

June 20, 2023

Board of Juvenile Affairs Meeting



Board Minutes





State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

May 16, 2023

Board Members Present

Bart Bouse

Janet Foss

Stephen Grissom

Timothy Tardibono

Les Thomas Sr.

Jenna Worthen (virtual)

Karen Youngblood

Absent

Amy Emerson

Colleen Johnson

Call to Order

Chair Youngblood called the May 16, 2023 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:07 a.m. and requested a roll call.

Public Comments

No public comment.

Presentation from OJA custody youth R.F.

R.F. gave a verbal update to the Board.

Chair Youngblood: So, going on to cosmetology?

R.F.: Yes.

Chair Youngblood: Fantastic. Do you start that in the fall?

R.F.: I am supposed to start in the summertime.

Chair Youngblood: Which program are you going to?

R.F.: MetroTech in Midwest City.

Chair Youngblood: Good program.

Director Holt: She obtained her GED.

Chair Youngblood: Fantastic! What are the next big goals for you? Cosmetology school is huge, and licensed.

R.F.: I have a job interview today at Sonic.

Chair Youngblood: Sonic, which one?

R.F.: Out in Little Axe. Also, going to cosmetology school. I plan on being a motivational speaker.

Chair Youngblood: OK, there I've got you; I can see that. You have quite a story to tell.

Judge Foss: Do you live in Little Axe?

R.F. answered the question.

Judge Foss: When I go out Highway 9, I sometimes stop at that Sonic.

Chair Youngblood: Any thing more you want to share?

Judge Foss: How are you going to get back and forth to vo-tech?

R.F.: When I get my driver's license, I plan on getting a car. My aunt is going to help me out with getting a car. I plan on getting back and forth with that.

Chair Youngblood: How long is the program for cosmetology school?

R.F.: A year and 5 months.

Chair Youngblood: Good, something fantastic to focus on and good structure.

Vice Chair Tardibono: What would you have told your 13- or 14-year-old self that might've helped you before you got here?

R.F.: I would've told myself, to keep my head up and stay positive and not to revert to my old ways.

Mr. Bouse: Are you going to focus on nails, lashes, or hair?

R.F.: I plan on doing on nails and hair.

Mr. Bouse: It looks like you have a head start on the nails.

Chair Youngblood: I like your recommendations. I think it's really, really good for us to hear that these are some things that would help you continue to grow or help others behind you. When you are moving forward and lifting the system up for those that are coming behind that is really great. We really appreciate that insight that only you have that you can share with us. We appreciate that, your caring for others is evident.

Vice Chair Tardibono: Thanks for coming and sharing.

Judge Foss: Good luck.

Chair Youngblood: Our positive vibes come with you.

Discussion and/or possible vote to amend and/or approve the proposed minutes for the April 18, 2023 board meeting

Vice Chair Tardibono moved to approve with a second by Mr. Thomas

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The proposed minutes for the April 18, 2023 board meeting approved.

Update on the 2023 legislative session agenda

Chief of Staff Nizza gave a quick verbal update on the agency's legislative agenda.

Chair Youngblood: Fantastic.

Mr. Bouse: Great job, it went well.

Chair Youngblood: I think it is such a testament to having someone assigned full-time to those important duties. I am sure it is no surprise to anyone that the Legislature is a very interesting place to navigate amidst all of the things that go on, and things get tucked away, different agendas and trying to be partners. Having someone completely focused on those important mission critical steps is really a testament to good hiring and an executive team that works so well together. I know that you don't do just legislative duties, you jump in a 1,000 other places. Wow, to have all 3 of our things go through and get done especially during this time when people are holding bills and playing little games and all of that.

Worthen: I wanted to say to Constanzia, as the head of the legislative committee, we are just so proud of you and grateful for your hard work. To your point Karen, our bills got passed during the time when the Governor was issuing quite a lot of vetoes, as part of their strategic operations regarding the education policy. I was definitely texting with Constanzia because I was really worried that we may get caught up in that, an unintentional situation. To have everything go through, I just what to make sure

the Board is very clear on what a good job she did to make sure that that happened during that time. She's going a great job for us. I wanted to thank the other committee members, it is always kind of fun to strategize and talk policy stuff. That is where I nerd out. Sorry I couldn't be there today, but I couldn't not publicly recognize Constanzia's hard work and tell her how proud of her we are.

Chair Youngblood: That is fantastic, especially coming from the person that is working on that.

Vice Chair Tardibono: Yes, you are absolutely right, you need someone there full-time. Even though we are done, there are things that in March and April, I thought, on my day job were all done. When in fact, I was dealing with them this morning, we are not done. You are really not done until Sine Die happens, and you have a chance to take a breather. Hopefully, she'll take a breather sometime in late May or earlier June. It is a full-time job, it really isn't a part-time thing, its not something you can sort of figure out.

Chair Youngblood: It is an art form, relationships to create and constantly cultivate. There is a lot people and things moving all the time. Thank you very much for adding your first-hand knowledge and working with her on those very important tasks.

Director Holt: Yes, we are the envy of most agencies to have had all of our request bills signed in the period where there were vetoes happening. We were one of a few agencies to have all of our request bills signed so early. It is a testament to her work. I have also written to our staff that it is also a testament to our staff state-wide that legislators are supporting OJA, when an OJA request bill gets through. I am proud of Constanzia's work but also the state-wide reputation of our agency.

Director's Report

Director Holt discussed the attached report.

Board had a short discussion about a summer meeting in Woodward.

Chair Youngblood: We really appreciate the thoroughness of the reports, we get Rachel's reports, and we get several other reports, this week the reports from each of the district were so rich and so full. It really helps us feel like we are there. We appreciate the time and effort; because I know you are sitting there thinking they are never going to read this. We do read them, and we really appreciate them. It makes us feel like a part of all the amazing work you are doing. So thank you very much.

Director Holt: Director Greg Delaney and all his district supervisors across the state giving in their monthly reports. It is interesting to hear what each of the districts is doing and celebrating. The pictures were great.

Chair Youngblood: We really appreciate being kept informed.

Discussion on current status of secure juvenile detention and a possible vote to amend and/or approve the proposed FY2024 contracted beds for the State Plan for the Establishment of Juvenile Detention Services

Mr. Evans discussed the attached presentation.

Mr. Bouse: Can we go back to that slide, give me a little more information on why we have had such a dramatic downturn. I would like to see this graph with arrests over the top of that to see what the difference is. I don't think arrests have gone down; I think in fact they have gone up. I am wondering why we have such a dramatic decrease in 2018, where are those kids going if we are not utilizing detention.

Mr. Evans: I know there are slides coming ahead there are some slides with arrest data on them. But the drop from 2018 to 2020-23, is JOLTS generated. I don't know, to be honest with you, why there is such a decrease. I think a lot of it is we are working to keep them out of detention rather than put them in detention.

Director Holt: Legislation in 2020 to lower the number the kids under 14 that are eligible for detention. That is reflected a little, for us, referrals are certainly down. We see arrests trending down as well. I think, because we have less centers across the state it is harder for law enforcement to go detain.

Mr. Bouse: I think that is getting to the root of my concerns, if we are not detaining what are we doing with them are we just kicking them back out on the streets?

Director Holt: So, it isn't the arresting officer but whether or not the judge decides to detain. Even if they are not detained there is still a referral generated. We will still do an intake and reach out to that family for services. If charges are ultimately filed against that child but even just upon arrest.

Mr. Bouse: We discussed this a little bit last year, even with the understanding that most of these detentions are felony level and a lot of them are usually the 2nd or 3rd felony before they ever detain somebody. I am a little concerned when we have dropping beds and numbers, what are we doing with these 3-time felony offense kids that we are not detaining now?

Director Holt: I think a 3-time felony offense would be detained. It's the misdemeanors and the 12-year-olds, that we are not detaining as much.

Mr. Bouse: We were never detaining those, or at least not very often. I don't ever recall a misdemeanor ever being detained in the 90s. It didn't happen in northwest Oklahoma, let me put it that way. If it was happening down here, first of all it was crazy that it was happening. I don't remember that happening much of anywhere.

Judge Foss: I think sometimes, judges can get creative when it comes to detention even if you have a low-level offender, who you know is creating problems in their community, if you can't defer them somewhere else, I think judges will figure out a way to put them in detention.

Mr. Bouse: Even though its misdemeanors.

Judge Foss: They have a way, there used to be a gap in there for runaways, if they are a danger to themselves, you could detain them. You can't do that anymore either. Rachel and I have been round and round about that.

Mr. Bouse: I never saw much of that.

Judge Foss: In the bigger counties, you get a lot of people that complain about this kid in our community doing la, la, you all aren't doing anything. They go back and forth between municipal and state government. Plus you have a difference too because you have 4 juvenile bureau counties, and the rest of the counties are not juvenile bureaus, you have that other layer of bureaucracy in there that they don't have any control over. OJA doesn't.

Dr. Grissom: That is a wonderful graph, but if we were to super impose on that graph...

Mr. Bouse: Arrests, and referrals and things like that.

Dr. Grissom: Arrests, well, felony arrests, referrals to OJA. Do we want to go to the level of petition, adjudications?

Director Holt: Yes, we have that.

Mr. Bouse: Are there any misdemeanors?

Dr. Grissom: If we could see the differentials.

Director Holt: There are some.

Mr. Bouse: I have never seen one in my lifetime, that I am aware of.

Director Holt: We can check how many {misdemeanors detained} we have today.

Mr. Bouse: Maybe it's happening I understand what Judge Foss was saying but I just never saw that.

Mr. Andrews: I believe, this fiscal year, about 15% of youth detained were detained on misdemeanor charges. I don't know if that is on a slide later on.

Judge Foss: I think part of the problem you are seeing with the whole system is that people when they are thinking of the juvenile system they are thinking of petty offenses. They are not thinking that OJA is dealing with heavy duty, felony level offenses if they were adult. You still have that mentality out there. You've got kids out there that are possessing marijuana, they are smoking, getting picked up all the time. Quite frankly, I think law enforcement is tired of it, they see it as a gateway into the bigger picture. It's

like we can't do anything with them. We can't detain them; we can't do this. I don't know what's happening with that population. They are indicating that some judges are still interceding in some way.

Mr. Bouse: I don't see any judges in northwest Oklahoma detaining anyone for misdemeanor offenses and I haven't for 30 years.

Dr. Grissom: I think the earlier statement about we are doing more prevention, more programs at the youth service agencies level, or that sort of thing. If we have been right all along about the importance of that, as we do it more, one of the ways it ought to show up is a decrease in referrals and the need for detention because that is the point to prevention. I am doing a fingers-crossed thing.

Mr. Bouse: I hope you are right. If you're not, then what are we doing with those kids? That's the question I am asking.

Judge Foss: What are the diversions?

Mr. Bouse: Where are they and are we creating an issue out there with these felony level kids that aren't getting in detention and we are dumping them back into the community to commit more crimes?

Director Holt: I think if they have committed more crimes they would be back in detention.

Dr. Grissom: I haven't seen any data so far, that tells me that there are felony level kids that are not getting referred. Serious felony level kids are getting referred.

Judge Foss: How are the youthful offenders impacting our juvenile detention centers? Is that reflected here to?

Director Holt: Yes, we have that data slide. That's why the 2020 legislation, to limit kids under 14 came ahead of the 2021 legislation to remove youthful offenders from adult jails. Knowing that we would need more space for longer term kids. This legislation, 1032 this year, to say juvenile delinquents shall be adjudicated within 30 days kind of limits that lower-level juvenile delinquents, that are not youthful offenders, to get those cases moving faster. So, we've taken both prevention and policy, educating judges and law enforcement, and legislation to keep our numbers, you will see the proposal of contracted beds, the history of where the contracted beds and that where usage is, that we are in a good place.

Mr. Bouse: Didn't we see an increase in youthful offenders detained more in detention facilities, correct?

Director Holt: They are all detained in detention centers.

Mr. Bouse: That would have increased our numbers. At least from that population that used to be housed in jail, correct?

Director Holt: Yes, yes.

Mr. Bouse: That is figured in this already. The true number is even lower than what it used to be, correct?

Director Holt: Since November of '21, all youthful offenders have been in juvenile detention centers. We now have over a year of data of what that looks like.

Dr. Grissom: You do see it does bump up a little bit for '22.

Director Holt: That's post Covid.

Mr. Bouse: I guess, what I am saying, is I hope this doesn't artificially represent that a true problem. I don't know that we have really trended down that much in arrests, and we just are not detaining, and that may be a good thing.

Dr. Grissom: Last thing I saw, serious crimes, nationally, continue to decline. That has been over a decade now.

Mr. Bouse: But we have had a least 2 people, in the last year, talk about how it has increase in Tulsa.

Dr. Grissom: Those are local variations.

Judge Foss: I think they said that violent crimes on the rise. That is what I've been seeing.

Mr. Bouse: I think Dr. Grissom and I, agree that if we can overlay the graph with some other data, that would be great. Regardless of what it reflects, I would like to see that.

Dr. Grissom: Then we can argue about why.

Chair Youngblood: Good start, I like it.

Mr. Evans continued with presentation.

Director Holt: You will see that LeFlore County, which was in our State Plan, they have chosen to only contract with tribal nations. That is another factor with the McGirt decision, we no longer have tribal youth shown in detention centers. There are still some tribal youth, some detentions centers have a couple of contract beds. LeFlore County and Sac and Fox Nation are now full tribal. They are not contracted with us at that time.

Mr. Bouse: Is there a reason, Creek and Woodward, the utilization is so much lower than most of the others.

Director Holt: Creek just recently came online and, historically, has never been contracted with us and just recently contracted with us. It is usually a smaller center. Woodward, they are more picky on their admissions. I know at some point there was some Covid that slowed admissions. They sometimes deny kids that need beds. So, their usage is going to be low. Some of its Covid and some of it's just their policy in rejecting kids.

Judge Foss: Garfield County looks a little high.

Director Holt: Garfield County always remains high. They have what they call "county juvenile", it is county employees that make detention and referrals decisions. We have tried for years, and we are getting better, at getting a way into that county system. They are not a juvenile bureau. They drive admissions. OJA employees are trying to have some leeway. Garfield County juvenile employees sometimes operate as a juvenile bureau, even though they are not a designated juvenile bureau.

Vice Chair Tardibono: In Oklahoma and Tulsa, and even Garfield, when they go over what do we do?

Director Holt: That's their contracted beds, they are over on their contracted beds. They just are not paid for those beds. Oklahoma County, as you know, only houses Oklahoma County children. If their judges decide to detain more than what the contract allows, then the county pays for that. Tulsa County we had projected 40 beds for them, a year ago they requested we lower that to 30 contracted beds. They continue to be over their requested 30 beds, we have not asked the Board to return them to their 40 beds at this time.

Judge Foss: Are all of these regional detention centers except for Oklahoma County?

Director Holt: Yes.

Judge Foss: Is Tulsa County?

Director Holt: Tulsa is supposed to be a regional detention center, when they lowered their number to 30 beds, they focus more on Tulsa County. They are also required to take Muskogee County, because Muskogee County doesn't have any other contracts. Is that true?

Mr. Evans: Yes.

Vice Chair Tardibono: If they go over what we contracted, they are paying?

Director Holt: Yes, the county is paying for that.

Vice Chair Tardibono: In Oklahoma County, do we have more capacity?

Director Holt: In Oklahoma County, they are licensed for 78 beds. We do not have a contract them. Oklahoma County Commissioners refuse to come to the table on a contract. We usually pay them by

settlement agreement. Until we have a contract with them, we will not ask the Board to consider raising the contract number. They continue to leave money and not be considered for additional beds.

Mr. Evans continued the report.

Director Holt: Judicial citations would be pick-up orders, arrest warrants. Sometimes we have a kid in OJA custody, probation, or supervision that might be not where they are supposed to be or might be AWOL from a placement so they will have a pick-up order or arrest warrant. That is reflecting them being arrested on that.

Presentation continued.

Mr. Bouse: And Oklahoma County doesn't really have a contract, is that correct?

Director Holt: Right, not a current contract.

Mr. Bouse: But they do have 78 licensed beds, where it gets shown that we can utilize up to 50, but they may utilize up to 78.

Director Holt: So, we would contract for 50, and they can use up to 78. We just wouldn't pay for those additional beds.

Dr. Grissom: So, essentially, we are proposing the same number with just the reduction of Tulsa.

Director Holt: Tulsa, we reduced to 30 at their request. This would be what are contracts, with your amendments or approval, that would be what are FY24 contracts would look like. I would say that the formula is working. Since we have adopted this formula and set the contract bed numbers, we have always been at about 78 - 84% utilization rate. That shows that there are contracted beds in the system, beds that we pay for within the system, there are always these additional beds that are not contracted that are available to counties that need them.

Dr. Grissom: So we're running, roughly 20%, cushion. We are running 78% utilization we are running a 20% cushion.

Director Holt: Of contracted beds, yes.

Mr. Bouse: You have to have that cushion, I suppose, because some beds are too far away. You have Woodward who doesn't take some kids. You've got to have more beds than you are utilizing. Just because, you can't send a Texas County kid to Tulsa very easily. Good lord, do you really want a kid in the car 8 hours each way?

Dr. Grissom: No, that is asking for trouble.

Mr. Bouse: That's child abuse and abuse to the officer. You've got to be realistic; we've got to have beds on both sides of the state that are open not just beds, but open beds.

Chair Youngblood: Thank you, that was a very good report. We look forward to additional numbers. We really appreciate the ones that you brought.

Judge Foss: The detention formula says 189, what are we approving?

Director Holt: The 203. The 203 reflects the cushion from the 189 that we projected to need. You would be approving the FY24 proposed column.

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The proposed FY2024 contracted beds for the State Plan for the Establishment of Juvenile Detention Services approved.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace and/or reupholster resident seating in the amount of \$5,498.65

CFO Clagg discussed the attached presentation.

Dr. Grissom: Slide says Comanche, but it should be Craig?

CFO Clagg: I apologize. Yes, this is Craig County.

Judge Foss: I was confused to.

CFO Clagg: We recycle the slides.

Dr. Holt: Eight people have looked at it and number 9 found it.

Vice Chair Tardibono: How much is in the fund? What does that do to the overall?

CFO Clagg: In the State Plan we reference up to \$50,000 per year, that is our goal to make that available. There is also the caveat as long as the funds are available. We have one other request for this year, from Woodward, we are within the \$50,000. The \$50,000 is just a target, we will probably be under that, but we can go over if the Board approves.

Judge Foss moved to approve with a second by Vice Chair Tardibono

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace and/or reupholster resident seating in the amount of \$5,498.65 approved.

Update on the Next Generation Campus Project

A quick video of the ongoing project was played, and CFO Clagg discussed the attached presentation.

Vice Chair Tardibono: Just to be clear, this exhausts our contingency allocation?

CFO Clagg: Yes, the only big item we anticipate is the temporary fencing. I call it temporary, but it will be up for quite a while. It is the same quality and specifications as the existing fencing.

Chair Youngblood: Because it is in the negative, we don't have to bring it forward on the vote.

CFO Clagg: All of this is within the subcommittee's purview, which has been approved, this is just the disclosure.

Chair Youngblood: Very good.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

CFO Clagg presented the attached finance report.

Vice Chair Tardibono moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or authorize engaging Wilson, Dotson, & Associates, PLLC to complete the 2022-23 school year, FY2023, Oklahoma Youth Academy Charter School audit

Vice Chair Tardibono: Can I ask what is the challenge?

CFO Clagg: Auditing regulations are getting tougher. We're a small program. We are also a challenge in that we are a state agency, a school, and a charter school.

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

Board authorized engaging Wilson, Dotson, & Associates, PLLC to complete the 2022-23 school year, FY2023, Oklahoma Youth Academy Charter School audit.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

CFO Clagg discussed the attached report.

Mr. Bouse moved to approve with a second by Mr. Thomas

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School

CFO Clagg discussed the attached report.

Judge Foss: Is this money something we have applied for but have not yet received?

CFO Clagg: We are in the process of applying for it. If the Board approves and if we receive the grant, then we can get reimbursed for these items.

Judge Foss: So it is contingent.

Mr. Bouse: This is money we have already spent but if we flow it through the charter school, we can ask for ARPA funding to reimburse us for what we have already spent.

Vice Chair Tardibono: As far as if we get approved, you are confident it is going to be approved?

CFO Clagg: Yes, I have been assured. It was submitted, it was rejected, which concerned me for a few minutes. We fixed the issues, and sent it back through, and haven't received word yet. For months now, we were told we were eligible for this, everything looks good.

Mr. Bouse: Normally, for government funds, you have to apply in advance before you spend it. They have allowed us, in this structure, to ask for it after the fact.

CFO Clagg: Correct, I have heard of other ARPA funds being handled that way.

Mr. Bouse: I don't think there is anything to lose obviously.

CFO Clagg: We are being very transparent. We have been talking to SDE for several months now, I have no concerns.

Vice Chair Tardibono: I have to believe we are not the only one doing it.

Mr. Bouse: I suspect it's happening in a lot of these school systems. They've got this money and need to spend it. If they can apply it to something backwards, I think it is happening a lot. There is a lot of ARPA funding.

Chair Youngblood: I have heard of several instances where this was the same case for other school districts.

Mr. Bouse: I don't know, it may have been 6 months ago, I think the Daily Oklahoman listed it and it was an astronomical amount of money.

Chair Youngblood: If it goes south, I am sure it will come back before the Board, and we will figure it will be transparency moved back to a different budget or adjusted somehow.

Mr. Bouse: We are paying for it with inflation.

Mr. Bouse moved to approve with a second by Mr. Thomas

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

Modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Ms. White gave a quick verbal update to the Board.

Chair Youngblood: In the Education budget, are our teachers included in that? I know there was an email at one point, just clarifying they are included.

Director Holt: Yes, in the teacher pay increase, actually the article specifically referenced OJA and some other, the School for the Blind and the School for the Deaf, that OJA teachers will get that pay raise.

Chair Youngblood: Nice, good, well deserved. Appreciate them getting more.

Executive Session

Board decided not to enter executive session.

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Director Holt: Are we having Rates and Standards after?

Secretary Rockwell: No.

Chair Youngblood: I am so impressed by our new facility. This is lovely, it is so bright. What a delight for our members that are working in the office to have something so nice. It is well deserved that they have such a wonderful surrounding. I know there are always pros and cons with all moves and buildings. It is nice that it is so bright. We are delighted to be here and delighted to have this facility.

New business

There was no new business.

Adjournment

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Johnson

Chair Youngblood adjourned the meeting at 11:35 a.m.

Minutes approved in regular session on the 20th day of June, 2023.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair

Director's Report





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

JUNE 2023 BOARD UPDATE

OJA Operations

1. COJC GED ceremony (Teams)
2. Tulsa County Detention stakeholder meeting at Tulsa Family Center for Juvenile Justice
3. Tulsa County Detention Center follow up virtual meetings
4. OYACS Graduation ceremony at COJC
5. District 3 meeting
6. OYACS Graduation – State Office
7. Dr. Chan Hellman visit to COJC
8. Presented the HOPE arts award to the COJC recipient
9. Memorial Day and Summer Break Cookouts at COJC
10. Bringing it all Together meeting at COJC
11. Presented at the Level E group home providers meeting
12. OJA Executive Team Quarterly Recharge
13. PbS site visit at COJC

Partner Engagement

1. Rep. Danny Sterling
2. Rep. Danny Williams
3. Rep. Mark Lawson
4. Senator Paul Rosino
5. Judge Kevin Gray, Presiding Judge, Tulsa County Juvenile Division
6. Presented with Director of Behavioral Health Millington to Project ECHO OSU (virtual)
7. Meeting of appointed officials with Gov. Stitt's COO Suter and Chief of Staff Tatum
8. Spoke at a OKC Rotary Club 29 morning meeting
9. Met with State COO John Suter and the Governor's Chief of Staff Brandon Tatum
10. Count Me in 4 Kids (CMI4K) meeting
11. Chaired the CJA South Region meeting (virtual)
12. Attended the TEEM meeting re Ending the Need for Group Placement
13. Met with Oklahoma County DA Vicki Behenna and Treatment Courts ADA Kelly Basey
14. Annette Jacobi, Director, OCCY
15. Dr. Deb Shropshire, Director, Oklahoma Human Services
16. Kevin Evans, Western Plains Youth & Family Services
17. Met with Youth and Family Resources Center, Shawnee



**Juvenile Service Unit
Board Report for May 2023
Contacts and Activities for April 2023**

▪ **Division Statistics**

- 2,211 active cases...1,276 court involved including 420 youth in OJA custody
- 351 new referrals-260 male and 91 female...average age 15.20
- 9,691 individual contact notes documented in JOLTS
- 266 intakes were completed during the month
- 29 youth activated and/or monitored by GPS
- 31 new placement worksheets received by the placement unit in April 2023
- 22 new placement referrals made: 20 for Level E, 2 for secure care
- 23 youth placements made during the month: 20 to Level E, 3 to secure care
- A total of 25 youth paid \$2,945.12 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in weekly administrative services meetings
- Participated in Monday Morning training meetings
- Participated in case staffings at Scissortail Group home
- Attended a Lunch and Learn training regarding OPERS
- Attended the Tribal Public Health Conference in Durant
- Made a visit to the Stephens County JSU office
- Made a visit to the Grady County JSU office
- Attended a TEAMS meeting with Dr. Chan Hellman and Executive team
- Assisted with judging the resident Hope Art Contest
- Attended the OJA Board meeting at Pivot and toured the facility
- Took a tour of the new OJA State office and District 3 JSU office
- Attended the virtual OJDA meeting
- Attended a meeting with OJA General Counsel and staff regarding a pending court case
- Participated in a meeting to review updated Parole report formats
- Attended the District 6 staff meeting and employee retirement ceremony
- Attended the Hope Art Contest winner presentations

- Attended the OCCY Mentoring Work Group meeting
 - Attended the “Implementing a Culture of Development” webinar with the Oregon Youth Authority
 - Attended a Parent Advisory Committee meeting
-
- **Division Activities**
 - JSD Program Assistant Administrator Jennifer Thatcher had 29 GPS activations and monitoring cases for the month. She completed 4 URC Step Down/Extension requests and processed 1 placement decision appeal. She approved 3 restitution applications and 4 restitution claims. Ms. Thatcher also participated in multiple executive case staffings and conducted GPS trainings in District 3 and at COJC.
 - Placement Program Manager Rex Boutwell received/processed 31 placement worksheets and placement referrals, including 28 for Level E, 3 for secure care. He participated in numerous executive placement staffings, appeal meetings and attended the District 6 staff meeting.
 - JSD Federal Funding Program Field Rep Jennifer Creecy processed 699 Targeted Case Management progress notes. She attended a Lunch and Learn and Monday Morning Meetings. She attended a Hope in Treatment planning meeting and attended a “Youth Reentry Work Matters” webinar. She attended a YLS/CMI training meeting and conducted YLS/CMI training for new staff. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program. She also reviewed 2 parole requests.
 - JSD Level E/Detention Program Manager Jeremy Evans attended Court in Oklahoma County and Carter County. He visited Scissortail Pointe, Scissortail Plus and Thunder Ridge Group homes. Mr. Evans attended the District 6 staff meeting. He is participating in the Liaison and Transportation program updates on the policy task force and participated in multiple executive staffings.

District Activity Highlights from District 1 Supervisor Jerry Skinner

District 1 finished the month with caseloads remaining steady. Additionally, the annual requirement for documentation of even caseload distribution has been completed and will be forwarded forthwith.

Kay County recently participated in the “Steppin Out to Stop Child Abuse.” This was an event hosted by the Dearing House Child Advocacy Center. ADS Carlos Sanchez-Medina met with the Judges and Sheriff in Kay County during the month to work out wrinkles in the transporting of youth needing medical care who are in detention.

ADS Jodi Josserand reported 15 new referrals during the month. She reported 28 cases were staffed with Panhandle Services for Children. Jodie also reported she was able to meet with the new ADA for Beaver County, Tom Jones. They are working together to ensure Mr. Jones has a good understanding of Title 10A as well as the services and function of OJA. Jodi attended the Crossroads program held its regular monthly meeting on April 15, 2023. This meeting focused on the youth being educated on Narcan and watched a video on the dangers of drug use/abuse. Jodi stated one parent who is taking the lead in the beginning stages of forming a parenting group has been asked to participate in a statewide parental group.

ADS Belinda Hannon reports Canadian County staff continue to be active in their liaison duties. Belinda herself visits the youth shelter, no current OJA youth are placed in the shelter. JJS II Jazmya Cabrera monitors the detention center and conducts weekly visits. She reports things to be stable and that the census has been low. She reports one youth to have been detained for an extended period due to multiple continuances to court hearings. JJS II Alysa Parker continues to provide liaison services to the Mustang Group Home and visits 2-3 times each month. The group home director is currently looking for a teacher for the summer months so the youth can continue to earn educational credits. JJS II Gabi Cole continues to participate in the Kingfisher MCART program. The team is gearing up for the upcoming Crimes Against Children Conference in August. Finally, Belinda reports her staff have made several referrals to the Hub. She indicated staff have experienced excellent outcomes.

ADS Chris Walker and his staff spent the month continuing with their implementation of a plan to provide coverage for Blaine County after JJS II Alyssa Devine was selected to fill the OPI vacancy, current caseload to be ninety-four (94) cases. McKenzie St. Clair is stepping in to assist with coverage for Blaine County, while maintaining her Woodward caseload.

District Activity Highlights from District 2 Supervisor Tracie Goad

District 2 is excited to share an opportunity that District Supervisor Tracie Goad and Assistant District Supervisor Bob Williams recently participated in at Oklahoma Wesleyan University in Bartlesville. Professor Eric Peterson invited Tracie and Bob to share their knowledge and expertise with students in the OKWU Juvenile Delinquency course. On April 18th, Tracie and

Bob presented to a class of fifteen criminal justice majors, discussing a variety of important topics. They covered OJA's hope-centered and trauma-informed approach to helping young people in the justice system, as well as OJA policy and procedures, Title 10A, and ACEs. DS Goad also talked about internships and career opportunities with the students, many of whom personally thanked the presenters after the class.

District 2 is excited to share the success of our recent Open House and lunch event, held on April 20th, 2023, at the Rogers County JSU office. The event was organized by JJS Michael Connella and was a great opportunity for local service providers to come together and meet with JSU and law enforcement officials to discuss the services available in the area. Although some local officers were unfortunately unable to attend due to responding to a crisis call, we were honored to have Assistant District Attorney Mary Leavell and representatives from Grand Mental Health, Rogers County Youth Services, Rogers County Drug Court, Rogers County Drug Abuse, CREOKS, Acadia Health and Piney Ridge present at the meeting.

The primary purpose of the event was to introduce law enforcement officials and local service providers to each other, and to highlight the range of services available within our community. Our hope was that by bringing together these different organizations, we could help facilitate better communication and collaboration in the future. We understand the importance of having a strong support network for our youth and their families, particularly in times of crisis. We believe that by fostering partnerships between law enforcement officials and local service providers, we can better serve our community and provide the support and resources needed to address a range of challenges. We were grateful to all who attended this event and their commitment to supporting our community. JJS Michael Connella plans to make this a recurring event based upon the success of this inaugural affair.

Kickin Asphalt season 15 kicked off on March 2, 2023. There are 5 mentors and 8-10 participants. ADS Gary Witt joined us this year and has been keeping the kids on their toes with his Simon Says games. The kids love it! Our first race was April 15 in Miami, Oklahoma, a 5K and we are betting on some bling for some of the participants! The program will continue into mid-May where we will finish with an end of the season banquet dinner where the kids receive their awards. Kickin Asphalt began in 2015 and continues to make a big difference in kid's lives. It's an awesome experience to witness their transformations from beginning to end.



Last week, JJS II Candace Keahtigh presented at Coffeyville Community College. Every semester she offers in-person presentations for Courney Feerer's Diversity in Society courses. She focuses on her family's history and customs and how it ties into her current life, as it does for many other Native Americans. Most students are not from the local area, so they do not have knowledge about Natives living in Oklahoma. She presents to provide information and a face to Native history in Oklahoma.

District Activity Highlights from District 3 Supervisor Jeremy Andrews

April proved to be a busy month across the state, District 3 included. We had two graduations, one youth parole from COJC and had 17 youth placed at various OJA group homes and COJC throughout the month. Staff in Oklahoma County kept busy with preparations to move from the location from Classen to the MC Connors Building.

In Pottawatomie County, we had staff dealing with the damages and results of the tornadoes that touched down in the Shawnee area. We were fortunate that our office and staff did not have any personal damage, though many in the community were not as fortunate.



We had several staff trainings held during the month. A supervisors' meeting was also held in April, and we discussed updates across the district. We also invited Jennifer Thatcher and our GPS provider with Attenti to come present and provide a refresher training for installing GPS ankle monitors and tracking. Workers took the opportunity to install the monitors on each other and what information to provide to youth and families when placed on monitors to ensure the best chance of success.

We also had the opportunity to celebrate the retirement of Rudy Flores, a former worker at COJC and High-Risk Transport Officer for District 3. Rudy retired after 15 years of service, and we were joined by staff from across the state for his retirement party.



COJC Resident, Seth B., who is now on Community level, was invited to attend Oklahoma Christian University's (OC) "Celebration of Excellence" on Monday, April 17. This event was held on the University's Edmond campus. It was attended by students and faculty of OC. Seth read a poem that he wrote that is being published in the "Unaware Anthology", a joint writing project between OC students and a select number of OJA's OYACS students. Seth was supported at the event by his JJS II, Amanda Foreman and COJC Superintendent, Darryl Fields.

District Activity Highlights from District 5 Supervisor Ron Coplan

Increased activity and referrals have continued through April. High Risk Transports have increased, as we are assisting District 2 until they can fill their vacant position.

We continue to have no Youth Services agency providing services in McIntosh County, CBYS is aware and working to address the situation. McCoys Youth Services, located in Muskogee, has offered to provide services, and advise that they have the capacity to start immediately.

District 5 staff provided documentation to assist Cathy McLean in preparing for the JSU ACA audit.

Len Morris asked for volunteers to pilot a new automated vehicle log. District 5 is running the pilot with several staff. Until now the log has been hand entered with saving receipts and turning it all in at the end of the month. The new system allows staff to enter the information into an app through their agency cell phone.

Our District Office in Muskogee is still under construction as a complete remodel. I have been waiting to schedule a District meeting until it is complete, to show it off.

We are looking for a new space for our Cherokee County office, PEOPLE Inc. has a satellite office in Tahlequah that has enough space for our staff. They have submitted a proposal, and hopefully we can get it done. I have toured the available office space and it would be a considerable upgrade from our current office space.

District Activity Highlights from District 6 Supervisor Heath Denney

During the month of April, Caddo County JJS III, Dena Stewart retired from OJA after having worked for the agency 10 years. Prior to joining OJA, Dena spent 33 years in Education and worked 1 year in Adult Protective Services with DHS. A retirement celebration was held in Dena's honor on April 25th.

Dena was an excellent JSU worker and set the bar for providing services and supervision to numerous youths over the years. She led by example, and always had a willingness to help her coworkers no matter the cause. She was a fierce advocate for the youth on her caseload and touched the lives of many during her years with OJA. While we will greatly miss Dena, we do want to congratulate her on her retirement and wish her continued success in the future.

On April 25th, District 6 held their second district meeting of the year at the Caddo-Kiowa Technology Center in Ft. Cobb. At the meeting, Randy Sheppard and Joi Horsford gave a presentation on the HUB; Rex Boutwell and Jeremy Evans provided the district with placement updates; and General Counsel Ben Brown provided training on Youthful Offenders and Juvenile Competency. We also introduced two new hires to the district, both of which are returning

workers. Robby Evans was recently hired as the Jackson County JJS, and Jimmy Sims was recently hired as the Caddo County JJS. Both Robby and Jimmy have prior experience working with OJA, and the district was very happy to see both returning to JSU.

During April, numerous ACA standards were collected and approved in preparation for the upcoming ACA audit which will be held in November of 2023. District 6 is heading the ACA audit this cycle. The first mock audit was held on May 3rd at COJC.

District Activity Highlights from District 7 Supervisor Rodney McKnight

For the month of April 2023, District 7 served approximately 155 youths with a total of 836 contact notes, 64 being TCM eligible. Out of the 155 youths, there are 99 supervised cases with 18 being OJA custody youth. We currently have 8 kids in various placements and 1 awaiting placement. There are 3 youths in secure detention, 2 being pre-adjudicatory juveniles.

Referrals seem to be on an upward trend within the last several weeks. We had 50 referrals in the month of April and completed 37 intakes, most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals continue to rise, District 7 currently has 34 youth referred and/or participating in that program.

District 7 activities for the month of April 2023 include monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions and several online trainings.

I attend the Southern Plains Tribal Health Conference in Durant, April 11 to 13. The 3-day conference covered a wide range of topics and provided valuable information. Each day the conference began with a keynote speaker and in the afternoon, attendees picked sessions to attend on various topics. We had approximately 6 JSU staff in attendance for all 3 days.

On April 18th, the Pontotoc County staff along with ADS Dotti Brandon and I attended a meeting with JSU staff with the Chickasaw Nation, in Ada. In attendance for the Nation was Debra Gee, lead council; Darrell Layton, adult/juvenile probation supervisor; Cecil Wilson, assistant JSU supervisor; and their JSU caseworkers. During the meeting the Chickasaw Nation staff asked questions about our different programs, paperwork, and resources that they might could access or build from. The collaboration lasted around 2 hours and we were able to start building relationships with our counterparts within the Chickasaw Nation. We are hoping to have periodic meetings with the tribe to build relationships and to share knowledge about the kids and families that we are all dealing with throughout our communities.

Debbie Kinsey JJS III in Atoka/Coal volunteers with a local Senior Citizen Committee, where they are providing and delivering Hot Meals two Saturdays a month to senior citizens in her community. Debbie also services as a member on her city council.

Rena Miller, JJS III, continues to help with her local VFW chapter by serving on their board and supplying veteran families with the Veteran Pantry drive-thru and the local literacy council meeting.

ADS Bobbi Foster participated in the Tushka Public School PTO Bingo night fundraiser that raises money for the school to assist with extracurricular activities. Bobbi was also named to the Tushka Scholarship Committee, where they select 3 seniors with scholarships to help assist with their continued education.

Bryan County staff Julie Fryer, JJS III, and Ladonna English, JJS III, reported that Michelle Markovic, an intern from Southeastern Oklahoma State University (SEOSU), completed 100 hours to finish up her degree. She came to us in January needing an internship to complete her Sociology degree. Michelle assisted staff for the last 3 months, sitting in on intakes, visiting with youth and families, going to some facilities, and attending court hearings. Youth enjoyed listening to Michelle and her stories about her being from Venice, Italy.



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – May 2023

April 1st to 31st 2023 activity

Releases (2) from Secure Care

April 2023

Intakes (3) for Secure Care

Paroled - 1

Intakes COJC – 3

Department of Corrections Adult - 1

Secure Care Treatment Population as of 05/10/23: 64 residents

Central Oklahoma Juvenile Center (COJC) facility events

- We got to see the “kid” in our residents come out during the Easter Egg Hunt. It was a heart filled day to see the COJC youth run after the hidden Easter Eggs and consume the candy with smiles on their faces.
 - Easter Weekend Recreational activities consisted of ping pong/pool, football, 3-point shootout and foosball tournaments.
 - COJC resident attended Oklahoma Christian University’s Celebration of Excellence and read a poem he wrote which published in the OCU Unaware Anthology project.
 - For the first time in ten years Kairos Torch held their weekend program with nine mentors participating. Mentoring will continue for youth during monthly reunions.
 - COJC day at the Capitol was a special occasion for 8 COJC youth.
 - 5 Legislative Representatives toured COJC with youth that visited the Capitol leading the tour.
 - 7 COJC residents attended the OJA Board Meeting to present their visit to the State Capitol.
 - The Shawnee tornado took out COJC internet and phones for several days. The OJA IT team made it possible to continue family phone calls and virtual visitation using cell phones and hot spots.
 - Behavioral Health Clinicians completed a week of training on Dialectical Behavior Treatment.
 - Music Therapist Joy Yocum submitted Kids Got Talent Videos for a nationwide competition through Performance based Standards.
 - COJC hosted a Volunteer appreciation banquet to celebrate Volunteer appreciation week. Volunteers were presented with certificates signed by Director Holt.
 - Volunteer Mr. Earl Founder and CEO of Pursuit of Prosperity Strategies (POPS) visits once a month to connect with youth for reentry support.
 - OKCreative music held a session for residents.
 - 4 Resident birthdays were celebrated on site with cakes donated by the St. John Lutheran Church.
 - 29 Volunteers donated 70 hours of mentoring, bible study and religious services to COJC residents.
 - Resident Council Meeting and Employee Council Meeting held.
 - Leadership and Community phase residents enjoyed a dinner night in the canteen.
 - Man Up and Justice League Basketball continues weekly.
 - Religious services and bible studies were offered by community volunteers for all residents.
-



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Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Division Leadership Activities

- April 1 began the Performance based Standards data collection month with oversight by OJA PbS state coordinator Carol Miller.
- Facilitated Case Management System (CMS) training on treatment plan progress notes, policy and navigating CMS with Melissa Monson at COJC.
- Attended the 2023 Children’s Behavioral Health Conference and solidified agency collaborations.
- Visited with residents and staff on site at COJC throughout the month. Zoey the therapy dog continues to interact with youth at COJC.
- Attended COJC day at the Capitol with 8 COJC youth.
- Participated in the Legislative members tour of COJC.
- Met with COJC/OJA training department to create additional training identified as beneficial as identified through OJA new hire training evaluations.
- Attended resident GED graduations for several youth at COJC.
- Participated in technology meeting to identify areas at COJC which require attention and additional resources for implementation.
- Participated in the HOPE Navigators art contest judging.
- Participated in the OJA Parent Advisory Committee Meeting.
- Met with OYAC Superintendent to review implementation of “Grow with Google”.
- Participated in Next Gen Subcommittee meeting virtually.
- Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Continue to address new technical applications across the facility to ensure maximum usage.
- Continued OMMA grant meetings and submitted monthly performance report. Approved implementation of substance use education at Shawnee Alternative School has been postponed due to the tornado demolishing the school building.
- Monthly confinement grant meeting with Okla. State Dept of Health completed. Base of operation is COJC medical for LPNs to support detention centers and group homes with COVID mitigation plans, equipment and to assist in outbreaks.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Attended the April OJA Board Meeting in person.
- Met with OJA staff for DBT planning meeting for implementation.
- Continue to review American Correctional Association (ACA) files for COJC in preparation of the statutorily mandated upcoming reaccreditation audit.
- Participated in Positive Youth Outcomes Committee Webinar: Implementing a Culture of Development presented by Oregon and the Council of Juvenile Justice Administrators.

Recruitment and Retention Efforts

- We are reviewing new employee training evaluations each month to identify any concerns during training that need to be addressed and suggestion from new staff for training needs.
-



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Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Employee support services COMPASS served breakfast and lunch to raise money for COJC staff affected by the Tornado and to celebrate employee appreciation week. All 3 shifts had the opportunity to enjoy the good food.
- Superintendent Fields is hosting “Coffee with the Superintendent” which allows staff an opportunity to have coffee/donut and offer resolutions for improvements.
- COJC Medical Department started a wellness walk every day at noon to help staff recognize the benefits of walking for physical and mental health awareness.
- Employee council meetings increased to monthly. Questions are addressed immediately with resolutions from staff input and distributed throughout facility.
- New employees are now paired with a veteran staff to learn their job duties through role models.
- Cross training continues to build knowledge base for staff of all areas of the facility.
- Leadership classes held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Employee of the month is recognized each month during the monthly general staffing meeting.
- COMPASS employee support group will host a meal event every month for staff on all shifts.
- COMPASS employee support group is starting a silent auction for the next two weeks with 9 fantastic baskets to bid on.
- Assisted OJA HR department with updating Job Fair set ups with up to date pictures and wording to bring attention to the fulfilling job opportunities at COJC and OJA overall.

Agency Collaborations

- Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC one time a week to assist residents enrolling in DRS. Currently 10 residents at COJC are in the paid work program waiting list and 2 are active.
 - DRS applications are now distributed among COJC JJS for residents to complete in an effort to ensure all residents have the opportunity to apply.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - Connected DRS embedded staff with DMH liaison to strengthen reentry supports for youth.
 - Met with embedded DMH staff to discuss enhancing family engagement opportunities for families and youth to address any barriers to a successful reentry.
 - Met with DMH to discuss FY23 Second Chance Act Youth Reentry Program Grant for possible partnership.
 - Workforce Innovation Board (COWIB) - Workforce Work Study Program has moved forward for residents who have graduated or received their GED. Residents will be working on site at COJC and receiving pay funded under the Workforce Innovation and Opportunities Act (WIOA).
 - OCCY/DRS/OYACS/OJA School to Work paid work program – The School to work paid work program at COJC is underway. Residents who are currently enrolled in OYACS at COJC will work onsite at COJC and receive pay through DRS reimbursement. Program provides youth with a work resume, birth certificate, State ID and financial support upon parole from COJC.
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Board Report May 2023

- **Attitudes Related to Trauma-Informed Care (ARTIC) Organizational Survey**
 - Presented on 2nd ARTIC survey results with all divisions during lunch and learn in April.
 - Attended DS meeting to follow-up on ARTIC data and next steps.
 - Abby is working on opportunities to support and sustain trauma informed care agency wide training.
- **Science of Hope Initiative**
 - Our team met with Dr. Hellman to discuss agency hope work and plan for in-person meeting in May to take deeper dive into what OJA is working on.
 - Our team visited Scissortail Pointe to present awards to two youth for the artwork they submitted for the Hope Art contest.
 - Kheri provided presentation on Science of Hope at the April Lunch and Learn.
 - Kheri met in Muskogee with Intake Letter team to review DS feedback and make edits.
 - Kheri began drafting a new worker Hope Awareness Training plan.
 - Kheri initiated new worker hope training proposal with Next Gen (Abby and Cheryl).
 - Kheri met with Laura on collaborating with hope in offices, funding, and pathways for HUB info, Grow with Google in waiting areas.
 - Kheri set weekly meetings with Brandie to get hope at Next Gen.
 - Kheri presented at DS meeting on hope in offices.
 - Kheri attended SAG meeting. Kheri attends the monthly Parent Advisory Council (PAC) meetings.
 - Kheri arranged meeting with Paula and working on creating content for hope on OJA website.
 - Kheri provides weekly WIN posts and hope newsletter.
 - Kheri and I attended meeting to discuss opportunities and pathways to share youth stories of hope and success.
- **Family Engagement**
 - Evolution Foundation, Oklahoma Family Network, and a family member from our juvenile justice PAC presented at the JJS Monday morning meeting.
 - Apryl and I had meeting with Paula Christensen about updating OJA public website to include more prevention resources for parents/families.
 - Apryl presented at the April Lunch and Learn on family engagement and PAC work.
 - Apryl conducted the monthly PAC meeting. Our team met new members, talked about presentation for PAC at State Advisory Group (SAG) meeting, which was an opportunity provided through Laura who also met with our PAC members to share about SAG. Shel and Alison also presented FFT to our PAC members.
 - We had follow-up meeting with our PAC members in preparation for the SAG meeting. Apryl developed set of questions to help with the SAG panel discussion.
 - April and I met with team leaders to review family engagement best practices, review current policy and practices, and set goals related to obtaining more information through data and survey work related to family engagement and family visits at facilities.
 - April and I met with our partners at the SAG meeting. Apryl served as panel moderator where two members of our PAC presented their experiences in the juvenile justice system, as well as provided their recommendations for improvement.

- **Homelessness Work**
 - Attended monthly Homeless Youth Alliance (HYA) meeting at ODMHSAS. Agenda included updates from Youth Advisory Board (YAB) and the OKC Youth Homeless Demonstration Project (YHDP) to include reports from SISU, Homeless Alliance, and Hope Community Services. Multiple workgroups including diversion, outreach, discharge planning, coordinated entry, community awareness, and youth voice/housing supports. Discharge planning from hospitals, placements etc., will include OJA collaboration.
- **Children’s State Advisory Workgroup (CSAW)**
 - Attended CSAW planning meeting at the new Workforce Community Hope Center in Oklahoma City.
 - Attended trauma informed-care website planning meeting.
 - Attended Thriving Families Safer Children (TFSC) project management meeting.
 - Attended meeting with CSAW team members and partners to discuss opportunities for TFSC collaboration.
- **Youth Level of Service/Case Management Inventory**
 - Team provided YLS/CMI training for new OJA staff, as well as new staff with the Canadian County Juvenile Bureau.
- **ODMHSAS Planning and Advisory Council (PAC)**
 - Attended every other month meeting. Provided OJA updates to council.
- **OJA Standing Meetings**
 - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.

State Office and District Training April 2023 Training Report

Location:	Training Hour Totals:	Supervisory Training Hour Totals:	Grand Training Hour Totals:
State Office	312.25	223.75	312.25
District 1	58.25	52.25	58.25
District 2	146.5	117.5	146.5
District 3	194	159.75	194
District 4	165.5	128.25	165.5
District 5	0	0	0
District 6	315.75	175.75	315.75
District 7	242.5	210.5	242.5
Totals:	1,434.75	1,067.75	1,434.75

Central Oklahoma Juvenile Center Training Breakdown April 2023

MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for April:	35
Total Mandatory Computer Based Training Hours for April:	29
Grand Total Mandatory Training Hours for April:	64

31 Staff participated in April Training for 2023 (Mandatory and Non, In-Service, In person and online, etc.)

0 Staff have **COMPLETED All Refresher Training for 2023**

ORIENTATION Training Information:

Total Orientation Classroom Training Hours for April:	857
Total Orientation Computer Based Training Hours for April:	0
Grand Total Orientation Training Hours for April:	857

OYACS Training Information:

Total Classroom Training Hours for April:	0
Total Computer Based Training Hours for April:	0
Grand Total Training Hours for April:	0

IN-SERVICE Training Information:

Total Classroom In-service Training Hours for April:	79
Total In-service Computer Based Training Hours for April:	0
External/Non-Facility In-Service Training for April:	0
Grand Total In-service Training Hours for April:	79

SUPERVISORY Training Hours:

319

Grand Total Supervisory Training Hours for April:

April Care & Custody Management System (CCMS) Training:

<i>CCMS Hours</i>	<i># of Students</i>	<i># credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	4	8	32
Orientation Day 2	5	8	40
Orientation Day 3	6	8	48
Re-Certs Day 1	2	8	16
Re-Certs Day 2	3	8	24
Totals	20	40	160
Total # CCMS Hours	160		

CCMS Recertification Percentage Completed:	6%
Total # of Students who attended CCMS in March (Orientation and Refresher):	9

GRAND TOTAL of Training Hours:

<u>Grand Total Training Hours for April:</u>	1030
<u>Total Training Hours for NON-COJC Employees for April:</u>	30
<u>Total Courses for April:</u>	77
<u>Total Course Hours for April:</u>	279
<u>Total Participants for April:</u>	84

Rates and Standards



Timeline of Proposed Rates and Standards

- On May 26, 2023, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Amanda Otis, Interim State Purchasing Director, on June 2, 2023, letter attached in board packet. On June 9, 2023, Interim Director Otis approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on June 2, 2023.

Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2023-006-001a, b, & c	Modification to clarify use of the rate and rate requirements	No Fiscal Impact
RS2023-007-001	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-002	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-003	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-004	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-005	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-006	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-007	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-008	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-009a, b, & c	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-010a & b	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-011	Modification to the JRAP rates removing the use of the word JRAP, removing the emergency status, and modernizing language	No Fiscal Impact

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Amended Modification RS2023-006-001a, b, and c RS22-001-004</p> <p>Community Development</p> <p>Type: Indirect</p> <p>Code(s): Low Level: Commdvll09 High Level: CommDVLH19</p> <p>Program(s): RBI</p> <p>Documentation includes case note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity meets Community Need, and staff taking part.</p> <p>Required documentation: Indirect Service note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.</p> <p>When used for outreach for large gatherings and events, if event has more than 75 participants, then 2 groups may be used and billed.</p> <p>Payment will be prorated based on the percentage of material that pertains to OJA Contract Services.</p>	<p>Actions in the community to support the development and/or implementation of juvenile delinquency prevention and early intervention services to address child abuse, neglect, mental health, and/or substance use.</p> <p>Community Development may also include: Participation in community activities such as local service committees, juvenile justice advisory counsels, community task forces, and community needs assessment and problem identification and coalitions aimed at improving or increasing children and youth services.</p> <p>Community activity services performed by agency staff that allows the agency to identify, through collaboration with other community service providers, community needs currently not being addressed. build capacity in the community for additional services by collaboration with other service providers for the most effective use of public dollars.</p> <p>Staff time for Board and volunteer recruitment and training aimed at strengthening and increasing agency services. Staff time for services provision agreements, and agreement services for brokered services.</p> <p>The following activities are prohibited under the community development activities:</p> <ol style="list-style-type: none"> 1. Activity related to: <ol style="list-style-type: none"> a. posting on social media, b. creating/designing websites, c. solicitation of funds/fundraising activities, d. any meeting where the agency pays a membership fee or has a contractual or financial agreement pending/in place, and/or e. legislative lobbying, as defined by Rule 5.2 in Title 74 of the Oklahoma Statutes. 	<p>Service Provider - Low Level Service is to be performed by an individual possessing a</p> <ol style="list-style-type: none"> 1. Bachelor's degree in the curriculum area taught/addressed, or 2. Bachelor's degree in any core curriculum and completed an undergraduate academic major or coursework equivalent to an undergraduate academic major (24 semester hours of subject – specific coursework) in subject taught as documented by the official transcript <p>-</p> <p>Service Provider - High Level</p> <ol style="list-style-type: none"> 1. Agency Director and Individuals with a Master's or Bachelor's degree in behavioral science and/or 2 years' experience in Community Development activities, or 2. M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC, or APN; includes individuals under supervision for licensure. <p>Additional Staff Bachelor's degree in a behavioral science, and/or 1 year experience in Community Development activities, juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p> <p>If additional agency staff actively participate, then lead staff is reimbursed at the appropriate credentialed level (high or low) and each successive staff person is reimbursed at \$4.00 per 15 minutes up to a maximum of 5 staff.</p>	<p>RS2023-006-001a Low Level \$14.02 per 15 minutes</p> <p>RS2023-006-001b High Level \$20.00 per 15 minutes</p> <p>RS2023-006-001c Additional Staff \$4.00 per 15 minutes up to a maximum of five (5) staff. Up to four (4) may be billed at this rate per group. If low level and/or additional staff are billed, then High level cannot be billed.</p>
R&S Approved Date: 11/16/2021	OMES Approved Date: 01/14/2022	BOJA Approved Date: 01/18/2022	Effective Date: 1/18/2022

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS19-004b-006, 007, and 008 RS2023-006-003a, b, and c</p> <p>Community Education</p> <p>Type:</p> <p>Code(s): Low – High –</p> <p>Program(s):</p> <p>Required documentation: Indirect Service note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.</p> <p>Documentation includes case note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part</p>	<p>Community Education includes those community activities designed to:</p> <ul style="list-style-type: none"> inform and educate the community on the possible symptoms/behaviors to watch for in identifying potential child abuse, neglect, mental health, substance abuse abuse use, and juvenile delinquency issues, make the community aware of available service options. Provide training to community in activities that may include: <ol style="list-style-type: none"> workshops, seminars, lectures, and class and group presentations. 	<p><u>Low Level</u> Master’s or Bachelor’s degree in a behavioral science and/or 1year of experience in Community Education activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.</p> <p><u>High Level</u> Agency Director, and Individuals with a Masters or Bachelor’s degree in a behavioral science and/or 2 years’ experience in Community Development activities or individuals with a professional license or certification in M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p><u>Additional Staff</u> If additional agency staff participate, then first staff is reimbursed at \$14.02 and each successive staff person is reimbursed at \$4.00 per 15 minutes up to a maximum of 5 staff</p> <p>If additional agency staff actively participate, then lead staff is reimbursed at the appropriate credentialed level (high or low) and each successive staff person is reimbursed at \$4.00 per 15 minutes up to a maximum of 5 staff.</p>	<p>RS19-004b-007 RS2023-006-003a Low Level \$14.02 per 15 minutes per staff</p> <p>RS19-004b-006 RS2023-006-003b High Level \$20.00 per 15 minutes per staff</p> <p>RS19-004b-008 RS2023-006-003c Additional Staff \$4.00 per 15 minutes up to a maximum of 5 staff.</p>
<p>R&S Approved Date: 11/06/2018</p>	<p>OMES Approved Date: 12/05/2018</p>	<p>BOJA Approved Date: 02/20/2019</p>	<p>Effective Date: 01/01/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-001 RS2023-007-001</p> <p>JRAP-SUBSTANCE ABUSE-USE ASSESSMENT (T-ASI REQUIRED)</p> <p>Type:</p> <p>Code(s): GHSAASSESS, SAASSESS</p> <p>Program(s): RBJ1</p> <p>Supported by service documentation includes face-to-face time and non-face-to-face time (of the qualified staff) for report preparation.</p>	<p>A face-to-face formal screening and evaluation, to establish problem identification and to determine risk level of child or adolescent and may result in clinical diagnosis, or diagnostic impression. Evaluator must use one of the assessments on the OJA approved list.*</p> <p>An evaluation shall include scaling of the severity of each problem identified for treatment; and/or pertinent collaborative information.</p> <p>The screening and evaluation will determine an appropriate course of assistance.</p> <p>Documentation required: copies of assessment instruments and summary of findings along with a Progress Note reflecting the date, time frame, and the process of conducting the assessment.</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<ol style="list-style-type: none"> LADC or individuals under supervision for licensure, or other licensed professionals (LPC, LCSW, LPBLBP, LMFT, LSW), including those under supervision with Substance UseAbuse-specific training and/or experience CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs AND training in Substance UseAbuse Assessments as evidenced by Certification documentation <p>Billing entry must be an ODMHSAS – certified substance use abuse-providing agency.</p> <p>This rate may be billed under OJA approved programs.*</p>	<p>\$110.33 per event</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 10/16/2019</p>	<p>Effective Date: 10/16/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-008 RS2023-007-002</p> <p>JRAP SUBSTANCE USE INDIVIDUAL OR GROUP REHABILITATIVE TREATMENT</p> <p>Type:</p> <p>Code(s): Individual: SAREHABI Group: SAREHABG</p> <p>Program(s):</p> <p>If needed for Group Home youth, please contact Program Manager.</p>	<p>A face-to-face individual or group service provided by qualified staff to maintain or develop skills necessary to perform activities of daily living and successful integration into community life.</p> <p>This service includes educational and supportive services regarding:</p> <ul style="list-style-type: none"> • Independent living, • Self-care • Social skills, regarding development, • lifestyle changes and • Recovery principles and practices <p>Services provided should be goal specific in accordance with an individualized treatment/service plan. Travel time to and from treatment sessions is not included.</p> <p>Size of the group may be between 2 and 14</p> <p>**This service can be provided in conjunction or in partnership with the ODMHSAS substance use <u>abuse</u>-certified provider working with clients.</p>	<p>CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, or education</p> <p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LPB <u>LBP</u>, LMFT, LSW), including those under supervision with Substance Use <u>Abuse</u>-specific training and/or experience</p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><u>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</u></p>	<p>\$5.22 per 15 minutes per client</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 10/16/2019</p>	<p>Effective Date: 10/16/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-006 RS2023-007-003</p> <p>JRAP-SUBSTANCE USE ABUSE FAMILY COUNSELING WITH PATIENT PRESENT</p> <p>Type: Direct</p> <p>Code(s): RBJ1</p> <p>Program(s): SAFAMCOUNP, GHSAFAMCOP</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to substance use^{abuse}, misuse, and dependence for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health, and substance use disorder^{problem}, identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile and other family member(s) to promote emotional or psychological change to alleviate the issues</p> <p>Whenever possible, family counseling will be provided to incorporate family members for the purposes of developing awareness of familial roles and systems organized around the substance use and to provide guidance and support</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPD^{LPC}, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use^{abuse}-specific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$23.36 per 15 minutes</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 11/20/2019</p>	<p>Effective Date: 11/20/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-007 RS2023-007-004</p> <p>JRAP-SUBSTANCE USE ABUSE FAMILY COUNSELING WITHOUT PATIENT PRESENT</p> <p>Type: Direct</p> <p>Code(s): Individual: SAFAMCOUNN Group Home: GHSAFAMCON</p> <p>Program(s): RBJ1</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to <u>substance use disorders</u> substance abuse, misuse, and dependence for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health and substance <u>use/disorder(s)</u> problem, including but not limited to: identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>This category allows the counselor to meet with family members to address substance <u>use disorders</u> abuse issues in preparation for client returning to community or to process progress regarding reintegration after client returns.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile’s family member(s) to promote emotional or psychological change to alleviate the issues.</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (<u>LPC</u>LPD, LCSW, LBP, LMFT, LSW), including those under supervision with Substance <u>Use</u>abuse-specific training and/or experience</p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><i>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</i></p>	<p>\$22.36 per 15 minutes</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 11/20/2019</p>	<p>Effective Date: 11/20/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-005 RS2023-007-005</p> <p>JRAP-SUBSTANCE USE ABUSE GROUP COUNSELING</p> <p>Type: Direct</p> <p>Code(s): RBJ1</p> <p>Program(s): Individual: SAGRPCOUN Group Home: GHSAGRPCOU</p>	<p>Group counseling is a method of treating a group of individuals using the interaction between a therapist and two or more juveniles and/or parents or guardians to promote positive emotional or behavioral change. The focus of the group must be directly related to goals and objectives of each participating juvenile’s treatment plan. The juvenile’s behavior, the size of the group, and the focus of the group must be included in each juvenile’s case record. This service does not include social skills development or daily living skills and must take place in an appropriate, confidential setting, limited to the therapist, and group members. Each group session must be limited to a minimum of 2 participants and a maximum of eight (8). A group may not consist of related individuals.</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (<u>LPC-LPD</u>, LCSW, LBP, LMFT, LSW), including those under supervision with Substance <u>Use Abuse</u>-specific training and/or experience</p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><i>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</i></p>	<p>\$9.56 per 15 minutes</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date:</p>	<p>BOJA Approved Date:</p>	<p>Effective Date:</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-004 RS2023-007-006</p> <p>JRAP-SUBSTANCE USE ABUSE INDIVIDUAL COUNSELING</p> <p>Type: Direct</p> <p>Code(s): Individual: SAINDCOUN Group Home: GHSAINDCOU</p> <p>Program(s): RBJ1</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to substance abuse <u>use disorder(s)</u>, misuse, and dependence for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health and substance problem, identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile to promote emotional or psychological change to alleviate the issues</p> <p>Documentation required: Progress Note reflecting goal and objective from treatment plan being addressed in session. Progress Note must make statement about progress toward goal or lack thereof, how progress is evidenced, details of client response to session, and continued plan for treatment.</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (LPC-LPD, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use Abuse-specific training and/or experience</p> <p><u>Documentation required: Progress Note reflecting goal and objective from treatment plan being addressed in session. Progress Note must make statement about progress toward goal or lack thereof, how progress is evidenced, details of client response to session, and continued plan for treatment.</u></p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$20.57 per 15 minutes of time working directly with client</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 10/16/2019</p>	<p>Effective Date: 10/16/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-002 RS2023-007-007</p> <p>JRAP-SUBSTANCE USE SERVICE PLAN DEVELOPMENT & RELAPSE PREVENTION PLAN DEVELOPMENT</p> <p>Type:</p> <p>Code(s): Individual: SARELPLAN Group Home: GHSARELPLN</p> <p>Program(s):RBJ1</p> <p>Supported by service documentation</p> <p>*To qualify for this rate, the Relapse Prevention Plan must be submitted within 30 days of juvenile’s services beginning.</p>	<p>The process of developing a written individualized treatment plan based on the screening assessments and evaluations that identify the clinical needs/problems and risk level necessitating treatment. The plan must include the following written elements: juvenile’s strengths and assets, weaknesses and liabilities, problems, goals, specific and time limited objectives, planning appropriate interventions; identifying treatment modalities, responsible staff, discharge plan, criteria and current date.</p> <p>Each treatment service to be provided must be listed. The frequency of each service and the provider of that service must be clearly described. Plan must be signed and dated by the juvenile and the parent/guardian (if juvenile is under age 18), for CARS must include a statement by the juvenile regarding their involvement, understanding and comments on the plan. For school age children, collaboration with the school system regarding the treatment must be included.</p> <p>Plan must include a Relapse Prevention Plan outline to be updated as Treatment Plan Objectives lead to an understanding of the unique individual concomitant factors that led to the substance abuse <u>use disorder(s)</u>.</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (<u>LPC-LPD</u>, LCSW, LBP, LMFT, LSW), including those under supervision with Substance <u>Use</u> Abuse-specific training and/or experience</p> <p>Billing entity must be an ODMHSAS-certified substance <u>use</u> abuse providing agency</p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><u>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</u></p>	<p>\$142.08 per event</p> <p>Note: One plan may have both components</p>
<p>R&S Approved Date: see page 2</p>	<p>OMES Approved Date: see page 2</p>	<p>BOJA Approved Date: see page 2</p>	<p>Effective Date: see page 2</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-02 RS2023-007-007(continued)</p> <p>JRAP-SUBSTANCE USE/ABUSE SERVICE PLAN DEVELOPMENT & RELAPSE PREVENTION PLAN DEVELOPMENT</p> <p>Type:</p> <p>Code(s): Individual: SARELPLAN</p> <p>Group Home: GHSARELPLN</p> <p>Program(s): JRAP</p> <p>The First Relapse Prevention Plan must be submitted within 30 days of juvenile’s services beginning.</p>	<p>The process of developing a written individualized plan for preventing relapse for the client.</p> <p>Relapse Prevention Plan consists of measurable objectives to replace the client’s previously identified triggers, cycles, and patterns, with positive contacts, protective influences, self-efficacy, and supportive growth experiences. The development of the Relapse Prevention plan must begin as treatment goals recognize the presence and history of factors that led to substance use.</p> <p>Relapse Prevention Plan must include the following written elements:</p> <ul style="list-style-type: none"> • Identification of clients triggers for: <ul style="list-style-type: none"> i. Emotional relapse, ii. Mental relapse, and iii. Physical relapse; • Juvenile’s strengths and assets, • Juvenile’s areas of vulnerability and liability, • Specific measurable goals and time limited objectives, • Planning appropriate interventions; • Identifying relapse prevention resources, partners, and protective influences, and • Identifying treatment modalities, responsible staff, discharge plan, criteria and current date. 		<p>This rate is combined with the Substance Use/Abuse Service Plan Development rate.</p>
R&S Approved Date: 09/16/2019	OMES Approved Date: 10/04/2019	BOJA Approved Date: 10/16/2019	Effective Date: 10/16/2019

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-003 RS2023-007-008</p> <p>JRAP-SUBSTANCE USE ABUSE SERVICE PLAN/RELAPSE PREVENTION PLAN UPDATE, REVIEW, OR MODIFICATION</p> <p>Type: Direct</p> <p>Code(s): Individual: SAPLANREV Group Home: GHSAPLNREV</p> <p>Program(s): RBJ1</p>	<p>This category reflects the agencies work to recognize and treat any changes or newly relevant issues, problems, and difficulties relating to substance abuse <u>use disorder(s)</u>, misuse, and dependence for the purpose of achieving recovery and resulting in an update or modification in the treatment planning and goals.</p> <p>Services will focus on meeting with clients to evaluate their health and substance problem.</p> <p>Identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals</p> <p>It is provided utilizing face-to-face, one-on-one interaction between a therapist and a juvenile to promote emotional or psychological change to alleviate the issues</p> <p>Whenever possible, family counseling will be provided to incorporate family members for the purposes of developing awareness of familial roles and systems organized around the substance use and to provide guidance and support.</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (<u>LPC</u>LPD, LCSW, LBP, LMFT, LSW), including those under supervision with Substance <u>Use</u>abuse-specific training and/or experience</p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><u>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</u></p>	<p>\$82.28 per event</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 10/16/2019</p>	<p>Effective Date: 10/16/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-010 RS2023-007-009a and b</p> <p>JRAP SUBSTANCE USE ABUSE WORK-RELATED TRAVEL TIME</p> <p>Type: Direct</p> <p>Code(s): Individual: SATRAVEL Group Home: GHSATRAVEL</p> <p>Program(s): RBJ1</p>	<p>That part of providing services dedicated to travel for providing services or for the purpose of linking, advocacy, referral assistance, and/or to provide counseling and other contracted or support services to families of children as needed to support specific youth and families in self-sufficiency and community tenure.</p> <p>Travel can be to the youth’s home, to schools, to various locations within the community, or to facilities where the youth is receiving other related services. Travel time essential to provision of case management services and/or intensive therapy and support services can be specifically billed if the travel is related to the service of the youth and out-of-office settings are the preferred location for the service as documented in the treatment plan. Travel should be reported using identification of the client or intended client.</p>	<p>Related to client receiving services and submitted in conjunction with service documentation, claims, or reports.</p> <p><u>Required Documentation:</u> <u>1. Odometer reading logs, enter mileage upon departute, enter mileage upon return or next destination, and a short description for each stop.</u></p> <p><u>This rate may be billed under OJA approved programs.*</u></p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p><u>RS2023-007-009a</u> <u>Travel Time</u> \$17.78 per 15 minutes</p> <p><u>RS2023-007-009b</u> <u>Mileage Rate</u> Travel Rate to follow GSA rate</p> <p>Odometer reading logs Enter mileage upon departute, and upon return or next destination. Describe purpose for each stop.</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 11/20/2019</p>	<p>Effective Date: 10/16/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification RS20-001-009a & b RS2023-007-010a and b</p> <p>JRAP-SUBSTANCE USE TREATMENT TEAM MEETING, CASE STAFFING, OR SUPERVISION</p> <p>Type:</p> <p>Code(s): RS20-001-009a Individual: SASTAFFHI GROUP HOME: GHSASTAFHI</p> <p>RS20-001-009b Individual: SASTAFFLO GROUP HOME: GHSASTAFLO</p> <p>Program(s): RBJ1</p> <p>Time frame for each event may range between 15 minutes and a maximum of 2 hours</p>	<p>Quality planning, case consultation, and supervision are vital to ensure services are provided in accordance with legal and ethical standards, to ensure effective communication between all team members, and to be clear about course, progress, and direction of services.</p> <p>Treatment Team Meeting will be documented in case notes detailing pertinent service/case issues and plans to address. Case note references to clients with identifying information will only appear in patient case files.</p> <p>Shall be documented in case notes detailing pertinent service/case issues and plans to address. Case note references to clients will not include identifying information so as to breach any confidentiality but will instead focus on quality of process. Supervision/Case Staffing notes will be maintained in supervision logs reviewable during monitoring visits</p>	<ol style="list-style-type: none"> LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance <u>Use</u> Abuse-specific training and/or experience CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, or education <p><u>This rate may be billed under OJA approved programs.*</u></p> <p><u>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</u></p>	<p>RS20-001-009a <u>RS2023-007-010a</u> \$9.00 per 15 minutes per provider</p> <p>RS20-001-009b <u>RS2023-007-010b</u> \$7.50 per 15 minutes per staff per provider</p>
<p>R&S Approved Date: 09/16/2019</p>	<p>OMES Approved Date: 10/04/2019</p>	<p>BOJA Approved Date: 11/20/2019</p>	<p>Effective Date: 11/20/2019</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>Modification COVID19 EMERGENCY RATE RS21-001-005 RS2023-007-011</p> <p>JRAP <u>SUBSTANCE USE</u> TELEHEALTH ONSITE AUTHORIZED SERVICE FACILITATOR</p> <p>Type:</p> <p>Code(s): Not in JOLTS</p> <p>Program(s):</p> <p>Documentation: on-site facilitator will complete an Activity Log detailing date, time, and activities accomplished to support service provision and maintain Scheduling and coordination of JRAP Services</p>	<p>When JRAP services are approved to be delivered through a telehealth format, this rate will support the work of a facilitator at the Originating site in:</p> <ol style="list-style-type: none"> 1. Planning, coordinating, and scheduling of services at the facility, 2. Ongoing planning and communication with the providers, 3. Carry out physical process of completing assessments and Service Plans, 4. Ensure spaces for services to take place are available and confidential, 5. Manage service documentation for both youth site and for providers, and/or 6. Develop plans with the providers regarding how to <ol style="list-style-type: none"> a. Respond to youth disruptive behavior, b. Handle instances where the service triggers extreme reactions in the youth; c. Ensure the room where services take place is confidential and supervised from the outside. 	<p>Available to staff trained and approved in an evidence-based behavior management model.</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$92.00 per day</p> <p>To compensate for a single facilitator staff (or the designated back-up facilitator) time coordnating and facilitating services</p>
<p>R&S Approved Date: 07/21/2020</p>	<p>OMES Approved Date: 08/04/2020</p>	<p>BOJA Approved Date: 08/11/2020</p>	<p>Effective Date: 08/11/2020</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-006-001a, b, and c</p> <p>Community Development</p> <p>Type: Indirect</p> <p>Code(s): Low Level: Commdvll09 High Level: CommDVLHI9</p> <p>Program(s): RBI</p> <p>Required documentation: Indirect Service note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.</p> <p>When used for outreach for large gatherings and events, if event has more than 75 participants, then 2 groups may be used and billed.</p> <p>Payment will be prorated based on the percentage of material that pertains to OJA Contract Services.</p>	<p>Actions in the community to support the development and/or implementation of juvenile delinquency prevention and early intervention services to address child abuse, neglect, mental health, and/or substance use.</p> <p>Community Development may also include: Participation in community activities such as local service committees, juvenile justice advisory counsels, community task forces, and community needs assessment and problem identification and coalitions aimed at improving or increasing children and youth services.</p> <p>Community activity performed by agency staff that allows the agency to identify, through collaboration with other community service providers, community needs currently not being addressed.</p> <p>Staff time for Board and volunteer recruitment and training aimed at strengthening and increasing agency services.</p> <p>Staff time for services provision agreements, and agreement services for brokered services.</p> <p>The following activities are prohibited under the community development activities:</p> <ol style="list-style-type: none"> 1. Activity related to: <ol style="list-style-type: none"> a. posting on social media, b. creating/designing websites, c. solicitation of funds/fundraising activities, d. any meeting where the agency pays a membership fee or has a contractual or financial agreement pending/in place, and/or e. legislative lobbying, as defined by Rule 5.2 in Title 74 of the Oklahoma Statutes. 	<p>Service Provider - Low Level</p> <ol style="list-style-type: none"> 1. Bachelor’s degree in the curriculum area taught/addressed, or 2. Bachelor’s degree in any core curriculum and completed an undergraduate academic major or coursework equivalent to an undergraduate academic major (24 semester hours of subject – specific coursework) in subject taught as documented by the official transcript <p>Service Provider - High Level</p> <ol style="list-style-type: none"> 1. Agency Director and Individuals with a Master’s or Bachelor’s degree in behavioral science and/or 2 years’ experience in Community Development activities, or 2. M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC, or APN; includes individuals under supervision for licensure. <p>Additional Staff</p> <p>Bachelor’s degree in a behavioral science, and/or 1 year experience in Community Development activities, juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p> <p>If additional agency staff actively participate, then lead staff is reimbursed at the appropriate credentialed level (high or low) and each successive staff person is reimbursed at \$4.00 per 15 minutes up to a maximum of 5 staff.</p>	<p>RS2023-006-001a Low Level \$14.02 per 15 minutes</p> <p>RS2023-006-001b High Level \$20.00 per 15 minutes</p> <p>RS2023-006-001c Additional Staff \$4.00 per 15 minutes up to a maximum of five (5) staff.</p>
<p>R&S Approved Date: 03/21/2023</p>	<p>OMES Approved Date: 04/05/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-006-003a, b, and c</p> <p>Community Education</p> <p>Type:</p> <p>Low – High –</p> <p>Code(s):</p> <p>Low – High –</p> <p>Program(s):</p> <p>Required documentation: Indirect Service note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.</p>	<p>Community Education includes those community activities designed to:</p> <ul style="list-style-type: none"> • inform and educate the community on the possible symptoms/behaviors to watch for in identifying potential child abuse, neglect, mental health, substance use, and juvenile delinquency issues, • make the community aware of available service options. • Provide training to community in activities that may include: <ul style="list-style-type: none"> a. workshops, b. seminars, c. lectures, and d. class and group presentations. 	<p>Low Level</p> <p>Master’s or Bachelor’s degree in a behavioral science and/or 1year of experience in Community Education activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.</p> <p>High Level</p> <p>Agency Director, and Individuals with a Masters or Bachelor’s degree in a behavioral science and/or 2 years’ experience in Community Development activities or individuals with a professional license or certification in M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.</p> <p>Additional Staff</p> <p>If additional agency staff actively participate, then lead staff is reimbursed at the appropriate credentialed level (high or low) and each successive staff person is reimbursed at \$4.00 per 15 minutes up to a maximum of 5 staff.</p>	<p><u>RS2023-006-003a</u></p> <p>Low Level \$14.02 per 15 minutes per staff</p> <p><u>RS2023-006-003b</u></p> <p>High Level \$20.00 per 15 minutes per staff</p> <p><u>RS2023-006-003c</u></p> <p>Additional Staff \$4.00 per 15 minutes up to a maximum of 5 staff.</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-001</p> <p>SUBSTANCE USE-ASSESSMENT</p> <p>Type:</p> <p>Code(s): GHSAASSESS, SAASSESS</p> <p>Program(s): RBJ1</p> <p>Supported by service documentation includes face-to-face time and non-face-to-face time (of the qualified staff) for report preparation.</p>	<p>A face-to-face formal screening and evaluation, to establish problem identification and to determine risk level of child or adolescent and may result in clinical diagnosis, or diagnostic impression. Evaluator must use one of the assessments on the OJA approved list.*</p> <p>An evaluation shall include scaling of the severity of each problem identified for treatment; and/or pertinent collaborative information.</p> <p>The screening and evaluation will determine an appropriate course of assistance.</p> <p>Documentation required: copies of assessment instruments and summary of findings along with a Progress Note reflecting the date, time frame, and the process of conducting the assessment.</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<ol style="list-style-type: none"> 1. LADC or individuals under supervision for licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use-specific training and/or experience 2. CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs AND training in Substance Use Assessments as evidenced by Certification documentation <p>Billing entry must be an ODMHSAS – certified substance use providing agency.</p> <p>This rate may be billed under OJA approved programs.*</p>	<p>\$110.33 per event</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-002</p> <p>SUBSTANCE USE INDIVIDUAL OR GROUP REHABILITATIVE TREATMENT</p> <p>Type:</p> <p>Code(s): Individual: SAREHABI Group: SAREHABG</p> <p>Program(s):</p> <p>If needed for Group Home youth, please contact Program Manager.</p>	<p>A face-to-face individual or group service provided by qualified staff to maintain or develop skills necessary to perform activities of daily living and successful integration into community life.</p> <p>This service includes educational and supportive services regarding:</p> <ul style="list-style-type: none"> • Independent living, • Self-care • Social skills, regarding development, • lifestyle changes and • Recovery principles and practices <p>Services provided should be goal specific in accordance with an individualized treatment/service plan. Travel time to and from treatment sessions is not included.</p> <p>Size of the group may be between 2 and 14</p> <p>**This service can be provided in conjunction or in partnership with the ODMHSAS substance use certified provider working with clients.</p>	<p>CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, or education</p> <p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$5.22 per 15 minutes per client</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-003</p> <p>SUBSTANCE USE FAMILY COUNSELING WITH PATIENT PRESENT</p> <p>Type: Direct</p> <p>Code(s): RBJ1</p> <p>Program(s): SAFAMCOUNP, GHSAFAMCOP</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to substance use, misuse, and dependence for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health, and substance use disorder, identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile and other family member(s) to promote emotional or psychological change to alleviate the issues</p> <p>Whenever possible, family counseling will be provided to incorporate family members for the purposes of developing awareness of familial roles and systems organized around the substance use and to provide guidance and support</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$23.36 per 15 minutes</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-004</p> <p>SUBSTANCE USE FAMILY COUNSELING WITHOUT PATIENT PRESENT</p> <p>Type: Direct</p> <p>Code(s): Individual: SAFAMCOUNN Group Home: GHSAFAMCON</p> <p>Program(s): RBJ1</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to substance use disorders for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health and substance use/disorder(s) including but not limited to: identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>This category allows the counselor to meet with family members to address substance use disorders in preparation for client returning to community or to process progress regarding reintegration after client returns.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile's family member(s) to promote emotional or psychological change to alleviate the issues.</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Usespecific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$22.36 per 15 minutes</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-005</p> <p>SUBSTANCE USE GROUP COUNSELING</p> <p>Type: Direct</p> <p>Code(s): RBJ1</p> <p>Program(s): Individual: SAGRPCOUN Group Home: GHSAGRPCOU</p>	<p>Group counseling is a method of treating a group of individuals using the interaction between a therapist and two or more juveniles and/or parents or guardians to promote positive emotional or behavioral change. The focus of the group must be directly related to goals and objectives of each participating juvenile’s treatment plan. The juvenile’s behavior, the size of the group, and the focus of the group must be included in each juvenile’s case record. This service does not include social skills development or daily living skills and must take place in an appropriate, confidential setting, limited to the therapist, and group members. Each group session must be limited to a minimum of 2 participants and a maximum of eight (8). A group may not consist of related individuals.</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$9.56 per 15 minutes</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-006</p> <p>SUBSTANCE USE INDIVIDUAL COUNSELING</p> <p>Type: Direct</p> <p>Code(s): Individual: SAINDCOUN Group Home: GHSAINDCOU</p> <p>Program(s): RBJ1</p>	<p>A method of addressing and treating the issues, problems, and difficulties relating to substance use disorder(s) for the purpose of achieving recovery. Services will focus on meeting with clients to evaluate their health and substance problem, identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals.</p> <p>It is provided utilizing face-to-face interaction between a therapist and a juvenile to promote emotional or psychological change to alleviate the issues</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>Documentation required: Progress Note reflecting goal and objective from treatment plan being addressed in session. Progress Note must make statement about progress toward goal or lack thereof, how progress is evidenced, details of client response to session, and continued plan for treatment.</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$20.57 per 15 minutes of time working directly with client</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-007</p> <p>SUBSTANCE USE SERVICE PLAN DEVELOPMENT & RELAPSE PREVENTION PLAN DEVELOPMENT</p> <p>Type:</p> <p>Code(s): Individual: SARELPLAN Group Home: GHSARELPLN</p> <p>Program(s):RBJ1</p> <p>Supported by service documentation</p> <p>*To qualify for this rate, the Relapse Prevention Plan must be submitted within 30 days of juvenile’s services beginning.</p>	<p>The process of developing a written individualized treatment plan based on the screening assessments and evaluations that identify the clinical needs/problems and risk level necessitating treatment. The plan must include the following written elements: juvenile’s strengths and assets, weaknesses and liabilities, problems, goals, specific and time limited objectives, planning appropriate interventions; identifying treatment modalities, responsible staff, discharge plan, criteria and current date.</p> <p>Each treatment service to be provided must be listed. The frequency of each service and the provider of that service must be clearly described. Plan must be signed and dated by the juvenile and the parent/guardian (if juvenile is under age 18), for CARS must include a statement by the juvenile regarding their involvement, understanding and comments on the plan. For school age children, collaboration with the school system regarding the treatment must be included.</p> <p>Plan must include a Relapse Prevention Plan outline to be updated as Treatment Plan Objectives lead to an understanding of the unique individual concomitant factors that led to the substance use disorder(s).</p>	<p>LADC or individuals under supervision for licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>Billing entity must be an ODMHSAS-certified substance use providing agency</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$142.08 per event</p> <p>Note: One plan may have both components</p>
<p>R&S Approved Date: see page 2</p>	<p>OMES Approved Date: see page 2</p>	<p>BOJA Approved Date: see page 2</p>	<p>Effective Date: see page 2</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-007(continued)</p> <p>SUBSTANCE USE SERVICE PLAN DEVELOPMENT & RELAPSE PREVENTION PLAN DEVELOPMENT</p> <p>Type:</p> <p>Code(s): Individual: SARELPLAN</p> <p>Group Home: GHSARELPLN</p> <p>Program(s): JRAP</p> <p>The First Relapse Prevention Plan must be submitted within 30 days of juvenile's services beginning.</p>	<p>The process of developing a written individualized plan for preventing relapse for the client.</p> <p>Relapse Prevention Plan consists of measurable objectives to replace the client's previously identified triggers, cycles, and patterns, with positive contacts, protective influences, self-efficacy, and supportive growth experiences. The development of the Relapse Prevention plan must begin as treatment goals recognize the presence and history of factors that led to substance use.</p> <p>Relapse Prevention Plan must include the following written elements:</p> <ul style="list-style-type: none"> • Identification of clients triggers for: <ul style="list-style-type: none"> i. Emotional relapse, ii. Mental relapse, and iii. Physical relapse; • Juvenile's strengths and assets, • Juvenile's areas of vulnerability and liability, • Specific measurable goals and time limited objectives, • Planning appropriate interventions; • Identifying relapse prevention resources, partners, and protective influences, and • Identifying treatment modalities, responsible staff, discharge plan, criteria and current date. 		<p>This rate is combined with the Substance Use Service Plan Development rate.</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-008</p> <p>SUBSTANCE USE SERVICE PLAN/RELAPSE PREVENTION PLAN UPDATE, REVIEW, OR MODIFICATION</p> <p>Type: Direct</p> <p>Code(s): Individual: SAPLANREV Group Home: GHSAPLNREV</p> <p>Program(s): RBJ1</p>	<p>This category reflects the agencies work to recognize and treat any changes or newly relevant issues, problems, and difficulties relating to substance use disorder(s) for the purpose of achieving recovery and resulting in an update or modification in the treatment planning and goals.</p> <p>Services will focus on meeting with clients to evaluate their health and substance problem.</p> <p>Identifying issues, creation of goals and treatment plans, teaching clients coping mechanisms, and helping clients reestablish progress toward their career and life goals</p> <p>It is provided utilizing face-to-face, one-on-one interaction between a therapist and a juvenile to promote emotional or psychological change to alleviate the issues</p> <p>Whenever possible, family counseling will be provided to incorporate family members for the purposes of developing awareness of familial roles and systems organized around the substance use and to provide guidance and support.</p>	<p>LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$82.28 per event</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-009a and b</p> <p>SUBSTANCE USE WORK-RELATED TRAVEL TIME</p> <p>Type: Direct</p> <p>Code(s): Individual: SATRAVEL Group Home: GHSATRAVEL</p> <p>Program(s): RBJ1</p>	<p>That part of providing services dedicated to travel for providing services or for the purpose of linking, advocacy, referral assistance, and/or to provide counseling and other contracted or support services to families of children as needed to support specific youth and families in self-sufficiency and community tenure.</p> <p>Travel can be to the youth’s home, to schools, to various locations within the community, or to facilities where the youth is receiving other related services. Travel time essential to provision of case management services and/or intensive therapy and support services can be specifically billed if the travel is related to the service of the youth and out-of-office settings are the preferred location for the service as documented in the treatment plan. Travel should be reported using identification of the client or intended client.</p>	<p>Related to client receiving services and submitted in conjunction with service documentation, claims, or reports.</p> <p>Required Documentation: 1. Odometer reading logs, enter mileage upon departute, enter mileage upon return or next destination, and a short description for each stop.</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p><u>RS2023-007-009a</u> Travel Time \$17.78 per 15 minutes</p> <p><u>RS2023-007-009b</u> Mileage Rate GSA rate</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-010a and b</p> <p>SUBSTANCE USE TREATMENT TEAM MEETING, CASE STAFFING, OR SUPERVISION</p> <p>Type:</p> <p>Code(s): RS20-001-009a Individual: SASTAFFHI GROUP HOME: GHSASTAFHI</p> <p>RS20-001-009b Individual: SASTAFFLO GROUP HOME: GHSASTAFLO</p> <p>Program(s): RBJ1</p> <p>Time frame for each event may range between 15 minutes and a maximum of 2 hours</p>	<p>Quality planning, case consultation, and supervision are vital to ensure services are provided in accordance with legal and ethical standards, to ensure effective communication between all team members, and to be clear about course, progress, and direction of services.</p> <p>Treatment Team Meeting will be documented in case notes detailing pertinent service/case issues and plans to address. Case note references to clients with identifying information will only appear in patient case files.</p> <p>Shall be documented in case notes detailing pertinent service/case issues and plans to address. Case note references to clients will not include identifying information so as to breach any confidentiality but will instead focus on quality of process. Supervision/Case Staffing notes will be maintained in supervision logs reviewable during monitoring visits</p>	<ol style="list-style-type: none"> LADC or individuals under supervision for Alcohol and Drug Counselor licensure, or other licensed professionals (LPC, LCSW, LBP, LMFT, LSW), including those under supervision with Substance Use specific training and/or experience CADC and Bachelor’s degree in a behavioral science and one year of experience in juvenile justice, social work, or education <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p><u>RS2023-007-010a</u> \$9.00 per 15 minutes per provider</p> <p><u>RS2023-007-010b</u> \$7.50 per 15 minutes per staff per provider</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Services	Definitions	Requirements & Standards	Rate/Unit
<p>RS2023-007-011</p> <p>SUBSTANCE USE TELEHEALTH ONSITE AUTHORIZED SERVICE FACILITATOR</p> <p>Type:</p> <p>Code(s):</p> <p>Program(s):</p> <p>Documentation: on-site facilitator will complete an Activity Log detailing date, time, and activities accomplished to support service provision and maintain Scheduling and coordination of JRAP Services</p>	<p>When services are approved to be delivered through a telehealth format, this rate will support the work of a facilitator at the Originating site in:</p> <ol style="list-style-type: none"> 1. Planning, coordinating, and scheduling of services at the facility, 2. Ongoing planning and communication with the providers, 3. Carry out physical process of completing assessments and Service Plans, 4. Ensure spaces for services to take place are available and confidential, 5. Manage service documentation for both youth site and for providers, and/or 6. Develop plans with the providers regarding how to <ol style="list-style-type: none"> a. Respond to youth disruptive behavior, b. Handle instances where the service triggers extreme reactions in the youth; c. Ensure the room where services take place is confidential and supervised from the outside. 	<p>Available to staff trained and approved in an evidence-based behavior management model.</p> <p>This rate may be billed under OJA approved programs.*</p> <p>*once rate is approved by the Board, we will add the OJA approved lists to the rate.</p>	<p>\$92.00 per day</p> <p>To compensate for a single facilitator staff (or the designated back-up facilitator) time coordnating and facilitating services</p>
<p>R&S Approved Date: 05/26/2023</p>	<p>OMES Approved Date: 06/09/2023</p>	<p>BOJA Approved Date: 06/20/2023</p>	<p>Effective Date: 07/01/2023</p>

Summary of Proposed Rates and Standards

R&S #	Summary of Rate	Amount
RS2023-006-001a, b, & c	Modification to clarify use of the rate and rate requirements	No Fiscal Impact
RS2023-007-001	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-002	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-003	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-004	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-005	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-006	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-007	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-008	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-009a, b, & c	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-010a & b	Modification to the JRAP rates removing the use of the word JRAP and modernizing language	No Fiscal Impact
RS2023-007-011	Modification to the JRAP rates removing the use of the word JRAP, removing the emergency status, and modernizing language	No Fiscal Impact



Juvenile Detention Revolving Fund

Juvenile Detention Revolving Fund

10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.

B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

Applications for FY2023

Request to replace existing control communication board

- Stops functioning intermittently
- Communication with full facility, including two-way communication with youth in residential rooms

Woodward County Juvenile Detention Center

Request	\$2,992.85
Match	\$528.15
Total	\$3,521.00



Next Generation Campus Update

Add Concrete Sidewalk next to Dining Hall

\$2,343.00

COR 17 is for the installation of Concrete/Sidewalk for under the Dining Hall roof areas where the water runs off the roof and causes erosion on the ground below the roof and next to the building. We became aware of this issue after several days of heavy rain. This issue was not addressed in the design documents. The COJC management team does not want to install roof drains down the side of the building walls as that is a climbing risk. They would prefer to use the sidewalk to protect the ground from erosion and direct the water away from the building. There are only 3 areas that are having this problem.

Construction Fencing for Demolition of the Existing Dining Hall/Warehouse

\$155,019

COR 13a is for the construction fencing for the demolition of the existing dining hall/warehouse. We did not include the fence cost in the original change order because we were trying to get the best price available. Flintco solicited bids from 3 different fence companies and the cost in this change order was the lowest bid. This fence is very important because it will put the existing dining hall/warehouse and the Lyda and Nightengale cottages outside of the facility perimeter. This will allow us to demolish the existing dining hall/warehouse and it will allow us to work on the other 2 cottages without the residents being able to get into the construction area.

Change Order Summary

	Change Order Capacity	\$1,100,000
	Less Change Orders Previously Approved (Does not include \$445,160 covered by Contingency/Escalation Accounts)	(\$7,600)
	Current Balance	\$1,092,400
COR 13a	Construction Fence for Old Dining Hall Demo	\$155,019
COR 17	Dining Hall Sidewalk – Erosion Control	\$2,343
	Total This Period:	\$157,362
	New Balance	\$935,038

Excused Delay Request

Flintco has requested a time extension equivalent to twenty-one (21) calendar days. This request is officially extending the substantial completion date of 6-1-2023 to 6-30-2023.

Justification:

This delay has accumulated over the duration of the project and pertains to delays in receiving mechanical and electrical equipment. In particular, the emergency generator and 10 ton rooftop AHU delivery dates are still yet to be determined at this time.

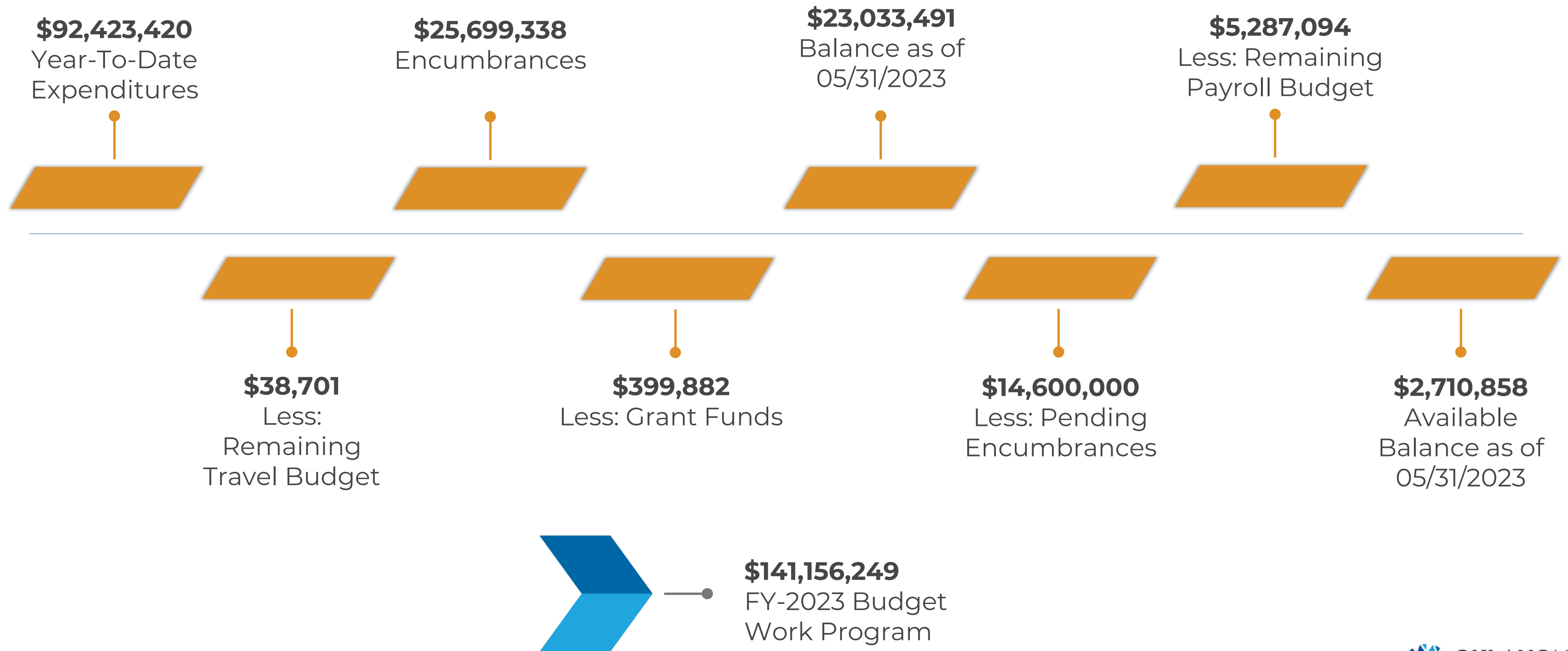
OMES – Construction and Property Division has approved this request.

OJA Finance Report



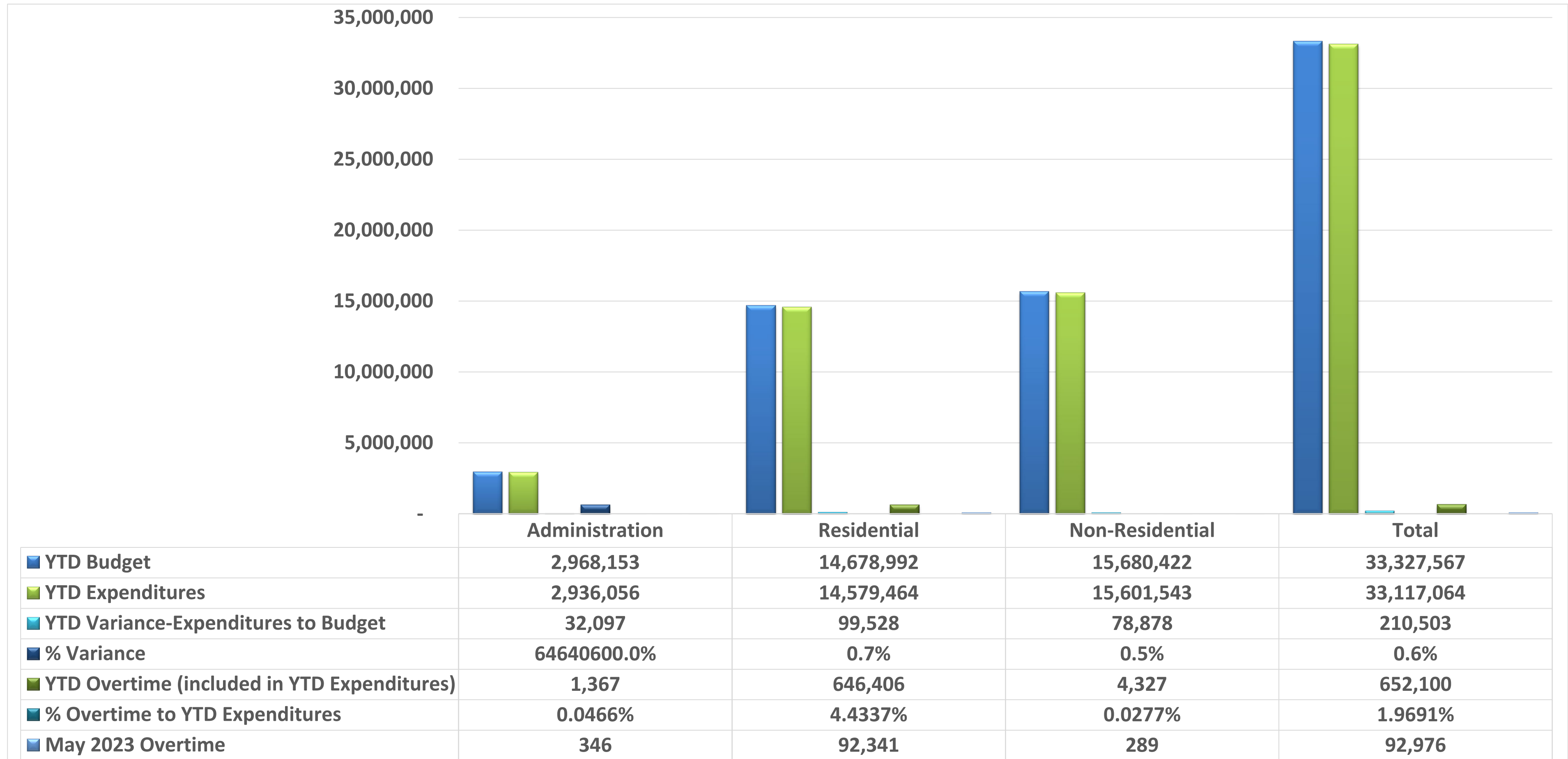
FY-2023 Operation/Capital, Budget Projections

As of 05/31/2023



FY-2023 Payroll Budget to Actual Year to Date

As of 05/31/2023



Note: Three payroll pay period was posted in May 2023

FY-2023 Revolving Funds Revenue Projections As of 05/31/2023

Revenue Source	FY-23 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 19,308	\$ 17,699	\$ 88,269	\$ -	\$ 70,570
Income from Rent	17,802	16,319	16,319		0
Charter School State Aid/Grants	849,174	778,410	549,530	158,935	(69,944)
School Breakfast/Lunch/Snacks Program	195,476	179,186	157,441		(21,745)
Sales	33,801	30,984	19,224	-	(11,761)
Child Support	143,619	131,651	137,048		5,398
Other Receipts	23,573	21,609	197,735		176,126
Total Revolving Funds	\$ 1,282,753	\$ 1,175,857	\$ 1,165,566	\$ 158,935	\$ 148,644

Reimbursements and Refunds	FY-23 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 3,968,503	\$ 2,656,379	\$ 2,565,749	\$ 90,630	\$ (0)

FY-2023 Federal Funds Revenue Projections As of 05/31/2023

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Direct Federal Grant, OJJDP Formula	822,574	754,026	15,427	-	(738,599)
Federal Funds/Awards from Other State Agencies	FY-23 Budget	Expenditures Reports	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
Residential Behavior Management Services (RBMS)	6,700,000	6,141,667	5,892,946	597,730	349,009
Targeted Case Management (TCM)	1,900,000	1,741,667	2,034,994	263,807	557,134
IV-E Shelter	110,000	251,626	191,571	60,055	-
Indirect Cost Reimbursement (OHCA)	95,322	142,856	-	142,856	-
DAC-RSAT/CARES ACT	194,864	220,923	220,923	-	-
Detection and Mitigation of COVID-19 in Confinement Facilities	2,000,000	389,906	369,503	20,403	-
State Recovery Fund	6,277,462	134,963	339,988	-	205,025

700 Fund Accounts

As of 05/31/2023

Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody



****Cash Balance as of 05/31/2023**
\$9,539.44

Donation Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile



****Cash Balance as of 05/31/2023**
\$1,325.33

Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.



****Cash Balance as of 05/31/2023**
\$13,554.98

Victim Restitution Fund - 704

Established to account for all funds received from OJA's Victim Restitution Program



****Cash Balance as of 05/31/2023**
\$18,104.01

Oklahoma Economy

- Oklahoma Gross Receipts to the Treasury continue to taper off as energy prices decline. The 12-month total of \$17.48 billion is \$146 million less than the high-water mark set in March of \$17.64 billion and is slightly less than last month's total of \$17.49 billion. When comparing May 2022 to May 2023, the total receipts decreased \$15.6 million, or 1.2%. This monthly comparison includes a drop in oil and gas production revenue of \$68 million, or 41.9%.

The U.S. jobless rate remained low at 3.4% in April, down by 0.1 of a percentage point from the prior month. Oklahoma's unemployment rate dipped below 3.0%, settling at 2.9% for April. As measured by the Consumer Price Index, the U.S. Bureau of Labor Statistics reports the annual inflation rate ended April at 4.9%. The food index continued to remain high at 7.7% over the last year, but the energy component of the index decreased by 5.1%.

Regional trends indicate some economic uncertainty. For May, the Creighton University Mid-America Business Conditions Index for the nine-state region decreased to 51.3 from 54.8 the previous month. The Oklahoma component of the index contracted from 54.5 to 44.7 in May, falling below growth neutral.

The Oklahoma Economy Revenue Summary

Gross Receipts to the Treasury

PRELIMINARY (In \$ millions)	12 Month Period Ending June 2022 - May 2023		Variance From Prior Year	
	Prior Year	Current Year	\$	%
	June 21 - May 22	June 22 - May 23		
Total Income Tax	5,941.6	6,000.5	58.9	1.0%
<i>Individual</i>	4,909.5	5,020.5	111.0	2.3%
<i>Corporate</i>	1,032.1	980.0	(52.1)	-5.0%
Sales and Use Tax (1)	6,540.2	7,023.6	483.4	7.4%
<i>Sales Tax</i>	5,563.5	5,933.8	370.3	6.7%
<i>Use Tax</i>	976.6	1,089.7	113.1	11.6%
Gross Production	1,438.5	1,907.9	469.5	32.6%
Motor Vehicle	882.0	885.8	3.9	0.4%
Other Sources (2)	1,680.5	1,660.4	(20.1)	-1.2%
TOTAL REVENUE	16,482.6	17,478.2	995.60	6.0%

(1) Includes Collections for Counties and Municipalities

(2) Gross Collections from OTC

Details may not sum due to rounding.

Source: State Treasurer's Office

Gross Receipts to the Treasury

PRELIMINARY

MONTHLY COMPARISON

(In \$ millions)	MONTHLY COMPARISON		Variance From Prior Year	
	May-22	May-23	\$	%
Total Income Tax	357.0	391.1	34.1	9.6%
<i>Individual</i>	314.2	340.4	26.2	8.3%
<i>Corporate</i>	42.8	50.7	7.9	18.5%
Sales & Use Tax (1)	565.7	577.4	11.8	2.1%
<i>Sales Tax</i>	485.5	491.4	5.9	1.2%
<i>Use Tax</i>	80.2	86.1	5.9	7.4%
Gross Production	162.1	94.1	(68.0)	-41.9%
Motor Vehicle	75.2	84.9	9.7	12.9%
Other Sources (2)	140.1	136.9	(3.2)	-2.3%
TOTAL REVENUE	1,300.1	1,284.5	(15.6)	-1.2%

(1) Includes Collections for Counties and Municipalities

(2) Gross Collections from OTC

Details may not sum due to rounding.

Sole Source Purchases As of 05/31/2023

None to Report



Emergency Purchases

As of 05/31/2023

EMR#	Date	Vendor	Description	Location	Amount
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None to Report



FY2024 Budget Work Program

Office of Juvenile Affairs

Proposed FY24 Budget Work Program

	Program Area	FY23 Beginning BWP	FY23 Fiscal Year Adjustments	FY23 Ending BWP	FY24 Budget Adjustments	Proposed FY24 Budget	% of Total
1	Community Services	56,624,435	5,826,887	62,451,322	4,271,431	66,722,753	41.92%
2	Juvenile Services Unit	19,709,527	2,550,049	22,259,576	(2,273,666)	19,985,910	12.56%
3	Institutional Services	26,542,302	2,039,219	28,581,521	(1,571,208)	27,010,313	16.97%
4	Delinquency Prevention Grants	605,299	0	605,299	1,022,015	1,627,314	1.02%
5	JOLTS/Case Management Systems	3,296,529	422,500	3,719,029	(272,328)	3,446,701	2.17%
6	Santa Claus Commission	8,644	0	8,644	(114)	8,530	0.01%
7	Administration and Oversight	3,296,529	664,292	3,960,821	225,790	4,186,611	2.63%
8	Capital Projects	5,092,575	14,477,462	19,570,037	16,625,506	36,195,543	22.74%
	Total	115,175,840	25,980,409	141,156,249	18,027,426	159,183,675	100%
A	State Appropriations	101,626,837		101,626,837	(673,156)	100,953,681	63.42%
B	Non-Appropriations	13,549,003	25,980,409	39,529,412	18,700,582	58,229,994	36.58%
	Total	115,175,840	25,980,409	141,156,249	18,027,426	159,183,675	100%

HB 1004X SECTION 95. There is hereby appropriated to the Office of Juvenile Affairs from any monies not otherwise appropriated from the General Revenue Fund of the State Treasury for the fiscal year ending June 30, 2024, the sum of One Hundred Million Nine Hundred Fifty-three Thousand Six Hundred Eighty-one Dollars (\$100,953,681.00) or so much thereof as may be necessary to perform the duties imposed upon the Office by law.

Oklahoma Youth
Academy Charter School
(OYACS)



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2022-2023 as of May 31, 2023		OJA General and Revolving Funds	Fund 25000	Totals as of 05/31/2023	COJC (972)	SOJC (975)	Total
Revenues							
Foundation/Salary Incentive	\$ -	\$ 199,643.37	\$ 199,643.37	\$ 199,643.37	\$ -	\$ 199,643.37	\$ 199,643.37
Alternative Ed Grant		110,593.63	110,593.63	110,593.63	-	110,593.63	110,593.63
Redbud School Funding Act		1,528.04	1,528.04	1,528.04	-	1,528.04	1,528.04
Flowthrough IDEA		45,684.00	45,684.00	45,684.00	-	45,684.00	45,684.00
Title I N&D		140,687.82	140,687.82	140,687.82	-	140,687.82	140,687.82
Title IA		87,225.68	87,225.68	62,802.72	24,422.96	87,225.68	87,225.68
Title IV-A LEA		20,000.00	20,000.00	15,000.00	5,000.00	20,000.00	20,000.00
Textbooks/Ace Technology		3,729.74	3,729.74	3,729.74	-	3,729.74	3,729.74
Child Nutrition Program _Operation/Admin Cost		12,039.72	12,039.72	12,039.72	-	12,039.72	12,039.72
Child Nutrition Program _Breakfast		50,321.84	50,321.84	48,858.70	1,463.14	50,321.84	50,321.84
Child Nutrition Program _Lunches and Snacks		107,558.29	107,558.29	102,767.26	4,791.03	107,558.29	107,558.29
Refund		2,432.40	2,432.40	2,432.40	-	2,432.40	2,432.40
Office of Juvenile Affairs **	941,651.10		941,651.10	767,528.95	174,122.15	941,651.10	941,651.10
Total Revenues	\$ 941,651.10	\$ 781,444.53	\$ 1,723,095.63	\$ 1,513,296.35	\$ 209,799.28	\$ 1,723,095.63	\$ 1,723,095.63
Expenditures							
Equipment and Library Resources	\$ 10,117.47	\$ -	\$ 10,117.47	\$ 10,039.49	\$ 77.98	\$ 10,117.47	\$ 10,117.47
Operational Expenses	87,946.46	113,768.72	201,715.18	190,023.92	11,691.26	201,715.18	201,715.18
Payroll Expenses	823,947.06	640,302.10	1,464,249.16	1,222,061.98	242,187.18	1,464,249.16	1,464,249.16
Professional Fees	673.00	5,200.00	5,873.00	3,048.00	2,825.00	5,873.00	5,873.00
Training and Travel	18,967.11	-	18,967.11	15,023.35	3,943.76	18,967.11	18,967.11
Total Expenditures	\$ 941,651.10	\$ 759,270.82	\$ 1,700,921.92	\$ 1,440,196.74	\$ 260,725.18	\$ 1,700,921.92	\$ 1,700,921.92
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 22,173.71	\$ 22,173.71	\$ 73,099.61	\$ (50,925.90)	\$ 22,173.71	\$ 22,173.71
Fund Balances July 1, 2022	-	358,340.75	277,569.97	287,422.73	70,918.02	358,340.75	358,340.75
Fund Balances 2022-2023 School Year	\$ -	\$ 380,514.46	\$ 299,743.68	\$ 360,522.34	\$ 19,992.12	\$ 380,514.46	\$ 380,514.46
**OJA Funds		COJC (972)	SOJC (975)	Total			
Fund 19101/19111/19201	\$ 13,751.91	\$ 23,713.88	\$ 37,465.79				
Fund 19301	\$ 753,767.94	\$ 150,408.27	\$ 904,176.21				
Fund 20000	\$ 9.10	\$ -	\$ 9.10				
	\$ 767,528.95	\$ 174,122.15	\$ 941,660.20				



Oklahoma Youth Academy Charter School Request for 2022-2023 Encumbrances

Encumbrance#	Description	Vendor	Amount
2023-060	Single pedestal wood base table for the administrative assistant office	OCI	\$180.00
2023-061	36x88" Window privacy film to block the sun and reduce glare in the computer room 2 x \$59.99	Amazon	119.98
2023-061	6-pack rainbow colored duct tape COSIMIXO. 15 yds 2 x \$17.81	Amazon	35.62
2023-061	Spoutbrite match posters PEMDAS Order of Operations Symbols 3x#12.95	Amazon	38.85
2023-062	Scholastic News Magazines, for special ed education enrichment and meeting OSDE standards 10 x \$5.39	Scholastic, Inc. Magazines	53.90
2023-063	Heritage Bookcase 60" height 8 x \$450.00 for the library	OCI	3,600.00
2023-063	Heritage Sofa Table 60x20 (1 x \$338) for the assistant principal office	OCI	338.00
2023-063	Khroma Executive Chair (1 x \$598) for the assistant principal office	OCI	598.00
2023-063	Single pedestal wood base table for the assistant principal office, 1 x \$208.00	OCI	208.00
2023-064	Aurora 200-sheet Auto Feed Shredder for special ed and confidential documents, 1 x \$348.98	Amazon	348.98
2023-064	Wall Name Plate 8x2 for the Principal, Leticia Sanchez and Special Ed Director Sonya Parsons, 2 x \$32.25	Amazon	64.50
		Total	<u>\$5,585.83</u>

Oklahoma Youth Academy Charter School Initial Request for 2023-2024 Encumbrances

Encumbrance#	Description	Vendor	Amount
2024-001	Payroll Cost	All School Employees	2,000,000.00
2024-002	Digital Curriculum Libraries 6-12 Comprehensive (On-Demand Tutoring, Reading and Math, Webinar Training Licenses)	Imagine Learning	41,100.00
2024-003	Telecommunication Services	Authority Order P-Card/AT&T	750.00
2024-004	Books	Authority Order P-Card/TBD	15,000.00
2024-005	Drinking water for the office	Authority Order P-Card/TBD	440.00
2024-006	Copiers Lease, maintenance, supplies	Authority Order P-Card/Standley System	4,500.00
2024-007	Office and school supplies	Authority Order P-Card/TBD	2,000.00
2024-008	Food and condiments	Authority Order P-Card/Sysco	125,000.00
2024-009	Toners	Authority Order P-Card/TBD	900.00
2024-010	Graduation Expenses, gowns, shirts, diplomas, etc	Authority Order P-Card/Walmart, TBD	1,200.00
2024-014	Grade Book, Personnel Records, Accounting System	SylogistEd (Municipal Accounting System)	9,000.00
2024-015	Treasurer, Encumbrance & Minute Clerk, Consultant	Office of Juvenile Affairs	50,000.00
2024-016	Canteen employees, food handling	Office of Juvenile Affairs	50,000.00
2024-017	FICA Savings, Surety Bonds	Office of Management Enterprise Services	3,000.00
2024-018	Gasoline, pikepass and other related car expenses	Oklahoma Turnpike Authority or COMDATA	900.00
2024-019	Continuing Education-Treasurer/Encumbrance Clerk	TBD	800.00
2024-020	Federal Match (7.7%)	Teachers Retirement System	18,000.00
2024-021	SMART Learning Suite Software License	Video Reality	650.00
2024-022	Auditor's Fee not to exceed \$5,720 plus out-of-pocket expenses	Wilson, Dotson & Associates, PLLC	6,000.00
2024-023	Connectivity	ONEnet	1,800.00
2024-024	Printing/Scan/Copy Cost for Virtual Work	Imagenet Consulting LLC	300.00

Total 2023-2024 Request - Encumbrances ***

2,331,340.00

***Subject to changes (may increase or decrease)

QUESTIONS



www.Oklahoma.gov/oja



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