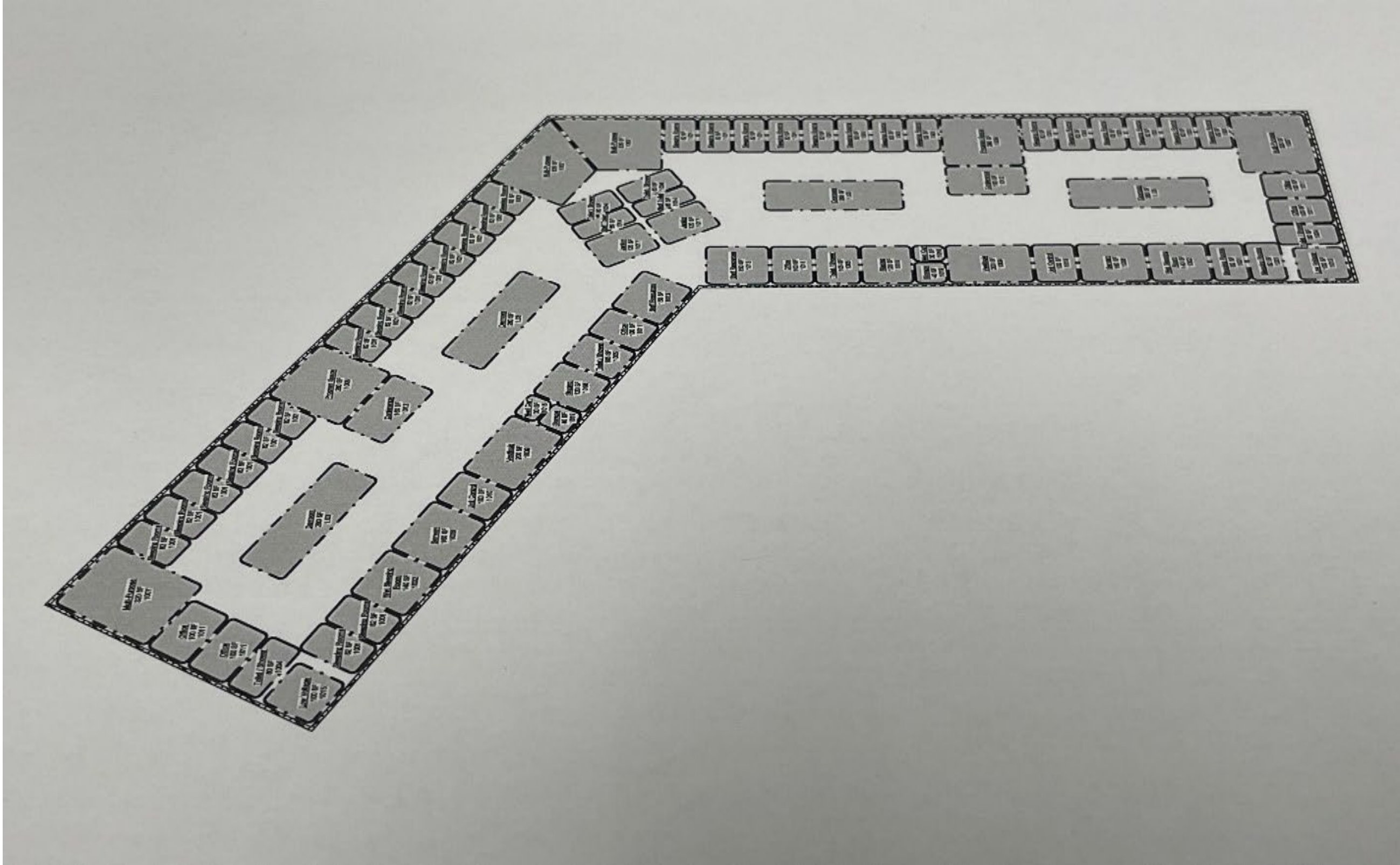
Design document being created for 2-16 bed units for expansion when and if needed

Design process will continue for through January and into February to incorporate current needs without interfering with potential future needs:

- Family Visitation Unit
- Music Therapy Unit
- Fitness Center
- Recreation Center
- Security Hub – Access for Visitation and Campus Monitoring

# Next Generation Campus Update

## Multi-purpose Building Site – Conversion to Cottages



- Current preliminary floor plan
- We will continue to gather input during design phase

# Next Generation Campus Update School Administration Building Upgrade

- **Door replacement pending – supplier issues**





# Next Generation Campus Update Staff Hall

- Replaced Roof and Awning
- Still need:
  - Replace Heat & Air System
  - Upgrade Interior of the Building



# Next Generation Campus Update Swimming Pool Exterior Update

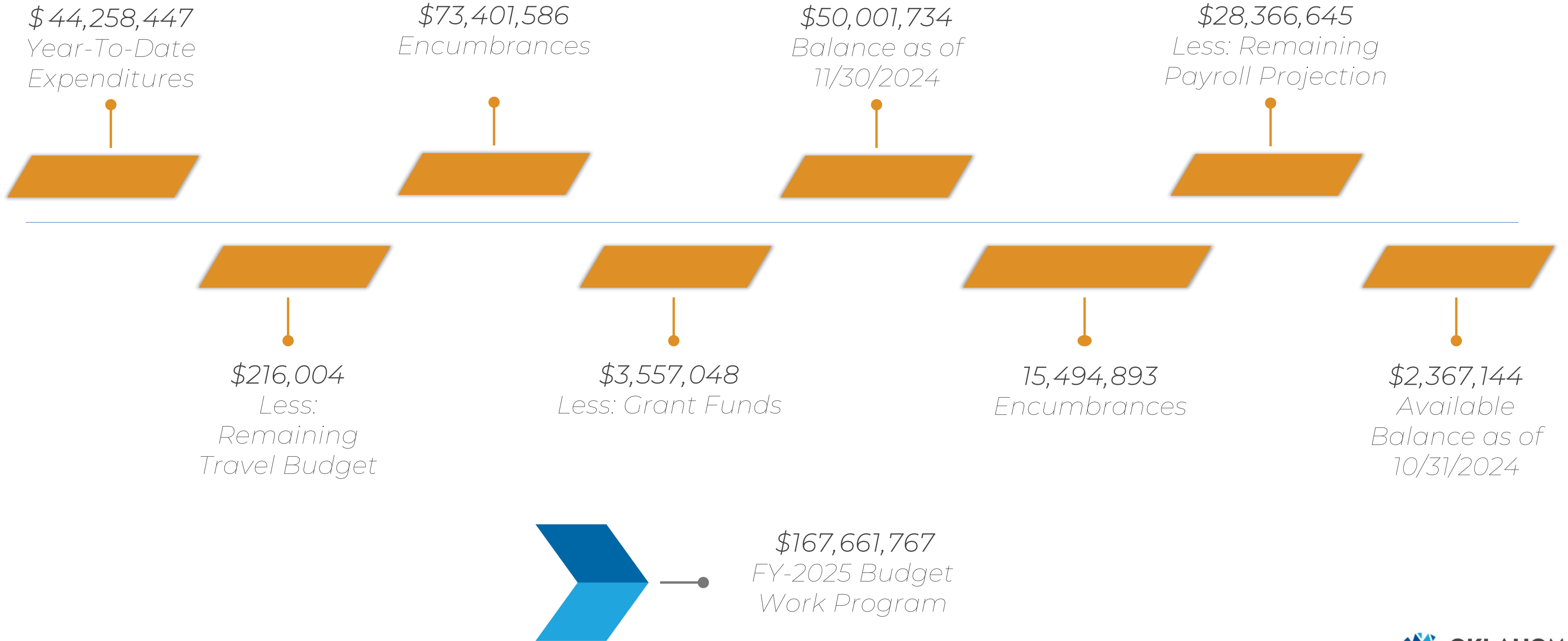




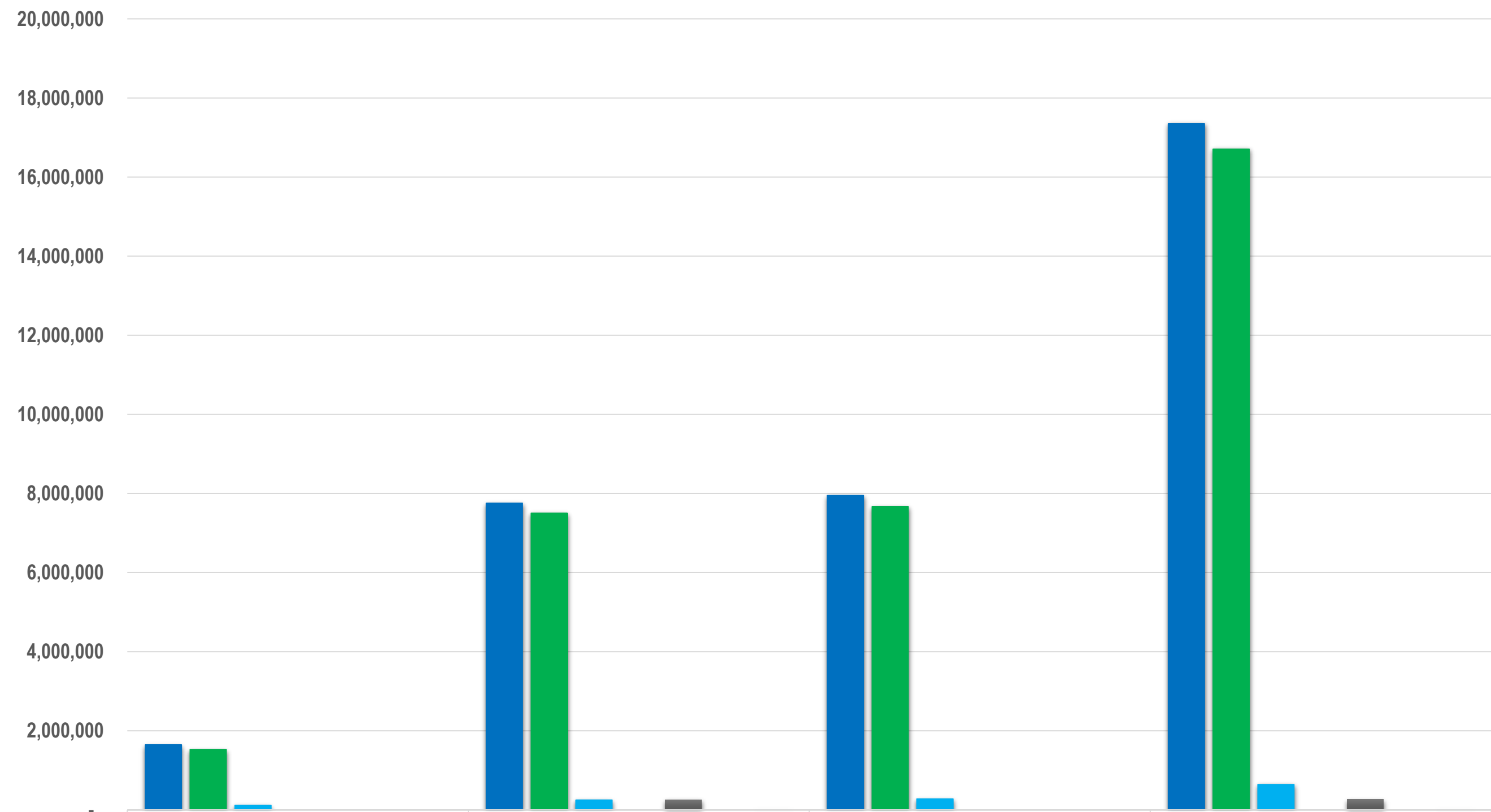
# OJA Finance Report

# FY-2025 Operation/Capital Budget Projections

As of 11/30/2024



# BR-2025 Payroll Budget to Actual Year to Date *As of 11/30/2024*



	Administration	Residential	Non-Residential	Total
■ YTD Budget	1,646,106	7,754,598	7,948,814	17,349,518
■ YTD Expenditures	1,530,738	7,504,263	7,671,500	16,706,501
■ YTD Variance-Expenditures to Budget	115,368	250,335	277,314	643,017
■ % Variance	7.0%	3.2%	3.5%	3.7%
■ YTD Overtime (included in YTD Expenditures)	79	261,415	260	261,753
■ % Overtime to YTD Expenditures	0.0%	3.5%	0.0%	1.6%
■ 2025 Overtime November 2024, 2 pay period posted	3	3,878	6	3,886



*FTE Budget To Actual  
For FY2025 as of 11/30/2024*

FTE Budget for FY2025 (10 payrolls processed)	520.00
Actual Paid	<u>510.30</u>
Variance	9.70

# FY-2025 Payroll Overtime

As of 11/30/2024

Quarter FY 25	No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime	Total Overtime
		Hours	Amount	Hours	Amount	Hours	Amount		
1	6	-	-	10,284	142,812	4	99	10,288	142,911
2	10	3	79	8,884	118,602	7	161	8,893	\$118,842
3		-	-	-	-	-	-	-	\$0
4		-	-	-	-	-	-	-	\$0
<b>Total</b>	<b>16</b>	<b>3</b>	<b>\$79</b>	<b>19,167</b>	<b>261,415</b>	<b>11</b>	<b>\$260</b>	<b>19,181</b>	<b>\$261,753</b>
<b>Full Time Equivalent (FTE)</b>		<b>0.00</b>		<b>14.97</b>		<b>0.01</b>		<b>14.99</b>	

# FY-2025 Revolving Funds Revenue Projection

As of 11/30/2024

Receivable Source	FY-25 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 50,000	\$ 50,294		\$ 294
Income from Rent	17,802	8,901	\$ 7,418		(1,483)
Charter School State Aid/Grants	500,000	250,000	\$ 564,316		314,316
School Breakfast/Lunch/Snacks Program	57,213	28,607	\$ 52,863		24,256
Sales	75,000	37,500	\$ 1,242		(36,258)
Child Support	150,000	75,000	\$ 64,801		(10,199)
Other Receipts	45,000	22,500	75,409		52,909
<b>Total Revolving Funds</b>	<b>\$ 945,015</b>	<b>\$ 472,508</b>	<b>\$ 816,342</b>	<b>\$ -</b>	<b>\$ 343,834</b>

Reimbursements and Refunds	FY-25 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 5,779,320	\$ 443,187	\$ 36,913	\$ 406,275	\$ -
<b>Total Revolving Funds Revenue</b>	<b>\$ 6,724,335</b>	<b>\$ 915,695</b>	<b>\$ 853,254</b>	<b>\$ 406,275</b>	<b>\$ 343,834</b>

# FY-2025 Federal Funds Revenue Projections *As of 11/30/2024*

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>FF Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,100,000	3,050,000	447,996	2,638,506	\$ 36,502
Targeted Case Management (TCM)	1,700,000	850,000	202,122	618,877	\$ (29,001)
IV-E Shelter	155,000	77,500		68,867	\$ (8,633)
Indirect Cost Reimbursement (OHCA)	100,000	50,000	49,408	5,776	\$ 5,184
<b>Total FF Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 8,055,000</b>	<b>\$ 4,027,500</b>	<b>\$ 699,526</b>	<b>\$ 3,332,025</b>	<b>\$ 4,051</b>
<b>FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>FY-25 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 1,723,639	\$ 157,534	\$ 3,426	\$ 154,108	\$ -
DAC-RSAT	225,000	62,064	\$ 60,974	1,089	-
Detection and Mitigation of COVID-19 in Confinement Facilities	1,761,100	349,500	\$ 251,611	223,178	125,289
Arnall Award	654,463	2,608	\$ 348,120	-	345,512
State Recovery Fund (ARPA)	16,714,739	3,310,086	\$ 4,007,830	-	697,744
<b>Total FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 21,078,941</b>	<b>\$ 3,881,792</b>	<b>\$ 4,671,960</b>	<b>\$ 378,376</b>	<b>\$ 1,168,544</b>
<b>Total Federal Fund (FF) Program Fund</b>	<b>\$ 29,133,941</b>	<b>\$ 7,909,292</b>	<b>\$ 5,371,486</b>	<b>\$ 3,710,401</b>	<b>\$ 1,172,596</b>

# 700 Fund Accounts As of 11/30/2024

## Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

**\*\*Cash Balance as of 11/30/2024**  
**\$13,976.80**

## Trust Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

**\*\*Cash Balance as of 11/30/2024**  
**\$1,325.33**

## Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.

**\*\*Cash Balance as of 11/30/2024**  
**\$11,285.67**

## Trust Fund - 704

Established to account for all funds received from OJA's Victim Restitution Program

**\*\*Cash Balance as of 11/30/2024**  
**\$8,652.28**

# The Oklahoma Economy

## **Current to Prior Month Comparison:**

October receipts from all sources – decrease by \$165.3M/30.7%

## **Monthly Comparison Current to Previous Year:**

Revenue is 82.7M/6.4% lower than Oct. 2023

## **12 Month Rolling Comparison:**

Gross receipts total 16.87B, down 175.21M/1.0%

## **Oklahoma Business Conditions Index:** (September)

**August 52.1 – Above 50 after 5 Month Below**

Oklahoma Manufacturing Exports Expanded by \$795M for YTD 2024 (20% Gain)

## **Unemployment:** (October)

**Oklahoma: 3.3% - 0.1% Decrease: National: 4.1% - Unchanged**

## **Consumer Price Index:**

Annualized at 2.6% - (.2% per month first FY Quarter)

# Emergency Purchases As of 11/30/2024

<i>EMR#</i>	<i>Date</i>	<i>Vendor</i>	<i>Description</i>	<i>Location</i>	<i>Amount</i>
-------------	-------------	---------------	--------------------	-----------------	---------------

*None to Report*

# Sole Source Purchases As of 11/30/2024

<i>SS#</i>	<i>Date</i>	<i>Vendor</i>	<i>Description</i>	<i>Location</i>	<i>Amount</i>
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*None to Report*





# Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting  
October 15, 2024



# Finance Report

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Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2024-2025 as of November 30, 2024		OJA General and Revolving Funds	Fund 25000	Totals as of 11/30/2024	OYACS-COJC (972)
<b>Revenues</b>					
State Aid - Foundation/Salary Incentive (000)		\$ -	\$ 154,482.74	\$ 154,482.74	\$ 154,482.74
State Aid - Driver Education (317)			3,217.50	3,217.50	\$ 3,217.50
State Aid - Redbud School Funding Act (318)			-	-	\$ -
State Aid - Textbooks/Ace Technology (333)			3,210.76	3,210.76	\$ 3,210.76
State Aid - Alternative Ed Grant (388)			-	-	\$ -
SRO/School Security (376)			183,829.62	183,829.62	\$ 183,829.62
CNP - State Matching (385)			-	-	\$ -
Title IA - Basic Programs (511)			21,187.78	21,187.78	\$ 21,187.78
Title IA - School Support (515)			51,465.44	51,465.44	\$ 51,465.44
Title ID - Neg/Del/At Risk Youth (531) - 55A310			10,654.04	10,654.04	\$ 10,654.04
Title IIA Staff Training/Recruiting (541)			-	-	\$ -
Title IVA - Academic Enrichment Formula Grants (552)			-	-	\$ -
Title VB - Rural/Low Income (587)			-	-	\$ -
Flowthrough and ARP IDEA (621)			-	-	\$ -
Flowthrough and ARP IDEA (628)			-	-	\$ -
CNP - Operation/Admin Cost (700)			-	-	\$ -
CNP - Breakfast (764)			21,452.24	21,452.24	\$ 21,452.24
CNP - Lunches/Snacks (763)			43,422.62	43,422.62	\$ 43,422.62
ARP ESSER III (795)			122,936.68	122,936.68	\$ 122,936.68
Refunds (TRS)			597.42	597.42	\$ 597.42
Office of Juvenile Affairs **		845,406.86	-	845,406.86	845,406.86
<b>Total Revenues</b>		<b>\$ 845,406.86</b>	<b>\$ 616,456.84</b>	<b>\$ 1,461,863.70</b>	<b>\$ 1,461,863.70</b>
<b>Expenditures</b>					
Equipment and Library Resources		\$ 127,489.60	\$ 290,287.06	\$ 417,776.66	\$ 417,776.66
Operational Expenses		40,148.35	104,626.92	144,775.27	144,775.27
Payroll Expenses		673,218.33	118,491.48	791,709.81	791,709.81
Professional Services		1,075.00	-	1,075.00	1,075.00
Training and Travel		3,475.58	-	3,475.58	3,475.58
<b>Total Expenditures</b>		<b>\$ 845,406.86</b>	<b>\$ 513,405.46</b>	<b>\$ 1,358,812.32</b>	<b>\$ 1,358,812.32</b>
Excess of Revenues Over (Under) Expenditures		\$ -	\$ 103,051.38	\$ 103,051.38	\$ 103,051.38
Fund Balances July 1, 2024 (ending balance above)		-	254,801.96	254,801.96	254,801.96
Fund Balances 2024-2025 School Year		\$ -	\$ 357,853.34	\$ 357,853.34	\$ 357,853.34

**OJA Funds	COJC (972)
Fund 19301_19311	\$ 261.39
Fund 19401	\$ 37,090.69
Fund 19501	\$ 690,525.62
Fund 20000	\$ 117,529.16
	\$ 845,406.86

Proposed  
Modifications  
to  
Encumbrances



# OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR 2024-2025 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2025-028	Essential office supplies and educational supplies (increasing from previously approved \$6,000.00 to \$10,000.00)	TBD	\$10,000.00
2025-042	Title II Professional Development Funding – Proposal for services (observation and consultation) and staff training	BRIDGE – Oklahoma State University	\$11,500.00



# QUESTIONS