

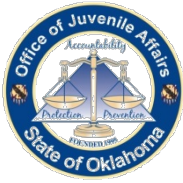
October 17, 2023

Board of Juvenile Affairs Meeting





Proposed Board Minutes



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
September 19, 2023

Board Members Present

Bart Bouse
Janet Foss
Stephen Grissom
Colleen Johnson
Les Thomas Sr.
Timothy Tardibono
Jenna Worthen (virtual)
Karen Youngblood

Absent

Amy Emerson

Call to Order

Chair Youngblood called the September 19, 2023 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:05 a.m. and requested a roll call.

Public Comments

No public comment.

Discussion and/or possible vote to amend and/or approve the proposed minutes for the July 18, 2023 board meeting

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The proposed minutes for the July 18, 2023 board meeting approved.

Discussion on proposed dates for the 2024 Board of Juvenile Affairs meeting schedule

Board discussed the attached proposed dates, will vote at the October meeting.

Presentation on education site visits at OJA contracted Level E group homes and Juvenile Detention Centers

Director of Education White presented the attached report.

Dr. Grissom: Why is it Bristow? They on the north side of Sapulpa.

Director of Education White: It is Bristow.

Dr. Grissom: Is it finding a local district who will provide?

Director of Education White: I will verify my notes. State law says the district you reside in has to provide education, but you have the ability to contract with a different district if you want to. It was on the outskirts of Sapulpa, but it was Bristow that was providing education.

Dr. Grissom: I am not questioning the information, but I wanted to verify which district was providing services. I just that was interesting.

Director of Education White continued with report.

Chair Youngblood: Questions or comments from the Board? I think we are unique in our approach of having our charter school internally, but the mere fact we care so much about how each and every one of our facilities is doing speaks volumes for approach, hope centered and progressing forward. Thank you very much for that report.

Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Director Holt discussed the attached staff reports.

Chair Youngblood: That is a beautiful of example, I hate one size fits all because one size fits all fits none. To be able to treat each person as their own individual and know that our staff doesn't just get up every day and go through the motions, and they never have. That is a really great example shared with us. I appreciate all of those people involved. I appreciate you bring that perspective to us so we could see. Clearly it didn't happen in a day, or not with just one person, it truly was a team.

Director Holt: I also forgot, Marie Detty will be involved, the local youth service agency will be serving the family.

Judge Foss: How old was that young man?

Director Holt: He is 16.

Mr. Bouse: What were his crimes?

Director Holt: He was not a youthful offender.

General Counsel Brown: Burglary II was his highest crime, and other non-violent misdemeanors.

Chair Youngblood: Amazing teamwork.

Director Holt: He had been at two previous group homes and not done well; that is how he earned his way to COJC.

Dr. Grissom: He had fixations and rituals? So, any structured program interrupts fixations and rituals which creates melt downs.

Director Holt: All the noise.

Dr. Grissom: Hypersensitivity to certain types of stimuli and such individuals have no control over that. They need to be where those things don't happen. I applaud everyone who worked on that.

Director Holt: I saw him the week before he went home when he was deescalating, and he said, "I CANNOT work this program." I told him I was working on something, and he was irritated that people were working on something without him, and I told him to just trust me. I looked around that room and thought I am doing the right thing. It is a bold decision to do something different.

Dr. Grissom: It is not only unreasonable to expect our staff, whether group home or institutional setting, to switch gears and do the opposite of what they are trained to do. When delinquents act out, we get closer and we contain, and all of those decisions and actions make things worse when we are talking autism spectrum. The right thing to do is what you did.

Mr. Bouse: What is his prognosis though, what are we doing big picture?

Dr. Grissom: Do we have the autism network in the picture? (Director of Behavioral Health Millington nods yes) They've got resources to address that longer term.

Mr. Bouse: He needs supports or he is going land in prison by the time her turns 19 at the rate he is going.

Director Holt: I am more hopeful. The assaultive behavior, he didn't have any violent charges, didn't start happening until he came to COJC, and I think some of that had to do with mom being in prison.

Judge Foss: How did he end up at COJC, with the offenses he was committing, who made that decision?

Director Holt: He was initial on probation, and he was not doing well.

Director of Behavioral Health Millington: He had gone through several of our contracted Level Es. The issue was when previous attempts were made to assess they were done in a way he couldn't engage in. Dr. Yemi took a month, doing snippets of what he could sit through, and he was able to comfortably diagnosis the autism. That was not known to any party before Dr. Yemi was able to do that assessment. On paper, it was difficult to understand him conceptual until a comprehensive eval was conducted.

Judge Foss: Aren't they supposed to be doing that though before you even place them.

Director of Behavioral Health Millington: Yeah, so he refused in two previous attempts.

Judge Foss: I just think it is hard on everybody when you are assessing these kids for placement to not put them in the most appropriate place.

Dr. Grissom: What I have noticed, we are now at seven years of competency statute, I have occasionally come across kids 12 to 16 who are on the spectrum and there is nothing in their history of anybody picking up on it or noticing it. It's not horribly rare, and it is more than I would like to see, that folks are not picking up on that sort of thing. A number of those kids, it has been a JSU worker that has said something isn't right here, and we get a competency eval, and those of us that are left pick up on that. So, that has been happening where people that are not competent in the legal system, and they need other sources. We had kids at Rader that we placed out of state for specialized treatment because they were inappropriate for the juvenile justice secure setting. There is a history of this sort of thing

Director Holt: I forgot to mention, and maybe Shel can talk to that, Shel if you speak to that.

Director of Behavioral Health Millington: We consulted with the Health Care Authority, the Department of Human Services for a good six to seven months and we found four programs that were willing to look at this young person on paper, and then they were denied for various reasons. There was an exhaustive attempt to find a program.

Director Holt: We did try to look out of state, at some point Shel and Dr. Yemi staffed this case with OSU's ECHO group, they presented online to a group of doctors across the state. They all said you are doing a great job with him, and all of the things you did is what we would have suggested. We said thanks but give us ideas, and they didn't have any additional ones. I am seeing Leticia and Melissa, and I also want to say education did a great job, we needed an updated IEP. I served as his guardian, we walked through the IEP plan, and I signed off on his IEP. When I say all hands-on deck.

Chair Youngblood: I appreciate that story, and even in some of the Board reports like Tracie Goad sharing several of her district's unique approaches to several of their kiddos, and watching them do the Run the Streets, what a cool program. What a neat story, coaches we cannot minimize the impact they have on kids. Jeremy's group, every single district, I love those reports. If you think we don't read them, you are wrong. I love those reports, we read them, we love them. They are so fantastic. Any further questions, if not we will move on.

Discussion and possible vote to amend or approve the proposed FY2025 Budget Request

Chief Financial Officer (CFO) Clagg discussed the attached proposed FY2025 Budget Request.

Chair Youngblood: It is my understanding this is just a request to the state, it is not an expenditure, it is just a statutory requirement.

CFO Clagg: Correct, we are asking the Board to consider the proposal. It is due to OMES by October 1st.

Mr. Bouse: What is the overall increase from last year?

CFO Clagg: That percentage I didn't calculate. Amber, what is our appropriation.

Director of Finance Miller: I don't know that off the top of my head.

CFO Clagg: If is a percentage of our budget, I just consider appropriations separate. It is 110, 15.9 mil, 1.1 million, a little more than a 10% increase.

Director Holt: Our prevention funds for the youth service agencies, they had the 1.5 million increase and the 2.5 million increase specifically for shelters. This is the first time in a while that we ask for a specific increase that we will put in their contracts, rates, and all the different agencies we have that are serving our kids. This will allow them to really serve those kids and develop new programs. There were so many things they were wanting to work on last year, this will allow us to increase those contracts with youth service agencies. This was said in our meeting with COO Suter on the budget, putting this money on prevention will hopefully lead to less kids in the system and, hopefully, in placement. This will touch all 77 counties. This will allow the youth services to really serve their counties.

Chair Youngblood: Based on history, these requests have been typically approved and added to the budget? Or is there any kind of pattern, I know every year is a new year with new people. There is one that we send up that is just statutorily, I think that is the school one that is kind of just a dream list. This one is the actual budget, and it could and hopefully will be funded, correct?

CFO Clagg: Correct. The request you are talking about is Capitol and it is rarely ever funded and by the time they fund it is ten years later. We are competing with the rest of the state. It is a good time to go after it. The 9.9 seems like a large number, but there are 37 youth service agencies so that would be upon average a \$270,000 increase, not that it would be allocated that way but just for reference purposes.

Chair Youngblood: Thank you for clarifying that.

Director Holt: We asked for a flat budge last year, every year we really think about what we really need and what we are willing to ask for. OJA and Kevin have earned this reputation at the Capitol that we are not asking for laser printers, the ask we are asking for make sense, and we rank them. Paying people more in detention and group homes just make sense. I am confident that Constanzia will be able to get this through. That number 1 touching all counties, I know that youth service agencies will really rally their legislators and support it. I've got two yeses in the room, Dr. Messiah and John Schneider here. I think, I am optimistic, we are building this reputation and highlighting youth services for the work they do in their communities.

Chair Youngblood: And holding an accountability measure. I mean, we are not afraid to go in and have difficult discussions and to put in the appropriate rewards and consequences. I also do think an agency that could literally, create a bond and self-fund it with cost savings of our own, and improved financial management, I hope that gives us more leg to stand on.

Ms. Johnson moved to approve with a second by Dr. Grissom

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The proposed FY2025 Budget Request approved.

Discussion and possible vote to amend and/or approve the FY2024 Tulsa County Juvenile Detention Center contracted beds in the State Plan for the Establishment of Juvenile Detention Services

Director Holt updated the Board on the request to increase Tulsa County Juvenile Detention Center contracted beds from 30 to 40.

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The amendment to the FY2024 Tulsa County Juvenile Detention Center contracted beds in the State Plan for the Establishment of Juvenile Detention Services approved.

Discussion and possible vote to amend and/or approve the Draft Criteria for the State Plan for Youth Service Agencies

CFO Clagg discussed the attached presentation and Draft Criteria.

Dr. Grissom: So, we would be seeing in the future, elaboration on each of the seven items?

CFO Clagg: This is a summary, the actual criteria is in your packet I believe, correct Audrey?

Secretary Rockwell: Yes, it is directly behind the slide.

Judge Foss moved to approve with a second by Ms. Johnson

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:
Absent: Emerson

The Draft Criteria for the State Plan for Youth Service Agencies approved.

CFO Clagg and Director of the Office of Standards for Prevention and System Improvement Broyles discussed the attached rates and standards presentation.

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards Group Counseling, RS2024-001-001, increase from \$9.44 to \$9.56 per 15 minutes per client

Dr. Grissom moved to approve with a second by Thomas

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Emerson

The proposed modification to rates and standards Group Counseling, RS2024-001-001, increase from \$9.44 to \$9.56 per 15 minutes per client

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards Group Outreach, Group Outreach, RS2024-001-002a and b, Level A remains the same and increase Level B from \$7.55 to \$8.60 per 15 minutes per client

Dr. Grissom moved to approve with a second by Mr. Thomas

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Emerson

The proposed modification to rates and standards Group Outreach, Group Outreach, RS2024-001-002a and b, Level A remains the same and increase Level B from \$7.55 to \$8.60 per 15 minutes per client approved.

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards Individual Outreach, RS2024-001-003a and b, Level A remains the same and increase Level B from \$16.61 to \$17.21 per 15 minutes per client

Dr. Grissom moved to approve with a second by Mr. Thomas

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Emerson

The proposed modification to rates and standards Individual Outreach, RS2024-001-003a and b, Level A remains the same and increase Level B from \$16.61 to \$17.21 per 15 minutes per client approved.

Update on the Next Generation Campus Project

CFO Clagg discussed the updates and attached presentation on the Next Generation Project.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

CFO Clagg discussed the attached OJA Finance Report.

Dr. Grissom: So, oil has been streaming upward the last couple of months, what is the lag time on Gross production taxes.

CFO Clagg: A couple of months.

Judge Foss moved to approve with a second by Ms. Johnson

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Judge Foss and Mr. Thomas

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Ms. Johnson

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School approved.

Discussion and/or possible vote to amend and/or the proposed 2023-24, FY2024, Estimate of Need and 2022-23 Financial Statement for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson

The proposed 2023-24, FY2024, Estimate of Need and 2022-23 Financial Statement for the Oklahoma Youth Academy Charter School approved.

Video presentation of OYACS's STEM classroom, equipment and instruction featuring Stephen Saenz, OYACS teacher

Chair Youngblood: What a neat glimpse.

Director Holt: As a reminder, that STEM equipment is from a FY23 budget request for STEM equipment. We have Mr. Saenz in the room.

Dr. Grissom: We want more of that.

Chair Youngblood: That is fantastic.

Director Holt: The boys are loving it.

Mr. Saenz: Do you have any questions? I did bring the headphone holders, but they are not finished. (He explains the resin process.)

Ms. Johnson: I do have a question, with the students learning these basic things right here are these skills enough to make them marketable for jobs when they get out of their placement. Or is this something they will build upon or need further training to get a job.

Mr. Saenz: I love that question. Mr. Weaver, our ICAP advisor, and I talk about this a lot. I went to “Indeed” and just entered the software we use a lot of the jobs require two years of experience. That is a hard thing. (Continues to explain the machining process) But as far as your question, it can get them in depending on the employer.

Principal Sanchez: One of the things in ICAP we talk about as well as boys are going through the transition is helping the boys look for jobs that they can apply for and build upon.

Mr. Thomas: I think one of the benefits too is not just a job but also the exposure of possibly finding passion of things they have not previously exposed to.

Mr. Saenz: That is what I was trying to relate. They don’t know it exists. I was a staff before I was a teacher, kids are always writing lyrics that is what they are familiar with. A lot of them think that is their only avenue of making it. They have to land somewhere when that doesn’t happen. If we give them exposure points.

Principal Sanchez: They get exposure with Grow with Google too. It has cybersecurity and data analysis. We have one that is doing data analysis right now.

Mr. Saenz: Another aspect I would like to touch on, the world is changing, and this creates multiple opportunities. Sorry I didn’t have a great answer.

Ms. Johnson: No, I loved it.

Chair Youngblood: A great answer, and you are just providing them some success. In a lot of these kids’ cases they haven’t had success let alone been invested in. I am so glad you didn’t go to work with your friend and that you’ve taken the path you taken because the kids need you.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Director of Education White and Principal Sanchez discussed the attached report.

Discussion and/or possible vote to amend and/or approve the Oklahoma Youth Academy Charter School Annual Dropout and Student College Remediation Report

Mr. Tardibono: On the last one, there was a drop off from previous years, why is that happening?

Ms. White: We closed SWOJC.

Dr. Grissom moved to approve with a second by Ms. Johnson

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood
Nay:
Abstain:
Absent: Emerson

The Oklahoma Youth Academy Charter School Annual Dropout and Student College Remediation Report approved.

Announcements/ comments

Director Holt: A quick thing I forgot to mention, our long time advocate general Donna Glandon did retire effective September 1st. We did hire a new advocate general, Natascha Ferguson, she will start on October 9th.

Chair Youngblood: We missed Dr. Emerson, but it was nice seeing everyone. Just to confirm, next month will be at COJC at 10am to celebrate and see the new facilities.

New business

There was no new business.

Adjournment

Chair Youngblood adjourned the meeting at 12:03 p.m.

Minutes approved in regular session on the 17th day of October, 2023.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair



Proposed 2024 Board of Juvenile Affairs Meeting Schedule

October 17, 2023

Proposed Board of Juvenile Affairs 2024 Meeting Schedule

Dates for the 3rd Tuesday of the Month

January 16

February 20

March 19 – may be spring break (2nd Tuesday is the 12th or 4th Tuesday is the 26th)

April 16

May 21

June 18

July 16

August 20 – may be week school starts (2nd Tuesday is the 13th or 4th Tuesday is the 27th)

September 17

October 15

November 19

December 17

Dates for the 3rd Wednesday of the Month

January 17

February 21

March 20 – may be spring break (2nd Wednesday is the 13th or 4th Wednesday is the 27th)

April 17

May 15

June 19

July 17

August 21 – may be week school starts (2nd Wednesday is the 14th or 4th Tuesday is the 28th)

September 18

October 16

November 20

December 18

Dates for the 3rd Thursday of the Month

January 18

February 15

March 21 – may be spring break (2nd Thursday is the 14th or 4th Thursday is the 28th)

April 18

May 16

June 20

July 18

August 15 – may be week school starts (2nd Thursday is the 8th or 4th Tuesday is the 22nd)

September 19

October 17

November 21

December 19

Director's Report





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

OCTOBER 2023 BOARD UPDATE

OJA Operations

- COJC visits
- HOPE work at COJC
- Attended OYACS graduation
- State Charitable Campaign kick-off party
- Oklahoma County Judge Training
- Executive Team's Quarterly Recharge meeting
- Human Services Cabinet meeting
- Presented at the Court Improvement Program Conference (CIP) on "OJA's Continuum of Care and Placement Process"
- Moderated a panel of OJA Custody Youth at the CIP
- Attended the COJC Talent Show
- Continued transition meetings with incoming OJA Executive Director Jeffrey Cartmell

Partner Engagement

- Met with the Community Renewal Executive Team
- Dr. Deborah Shropshire, OKDHS Director and Secretary of Human Services
- Tricia Everest, Secretary of Public Safety
- Melinda Fruendt, Director, Department of Rehabilitative Services
- Attended "Off the Record" to share experience as an attorney working for a state agency to female law students
- Dr. Jane Silovsky, OU Child Study Center
- Attended Council of Juvenile Justice Administrators (CJJA) Board Meeting as South Region Chair

Laura Broyles, Director
Office of Standards for Prevention and System Improvement
September 2023

YTD HUB Referrals - 234

Monthly HUB Referrals - 18

Dual Custody Youth - 39

Division Highlights

Our division was notified by the American Institute for Research (AIR) in Behavioral Sciences that OJA was awarded the National Institute of Justice grant, Pathways to Resilience, Assessing Juvenile Justice Reforms in Oklahoma. Award amount: \$1,095,972. In partnership with OJA, AIR will evaluate over a four-year period the impact of legislative and administrative reforms established in the past decade. It will also include a pilot study to enhance the capacity of youth service agencies in monitoring the quality and effectiveness of their services for continuous improvement. It is important to note, this partnership with AIR began because the Oklahoma juvenile justice system is recognized nationally as innovative and forward thinking. AIR sought out Laura Broyles, Division Director, and David McCullough, JJDP Compliance Manager, to partner on this project. A portion of funds will be used to hire credible messengers (current or former system involved youth) to assist with the research. The technical assistance will directly benefit Youth Service Agencies.

OJA has been invited to send referrals for youth returning out of home placement to the OKC area to Pathway. Pathway is a pilot program, created by a partnership between the STAAR Foundation and the Oklahoma Department of Labor. The program consists of industry leaders from across the state representing skilled workers, industry employers, and many other state and local community leaders to offer an evidence-based life skills mentoring program. Meetings with STAAR Foundation CEO Gerald Scott and OJA staff: Laura; William White, Compliance/Programs Manager; David; Alison Humphrey, Workforce Development Supervisor and Unit Administrator; Clayton Cody, Joi Horsford, and Randy Sheppard, Workforce Development Specialists have held multiple meetings to get the project started.

Alison met with Functional Family Therapy, LLC. to discuss expansion of the catchment area in partnership with Empowerment Community Service. Laura, David, William, and Alison joined Shel Millington for a meeting with Canadian County Juvenile Bureau. Canadian County Juvenile Bureau is a pilot JB for FFT referrals. The agency's goal is to ensure youth are not penetrating deeper into the juvenile justice system. This will hopefully prevent youth from being put into

custody to access FFT. This meeting was successful, and we are excited to see how this partnership progresses.

David, Laura, and William met with Canadian County Restorative Justice Coordinator, Heather Canizales to assist with claims corrections and documentation to close out the SFY 2023 project and evaluate progress on the SFY 2024 program. This program is off to a good start and will offer circle conferencing in lieu of court involvement to youth who have committed low level offenses. This program is voluntary, and youth must acknowledge what they have done wrong for it to be effective.

Alison attended the SAMSHSA Policy Academy: Supported Employment for Transition Age Youth monthly meeting and attended the Supported Employment for Transition Aged Youth (SE-TAY) committee meeting.

Laura finalized the Youth Specialist Law Enforcement RFPs for release, held the Pre-Bid Conference, and worked with agency staff to post and release the Youth Specialist Law Enforcement solicitation. Limited applications were submitted. Based on feedback from law enforcement agencies, the application will be condensed, and technical assistance will be provided with additional forms as part of the contract process.

David chaired interviews for the Community Based Youth Services Technical Assistance Training Program Coordinator position. District 6 Juvenile Justice Specialist Roger Wills was hired to fill the position. He brings youth service agency and OJA field experience to the position. Roger will assist the Community Based Youth Services Unit with providing virtual and in-person training, technical assistance, and support to youth services agencies.

The Community Based Youth Services Unit continues to work closely with the Len Morris and Cheryl McNair, OJA Data Analyst, to improve the billing of rates for Youth Service Agencies. It is critical for the rate definitions and the descriptions in JOLTS to match. This ongoing process improves efficiency and removes confusion for partner agencies.

Amanda Leonhart, Community Based Youth Services Administrator, scheduled fourteen (14) staffings for dual custody youth to ensure all parties are communicating what is in the best interest of the youth, especially as they transition from placement. Additional unscheduled staffings also occurred to address and problem solve challenges often encountered with children who are involved with both the Oklahoma Human Services Department and the Office of Juvenile Affairs.

Amanda and Laura provided approximately 125 technical assistance events with individual youth service agencies. These events range from claims processing challenges, shelter or programming issues, consultation on best practices, hiring and retention, critical needs, innovative programming, and challenges with service provision. David completed 65 JOLTS logon authorizations. He also visited Youth Services for Choctaw, Pushmataha, and McCurtain Counties, toured their 580 Center, and interviewed the program staff.

Laura attended the Residential Substance Abuse Treatment (RSAT) Board Meeting at the District Attorney's Council (DAC) as a designee for Director Holt. OJA applied for RSAT funding for aftercare, which helps fund the HUB. The board voted to award additional RSAT Funds for a total award amount of \$209,801.78.

Laura, Alison, and Clayton participated in a site visit with the DAC for a review of the 2021 RSAT grant award. This was the first monitoring visit from DAC and included technical assistance and program support.

Laura, David, and William met with Jill Ruggiero, We are the Gatekeepers Founder and CEO, to discuss and plan 2024 law enforcement technical assistance. David, Laura, and Jill met to plan the presentation at the annual Children's Court Improvement Conference.

Ulises Villalobos, OJA Latinx Family Support Specialist, continues to provide communication in person, through text, and phone to provide support to Spanish speaking youth and/or families for the month of September. Uli provided translation support for two (2) family counseling sessions, one (1) Individualized Treatment and Service Plan (ITSP) review and signing, and three (3) Youth Level of Service Inventory (YLSI) assessments. (82 calls and texts for the month)

David received and filed the August 2023 Juvenile Holding Logs from thirty-four (34) adult detention facilities. In addition, he processed and reviewed forty-nine (49) Jail Contacts in JOLTS. He provided technical assistance to five (5) law enforcement agencies and worked closely with William to set up site visits and R/ED meetings for 2023-24.

David, as part of the Juvenile Justice and Delinquency Prevention Unit (JJDP), visited three sub-grantees on site: Pivot, Youth Services for Choctaw, Pushmataha, and McCurtain Counties, and Rogers County Youth Services.

Workforce Update

Randy met with OJA client G.H. and his mother about their needs and to help while the family applied for SNAP benefits. OJA was able to secure a new refrigerator, stove, and food. In turn that helped relieve stressors in the home so that G. could focus on working with Randy to enroll in GED classes, obtain his permit, and complete his community service. This youth is looking forward to getting involved with Dynamic Workforce Solutions in the near future.

Randy was also invited to the Lawton group home to give a presentation on the benefits of the HUB referral process which resulted in multiple new referrals that the residents asked their workers to submit.

Randy and Alison were invited to District 1 meeting to present on the HUB referral and assistance OJA can provide when the youth are in need.

Randy and Joi were invited to Guthrie Job Corps for a tour and luncheon to strengthen the partnership between OJA and Job Corp. There is now a better understanding on how the HUB, OJA workers, and Job Corp staff are able to work together to meet the needs of youth with OJA involvement and access services that were difficult to access before.

Testimonial from Clayton Cody, Workforce Development Specialist



“I have had the privilege to help many youth and their families, but I feel one of the most impactful cases I would like to highlight would be H.R. H.R. is an 18-year-old youth who resides in Elk City, Oklahoma. A referral was sent to the HUB by his JSU worker Shelly Larson, who was extremely helpful with local resources and knowledge of the community. Initially the youth resided with his parents in a home that needed bed bug extraction and the youth needed a plan to help him find a direction for his life. He needed a driver’s permit and a job. The HUB did not delay in taking action and immediately paid for bed bugs to be removed from the home and driving school for [him] to participate in. H. completed his driving classes and obtained his permit. With the help from the HUB and his JSU worker, he found a job and started to find direction for his life. Like all teenagers who have

obtained their driver's permit, he was very excited about finding a car but also needed to move out of his home because he was no longer welcome with parents. He was struggling with deciding what his priorities are and what he should first pursue in regard to getting a car or an apartment. The Workforce Team did not dictate to H. what he should do with his life but allowed H. to make the best decisions for himself but planted seeds and suggestions for him to think over. H. decided to request help from the HUB for obtaining his apartment and then saving for his car. He felt that would be the best for his situation and he started looking in his community for apartments he could afford. With the help from his JSU worker Shelly Larson and the Workforce Team he found many options but did not know how to go about completing the process. The Workforce Team stepped in and talked with the landlords and helped put together an affordable option for him. H. found an apartment that he is proud of, and the HUB was able to purchase all of his furnishings and help prepare him a place where he can live while saving for his car. H. is now in a situation he can take over his monthly rent payments for his apartment and put money aside for his future car. The HUB also helped him with his transportation to work by purchasing him an electric bicycle that he can use until he is able to get a car. H. is currently doing fantastic and his family, JSU, his job, and the community are all proud of him and his successes. I am very proud of H. and his ability to grow up making the appropriate decisions with the help from Workforce Team."



**Juvenile Service Unit
Board Report for October 2023
Contacts and Activities for September 2023**

▪ **Division Statistics**

- 2,227 active cases...1,169 court involved including 435 youth in OJA custody
- 371 new referrals-271 male and 100 female...average age 15.27
- 9,273 individual contact notes documented in JOLTS
- 259 intakes were completed during the month
- 38 youth activated and/or monitored by GPS
- 50 new placement referrals received by the placement unit in September 2023
- 36 placements made during the month: 32 to Level E, 4 to secure care
- A total of 37 youths paid \$7,653.46 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in administrative services meetings
- Participated in Monday Morning training meetings
- Participated in multiple DHS/OJA custody youth transition meetings
- Made a visit to the Lawton Adventure Program x2Ma
- Attended a New Worker Academy meeting
- Attended the District 1 staff meeting
- Attended a mentoring training for youth service agencies
- Made a visit to Mustang Girls group home
- Met with Career Tech coordinator Kent Roof at Thunder Ridge group home
- Attended a Diversion Programs Panel Discussion via Zoom
- Conducted a CBS/DS staff meeting
- Participated in a HR meeting regarding a staffing issue
- Participated in a meeting with the Tulsa County Detention Center
- Participated in a policy meeting
- Attended a meeting to finalize the detention liaison project
- Attended the OJA Board meeting
- Made a visit to the Woodward County detention center

- Made a visit to the Stevenson Specialized Community home
 - Made a visit to the Dash Specialized Community home
 - Attended the Employee Benefits Lunch and Learn
 - Attended a virtual COJC graduation
 - Attended a meeting regarding a young INT youth in detention
 - Attended the District 4 staff meeting in Tulsa
 - Attended the Parent Advisory Committee meeting
-
- **Division Activities**
 - JSD Program Assistant Administrator Jennifer Thatcher had 38 GPS activations and active monitoring cases for the month. She completed 7 URC Step Down/Extension requests and processed 4 placement decision appeals. She approved 5 restitution applications and 5 restitution claims. Ms. Thatcher also participated in multiple executive case staffings and conducted 2 RBMS audits.
 - Placement Program Manager Rex Boutwell received 52 placement worksheets and made 50 placement referrals. He participated in numerous executive placement staffings and appeal meetings. Mr. Boutwell visited youth at the Woodward County Juvenile Detention Center, viewed unit videos and attended the District 1 staff meeting.
 - JSD Federal Funding Program Field Rep Jennifer Creecy processed 553 Targeted Case Management progress notes. She attended a Lunch and Learn and attended Monday Morning Meetings and attended a policy task force meeting. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program. She attended the CBS/DS staff meeting. She attended a Process Mapping training to facilitate future meetings with OHCA regarding federal TCM Policy changes. She assisted with TCM billing for the Canadian County Juvenile Bureau and met with Justice Benefits, Inc., and the Bureau regarding TCM.
 - JSD Level E/Detention Program Manager Jeremy Evans visited Scissortail Pointe, Mustang Girls, Cornerstone, Lighthouse and Thunder Ridge Group homes. He also visited the Cleveland and Woodward County detention centers. He attended the District 1 staff meeting and is participating in the Liaison and Transportation program updates on the policy task force and participated in multiple executive staffings. Director Holt selected him to be OJA participant on the Restricted Registry committee.

District Highlights from District 1 Supervisor Jerry Skinner

Two new staff continue to learn the role of a JJS in District 1. Miranda Duplissey joined the Kay County unit and Layce Smith was hired to join Woodward County.

Texas County received 14 new referrals during the month. ADS Jodi Josserand attended the District Attorney's task force meeting during September. Additional training is being coordinated for all members of the task force. JJSIII Teresa Barnes attended the Texas County coalition meeting on September 12, 2023. The group is planning for their annual October Trunk or Treat event. Texas county youth will be able to participate and get community service hours for their involvement.

Jodi reports she was able to witness a former client, now an adult, of Rita Holland-Moore introduce himself to Rita in the Courthouse and heard him thank her for all she did for him when he was younger. Jodi reported Rita was impressed! Jodi was able to speak to a juvenile justice class at Panhandle State University. Jodi presented a brief overview of the juvenile system and answered questions from a rather diverse group.

The Texas County CROSSROADS program held an event including hamburgers and a swimming party. Eight youth participated and one former youth helped assist with the event helping to prepare the hamburgers. This former youth now owns his own business and presented the eight participants with a free t-shirt.

A Canadian County youth that has been successful in the Independent Living Program was able to participate in the Mustang Western Days parade with Youth & Family Services. Shortly after his case was dismissed and he now has plans to join the military.

Kingfisher MCART continues to meet monthly. JJS Gabbi Cole will be presenting to the team in October at the Crimes Against Children's Conference.

ADS Belinda Hannon reports the Mustang Treatment Center continues to operate with a slightly lower census than usual. She reports the youth have been content during her visits and have not brought up any issues of concern. She reports their school is making great progress in keeping the youth busy doing their schoolwork. Belinda took the youth ice cream during her last visit as a reward for their near perfect behavior.

Belinda was asked to join the Canadian County Threat Assessment Team. Belinda reports the team will be provided training at the end of October. Belinda is excited to be part of the team. Belinda reports she was able to take the Canadian County Court Referee and their local OIDS attorney on a tour of COJC and Mustang Treatment Center. The effort was aimed to give both more familiarity with the programs.

Custer and Woodward County case numbers rose by 4 from August. Current numbers are Blaine-17, Custer 55, Dewey-6, Ellis-4, Harper-1, Roger Mills-3, Woodward 36 for a total of 121. ADS Chris Walker reports newly hired JJS Lacye Smith is a quick study, orientating and adjusting to her duties in a rather impressive fashion. Chris reported that FFT has expanded to Custer, Dewey, and Blaine Counties. He indicates this is a welcomed service to his area and is excited that 4 referrals have already been received.

District Highlights from District 2 Supervisor Tracie Goad



On Wednesday, September 20, 2023, District 2 staff, Bob Williams, Assistant District Supervisor, and Tracie Goad, District Supervisor, presented an overview of the Juvenile Justice System for several community partners at the Ray of Hope Advocacy Center in Bartlesville. Local law enforcement and Child Welfare staff were also in attendance.

District Highlights from District 3 Supervisor Jeremy Andrews

Staff from Oklahoma County along with state office staff assisted with the set up for the State Charitable Campaign Kickoff. The campaign raises money for the United Way and has donations directed to many of the nonprofit youth service agencies utilized by youth in our care.



There was a meeting/training with Oklahoma County Judges, specifically the “downtown judges” to explain the Youthful Offender process, certification studies as well as the psychological evaluations provided by OJA.

For Pottawatomie County, we met with representatives from Community Renewal, a local non-

profit. We heard about details from the program and great work they are doing in Shawnee and surrounding areas.

We were also able to celebrate two graduations for youth out of District 3 who had obtained their high school diploma/GED's

District Highlights from District 4 Supervisor Blaine Bowers

On September 6th, Payne County JSU staff attended the Payne County Youth Services local service meeting where Kira Frisby, Stillwater Public Schools, advised of a new Threat Assessment Board being implemented at Stillwater Public Schools. The purpose of the board is to quickly address crisis situations that occur at or around the school. The threat assessment is gauged on a scale of severity with 5 being the highest. For example, if a student were found to be a severe threat, what would be the next step and what outcomes could be expected after the team made that determination. Conversations are occurring with OJA and the Payne County Court System.

On September 20th, a SPS Threat Assessment Training presented by Canadian County was held for Law Enforcement and School personnel of Stillwater. OJA was present at the meeting. The trainer reviewed some of the techniques they have implemented in Canadian County.

A meeting has been scheduled by this DS for Payne County OJA, Stillwater Public Schools Superintendent, Assistant Superintendent, and Ms. Frisby on October 6th at the Board of Education. At this meeting, we plan to discuss roles in the system and real-world processes and expectations.

On September 28th a District-wide meeting was held at the Tulsa office. The following was presented and discussed.

Ms. Christine Marsh, LCSW, Senior Director of the Child Abuse and Trauma Services, and professional staff members with the PSB out-patient counseling program for Family and Children's Services of Tulsa, presented valuable information that will assist JSU workers who are seeing an increase in referrals of youth within this population

Ms. Cynthia Mooney, Children's Behavioral Health Community Coordinator with the Mental Health Association of Oklahoma, discussed programs and initiatives that MHAO promotes to help youth with mental health supports and wellness. Workers were provided with resource access information and contacts for various community-based services.

Ms. Braylea Lee, Youth Move Coordinator with Mental Health Association of Tulsa. The Youth Move program is an advocacy group made up of youth who have received or who are currently receiving services in the mental health

system in Oklahoma and to give voice to their experiences. It is hoped that OJA youth can be involved in these discussions going forward.

Len Morris presented information on the new placement worksheet, JOLTS IV, and other topics related to information systems and data collection.

Greg Delaney presented on the new liaison initiative, policy changes in that regard, and upcoming training to get the selected JJS staff ready to implement the program.

Jeremy Evans discussed new services being developed to assist community placed youth and youth coming out of placements to develop independent living skills.

Ms. Kelley Arbeene Tulsa JJS III, made her annual pilgrimage to the Tulsa State Fair to assist Tulsa PD and the Gang Task force in identifying OJA custody youth who are missing from care and have active warrants. There were OJA youth who were apprehended. Ms. Arbeene also assists in identifying those youth who are known or suspected of carrying firearms, multiple firearms were confiscated from youth. Ms. Arbeene provides an invaluable resource to local law enforcement which protects our youth and enhances public safety.

Resilient Payne County (RPC) and NAMI Oklahoma provided active support to Representative John Talley and Representative Kay Floyd for their bipartisan interim study held Thursday before the Oklahoma House Common Education Committee examining the ineffectiveness and negative consequences of the use of corporal punishment on public school students with disabilities. HB1028 remains alive for consideration in the Senate next session, which begins February 6, 2024. District 4 Supervisor Bowers is currently the RPC board president and a board member for NAMI Oklahoma.

District Highlights from District 5 Supervisor Ron Coplan

September was a month of moving. We moved into new office space in Cherokee County at PEOPLE Inc. We have enjoyed a good working relationship with PEOPLE Inc. for years. They are already our landlord in Sequoyah County. Intakes continue to be up in most of the counties in District 5. It is natural to assume that caseloads will continue to rise. The District 5 High Risk Transport person has been extremely busy.

District Highlights from District 6 Supervisor Heath Denney

Functional Family Therapy (FFT) expanded to Washita County during the month of September. FFT is now active in 8 out of the 15 counties that are in District 6.

District Highlights from District 7 Supervisor Rodney McKnight

For the month of September 2023, District 7 served approximately 190 youth, with 119 having a legal status of a deferred filing to custody. Contact notes totaled 1072 with 47 being TCM eligible. Out of the 119 youths, there are 59 supervised cases with 15 being OJA Custody youth and 3 Dual Custody youth. We currently have 7 kids in various placements. There are 8 youths in secure detention: 7 being pre-adjudicatory juveniles and one awaiting placement.

Referrals seem to be on an upward trend within the last several weeks. We had 45 referrals in the month of September and completed 32 intakes, most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals continue to rise, District 7 currently has 27 youths referred and/or participating in that program. District 7 activities for the month include, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions, and several online trainings.

During the month, we have completed interviews throughout the district. We will be onboarding Katherine Erwin for the Johnston JJS position and Nicole Allcorn for the second Garvin County JJS position, both will be starting October 9th. Nicole comes to OJA from DHS, where she has worked several years in Cleveland County. Katherine has recently graduated from SEOSU and has worked in retail for several years. We welcome them to the District 7 family and appreciate their decision to work in this field.

With all the recent hirings, most everyone has been busy acclimating to the new working environments with the new hires and old workers coming together. This is an exciting time in our district, with several new faces and revitalization within the district. I need to give props to the leadership of both ADS Bobbi Foster and ADS Dotti Brandon for scheduling times for the new workers to attend court hearings, meet youth and families, visit detention centers and group homes. Everyone has been generous with their time and patience.

ADS TJ Miller reports that Pittsburg County staff Lindsey House and Rena Miller have been busy volunteering their time at Shared Blessing, a local non-profit, assisting them in making food bags for needy families in the McAlester area.

Recently, Youth Emergency Shelter Director Kristy Cusher and I met with DA Chuck Sullivan, ADA Adam Scharn, and administrators of surrounding schools about the rise in truancy among the students in Pittsburg County. A healthy dialogue took place and good suggestions were made. The group wants to meet periodically to keep this issue on the forefront.

Most everyone is staying busy as of late with the increase of referrals access to new programs throughout the district, such as FFT.



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – October 2023

September 1st to 30th 2023 activity

Releases (5) from Secure Care September 2023 Intakes (4) for Secure Care

Stepped down to Specialized Community Home – 1

Administrative Change of Placement – 1

Placed at Hope Community Services on supervision - 1

Released on supervision to services in the community - 1

Total Secure Care beds - 64

Secure Care Treatment Population as of 10/09/23: 53 residents on roll with 50 on campus and 3 on reentry pass.

Central Oklahoma Juvenile Center (COJC) facility events

- Hope at COJC, OJA Hope Ambassadors visited each unit at COJC and administered the Children's Hope Scale to all residents.
- OYAC OJA Charter School held Parent-Teacher Conference for residents and their families.
- Dialectical Behavior Therapy (DBT) training continues to implementation with the training of the first unit of Residential Care Specialist (RCS).
- DBT Champion introductory meeting held to choose Champions (Key Players) to assist in creating teamwork across departments.
- Three COJC residents enjoyed attending OSU Gameday followed by
- Canadian County Children's Justice Center and Referee court staff toured COJC.
- Students from Ritsumeikan University in Japan interested in Juvenile Justice hosted by the OU school of Social Work toured COJC.
- Oklahoma County Judges Tour
- Graduation celebration held for youth graduating OYAC.
- COJC OMMA Drug and Alcohol staff joined the Pottawatomie County Free Fair with public information fact sheets on substance prevention/education.
- Resident birthdays celebrated on site with cakes donated by the St. John Lutheran Church.
- TORCH reunion held weekend event for mentoring visit.
- 44 Volunteers donated 30.84 hours of mentoring, bible study and religious services to COJC residents.
- Religious services and bible studies were offered by community volunteers for all residents.
- COJC participated in the Tecumseh Frontier Days with a float and recruitment flyers.
- Two COJC residents participated in the Tecumseh Frontier Day Art Show and won first and second place.
- Leadership Dinner held for Leadership and Community phase youth in the COJC canteen.

Division Leadership Activities

- Oklahoma Human Services Executive Director Dr. Deborah Shropshire toured COJC with Director Holt and Deputy Director Carol Miller.
 - Participated in ACA mock audit held at COJC in preparation of files and physical plant conditions for the ACA audit in November 2023.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Attended General Staffing meeting at COJC to answer any questions staff may have regarding OJA State Office momentum.
- Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
- Division staff Cathy McLean trained COJC Yard Supervisors in Prison Rape Elimination Act (PREA) reporting requirements and cross gender search training.
- Virtually attended OJA September Board Meeting on TEAMS.
- Reviewed process for OJA policy field reviews and Executive Team reviews as facilitated by Melissa Monson, efforts continue to update all OJA policies.
- Oklahoma State Dept. of Health (OSDH) held monthly update on Confinement Grant COVID mitigation progress in detention and group homes.
- Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in public schools, nonprofits, and Youth Service Agencies.
- Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
- Prepared for the October Performance based Standards (PbS) data collection month. Ensured Kiosk were working for surveys.
- Attended PbS pre data collection distance learning webinar to identify any updates on data collection for the month of October 2023.
- Participated in the Career Tech Building Design Meeting at COJC to provide input and oversight requirements.
- Attended resident OYAC graduation at COJC.
- Continued to identify youth who do not receive phone calls or visits from family or community support mentors.
- Met with Live Free Oklahoma administrators to discuss implementation at COJC.
- Participated in Dialectical Behavior Training (DBT) meeting to discuss implementation at the next level of staff.
- Participated in the OJA Parent Advisory Committee Meeting.
- Attended OJA Training Advisory Meeting.
- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in Policy task force meeting to update Step Down Policy.
- Continue to address new technical applications across the facility to ensure maximum usage.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Continued to review Prison Rape Elimination Act. (PREA) files and auditor selection process for COJC in preparation of the mandated upcoming federal audit.
- Participated in the form automation meeting at COJC to assist in automating the flow of paperwork at COJC.

Recruitment and Retention Efforts



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Initial data for recruitment sign on bonuses are showing improved numbers in new hires of direct care staff and lower overtime totals.
- Employee support group COMPASS is selling COJC t-shirts to promote staff support efforts.
- Direct Care Staff incentives implemented to support direct care staff to not call in and leave the facility short staffed is showing positive results.
- COMPASS employee support group held a fishing tournament at the COJC pond to raise funds for employee holiday party.
- Human Resource Department continues to reach out at various job fairs to recruit for COJC hard to fill positions.
- Employee council meeting held to solicit ideas, suggestions, and concerns about the facility.
- COMPASS employee support group meet monthly to discuss how to support employees.
- We continue to review employee training evaluations and resigned staff exit interviews each month to identify suggestions from new and resigning staff for supports and needs.
- Leadership classes held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Team Building classes are held for staff at the OJA COJC training center.
- Employee of the month is recognized each month during the monthly general staffing meeting.

Agency Collaborations in Secure Care

- Oklahoma Department of Career and Technology Education (Career Tech) –
 - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of completion.
 - Efforts continue to expand career tech instruction into various areas of careers needed in the community.
 - Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC weekly assisting residents enrolling in DRS.
 - DRS applications are available to all residents who reach Leadership phase and meet eligibility requirements.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - DMH embedded staff and the Evolution Foundation has collaborated with COJC to bring a reading program to residents who are parent.
 - Evolution Foundation through their contract with DMHSAS assist parents in overcoming transportation barriers to able to visit their child at COJC.
 - DMH embedded staff attends all Grand Staffing's to provide support for youth who are in reentry status and their families in the community.
 - IPADS donated by DMHSAS and books from the Dolly Parton Imaginary Library have been received. Residents will be able to read a book virtually to their children.
 - Workforce Innovation Board (COWIB) –
 - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
 - Residents working on site at COJC and receive pay funded under the Workforce Innovation and Opportunities Act (WIOA).
 - OCCY/DRS/OYACS/OJA School to Work paid work program –
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
 - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – October 2023

September 1st to 30th 2023 activity

Releases (5) from Secure Care September 2023 Intakes (4) for Secure Care

Stepped down to Specialized Community Home – 1

Administrative Change of Placement – 1

Placed at Hope Community Services on supervision - 1

Released on supervision to services in the community - 1

Total Secure Care beds - 64

Secure Care Treatment Population as of 10/09/23: 53 residents on roll with 50 on campus and 3 on reentry pass.

Central Oklahoma Juvenile Center (COJC) facility events

- Hope at COJC, OJA Hope Ambassadors visited each unit at COJC and administered the Children's Hope Scale to all residents.
- OYAC OJA Charter School held Parent-Teacher Conference for residents and their families.
- Dialectical Behavior Therapy (DBT) training continues implementation with the training of the first unit of Residential Care Specialist (RCS).
- DBT Champion introductory meeting held to choose Champions (Key Players) to assist in creating teamwork across departments.
- Three COJC residents enjoyed attending OSU Football Gameday followed by Fellowship of Christian Athletes.
- Canadian County Children's Justice Center and Referee court staff toured COJC.
- Students from Ritsumeikan University in Japan interested in Juvenile Justice hosted by the OU school of Social Work toured COJC.
- Graduation celebration held for youth graduating OYAC.
- COJC OMMA Drug and Alcohol staff joined the Pottawatomie County Free Fair with public information fact sheets on substance prevention/education.
- Resident birthdays celebrated on site with cakes donated by the St. John Lutheran Church.
- TORCH reunion held weekend event for mentoring visit.
- 44 Volunteers donated 30.84 hours of mentoring, bible study and religious services to COJC residents.
- Religious services and bible studies were offered by community volunteers for all residents.
- COJC participated in the Tecumseh Frontier Days with a float and recruitment flyers.
- Two COJC residents participated in the Tecumseh Frontier Day Art Show and won first and second place.
- Leadership Dinner held for Leadership and Community phase youth in the COJC canteen.

Division Leadership Activities

- Oklahoma Human Services Executive Director Dr. Deborah Shropshire toured COJC with Director Holt and Deputy Director Carol Miller.
 - Participated in ACA mock audit held at COJC in preparation of files and physical plant conditions for the ACA audit in November 2023.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Attended General Staffing meeting at COJC to answer any questions staff may have regarding OJA State Office momentum.
 - Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
 - Division staff Cathy McLean trained COJC Yard Supervisors in Prison Rape Elimination Act (PREA) reporting requirements and cross gender search training.
 - Virtually attended OJA September Board Meeting on TEAMS.
 - Reviewed process for OJA policy field reviews and Executive Team reviews as facilitated by Melissa Monson, efforts continue to update all OJA policies.
 - Oklahoma State Dept. of Health (OSDH) held monthly update on Confinement Grant COVID mitigation progress in detention and group homes.
 - Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in public schools, nonprofits, and Youth Service Agencies.
 - Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
 - Prepared for the October Performance based Standards (PbS) data collection month. Ensured Kiosk were working for surveys.
 - Attended PbS pre data collection distance learning webinar to identify any updates on data collection for the month of October 2023.
 - Participated in the Career Tech Building Design Meeting at COJC to provide input and oversight requirements.
 - Attended resident OYAC graduation at COJC.
 - Continued to identify youth who do not receive phone calls or visits from family or community support mentors.
 - Met with Live Free Oklahoma administrators to discuss implementation at COJC.
 - Participated in Dialectical Behavior Training (DBT) meeting to discuss implementation at the next level of staff.
 - Participated in the OJA Parent Advisory Committee Meeting.
 - Attended OJA Training Advisory Meeting.
 - Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
 - Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
 - Participated in Policy task force meeting to update Step Down Policy.
 - Continue to address new technical applications across the facility to ensure maximum usage.
 - Participated in weekly OJA Executive Team meetings with State Office Leadership.
 - Continued to review Prison Rape Elimination Act. (PREA) files and auditor selection process for COJC in preparation of the mandated upcoming federal audit.
 - Participated in the form automation meeting at COJC to assist in automating the flow of paperwork at COJC.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Recruitment and Retention Efforts

- Initial data for recruitment sign on bonuses are showing improved numbers in new hires of direct care staff and lower overtime totals.
- Employee support group COMPASS is selling COJC t-shirts to promote staff support efforts.
- Direct Care Staff incentives implemented to support direct care staff to not call in and leave the facility short staffed is showing positive results.
- COMPASS employee support group held a fishing tournament at the COJC pond to raise funds for employee holiday party.
- Human Resource Department continues to reach out at various job fairs to recruit for COJC hard to fill positions.
- Employee council meeting held to solicit ideas, suggestions, and concerns about the facility.
- COMPASS employee support group meet monthly to discuss how to support employees.
- We continue to review employee training evaluations and resigned staff exit interviews each month to identify suggestions from new and resigning staff for supports and needs.
- Leadership classes held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Team Building classes are held for staff at the OJA COJC training center.
- Employee of the month is recognized each month during the monthly general staffing meeting.

Agency Collaborations in Secure Care

- Oklahoma Department of Career and Technology Education (Career Tech) –
 - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of completion.
 - Efforts continue to expand career tech instruction into various areas of careers needed in the community.
 - Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC weekly assisting residents enrolling in DRS.
 - DRS applications are available to all residents who reach Leadership phase and meet eligibility requirements.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - DMH embedded staff and the Evolution Foundation has collaborated with COJC to bring a reading program to residents who are parent.
 - Evolution Foundation through their contract with DMHSAS assist parents in overcoming transportation barriers to able to visit their child at COJC.
 - DMH embedded staff attends all Grand Staffing's to provide support for youth who are in reentry status and their families in the community.
 - IPADS donated by DMHSAS and books from the Dolly Parton Imaginary Library have been received. Residents will be able to read a book virtually to their children.
 - Workforce Innovation Board (COWIB) –
 - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
 - Residents working on site at COJC and receive pay funded under the Workforce Innovation and Opportunities Act (WIOA).
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- OCCY/DRS/OYACS/OJA School to Work paid work program –
 - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
 - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
-

Rates and Standards

October 17, 2023

Timeline of Proposed Rates and Standards

- On September 19, 2023, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Amanda Otis, Interim State Purchasing Director, on September 25, 2023, letter attached in board packet. On September 26, 2023, Interim Director Otis approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on September 25, 2023.

Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2024-002-001	Modification: Modernizing language, clarifying Direct Service requirements, and required documentation	No Fiscal Impact
RS2024-002-002	New Rate: Non-Identified Community-based Prevention Services	\$11.56 per 15 minutes per client
RS2024-002-003	New Rate: Youth Service Peer Review Rate	Invoice Amount + 10%(Invoice Amount)

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS2024-002-001 RS19-004-05</p> <p>COMMUNITY-BASED PREVENTION SERVICES - Direct</p> <p>Type: Direct</p> <p>Code(s): COMMPREV</p> <p>Program(s): RBC1, RBC2, RBLS, RBPR, RBSC, PAF</p>	<p>Community-Based Prevention Services (CBPS): Prevention Services are those services delivered by a qualified provider designed to meet the service needs of a child-youth and their family referred because of identified problems in the family or community. Services may be delivered individually or in a group setting. The group prevention planned activities must be focused on reducing the risk that individuals will experience behavioral, substance abuse or delinquency related problems. Appropriate Approved evidence-based/curriculum-based group activities will include, but not be limited to:</p> <ul style="list-style-type: none"> • First Time Offender Groups • Prevention and Relationship Enhancement Groups • Anger Management Groups • Life Skill Groups • Substance Abuse Education Groups • Smoking Cessation Groups • STD/HIV Groups • Parenting Groups <p>Maximum Billable Group Size is 14.</p> <p>An individual/family session may be held to address an absence from a group session.</p> <p>Direct service requirements</p> <ol style="list-style-type: none"> 1. Program providers must document good faith effort of service recipients completion/attempt to complete the program as required to maintain the fidelity of the approved evidence-based/curriculum-based model. 2. Each service recipient must be entered into JOLTS by name to record service to receive the per-client reimbursement. 	<p>Level A</p> <ol style="list-style-type: none"> 1. Bachelor’s degree in a behavioral science and one year of experience in social work, human services; education, community-based prevention, or diversionary youth service programs; or 2. Bachelor’s degree and two years’ experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs. <p>Level B</p> <ol style="list-style-type: none"> 1. Master’s degree in a behavioral science; or 2. Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention or diversionary youth service programs. <p>Level C M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p>Required documentation:</p> <ol style="list-style-type: none"> 1. Session Service Plan/ Lesson Plan is required that describes the information that will be presented, the goals of the program, and the requirements for completion, 2. Group sign-in sheet for each class that reflects the attendees, what modules were presented, the location, date, and time frame, and signature of facilitator, and 3. Acknowledgement of rights and limits of confidentiality, as documented during the intake procedures. 	<p>All Levels</p> <p>\$11.56 per 15 minutes per client</p>
<p>R&S Approved Date: 11/06/2018</p>	<p>OMES Approved Date: 12/05/2018</p>	<p>BOJA Approved Date: 02/20/2019</p>	<p>Effective Date: 01/01/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>NEW RATE RS2024-002-002</p> <p>NON-IDENTIFIED COMMUNITY-BASED PREVENTION SERVICES</p> <p>Type: Indirect</p> <p>Code(s):</p> <p>Program(s):</p> <p><i>Any Non-Identified billing not pre-approved by CBYS is subject to non-payment</i></p>	<p>Non-Identified Community-Based Prevention Services: Prevention Services are those services delivered by a qualified provider designed to meet the service needs of a child youth and their family referred because of identified problems in the family or community. Services may be delivered individually or in a group setting. The group prevention planned activities must be focused on reducing the risk that individuals will experience behavioral, substance abuse or delinquency related problems.</p>	<p>Level A</p> <ol style="list-style-type: none"> Bachelor’s degree in a behavioral science and one year of experience in social work, human services; education, community-based prevention, or diversionary youth service programs; or Bachelor’s degree and two years’ experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs. <p>Level B</p> <ol style="list-style-type: none"> Master’s degree in a behavioral science; or Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention or diversionary youth service programs. <p>Level C</p> <p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p>Non-Identified CBPS may be accessed if conditions below are met:</p> <ol style="list-style-type: none"> The service recipients are referred by schools, The school will not allow youth receiving services to be entered by name, as evidenced by school executive written statement, and Use of Non-identified has been approved by CBYS Program Managers prior to billing. <p>Required Documentation</p> <ol style="list-style-type: none"> A Curriculum/Service Plan is required that describes the information that will be presented, the goals of the program, and the requirements for completion. Group sign-in sheet for each class that reflects the attendees, what modules were presented, the location, date, and time frame, and signature of facilitator. Acknowledgement of rights and limits of confidentiality. 	<p>All Levels</p> <p>\$11.56 per 15 minutes per client</p>
<p>R&S Approved Date:</p>	<p>OMES Approved Date:</p>	<p>BOJA Approved Date:</p>	<p>Effective Date:</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>New Rate RS2024-002-003 Youth Service Peer Review Rate</p>	<p><u>Per 10A O.S. § 2-1-103(24), Peer Review means an initial or annual review and report to the Office of Juvenile Affairs of the organization, programs, records and financial condition of a Youth Services Agency...</u></p>	<p><u>Required Documentation</u> <u>Submit copies of the following to cbys@oja.ok.gov</u></p> <ol style="list-style-type: none"> 1.<u>Peer Review Invoice</u> 2.<u>Payment of the Peer Review Invoice</u> 3.<u>Completed Peer Review Report</u> 	<p>Invoice Amount + 10%(Invoice Amount)</p>
<p>R&S Approved Date:</p>	<p>OMES Approved Date:</p>	<p>BOJA Approved Date:</p>	<p>Effective Date:</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2024-002-001</p> <p>COMMUNITY-BASED PREVENTION SERVICES - Direct</p> <p>Type: Direct</p> <p>Code(s): COMMPREV</p> <p>Program(s): RBC1, RBC2, RBLS, RBPR, RBSC, PAF</p>	<p>Community-Based Prevention Services (CBPS) are those services delivered by a qualified provider designed to meet the service needs of a youth and their family referred because of identified problems in the family or community. Services may be delivered individually or in a group setting. The group prevention planned activities must be focused on reducing the risk that individuals will experience behavioral, substance abuse or delinquency related problems. Approved evidence-based/curriculum-based group activities will include, but not limited to:</p> <ul style="list-style-type: none"> • First Time Offender Groups • Prevention and Relationship Enhancement Groups • Anger Management Groups • Substance Abuse Education Groups • Smoking Cessation Groups • STD/HIV Groups • Parenting Groups <p>Maximum Billable Group Size is 14.</p> <p>An individual/family session may be held to address an absence from a group session.</p>	<p>Level A</p> <ol style="list-style-type: none"> 1. Bachelor’s degree in a behavioral science and one year of experience in social work, human services; education, community-based prevention, or diversionary youth service programs; or 2. Bachelor’s degree and two years’ experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs. <p>Level B</p> <ol style="list-style-type: none"> 1. Master’s degree in a behavioral science; or 2. Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention or diversionary youth service programs. <p>Level C M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p>Required documentation:</p> <ol style="list-style-type: none"> 1. Session Service Plan/ Lesson Plan is required that describes the information that will be presented, the goals of the program, and the requirements for completion, 2. Group sign-in sheet for each class that reflects the attendees, what modules were presented, the location, date, and time frame, and signature of facilitator, and 3. Acknowledgement of rights and limits of confidentiality, as documented during the intake procedures. <p>Direct service requirements</p> <ol style="list-style-type: none"> 1. Program providers must document good faith effort of service recipients completion/attempt to complete the program as required to maintain the fidelity of the approved evidence-based/curriculum-based model. 2. Each service recipient must be entered into JOLTS by name to record service to receive the per-client reimbursement. 	<p>All Levels</p> <p>\$11.56 per 15 minutes per client</p>
<p>R&S Approved Date: 09/19/2023</p>	<p>OMES Approved Date: 09/26/2023</p>	<p>BOJA Approved Date: 10/17/2023</p>	<p>Effective Date: 10/17/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>NEW RATE RS2024-002-002</p> <p>NON-IDENTIFIED COMMUNITY-BASED PREVENTION SERVICES</p> <p>Type: Indirect</p> <p>Code(s):</p> <p>Program(s):</p> <p><i>Any Non-Identified billing not pre-approved by CBYS is subject to non-payment</i></p>	<p>Non-Identified Community-Based Prevention Services: Prevention Services are those services delivered by a qualified provider designed to meet the service needs of a child youth and their family referred because of identified problems in the family or community. Services may be delivered individually or in a group setting. The group prevention planned activities must be focused on reducing the risk that individuals will experience behavioral, substance abuse or delinquency related problems.</p>	<p>Level A</p> <ol style="list-style-type: none"> 1. Bachelor’s degree in a behavioral science and one year of experience in social work, human services; education, community-based prevention, or diversionary youth service programs; or 2. Bachelor’s degree and two years’ experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs. <p>Level B</p> <ol style="list-style-type: none"> 1. Master’s degree in a behavioral science; or 2. Master’s degree and one year of professional experience in juvenile justice, social work, education, community-based prevention or diversionary youth service programs. <p>Level C</p> <p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p>Non-Identified CBPS may be accessed if conditions below are met:</p> <ol style="list-style-type: none"> 1. The service recipients are referred by schools, 2. The school will not allow youth receiving services to be entered by name, as evidenced by school executive written statement, and 3. Use of Non-identified has been approved by CBYS Program Managers prior to billing. <p>Required Documentation</p> <ol style="list-style-type: none"> 1. A Curriculum/Service Plan is required that describes the information that will be presented, the goals of the program, and the requirements for completion. 2. Group sign-in sheet for each class that reflects the attendees, what modules were presented, the location, date, and time frame, and signature of facilitator. 3. Acknowledgement of rights and limits of confidentiality. 	<p>All Levels</p> <p>\$11.56 per 15 minutes per client</p>
<p>R&S Approved Date: 09/19/2023</p>	<p>OMES Approved Date: 09/26/2023</p>	<p>BOJA Approved Date: 10/17/2023</p>	<p>Effective Date: 10/17/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
RS2024-002-003 Youth Service Peer Review Rate	Per 10A O.S. § 2-1-103(24), Peer Review means an initial or annual review and report to the Office of Juvenile Affairs of the organization, programs, records and financial condition of a Youth Services Agency...	Required Documentation Submit copies of the following to cbys@oja.ok.gov 1. Peer Review Invoice 2. Payment of the Peer Review Invoice 3. Completed Peer Review Report	Invoice Amount + 10%(Invoice Amount)
R&S Approved Date: 09/19/2023	OMES Approved Date: 09/26/2023	BOJA Approved Date: 10/17/2023	Effective Date: 10/17/2023

Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2024-002-001	Modification: Modernizing language, clarifying Direct Service requirements, and required documentation	No Fiscal Impact
RS2024-002-002	New Rate: Non-Identified Community-based Prevention Services	\$11.56 per 15 minutes per client
RS2024-002-003	New Rate: Youth Service Peer Review Rate	Invoice Amount + 10%(Invoice Amount)



Next Generation Campus Update

October 17, 2023

Next Generation Campus Update

- 1) The Dining Hall/Canteen/Warehouse has been completed. Meals are being served and the warehouse has been moved into the new facility.**
- 2) The temporary security fence has been completed. The demolition of the old buildings and construction of new buildings will now be outside of the secure perimeter.**
- 3) The old Kitchen/Dining Hall/Canteen/Warehouse has been prepared for demolition. The demolition is scheduled for completion by November 15th.**
- 4) The Gym floor has been completed. Residents are using the gym again for recreation and classes have been returned to the school building.**
- 5) OJA is in the process of purchasing the property that is next to the entrance to the facility. There is a house, multiple outbuildings and it sits on 10 acres.**
- 6) Phase III Summary and Budget – see separate word document.**

Next Generation Phase III

Proposed Budget: \$15,000,000.00

Proposed Phase III Projects

1. Demolish the existing buildings - Nightengale and Lyda Cottages
 - a. Prepare plan to replace with multipurpose structures designed to be configured for current and future needs.
2. Upgrades to the School Administration Building
3. Upgrades to Staff Hall
4. Expansion of Career Tech Facility
5. Enclosing the exterior basketball court next to the swimming pool
6. Construct New Storage Barn
7. Exterior Property Upgrades
 - a. Purchase and Potential Additional Upgrades on property on 9th St.
 - b. HR Building

Next Generation Campus Phase III

Budget - \$15,000,000*

***Proposed projects may be limited or changed are subject to potential budget restrictions**

Nightengale and Lyda Cottages

- Demolish the existing buildings
- Potentially build 2 multipurpose buildings to replace demolished structures
- RFP Process for contract on multipurpose
 - Building design
 - Bidding documents

School Administration Building

- Replace the windows, roof, doors
- Upgrade the exterior

Staff Hall

- Upgrade the heat and air units
- Replace the windows and doors
- Upgrade the restrooms, floors, ceilings, and lighting
- Upgrade the exterior

CareerTech Building - Grant funding of approximately \$400,000 is available to supplement the Career Tech and School related structures.

- Add to classrooms to expand the building to accommodate new welding and carpentry programs

Construct a new fence around the exterior basketball court next to the swimming pool

Construct New Storage Barn

Exterior Property Upgrades

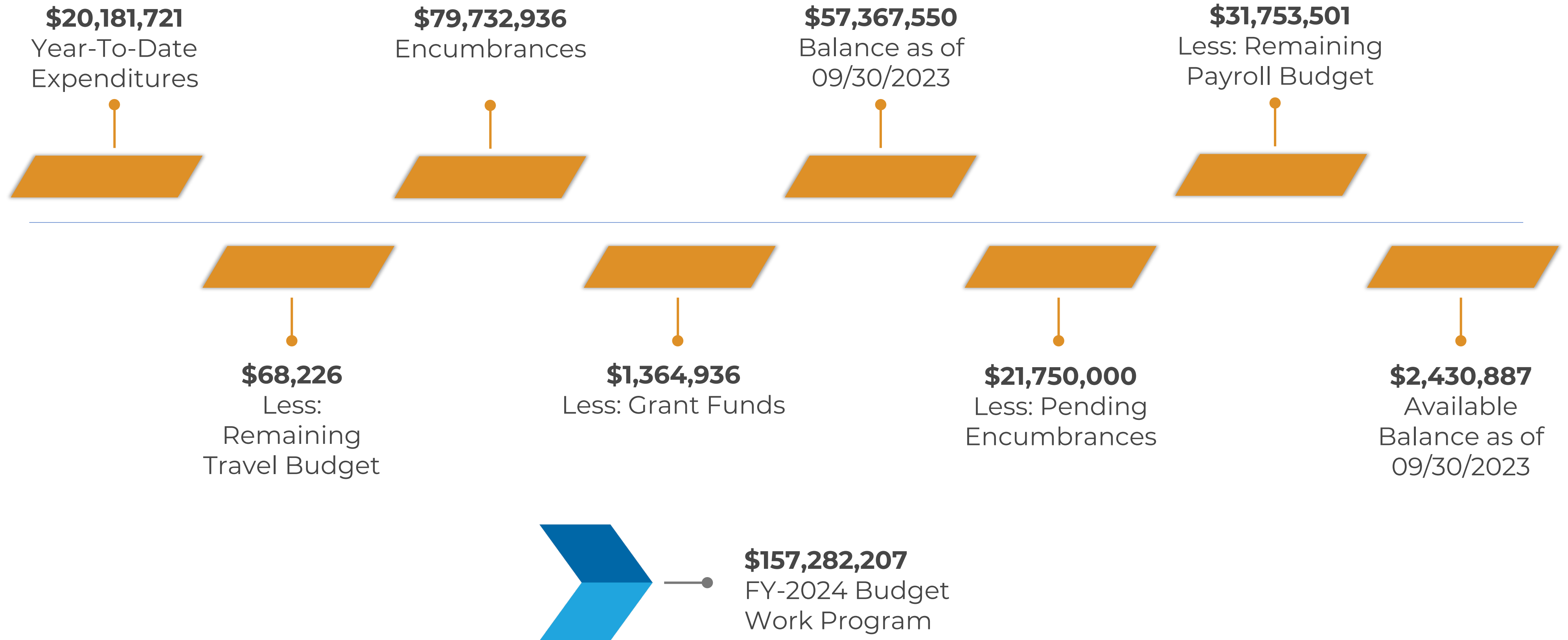
- Purchase Property on 9th St.
 - Upgrade house and exterior buildings
- Upgrade HR Building

OJA Finance Report

October 17, 2023

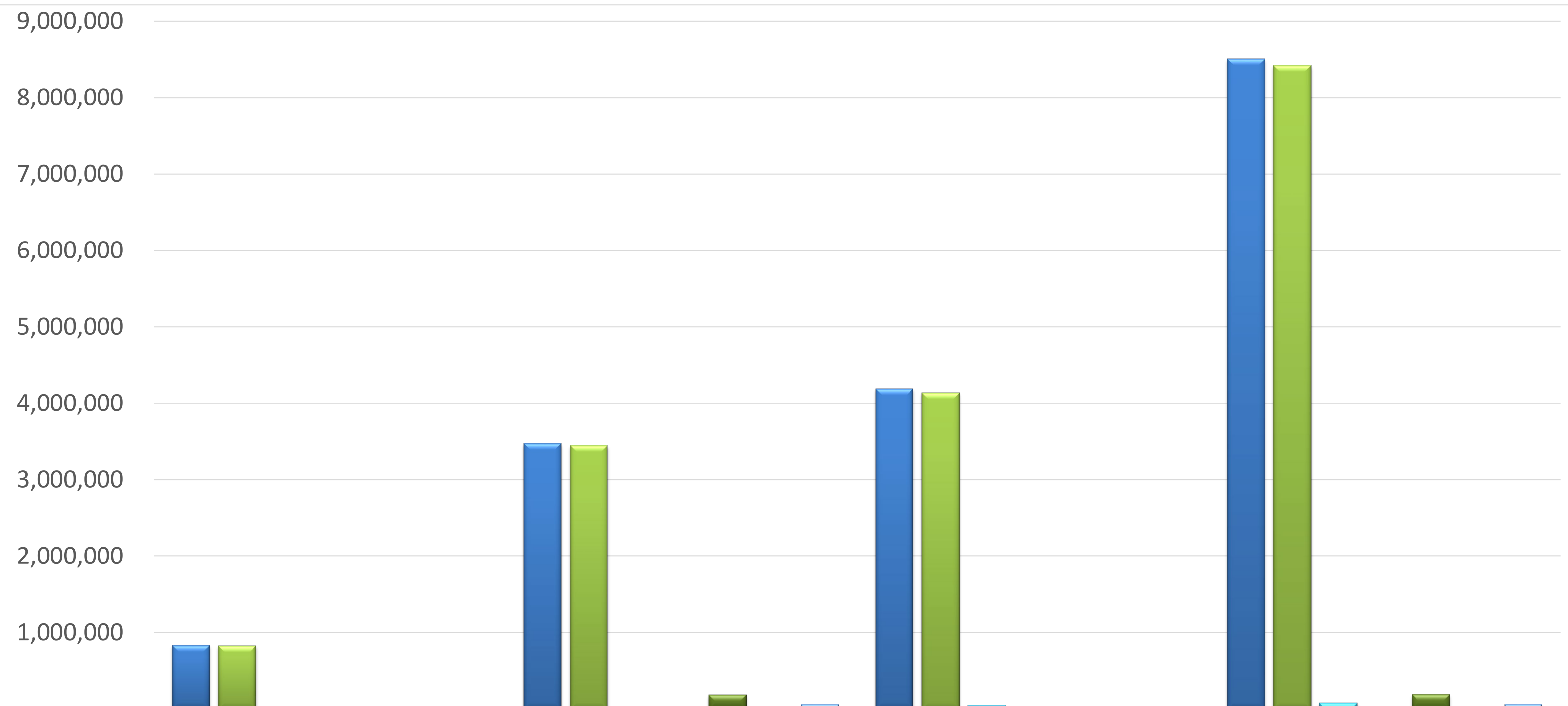
FY-2024 Operation/Capital Budget Projections

As of 09/30/2023



FY-2024 Payroll Budget to Actual Year to Date

As of 09/30/2023



	Administration	Residential	Non-Residential	Total
■ YTD Budget	836,711	3,476,221	4,192,011	8,504,943
■ YTD Expenditures	828,808	3,449,850	4,141,638	8,420,296
■ YTD Variance-Expenditures to Budget	7,903	26,371	50,373	84,647
■ % Variance	0.9%	0.8%	1.2%	1.0%
■ YTD Overtime (included in YTD Expenditures)		190,242	1,189	191,431
■ % Overtime to YTD Expenditures	0.00%	5.51%	0.03%	2.27%
■ September 2023 Overtime for 2 pay periods		62,738	948	63,686

FY-2024 Revolving Funds Revenue Projection

As of 09/30/2023

Receivable Source	FY-23 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 25,000	\$ 29,617	8,480	\$ 13,096
Income from Rent	17,802	4,451	4,451		0
Charter School State Aid/Grants	700,000	116,667	129,235	6,161	18,730
School Breakfast/Lunch/Snacks Program	57,213	14,303	26,963	13,035	25,695
Sales	90,000	22,500	6,088	16,308	(105)
Child Support	150,000	37,500	45,920		8,420
Other Receipts	86,000	21,500	6,519		(14,981)
Total Revolving Funds	\$ 1,201,015	\$ 241,920	\$ 248,793	\$ 43,984	\$ 50,857

Reimbursements and Refunds	FY-23 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,540,000	\$ 554,851	\$ 488,081	\$ 56,604	\$ 10,167
Total Revolving Funds Revenue	\$ 5,741,015	\$ 796,771	\$ 736,874	\$ 100,588	\$ 61,023

FY-2024 Federal Funds Revenue Projections

As of 09/30/2023

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
FF Fixed Rates Reimbursements from Other State Agencies					
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 1,116,667	\$ 522,884	\$ 963,257	\$ 369,474
Targeted Case Management (TCM)	2,300,000	383,333	537,195	168,285	\$ 322,147
IV-E Shelter	155,000	-		60,055	\$ 60,055
Indirect Cost Reimbursement (OHCA)	185,766	-			\$ -
Total FF Fixed Rates Reimbursements From Other State Agencies	\$ 9,340,766	\$ 1,500,000	\$ 1,060,079	\$ 1,191,597	\$ 751,676
FF Cost Reimbursements from OJJDP/Other State Agencies	FY-23 Budget	Expenditures Reports	Receipts	Outstanding Reimbursements	Receipts Variance to YTD Expenses
Direct Federal Grant, OJJDP Formula	\$ 1,368,120	\$ 138,467	\$ 138,467	\$ -	\$ -
DAC-RSAT	225,000	94,893	5,866	89,027	(0)
Detection and Mitigation of COVID-19 in Confinement Facilities	1,604,580	442,899	248,345	194,555	0
State Recovery Fund (ARPA)	18,438,192	1,134,875	3,419,910	-	2,285,035
Total FF Cost Reimbursements from OJJDP/Other State Agencies	\$ 21,635,892	\$ 1,811,134	\$ 3,812,587	\$ 283,581	\$ 2,285,035
Total Federal Fund (FF) Program Fund	\$ 30,976,658	\$ 3,311,134	\$ 4,872,666	\$ 1,475,178	\$ 3,036,711

700 Fund Accounts

As of 09/30/2023

Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

****Cash Balance as of 09/30/2023**
\$10,205.18

Donation Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

****Cash Balance as of 09/30/2023**
\$1,325.33

Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.

****Cash Balance as of 09/30/2023**
\$12,426.40

Restitution - 704

Established to account for all funds received from OJA's Victim Restitution Program

****Cash Balance as of 09/30/2023**
\$16,913.86

Emergency Purchases

As of 09/30/2023

EMR#	Date	Vendor	Description	Location	Amount
------	------	--------	-------------	----------	--------

None to Report

Sole Source Purchases As of 09/30/2023

Sole Source#	Date	Vendor	Description	Location	Amount
--------------	------	--------	-------------	----------	--------

None to Report

The Oklahoma Economy

Gross Receipts to the state Treasury for the past 12 months outpace the prior year's revenue in September.

While the downward trend from the March record annual high of \$17.64 billion continues, the 12-month total of \$17.14 billion is still \$110.66 million or 0.6% higher than the previous year's revenues.

The September receipts of \$1.475 billion were \$225 million or 18% more than the \$1.25 billion generated in August.

When comparing this as a single month to last September, the revenue totals show a drop of \$113.6 million or 7.1%.

This monthly comparison shows the Gross Production Tax component, which are receipts from energy sources, fell from \$184.7 million to \$93.4 million, a decrease of \$91.3 million or 49.4%.

The Oklahoma Economy

Employment: The U.S. jobless rate rose to 3.8% in August, up by 0.3% from the previous month. Oklahoma's unemployment rate also had a modest increase for the month ending at 2.8 percent, up by 0.1 percent in August.

Inflation: As measured by the Consumer Price Index, the U.S. Bureau of Labor Statistics reports the annual inflation rate rose in August to 3.7%. The energy component of the index still showed a decline over the year, dropping 3.6%, but the food index remained higher than the overall inflation rate, ending the month at 4.3%.

Business Conditions Trend: Regional economic trends continue to indicate cautious optimism. The Creighton University Mid-America Business Conditions Index for the nine-state region increased from 49.5 to 52.5 in September, rising above growth neutral. The Oklahoma component of the index showed solid improvement in September, growing to 53.7 from 46.9 the previous month

September Revenue

September 2023 compared to gross receipts from September 2022 show:

- Total monthly gross revenue is \$1.475 billion, down by \$113.6 million, or 7.1 percent.
- Gross income taxes, a combination of **individual and corporate income taxes**, generated \$566.4 million, a decrease of \$34.9 million, or 5.8 percent.

- Individual income tax total \$400.5 million, down by \$3.7 million, or 0.9 percent.

Gross Receipts to the Treasury

MONTHLY COMPARISON

(In \$ millions)			Variance From Prior Year	
	September-22	September-23	\$	%
Total Income Tax	601.3	566.4	(34.9)	-5.8%
<i>Individual</i>	404.2	400.5	(3.7)	-0.9%
<i>Corporate</i>	197.1	165.8	(31.2)	-15.9%
Sales & Use Tax (1)	583.3	602.3	19.0	3.3%
<i>Sales Tax</i>	495.8	508.9	13.0	2.6%
<i>Use Tax</i>	87.5	93.4	5.9	6.8%
Gross Production	184.7	93.4	(91.3)	-49.4%
Motor Vehicle	74.0	72.0	(2.0)	-2.7%
Other Sources (2)	145.9	141.5	(4.4)	-3.0%
TOTAL REVENUE	1,589.2	1,475.6	(113.6)	-7.1%

Details may not sum due to rounding.

(1) Counties and municipalities taxes (2) OTC gross taxes



Oklahoma Youth Academy Charter School (OYACS)

October 17, 2023

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2022-2023 as of June 30, 2023		OJA General and Revolving Funds	Fund 25000	Totals as of 08/31/2023	COJC (972)	SOJC (975)	Total
Revenues							
Foundation/Salary Incentive	\$	-	\$ 199,643.37	\$ 199,643.37	\$ 199,643.37	\$ -	\$ 199,643.37
Alternative Ed Grant			110,593.63	110,593.63	110,593.63	-	110,593.63
ESSER II Formula Fund			158,931.55	158,931.55	158,931.55		158,931.55
Flowthrough IDEA			55,648.02	55,648.02	55,648.02		55,648.02
Redbud School Funding Act			21,808.52	21,808.52	21,808.52	-	21,808.52
Title I N&D			140,687.82	140,687.82	140,687.82	-	140,687.82
Title IA			96,753.60	96,753.60	72,330.64	24,422.96	96,753.60
Title IV-A LEA			20,000.00	20,000.00	15,000.00	5,000.00	20,000.00
Textbooks/Ace Technology			4,098.62	4,098.62	4,098.62	-	4,098.62
Child Nutrition Program _Operation/Admin Cost			12,039.72	12,039.72	12,039.72	-	12,039.72
Child Nutrition Program _Breakfast			55,167.89	55,167.89	53,704.75	1,463.14	55,167.89
Child Nutrition Program _Lunches and Snacks			117,522.64	117,522.64	112,731.61	4,791.03	117,522.64
Refund			2,432.40	2,432.40	2,432.40	-	2,432.40
Office of Juvenile Affairs **			1,153,551.59	1,153,551.59	971,397.90	182,153.69	1,153,551.59
Total Revenues	\$	1,153,551.59	\$ 995,327.78	\$ 2,148,879.37	\$ 1,931,048.55	\$ 217,830.82	\$ 2,148,879.37
Expenditures							
Equipment and Library Resources	\$	169,363.79	\$ -	\$ 169,363.79	\$ 169,285.81	\$ 77.98	\$ 169,363.79
Operational Expenses		87,571.28	137,787.61	225,358.89	194,910.31	30,448.58	225,358.89
Payroll Expenses		877,201.81	814,085.15	1,691,286.96	1,459,735.70	231,551.26	1,691,286.96
Professional Services		-	5,200.00	5,200.00	2,600.00	2,600.00	5,200.00
Training and Travel		19,414.71	-	19,414.71	15,790.56	3,624.15	19,414.71
Total Expenditures	\$	1,153,551.59	\$ 957,072.76	\$ 2,110,624.35	\$ 1,842,322.38	\$ 268,301.97	\$ 2,110,624.35
Excess of Revenues Over (Under) Expenditures	\$	-	\$ 38,255.02	\$ 38,255.02	\$ 88,726.17	\$ (50,471.15)	\$ 38,255.02
Fund Balances August 1, 2022		-	358,340.75	358,340.75	287,422.73	70,918.02	358,340.75
Fund Balances 2022-2023 School Year	\$	-	\$ 396,595.77	\$ 396,595.77	\$ 376,148.90	\$ 20,446.87	\$ 396,595.77
**OJA Funds			COJC (972)	SOJC (975)	Total		
Fund 191/192	\$	6,033.84	\$ 6,072.40	\$ 12,106.24			
Fund 19301	\$	809,462.05	\$ 173,042.65	\$ 982,504.70			
Fund 20000	\$	9.10	\$ -	\$ 9.10			
Fund 41000	\$	158,931.55	\$ -	\$ 158,931.55			
	\$	974,436.54	\$ 179,115.05	\$ 1,153,551.59			

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2023-2024 as of September 30, 2023	OJA General and Revolving Funds	Fund 25000	Totals as of 09/30/2023	COJC (972)	SOJC (975)	Total
Revenues						
Foundation/Salary Incentive	\$ -	\$ 73,378.80	\$ 73,378.80	\$ 73,378.80		\$ 73,378.80
Alternative Ed Grant		-	-			-
ESSER II Formula Fund		-	-			-
Flowthrough IDEA		-	-			-
Redbud School Funding Act		-	-			-
Title I N&D		-	-			-
Title IA		32,373.61	32,373.61	32,373.61		32,373.61
Title IV-A LEA		-	-			-
Textbooks/Ace Technology		3,697.16	3,697.16	3,697.16		3,697.16
Child Nutrition Program _Operation/Admin Cost		-	-			-
Child Nutrition Program _Breakfast		8,849.10	8,849.10	8,849.10		8,849.10
Child Nutrition Program _Lunches and Snacks		18,114.22	18,114.22	18,114.22		18,114.22
Refund		293.90	293.90	293.90		293.90
Office of Juvenile Affairs **		380,571.26	380,571.26	380,571.26		380,571.26
Total Revenues	\$ 380,571.26	\$ 136,706.79	\$ 517,278.05	\$ 517,278.05	\$ -	\$ 517,278.05
Expenditures						
Equipment and Library Resources	\$ 41,532.08	\$ -	\$ 41,532.08	\$ 41,532.08		\$ 41,532.08
Operational Expenses	8,421.56	23,915.52	32,337.08	32,337.08		32,337.08
Payroll Expenses	328,577.98	85,961.97	414,539.95	414,539.95		414,539.95
Professional Services	-	-	-	-		-
Training and Travel	2,039.64	-	2,039.64	2,039.64		2,039.64
Total Expenditures	\$ 380,571.26	\$ 109,877.49	\$ 490,448.75	\$ 490,448.75	\$ -	\$ 490,448.75
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 26,829.30	\$ 26,829.30	\$ 26,829.30	\$ -	\$ 26,829.30
Fund Balances August 1, 2023	-	396,595.77	396,595.77	396,595.77	-	396,595.77
Fund Balances 2023-2024 School Year	\$ -	\$ 423,425.07	\$ 423,425.07	\$ 423,425.07	\$ -	\$ 423,425.07
**OJA Funds		COJC (972)				
Fund 19301	\$	5,136.52				
Fund 19401	\$	375,434.74				
	\$	<u>380,571.26</u>				

Oklahoma Youth Academy Charter School Request for 2023-2024 Encumbrances

Encumbrance#	Description	Vendor	Amount
2024-034	Daikin 1-ton Ductless AC System and Labor for the OYACS Server Room	Streets LLC	\$8,970.00

Financial State of the Fiscal Year 2022-2023
Board of Education of Oklahoma Youth Academy Charter School
District No. J-1
County of Oklahoma, State of Oklahoma

Balance Sheet for June 30, 2023				
ASSETS:	Amount	Previously Reported	Variance	
Cash Balances	\$ 396,595.77	\$ 396,226.90	368.87	
TOTAL ASSETS	\$ 396,595.77	\$ 396,226.90	\$ 368.87	
LIABILITIES AND RESERVES:				
TOTAL LIABILITIES AND RESERVES	\$ -	\$ -	\$ -	
CASH FUND BALANCE JUNE 30, 2022	\$ 396,595.77	\$ 396,226.90	368.87	
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$ 396,595.77	\$ 396,226.90	\$ 368.87	

Financial State of the Fiscal Year 2022-2023
Board of Education of Oklahoma Youth Academy Charter School
District No. J-1
County of Oklahoma, State of Oklahoma

Statement of Fund Balance for June 30, 2023

REVENUE AND OTHER INCOME			
3210 Foundation and Salary Incentive Aid	\$ 199,643.37	\$ 199,643.37	\$ -
3300 State Aid - Competitive Grants - Categorical	110,593.63	110,593.63	-
3400 State - Categorical	25,907.14	25,538.27	368.87
3600 Other State Sources of Revenue	1,153,551.59	1,153,551.59	-
3700 Child Nutrition Program	1,191.30	1,191.30	-
4200 Disadvantaged Students	237,441.42	237,441.42	-
4300 Individuals With Disabilities	55,648.02	55,648.02	-
4400 No Child Left Behind	20,000.00	20,000.00	-
4600 Other Federal Sources thru OSDE	158,931.55	158,931.55	-
4700 Child Nutrition Programs	183,538.95	183,538.95	-
5000 Non-Revenue Receipts	2,432.40	2,432.40	-
6110 Cash Forward	358,340.75	358,340.75	-
TOTAL REVENUE AND OTHER INCOME	\$ 2,507,220.12	\$ 2,506,851.25	\$ 368.87
EXPENDITURES			
1000 INSTRUCTION	\$ 1,174,813.52	\$ 1,110,237.54	64,575.98
2100 Support Services - Students	3,402.62	67,978.60	(64,575.98)
2200 Support Services - Instructional Staff	126,854.18	71,206.16	55,648.02
2300 Support Services - General Administration	181,180.35	230,584.92	(49,404.57)
2400 Support Services - School Administration	204,403.47	204,403.47	-
2500 Support Services - Business	69,779.56	76,023.01	(6,243.45)
3100 Child Nutrition Programs Operations	188,826.70	188,826.70	-
4700 Building Improvement Services	158,931.55	158,931.55	-
5600 Correcting Entry	2,432.40	2,432.40	-
TOTAL EXPENDITURES	\$ 2,110,624.35	\$ 2,110,624.35	\$ (0.00)
CASH FUND BALANCE	\$ 396,595.77	\$ 396,226.90	\$ 368.87

2023/24 Split Year Calendar – OYACS (amended)

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						23

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						21.5

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						19

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						17

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						11

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						22











February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
						21

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						16.5

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						22

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						22

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						10

BLOCKS	1 st Block July 14-Sept 15	2 nd Block Sept 18-Dec 15	3 rd Block Jan 2-Mar 22st	4 th Block April 1-June 14th					
	No School/Holiday		P/T Conference		OYACS Professional Development		First Day of School		OJA Training
	Progress Reports Due		Grades Due		Report Cards Due		End of Block		Last Day of School