

January 16, 2024

# Board of Juvenile Affairs Meeting





Proposed minutes for the  
December 12, 2023  
special Board Meeting



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes  
December 12, 2023

## Board Members Present

Amy Emerson  
Bart Bouse  
Janet Foss  
Stephen Grissom  
Les Thomas Sr.  
Timothy Tardibono  
Jenna Worthen  
Karen Youngblood

## Absent

Colleen Johnson

## Call to Order

Chair Youngblood called the December 12, 2023 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:03 a.m. and requested a roll call.

## Public Comments

Public comments regarding the Draft Criteria for the State Plan for Youth Services were received by Ms. Shanna Rice, Executive Director of Southwest Youth and Family Services, and Ms. Lisa Williams, Executive Director of Moore Youth and Family Services.

## Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 17, 2023 board meeting

Ms. Worthen moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Grissom, Tardibono, Thomas, and Youngblood

Nay:

Abstain: Foss and Worthen

Absent: Johnson

The proposed minutes for the October 17, 2023 board meeting approved.

## Presentation on the OJA 2024 Legislative Agenda

Chief of Staff Nizza gave a verbal update on the 2024 legislative agenda.

Ms. Worthen: From the legislative committee it is always a pleasure to work with Constanzia. I look forward to seeing how the session goes.

Chair Youngblood: Does this mean this is it, I guess we don't know what others will file.

Ms. Worthen: We aren't going to know for another month or a month and a half.

Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Director Cartmell gave a brief update.

Dr. Grissom: No questions, I would add one thing, that jumps out at me. It's the efforts to get DBT established not just with our therapists but with facility staff. From a historical perspective, there is a tiny percentage of our kids, particularly in secure care, that are not in need of the skills provided. So, that is one of the best things we can do. That jumped out at me. Thanks for making sure that is in the report.

Chair Youngblood: I just wanted to ask I want to be aware of the things you are watching for. From his report, you picked up DBT and were glad that it was in there. I just wanted to make sure if it was a missing area or if you wanted further expansion. I wanted that feedback.

Dr. Grissom: The skillset is hard to find. We have one clinic in Tulsa and Oklahoma City has a clinic. The rest of the state there is not much. For us to get it in our facility is a big deal. I assume we will be planning on offering it to group homes somehow.

Chair Youngblood: Thank you for that brief report. Thank for the board report, we can definitely tell that you jumped in. Thank you each and every one of you put out in the district. To see what you are doing it is just delightful. It keeps us informed and makes us better board members. We are not the kind of the Board that sits on the fringes, we are very involved. I appreciate your comments on the transition. In response to that comment, we know there is going to be a little space and grace needed as we make this transition. We appreciate a little time, grace, and space to get it right. I appreciate you stepping up to that. We are still the same organization. We will still move on in the same spirit. It is a big deal to have a new director.

Dr. Emerson: I also enjoyed reading the reports. What I see, especially from pictures, is people are deeply involved in the community. I think that is the goal, that we are always deeply planted in the communities across Oklahoma. I see people are volunteering and doing amazing things for families. It is wonderful to see and read about. It is encouraging to me and makes me want to be a better person. Thank you for challenging me as a board member to be better.

Chair Youngblood: Moving on. Thank you to Dr. Grissom for serving in that capacity and representing us.

State Advisory Group (SAG)

Ms. Broyles discussed each SAG agenda item with the Board.

Discussion and possible vote to amend and/or approve Title II Compliance funding for Law Enforcement Youth Specialists and other separation/compliance work as needed to ensure the state remains in compliance with Office of Juvenile Justice and Delinquency Prevention (OJJDP) Core Requirements not to exceed the amount of \$500,000.00

Dr. Emerson: May I ask, how you are letting that information out to providers?

Ms. Broyles: We released the RFP and released it to law enforcement and other providers. We simplified the process.

Mr. Tardibono: On this training specialist designation, is that an OJJDP designation? Or if I am a law enforcement officer, is that another designation I have? Why would I want to do this?

Ms. Broyles: You will see another agenda item, where Jill Ruggiero will train them. In essence, they would understand juvenile brain development and behaviors.

Dr. Grissom: Sounds like a resume builder to me.

Ms. Broyles: This training has been pre-approved.

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

Title II Compliance funding for Law Enforcement Youth Specialists and other separation/compliance work as needed to ensure the state remains in compliance with Office of Juvenile Justice and Delinquency Prevention (OJJDP) Core Requirements not to exceed the amount of \$500,000.00 approved.

Discussion and possible vote to amend and/or approve Title II Compliance funding for trainer Jill Ruggiero for Phase I of Law Enforcement Youth Specialists work not to exceed the amount of \$27,900.00

Mr. Tardibono: These meetings would be in person?

Ms. Broyles: Yes, in Norman.

Ms. Worthen: I am pleased to see this happening. I remember those conversations we had around that time. I know COVID really slowed down a lot of progress, you were making to better equip all of us in handling these situations. Great job.

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

Title II Compliance funding for trainer Jill Ruggiero for Phase I of Law Enforcement Youth Specialists work not to exceed the amount of \$27,900.00 approved.

Discussion and possible vote to amend and/or approve the Criteria for the State Plan for Youth Service Agencies

Chief Financial Officer (CFO) Clagg and Ms. Broyles gave a brief description of the proposed amendments.

Dr. Grissom: What we are looking is draft criteria for the State Plan, not the State Plan. This is the preliminary document. From this comes meetings and discussions to define catchment areas.

Judge Foss: This is just a sketch

CFO Clagg: It creates a framework.

Judge Foss: What is the process, if the Board approves this, to get to the final plan?

CFO Clagg: We would develop a plan with our partners.

Judge Foss: How much of an advance notice would everyone get?

CFO Clagg: It would be 60 days per our criteria, that is just for official input. The Board would receive a draft in advance of the meeting.

Ms. Worthen: We would have two board meetings, one where we would have open discussion and the next where we would vote on the document.

CFO Clagg: We want everyone to have a voice. I have been doing this a long time, there is a point where if you are just taking longer, what is not being done. There was talk about we haven't had a state plan for a long time, part of that is the structure of the document. It is important to create this structure, to move forward.

Mr. Bouse: Is it true we haven't had one since '08 or '09.

CFO Clagg: We have one, it just hasn't been updated.

Mr. Bouse: Have we attempted to update it before or what is the emphasis now?

CFO Clagg: It is on my to do list.

Mr. Tardibono: Isn't this similar, or didn't we do the State Plan for Detention?

Chair Youngblood: That is actually what is what I was going to ask. What is the plan that we take off the shelf every year?

Secretary Rockwell: If you remember, we were this far behind when we did detention.

Mr. Bouse: I know we want to be expeditious, would there be any harm in us waiting?

CFO Clagg

Mr. Bouse: I would just comment to the Board, the folks at the youth service agencies feel like they are rushed. Whether they are or not is debatable. I was contacted by John Schneider last night, that it was 6:23 p.m. last night when he got the document from Audrey. I think OAYS could feel that way. I know they are not always cohesive, but I think this is where the rubber meets the road. I think in spirit of cooperation, I would feel more comfortable if we gave them an additional 30 days. It would be my motion to table this for 30-days.

Dr. Grissom: I have a slightly different question. So this is draft criteria, and from this would come the State Plan. When the State Plan is produced, there would be 60 days, from now until that time, how much time are you thinking?

CFO Clagg: Once the Board issues, I would anticipate by the next meeting have a draft State Plan.

Dr. Grissom: In that month, I would imagine meetings with the youth service agencies and so on.

CFO Clagg: Correct.

Ms. Worthen: So, January we approve criteria, plan happens, recommendations brought to us in February, March there is still 30 days, for us to approve in April, in theory?

Chair Youngblood: In theory, that barely puts in the legislative window.

Ms. Worthen: It shows them proof of progress.

Dr. Grissom: From that standpoint, I think I would like to do the draft criteria, that still puts us 90-days out from the plan.

Judge Foss: You are saying not to table.

Dr. Grissom: Given the need to say that we are doing this from the budget hearing standpoint.

Judge Foss: I am confused. If this is just a draft, I don't see a problem. The details would be created in the final plan, which hasn't been done yet.

Chair Youngblood: What if we split the difference and give 60-days to work it out. We are still on the same time frame to work it out.

Judge Foss: I see our partners shaking their heads.

Chair Youngblood: Shanna and Lisa have been consistent collaborators I would like to hear from both of you. They have earned a certain respect. Can you provide me what you are hearing and what your reaction to that is, so we can consider it.

Ms. Rice: One of the key points, and I have a tremendous amount of respect for these two, Title 10A says the catchment areas would be in the criteria and the state plan. Title 10A does not speak to draft, I think they are using to start the process. I think it is debatable if there needs to be criteria in the state plan, but in all the other references it relates back to criteria for designation as a youth service agency. I would contend there is a different interpretation, and differently than it has been historically interpreted. We know there would be different details, the criteria, as it stands now does not take into the consideration the full consideration of our response. I think there is more work that needs to be done, and we can negotiate and provide additional feedback.

Ms. Williams: Thank you, Madam Chair.

Chair Youngblood: Thank you for being a consistent collaborator for the good of the organization on both sides.

Ms. Williams: I do speak differently than Shanna, I get emotional as this is an emotional thing for me. The work that the membership did in a very short time frame, and work line by line, my suggestion would be that you as a Board have the document that we provided. It would give you a lot of answers, and what youth services offered in a different perspective. I think it is very important that you have that, and their voices be heard. We can work in that timeframe. There is a difference between sending a document and sitting down face-to-face and having a conversation. Yes, as you alluded to, the agencies and the organizations have rough patches. This had us come together. We ask to have these collaborations, as long as we are talking. Thank you for your grace and time. Thank you, Director Cartmell for opening the door this morning. I didn't realize that was you.

Dr. Grissom: Madam Chair, I have a question, I can't shake the feel that you all put a lot of work into the state plan.

Ms. Williams: I think if you saw our response, you would have a better understanding.

Dr. Grissom: OK, now I am with you.



Mr. Bouse: If I can elaborate, I was sent an email, and it echos what they are saying. They feel like the draft criteria limits what they can add to the State Plan. I am not letting OAYS off the hook, and I know there has been some tension, and there is probably blame on both sides. That is why I asked Kevin the direct question. But getting something at 6:23, if that is when they got it, that is not really fair to have to respond. They are very invested in the language, and I think it all fairness it is better to give them more time.

Dr. Emerson: I think times we have to sit around this table and make really difficult decisions. I think this comes down to relationships. I think to show we value relationships, I think in the end, if people are upset, and we need to allow more, and it is time we can give. Then, I agree with Bart.

Mr. Tardibono: If I understand, Mr. Bouse's motion on the table.

Chair Youngblood: It has not been seconded.

Mr. Tardibono: I would like to second and ask for the criteria.

Secretary Rockwell: It was in all of your board packets that you received under criteria.

Chair Youngblood: Any comments or questions on the motion?

Mr. Bouse moved to table the State Plan for Youth Service Agencies with a second by Mr. Tardibono

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

Mr. Bouse moved to table the Draft Criteria for the State Plan for Youth Service Agencies until January approved.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center for replacement of the existing HVAC system in the amount of \$16,902.25

Ms. Worthen moved to approve with a second by Mr. Tardibono

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center for replacement of the existing HVAC system in the amount of \$16,902.25 approved.

Update on the Next Generation Campus Project

CFO Clagg discussed the updates and attached presentation on the Next Generation Project.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

CFO Clagg discussed the attached OJA Finance Report.

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Ms. White gave a quick verbal update to the Board.

Dr. Emerson: Thank you for valuing the driver's license and the process. I think it is huge.

Ms. White: I do too.

Discussion and possible vote to enter executive session

Mr. Bouse moved to enter executive session with a second by Mr. Tardibono

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The Board moved to enter executive session at 11:21 a.m.

Discussion and possible vote to return to regular session

Ms. Worthen moved to return from executive session with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss and Johnson

The Board return to regular session at 1:07 p.m.

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Chair Youngblood: I do want to call one thing out, Bart, can you tell us about the honor you were bestowed.

Mr. Bouse: The Bar Association? I did receive the Alma Award for Juvenile Justice this year. It was unexpected but nice.

Chair Youngblood: We are extremely proud of you. We are glad that you are onboard and that it is your official time leading us. We look forward to working with you and stepping in it, on it, and around it. You are blessed with the best board on the state and the support you come in with. We will continue to have great discussions and hold each other to the elevated level.

New business

There was no new business.

Adjournment

Ms. Worthen moved to adjourn second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

Meeting adjourned at 1:11 p.m.

Minutes approved in regular session on the day of 16<sup>th</sup> January, 2024.

Prepared by:

Signed by:

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Audrey Rockwell, Secretary

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Karen Youngblood, Chair

# Director's Report





# OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Jeffrey Cartmell, Executive Director

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## JANUARY 2024 BOARD UPDATE

### **OJA Operations**

- Spoke at the 2023 OJA Year End Wrap-up
- Spoke at the District 1 meeting
- Delivered Christmas gifts to Mustang Treatment Center
- Met with Hannah Dix, Oklahoma County Juvenile Bureau Director and toured the detention center
- Met with the AIR project team
- Held a follow-up meeting with Council of State Governments Justice Center
- Met with John Schneider, Executive Director Youth and Family Services of El Reno
- Attended the 2024 CJJA Winter Business meeting
- Presented at the Enid Rotary
- Met with Tree Kelly, Executive Director of Youth & Family Services of North Central Oklahoma and toured the shelter
- Presented the FY2025 OJA Budget request to the Senate Health & Human Service Committee
- Met with Senator Brenda Stanley
- Met with Senator Jessica Garvin
- Met with Senator Todd Gollihare
- Met with Senator George Young
- Met with Senator Adam Pugh
- Met with Senator Dana Prieto
- Met with Senator Carri Hicks

### **Partner Engagement**

- Met with Joe Dorman, OICA Director
- Met with Kenneth Hardy and Jordan Hynes, National Governor's Association
- Met with AG Drummond's Chief of Staff
- Met with Executive Director Steve Harpe, Department of Corrections
- Met with David Safavian, Nolan Center for Justice
- Met with Oklahoma County Public Defender Bob Ravitz
- Met with Glenn Coffee
- Met with the Muscogee Creek Nation
- Met with Alyson Clements, Arnold Ventures
- Met with Christina Lepore, Director of the Oklahoma DC office
- Secretary of Human Services Dr. Deb Shropshire
- Secretary Public Safety Tricia Everest
- Attended MODERN Justice Task Force meetings

## January 2024 Board Meeting

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### Month of December 2023:

- **Science of Hope Initiative**
  - Please see the additional attached report from Kheri.
  - Attended meeting to prepare for Hope youth group at COJC.
  - Attended, alongside hope navigator team, Science of Hope process group with youth at COJC.
  - 16 new hope navigators trained.
  - Participated with Kheri and Apryl in meetings with Districts 2, 6 and 4 leadership for listening sessions and building out the role of hope navigators.
  - Ongoing strategic planning meetings with Kheri.
- **Family Engagement**
  - Family Engagement survey sent to JSU (JSU District Supervisors, ADSs, and JJS 1-IIIIs. Survey also went out to COJC staff. Met with Apryl to review results and plan next steps.
  - Apryl presented on family engagement at the Group Home Operator's meeting.
  - At districts 2,6, and 4 leadership hope meetings, we discussed family engagement and shared about the new OJA Youth and Family Resources page.
  - Attended meetings for agenda planning for SAG retreat to include recommendations from Family Advisory Council.
  - Ongoing meetings with Apryl to set goals and pathways for family engagement work.
- **Training Department**
  - Please see additional attached reports from Abby.
- **Coordinating Council on Juvenile Justice and Delinquency Prevention meeting**
  - Attended webinar, which included Community Voices: Improving Access to Supports, Services and Opportunities for Justice-Involved Youth and Youth at Risk of Justice Involvement with Laura Broyles representing OJA.
- **Youth Level of Service/Case Management Inventory**
  - Team conducted annual YLS/CMI re-certification training.
- **Homelessness Work**
  - Attended meeting in December for ongoing work with partners regarding development of an Oklahoma interagency council on homelessness.
- **Byrne State Crisis Intervention Program (SCIP) -- Crisis Intervention Advisory Board Meeting**
  - Attended planning meeting in December, serving as designee for OJA.
- **Justice Assistance Grant Board Meeting**
  - Attended meeting in December, serving as designee for OJA.
- **OJA Standing Meetings**
  - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, JJS Support meetings, and Lunch and Learns.
  - December Lunch and Learn-Provided Year-End wrap-up for our team (Training, Family Engagement, Science of Hope, YLS/CMI).
- **Training**
  - Webinar: Creating Better Workplaces: A Trauma-Informed Approach, By Dr. Wallace E. Dixon, Jr., Founding Director of the SBI

### Kheri Smith - Science of Hope December 2023

- Began Hope Ambassador training meeting with Dr. Hellman weekly.
- Monthly Hope Ambassador meeting with all Oklahoma Hope Ambassadors.
- Shared hope project updates at District 7 meeting.
- Began creating an inter-agency one-page informational flyer to share when we present to other agencies.
- Trained 16 new Hope Navigators
- Began meeting with District leadership to build out the role of hope navigators and build hope in each district. District 2, District 6, and District 4 complete.
- Collaborated with Audrey, OMES and Paula to adjust the intake pamphlet to print in color and/or poster size for office use. Close to being ready to propose next steps.
- Held monthly hope group on each unit at COJC, speaking with them about the power of imagination with hope.

### Training – December 2023

Owner:	Project(s):	Objectives:	Start Date:	Completion Date:	Notes:
Dereck Clem	Uploading CBT Training into Workday	Upload finished CBT Training courses into Workday with corresponding documentation	Jan-23	Ongoing	
Cheryl Smith	Assisting in training Lori as our new admin tech	Provide assistance, and guidance as needed, regarding admin tech duties for the training center to Lori	May-23	Ongoing	
	Updating COJC's CBT (computer-based training) Training	Finish revising COJC's CBT Training & updating tests	Jan-24		
Hunter Stevens	ADS Training	Building a curriculum for ADS Training	8/10/2023	TBD - Monthly Reviews, leadership content set, research for ADS specific training (meeting 01/17/24)	Hunter is still undergoing training for the Dept. as a new Training Specialist
	Hope Navigator Training	Attend training to become certified as an OJA Hope Navigator	12/13/2023	12/14/2023	will begin Science and Power of Hope Training at COJC 2024
Lori Young	Ongoing Training Schedules	Working to create cohesive training schedules when new employees are hired throughout the training cycle	May-23	Ongoing	Lori is still undergoing training for the Dept. as a new admin tech



## State Office and District Training December 2023 Training Report

Location:	Training Hour Totals:	Supervisory Training Hour Totals:	Grand Training Hour Totals:
State Office	196	170.25	196
District 1	277.25	120.5	277.25
District 2	47.5	18.25	47.5
District 3	204.5	84.75	204.5
District 4	155.5	44	155.5
District 5	127	58.75	127
District 6	41	9	41
District 7	229	173.5	229
<b>Totals:</b>	<b>1,277.75</b>	<b>679</b>	<b>1,277.75</b>

### Central Oklahoma Juvenile Center Training Breakdown December 2023

**MANDATORY Refresher Training Information:**

Total Mandatory Classroom Training Hours for December:	523
Total Mandatory Computer Based Training Hours for December:	109
Grand Total Mandatory Training Hours for December:	632

*78 Staff participated in December Training for 2023 (Mandatory and Non, In-Service, In-person, online, etc.)*

*51 Staff have COMPLETED All Refresher Training for 2023 (29.82% complete)*

**ORIENTATION Training Information:**

Total Orientation Classroom Training Hours for December:	870
Total Orientation Computer Based Training Hours for December:	0
Grand Total Orientation Training Hours for December:	870

**OYACS Training Information:**

Total Inservice Training Hours for December:	0.00
Total Computer Based Training Hours for December:	0
Grand Total Training Hours for December:	0

**IN-SERVICE Training Information:**

Total Classroom In-service Training Hours for December:	0
Total In-service Computer Based Training Hours for December:	41
External/Non-Facility In-Service Training for December:	0
Grand Total In-service Training Hours for December:	41.00

**SUPERVISORY Training Hours:**

Grand Total Supervisory Training Hours for December:	1004
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**December Care & Custody Management System (CCMS) Training:**

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	9	8	72
Orientation Day 2	7	8	56
Orientation Day 3	7	8	56
Re-Certs Day 1	13	8	104
Re-Certs Day 2	22	8	176
Totals	58	40.00	464.00
Total # CCMS Hours	464		

CCMS Recertification Percentage Completed:	48%
Total # of Students who attended CCMS in Sept. (Orientation and Refresher):	58

**GRAND TOTAL of Training Hours:**

<u>Grand Total Training Hours for December:</u>	1557
<u>Total Training Hours for NON-COJC Employees for December:</u>	0.00
<u>Total Courses for December:</u>	89
<u>Total Course Hours for December:</u>	216
<u>Total Participants for December:</u>	124





State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – January 2024**

December 1<sup>st</sup> to 31<sup>st</sup> 2023 activity

### **Releases (6) from Secure Care**

**December 2023**

### **Intakes (5) for Secure Care**

Paroled – 4

Bridged to DOC – 1

Released from OJA custody to be tried as an adult - 1

Total Secure Care beds - 64

Secure Care Treatment Population as of 01/01/24: 51 residents on roll with 49 on campus and 2 on reentry pass.

### **Central Oklahoma Juvenile Center (COJC) facility events**

- Christmas break was celebrated with basketball tournaments, dominoes, movies, volleyball, cornhole, flasket ball, Nukem, board games, soccer tournament, game room electronic games, Sumo wrestling, and flag football.
  - Special Christmas meal for COJC youth consisted of turkey, mashed potatoes and gravy, stuffing, corn, green bean, cranberry sauce, pumpkin pie and apple pie, and rolls.
  - Church groups were on all four units for Christmas parties and to distribute gifts.
  - Christmas Day was celebrated with all youth opening the presents from the OJA Santa Claus Commission. Staff had the role of Santa and his elves.
  - Christmas show was held by COJC residents on each unit which was streamed through TEAMS for state office and JSU staff to enjoy the efforts of our young men.
  - OYACS spearheaded a special Secret Santa holiday activity. A special person was gifted once per week with a reveal day the week after Christmas. The real fun was trying to get the presents to the person without them knowing who their secret Santa was.
  - Christmas Family visitation was held for families to spend time with youth.
  - Home for the Holidays pass series was successful with 4 youth leaving on pass and being able to celebrate Christmas Day with their families at home.
  - Family game day was held during visitation with food, family, and fun!
  - Infusion of Hope at COJC continues with the OJA Hope Navigators visiting each unit on the COJC campus during December spreading the message of Hope and Resiliency.
  - Dialectical Behavior Therapy (DBT) skill of the week is displayed in units as a visual reminder for youth. “Don’t compromise or abandon your own values to try to please others or conform”.
  - DBT skills training will start for staff in January with three-hour increments over the next ten months for each employee to complete 30 hours of training.
  - Leadership youth led a facility tour for OJA state office finance staff to be able to visually see the outcomes of all their dedicated work at state office.
  - Tulsa County Assistant Public Defender Kathryn Gardner toured COJC led by residents on a walking guided tour with commentary of the history and updates to the facility.
  - Judge Brett Butner and the Seminole County JSU office toured COJC.
  - 3 COJC Juvenile Justice Specialist completed Hope Navigator Training.
  - Resident birthdays celebrated on site with cakes donated by the St. John Lutheran Church.
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State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

- Kairos Torch held a three-day weekend event with food, games, and mentoring. Each youth received a certificate of participation.
- 115 Volunteers donated 65.50 hours of mentoring, bible study and religious services to COJC residents.
- Religious services and bible studies were offered by community volunteers for all residents.
- 2 COJC youth successfully ran the Mountain Man Endurance Event which consists of an endurance run to the top of Mt. Scott.

**Division Leadership Activities**

- Participated in the Dialectical Behavior Training (DBT) next steps to identify the training schedule for COJC.
  - Presented at the Group Home on the resources and assessments available to group homes through the COJC OMMA Drug and Alcohol Counselors.
  - Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
  - Presented Residential Placement Support Divisions year end wrap up to OJA staff during the end of the year virtual Lunch and Learn.
  - Participated in Federally mandated Prison Rape Elimination Act audit at COJC.
  - COJC Technology meeting held to ensure all electronic updates are implemented and utilized.
  - Attended exit interview for Oklahoma Commission on Children and Youth – OCCY annual COJC oversight visit for 2023.
  - Oklahoma State Dept. of Health (OSDH) held monthly update on Confinement Grant COVID mitigation progress in detention and group homes. COJC confinement grant nurses provided supplies, guidance, and support to a COVID outbreak at Garfield County detention and Cornerstone Group Home in Norman.
  - Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in public schools, nonprofits, and Youth Service Agencies. Grant activities continue to expand through out local public schools and group homes.
  - Career Tech expansion building design meeting held.
  - Participated in Restricted Registry meeting.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
  - Provided oversight for COVID affected staff and possible exposures at COJC. No youth were exposed or became positive for COVID.
  - Participated in Substance Use Group Home meeting to identify assistance by the OMMA grant employees in the assessment process.
  - Reviewed requirements for Independent Living Home through Department of Humans Services licensing standards.
  - Toured OJA contracted Independent Living Home in Weatherford, Okla.
  - Attended the Board of Juvenile Affairs special Board meeting virtually.
  - Participated in the Performance based Standards – PbS post data collection distance learning webinar.
  - Attended OYACs graduation for former COJC youth virtually.
  - Provided COJC training needs during the OJA 4<sup>th</sup> quarter training advisory meeting.
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State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Participated in COJC treatment updates and enhancement meeting.
- We continue to identify and prepare for ways to protect COJC staff and youth from possible fentanyl introduction or exposure in secure care.

**Recruitment and Retention Efforts**

- Continued work on implementation of staff calming rooms at COJC to ensure staff wellness is supported by creating an area for destressing after escalated incidents occur at the facility.
- COJC celebrated their Annual Employee Holiday Party in their new canteen. The lunch was presented by the members of Compass an employee run group that help celebrate staff. Compass members fed and boxed meals for all staff that day.
- Employee support Group Compass met to create their fundraiser and staff event schedule for 2024 to ensure staff at COJC are supported.
- COJC held a general grand staffing celebrating employee of the month and staff with milestone employment years at OJA.
- Data for recruitment sign on bonuses continue to show improved numbers in new hires of direct care staff and lower overtime totals.
- Digital billboards remain in the MWC, Nicoma Park area and vinyl billboard is located in Shawnee with focus on now hiring.
- Employee council meeting held to solicit ideas, suggestions, and concerns about the facility.
- Leadership classes held for new staff to discuss facility culture, role modeling, rapport and relationship building.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
    - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of completion.
    - Efforts continue to expand career tech building to facilitate additional instruction into various areas of careers needed in the community.
  - Department of Rehabilitative Services (DRS) –
    - DRS embedded staff Michael Rolerat is at COJC weekly assisting residents enrolling in DRS.
  - Department of Mental Health and Substance Abuse (DMHSAS) –
    - Chuck Fletcher of the Evolution Foundation through their contract with DMHSAS visited during the month of December to assist parents in overcoming barriers to able to visit their child at COJC and provide reentry services.
    - DMH is working with OJA and COJC on Naloxone distribution and training for Fentanyl mitigation awareness.
    - DMH embedded staff Acquitta Walker attended treatment plan staffing's during December to ensure reentry needs are identified as soon as possible for youth.
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State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

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*Carol Miller, Deputy Director Residential Placement Support*

- DMH embedded staff Acquitta Walker assisted in providing reentry wrap around services for youth by attending Grand Staffing's to provide mental health wrap around support efforts for youth who are in reentry status and their families in the community.
- Independent Living was identified and connected for several youth who did not have a reentry location to return to after leaving COJC.
- Workforce Innovation Board (COWIB) –
  - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
  - There are currently 4 Residents who are graduates working on site at COJC through the Workforce Innovation and Opportunities Act (WIOA).
- DRS/OYACS/OJA School to Work paid work program –
  - Contract updates were solidified and approved.
  - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
  - For the month of December there were 3 residents in the work program.
  - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.



## **Division Director Report**

- [Testify](#) before the [Coordinating Council on Juvenile Justice and Delinquency Prevention](#) and provide written testimony for consideration.
- Gathered Feedback for Written and Oral Testimony from Partners (Dynamic Workforce Solutions and Staff)
- Participated in Transitional Living Program Staffings
- Tour Embassy Suites in Norman for law enforcement training and SAG planning retreat.
- Provided OJJDP with budget corrections to 2022 Formula Budget
- Met with Janelle Bretten about parent subcommittee of the SAG
- Met with Amber Miller, Director of Finance about status of Title II Formula grants and plans to prevent lapse of funds
- Met with staff at Youth Services for Hughes and Seminole Counties.
- Participated in American Institute for Research Planning Meeting
- Prepared and reviewed and finalized proposals Next Steps for Hardship/Justice Simulation Project
- Gathered, analyzed, and reported federal outcomes data for Title II grants
- Problem Solved challenging HUB referrals with staff and partners
- Provided clarification to YSAs on providing Community At Risk Services (CARS) in addition to Functional Family Therapy. Note this is not a conflict as long as it is not family counseling at the same time a different provider is providing the FFT. This clarification was provided so OJA youth had access to both FFT and CARS.
- Communicated in person, by phone and by email to OJJDP regarding youth in Okmulgee jail.
- Evaluated all grant budgets and prepared plan updates, began gathering information for reporting and annual planning
- Began data analysis of CBYS, Title II funding, and annual three year plan data to prepare for SAG retreat.

## **Community Based Youth Services Unit (CBYS)**

- Attended or assisted in 22 staffing's or issues with Dual Custody Youth
- Reviewed and processed 121 youth services claims, 4 training claims and 21 HUB Unique Need claims
- Approved with the Contracts Monitoring Unit (CMU) 3 Budget Revisions for Youth Service Agencies (YSAs)
- Assisted CMU with forms needed for a YSA after contract monitoring review and documentation review to ensure service met service delivery
- Participated in Office of Client Advocacy Program Review
- Provided Technical Assistance 49 times to YSAs



- Received and logged 5 YSA financial audits and 8 YSA Annual Report
- Assisted with carryover funding for 2 YSA
- Facilitated and participated in 3 CBYS/CMU weekly meetings
- Attended a Project Meeting with Air(Pathways to Resilience: Assessing the Impact of Juvenile Justice Reforms in Oklahoma)
- Assisted IT with Shelter Hotline staff names for emails
- Assisted Constanzia Nizza with information on the Laura Dester Children's Shelter Closing
- Inquired on SB 1376 with Laura Broyles on behalf of a YSA
- Attended in 3 CYS/CMU weekly meetings
- Attended YSA meeting
- Pivot backlog meeting
- Attended and participated in Court Reviews
- Completed YLSI recertification training
- Attended Hiring / Funding meeting with Okmulgee-Okfuskee County Youth Services
- Continued getting familiar with RFA / strategic planning / rates and standards
- Began looking at updating CARS referral form

### **Juvenile Justice and Delinquency Prevention Unit**

- JJDP Compliance Manager
- Received and Filed November and December 2023 Juvenile Holding Logs from 51 adult detention facilities-no Violations noted
- Processed and reviewed 102 Jail Contacts in JOLTS
- Reviewed Juvenile Detention 2023 data from 3 Juvenile Detention facilities for months for possible Violations of the DSO Core Requirement of the JJDP Act
- Met with Jail Inspection Division of OK Department of Health 4 times regarding adult jail and juvenile issues, reviewed statutes and Jail Inspection checklist for possible changes or additions to processes of future policy needs
- Reviewed Monitoring Universe for 2023 changes in facility contacts, confirm secure or non-secure status, and generate Inspection schedule for 2024
- Completed reviewing all 2023 Department of Health Inspection Reports for Adult Detention Facilities for Juvenile-related issues. Only 1 jail cited for detaining youth under 18 without certification
- Worked on 3-Year SAG, Compliance, and RED Plans-began drafting goals and priorities
- Appeared with the Oklahoma Department of Health at a county jail for inspection
- Attended OSPSI Division Meeting for planning, goal and priority setting, strategic organizing methods of communicating, documenting and tracking work and

outcomes, ways to change procedures or utilize technology to save time and streamline how we accomplish our work

- Reviewed Refreshing Tiny Home model proposal
- Contacted 52 law enforcement officers/deputies about EPIY Trainer opportunity
- Conducted 3 jail inspections
- Participated in NIJ Study Initial Meeting Zoom Call, planned next steps
- Drafted System-Involved “Youth Voices and Experiences in the Juvenile Justice System” Structured Interview. YEL work on hold until recruitment yields new members to resume
- Had 2 discussions with NE Oklahoma US Marshall Jeff Johnson
- Reviewed tribal youth data available in JOLTS
- Communicated with OJJDP Program Manager regarding impact of McGirt ruling on youth justice system involvement

### **Race and Ethnic Disparities (R\ED) Project**

- Four Internal Meetings between Compliance Manager and State R\ED Coordinator to discuss and plan Race and Ethnic Disparities Project for Oklahoma Public Schools, building coalitions, and connecting with embedded stakeholders to develop a multi-disciplinary team to impact school-to-prison pipeline. William has met numerous times with stakeholders in the OKC Metro area to obtain a comprehensive picture of the challenges and contributing factors into the disparities in minority youth involvement in the justice system. Information gathered and coalitions being formed in Oklahoma Public schools with SRO groups, school admins, STAAR Foundation, and TASK (Teaching and Saving Kids). Plans include connecting more school professionals with the EPIY training, putting together a multi-disciplinary team of professionals to develop and implement programs to positively connect CSAPs and families, and to connect coalition members to SAG committees and projects.
- Preliminary view of 2023 Juvenile Detention data demographics-no significant apparent changes in demographics
- Discussions with SROs from 12 school systems who report growing problems with minority youth being suspended in higher numbers and for longer periods being seen within schools as a positive movement
- Drafted POSSIBLE JUVENILE JUSTICE INEQUITY CHECKLIST to serve as a survey for juvenile justice professionals to assist in prioritizing local expertise in examination of areas where data indicates race and ethnic disparities exist
- Law Enforcement surveys report seeing increases in violent behaviors, mostly driven by social media. Discussed possible need to expand Social Media prevention programming in schools. Compliance Manager will search for more recommended models with lower costs than Digital Citizenship Common Sense Education and iSAFE Social Media Awareness models

- Read 2021 National Report on Black Disparities in Incarcerated Youth

### **Effective Positive Interactions with Oklahoma Youth 2023-2024 Training Project**

- Met 4 times with EPIY trainer for Training of Trainers planning, recruitment of candidates for state training team, curriculum review
- Sent EPIY Follow-Up Long Term Impact evaluation for all 2023 participants and to previously trained officers
- Completed Agenda for January 2024 Training of Trainers to establish Oklahoma training team
- Met with Tulsa Schools Police Department to coordinate plans for EPIY and Youth Specialist interest to implement diversion programs in their schools (school disciplinary teams currently have no diversion programs or alternative option)
- Worked with consultant to draft a Pre- and Post-Test for Youth Specialist grant candidates
- Drafted Performance Measures and required deliverables for Youth Specialist grants
- Prepared materials and Resource Guide Trainer folders for TOT in January
- Reviewed Juvenile Delinquency textbook recommended for Trainers

### **Formula II Grants**

- Completed On-Site Technical Assistance Monitoring Visits to provide technical assistance in response to Quarter Progress Reports to help review and organize data collection processes and tools for all subgrantees
- Trained subgrantees on submitting Monthly Claims and participated in 5 follow-up claim submission guidance sessions
- Met with two agencies regarding Law Enforcement Youth Specialist grant applications
- Compiled Quarter 1 Performance Data and submitted grant Performance Reports to OJJDP
- Drafted Letter of Intent for law enforcement interested in becoming EPIY model trainer
- Met with subgrantee, CMU, and Finance to discuss ways to correct and move forward with issue of agency billing grant services to CBYS contract. Plans confirmed
- Researched PAYA (Preparing Adolescents for Young Adulthood) model modules
- Developed Post-Survey for youth exiting CIC incorporating PAYA content into outcome questions

- Updated subgrant files to include 90-day Operational Program Verification and 90-day Follow-Up Risk Assessment. None of the subgrantees are at elevated Risk
- Met with Division Director to explain the ongoing delays in grant claims being paid as of yet: 1 sub-grantee awaiting resolution on double-billing issue; 1 subgrantee having difficulty sending in the required supporting documentation, and 1 subgrantee required to upgrade their data collection procedures before payment of claims can be approved
- Assisted 1 sub-grantee with filing a Request for a Program Change-replace 1 program target school with another. Change Request form provided
- Researched Indigenous Traditional Adolescent Discipline Approaches and Techniques
- Met with Restorative Justice Pilot Project Coordinator regarding new part-time case manager
- Worked with sub-grantee to develop Group Sign-in form for school-based services that incorporates all required elements for tracking, confidentiality, model content, and billing source

### **Youth Services**

- Completed 61 JOLTS Logon Authorizations and Deactivations
- Reviewed 3 Model Program Applications-Panhandle, Guthrie, ROCMND
- Met on-site with ROCMND Executive Director regarding prevention programs, tutoring, Detention and Group Home issues, future agency strategic plans
- Attended 2 CMU Weekly Conference Calls
- Assisted 2 agencies with qualifications questions for staff-Poteau, Edmond
- Drafted example notes for Clinical Supervision billing to assist with clarifying the supporting documents needed for billing
- Drafted language for a new rate to recognize non-degreed staff performing Intakes for programs
- Discussed plans for possible new policy language surrounding Unique Need rate category
- Provided FTOP Study to Whitney Hollingsworth of Pivot

### **OJA Projects or Administrative tasks**

- Helped deliver Christmas presents to youth in placement
- Delivered drug test kits and Narcan kits to District 2
- Delivered drug test kits to District 5

## **Special Projects Unit ( Workforce Development, HUB, RSAT, ESL Family Support)**

\*Not every referral or activity is listed as this is a snapshot of the work completed.

- HUB
  - Received 24 new referrals
  - Provided financial assistance to 43 youth/families
  - Assisted youth with transfer to OJA Transitional Living Program in Weatherford
  
- Workforce Meetings with JSU staff
  - Mark Cristiano, Payne County - Family in need of funeral expenses
  - Patricia Gragg, Creek County - Family in need of beds
  - Jordyn Wheeler, Oklahoma County - Youth in need of driving school and parenting classes.
  - Constance Bever, Muskogee County – Youth obtained information on enrollment in truck driving school and enrollment in Vo-Tech
  - Clinton Robinson, Kay County - Brothers in need of clothing
  - Mark Cristiano, Payne County - Family in need of Rent, car repairs, food, and insurance
  - Paula Hodges, Pontotoc County - Youth needing help with transportation to work.
  - David Taylor, Oklahoma County - Youth in need of independent living resources and clothing.
  - DeDondra Carson, Tulsa County – Family in need of housing and food.
  - Alyssa James, McCurtain County – Youth in need of independent living resources and clothing.
  - Teresa Barnes, Texas County – Family needs assistance with plumbing problem in the home.
  - Mark Cristiano, Payne County – Family needed emergency assistance with utility bill.
  - Patricia Gragg, Creek County – Family needed emergency assistance with utility bill.
  - Misty Crutchfield, Grady County – Family needs beds, heaters, emergency food and clothing for youth.
  - Myrna Tinsley, Cleveland County – Youth pass with out of state family for Christmas, helped with hotel, food, and clothing while on this pass from placement.
  - Julie Fryer, Bryan County – Family needs rental assistance, utility bills paid, and youth needs clothing.
  - Patrick O’Dell, Muskogee County – Youth obtained State ID and discussed independent living programs.
  
- Unit Staff attended and participated in the following meetings
  - Attended Be A Neighbor Meeting with DHS
  - Attended Workforce/HUB meetings

- In addition to meetings, on-going community work with Service Oklahoma, youth, and family follow-up, working with group home staff/youth and with schooling and resources in the community.
- Attended AJC Partners & Friends Monthly Meeting.
- Attended and participated in Transitional / Independent Living program discussion meetings.
- Attended 3 grand staffing's for Central Oklahoma Juvenile Center youth working towards transition to the community
- Attended weekly Transitional Living Program (TLP) meetings as scheduled to help staff possible clients for the new TLP programs through OJA.
- Attended District 7 staff meeting
- Alison & Randy attended the two-day Hope Navigator Training
- Trained YLS-CMI recertification training for OJA staff
- Met with Dynamic Workforce Solutions on JRAP expansion
- Attended the Supported Employment for Transition Age Youth monthly meeting
- Assisted one family in counseling session with interpreting needs
- Assisted one parent with interpreting needs with an assessment from the behavioral health assessment team



**Juvenile Service Unit  
Board Report for January 2024  
Contacts and Activities for December 2023**

▪ **Division Statistics**

- 2,403 active cases...1,253 court involved including 446 youth in OJA custody
- 305 new referrals-222 male and 83 female...average age 15.20
- 8,591 individual contact notes documented in JOLTS
- 174 intakes were completed during the month
- 35 youth activated and/or monitored by GPS
- 47 new placement worksheets received by the placement unit in December 2023
- 45 placements referrals made during the month: 26 to Level E, 4 to secure care, 3 to SCH, 7 to own home and 5 to independent/transitional living
- A total of 19 youths paid \$4,399.66 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in Independent/Transitional living placement staffings
- Participated in a meeting determining Substance Use group home admission criteria
- Attended District 7 staff meeting in McAlester
- Attended a meeting with the Group home operators
- Attended the YLS/CMI recertification training
- Participated in a Restricted Registry meeting
- Made a visit to the Pott County detention center
- Attended the December OJA Executive Board meeting
- Participated in the "Year End" Lunch and Learn wrap up
- Met with a couple who are interested in opening a SCH foster care program
- Attended the District 1 staff meeting in El Reno
- Watched an OYACS graduation on TEAMS
- Attended the Exec Team holiday lunch and training
- Made a visit the new Weatherford Transitional Living program

- **Division Activities**

- JSD Program Assistant Administrator Jennifer Thatcher had 35 GPS activations and monitoring cases for the month. She completed 5 URC Step Down/Extension request and processed 1 placement decision appeal. Ms. Thatcher also participated in multiple executive case staffings and completed the Dash SCH annual audit.
- Placement Program Manager Rex Boutwell reviewed 47 placement worksheets and made 45 placement referrals. He participated in numerous executive placement staffings and appeal meetings. Mr. Boutwell attended the District 1 staff meeting.
- JSD Federal Funding Program Field Rep Jennifer Creecy processed 580 Targeted Case Management progress notes. Ms. Creecy provided training for the YLS/CMI annual recertification to JSU staff statewide. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program. She attended meetings with the OHCA regarding federal TCM policy changes. She provided TCM training to District 7 JSU staff. She reviewed and approved 2 parole requests.
- CBS State Office Staff Programs Supervisor Jeremy Evans provided updates at the District 7 staff meeting. He made visits to Scissortail Pointe and Scissortail Plus group homes. He also visited the Pott County and Cleveland County detention centers. He is participating in the Liaison and Transportation program updates on the policy task force. He participated in multiple executive staffings and reviewed all placement worksheets that were submitted.

- **District Highlights from District 1 Supervisor Jerry Skinner**

Kevin Clagg and Amber Miller visited District 1 on December 27th. Both were happy to listen to our wants/needs that might contribute to an ability to perform our jobs more effectively and efficiently. Their support to the field staff is very much appreciated.

Activities occurring throughout the district during the month were as follows:

Texas County, Jodi and her staff saw a busy month having received 24 referrals after a large group of youth went on a Burglary and Fraud rampage, stealing from numerous vehicles. Losses are estimated to be in the \$3000.00 range.

Texas County JSU continues to advocate for a youth charged as a YO. The attorney representing this youth has been provided contact information for Ben Brown for assistance and direction in the case. A certification hearing has been continued, and will involve testimony from OJA's behavioral health team, via TEAMS.



Texas County JSU staff participated in the Texas County Coalition and Child Abuse Task Force meetings during the month. However, the regularly scheduled CARS meeting had to be canceled due to conflicting schedules. HUB referrals and services continue to impact favorable families in Texas County. Two families were able to keep their utilities on after events had created a financial crisis for them. JSU delivered six Christmas baskets to needy families during December.

Canadian County, the vacancy in Canadian County has been posted and Belinda reports several applicants are on the list. She plans to begin interviews in the second week of January. Belinda reports the youth at Mustang Treatment Center enjoyed the month of December as they were able to attend outings that included the OKC Blues game. The girls report to be very excited when allowed to participate in the outings. Belinda also reports she attended the Christmas party at the facility where the girls received Christmas gifts, and all seemed to enjoy the activities.

Kingfisher MCART continues to meet and staff cases. More dually involved youth are being seen and the team approach appears to help with the proper management of these dual cases. Belinda reports the census at the Canadian Detention Center remains low. She reported their JSU team was able to provide Christmas to a youth. FFT is going strong in Canadian and Kingfisher counties. Currently there are 17 referrals between OJA and the Juvenile Bureau. Kingfisher County JJS Gabi Cole has completed her initial HOPE training and is eager to get started in her Navigator duties.

Kay County...ADS Carlos Sanchez-Medina reports December was a busy month for Kay County. He now has the newest JJS fully trained in the intake process as well as developing treatment plans.

Kay County continues to make HUB referrals for services to youth and families. They were recently able to secure a new pair of glasses for a youth and to enable another youth to participate in school sports. Carlos reports a youth recently exited the Welch program with his high school diploma and three welding certificates.

Carlos met with the ADA during December to discuss with him some possible alternatives to detaining so many youths. The ADA admitted he needed to abandon the thought process surrounding the detention of adults and realize youth should require a different focus. Carlos is confident alternatives to detention will begin to be utilized.

Carlos attended a community team meeting during the month where youth and families in need are identified and the provision of services are discussed.

Custer County, ADS Chris Walker conducted a staff meeting on December 21st and all enjoyed lunch at Lucille's restaurant in Weatherford. Chris announced he was proud of his staff for keeping services going while Vanessa out for a good period early in the year and then Luzella

out in September for surgery. He did add a new JJS to his crew and Layce Smith has proven to be a quick learner. Chris reports Nikole has served in a mentoring role for Layce and has done an outstanding job with bringing her on board. Chris reports McKinzie has stepped up and worked harder after Jamie Sherman left for a position with IT. The vacancy for Jamie's position has been announced and Chris is fully engaged in the interviewing process and hopes to have someone on board soon.

- **District Highlights from District 2 Supervisor Tracie Goad**

The POSE Project completed the six-week sessions with the SMART Girls group at the Boys and Girls Club. We had a blast teaching the girls different yoga poses and mindfulness exercises. Fay O'Neal, Embodied Therapeutic Yoga and Meditation was our wonderful yogi. Tracie Goad and Isabella 'Bella' Hardester, JJS, were mentors and attended each session. Isabella is the liaison to the program. She ensured

that invoices were paid, equipment ordered, and all the girls received their bags.

Tracie Goad, DS, was invited to the Boys and Girls Club End of Year Luncheon, as a guest of the Bartlesville Regional United Way.



- **District Highlights from District 3 Supervisor Jeremy Andrews**

December proved to be an exciting yet busy month for District 3. Despite managing passes for youth returning home for the holidays, two workers taking some much-needed time to be with their own families, District 3 staff continued to go above and beyond for the youth in our care. Starting the month off, Myrna Tinsley, JJS III in Cleveland County presented to a Deviance Class in the University of Oklahoma Sociology/Criminology Department. After her initial presentation in the Deviance Class, she was then requested to present to the University of Oklahoma Sociology/Criminology Club. Myrna, through her duties as coordinator for our inters, also took the opportunity to take our two intern/undergrad students out to lunch while also taking a quick stop to see Santa. A great time was had by all!



In a great example of giving and bringing hope to others, OJA District 3 staff members from Pottawatomie County decided to help a family of seven who needed a little extra support.

Kendra King, Juvenile Justice Specialist (JJS III) and Suzanne O'Neil, Assistant District Supervisor (ADS) took time out of their busy schedules to go Christmas shopping and wrap presents for the whole family. They were able to get each child four gifts, ranging from fun toys like a hot wheel's track and Xbox to practical items like bedding and a watch. They even purchased gifts for the parents, including items like candles and cornhole boards.

In addition to helping this family, the District 3 staff members also provided food baskets for five additional families. These baskets included potatoes, gravy, vegetables, pie, and a ham, and were delivered by Kendra King, Penny Schultz, and Erick Rankin.

This act of kindness was made possible thanks to the generosity of Jerry Fry and his church, Broadway United Methodist Church in Tecumseh. The church provided the ham and a variety of food items to help the family have a wonderful holiday meal.



Meanwhile in our District 3/Oklahoma County JSU Office, through the efforts of our District Secretary, Samantha Parker, we were able to organize and set up a clothing closet and library for OJA involved youth. We also have potentially worked out a partnership to help us fill our empty bookshelves (Thanks Constanzia!)



In other exciting news, in Oklahoma County, we were also able to celebrate the graduation of one of our first youth who was able to continue online, after paroling from COJC, through OJA's

Oklahoma Youth Academy Charter School. We held the graduation ceremony in our OJA board room and staff and family for the youth were able to join both in person and virtually. OJA's Santa Claus Commission came through again this year wrapping hundreds of gifts (through the tireless efforts and coordination of Audrey Rockwell) for OJA Custody youth. In what we hope will be a continued annual tradition, District 3 staff volunteered, to deliver all the Christmas gifts and gift cards to the six OJA group homes in Norman.



In addition to helping with Christmas gift delivery, Staff from District 3's Cleveland County JSU Office were invited over to the Oklahoma Promise Alternative School during a "geometry

lesson” by way of participating in a gingerbread house competition. Our very own Samantha Parker, District 3 Secretary, and Jenn Turner, Assistant District Supervisor (ADS) served as guest judges, and snack samplers for the event.

- **District Highlights from District 4 Supervisor Blaine Bowers**

Tulsa JJS DeDondra Carson transported K. Conway to two different colleges to explore a football scholarship and enrollment in the perspective schools; one to Missouri Southern State University to meet with the recruiting coach Colton Meyers. During this visit, the coach gave a tour of the campus (housing, academic buildings, cafeteria, athletic center, and Fred G. Hughes football stadium). K.C. met the football team and shared some laughs with a few defensive players and defensive coach. K.C. attended the football game, which happened to be a good game. MSSU made a comeback and won in the second overtime 47-41 K.C. was allowed to stand on the sidelines before the game and after the game happily made his way to the field to congratulate the players. He was allowed to take pictures as well. After the game K.C. met with Coach Colton Meyers and discussed scholarship, NCAA clearinghouse, transcript, and ACT score.

K.C. shared his ACT score (20), current GPA 3.0, and NCAA clearinghouse status. Coach Colten Meyers was thrilled to know K.C. had handled business. K.C. left that visit excited and considering MSSU as a top three choice.

Ms. Carson also transported K.C. to Northeastern Oklahoma A&M College in Miami, Oklahoma to meet with Mathis Thomas, Defensive Coach. K.C. and this writer were welcomed by the head coach and his coaching staff. K.C. toured the dorms, academic buildings, cafeteria, campus bookstore, and football facility. He met with the financial aid director and registrar

staff. K.C. had lunch with the coaching staff and met with the Head coach and was offered a football scholarship to begin the spring semester, January 2024. K.C. picked a jersey number and was fitted for his football gear including cleats. He was very excited! He also graduated on January 8, 2024, and was interviewed by local TV channel 6.



Long time Logan County JJS Roy Buchanan retired from OJA this month. Roy provided intake services and served as the main liaison to the court. Judge Luke Duel praised the service and dedication Roy provided to the families of Logan County. Co-workers from Lincoln and Logan Counties celebrated Roy's career and wished him a well. Roy will be greatly missed; he is one of a kind!



- **District Highlights from District 5 Supervisor Ron Coplan**

This December proved to be like most, very busy, which is always complicated by staff taking leave. Wayne Rowell, District 5 High Risk Transporter logged just under 3400 miles and was on leave approximately two weeks. Hopefully our vacant Transport Officer positions can be filled ASAP. District 5 staff completed all required training for the calendar year.

We were successful getting several clients referred to the new transitional living programs. This is a resource that we have needed for years. It is a piece that has been missing and should go a long way in helping our clients succeed in growing into productive citizens.

I attended the group home operators meeting in Oklahoma City on December 6. I participated as a Parole Board member and reviewed and approved parole for a youth on December 8. I participated in the "Lunch and Learn" and gave a brief District update on December 13. I also completed the YLSI-CMI recertification training on-line.

I had planned to have a District Meeting in December, however reevaluated the situation and instead attended each of the Assistant District Supervisor's staff meetings in December. In the smaller meetings there was more opportunity to discuss what is going on in each of the counties, and the agency. With all the other demands on people's time during the month, I think staff were appreciative of my making the effort to attend their meetings rather than them having to take time out to attend a District Meeting. It also put the commute on me and allowed them less windshield time to get to the meetings. I attended Mitch's staff meeting in Okmulgee on December 14, Joe Giem's staff meeting in Muskogee on December 19, and Bryson Paden's staff meeting in Stilwell on December 20.

I participated in a case staffing with several our staff and staff of the Department of Mental Health regarding a very difficult case in Muskogee County. A Community Mental Health Center employee, along with Child Welfare were trying to get a Youth placed in the Custody of OJA. In addition, the Community Mental Health employee was calling prospective placement reporting the Youth to be in OJA Custody, as a youth with problematic sexual behaviors. The forensic interviews with an alleged victim were inconclusive, however the individual continued to make those allegations as if they were fact. The State Office Mental Health staff were very helpful in accessing a placement at CRC. There was to be a follow up meeting regarding the behavior of the Community Mental Health worker, however, that never occurred.

On a positive note, Jack Roberts and Bryson Paden assisted handing out the Santa Claus commissions gifts to the residents of the PEOPLE Inc. Level E Group Home on December 22nd.

- **District Highlights from District 6 Supervisor Heath Denney**

On December 12th, interviews were held at Duncan to replace recently promoted Stephens County JJS, Roger Wills. Mr. Wills was promoted to a Technical Assistance Program Training

Coordinator with State Office. Three candidates were interviewed. The new JJS should begin employment in January.

On December 20th, interviews were held at Altus to hire a new Greer/Kiowa County JJS. Three candidates were interviewed. The new JJS should begin employment in January.

On December 21st, I, along with all the Assistant District Supervisors in District 6, attended a HOPE Meeting in Lawton with OJA's HOPE Ambassador, Kheri Smith. Kheri explained (in more detail) the meaning and significance of HOPE Science, and the importance of instilling HOPE in the youth OJA serves. Joining Kheri in presenting information about HOPE was Janelle Bretten via TEAMS.

On December 11th, the Dash Specialized Community home was audited by OJA. Jennifer Thatcher led the audit and was assisted by Jackson County ADS, Jenny Olson, and me. Both Nathaniel and Mary Dash were present for the audit. The Dash home had no findings and continues to be a valuable resource for OJA's delinquent population.

- **District Highlights from District 7 Supervisor Rodney McKnight**

For the month of December 2023, District 7 served approximately 197 youth, with 117 having a legal status of a deferred filing to custody. Contact notes totaled 814 with 62 being TCM eligible. Out of the 117 youths, there are 65 supervised cases with 13 being OJA Custody youth and 3 Dual Custody youth. We currently have 4 kids in various placements. There are 7 youths in secure detention, 5 being pre-adjudicatory juveniles with 1 youth awaiting placement.

Referrals seem to be on an upward trend within the last several weeks. We had 32 referrals in the month of December and completed 24 intakes, most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals are leveling off, currently, District 7 currently has 9 youths referred and/or participating in that program.

District 7 activities for the month includes monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions and online trainings.

On December 5, we had our final District meeting of the year in Pittsburg County, which included our annual Chili and Dessert competition. We had 4 entries for the Chili contest and for the second year in a row Pittsburg Co. caseworker Lindsey House won first place and District Secretary Sheila Brents won the dessert competition with her Oreo pudding. We would like to thank our judges Director Jeffery Cartmell, Constanzia Nizza, and Greg Delaney for assisting us with the competition. We had several guest speakers from State office addressing our staff including Jeffery Cartmell, Constanzia Nizza, Greg Delaney, Jeremy Evans, Ben Brown, and

Jennifer Creecy. We would like to thank them for taking time out of their busy schedules to join us for our meeting.

On December 5th, Christy Floyd JJSII in Pushmataha County was appointed as a board member with the Chamber of Commerce in Antlers. Christy has had a photography business named the Blushing Brand for last several years. Also, during the month of December, Christy assisted the Choctaw County Y.S. with their Anger Tree and helped wrap presents for youth in the community.

Pontotoc County JSU workers attended the Unity Point Shelter Christmas party. Dinner was prepared by staff and presents was provided to the youth. Everyone reported to have a good time during the festivities.

Debbie Kinsey JJS III for Atoka/Coal County was recently placed on the City Council in her hometown of Lehigh. Debbie has actively been a part of the city council for several years, volunteering her time.

McCurtain County Charles Manning JJS III retired on December 31 after 29 years of service. Chuck was very respected in his community and the county which he served. Chuck will be missed by all who worked with him, not only staff members but community leaders, court officials and law enforcement.

For the year of 2023 District 7 has had 3 caseworkers retire, Barbara Walker, Lys Hulse, and Charles Manning. We also, had 3 resign to take other job offers, Christy Owens, Tracy Bell and just recently Cory Cox. However, we have been able to hire several new workers throughout the district. Cathi Neal, Nicole Allcorn, Katherine Erwin, and Alyssa James.

# State Advisory Group Proposal

The background of the slide features a complex, abstract pattern of overlapping, semi-transparent green polygons. These shapes, which include various quadrilaterals and pentagons, are arranged in a way that creates a sense of depth and movement. The colors range from a deep forest green to a lighter, lime green, with the lighter shades appearing on the surfaces that seem to be closer to the viewer. The overall effect is a modern, geometric aesthetic.



COMMUNITY.ACTION.MINISTRIES

# Hardship Simulation Proposal

**PRESENTED TO:**

Oklahoma Office  
of Juvenile Affairs

**PRESENTED BY:**

Community Action  
Ministries

# Our Perspective

It has been said before, "When we know better, we do better." That is true to a point, yet it is still limited. When we know better, we only have the potential to do better. That potential is only realized when the person who knows better also desires to do better. Books, seminars, and other conventional resources do well at imparting knowledge to their audience, but they have limitations when it comes to producing desire. We have observed first hand that empathetic experience is foundational to developing that desire to do better.

Our organization, Community Action Ministries, Inc. (CAM), has been utilizing empathetic experience as a means of equipping youth with knowledge and desire to do better since 1999 through local service projects and camps. Over the last 25 years CAM has helped 124 agencies and totaled 48,171.5 volunteer hours. One of the things we have seen through this is students stepping outside the world they have always known and getting a glimpse into the plight of poverty, homelessness, hospice, grief, and more. The perspective our students gained during their time with us impacted the trajectory of their lives, leading many of them into careers in social work, law enforcement, education, and poverty alleviation.

In addition to our service projects and camps, we have hosted 13 overnight experiences we call One Night in a Box. The goal of the night is educate the participants to the realities of homelessness as well as gain empathy for those in poverty through testimonials, sleeping in the elements, experiencing hunger, and going through a Poverty Simulation. While all these elements have been impactful to those involved over the years, it is the Poverty Simulation that has been the most effective in shaping our participants.

We believe that a simulation like the one we utilize at One Night in a Box would be a powerful tool for the Office of Juvenile Affairs to implement across the state of Oklahoma. The scenarios and resources would be custom built to communicate the nuances of what contributes to individuals involvement with the Juvenile Justice System. Participants take on the roles inspired by the true stories of those in OJA, all in the name of stepping outside their own context to better understand that of another human being.

We want to use our experience and perspective to develop and implement this Hardship Simulation in OJA as a training mechanism for those needing education about and empathy for those in the Juvenile Justice System, because when we know and desire better, we do better.

# Our Team


## ABIGALE MAZZZO

Abigale Mazzo graduated from Cameron University with a BA in English Literature, from Lindenwood University with an MFA in Creative Writing, and is an English Language and Literature doctoral candidate at the University of Tulsa. She has experience as a technical writer, creating standard operating procedures for small businesses, financial institutions, and universities. She also works as a freelance copy editor, journalist, and writer.

# Our Contact Information

 [www.cam-inc.net](http://www.cam-inc.net)

 [donna.hooper@cam-inc.net](mailto:donna.hooper@cam-inc.net)

 405-329-8041

## DONNA HOOPER

Donna Hooper graduated from Missouri State University with her BS in Elementary Education and started her career as an elementary school teacher for 10 years. During that time, she participated in street ministry, providing support to homeless individuals who were primarily teens and young adults. This experience heavily influenced Donna to become the Founder and Director of Community Action Ministries in 1999. In 2019, CAM started another organization called Open Heart Resource Room (OHRR), which provides clothing and other necessities to families in need. The original focus was to help children in out of home care; however, as the director of OHRR, Donna has helped expand the ministry to include preemptive support to families in jeopardy of losing custody of their children.

## ALYSA KNOX

Alysa Knox graduated from Oklahoma State University with a BS in Human Development and Family Science. She went on to earn a teaching certificate in Early Childhood Education and work in a Title 1 school for 5 years. Alysa eventually became a Behavior Interventionist working at that school with children and their families to develop individualized plans and strategies for student success. In addition, Alysa developed curriculum resources for multiple church children's ministries. Alysa has participated at every level of CAM: student, Youth Advisory Council member, board member, and co-director of One Night in a Box and Summer Camps. She was instrumental in the implementation and facilitation of the Poverty Simulation, serving as the lead facilitator each year.

# Our Proposal

CAM is proposing to tailor a 1 month Hardship Simulation to reflect the families being served by the OJA. Families served by the OJA would be given the role of either a community member (i.e. grocer, police officer, landlord) or a juvenile justice professional (i.e. probation staff, attorney, judge) and employees of the OJA would be given the role of a family member (i.e. parent, guardian, child). In their new roles, the families try to survive for the month completing everything assigned to them such as paying bills, buying food, and/or showing up to school meetings or court dates. Community members and juvenile justice professionals would try to provide as realistic of an experience as possible for family members, offering both assistance and hardship. The 1 month Hardship Simulation alone would take approximately 1.5 hours for the participants to complete, with additional time needed for taking a pre and post test along with any group debriefing.

CAM would charge a flat rate of \$13,500 for a complete, individualized Hardship Simulation for OJA. See the table on the next page for a breakdown of the estimated costs.

## OJA WILL RECEIVE

26 family scenarios based on OJA data ranging from 2-8 members in each family, which allows over 100 OJA employees to participate at one time

Instructions for all necessary roles including directors, community members, juvenile justice professionals and family members

A pre and post test to help determine the effectiveness of the simulation for developing knowledge and empathy among participants

A flash drive containing all written content for future use

All materials prepared and ready for a simulation

2 CAM facilitators for 2 events to demonstrate and train (can do more events for an additional separate fee)



# Our Estimated Budget

## FOR OK OJA HARDSHIP SIMULATION

Content Creation						
Description	Hours	People	Items	Amount	Total	
Content research	25	2		\$40	\$2,000	
Content writing	60	2		\$40	\$4,800	
Graphic design	30	2		\$40	\$2,400	
Coordination with OJA and vendors	12	1		\$40	\$480	
Flash drive with content			1	\$10	\$10	
TOTAL					\$9,690.00	
Materials						
Description	Hours	People	Items	Amount	Total	
Other materials (i.e. pen, name tags)				\$500	\$500	
Copies and lamination			2,000+	\$1,390	\$1,390	
Cutting	10	2		\$20	\$400	
Making the packets	5	2		\$40	\$400.00	
TOTAL					\$2,690.00	
Day of Event x2						
Description	Hours	People	Items	Amount	Total	
Set up	1	2		\$40	\$80	
Training	1	2		\$40	\$80	
Facilitating	3	2		\$40	\$240	
Reorganize and reset materials/packets for next event	2	2		\$40	\$160.00	
TOTAL					\$560.00	
TOTAL OF 2 EVENTS			2		\$1,120.00	
PROJECT TOTAL					\$13,500.00	



# Next Generation Campus Updates

## Next Generation Campus Update

- 1) Renovation of house purchased in December to make ready for new “outside the fence” program. Youth that are eligible to return to a community will have an opportunity to transition by attending a short-term program in order to improve ability to have success after COJC
- 2) Processing Documents to demolish Lyda and Nightengale Cottages
- 3) Preparing Solicitation (with OMES – Construction and Properties) to manage construction of replacement multi-purpose building(s).





# Next Generation Campus Update:

4) Career Tech Building Design Phase for  
Automotive/Welding/Carpentry/Stem Program



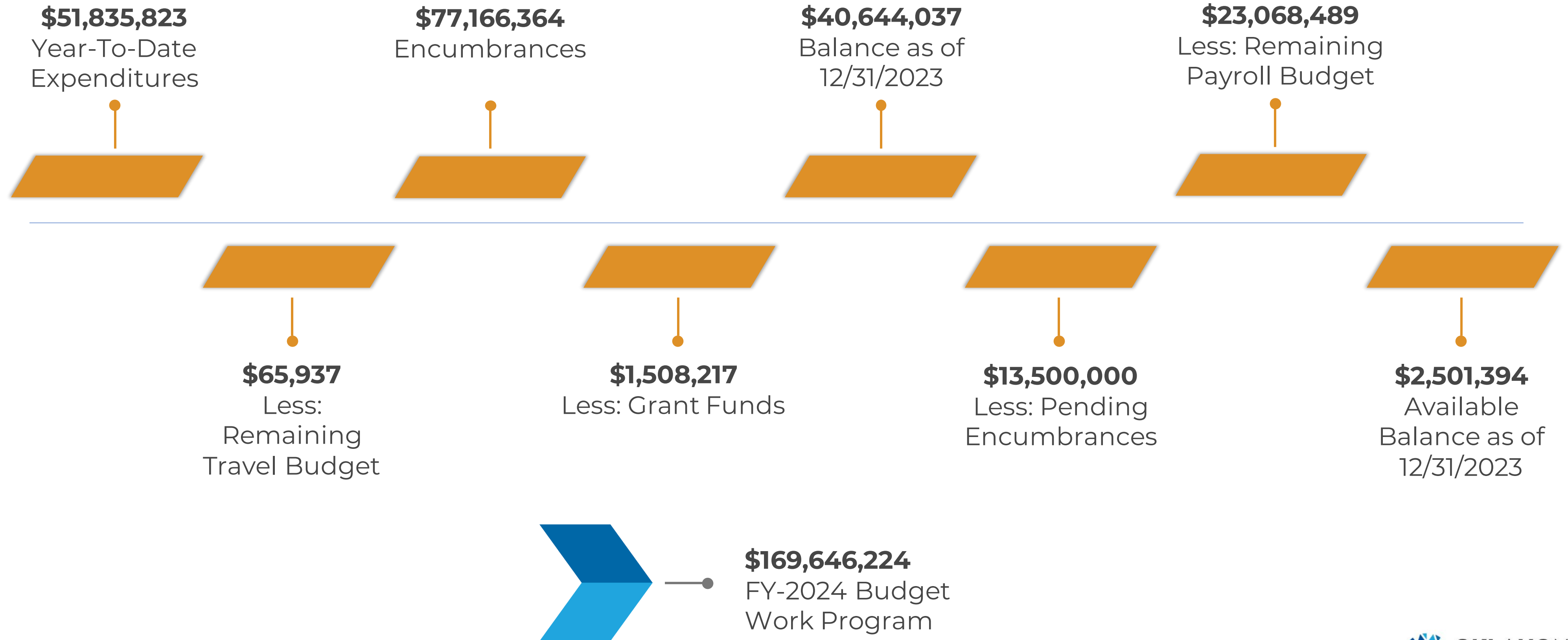
# OJA Finance Report





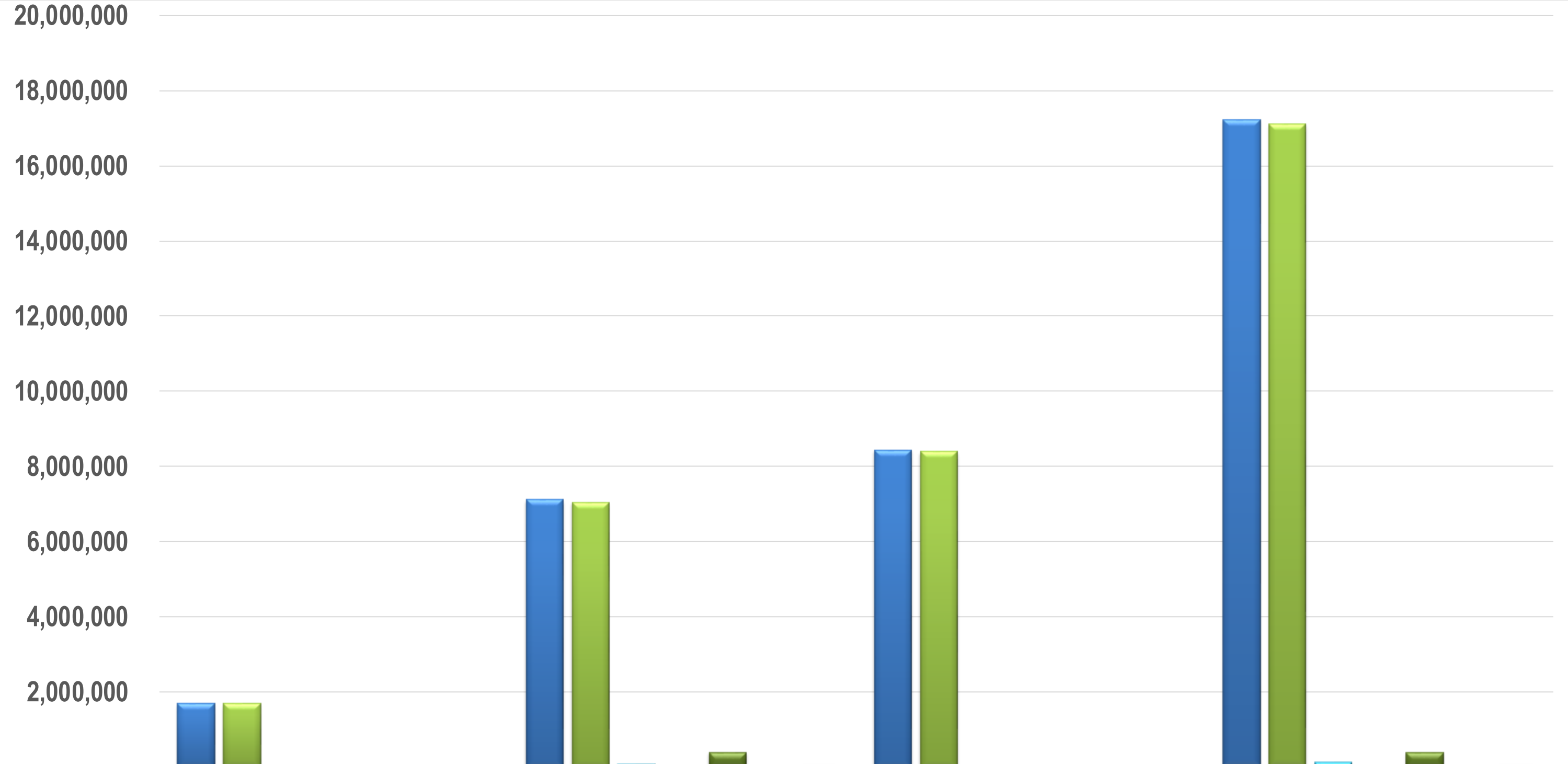
# FY-2024 Operation/Capital Budget Projections

As of 12/31/2023



# BR-2024 Payroll Budget to Actual Year to Date

As of 12/31/2023



	Administration	Residential	Non-Residential	Total
■ YTD Budget	1,687,188	7,114,003	8,425,294	17,226,485
■ YTD Expenditures	1,682,427	7,036,721	8,386,160	17,105,308
■ YTD Variance-Expenditures to Budget	4,761	77,282	39,134	121,177
■ % Variance	0.3%	1.1%	0.5%	0.7%
■ YTD Overtime (included in YTD Expenditures)	1	382,144	2,144	384,289
■ % Overtime to YTD Expenditures	0.0%	5.4%	0.0%	2.2%
■ December 2023 Overtime for 2 pay periods		48,172	331	48,503

# FY-2024 Payroll Overtime

As of 12/31/2023



	Administration				Residential				JSU/Community Services				OJA Total Overtime			
	Comp Time Payout		Overtime Time & 1/2		Comp Time Payout		Overtime Time & 1/2		Comp Time Payout		Overtime Time & 1/2		Comp Time Payout		Overtime Time & 1/2	
	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount
<i>Jul (2 Pay Periods)</i>					31	\$507	1,929	\$60,026	4	\$94	4	\$71	35	\$601	1,933	\$60,097
<i>Aug (3 Pay Periods)</i>					233	\$4,213	3,088	\$94,242	3	\$76			236	\$4,289	3,088	\$94,242
<i>Sep (2 Pay Periods)</i>					28	\$799	1,928	\$61,939	44	\$948			72	\$1,747	1,928	\$61,939
<i>Oct (2 Pay Periods)</i>					57	\$1,172	1,645	\$54,610	15	\$349			72	\$1,521	1,645	\$54,610
<i>Nov (2 Pay Periods)</i>	-	\$1			72	\$2,227	1,668	\$54,237	11	\$275			83	\$2,503	1,668	\$54,237
<i>Dec (2 Pay Periods)</i>					49	\$876	1,476	\$47,296	14	\$331			63	\$1,207	1,476	\$47,296
<b>Total (13 Pay Periods)</b>	-	\$1	-	\$0	470.0	\$9,794	11,734	\$372,350	91.0	\$2,073	4.0	\$71	561.0	\$11,868	11,738.0	\$372,421
<b>Full-Time Equivalent (FTE)</b>	-		-		0.45		11.28		0.09		0.00		0.54		11.29	

# FY-2024 Revolving Funds Revenue Projection

As of 12/31/2023

Receivable Source	FY-24 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 50,000	\$ 63,002		\$ 13,002
Income from Rent	17,802	8,901	8,901	1,484	1,484
Charter School State Aid/Grants	500,000	250,000	283,549	12,459	46,008
School Breakfast/Lunch/Snacks Program	57,213	28,607	78,509		49,903
Sales	90,000	45,000	73,077		28,077
Child Support	150,000	75,000	76,736		1,736
Other Receipts	86,000	43,000	45,592		2,592
<b>Total Revolving Funds</b>	<b>\$ 1,001,015</b>	<b>\$ 500,508</b>	<b>\$ 629,366</b>	<b>\$ 13,943</b>	<b>\$ 142,802</b>

Reimbursements and Refunds	FY-24 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,540,000	\$ 1,289,054	\$ 1,289,054		\$ -
<b>Total Revolving Funds Revenue</b>	<b>\$ 5,541,015</b>	<b>\$ 1,789,562</b>	<b>\$ 1,918,420</b>	<b>\$ 13,943</b>	<b>\$ 142,802</b>

# FY-2024 Federal Funds Revenue Projections As of 12/31/2023

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>FF Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 3,350,000	\$ 976,935	\$ 2,411,820	\$ 38,755
Targeted Case Management (TCM)	2,300,000	1,150,000	1,462,786	140,138	\$ 452,924
IV-E Shelter	155,000	77,500	60,055	101,814	\$ 84,369
Indirect Cost Reimbursement (OHCA)	185,766	92,883	153,747		\$ 60,864
<b>Total FF Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 9,340,766</b>	<b>\$ 4,670,383</b>	<b>\$ 2,653,523</b>	<b>\$ 2,653,772</b>	<b>\$ 636,912</b>
<b>FF Cost Reimbursements from OJJDP/Other State Agencies</b>					
	<b>FY-23 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 1,368,120	\$ 82,096	\$ 82,096	\$ -	\$ -
DAC-RSAT	225,000	94,893	136,039	-	41,146
Detection and Mitigation of COVID-19 in Confinement Facilities	1,604,580	442,899	248,345	194,555	0
State Recovery Fund (ARPA)	18,438,192	5,170,256	5,170,256	-	-
<b>Total FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 21,635,892</b>	<b>\$ 5,790,144</b>	<b>\$ 5,636,736</b>	<b>\$ 194,555</b>	<b>\$ 41,146</b>
<b>Total Federal Fund (FF) Program Fund</b>	<b>\$ 30,976,658</b>	<b>\$ 10,460,527</b>	<b>\$ 8,290,259</b>	<b>\$ 2,848,327</b>	<b>\$ 678,058</b>

# 700 Fund Accounts

As of 12/31/2023

## Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

**\*\*Cash Balance as of 12/31/2023**  
**\$10,543.90**

## Trust Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

**\*\*Cash Balance as of 12/31/2023**  
**\$1,325.33**

## Canteen Fund - 702

*Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.*

**\*\*Cash Balance as of 12/31/2023**  
**\$10,686.29**

## Trust Fund - 704

*Established to account for all funds received from OJA's Victim Restitution Program*

**\*\*Cash Balance as of 12/31/2023**  
**\$14,476.75**

# The Oklahoma Economy

Declining tax revenue from oil and gas production continues to push total gross receipts revenues down. Treasury receipts for the last 12 months total \$16.96 billion, a decrease of \$480 million, or 2.7%, when comparing revenue from the previous year. All tax sources in December total \$1.41 billion. Continuing recent trends, revenue is down \$88.3 million, or 5.9%, when comparing to December 2022. Revenue from the state's Gross Production Tax dropped to \$102.9 million, down by 47%, when comparing to December 2022. However, when comparing November and December total month revenues show a rise of \$116.2 million, or 8.9%.

The Oklahoma Business Conditions Index rebounded in December to a level above growth neutral. The December index came in at 50.5, compared to 43.2 in November. Numbers above 50 indicate the expectation of economic expansion over the next three to six months, but it should be noted that the index has been very volatile in recent months.

According to the U.S. Bureau of Labor Statistics, the unemployment rate in Oklahoma was 3.3% for November, a modest uptick from 3.2% in October. Meanwhile, the national unemployment rate fell in November to 3.7%, down 0.2% from the previous month.

# Emergency Purchases As of 12/31/2023

EMR#	Date	Vendor	Description	Location	Amount
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None to Report



# Sole Source Purchases As of 12/31/2023

Sole Source #	Date	Vendor	Description	Location	Amount
SS2024-001	12/29/2023	Jill T. Ruggiero	<p><b>Specialized training to addresses core requirement of the JJDP Act. Rural, tribal, and urban law enforcement officers and system stakeholders will receive training on effective interactions with youth, the impact of trauma and youth behavior, adolescent brain development, explicit/implicit biases, and how to effectively interact with diverse youth.</b></p>	Various Locations	\$27,900



**Oklahoma Youth Academy  
Charter School (OYACS)**

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2023-2024 as of December 31, 2023	OJA General and Revolving Funds	Fund 25000	Totals as of 12/31/2023	COJC (972)	SOJC (975)	Total
<b>Revenues</b>						
Foundation/Salary Incentive	\$ -	\$ 183,447.00	\$ 183,447.00	\$ 183,447.00		\$ 183,447.00
Alternative Ed Grant		38,377.39	38,377.39	38,377.39		38,377.39
ESSER II Formula Fund		-	-			-
Flowthrough IDEA		-	-			-
Redbud School Funding Act		-	-			-
Title I N&D		-	-			-
Title IA		32,373.61	32,373.61	32,373.61		32,373.61
Title IV-A LEA		-	-			-
Textbooks/Ace Technology		3,697.16	3,697.16	3,697.16		3,697.16
Child Nutrition Program _Operation/Admin Cost		6,161.41	6,161.41	6,161.41		6,161.41
Child Nutrition Program _Breakfast		25,906.14	25,906.14	25,906.14		25,906.14
Child Nutrition Program _Lunches and Snacks		52,603.18	52,603.18	52,603.18		52,603.18
Refund		293.90	293.90	293.90		293.90
<b>Office of Juvenile Affairs **</b>	576,928.50		576,928.50	576,928.50		576,928.50
<b>Total Revenues</b>	<b>\$ 576,928.50</b>	<b>\$ 342,859.79</b>	<b>\$ 919,788.29</b>	<b>\$ 919,788.29</b>	<b>\$ -</b>	<b>\$ 919,788.29</b>
<b>Expenditures</b>						
Equipment and Library Resources	\$ 80,916.94	\$ -	\$ 80,916.94	\$ 80,916.94		\$ 80,916.94
Operational Expenses	27,101.83	61,263.35	88,365.18	88,365.18		88,365.18
Payroll Expenses	464,977.15	351,754.50	816,731.65	816,731.65		816,731.65
Professional Services	-	-	-	-		-
Training and Travel	3,932.58	-	3,932.58	3,932.58		3,932.58
<b>Total Expenditures</b>	<b>\$ 576,928.50</b>	<b>\$ 413,017.85</b>	<b>\$ 989,946.35</b>	<b>\$ 989,946.35</b>	<b>\$ -</b>	<b>\$ 989,946.35</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	\$ -	\$ (70,158.06)	\$ (70,158.06)	\$ (70,158.06)	\$ -	\$ (70,158.06)
<b>Fund Balances August 1, 2023</b>	-	396,595.77	396,595.77	376,148.90	20,446.87	396,595.77
<b>Fund Balances 2023-2024 School Year</b>	\$ -	\$ 326,437.71	\$ 326,437.71	\$ 305,990.84	\$ 20,446.87	\$ 326,437.71
<b>**OJA Funds</b>		<b>COJC (972)</b>				
Fund 19301_19311	\$ 19,597.42					
Fund 19401	\$ 557,331.08					
	<b>\$ 576,928.50</b>					

# MODIFICATIONS TO THE 2023-24, FY24 OYACS ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2024-037	Pursuant to Title 70 O.S., §3-142, effective November 1, 2020, "each charter school shall pay to the Charter School Closure Reimbursement Revolving Fund" an amount based on the Average Daily Membership (ADM) of the first nine weeks times five dollars (\$5.00), was due 01/11/2024	Oklahoma Department of Education	\$ 248.25

# Proposed 2024-25 OYACS School Calendar

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						22

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						22

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						20.5

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						20

November 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						16

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						15

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						20

February 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
						20

March 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					16.5

April 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						22

May 2025						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						21

June 2025						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						10

BLOCKS		1st Block July 11-Sept 23	2nd Block Sept 24 -Dec 19	3rd Block Dec 20-Mar 26st	4th Block Mar 27-June 13th
	No School/Holiday		P/T Conference		OYACS Professional Development
	First Day of School		OJA Training		Progress Reports Due
	Grades Due		Report Cards Due		End of Block
	Last Day of School				

# QUESTIONS



[www.Oklahoma.gov/oja](http://www.Oklahoma.gov/oja)



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