


August 20, 2024

# Board of Juvenile Affairs Meeting



The background features a complex, abstract pattern of overlapping, semi-transparent green polygons. The shapes vary in size and orientation, creating a dynamic, crystalline or geometric texture. The colors range from a deep forest green to a lighter, lime green, with some areas appearing darker due to the overlapping nature of the shapes.

# Proposed minutes for the July 16, 2024 meeting



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes

July 16, 2024

### Board Members Present

Bart Bouse

Amy Emerson

Janet Foss

Stephen Grissom

Les Thomas Sr.

Jenna Worthen

Karen Youngblood

### Board Members Absent

Colleen Johnson

Timothy Tardibono

### Call to Order

Chair Youngblood called the July 16, 2024 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:03 a.m. and requested a roll call.

### Public Comments

There were no public comments.

### Discussion and/or possible vote to amend and/or approve the proposed minutes for the June 18, 2024 board meeting

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain: Emerson

Absent: Johnson and Tardibono

The proposed minutes for the June 18, 2024 special board meeting approved.

### Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Director Cartmell discussed the items on the attached report; highlighting the COJC employee appreciation meetings giving appreciation to Superintendent Fields for streaming the meeting across the campus that allows the youth to participate, Deputy Superintendent Hill for running the meeting, and

Institution Safety and Security Coordinator Jagers for the conversation about security and drones. He discussed how awesome it was to see the youth cheer each other on at the talent show. He also voiced appreciation to Ms. Yocum and her great work with the youth. He also took a moment to acknowledge the dedicated staff across the state that pour their heart and soul into the kids across the state.

Chair Youngblood: As always, we want to thank all of you for your reports. I have a couple of comments. I thought it was really neat, about the comments about FFT and the story that Belinda reported recite the creed I think that is amazing to look forward and back at the same time. I thought it was neat that it was included. Rita, is a new supervisor, but I appreciate that she is already working with the judges and telling us about the approach the judge is taking. I thought the number of HUB referrals and connections. It is great to see the HUB is working. Glad to see we are doing two weeks training, even if the photo cracks me up. Thank you very much for that. I think it is interesting that we start the new year, and we are having detention contract issues, it isn't new, but we have come a long way, but we have better contracts and demand a higher standard. Ride Care is really cool, new approach to take advantage of. Thank you for the update on the Science of Hope and the report on all the training hours. I cannot tell you how connected it helps us have as a Board. To see and reinforce the message that Jeffrey just gave, it is frontline workers so valuable to us as a Board. We appreciate each day that you move us forward. Keep them coming, especially pictures.

#### Presentation on recommended Rates and Standards

Chief Financial Officer (CFO) Kevin Clagg presented the attached information to the Board and declared the first page of the presentation read into the meeting.

#### Public Comment on proposed Rates and Standards

There were no public comments on the rates and standards.

#### Discussion and/or possible vote to amend and/or approve proposed rates and standards, Level E Enhanced Plus, RS2024-003-001

Mr. Bouse moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed rates and standards, Level E Enhanced Plus, RS2024-003-001, approved.

#### Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards, Detention Rates, RS2024-003-002 (a – k)

Ms. Worthen moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed modification to rates and standards, Detention Rates, RS2024-003-002 (a – k) approved.

Update on the Next Generation Campus Project

CFO Clagg discussed the attached update.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

CFO Clagg presented the attached report.

Chair Youngblood: Were we able to get the ARPA, there was one we were trying to get by the end of the month?

CFO Clagg: That is ARPA we are receiving for other projects, not the ARPA that is part of the youth services. That is for the school, and we will talk about that a little later.

Chair Youngblood: Very good, thank you.

CFO Clagg continued with the presentation.

Chair Youngblood: I don't want to make light of the fact that you and your team are incredible and do a great job of providing us with very detailed numbers. I always appreciate all the graphic information in the packet. Thank you to your staff. We as a board have very high standards and challenges. I appreciate how you bring them forward.

Ms. Worthen moved to approve with a second by Judge Foss and Mr. Thomas

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve proposed modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School approved.

Discussion and/or possible vote to amend and/or approve the proposed 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

The proposed 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White gave a brief update on school starting this week and the reports to the State Department of Education.

There was a pause in the school administration report for Chair Youngblood to recognize Katrina Massey, OYACS teacher of the year, and Director Cartmell to recognize Kimberly Hayes, OYACS support staff of the year.

Principal Sanchez discussed the attached report.

Chair Youngblood: I think it is interesting, I made a comment earlier, and I want to expand on it. We, as an OJA Board, have very high standards. A lot of other states focus on secure care, and secure care is very important, they do the time for the crime that they did. Our focus on FFT and just providing these kids with a healthy, safe environment. For a lot of these kids, it is the first time that they have been fed appropriately and that they have been safe away from harm and that know they are in good care. I really

appreciate our focus on education. That can be the tool that changes this kiddos' life but not only that the generations impact to come. I appreciate the creativity, relevancy, and those are interesting numbers where are kids are coming in off grade level. It is hard to overcome that deficit. So, the creativity of our teachers and support staff in conjunction with JSU and the care staff, that is the kind of vision and organization this Board wants to promote. We never want it to be about just Board business. It is very important and what we are all appointed and challenged to do but I appreciate these reports. I appreciate that we take the time to honor the people that are going above and beyond. I appreciate the holistic view that we have of each kiddo. That they are not worst thing they have ever done, and this is an opportunity for them to shine and make changes. Thank you, all the way, up and across, each and every one of you.

Judge Foss: I appreciate your efforts to unify. Not a lot of people can do or would want to do that.

Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#)

Ms. Worthen moved with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

Board entered executive session at 10:55 a.m.

Discussion and possible vote to return to regular session

Chair Youngblood confirmed that there were no votes taken in executive session and that there were no items needing action.

Mr. Bouse moved with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson and Tardibono

Board returned to regular session at 12:13 p.m.

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

There were no announcements or comments.

New business

There was no new business.

Adjournment

Chair Youngblood adjourned the meeting at 12:14 p.m.

Minutes approved in regular session on the 20<sup>th</sup> day of August, 2024.

Prepared by:

Signed by:

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Audrey Rockwell, Secretary

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Karen Youngblood, Chair



# Director's Report

The background of the page is a dark gray color. On the right side, there is a large, abstract geometric pattern composed of numerous overlapping polygons in various shades of gray, creating a complex, crystalline or architectural appearance. The polygons are arranged in a way that they seem to recede or project from the surface, giving a three-dimensional effect.



**AUGUST 2024**  
**BOARD UPDATE**

**OJA Operations**

- Attended the District 1 meeting
- Met with OAYS members re: the Criteria for the State Plan for Youth Service Agencies
- Met with OAYS leadership
- Met with CPAC Center for Combatting Human Trafficking
- Attended the quarterly meeting with the OHCA Executive team
- Attended the Youth and Family Services of El Reno groundbreaking ceremony
- Attended the Council for Juvenile Justice Administration summer business meeting in Nashville
- Attended the CIYJ award ceremony to watch COJC receive the Barbara Allen Hagen Award

**Partner Engagement**

- Met with Katie DeMuth, interim Director Office of Management Enterprise Services
- Met with David Parker, Tulsa County Juvenile Detention Center
- Met with the Tulsa County District Attorney's Office
- Met with Representative Monroe Nichols
- Met with Pardon and Parole Board Director Tom Bates



**Community Based Services and Juvenile Services Unit  
Board Report for August 2024  
Contacts and Activities for July 2024**

▪ **Division Statistics**

- 2,467 active cases...1,359 court involved including 453 youth in OJA custody
- 318 new referrals-257 male and 61 female...average age 15.55
- 8,899 individual contact notes documented in JOLTS
- 208 intakes were completed during the month
- 36 youth activated and/or monitored by GPS
- 53 placement requests were made during the month: 41 to Level E, 3 to secure care, 1 to Specialized Com Home, 6 to own home and 1 to independent/transitional living and 1 to private placement
- 46 placements were made including 39 to Level E and 6 to secure care and 1 to independent/transitional living
- A total of 38 youths paid \$9,670.46 restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in Independent/Transitional living placement staffings
- Attended the Bi-weekly Finance and Administration meeting
- Attended the Monday Morning Meeting
- Attended a weekly detention meeting
- Attended Level E grand staffings
- Attended the OJA Board meeting
- Made a visit to the Weatherford Transitional Living program
- Attended a New Worker Training meeting in Duncan
- Made a visit to the Cleveland County Detention Center
- Attended the CBYS Quarterly staff meeting
- Made a visit the Mustang Girls Group home
- Participated in a JSU Workload Analysis meeting
- Attended the District 7 staff meeting
- Made a visit to the Tulsa Detention Center x2
- Attended a meeting with Tulsa County officials regarding detention
- Attended a PSB planning meeting with Lighthouse Group home

- Attended a meeting with OJA Legal staff regarding personnel
- Attended an employee retirement celebration in Grady County
  
- **Division Activities**
  - **Jeremy Evans, Assistant Deputy Director**, participated in weekly staffings of the transitional/independent living referrals. He made visits to Scissortail Point and Thunder Plus Group homes and visited the Tulsa and Oklahoma County detention centers. He participates in the Liaison and Transportation program updates on the policy task force. He attended the District 7 staff meeting and attended the “Youth in Custody” Capstone training in Washington DC. Mr. Evans assisted with and participated in multiple executive staffings. He reviewed all placement worksheets that were submitted.
  
  - **Jennifer Thatcher, JSD Program Assistant Administrator**, had 36 GPS activations and monitoring cases for the month. She processed 5 URC Step Down/Extension request and 2 appeals. Ms. Thatcher conducted 2 OPI/RBMS audits. Ms. Thatcher also participated in multiple executive case staffings and held a meeting with BI Inc. to discuss a new GPS program. She also provided GPS training at COJC and in District 7. She made an in-person visit to the Tulsa County Detention center and assisted a youth in Texas with GPS equipment.
  
  - **Rex Boutwell, Placement Program Manager**, engaged in the following activities:
    - Attended numerous team meetings and case staffings,
    - Reviewed 36 placement worksheets,
    - Published the OJA weekly waiting list report,
    - Visited Tulsa Detention Center on July 12 and 18, 2024, and
    - Attended District 7 and District 1 staff meetings.
  
  - **Jennifer Creecy, JSD Federal Funding Program Field Rep**, processed 650 Targeted Case Management progress notes. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program. She attended a Lunch and Learn training and Monday Morning Meetings. She attended a meeting with OHCA regarding TCM/Medicaid changes. Ms. Creecy visited the Tulsa County Juvenile Detention Center. She processed parole requests and attended the National Academy for State Health policy reentry planning workshop.
  
  - **Gene Carroll, JSD Detention Program Manager**, engaged in the following activities:

- Made visits to Tulsa, Pottawatomie, Cleveland, and Garfield County detention centers.
- Assisted in law enforcement action on July 12, 2024, regarding the Tulsa County Detention center.
- Attended three meetings in reference Tulsa County Detention on July 3, July 8, and July 18, 2024.
- Forwarded requested information to Muskogee County JSU in reference to detention beds and contracts.
- Reviewed all detention Monitor and Liaison reports and followed up as needed.
- Reviewed all critical incidents and followed up as needed.
- Made a visit to the District 4 office in Stillwater, OK.
- Attended a meeting with the Tulsa County Board of Commissioners, Tulsa County Sheriff's office and the DA's office.
- Participated in a telephonic and an in-person meeting with the new manager of the Tulsa County detention center.

### **District Highlights from District 1 Supervisor Jerry Skinner**

District 1 will soon gain an Administrative Tech in Custer County. Interviews have been conducted and a prospective employee is being processed. This position will provide secretarial assistance to the entire district except for Canadian and Kingfisher counties, both of which already have an Admin. Tech. The new employee will also train to become familiar with the functions of the District Secretary and serve as a backup when needed.

Texas County: ADS Rita Holland-Moore reported July to be a bit hectic with vacations, doctor's appointments, and a district meeting. However, she reports excitement over the expansion of Panhandle Service for Children's (PSC) satellite office that has been established in Beaver County.

Rita also reports that the Texas County ADA and her assistant, Cassie Alcorn, have changed the procedures for processing new referrals. Every juvenile with a previous history with OJA will now be automatically referred again to OJA instead of any alternative community program. True first-time offenders will continue to be referred to PSC where the youth will receive prevention services. The ADA reports any failure on the part of a parent to participate with PSC will result in that youth being consequently referred to OJA. This new process will also allow for the multiple truancy referrals during the school year to first go through PSC as well.

Finally, Rita reports there to be no major concerns in the Panhandle area. She states the JSU staff continue to work well with all the community partners in getting appropriate services to youth in the three-county area.

Kay County: ADS Carlos Sanchez-Medina reports some success stories in Kay County. He reports JJS Miranda has a youth who is close to graduating high school and has been working over 30 hours a week. While meeting with youth in the Craig County detention center JJS Kim was asked to relay to her co-worker, JJS Clinton Robinson, that a particular youth is very impressed with his level of concern about him.

Carlos reports HUB referrals continue as needed. Staff were able to get new shoes for a youth and another referral was made for a family who was having trouble paying rent. He indicates this referral was denied but Kim thought it appropriate to make the referral anyway. Carlos continues to attend the Kay County community team meeting each month. He describes their focus to be ensuring youth & families are getting the services they need throughout the community.

Custer County: ADS Chris Walker reports activity within his supervisory areas has slowed during July. He reports current caseloads are Blaine 19; Custer 34; Dewey 4; Harper 1; Ellis 6; Roger Mills 1; and Woodward 20, for a total of 85. Chris expects activity to pick back up once school starts if the pattern holds.

Canadian County: ADS Belinda Hannon reported on the music therapy occurring at the Mustang Treatment Center and the fact that the youth are very excited about this opportunity. Kingfisher MCART held their monthly meeting on an emergency basis to discuss a youth that was having multiple issues in the community. She reported the team was able to develop a plan for this youth that the team thought was sufficient to respond to the issues. FFT referrals continue in Canadian and Kingfisher. Belinda reports real success from this program in these two counties.

JJS Jazmya Cabrera reported a youth on her caseload was successful in getting his first job and that he was really excited about it and the possibility of earning extra spending money.

### **District Highlights from District 2 Supervisor Tracie Goad**



DS Tracie Goad, ADS Bob Williams, along with Rogers County staff members Rebekah Sherwin, Mike Connell, and David Zelnick attended the Effective Practices for Positive Interactions with Oklahoma Youth. This training was provided by Jill Ruggiero, David McCullough, and William White. Also present were 10 law enforcement partners with the Rogers County Sheriff's office and the Claremore Police Department.

JJS Carol Schraad-Dahn completed and submitted the Craig County Detention liaison report, and it was reviewed, approved, and sent on. I participated in several weekly meetings regarding Tulsa County Detention. Reviewed and approved both the monitor report for TCDC and the liaison reports for Craig Co detention and Tulsa County Detention.

During the reporting period, various administrative tasks were diligently attended to. Notably, District 2 staff have over 700 hours of training completed since January 2024. District 2 made one HUB referrals in June, and 5 FFT referrals and completed 9 Hope Assessments. Five staff, including myself, received new laptops on 07/15.

### **District Highlights from District 3 Supervisor Jeremy Andrews**

July started off strong. In addition to workers having a well-deserved day off celebrating the 4th of July, we were also able to come together and tune in for COJC's talent show. District 3 had several youths participating, and even place, showcasing a wide variety of talents. All of them did a great job!

Outside of COJC, our JSU team in Oklahoma County were part of a great collaborative effort between OJA, the department of mental health, and HOPE Housing. The three agencies were able to come together to meet the needs of an OJA youth aging out of care. Together they were

able to arrange for him to be set up with his own apartment, along with supports in the form of counseling, mentoring, and additional financial supports. He successfully signed his lease, and OJA and DMH were able to help set him up with needed items for his apartment. A huge thank you to OJA's Melissa Cupp, Shel Millington, and Randy Shepard for the hard work meeting this youth's needs.

Oklahoma County also had the chance to sit down and meet with our OJA assessment team this past month. With the highest number of custody youth in the state, we have been asked to assist with piloting a new referral process for requesting mental health evaluations and assessments. We are excited to assist with streamlining processes and continue to improve operations within OJA.

DS, Jaremy Andrews was invited to participate in a work group put together by District Attorney, Vicki Behenna, on a wholistic approach to juvenile gun charges. Several community partners, including OJA's Board Member, Les Thomas Sr., in his capacity with the Executive Director of Community Engagement at Urban Bridge OKC, came together, with the mission to discuss how we can affect change and impact the number of youths acquiring guns, and gun charges in Oklahoma County.

Oklahoma County JSU staff also was able to complete a final walk through of a new Specialized Community Home ("SCH") looking to open in the OKC/Spencer area. This SCH will house up to four males in OJA Custody and be equipped to treat youth with problematic sexual behavior in a less restrictive setting then a typical group home. Meanwhile, Cleveland County staff attended the Central Oklahoma Mental Health Center's Child and Family resource meeting this month. This meeting brings several agencies from the community together to provide updates and share what services are available for kids in the community. Cleveland County JSU also had their OPI Assessment to review compliance with OJA Policy and Oklahoma Statutes. Our team in Cleveland County did a great job and there were no findings made during the assessment.

Members from state office along with District 3 staff also had the chance in July to come together with the Oklahoma County Juvenile Bureau. We met with Hannah Dix and Bruce Henley to discuss the opportunity to expand programming within Oklahoma County Juvenile Detention. Alison Humphrey, OJA's Program Administrator presented to them on Grow with Google, a professional certificate program. This program allows youth to work on job skill development if they have completed or are near completion of their High School Diploma or GED. This opportunity will allow youth who are in detention pending hearings or trials to continue to work on meaningful steps towards independence once they have returned to the community.



### **District Highlights from District 4 Supervisor Blaine Bowers**

District 4 held its now annual meeting and picnic at Boomer Lake in Stillwater. I want to thank Aaron Schmitt and Butcher Barbeque for smoking the ribs and chicken and district staff for bringing the delicious sides. I want to express my appreciation to Director Cartmell and General Council Laura Talbert for their presentations to staff and thoughtful responses to many questions. I also want to thank Constanzia, Greg, Jeremy, and Rex for joining us.

Jennifer Minton gave an excellent training on Psychopathy 101; it was both informative and entertaining!

### **District Highlights from District 5 Supervisor Ron Coplan**

July started with a flurry of trying to find out which counties had detention contracts with what centers. Unfortunately, what was found was that some counties didn't have any contracts in place or didn't have contracts with centers they had contracts with previously. It caused a flurry of activity trying to get detention availability for those counties.

The state required tracker system has been installed in all of District 5 vehicles. I received notice that we are getting a new vehicle to replace one of our older high mileage vehicles.

ICJ travel permits for youth visiting Oklahoma increased for the month. We also ICJ runaways that we assisted in returning to their home state; including one young lady the Federal Marshalls identified as a victim of Human Trafficking.

Several staff members were affected by the Crowd Strike

District 5 staff have always assisted Group Home audits by OPI. The PEOPLE Inc. audit was done this year without our staff being notified. I do think local staff assisting with those audits is beneficial. We are willing to participate when needed.

We had an issue with FFT in Adair County. ADS Bryson Paden was able to meet with the FFT provider CREOKS and resolve some of the issues. More importantly it has opened communication lines with our ADS and the FFT provider that will hopefully be able to resolve issues before they become bigger issues.

On a positive note, Cristi Carpenter (JJS III Seminole County) was able to take the youth in Juvenile Drug Court from that county to purchase new shoes to start school in. It is one of the many community services that their drug court provides with donated funds. The Drug Court participants are required to attend study hall each week to assist them with homework or study time to support each one's school success. There is some correlation to success in school and the ability of the youth to avoid negative peers that provided unhealthy influence on them. The

Seminole County Juvenile Drug Court has seen some success where others haven't due to their holistic approach.

### **District Highlights from District 6 Supervisor Heath Denney**

On July 30th, a retirement celebration was held at the Grady County JSU Office in Chickasha to honor Grady County JJS III, Chris Thompson, on his 33-year career with the State of Oklahoma. Chris officially retired on August 1st.

Throughout this extensive career, Chris served the citizens of Oklahoma in three different capacities. He spent 21 years with the Department of Human Services as an Adult Protection Services Specialist, 1 year with the Department of Mental Health and Substance Abuse Services as a Specialty Court Field Representative and ended his career after spending 11 years as a Juvenile Justice Specialist with the Office of Juvenile Affairs.

Chris obviously touched the lives of many in the positions he held. Those that know Chris know he has an extremely deep devotion towards his family and friends, and that he also shared that same devotion with the youth and families he served. His great listening skills will be missed, as well as his guidance, expertise, and his witty conversations. We are all proud to see Chris reach this milestone in life and are equally proud of the legacy he has left behind. We wish him nothing but the best on his new journey!

#### **Functional Family Therapy (FFT) Success Story:**

During July, Tillman County JJS III, April Collom, voiced praise and compliments to FFT therapist, Maurice Grant, of the Jetty Counseling Center. Mrs. Collom went on to say that Mr. Grant had done an exceptional job in helping to repair damaged relationships with a family in her county.

The family is nearing completion with FFT services, and the father (who has been somewhat stand-offish with OJA) contacted Mrs. Collom to offer many positive remarks about Mr. Grant and the FFT program. The father states "Maurice is the best therapist that I have ever worked with. He has such a friendly personality, and you forget what he is there to do. He has an approach to fixing issues that is unique and effective. I've seen vast improvements in everything he's worked on with our family. He is a great asset, and I would highly recommend him".

According to the father, Mr. Grant also helped to repair a relationship with the juvenile and her older sister. The father reported that what used to be constant arguments between the two has now turned into communication and laughter. The father went on to say that Mr. Grant "fixed what he had hoped for" and feels that Mr. Grant really cares about the families he works with. The father stated "I think we all trusted him so much that we were more relaxed, and this made his services more effective. The whole family enjoyed Maurice coming into the home, and we learned a lot".

### **District Highlights from District 7 Supervisor Rodney McKnight**

For the month of July 2024, District 7 served approximately 218 youth, with 124 having a legal status of a deferred filing to custody. Contact notes totaled 861 with 70 being TCM eligible. Out of the 124 youths, there are 72 supervised cases with 12 being OJA Custody youth and 3 Dual Custody youth. We currently have 8 kids in various placements. There are 9 youths in secure detention, 6 being pre-adjudicatory juveniles with 2 youth awaiting placement.

Referrals increase this month, with a total of 48 referrals for the month of June, compared to 42 the month before, with a total of 39 intakes completed. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals are leveling off, currently, District 7 has 6 youths referred and/or participating in that program. HUB had a total of 5 families referred in the month of July.

District 7 activities for the month of July 2024 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online trainings.

On July 15th, District 7 welcomed Bobby Chamberlain to JSU in Pontotoc County. Bobby came to us from the Pontotoc County Sheriff's Office, where he was the Jail Administrator for the last couple of years. Bobby will assume the duties as the intake worker. According to ADS Dotti Brandon, Bobby is catching on to his new role extremely quick. He is already completing intakes, attending District Reviews, and staffing cases with the DA's office.

We are also excited to announce that we have another new worker starting in August. On July 22nd, we made the decision to hire Jennifer Rizzo as the new intake worker for Bryan County, she will begin her duties in August. Jennifer comes to JSU from the Bryan County Youth Services, where she coordinated the summer camps for the youth and assisted at the shelter. Jennifer will be taking the place of Julie Fryer, who was promoted to an ADS in May.

Although, we were able to hire two new caseworkers, we are also losing two. McCurtain County Alyssa James and Pushmataha County Christy Floyd have both submitted their resignation. Both caseworkers are taking on new employment in the private sector, we wish them both the best of luck in their new ventures. Their last days will be in mid-August.

Most everyone is preparing for the new school year. We have a few caseworkers that have been asked by their local schools to address teachers and administration about JSU and the programs that we offer. Caseworkers are addressing FFT, HUB, First Offender, and general information about the processes of JSU and our responsibility to the public.

District 7 was also obtained two new Chevy Equinox SUVs to replace some of our older Impala's. With these two new additions, we have almost replaced every older vehicle in our district. Everyone is very appreciative of receiving these new vehicles.



# OKLAHOMA JUVENILE AFFAIRS

Laura Broyles, Director

Office of Standards for Prevention and System Improvement

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## Division Director Report

The Office of Standards for Prevention and System Improvement provided technical assistance and support to community-based youth service agency partners, sub-grantees (non-profit and units of local government), tribal entities, law enforcement agencies, communities, residential providers, mentors, mentoring organizations, other state juvenile justice agencies, and numerous youth, their siblings, and parents. In addition, this department provides oversight of state and federal contracts providing services to youth and families across the state of Oklahoma.

In July, as the Director of the Department, the following activities and events occurred:

- Traveled to Poteau to celebrate with Leflore County Youth Services for the Groundbreaking of their new Teen Center and Daycare.
- Facilitated Virtual introductions between OJA staff, which included Finance and JOLTS support, and the new Executive Director of Moore Youth and Family
- Facilitated a Division Quarterly meeting, introducing the contractors who will write the Hardship Simulation curriculum. Department staff along with Janelle Bretten, Greg Delaney, Jeremy Evans, Jamie Sherman, and a parent of a former system involved youth met to begin planning for the development and implementation of the project.
- Met with the Workforce Development team and gathered data to evaluate the current needs of the Juvenile Relapse Avoidance Project to write an informed proposal for funding to expand the reentry project and address identified needs and gaps as determined by statistical data.
- Wrote the RSAT Grant and submitted the grant to the District Attorney's Council.
- Attended Interventions for Older Youth Training hosted by the Office of Justice Programs
- Met with the American Institute for Research on current NIJ project
- Met with OCCY for Mentoring Central Training Pilot Project
- Gathered, analyzed, and reviewed juvenile justice system data, state plans, and began solicitation process for new OJJDP Title II solicitation
- Attended National Juvenile Justice Specialist Call with OJJDP
- Participated in Mentoring Central Training for YSAs
- Participated in formula grant technical assistance and planning call regarding Title II (2018,2019,and 2020 funds) with OJJDP Program Manager Aloysius Anderson
- Met with Tulsa Schools Police Department regarding the Youth Specialist grant
- Met with OAYS leadership regarding the criteria for the state plan.
- Met with Romero Davis with Social Current regarding the Building Continuums of Care Grant and introduced him to STAAR Foundation CEO, Gerald Scott
- Met with Jill Ruggiero and David McCullough for Compliance Planning
- Met with OJJDP to prepare for National Conference

- Participated in internal meetings to ensure contracts, purchase orders, claims, budget revisions, and other administrative responsibilities and deliverables are running efficiently and worked with colleagues to troubleshoot any issues preventing solutions to problems.

## **Community Based Youth Services Unit**

### **Amanda Leonhart**

- Attended or assisted in 10 staffing's for Dual Custody Youth
- Conducted an internal dual custody staffing for 32 youth with JSU
- Reviewed and processed:
  - 110 youth services claims
  - 19 Counseling Retention claims
  - 2 training claims
  - 5 training requests
  - 10 Unique Need claim
  - 7 Unique Need requests
  - 5 Juvenile Bureau service request forms for CARS
- Reviewed with CMU 5 Budget Revision for YSA
- Participated in Office of Client Advocacy Program Review for 4 report
- Provided Technical Assistance 18 times to YSA
- Received and logged 4 YSA financial audit and 2 Annual Management Reports
- Facilitated and participated in 4 CBYS/CMU weekly meetings
- Attended JSU Monday Meeting on 2 occasions
- Worked on the Mentoring Launch with Oklahoma Commission of Children and Youth
- Attended Rates and Standards meeting with YSA
- Attended and participated in the OHS Monitoring Meeting
- Reviewed and granted Parole for 1 youth
- Attended and participated in the AIR planning meeting.
- Attended the Division quarterly meeting
- Attended the OJA Board meeting virtually
- Attended the discussion meeting for the YSA state plan

### **Roger Wills**

- . Attended in 4 Monday morning meetings
- Meeting with OJA / Moore Youth and Family Services
- Attended 1 YSA office hour meeting
- Division Meeting
- Attended 4 CYS/CMU standards weekly meetings.
- 1 Rate Standard committee meeting
- 2 OCCY/ OJA Mentoring Central meeting
- 2 AIR / OJA meetings
- 1 YSA Rates meeting

- YSA update meeting
- Attended Ribbon cutting for Okmulgee – Okfuskee County Youth Services

### **Juvenile Justice and Delinquency Prevention Unit**

- Received and Filed 29 Juvenile Logs from Adult Detention facilities
- Contacts and monthly correspondence with 21 law enforcement agencies to educate administrators on Core Requirements and juvenile processing standards
- Worked with Data Manager to resume Jail Contact process in JOLTS
- Reviewed 60 Jail Contacts JSU Case Note entries
- Processed Juvenile Detention Data for FFY2023
- Collected policies, procedures, and data from 12 other states describing their compensation for Lived Experts, Credible Messengers, and SAG members
- Processed potential DSO Violations listed on JOLTS Dashboard
- Conducted Follow-Up investigation for 2 possible DSO Violation incidents - violations ruled out
- Correspondence with law enforcement agency seeking to re-establish JOLTS Access, provided Application from Data Management Division
- Prepared Compliance Report for State Advisory Group Board Meeting
- Attended 1 State Advisory Group on Juvenile Justice and Delinquency Prevention Board Meeting
- Had 5 meetings with Race and Ethnic Disparities Coordinator on Compliance and R/ED data, trainings, and areas of the state needing contact
- Began process of reporting FFY2023 Compliance data into OJJDP Performance Reporting Website
- Completed Title II Solicitation Webinar to orient to federal reporting process for the year
- Discussed SAG and Compliance data with Chair of Family Advisory Committee
- Met with new Youth Emerging Leader Subcommittee member to discuss
- Provided YEL Charter, By-Laws, Application, and Project reports to new Members
- Had discussion with 2 SAG members alerting the Compliance team to questionable practices reported by families with whom they had worked
- Discussed County Jail access issue with OCCY Program Manager
- Discussed under 18 youth being held in a county jail in violation of state law
- Carried out Violation Follow-Up with a suburban county who has been using secure detention for youth waiting for court or transportation
- Identified plan to prevent recurrence of violations, changes of policy and procedures, and met with local law enforcement and JSU staff to prepare for this change in procedures in the county

- Completed FFY2023 Data Collection and Analysis process for the OJJDP Annual Reporting Solicitation
- Completed FFY2023 Compliance Monitoring Plan Update with identification of performance outcomes on Core Requirements, Identification of Challenges and Trends, and indicators of progress regarding 3-Year Plan and strategic response to 2019 Out of Compliance Response Plan
- Researched Positive Childhood Experiences as a Response model for ACES
- Discussed plans for Hardship Simulation, Youth Summit, and SAG Retreat this Fall with OSPSI Director
- Made initial steps toward applying for inclusion of EPIY into CLEET Academy
- Completed update of Monitoring Universe with dates of inspections
- Completed upload of Title 10A 2-3-101 language for JJDP Reporting
- Provided 5 days of EPIY Training to 32 participants from 7 different law enforcement and tribal agencies, non-profit child-serving professionals, and one state representative
- Attended 5 meetings with Rogers County JSU, Youth Specialist subgrantee, and Undersheriff for project implementation
- Met with tribal Lighthouse and juvenile justice professionals to discuss opportunities to partner to improve outcomes and community-based options for tribal youth in rural areas
- Participated in 5 EPIY Training planning meetings to discuss attendees, dates and locations, and progress of local Youth Specialist candidates considering applying for grant
- Reviewed juvenile data in JOLTS for each Youth Specialist County
- Reviewed draft of Model Pre-Arrest Diversion Flow Chart for Youth Specialist subgrantees
- Prepped training materials and documents
- Drafted Performance Measures for EPIY Training, Youth Specialist Diversion, and Positive Youth Development outcomes
- Presented to District 7 at District meeting on work of JJDP Unit, Core Requirements, and Youth Specialist projects with law enforcement
- Met with Durant and other Bryan County law enforcement to plan
- Reviewed County youth data from JOLTS to identify rates of minority youth involvement, types of offenses occurring most frequently, and numbers of low-level youth who may be candidates for diversion in the future
- Made Garvin and McClain County plans for Diversion team projects
- Attended 2 Monthly Claim meetings to ensure timely processing of Grant claims
- Received, Evaluated, and Filed Continuation Documentation for subgrantees
- Prepared Delinquency Prevention performance report for State Advisory Group Board Meeting with outcomes to date
- Provided 4<sup>th</sup> Quarter Performance Measures Template to each subgrantee



- Approved JOLTS Logon Authorizations for 24 Youth Service employees
- Assisted 2 Youth Service agencies with JOLTS Logon procedures
- Assisted 2 Youth Service agencies with Level changes for provider staff
- Discussed CARS, Indirect, and Direct Rates with OSPSI Director
- Attended 1 Meeting with Mentoring Central to discuss curriculum and process of enrolling mentors
- Reported positive community feedback for 2 youth service agencies
- Reviewed required documentation for Youth Service Summary of Services to identify services missing the language
- Participated in Court Improvement Program Fall Conference planning
- Completed June 2024 Activity Report
- Arranged July EPIY Project travel
- Completed Federal PARS Time Sheets
- Reviewed and approved Parole for 1 youth
- Corresponded with Brandon Dyer, Executive Director of Community Renewal of Pottawatomie County and Gerald Scott, CEO of STAAR Foundation to establish a date for a site visit and strategic planning.
- Connect with the following to notify and prepare EPIY training:
  - ✓ Chief Cody Borchardt, Caddo Police Department,
  - ✓ Chief J. Moore, Wynnewood Schools Chief of Police and
  - ✓ Jill Ruggiero, Trainer
- Prepared and participated in Hope Navigator training for COJC groups
- Facilitated site visit and strategic planning with Brandon Dyer, Executive Director Community Renewal of Pottawatomie County and Gerald Scott founder /director STAAR Foundation to establish a partnership for the OJJDP Grant Building Communities of Care to Youth Success. This partnership has been established to set up mentors with lived experience that will go into COJC and provide the STAAR Foundation, Pathway to Excellence curriculum through the grant. This will also set up reentry support prior to their return to the community.
- Met with Laura Broyles to update her on site visit with STAAR and Community Renewal. Discussed and clarified questions on Hope Navigator work in COJC.
- Participated in training the following in notifying, preparing for, and training the following police departments in Bryan County:
  - ✓ Durant
  - ✓ Colbert
  - ✓ Achille
  - ✓ Bokchito
  - ✓ Calera
  - ✓ Caddo
  - ✓ Bryan
  - ✓ Bennington

- Coordinated with Garvin County Sheriff's Office to secure a location for the EPIY training.
- Met with Laura Broyles to review RED/EPIY Training and the State Racial and Ethnic Disparity Plan.
- Attended a meeting with Laura Broyles, David McCullough, and Jill Ruggiero to strategize EPIY and the community of care projects.
- Contacted the following County Jails and Police Departments and attained completed and obtained each Juvenile Holding Log Report:
  - ✓ Checotah Oklahoma P.D.
  - ✓ Cherokee Oklahoma County Jail
  - ✓ Harmon Oklahoma County Jail
  - ✓ Haskell PD
  - ✓ Hominy Oklahoma P.D.
- Contacted the following County Jails and Police Departments and attained completed and obtained each Juvenile Holding Log Report:
  - ✓ Alfalfa Oklahoma County Jail
  - ✓ Altus Oklahoma PD
  - ✓ Atoka Oklahoma County Jail
  - ✓ Beggs Oklahoma PD
  - ✓ Blanchard Oklahoma PD
  - ✓ Boley Oklahoma PD
  - ✓ Bristow Oklahoma PD
  - ✓ Bryan County Juvenile Holding
  - ✓ Choctaw Oklahoma P.D.
  - ✓ Del City Oklahoma P.D.
  - ✓ Geary Oklahoma P.D.
  - ✓ Grady Oklahoma County Jail
- 07/24/2024 Contacted the following County Jails and Police Departments and attained completed and obtained each Juvenile Holding Log Report:
  - ✓ Checotah Oklahoma P.D.
  - ✓ Cherokee Oklahoma County Jail
  - ✓ Harmon Oklahoma County Jail
  - ✓ Haskell PD 2023 Juvenile Holding Log
  - ✓ Hominy Oklahoma P.D.
  - ✓ Lindsay PD 2023
  - ✓ Locust Grove PD
  - ✓ Lone Grove PD
  - ✓ Mannford PD
  - ✓ McAlester PD
  - ✓ Moffett PD
  - ✓ Muldrow PD
- Contacted the following County Jails and Police Departments and obtained each Juvenile Holding Log Report:
  - ✓ Cleveland County Jail
  - ✓ Lincoln Oklahoma County Jail

- ✓ Marshall Oklahoma County Jail
- ✓ Nicoma Park PD
- ✓ Pawhuska PD
- ✓ Purcell PD
- ✓ Sequoyah Oklahoma County Jail
- ✓ Stigler Oklahoma PD
- ✓ Tonkawa Oklahoma PD
- ✓ Tulsa Oklahoma County Jail
- Contacted the following County Jails and Police Departments and obtained each Juvenile Holding Log Report:
  - ✓ Major County Jail
  - ✓ Tahlequah Oklahoma PD
- Corresponded with Chief of Police Radford from Beggs Police Department to recruit for the EPIY law enforcement training via phone calls and e-mail.
- Secured site for EPIY training in Okmulgee, OK
- Co-facilitated the EPIY law enforcement training to Beggs Police Department.
- Traveled to Pauls Valley Oklahoma and co-facilitated the EPIY law enforcement training for Garvin County Police Departments.
- Traveled to Claremore Oklahoma co-facilitated the EPIY law enforcement training.
- Attended a meeting in Tula Oklahoma with:
  - ✓ Muscogee Creek Nation
  - ✓ Light Horse Police Department
  - ✓ The Tribal Juvenile Justice Program Director.

## **Special Projects Unit ( Workforce Development, HUB, RSAT, ESL Family Support)**

\*Not every referral or activity is listed as this is a snapshot of the work completed.

### **Projects Unit (Workforce Development)**

- Provided translation services during 2 family therapy sessions at Cornerstone and Lighthouse.
- Provided translation services during 1 psychological evaluation testing.
- Obtained 18 birth certificates and 11 State IDs for youth in group homes.
- Provided translation services during 7 FFT sessions. Provided translation services during 5 individual counseling sessions at Cornerstone.

### **Workforce HUB Meetings w/ JSU Staff**

- HUB meeting with JSU James Sims, Caddo County, regarding assisting the youth's family with electricity service payment.
- HUB referral meetings with JSU Nishe', Oklahoma County Butler, regarding assisting youth with school clothes and shoes for the new school year.
- HUB Referral meeting with JSU Jordyn Wheeler, Oklahoma County, regarding assisting youth with vocational program interests and employment opportunities.
- HUB Referral Meeting with JSU Miranda Adam, Hughes County, regarding assisting youth with possible rental assistance.
- HUB Referral meeting with JSU Maurine Rhinehart, Comanche County, regarding assisting youth with driver's education and securing state identification.
- HUB Referral meeting with JSU Teresa Barnes, Texas County, regarding possible assistance for the youth's family with moving costs.
- HUB Referral meeting with JSU April Collom, Tillman County, regarding assisting youth with travel and clothing needs.
- HUB Referral meeting with JSU Sue Brown, Woodward County, regarding assisting youth with school clothing and supplies for the new school year.
- HUB Referral meeting with JSU Melissa Wilson, McCurtain County, regarding assisting with the cost of GED testing and vocational training needs when the youth is ready to access HUB support.
- HUB Referral meeting with JSU Michael Connella, Rogers County, regarding assisting youth with the cost of driver's education through Ingram Driving School.
- HUB Referral meeting with JSU Nicole Allcorn, Garvin County, regarding securing gas card to aid transportation to attend doctors' appointments, etc.
- HUB Referral meeting with JSU Layce Smith, Blaine County, regarding possible rental assistance for the youth's family.
- HUB Referral meeting with JSU Wendi BurgundGrant regarding assisting with utility services and rental of a U-Haul so that family can move their items from Arkansas to Tulsa.

### **Team & Partner Meetings/Training, etc.**

- Attended OJA Monday Morning Meetings.

- Attended Division Quarterly Meeting at State Office.
- Attended Re-Entry Staffing Meetings for youth in group home placements.
- Attended HUB Unit meeting @ Norman Detention Center.
- Attended Transition Age Youth- LC-ATE- Emerging Adult Justice Project Part 1 &2 Zoom training.
- Completed a meeting with Katherine Morrison and the youth interested in participating in the STARR program once they leave COJC.
- Attended youth's Pivot Tiny Homes move-in orientation.
- Attended NAMI Lunch and Learned entitled- **The Importance of Cultural Awareness / Competency in Treating BIPOC Survivors** - By Shar' Dae Lewis, M A L P C - S.
- Attended Georgetown Capstone Project, certificate training geared towards re-entry of Juveniles in Washington DC.
- Attended weekly TLP Review committee for placement of OJA custody youth.
- Attended DAC grant monitoring at State Office
- Attended Grow with Google meeting at the Oklahoma County Detention

### **Supportive Services**

- Assisted JSU Mark Cristiano, Payne County, with paying for youth to attend several pastry decorating courses at Meridian Technology Center.
- Assisted JSU April Collom, Tillman County, with assistance to help youth secure school clothing and supplies for the upcoming school year.
- Assisted JSU, Erik Rankin, Pottawatomie County, with purchasing food and clothing for youth who recently entered transitional living.
- Scheduled youth at COCJ to secure their learner's permit.
- Assisted JSU, Cristi Carpenter, Seminole County, with purchasing youth's vital record (BC).
- Assisted JSU, John McClellan, Murray County, with assisting the youth's family with payment of partial rent, electric and water utility bills.
- Assisted JSU, Mark Cristiano, Payne County, with paying youth to attend driver's education through Cowboy Driving School.
- Assisted JSU, Ebonie Rhone, Oklahoma County, with purchasing a watch for youth to time themselves as they work on math problems and keep track of the time throughout the day.
- Assisted JSU, Patricia Gragg, Creek County, with delivering an AC unit to a family. The order was sent to the wrong family, so WFDS assisted in tracking and delivering the unit to the worker.
- Assisted JSU, Noelle Waller with securing an Uber card to assist the youth's parent with transportation to attend court hearing for youth.
- Assisted JSU, April Collom, with purchasing clothing items and gas card assistance to aid in youth's transportation to home in Arkansas and youth required.

- Assisted JSU, Ravon Ellis with purchasing training tools (coveralls and welding helmet) for youth to attend a local vo-tech program.
- Assisted JSU, Nishe' Butler, with purchasing school clothes and supplies for the new school year.
- Assisted JSU, Ravon Ellis, Cleveland County- youth with state ID.
- Assisted JSU, Kelli Clinton, Ottawa County- family with personal items.
- Assisted JSU, Cathi Neal, Garvin County- family with rental assistance.
- Assisted JSU, David Zelnick, Rogers County- youth with Job Corp Placement.
- Assisted JSU, Gabrielle Cole, Kingfisher County- youth with personal items.
- Assisted JSU, Kevin Reidy, Cleveland County- youth with TLP Placement.
- Assisted JSU, Sierra Rochon, Oklahoma County- youth with TLP Placement.
- Assisted JSU, Tiffany Boyd, Oklahoma County- youth with TLP Placement.
- Assisted JSU, Andrea Hill, Oklahoma County- youth with TLP Placement.
- Conducted two Transitional Meetings at Scissortail Plus for youth discharging the program.
- Conducted two Transitional Meetings at Lighthouse PSB for youth discharging the program.
- Conducted three Transitional Meetings at Cornerstone for youth discharging the program.
- Assisted JSU, April Collom, Tillman County with youth's clothing.



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*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – August 2024**

July 1<sup>st</sup> to 31<sup>st</sup> 2024 activity

### **Releases (6) from Secure Care**

**July 2024**

### **Intakes (6) for Secure Care**

Paroled – 6

Current Census as of August 14, 2024: 49 youth on facility, 2 youth on pass, total of 51 residents.

### **Central Oklahoma Juvenile Center (COJC) facility events**

- The month of July included a 4<sup>th</sup> of July Bash and celebration of COJCs award winning achievement with all residents. Activities included water inflatables, corn hole, frisbee, video games, cake and ice cream and a cookout for residents and staff.
  - Youth Services of Oklahoma staff Brandi Pierce and Teresa Barton along with OJA HUB Randy Shepard visited youth at COJC who were identified as possibly transitioning into their care to answer any questions COJC youth may have.
  - The 2024 Center for Improving Youth Justice (CIYJ) announced two COJC youth are finalist in the 2024 Kids Got Talent Contest. One youth performed on the piano and the other youth performed on drums. Thanks to Joy Yocum for her outstanding music therapy program for producing and submitting the videos which will be shown during the 2024 CIYJ Coordinators Awards Banquet in Nashville, TN during August.
  - COJC Talent Show was held with participants from each cottage playing musical instruments, singing, and reading poetry.
  - The annual Man Up Mentor Program was a huge success with Wayland Cubit and mentors. The emphasis was directed on “You did what you did but you’re not who they say you are!” and attributes of manhood. A huge thank you to the Man Up mentors who provided supports and community linkage for our youth.
  - One youth obtained his state ID and Drivers License Learners Permits prior to going on his reentry 10-day pass.
  - COJC residents participated in a summer art contest following the theme of “Dog Days of Summer”, winner was awarded a special lunch, second place received ice cream and third place received pop and candy.
  - Infusion of the Science of Hope at COJC continues with the OJA Hope Navigators visiting each unit on the COJC campus during July. This month’s focus was on “My dreams can come true, Good friends can help light my path, I am resilient, My future can be brighter than my past and My light can inspire others”.
  - Jimmy Rogers former running back for New Orleans Saints and Youth Services Mentor facilitates gang group awareness to COJC residents weekly.
  - Leadership dinner held for Community and Leadership phase youth was served in the new Canteen.
  - Resident/family engagement visitation – 65 in person visits with a total of 129 visitors, 102 virtual visits and 307 telephone calls.
  - During the month of July, 62 Volunteers donated 41.73 hours of mentoring, bible study and religious services to COJC residents.
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*Carol Miller, Deputy Director Residential Placement Support*

- Volunteers for July included Antioch Community Church, Life Church Switch, St Johns, Free Will Baptist Church, OKCreative group, Pioneer Library Group, Bible Study, Mr. Brewer music program, POPs, Ms. Coopers Bible Study and Kairos Torch mentoring program.
- Religious services and bible studies were offered by community volunteers for all residents.

**Secure Care Treatment Program Updates**

- COJC Treatment Program updates are implemented by OJA Director of Behavioral Health Shel Millington.
- Dialectical Behavior Treatment (DBT) skills training continues for all staff in July with three-hour increments until each employee completes 30 hours of training. Direct Care staff continue to participate with program and treatment staff in resident DBT groups.
- COJC staff and residents are positively recognized when utilizing DBT skills in an effort to build skills and culture.
- COJC staff attended Autism and the Justice System: A Wraparound 401 through the Oklahoma Department of Mental Health and Substance Abuse in July.

**Division Leadership Activities**

- Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
  - Participated in the George Town University Center for Juvenile Justice Reform Youth in Custody Certificate Program. Focused on supporting reentry services to provide a solid reentry from placement into the community through linkage, support, and family engagement.
  - Participated in the Center for Improving Youth Justice (CIYJ) filming at COJC which chronicled our steps toward improvement to be shown at the awards ceremony prior to receiving the Barbara Allen Hagen Award in Nashville during the August Training Conference.
  - Met bi-weekly with Director Cartmell.
  - Provided Oklahoma State Dept. of Health (OSDH) update on Confinement Grant COVID mitigation progress in COJC, detentions and group homes.
  - Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
  - Participated in the June Dialectical Behavior Treatment (DBT) virtual skills training sessions.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
  - Continue to facilitate Juvenile Handbook review for 2024 with infusion of DBT skills and Hope language.
  - OJA Prison Rape Elimination Act (PREA) Coordinator Cathy McLean attended the 2024 PREA Agency Coordinators Conference and Training in Buffalo New York to ensure the agency is current on all PREA federal mandates including PREA investigation requirements.
  - Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
  - Participated in weekly OJA Executive Team meetings with State Office Leadership.
  - Participated in weekly placement staffing's for OJA custody youth.
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*Carol Miller, Deputy Director Residential Placement Support*

**Recruitment and Retention Efforts**

- COJC July Employee of the Month is RCS D. Castaneda.
- General Staff Meeting held and announced Employee of the month, employee birthdays and employment anniversaries.
- Employee support group COMPASS helped staff to beat the heat by providing ice cream bars, ice cream sandwiches and popsicles to all staff on all three shifts.
- Employee Council Meeting held to discuss any identified issues and seek possible solutions to give staff a voice and be heard.
- COJC employee support group COMPASS held a staff raffle for a Bedlam Cornhole set. Admin Tech Bobby Gunn was the winner.
- Leadership Academy held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Digital billboards remain in Midwest City, Nicoma Park and vinyl billboards located in the Shawnee area.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
    - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of participation.
  - Department of Rehabilitative Services (DRS) –
    - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS.
    - Successes include 2 youth who have completed their CDL courses and received their CDL license, both have been employed as truck drivers for over 90 days.
    - DRS follows youth into the community to assist with life skills, currently there are 4 former COJC youth living in the Independent Living Home in Weatherford with DRS services being provided.
  - Department of Mental Health and Substance Abuse (DMHSAS) –
    - Chuck Fletcher of the Evolution Foundation through their contract with DMHSAS visited COJC in July to assist parents in overcoming barriers to in person visitation.
    - DMH embedded staff Aquitta Walker has transferred to a different position within DMHSAS. We will begin to announce the embedded staff position and participate in interviews with DMHSAS to fill the position.
  - Central Oklahoma Workforce Innovation Board (COWIB) –
    - The Central Oklahoma Workforce Innovation Board announced COJC has been renewed as a Work Experience site for FY 25.
    - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
    - A total of 7 graduates are in the Workforce Innovation and Opportunities Act (WIOA).
  - DRS/OYACS/OCCY/OJA School to Work paid work program –
    - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
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*Carol Miller, Deputy Director Residential Placement Support*

- Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
- There are currently 6 youth in the paid work program.

Central Oklahoma Juvenile Center - 2024 Winners of the Barbara Allen Hagen Award which was established in 2007 to honor Barbara Allen Hagen's dedication to improving the quality of life in facilities for youth through her years of service at the Office of Juvenile Justice and Delinquency Prevention (OJJDP). It is a nationally recognized award presented to one secure facility and one detention facility that shows exceptional progress in their achievement of a self-identified area of improvement.





Janelle Bretten, Director of Strategic Planning and Engagement

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## August 2024 Board Meeting

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### Month of July 2024:

- **Science of Hope Initiative**
  - Please see the additional attached report from Kheri.
  - Attended hope team meeting to discuss further planning with hope groups for residents at COJC.
  - Met with Carol and Kheri to work on the Science of Hope project at COJC.
  - Attended Nurturing Hope meeting led by hope navigator, Michelle Welch. Provides monthly support for agency hope navigators supporting their hope work across the agency.
  - Ongoing strategic planning weekly meetings with Kheri. Meetings included planning for roll-out of hope agency refresher training and project updates.
- **Family Engagement**
  - Please see the additional attached report from Apryl.
  - Ongoing weekly meetings with Apryl. Planned for presentations to be provided at JSU District meetings focusing on sharing our Youth and Family resources page. Expanded family engagement training highlighting best practices to roll-out to agency staff.
  - Attended monthly Juvenile Justice Family Advisory Council meeting and presented results from our family engagement survey that was conducted with JSU staff.
  - Met with Laura B. and Apryl regarding additional pathways to sustain our family advisory council.
- **Training Department**
  - Please see additional attached reports from the Training Unit.
  - Worked with HR on planning for filling Training Director position.
  - Working with Constanzia on partnership planning to support field staff with more training opportunities.
  - Met with training team at COJC to discuss current training schedule, identify challenges and solutions to improve and streamline training services.
  - Collected and submitted FY24 COJC and OYACS training hours data for COJC annual report.
  - Collected and submitted OJA CY23 training hours data for annual report.
- **Attitudes Related to Trauma Informed Care (ARTIC) Trauma Informed Organizational Survey**
  - Planning for final survey roll-out beginning with training that will target subscales toward improving benchmarks.
  - Led several meetings and worked with Hunter, Apryl, and Kheri in developing/finalizing training to roll-out to agency. Hunter developed a robust training session specific to our needs to improve trauma informed care benchmarks. The full day of training also includes sessions on family engagement and Science of Hope.
  - Our team conducted its first training with OYACS in July and it went very well. The team did an outstanding job.
  - Planning upcoming trainings with JSU districts in September and October.
- **Office of Standards for Prevention and System Improvement Quarterly Meeting**
  - Attended meeting to listen to presentation on planning for poverty simulation training.
- **COJC Parole Review Hearing**
  - Served as hearing officer for parole review hearing at COJC.

- **Statewide Mobility Network Meeting/Oklahoma Transportation**
  - Attended meeting to hear updates to statewide mobility plan. Agenda included: Public Transit Resources Various transportation services in Oklahoma; Mobility management; and Active Transportation. There was also a presentation on the Science of Hope.
- **Introduction to the Mentoring Central Mentor Training/Partnership with OCCY**
  - Attended follow-up training.
- **Children's State Advisory Work Group**
  - Attended the OKC Children's Behavioral Health Coalition monthly meeting.
- **OKC Coordinated Community Plan**
  - Attended meeting with workgroup working toward preventing and ending youth and young adult homelessness in Oklahoma City.
- **OCCY Strengthening Youth Custody & Transition Services Advisory Committee**
  - Represented OJA at meeting. Agenda included: Partner Presentation: Shelterwell CEO Amy Coldren- Housing Stability for All.
- **Homeless Prevention and Resources**
  - Attended OKC Coordinated Community Plan meeting. Agenda included: Monitor progress on the Youth CCP defined goals and objectives; Identify/facilitate coordination with other existing workgroups toward preventing and ending youth and young adult homelessness.
  - Attended Interagency Council on Homelessness Oklahoma meeting.
- **Youth Level of Service/Case Management Inventory**
  - Reviewed and processed with JSU staff their individual YLS/CMI post-test results for ongoing support with YLS/CMI concepts and scoring.
- **OJA Standing Meetings**
  - Executive Team, OJA Board meetings, Executive Team Quarterly Recharge, Rates and Standards, JSU Monday morning meetings, and Lunch and Learns.
- **Training/Conferences**
  - Attending online training series, Transforming Juvenile Probation through the Annie E. Casey Foundation, for potential training resource for OJA field staff.

The Science of Hope, Kheri Smith

- Hope Ambassador training meetings with Dr. Hellman.
- Meetings with Michele to organize and lead hope projects.
- Attends monthly NEAR Science Mentor Meeting.
- Ongoing follow-up and monitoring of Hope Score Pilot completed 30 day follow up with DS's.
- Held monthly hope group on each unit at COJC, recapping what we have discussed and administering hope scale.
- Onboarding hope training new COJC staff. (Hunter)
- Successfully assessed majority of COJC staff on hope, burnout, and post-secondary stress. Dr. Hellman received those results from us and is generating results.
- Meetings for creation of content and filming of 2 new MMM podcast.
- Create 20-minute trainings/presentations for Mondays in July first one on hope and goal setting and second one on OJA policies and procedure's review, third and fourth bringing in an outside presenter (ongoing).
- Co-host Monday Morning Meetings to deliver created content.
- HN's continue working infusing hope into the Sample Parent Packet that goes out to parents after youth are placed at COJC. Expected completion August.
- HN's continue meeting monthly to nurture and practice the science of hope. (Michele)
- Trained hope with artic to OYACS (Kheri and David)
- Meetings and collaboration with Laura and Mentoring Central (ongoing).
- Amended COJC Juvenile Manual to include hope programming.
- July 14<sup>th</sup> – 19<sup>th</sup> Washington DC for Youth in Custody Certificate.
- Meeting with CAM project for Empathy Juvenile Justice Simulation project with Janelle, PAC, and Laura.
- Meeting with local law enforcement for EPIY local programming (partnership with Laura)
- Attended PAC meeting.
- Last week in July – Kheri Vacation.

**Family Engagement Monthly Report, Apryl Owens**

- Conducted family engagement training for OYACS that included presentation on OJA's new family and youth resource page. Most did not know about the Resource page and found lots of good information on it. As a part of the training, we also had the staff participate in a family engagement activity and used examples to show how families might feel and address empathy.
- Presented the OJA resource page at the July District 1 meeting and really got to know what the needs were in District 1. A program in Texas Co. called Crossroads was shared as it is a community partnership 501 that helps JSU and non JSU kids. JSU workers shared that there is a need for Drug and Alcohol programs, sanctions programs, and also a need for resources for youth who have medical needs. PSB programs and funding were also brought up by the workers as a need.
- We presented the JSU Family Engagement Survey results to the FAC (Family Advisory Council). They were very engaged and felt like their "voice" was being heard and that they were making a difference in the lives of others who may be experiencing the same things they did or had experienced.
- Met with community partners to share the OJA resources page and also inform them of the work that is going on with OJA. Contacted partner at OSDH to share the OJA resource page and discuss program that deals specifically with at risk populations to see how to share what they have available in all counties and to be a resource. Met with school public information officers to share the OJA resource page as well as law enforcement.
- Attending JSU Monday Morning meetings.
- Tracking family visit data from the secure facility (COJC) as to which youth are having visits of some kind and inquiring about those that are not in order to collaborate between COJC and JSU to increase visits.
- Having cross collaboration with OYACS about implementing a parent (family) portal to help families be more engaged with their youth's education and streamline communication. Since this time OYACS implemented an on-line student information platform. Will follow-up to see how process is working to increase family engagement.
- In my hope navigator role, I am working on a number of projects to increase family engagement at the secure facility and working on streamlining getting the family visit information from the Level E group homes.

**State Office and District Training  
July 2024 Training Report**

<b>Location:</b>	<b>Training Hour Totals:</b>	<b>Supervisory Training Hour Totals:</b>	<b>Grand Training Hour Totals:</b>
State Office	158.75	119	158.75
District 1	294.75	161	294.75
District 2	104.5	37	104.5
District 3	245.75	32	245.75
District 4	28.17	11.42	28.17
District 5	122	68	122
District 6	264.5	63	264.5
District 7	238.25	72	238.25
<b>Totals:</b>	<b>1,456.67</b>	<b>563.42</b>	<b>1,456.67</b>

# Central Oklahoma Juvenile Center Training Breakdown July 2024

## MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for July:	689
Total Mandatory Computer Based Training Hours for July:	120
Grand Total Mandatory Training Hours for July:	809

*106 Staff participated in July Training for 2024 (Mandatory and Non, In-Service, In-person, online, etc.)*

*15 Staff have COMPLETED All Refresher Training for 2024 (10% complete)*

---

## ORIENTATION Training Information:

Total Orientation Classroom Training Hours for July:	1661
Total Orientation Computer Based Training Hours for July:	0
Grand Total Orientation Training Hours for July:	1661

---

## OYACS Training Information:

Total OYACS Classroom Training Hours for July:	600
Total OYACS Computer Based Training Hours for July:	142
Grand Total Training Hours for July:	742

---

## IN-SERVICE Training Information:

Total Classroom In-service Training Hours for July:	58
External/Non-Facility In-Service Training for July:	18
Grand Total In-service Training Hours for July:	76

---

## SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for July:	1229
--	------



## July Care & Custody Management System (CCMS) Training:

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	10	8	80
Orientation Day 2	12	8	96
Orientation Day 3	11	8	88
Re-Certs Day 1	3	8	24
Re-Certs Day 2	3	8	24
Totals	76	40.00	312
<b>Total # CCMS Hours</b>	312		

CCMS Recertification Percentage Completed:

30%
-----

Total # of Students who attended CCMS in July.  
(Orientation and Refresher):

15
----

### GRAND TOTAL of Training Hours:

Grand Total Training Hours for July: 3288

Total Training Hours for NON-COJC Employees for July: 18

Total Courses for July: 115

Total Course Hours for July: 292

Total Participants for July: 181





# Proposed Criteria for the State Plan for Youth Service Agencies

### **Draft Criteria for the State Plan for Youth Service Agencies**

In accordance with [10A O.S. § 2-7-306](#), “[t]he State Plan (Plan) for Youth Services Agencies shall be adopted in accordance with criteria approved by the Board of Juvenile Affairs after full consideration of any recommendations of the Department of Human Services and the Oklahoma Association of Youth Services. The criteria and plan adopted by the Board shall designate community-based Youth Services Agency (YSA) Service Areas that will serve as the primary catchment area for each Youth Services Agency...”

#### **1. Needs Assessment**

The Plan shall define the requirements of the Needs Assessment to promote statewide consistency and to provide a method to maximize the ability to meet the most critical needs of the communities. A Needs Assessment shall be detailed enough to achieve consistency while considering specific local needs.

- a. A Needs Assessment may include input from relevant and appropriate community stakeholders, including, but not limited to:
  - i. Schools,
  - ii. Churches,
  - iii. Non-profit organizations,
  - iv. Healthcare providers,
  - v. Juvenile justice workers, and
  - vi. Law enforcement.
  
- b. Data Sources to consider during review of community needs may include state and local data provided from state agencies such as:
  - i. State Department of Education,
  - ii. Department of Health,
  - iii. Oklahoma Healthcare Authority,
  - iv. Oklahoma Human Services,
  - v. Oklahoma Department of Mental Health and Substance Abuse Services,
  - vi. Oklahoma Commission on Children and Youth,
  - vii. Department of Corrections, and
  - viii. Office of Juvenile Affairs.

#### **2. Data Collections**

The Plan shall promote actions with maximization of information and data to determine specific inputs and resulting outcomes to ensure that funding is being utilized efficiently. The Plan will follow federal and state statute regarding the privacy of those receiving services.

### 3. Allocation Formula Methodology

The Plan shall outline methodology to create an allocation formula for assigning funding and other resources by Catchment Area. The Plan shall be consistent with current contracts between OJA and YSAs.

#### a. Children's Emergency Resource Center (CERC)

- i. The Plan shall have a method/formula to determine the most efficient and effective way to provide a statewide system of CERC beds. The method/formula shall review historical utilization and any factors that may impact future need.

#### b. Non-Shelter Services

Allocation for YSA contracts will be determined by a formula which considers, by catchment area, the following elements:

- i. Designation – a base amount to cover basic needs,
- ii. Population,
- iii. Education – dropout rates, truancy considerations,
- iv. Referral Volume and/or Crime Statistics,
- v. Poverty Level and Unemployment,
- vi. Special Allocations – matching funds, innovative pilot projects, etc., and
- vii. Resource Desert - level of resource scarcity within catchment area.

#### c. New Funds

The Plan shall contain a general description on how OJA will fairly and equitably distribute any increases in appropriated dollars designated for YSAs.

### 4. Methodology for establishment of primary or to modify primary catchment areas, establishing service contracts to cover all catchment areas and process for updates and changes.

#### a. Primary Catchment Areas

These will be assigned to YSAs through a Request for Proposal process that considers, at a minimum, the following:

- i. historical performance,
- ii. quality of needs assessment,
- iii. efficient utilization of resources,
- iv. ability to track and demonstrate outcomes, and
- v. financial viability.

#### b. Modifications to Primary Catchment Areas

- i. Catchment deserts defined and identified
- ii. Give existing provider a probationary period to remedy the ongoing situation

- iii. Voluntary De-designations
  - iv. OJA will consult with surrounding YSAs to determine a course of action to address community needs.
  - v. Include utilization of needs-based criteria
5. Criteria for designation/de-designation of YSAs  
Follow criteria established by Oklahoma Statute and Oklahoma Administrative Code.
6. Change/update process for Plan – Next Steps
- a. Any changes to the Draft Criteria for the State Plan for Youth Service Agencies created by or in conjunction with OJA staff shall be placed on the next available Board of Juvenile Affairs meeting agenda for consideration.
  - b. If approved by the Board, the draft will be distributed to OAYS, DHS and YSAs for input.
  - c. In the communication to partners informing them of the Plan review, as approved by the Board, OJA will communicate the 60 calendar days to review period and set a date, time, and location, including a virtual option, for a meeting to provide comment and input on the Criteria and/or Plan review. Following that meeting, OJA shall meet internally and make any changes to the Criteria and/or Plan OJA deems appropriate. Communication shall be sent to partners informing them of what, if any, changes were made. If requested, OJA will hold an additional meeting with partners to discuss. This second meeting shall occur at least 10 days before the item is placed on an OJA Board meeting agenda.
  - d. Annual opportunity to review state plan, which shall include meaningful comment period with OAYS, YSAs and DHS.

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  - c. Non-profit organizations;
  - d. Healthcare providers;
  - e. Juvenile justice workers; and
  - f. Law enforcement;
- b. Data Sources to consider during review of community needs may include state and local data provided from state agencies such as:
  - i. State Department of Education;
  - ii. Department of Health;
  - iii. Oklahoma Healthcare Authority;;
  - iv. Oklahoma Human Services;
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  - d. Annual opportunity to review state plan, which shall include meaningful comment period with OAYS, YSAs and DHS.



# Juvenile Detention Improvement Revolving Fund

# Juvenile Detention Revolving Fund

## 10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.

B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

# Applications for FY2024

## Door Lock Replacements

- Installed in 1988
- Difficult if not impossible to find parts for necessary repairs so new locking system had to be installed
- Front door and one wing door would not lock so was a safety issue for residents and staff

## Pittsburg County Juvenile Detention Center

OJA Request	\$9,566.75
County Match (15%)	\$1,688.25
Total	\$11,255.00

Juvenile Detention Improvement Revolving Fund Application

Date:

Detention Center: Pittsburg CO. Juvenile Detention

Project Title: DOOR LOCKS REPLACED.

Description:

List project description here – must be to improve safety, security and/or quality of life.

ELECTRICAL DOOR LOCKS REPLACED.  
THE FRONT DOOR AND ONE WING DOOR WOULD NOT LOCK.  
THE DOOR LOCKS AND CONTROL PANEL WAS INSTALLED IN 1988 AND  
WE WERE UNABLE TO LOCATE A COMPANY THAT COULD DO REPAIRS.  
A NEW LOCKING SYSTEM HAD TO BE INSTALLED FOR ALL DOORS.

Justification:

Why it is critical that this project be funded – how does this improve safety, security and/or quality of life.

DUO TO THE SAFETY FOR THE RESIDENTS AND  
STAFF THEY NEEDED TO BE REPLACED.

Budget Narrative (attach spreadsheet):

Note that there is a 15% match requirement and this would be paid on a cost reimbursement basis.

To the best of my knowledge, the information in this application is accurate.

Signature: Ada Fox

Print Name/Title/Date: Ada Fox superintendent 8-13-24



**WAV11**  
 SPIN # 143034490  
 460 South Main Street  
 McAlester, OK 74501 US  
 (918) 420-9011  
 wav11@wav11.com  
 http://www.wav11.com

**ADDRESS**

Pittsburg County Juvenile  
 Detention Center *803 E Wyndotte*  
~~2626 South 14th St. Suite A-20~~  
 McAlester, OK 74501

Estimate 5389

DATE 06/25/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Industrial Grade StainlessSteel Fail Secure Heavy Duty 24VDC Electric Strike	7	695.00	4,865.00
	Illuminated Stainless-Steel Single-Gang Request-To-Exit Plate	7	40.00	280.00
	4 / 8 Output Fused Power Supply/Charger w/ Controller and Enclosure 12VDC @ 4 Amp or 24VDC @ 3 Amp	1	350.00	350.00
	6 ft. Grounded 3-Wire Line Cord	1	10.00	10.00
	Rechargeable SLA Battery 12Volts/8Ah - F1 Terminals	2	40.00	80.00
	18 AWG 2 Conductors Stranded Bare CopperMulticonductor Riser Rated Unshielded Non-Plenum Cable	1	195.00	195.00
	7 Output Desktop UPS Battery Backup w/ 1 USB Port 120VAC 675VA	1	125.00	125.00
	Installation of all hardware.	1	4,800.00	4,800.00
	Miscellaneous conduit and boxes.	1	250.00	250.00
	Shipping	1	300.00	300.00

Pricing is valid for 30 days.  
 Access Control System

**TOTAL \$11,255.00**

Accepted By

Accepted Date



# Next Generation Campus Phase III Update

# Next Generation Campus Update

## **1. School Administration Building**

- a. New Windows Completed 6/7/24**
- b. New Roof Completed 6/17/24**
- c. New Doors Will Be Installed Soon**

## **2. Staff Hall**

- a. Replace Heat & Air System**
- b. Install New Roof**
- c. Metal Awning on Front of Building Completed 7/3/24**
- d. Replace Doors & Windows**
- e. Upgrade Interior of The Building**

## **3. Independent Living Home**

- a. Upgrading interior & exterior**
- b. Installing fiber for internet connection**
- c. Installing cameras**
- d. Installing fire protection system**

## **4. Multi-Purpose Complex**

- a. Held first design committee meeting (more on next slide)**
- b. Initial design concepts will be submitted by Sept. 1st**
- c. Design Committee will review and revise design concepts**
- d. Design process will continue for 3 months**



# Multi-Purpose Complex

First Design Meeting took place 07/31/2024 at COJC:

Highlights of Discussion:

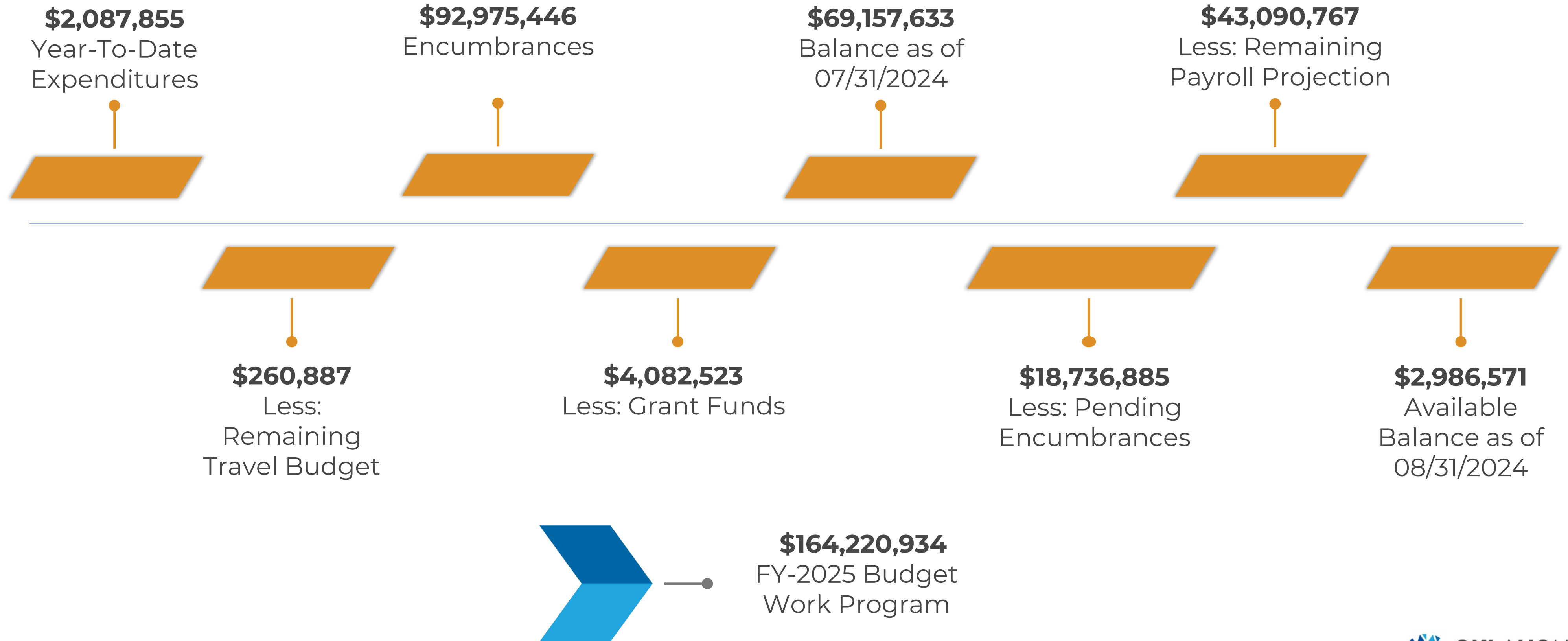
1. Primary purpose of the meeting is to determine space needs by defining functions to be performed.
2. There is agreement that the most critical needs for now and the next several years are visitation, classrooms, and special events.
3. Key discussion points:
  - a. How do we configure the space for current needs without jeopardizing future uses of the building(s).
  - b. The goal is to maintain a “Multi-Purpose” mind set while considering options.
  - c. One potential future need that we will consider is expansion of bed capacity within the Multi-Purpose complex if needed in the coming decades.
    1. Consideration has been given to making sure that selected areas of interior walls can be moved or eliminated if necessary.
    2. Consideration was given to running multiple electrical and plumbing lines to predict what might be needed for housing units and precise locations.
      - a. This will be considered, but may not be cost effective in that prediction of future needs has a low probability of accurately meeting the requirements of a project occurring in the distant future such as code requirements, technology advancements, fixtures designs, etc. Also, most materials do not fair well when dormant for long periods of time and will often deteriorate from disuse.
      - b. One prediction we can make is that having multiple therapeutic levels of living space will remain a useful option in the future and that this space can easily be converted to an open dorm like housing to be used for youth that can benefit from such a configuration as they prepare to reenter their communities. This can more easily, and cost effectively be achieved within the configuration described above.
4. Summary: Using the concepts and guidelines listed above, we can achieve a space that meets current needs and will have flexibility to be converted to future other uses as needed.



# OJA Finance Report

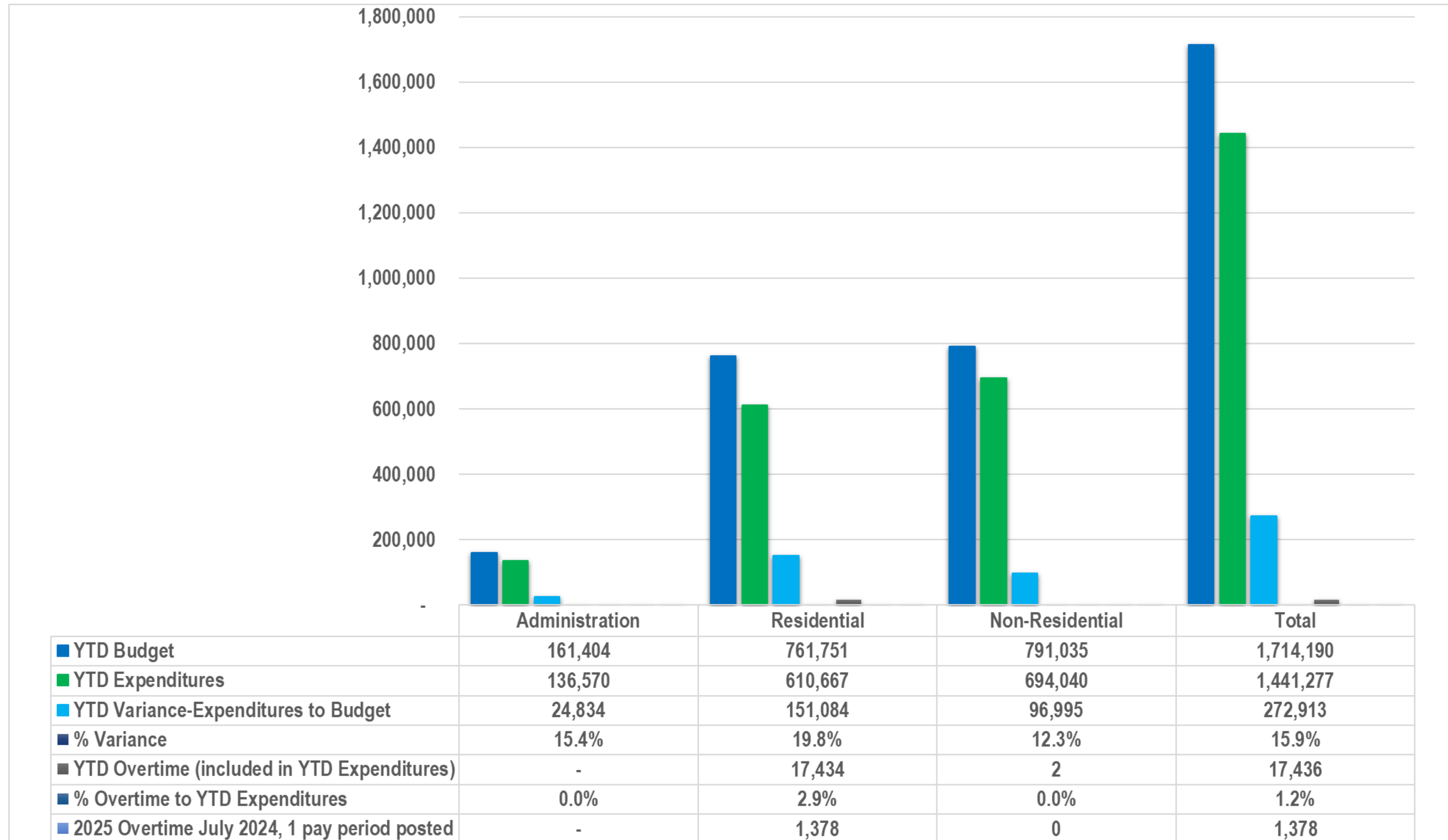
# FY-2025 Operation/Capital Budget Projections

As of 07/31/2024



# BR-2025 Payroll Budget to Actual Year to Date

As of 07/31/2024



# FTE Budget To Actual For July 2025

FTE Budget for JULY (1 payroll processed x 20 FTE)	520.00
Actual Paid	<u>475.76</u>
Variance	44.24

# FY-2025 Payroll Overtime

Quarter FY 25	No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime	Total Overtime
		Hours	Amount	Hours	Amount	Hours	Amount		
1	1	-	-	1,378	17,434	0	2	1,378	17,436
2		-	-	-	-	-	-	-	\$0
3		-	-	-	-	-	-	-	\$0
4		-	-	-	-	-	-	-	\$0
<b>Total</b>	<b>1</b>	-	\$0	<b>1,378</b>	<b>\$17,434</b>	<b>0</b>	<b>\$2</b>	<b>1,378</b>	<b>\$17,436</b>
<b>Full Time Equivalent (FTE)</b>				<b>17.22</b>		<b>0.00</b>		<b>17.22</b>	

# FY-2025 Revolving Funds Revenue Projection

As of 07/31/2024

Receivable Source	FY-25 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 8,333	\$ 7,531		\$ (803)
Income from Rent	17,802	1,484	717	767	0
Charter School State Aid/Grants	500,000	41,667	1,319		(40,348)
School Breakfast/Lunch/Snacks Program	57,213	4,768		12,012	7,244
Sales	75,000	6,250			(6,250)
Child Support	150,000	12,500	10,066		(2,434)
Other Receipts	45,000	3,750	1,444		(2,306)
<b>Total Revolving Funds</b>	<b>\$ 945,015</b>	<b>\$ 78,751</b>	<b>\$ 21,076</b>	<b>\$ 12,779</b>	<b>\$ (44,897)</b>

Reimbursements and Refunds	FY-25 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
<b>DHS Safety Shelter, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds</b>	<b>\$ 5,779,320</b>	<b>\$ 188,119</b>		<b>\$ 188,119</b>	<b>\$ -</b>
<b>Total Revolving Funds Revenue</b>	<b>\$ 6,724,335</b>	<b>\$ 266,870</b>	<b>\$ 21,076</b>	<b>\$ 200,898</b>	<b>\$ (44,897)</b>

# FY-2025 Federal Funds Revenue Projections As of 07/31/2024

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>FF Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,100,000	508,333	72,464	213,701	\$ (222,168)
Targeted Case Management (TCM)	1,700,000	141,667		50,306	\$ (91,361)
IV-E Shelter	155,000	12,917			\$ (12,917)
Indirect Cost Reimbursement (OHCA)	100,000	8,333	-		\$ (8,333)
<b>Total FF Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 8,055,000</b>	<b>\$ 671,250</b>	<b>\$ 72,464</b>	<b>\$ 264,007</b>	<b>\$ (334,779)</b>
<b>FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>FY-25 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 1,723,639	\$ 15,782	\$ -	\$ 15,782	\$ -
DAC-RSAT	225,000	14,705		14,705	-
Detection and Mitigation of COVID-19 in Confinement Facilities	1,761,100	69,988		142,257	72,269
State Recovery Fund (ARPA)	14,772,531	409,782	930,432	-	520,650
<b>Total FF Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 18,482,270</b>	<b>\$ 510,257</b>	<b>\$ 930,432</b>	<b>\$ 172,745</b>	<b>\$ 592,920</b>
<b>Total Federal Fund (FF) Program Fund</b>	<b>\$ 26,537,270</b>	<b>\$ 1,181,507</b>	<b>\$ 1,002,897</b>	<b>\$ 436,752</b>	<b>\$ 258,141</b>



# 700 Fund Accounts

As of 07/31/2024

## Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

**\*\*Cash Balance as of 07/31/2024**  
**\$4,802.02**

## Trust Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

**\*\*Cash Balance as of 07/31/2024**  
**\$1,325.33**

## Canteen Fund - 702

*Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.*

**\*\*Cash Balance as of 07/31/2024**  
**\$11,232.48**

## Trust Fund - 704

*Established to account for all funds received from OJA's Victim Restitution Program*

**\*\*Cash Balance as of 07/31/2024**  
**\$9,528.31**

# The Oklahoma Economy

## **Current to Prior Month Comparison:**

July receipts from all sources – decreased by \$90M/16.8%%

## **Monthly Comparison Current to Previous Year:**

Revenue is 44.M/3.3% higher than July 2023

## **12 Month Rolling Comparison:**

Gross receipts total 16.888B, down 450.45M/2.6%. There would be a gain except for GPT

## **Oklahoma Business Conditions Index:**

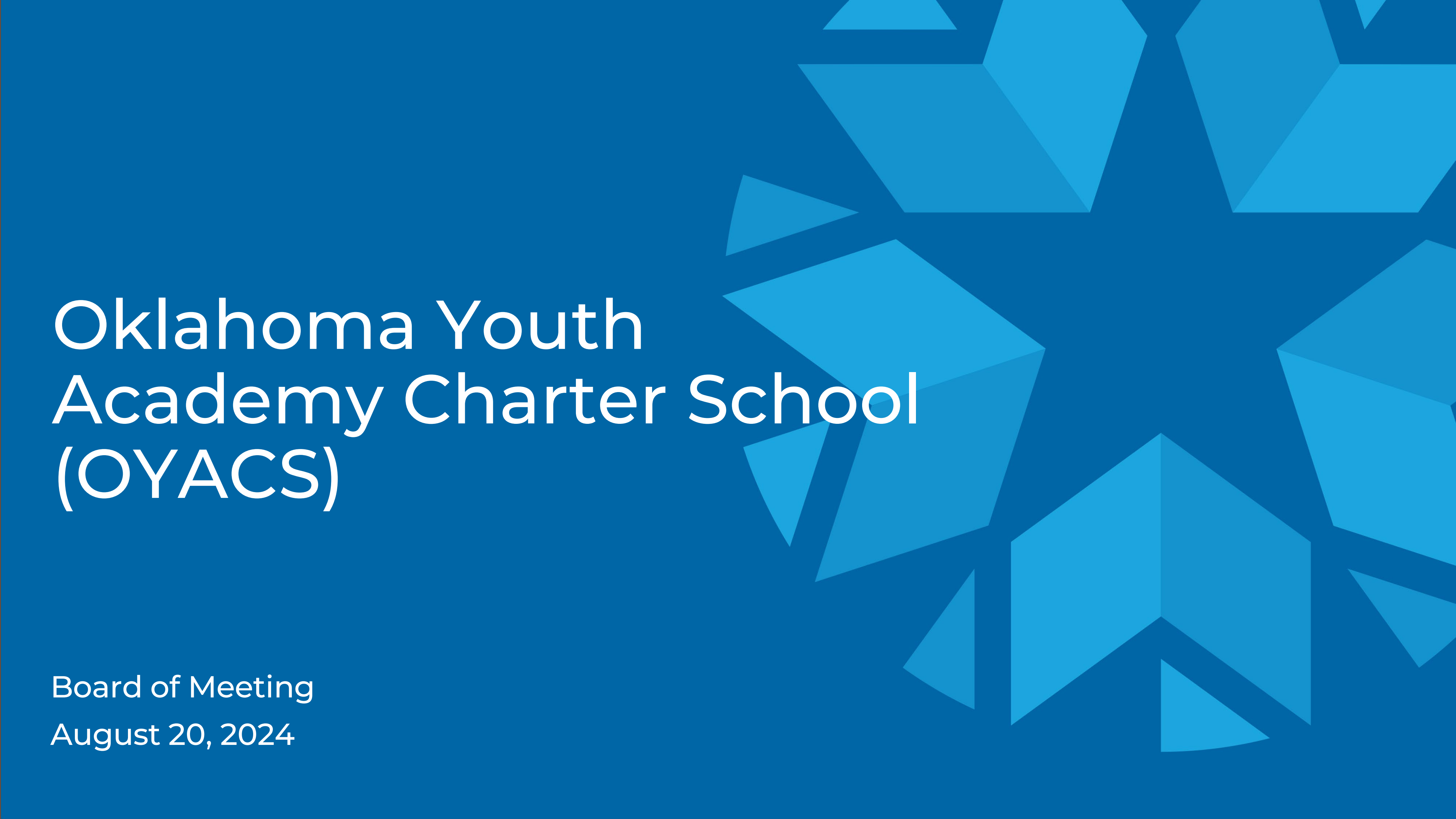
May is 47.5 – 2<sup>ND</sup> Month Below 50

## **Unemployment:**

Oklahoma: 3.4% - .1% drop (June) **National: 4.3%** (3rd month running with increase) (July)

## **Consumer Price Index:**

Declined by .1% (June) Fuel continues to drop with food increasing 3.0% increase for 12-month period.



# Oklahoma Youth Academy Charter School (OYACS)

Board of Meeting  
August 20, 2024

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2023-2024 as of July 31, 2024			OJA General and Revolving Funds	Fund 25000	Totals as of 7/31/2024	OYACS-COJC (972)
<b>Revenues</b>						
Foundation/Salary Incentive			\$ -	\$ 183,447.00	\$ 183,447.00	\$ 183,447.00
Alternative Ed Grant				76,754.78	76,754.78	76,754.78
Flowthrough and ARP IDEA				29,858.13	29,858.13	29,858.13
Redbud School Funding Act				29,225.66	29,225.66	29,225.66
Title I N&D				100,732.71	100,732.71	100,732.71
Title IA				118,934.35	118,934.35	118,934.35
Title IIA P541				1,500.00	1,500.00	1,500.00
Title IVA				10,000.00	10,000.00	10,000.00
Title VB P587				6,072.84	6,072.84	6,072.84
Textbooks/Ace Technology				3,697.16	3,697.16	3,697.16
Child Nutrition Program _Operation/Admin Cost				6,161.41	6,161.41	6,161.41
Child Nutrition Program _Breakfast				51,191.40	51,191.40	51,191.40
Child Nutrition Program _Lunches and Snacks P763				103,729.42	103,729.42	103,729.42
Child Nutrition Program _State Matching P385				1,166.58	1,166.58	1,166.58
Refund				293.90	293.90	293.90
Office of Juvenile Affairs **			1,346,898.18	-	1,346,898.18	1,346,898.18
<b>Total Revenues</b>			<b>\$ 1,346,898.18</b>	<b>\$ 722,765.34</b>	<b>\$ 2,069,663.52</b>	<b>\$ 2,069,663.52</b>
<b>Expenditures</b>						
Equipment and Library Resources			\$ 100,545.62	\$ -	\$ 100,545.62	\$ 100,545.62
Operational Expenses			42,272.20	137,280.55	179,552.75	179,552.75
Payroll Expenses			1,197,741.57	721,558.60	1,919,300.17	1,919,300.17
Professional Services			-	5,720.00	5,720.00	5,720.00
Training and Travel			6,338.79	-	6,338.79	6,338.79
<b>Total Expenditures</b>			<b>\$ 1,346,898.18</b>	<b>\$ 864,559.15</b>	<b>\$ 2,211,457.33</b>	<b>\$ 2,211,457.33</b>
Excess of Revenues Over (Under) Expenditures			\$ -	\$ (141,793.81)	\$ (141,793.81)	\$ (141,793.81)
Fund Balances August 1, 2023			-	396,595.77	396,595.77	396,595.77
Fund Balances 2023-2024 School Year			\$ -	\$ 254,801.96	\$ 254,801.96	\$ 254,801.96
<b>**OJA Funds</b>			COJC (972)			
Fund 19301_19311			\$ 23,158.40			
Fund 19401			\$ 1,323,739.78			
			\$ 1,346,898.18			

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2024-2025 as of July 31, 2024

	OJA General and Revolving Funds	Fund 25000	Totals as of 7/31/2024	OYACS-COJC (972)
<b>Revenues</b>				
Foundation/Salary Incentive	\$ -	\$ -	\$ -	\$ -
Alternative Ed Grant		-	-	\$ -
Flowthrough and ARP IDEA		-	-	\$ -
Redbud School Funding Act		-	-	\$ -
Title I N&D		-	-	\$ -
Title IA		-	-	\$ -
Title IIA P541		-	-	\$ -
Title IVA		-	-	\$ -
Title VB P587		-	-	\$ -
Textbooks/Ace Technology		-	-	\$ -
Child Nutrition Program _Operation/Admin Cost		-	-	\$ -
Child Nutrition Program _Breakfast		-	-	\$ -
Child Nutrition Program _Lunches and Snacks P763		-	-	\$ -
Child Nutrition Program _State Matching P385		-	-	\$ -
Refund		-	-	\$ -
Office of Juvenile Affairs **	90,742.00	-	90,742.00	90,742.00
<b>Total Revenues</b>	<b>\$ 90,742.00</b>	<b>\$ -</b>	<b>\$ 90,742.00</b>	<b>\$ 90,742.00</b>
<b>Expenditures</b>				
Equipment and Library Resources	\$ 45,570.00	\$ 92,029.66	\$ 137,599.66	\$ 137,599.66
Operational Expenses	714.37	41,224.10	41,938.47	41,938.47
Payroll Expenses	44,027.65	40,739.87	84,767.52	84,767.52
Professional Services	-	-	-	-
Training and Travel	429.98	250.00	679.98	679.98
<b>Total Expenditures</b>	<b>\$ 90,742.00</b>	<b>\$ 174,243.63</b>	<b>\$ 264,985.63</b>	<b>\$ 264,985.63</b>
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (174,243.63)	\$ (174,243.63)	\$ (174,243.63)
Fund Balances July 1, 2023	-	254,801.96	254,801.96	254,801.96
Fund Balances 2024-2025 School Year	\$ -	\$ 80,558.33	\$ 80,558.33	\$ 80,558.33
<b>**OJA Funds</b>	<b>COJC (972)</b>			
Fund 19401	\$ 14,728.75			
Fund 19501	\$ 30,443.25			
Fund 20000	\$ 45,570.00			
	<b>\$ 90,742.00</b>			

# OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR 2024-2025 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2025-039	Library Magazine Subscriptions	Multiple	300.00
2025-040	Staff Award Plaques	MTM Recognition Corp	90.00
2025-041	Annual Subscription for Online Program – Special Education Support	Riverside Insights	170.00

# QUESTIONS