Board of Juvenile Affairs Meeting





Proposed minutes for the November 16, 2021 board meeting

Meeting Minutes November 16, 2021

Board Members Present

Bart Bouse
Sidney Ellington
Amy Emerson
Janet Foss
Stephen Grissom
Mautra Jones (entered via videoconference at 10:07 a.m.)
Timothy Tardibono (entered via videoconference at 10:29 a.m.)
Karen Youngblood

Absent

Jenna Worthen

Call to Order

Chair Youngblood called the November 16, 2021, Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:06 a.m. and requested roll be called.

Public Comments

N/A

<u>Presentation on the Office of Juvenile Affairs contracted programs operated within the Phil</u> <u>Smalley building</u>

Mr. Robert Cornelius, Chief Executive Officer, Oklahoma Family Counseling Services, and A.J., resident at one of the programs, spoke with the Board.

<u>Discussion and/or possible vote to approve the proposed 2022 Office of Juvenile Affairs legislative agenda</u>

Chief of Staff Nizza discussed the attached presentation. The Board and Director Holt discussed the legislative agenda and specific language within the legislation.

Aye: Emerson, Grissom, Jones, and Youngblood

Nay: Bouse, Foss, and Tardibono

Mr. Tardibono: Please note, I am unsure on the twelve-year old minimum adjudication and I

would like to see the proposed language on the youthful offender act.

Abstain: Ellington Absent: Worthen

Judge Foss moved to endorse the subject-matter of the proposed 2022 OJA legislative agenda, with no specific bill language approved, with a second by Dr. Ellington

Aye: Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Abstain: Bouse Absent: Worthen

The subject-matter of the proposed 2022 OJA legislative agenda, with no specific bill language approved, with a second by Dr. Ellington was approved.

<u>Discussion and possible vote regarding compliance with HB2311 (2021), effective November 1, 2021, and possible action by the Office of Juvenile Affairs on counties found to be non-compliant with 34 U.S.C. § 11133(a)(11) and 10A O.S. § 2-3-101(E), and, therefore, creating the potential to lose Title II federal funding for Oklahoma</u>

Director Holt gave the Board an update on ongoing issues and OJA's work to educate its partners on these issues.

Mr. Bouse moved to consider the following resolution, the Board of Juvenile Affairs resolves that the State of Oklahoma, including the court system, will abide by 34 U.S.C. Sec. 11133(a)(11) and 10A O.S. Sec. 2-3-101(E), and OJA will report any violation to Oklahoma Commission on Children and Youth's Office of Juvenile System Oversight, with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The Board of Juvenile Affairs proposed resolution, the State of Oklahoma, including the court system, will abide by 34 U.S.C. Sec. 11133(a)(11) and 10A O.S. Sec. 2-3-101(E), and OJA will report any violation to Oklahoma Commission on Children and Youth's Office of Juvenile System Oversight, was approved.

Director's Report

Director Holt discussed the attached report.

Public Comment on proposed Rates and Standards

There were no public comments on the proposed rates.

Chief Financial Officer Clagg updated the Board on the timeline on the process of modifying the rate and discussed the attached presentation.

<u>Discussion and/or possible vote to approve or amend the proposed modification to rates and standards</u> – <u>Specialized Community Home Rates and Standards, RS-2022-02, from \$38,000 per year to \$58,142.50 per year</u>

Dr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The proposed modification to rates and standards – Specialized Community Home Rates and Standards, RS-2022-02, from \$38,000 per year to \$58,142.50 per year, was approved.

<u>Discussion and/or possible vote to amend and/or approve minutes for the October 19, 2021 board meeting</u>

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Grissom, Tardibono, and Youngblood

Nay:

Abstain: Foss and Jones

Absent: Worthen

The minutes for the October 19, 2021 board meeting were approved.

<u>Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2022 Board of Juvenile Affairs meeting schedule</u>

Mr. Bouse moved to amend the 2022 Board of Juvenile Affairs meeting schedule, proposing moving the scheduled March meeting from the 15th to the 22nd with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nav:

Absent: Worthen

The proposed amendment the 2022 Board of Juvenile Affairs meeting schedule, moving the scheduled March meeting from the 15th to the 22nd was approved.

Video update presented to the Board.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

Dr. Jones left the meeting at 11: 42 a.m.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-107 to Flintco contract – paint brick in the Gym/School, \$9,904</u>

Judge Foss moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-107 to Flintco contract – paint brick in the Gym/School, \$9,904, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-108 to Flintco contract – replace ceiling in the Gym/School entry, \$2,508</u>

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-108 to Flintco contract – replace ceiling in the Gym/School entry, \$2,508, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-109 to Flintco contract – temporary gate for emergency access to the east side of the facility, \$5,415</u>

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-109 to Flintco contract – temporary gate for emergency access to the east side of the facility, \$5,415, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-110 to Flintco contract – window replacement in the Gym/School, \$90,839</u>

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-110 to Flintco contract – window replacement in the Gym/School, \$90,839, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-111 to Flintco contract – modernize gym court lighting, \$34,658</u>

Judge Foss moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-111 to Flintco contract – modernize gym court lighting, \$34,658, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-112 to Flintco contract – trickle channel at Gym/School wall, \$5,974</u>

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-112 to Flintco contract – trickle channel at Gym/School wall, \$5,974, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-113 to Flintco contract – sidewalk at the Gym/School, \$2,530</u>

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-113 to Flintco contract – sidewalk at the Gym/School, \$2,530, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-114 to Flintco contract – safety fencing at Gym/School retaining wall, \$5,099</u>

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-114 to Flintco contract – safety fencing at Gym/School retaining wall, \$5,099, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-115 to Flintco contract – North Entry Drive - change asphalt to concrete for entry drive, \$12,969</u>

Mr. Bouse moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-115 to Flintco contract – North Entry Drive - change asphalt to concrete for entry drive, \$12,969, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-117 to Flintco contract – extend length of contract, \$0</u>

Judge Foss moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

Change order NGF-117 to Flintco contract – extend length of contract, \$0, was approved.

<u>Discussion and/or possible vote to approve the year-to-date OJA Finance Report</u> Judge Foss moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen

The year-to-date OJA Finance Report was approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

<u>Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report</u>

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nav:

Absent: Jones and Worthen

The 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report was approved.

<u>Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School</u>

Mr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Absent: Jones and Worthen			
Modifications to the 2021-22, FY2022, school year, Charter School were approved.	encumbrances for the Oklahoma Youth Academy		
Oklahoma Youth Academy Charter School Administrative Report Director of Education White and Principal Sanchez discussed the attached presentation and proposed calendar amendments.			
Discussion and possible vote to enter executive sessi	<u>on</u>		
<u>Discussion and possible vote to return to regular sess</u> N/A	<u>sion</u>		
Discussion and/or possible vote on items arising from N/A	n executive session		
Announcements/ comments			
New business N/A			
Adjournment Mr. Bouse moved with a second from Dr. Emerson			
Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood Nay: Absent: Jones and Worthen			
Chair Youngblood adjourned the meeting at 11:59 a.m.			
Minutes approved in regular session on the 18th day of January 18, 2022.			
Prepared by:	iigned by:		

Audrey Rockwell, Secretary

Karen Youngblood, Chair

American Correctional Association (ACA) Reaccreditation

Presented By:

Carol Miller, Deputy Director of Residential Programs
Rodney McKnight, District Supervisor
Cathy McLean, OJA Statewide ACA Coordinator



History and Mission of the ACA

Since their founding in 1870, the American Correctional Association (ACA) has served internationally as a resource for facilities based in Corrections to ensure the offenders or youthful residents have appropriate living conditions.

- The mission of ACA is to promote improvement in the management of correctional facilities through the administration of a voluntary accreditation program.
- ACA standards are the national benchmark for the effective operation of systems throughout the world and address services, programs and operations essential to effective management.
- Standards reflect practical, up-to-date policies and procedures that safeguard the life, health and safety of staff and those in our care.
- Since the mid-2000s, ACA standards have gradually migrated to a "performance-based" model in which agencies
 collect, track, and analyze internal outcomes related to each standard in order to gauge their performance and
 adjust their operations accordingly.

ACA's History with OJA

OJA became accredited by the ACA to address systemic issues observed in Oklahoma's juvenile justice programs.

- In 1978 the Terry D. v. Lloyd Rader lawsuit was filed in Federal Court in Oklahoma City. The suit alleged abusive practices, unconstitutional use of isolation and restraints, the absence of adequately trained staff, and the mixing of offenders with non-offenders.
- In the early 1980s, the Department of Justice was visiting Oklahoma expressing concerns related to the conditions of juvenile confinement.
- In 1994 the Oklahoma Office of Juvenile Affairs was created by the Juvenile Reform Act (H.B. 2640)
- To ensure the quality of juvenile justice programs, OJA is statutorily required to be accredited 10A O.S. 2-7-606 (D)

Benefits of ACA Accreditation

While accreditation and reaccreditation processes can be demanding, they provide OJA staff and residents with several benefits including;

- Third-party assessment of strengths and weaknesses.
- Establishment of measurable criteria for upgrading operations.
- Gives quantitative recognition of achievement/program improvement over time.
- Improved staff training and development.
- Increased levels of staff morale and professionalism.
- Safer environments for staff and residents.
- Reduced liability insurance costs.
- Assists in litigation when providing proof of best practices.

Juvenile Correctional Facility Accreditation Through ACA

Standards

- To become initially accredited, the ACA will evaluate a facility's compliance with published standards.
- Standards are guidelines to ensure each facility is following the policy and procedures in place.
- ACA standards are divided into two categories: mandatory and non-mandatory standards.
- In order to be accredited, facilities must meet the requirements for **100%** of applicable mandatory standards and **90%** of applicable non-mandatory standards.
- Southwest Oklahoma Juvenile Center's (SWOJC) most recent audit was hosted by SWOJC in Manitou, Oklahoma from August 16-18, 2021.
- Central Oklahoma Juvenile Center's (COJC) most recent audit was hosted by COJC in Tecumseh, Oklahoma from August 18-20, 2021.
- The ACA standards for our secure care facilities are outlined in the Juvenile Correctional Facilities Manual (JCF), 4th Edition.
- There are a total of 371 standards, **40** mandatory standards and **331** non-mandatory standards.

Juvenile Correctional Facility Reaccreditation During COVID

COVID Challenges

- Acquiring auditors willing to visit congregate care facilities due to a higher COVID exposure risk.
- More intensive contact tracing during auditor on site visits.
- Determining protocols for auditors, staff, and residents during on site visits.
- Use of virtual interviews.

Juvenile Correctional Facility Reaccreditation Through ACA

Files Required for Compliance

- After receiving initial accreditation, facilities must apply for reaccreditation every three years.
- In preparation for triannual audits, OJA's residential programs maintain **371** unique physical files from **13** different departments.
- Files are organized under several categories, to include;
 - Safety
 - Security
 - Programs & Services
 - Medical and Mental Health
- Compliance file protocols may include written policies and procedures, statutes, and administrative code.
- Process indicators may include records forms, logs, photographs, and/or interviews with staff and residents.

Juvenile Services Unit (JSU) Reaccreditation Audit

In addition to the review of facility operations, ACA offers standardized evaluation of juvenile justice field services.

- JSU's most recent audit was hosted by Rodney McKnight, District 7 Supervisor, in Pauls Valley from July 8 9, 2021.
- The ACA standards for JSU are outlined in the Juvenile Probation and Aftercare Services Manual (JPAS), 2nd Edition.
- There are a total of 227 standards, 2 mandatory standards and 225 non-mandatory standards.

2021 ACA Reaccreditation Audit Results

The ACA Reaccreditation Final Audit Results after the ACA Panel Hearing;

- COJC scored 100% on Mandatory Files and 99.4 % on Non-Mandatory Files.
- SWOJC scored 100% on Mandatory Files and 99.6% on Non-Mandatory Files
- JSU scored 100% on Mandatory Files and 100 % on Non-Mandatory Files.

Success!

Cathy McLean, OJA State ACA Coordinator; Rodney McKnight, JSU District 7 Supervisor; Carol Miller, Deputy Director Residential Placement and Executive Director Rachel Holt presented at the American Correctional Association (ACA) accreditation hearing in Phoenix, Arizona.



Director's Report



DECEMBER 2021 and JANUARY 2022 BOARD UPDATE

OJA Operations

- 1. COJC visits, GED celebration
- 2. SWOJC visits, Thanksgiving and Christmas gift delivery
- 3. Oklahoma Commission on Children and Youth (OCCY) Commission and subcommittee meetings
- 4. LOS Policy Academy Technical Assistance meeting
- 5. ORS Impact/ Public Welfare Jurisdictional Grantee virtual meeting
- 6. CJJA Power Hour Special Session JJRA
- 7. Tie Up Loose Ends RE: RJIOK Next Steps
- 8. Juvenile Justice Oversight and Advisory Committee (JJOAC) quarterly agency report
- 9. OU/OKDHS/OJA PSB-CBT Listening Session
- 10. HEC cabinet and peer meetings
- 11. Visited Mustang Treatment Center
- 12. Child Abuse and Neglect and Mandated Reporting in Oklahoma training
- 13. Advisory Task Force on Prevention of Human Trafficking and Child Exploitation
- 14. Lunch & Learn OJA 2021 Wrap Up
- 15. Tour SW Youth and Family Services with Secretary Brown and OKDHS
- 16. OJA Executive Team HOPE Training with Dr. Chan Helman
- 17. Interstate Council for Juvenile Supervision meeting
- 18. Visited Scissortail Landing Yoga class
- 19. Visited Youth Emergency Shelter Inc. (McAlester)
- 20. Attended and presented at CJJA Winter Business Conference
- 21. ACA accreditation hearings for OJA
- 22. Juvenile Justice Leadership Network (JJLN) OJJDP listening session

Partner Engagement

- 1. Secretary Justin Brown
- 2. Samantha Galloway, Chief of Staff and COO, DHS
- 3. Dr. Deborah Shropshire, Director of Child Welfare, DHS
- 4. Annette Jacobi, OCCY
- 5. Kathryn Brewer, DAC
- 6. Eric Epplin, DAC
- 7. Secretary Tricia Everest
- 8. Lucie Doll, Arnall Family Foundation
- 9. FACT Graduation
- 10. WOMEN Who Care Share Luncheon
- 11. Trevor Pemberton, General Counsel to Governor Stitt
- 12. Shanna Rice, Southwest Youth and Family Services
- 13. Meeting at District Attorney Council (DAC) to draft Youthful Offender legislation
- 14. Greg Contreras, Youth Emergency Shelter Inc.
- 15. Keri Spencer, RISE
- 16. William Alexander, Logan Community Services
- 17. Dr. Peter Messiah, OAYS

Legislative & Executive

- 1. Representative Mark Lawson
- 2. Representative Jose Cruz
- 3. Senator Chris Kidd
- 4. Representative Mike Dobrinski
- 5. Representative Trey Caldwell
- 6. Representative Daniel Pae
- 7. Representative Garry Mize
- 8. Representative Cyndi Munson

Phone: (405) 530-2800

www.oklahoma.gov/oja

Juvenile Service Unit Board Report for January 2022 Contacts and Activities for December 2021

Division Statistics

- 2,298 active cases with 1,293 being court involved
- 313 new referrals-average age of 15.49
- > 10,405 individual contact notes written
- > 34 youth monitored by GPS
- > 34 new placement referrals received: 27 Level E, 7 secure care
- > 32 youth placements made during the month: 26 Level E, 6 secure care
- ➤ A total of \$11,774.23 was collected by JSU staff for restitution and other fees

Deputy Director Activities

- Participated in Executive staff meetings
- Participated in joint OJA/DHS staffings
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Held leadership meetings with CBS program staff and the District Supervisors
- Participated in Personnel Strategy meetings
- Visit to Mustang Girls group home twice
- Attended the Near Science training
- Participated in 2021 OJA wrap-up Lunch and Learn
- Viewed the YLS-CMI annual recertification training
- Visit to Scissortail Landing group home
- Met with General Counsel Ben Brown to discuss upcoming juvenile law seminar
- Participated in OJA Executive Hope Leadership Training
- Participated in CJJA LOS Multi State Jurisdictional session
- Participated in meeting regarding the OJA Master Training Plan
- Participated in a meeting regarding the new Youthful Offender report format
- Participated in a meeting with OPI regarding assessment reviews
- Visit to Lawton Adventure program
- · Participated in CJJA LOS Oklahoma follow-up meeting

Division Activities

 Jennifer Thatcher, JSD Program Assistant Administrator, currently has 34 youth on GPS monitoring. She completed 3 URC Step Down/Extension requests. She approved one restitution application and processed one restitution activity log for payment. She conducted 3 RBMS Level E group home audits. Ms. Thatcher also participated in multiple executive case staffings.

- Rex Boutwell, Placement Program Manager, received 34 placement worksheets, referred 28 youth to placements and participated in 14 executive case staffings.
- O Jennifer Creecy, JSD Federal Funding Program Manager, reviewed 705 Targeted Case Management notes for Title XIX reimbursement. She conducted 8 TCM county audits and all audits passed. She participated in mandatory YLS-CMI annual refresher training. She also continues work with the Canadian County Juvenile Bureau on their TCM project and coordinated a meeting with the Cherokee Nation regarding their desire to claim TCM revenues.
- Jeremy Evans, JSD Level E/Detention Program Manager, visited Mustang Girls, Scissortail Pointe, Thunder Ridge, Scissortail Landing and Lawton Adventure Program Group Homes. He participated in multiple executive case staffings, reviewed parole reports and attended a policy task force meeting.

Special District Activities

From District 1-Canadian County Belinda Hannon, Juvenile Justice Specialist Level IV:

We have been busy in Canadian County serving others in our community. The Children's Justice Center hosted Rose Witcher Elementary School or a day of Halloween fun. Leading up to the fun day for the kids each department had a door decorating contest as well as a pumpkin decorating contest. As good as our participation was, we quickly learned we better pick it up to win the grand prize next year. We spent the day on October 29th handing our candy to the elementary kids who were in the building trick or treating.

The office also participated in the November building food drive and was able to present two OJA client families with full Thanksgiving meals for them to enjoy with their family.

We have also been busy filling Christmas Shoeboxes that will be shipped overseas to be distributed to well deserving children.

We look forward to the December happenings at the Children's justice center. Rumor has it Santa will be making an appearance for another day with local children getting to enjoy our center.



Janelle Bretten, Director of Strategic Planning and Engagement

Board Report January 2022

Children's State Advisory Workgroup (CSAW)

- Co-chaired CSAW meeting and attending multiple monthly project planning meetings. CSAW working
 alongside Thriving Families Safer Children (TFSC) Oklahoma core team to move forward with coordinated
 community investments plan. The team will work alongside community members and individuals with lived
 expertise to provide supports in identifying goals, desired outcomes, and strategies as well as technical
 support around implementation that could include funding.
- Attended monthly Systems of Care State Advisory Team meeting.

Science of Hope Initiative

• Executive team participated in first step of implementing Science of Hope within agency with training provided by Dr. Chan Helman. Team developed goals and will plan to identify and train agency Hope Navigators. Oklahoma Human Services assisting with planning process and technical support.

Attitudes Related to Trauma Informed Care (ARTIC) Scale

- Dates scheduled in February for state office employees to view Resilience documentary film and participate in virtual NEAR science training.
- Science of Hope initiative will support trauma informed care/ARTIC work.

Youth Level of Service/Case Management Inventory

Team conducted annual YLS/CMI virtual refresher training for JSU staff.

Length of Stay (LOS) Policy Academy

• Attended final wrap-up sessions of LOS policy academy in December.

Tribal Liaison

• Continuing to provide support to tribes/attending meetings regarding juvenile justice topics including potential for YLS/CMI training.

Governor's Interagency Council on Homelessness (GICH)

- Conducted GICH Employment, Education and Training subcommittee meeting.
- Leading bi-weekly planning meetings for Homeless Children and Youth Forum. Agenda and presenters set and planning for first forum to be held in March.
- Attended Advancing State Policy Integration for Recovery and Employment (ASPIRE) Steering Committee meeting.
- Attended GICH Executive team meeting. Assisted in developing agenda for next GICH meeting to be held at Pivot in February. Assisting with planning for meeting sites for remainder of 2022.

Building Alliances with Residents and K9s (BARK)

 With new funding opportunities, working with team and Dr. Otto to renew plans for dog training program at COJC.

Youth Homeless Demonstration Grant/Oklahoma City

• Representing OJA at multiple weekly planning meetings to develop and finalize coordinated community plan. Providing relevant juvenile justice information and other support as needed.

ODMHSAS Planning and Advisory Council

 Represented OJA at meeting and provided agency updates. Agenda includes updates to block grant annual reports.

OJA Standing Meetings

Executive Team, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.



OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – December 2021

November 1st to 30th activity

Releases (3) from Secure Care November 2021

Intakes (9) for Secure Care

Paroles: COJC –2, SWOJC – 0

Intakes COJC – 8, SWOJC – 1

Stepdown to Level E: COJC-1, SWOJC-0

Central Oklahoma Juvenile Center (COJC) facility events

- Residents observed Veterans Day by setting up a flag display memorial.
- 1st annual 4 on 4 Turkey Bowl was a success.
- Thanksgiving Programming included a coloring contest, pickle ball, unit fall/thanksgiving decorations, creative card activities,
- OYACS COJC Student Council began hosting a sock drive, socks will be donated to the local nursing home in Tecumseh.
- Staff from Tecumseh Pioneer Library Bread Bake & Book Club showed COJC residents how to bake bread and kicked off the new book club.
- Employee Recognition event held celebrating employee of the month, birthdays, anniversaries, and staff achievements.
- Empowerment meeting held for staff with a pot luck luncheon.
- OYACS COJC Student Council sponsored a food drive for a needy family at COJC or community.
- COJC clinicians celebrated residents who completed Structured Pyscho-therapy for Adolescents Responding to Chronic Stress (SPARCS) 16 week specialized treatment group with a graduation.
- Automotive Mechanic Business Owner Mr. Kirby spoke to COJC residents regarding a career in the automotive repair industry and becoming a small business owner.
- Bible Study and Church activities are held on site weekly. Virtual Transformation Church is available each Sunday.
- Resident birthday parties were held in the administration conference room.

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Tournaments and games were conducted the week of Thanksgiving break.
- Community and Leadership phase youth prepared and served Thanksgiving dinner for all residents. The Thanksgiving meal was sublime, and Director Holt thoroughly enjoyed it.
- Residents of the month celebrated by practicing candy making skills by crafting homemade cherry cordials and one resident honed his baking skills and served fresh apple taquitos to residents and staff.
- ICAP Auto Mechanic Mr. Tim Kirby visited with SWOJC residents to share his experiences and advice regarding the auto mechanic trades.
- Mentors provide services in person weekly and virtually to encourage residents. 71 Volunteers and 249 hours with donations.
- Chuck Fletcher of Evolution Foundation visits residents.
- Volunteers continue to send cards, letters, and items to encourage residents. Zoom visits are conducted between mentors and juveniles in addition to the letters. 54% of residents engage with an individual mentor, 64 in person meetings were conducted between mentors and residents.

OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Kairos Torch Ministry on campus weekly to mentor thirteen SWOJC youth for the next six months. Additional mentor pairings with youth will be forthcoming.
- Sermons from Life Church are viewed on each Unit's DVD player. Virtual Visitation and family phone contact continues to be facilitated with family counseling sessions included.
- General staff meeting held to recognize employee of the month and celebrate staff achievements.

Division Leadership Activities

- Participated in OJA & Tribal Nation meeting re: detention, group homes and secure care.
- Attended GED celebration for 2 youth at COJC with Director Holt.
- Participated in Chapter 35 policy task force meeting to review updates on Chapter 35 policies with facility staff.
- Participated in presentation by Dr. John Otto and Janelle Bretten on dog program for secure care through an obtained grant.
- Visited on site at COJC and SWOJC throughout the month.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division goals.
- Participated in Grand Staffing's on possible youth for step down to lower level of OJA care.
- Sat on the interview panel for COJC Behavioral Health Clinician II.
- Reviewed Performance based Standards (PbS) critical outcomes with staff at COJC and SWOJC.
- Virtual meeting held with PbS acting coach Brendan Donahue to discuss outcomes and OJA chapter 35 policies to ensure definitional compliance with PbS definitions.
- COJC and SWOJC did well in the PbS data collection with increased improvement in outcomes above the field average which consists of 37 participating states.
- Participated in the programming update meeting for secure care.
- Dr. Camille Lafluer from Oklahoma Baptist University toured the COJC Next Gen Campus and discussed internships for OBU clinical students.
- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline issues.
- Participated in COJC/Next Gen dining hall/warehouse planning meeting.
- Attended Fusion/OJA Key Decision Working session regarding new Electronic Health Records.
- Met weekly with Facility Superintendents to address goals and facility issues.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Participated in the OJA Next Generation Subcommittee meeting.
- Participated in Council of Juvenile Justice Administrators (CJJA) Code of Practice Committee (COPC) De-escalation/Non-physical intervention subcommittee identifying universal terms/definitions and combining those terms to be consistent nationwide.
- Participated in Lunch and Learn District 4 presentation.
- Participated in CJJS presentation: Using Data and Measuring Outcomes to Support Strategic Practices.
- Participated in CJJA Length of Stay technical assistance call.
- Attended OJA Board Meeting virtually.
- Participated in Oklahoma Commission on Children and Youth (OCCY) virtual meeting covering summary of strategic planning. Covering what youth need to transition to adulthood.

OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Agency Collaboration updates

- DMHSAS Department of Mental Health and Substance Abuse Services
 - o COJC embedded DMH staff position has not been filled.
 - Chuck Fletcher of Evolution Foundation Federation of Families contract with DMH visits each facility twice a month providing wrap around services for youth and families.
 These services follow the youth to a step-down facility and to their return to their community.
- DRS Department of Rehabilitative Services
 - Participated in the Oklahoma Commission on Children and youth partnership discussion with DRS.
 - DRS/OJA successes 1 youth completed CDL training and is employed driving dump trucks. 1 youth is attending Moore/Norman Technology Centers for computers with a 4.0 GPA. 3 youth will begin training in January 2022 for Business, Firefighting/EMT and Auto Mechanics. One recent youth who paroled from COJC acquired a job as an electrician helper within a few days of parole, DRS provided him money for work clothes and tools.

COVID19 in Secure Care Update for October 2021

- SWOJC No known COVID 19 exposure to residents for November 2021.
- COJC No known COVID 19 exposure to residents for November 2021.

COVID precaution efforts

- Changes continue to be made to work schedules as the virus continues to affect staff members.
- Mask, social distancing, and temperature checks continue to be used for mitigation purposes. Reminders are sent often to deter complacency.
- UVC lighting continues to be used as necessary as well as the mobile lighting for offices and classroom.
- With the return of face-to-face visitation, parent/guardians are presented with COVID 19 vaccination options for approvals for residents.
- The Medical Departments continue to take the residents temperatures daily.
- Maintenance and housekeeping at both facilities continue to sanitize all areas of the facility.



OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – January 2022

December 1st to 31st activity

Releases (10) from Secure Care

December 2021

Intakes (8) for Secure Care

Intakes COJC – 8, SWOJC – 0

Paroles: COJC –4, SWOJC – 3

Court release: COJC – 1, SWOJC – 0 Bridged to DOC: COJC – 1, SWOJC - 0 Stepdown to Level E: COJC-1, SWOJC- 0

Central Oklahoma Juvenile Center (COJC) facility events

- COJC staff raised money for the 5 COJC residents who are fathers to 6 children. To role model good parenting, COJC supported these fathers by collecting donations for small gifts for their children.
- COJC student Council organized a sock drive and presented the local nursing home residents with warm socks and a Christmas blessing.
- Christmas parties were held on each unit with treats and presents.
- COJC opened Christmas Eve visitation to parents for an additional visitation day. A Christmas booth was set up for family pictures and to encourage family involvement.
- Christmas Holiday schedule consisted of talent show, 3 on 3 basketball tournament, chess/checkers tournament, pickle ball, dominoes/spades tournaments, create Christmas cards, art activities, and a Christmas night movie.
- Superintendent Fields was a guest speaker on the "Melot Minute" Podcast to promote COJC
 Next Gen Campus recruitment and community knowledge. Rachel Melot is the CEO of Shawnee
 Forward which promotes economic development.
- Art program continues for new cottages with Angel Little and resident participation.
- Poetry and Chill Band performed for residents during the talent show.
- Tecumseh Public Library provided residents with the Wes Moore Book talk.
- Man Up Group conducted each Weds. with guest speaker Andre Miller NBA All Star.
- Presentation for residents from 2 former residents who shared their success stories in the community after placement at COJC.
- Staff Christmas party held in the canteen provided by COMPASS staff support committee.
- Church sponsored Christmas parties were held in addition to the weekly church services.
- Resident birthday parties were held in the administration conference room.
- Citizen Advisory members held meeting on the COJC campus, members from the surrounding community attended. Chief of Police, Pioneer Library, Religious community, Chamber of Commerce, High School Principal, community business owners.
- Employee Recognition event held celebrating employee of the month, birthdays, anniversaries, and staff achievements

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Santa and the Grinch visited youth for a chat, to drink hot chocolate and sing Christmas Carols.
- Christmas unit parties were held with special activities and presents from the facility and Santa Clause Commission. Church volunteers provided BBQ and side dishes for residents and staff. Christmas movies and games were enjoyed by all.

OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Community Service Project. Residents created holiday cards for the Frederick Nursing Home and Elderly Shut Ins who are served through the Tillman County Food Bank.
- The recreation and unit life departments conducted tournaments and games during Christmas break.
- Residents of the month celebrated by baking Christmas cookies and tested their skills with grilled cheese sandwiches.
- Residents who met behavior goals planned, organized, prepped, and baked Christmas treats for all juveniles and unit staff to have through the Christmas holiday. Three residents worked together on a special project with making homemade cinnamon rolls from scratch for all units and unit staff to enjoy Christmas Eve morning.
- Retirement celebrations and best wishes were held for retiring Superintendent Marc Norvell.
- Staff Christmas party was held, and Dirty Santa gift exchange enjoyed by all.
- Mentors and volunteers provide services in person weekly and virtually to encourage residents.
 110 Volunteers and 351 hours with donations.
- Chuck Fletcher of Evolution Foundation visited residents twice during the month.
- Volunteers continue to send cards, letters, and items to encourage residents. Zoom visits are
 conducted between mentors and juveniles in addition to the letters. 63% of residents engage
 with an individual mentor, 83 in person meetings were conducted between mentors and
 residents.
- Kairos Torch Ministry on campus weekly to mentor SWOJC youth for the next six months.
- Sermons from Life Church are viewed on each Unit's DVD player. Virtual Visitation and family phone contact continues to be facilitated with family counseling sessions included.
- General staff meeting held to recognize employee of the month and celebrate staff achievements.

Division Leadership Activities

- Visited on site at COJC and SWOJC throughout the month.
- Presented retiring SWOJC Superintendent Marc Norvell with a Governors Commendation for his 44 years of service to the state, 22 years as SWOJC Superintendent. Melissa Monson named interim Superintendent.
- Delivered Santa Clause commission gifts to COJC to be opened Christmas morning. Residents assisted with delivering to the units.
- Ensured the COJC career tech building is prepared to receive Career Tech program equipment for residents.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division goals.
- Participated in OJA Executive Hope Leadership Training at State Office to become a Hope centered agency.
- Attended and received certification in the Standards of Quality for Family Strengthening & Support Training through the National Family Support Network.
- Participated in the programming update meeting for secure care to discuss Accountability for Behavior guidelines.
- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline and retraining issues.

OFFICE OF JUVENILE AFFAIRS Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Participated in COJC/Next Gen dining hall/warehouse planning meeting.
- Attended Follow up meeting on the OJA Master Training Plan and provided feedback.
- Participated in the CJJA power hour session on Juvenile Justice Reform Act of 2018.
- Attended Fusion/OJA Key Decision Working session regarding new Electronic Health Records.
- Met weekly with Facility Superintendents to address goals and facility issues.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Participated in PbS Post Data Collection Distance Learning Webinar.
- Participated in the OJA Next Generation Subcommittee meeting.
- Participated in Council of Juvenile Justice Administrators (CJJA) Code of Practice Committee (COPC) De-escalation/Non-physical intervention subcommittee.
- Participated and presented in Lunch and Learn 2021 year wrap up.
- Toured COJC Next Gen with Janelle Bretten and Dr. Otto to begin implementation of canine training program for residents.
- Participated in PREA presentation: Objective Risk Screening Instruments.
- Participated in CJJA Length of Stay planning meeting for final call.
- Participated in LOS Jurisdictional session.
- Attended OJA Board Meeting virtually.

Agency Collaboration updates

- DMHSAS Department of Mental Health and Substance Abuse Services
 - o COJC embedded DMH staff position has not been filled.
 - Chuck Fletcher of Evolution Foundation Federation of Families contract with DMH visits each facility twice a month providing wrap around services for youth and families.
 These services follow the youth to a step-down facility and to their return to their community.
- DRS Department of Rehabilitative Services
 - DRS/OJA successes COJC residents re entering the community continue to take the work skills they learned on site and use them to gain employment.

COVID19 in Secure Care Update for October 2021

- SWOJC No known positive COVID 19 residents for December 2021.
- COJC No known positive COVID 19 residents for December 2021.
- January 2022 COVID spikes in secure care for residents and staff.

COVID precaution efforts

- Changes continue to be made to work schedules as the virus continues to affect staff members.
- COVID precautions continue facility wide. Mask, social distancing, and temperature checks continue to be used for mitigation purposes. Reminders are sent often to deter complacency.
- Additional Cleaning/disinfecting continues, and juveniles have been issued mask.
- UVC lighting continues to be used as necessary as well as the mobile lighting for offices and classroom.
- Resident vaccinations continue upon receipt of consent forms. With the return of face-to-face visitation, parent/guardians are presented with COVID 19 vaccination options for approvals for residents.
- The Medical Departments continue to take the residents temperatures daily.
- Maintenance and housekeeping at both facilities continue to sanitize all areas of the facility.

Proposed Rates and Standards

Timeline of Proposed Rates and Standards

- On November 16, 2021, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Dan Sivard, State Purchasing Director, on December 14, 2021, letter attached in board packet. On January 14, 2022, Director Sivard approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new and modified rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on December 14, 2021.



Summary of Proposed Rates and Standards

R&S #	Summary of Rate	
RS22-001-004	Community Development Rate; modifying RS19-004b-015 to 017	
RS22-003-001	Independent Living Subsidies; modifying RS22-003-001	
RS22-003-003	Family Assistance/ Support Program Services; creating new rate	

Services

Definition

Requirements & Standards

Rate(s) \$ 20.00 per 15 min.

DRAFT Revision

RS22-001-004; Original RS# RS19-004b-15,16,17

Community Development

Documentation includes case note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity meets Community Need, and staff taking part.

Required documentation: Indirect Progress note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.

Indirect service

When used for outreach for large gatherings and events, if event has more than 75 participants, then 2 groups may be used and billed.

Payment will be prorated based on the percentage of material that pertains to OJA Contract Services.

Actions in the community to support the development and/or implementation of child abuse, neglect, mental health, substance abuse, and juvenile delinquency prevention and early intervention services.

Community Development may also include:
Participation in community activities such as local service committees, juvenile justice advisory counsels, community task forces, and community needs assessment and problem identification and coalitions aimed at improving or increasing children and youth services.

Community services performed by agency staff that allows the agency to build capacity in the community for additional services by collaboration with other service providers for the most effective use of public dollars

Staff time for Board and volunteer recruitment and training aimed at strengthening and increasing agency services.

Staff time for services provision agreements, and agreement services for brokered services.

with a Masters or Bachelor's degree in a behavioral science and or 2 years of experience in Community Development activities or individuals with a professional license or certification in M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for individuals.

Or

LOW LEVEL minimum standards: Bachelor's degree in a behavioral science, and/or 1 year experience in Community Development activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.

And

Additional Staff: <u>Bachelor's degree in a behavioral science, and/or 1</u> <u>year experience in Community Development activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.</u>

Community development is the process involving the conception, planning, and implementation of programs or activities designed to address identified problems or issues in a community. This process could include:

- 1. Identification of problems, assets, and resources;
- 2. Analysis of local, state and federal power structures;
- 3. Assessment of human needs, and
- 4. Investigation of other concerns and issues that could impact the community.

Community Development activities include advocacy, community needs assessment, and brokerage of services.

Only one high level may be billed. If high level is billed, neither low level nor additional staff may be billed

Or

\$14.02 per 15 min. Only One low level may be billed per group.

And

\$4.00 per 15 min. Up to four (4) may be billed at this rate per group. If low level and/or additional staff are billed, then High level cannot be billed.

PROGRAM:

RBI

JOLTS Code:

RBI –
LO - COMMDVLLO9
HIGH – COMMDVLHI9
Additional Staff Pay for Provider time
participating in service as
outlined in this rate.

Services	Definition	Requirements &	Rate(s)
		Standards	
Revision to RS99-001-03a,b,c,d Independent Living Subsidies Direct Service Required documentation: Indirect Progress Note completed for each assistance event with name of receiving parent or guardian included	Supervised Independent Living programs teach juveniles the necessary skills for self-sufficiency and successful adult living. Youth reside in apartments, boarding homes or houses while receiving these subsidies. Contracted personnel and OJA staff provide services and supervision for these juveniles to support the goal of independent functioning.	OJA will pay actual cost plus a processing component. Cost shall be preapproved by State Office Staff and will be assessed against a "fair and reasonable" test taking into account comparable costs within the region being considered. Deposits are allowed, but only if methods of recoupment are available if there is a remainder due if the lease is terminated within 12 months, otherwise the remainder may be used by or for the benefit of the youth for other needs. Fair and Reasonable will be determined by the following methods: Rent: Review of local real estate on-line listings – screen prints and written reports that can be obtained will be attached to the recommendations Utilities: Once a location is proposed, Staff will contact utility companies to obtain average usage for that location – a copy of this report or screen prints must accompany recommendations Requesting Party will need to submit a copy of the lease agreement and copy of the first utility bills to OJA 30 days after receipt.	Documented Costs OJA will establish a total budget for this program. The program will not be open ended, once the budget is reached, unless the agency decides to revise the budget, no other youth will be eligible for this program until the next fiscal year.

Rate(s)

Services	Definition	Requirements & Standards	Rate(s)
DRAFT Revision RS22-003-003	Designed to meet the service needs of a family referred because of identified problems in the family or community.	C-M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.	\$ 14.60 per 15 min. per service
FAMILY ASSISTANCE/SUPPORT PROGRAM SERVICES Required documentation: Indirect Progress Note	Services may be delivered individually, in a family unit, or in a group. Services in this category may also include assisting families with accessing community resources, and/or assisting family with getting basic needs met. This rate does not reflect Parenting programs themselves, but	B-Master's degree in a behavioral science; or Master's degree and one year of	\$ 12.60 per 15 min. per service
completed for each assistance event with name of receiving parent or guardian included	other needed supports that allows families to engage. Examples of Family Assistance that fits beneath this rate include: Serving a family from a food bank or with needed supplies; Aiding a family with accessing community assistance programs;	professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.	
	Providing childcare for young children during the time that parents are participating in a Parenting program; Provide specialized training to extended family members, such as: Grandparents as Parents,	A-1) Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or 2) Bachelor's degree and two years	\$ 11.60 per 15 min. per Service
	Supporting Children with Anxiety; Understanding and Meeting the Needs of children with Autism Spectrum challenges, And other subject areas as approved by CBS. Can be used to support Supervised Visitation services if there is no	experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs	PROGRAM: RBPR JOLTS Code: RB – FAMASST
	other pay source for such service regarding		



Summary of Proposed Rates and Standards

R&S #	Summary of Rate	
RS22-001-004	Community Development Rate; modifying RS19-004b-015 to 017	
RS22-003-001	Independent Living Subsidies; modifying RS22-003-001	
RS22-003-003	Family Assistance/ Support Program Services; creating new rate	

Next Generation Campus Updates & Proposed Change Orders

January 13, 2022 Agenda Next Generation Subcommittee

- I. Main Campus
 - A. Timeline/Milestones
 - B. FlintCo Change Orders 119, 120, 121 and two credit change orders
 - C. Phase III
 Food Service / Supply
 - D. Art work



















Redbud Cottage









Pine Cottage Art









Gym/School Remodel

Gym/School Remodel

NGF119 - OYACS - Storage Cabinets \$14,595

Change order 119 is to install cabinets in the classrooms. The cabinets that are currently in the classrooms are very old. They are made of plywood. Several of them have broken doors that will need to be replaced or repaired. This change order will install new plastic laminate cabinets in 10 classrooms. The old cabinets will be removed. The new cabinets will have locking doors and they will have multiple shelves on the inside and will provide additional storage capacity.

NGF120 - Painting of School/Gym Exterior \$21,024

Change order 120 is for painting the exterior of the school/gym. Over the years there has been considerable damage and repair to the metal panels that are at the upper half of the gym. This change order includes metal siding and soffits, caulking and power washing.

NGF121 - Replace Boundary Fence \$4,685

Change order 121 is to replace a boundary fence that was moved when a perimeter fence was installed during construction. This will create a boundary line between COJC and the neighboring properties. Additionally, creating a barrier where the terrain is unstable.

Short-term timeline proposal:

January 13th – Board Subcommittee Meeting

Update the Subcommittee on the status of the design cost proposal process and approve a timeline proposal.

• February 1st – Flintco submits a cost proposal for construction of the Dining/Supply building

Flintco will submit to OJA the initial cost proposal. At this point OJA will consider the costs and also look at the potential to reduce costs by reducing various elements of the design, materials and

• February 10th - Board Subcommittee Meeting

The goal will be to come to agreement on the design and cost proposal and submit the proposal to the OJA Board for approval.

February 15th – OJA Board Meeting

equipment.

The goal will be to request the OJA Board to approve the proposal. If approved, OJA will enter into a contract with Flintco for construction of the building.

• March 1st - Flintco will initiate construction

Estimated time to complete construction is 1 year.

Summary of Proposed Change for Consideration

NGF#	Description	Amount
1. #119	Cabinets for Classrooms	\$14,595
2. #120	Paint Gym Exterior	\$21,024
3. # 121	Boundary Fence	\$4,685
4. # 122C	Credit for Asbestos Work	-\$10,793
5. # 123C	Artwork Current Budget Balance	-\$12,345
	Total	\$17,166

^{*} Work either completed or commenced with Building Subcommittee approval in order to avoid significant delay in project and/or increase in cost.

Flintco Contract Change Order Summary

Original Contract Amount	\$46,011,073	
Change Order Capacity (10%)	\$4,601,107	100%
Change Orders To-Date (Board Approved)	\$4,558,241	96.09%
Current Change Order Request	\$17,166	3.73%
Total Change Orders To-Date if Current Proposals Are Approved – (Leaves \$25,700)	\$4,575,407	99.44%

Timeline Summary/Update

Timelines:

```
Phase 2
```

Cottage 2: 10/15/21 11/1/21 02/01/22

Cottage 3&4: 12/31/21 02/01/22 04/01/22

Athletic Field: 04/01/22

Phase 3

Infrastructure upgrades and transition: 05/30/2022 to 05/30/2023

Dining/Supply Building 3/1/22 – 3/1/23

Phase III

Description	Amount
1. Construct a new dinning/supply building	\$4,500,000
2. Remodel and upgrade the School Administration Building (3,850 SF)	
3. Remodel and upgrade Nightengale Cottage (6,600 SF)	\$150,000
4. Remodel and upgrade Lyda Cottage (6,400 SF)	\$150,000
5. Remodel and upgrade Administration Building (4,600 SF)	\$250,000
6. Remodel and upgrade Staff Hall (2,600 SF)	\$150,000
7. Construct covered parking for utility terrain vehicles	\$15,000
8. Construct Red Barn Storage Building	\$75,000
9. Install fencing for cottage generators and electrical boxes to reduce risk for residents	\$45,000
Total	\$5,585,000

Pending Issues Summary of Change Order on Hold or Awaiting Additional Information / Revisions

NGF#	Description	Timing	Amount

OJA Finance Report

FY-2022 Operation/Capital Budget Projections As of: 12/31/2021

\$43,356,930 Year-To-Date Expenditures \$26,445,059



\$41,783,489

Encumbrances



\$39,488,009

Balance as of 012/31/2021

Less: Remaining Payroll Budget

\$132,973

Less: Remaining Travel Budget



\$557,228

Less: Grant Funds



Less: Pending **Encumbrances**



\$2,352,749

Available Balance as of 12/31/2021



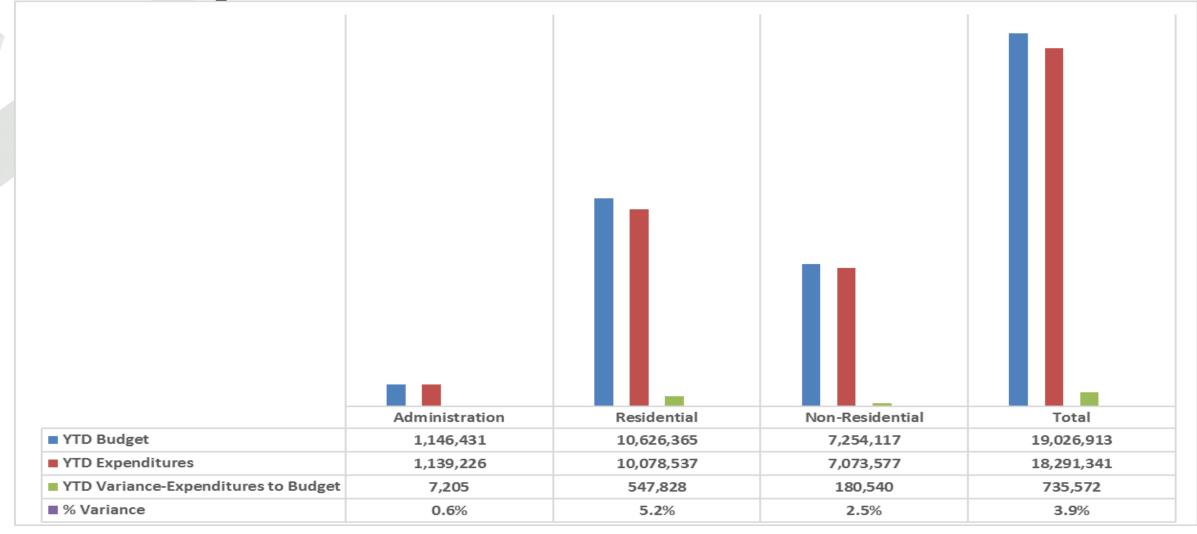
\$124,628,428

FY2022 Budget Work Program



FY2022 Payroll Costs

As of: 12/31/2021





General Revolving Fund Revenue

As of:	
12/21/2021	

									Ove	r (Under)
Revenue Source	FY	-22 Budget	Buc	dget to Date	F	Receipts	In-	Transit	В	udget
SSI and SSA	\$	12,336	\$	6,168	\$	15,071	\$	-	\$	8,903
Income from Rent		930		465		8,184				7,719
Charter School State Aid/Gran		833,052		416,526		597,186				180,660
School Breakfast/Lunch/Snack		117,903		58,952		91,294				32,343
Refunds & Reimbursements (inc		430,940		215,470		885,417			(669,947
Sales		18,585		9,293		9,716				424
Child Support		150,730		75,365		83,743				8,378
Other Receipts		18,905		9,453		5,173				(4,280)
Total Revolving Funds	\$	1,583,381	\$	791,691	\$ 1	,695,784	\$	-	\$ 9	904,093



Federal Grants Revenue

As of: 12/31/2021

Source – FFP Revolving Fund	Proj	Projected Annual Revenue		Projected YTD Revenue		Actual Revenue		-Transit	,	/ariance
Residential Behavior Management Services (RBMS)	\$	6,700,000	\$	3,350,000	\$	3,093,175	\$	869,583	\$	612,758
Targeted Case Management (TCM)		2,100,000		1,050,000		1,007,915		186,987		144,902
IV-E Shelter		100,000		50,000				96,459		46,459
Indirect Cost Reimbursement (OHCA)		100,000		50,000		47,661				(2,339)
Grants (Formula)		800,000		400,000		132,882				(267,118)
DAC-RSAT		180,000		90,000		42,844				(47,156)
Total	\$	9,980,000	\$	4,990,000	\$	4,324,477	\$	1,153,029	\$	487,506



700 Fund Accounts As of: 12/31/2021



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$7,817.21



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$13,522.20



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$1,325.13

Victim 70 Restitution 4

Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$20,503.84



The Oklahoma Economy

December gross receipts of \$1.4 billion and 12-month receipts of \$15.2 billion (Income Tax – 5.2B, Sales/Use – 6.3B, Oil/Gas Production – 1.15B, MV - .85B, Other – 1.7B) set new all-time highs. Compared to a year ago, December collections jumped 22% and revenues during 2021 expanded by more than 15%.

During December, combined sales and use taxes were up by 19.9 % compared to December 2020. Total individual and corporate income tax receipts grew by 11.8 %, and motor vehicle collections were up by 9.9 %.

The gross production tax on oil and natural gas continued its strong growth, finishing 154.1 % higher than in December 2020.

Calendar year 2021 collections are almost \$2 billion higher than during 2020 with all major revenue streams showing expansion ranging from 84.2 % in gross production receipts to 9.4 % in combined income taxes.

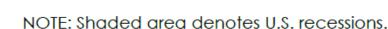
The Oklahoma Business Conditions Index for December indicates anticipated economic growth in the coming months. The December index rose to 70.3 from 62.4 in November and 55.9 in December 2020. Numbers above 50 indicate expansion is expected during the next three to six months.

The November unemployment rate in Oklahoma was reported as 2.5% by the U.S. Bureau of Labor Statistics. The state's jobless rate was down from 2.7% in October and from 4.8% in November 2020. The U.S. unemployment rate was set at 4.2% in November.



12 months ending June 2008 – 12 months ending December 2021 (in \$ millions)







Sole Source Purchases As of: 12/31/2021







Emergency Purchases As of: 12/31/2021

EMR# Date Vendor Description Location Amount

None to Report



Oklahoma Youth Academy Charter School (OYACS)

Board of Director's Meeting January 18, 2022

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2021-2022 as of December 31,2021		A General and evolving Funds	Fund 25000	Totals as of 12/31/2021	COJC (972)	SOJC (975)	Total
Revenues							
State Aid	\$	-	\$ 374,295.44	\$ 374,295.44	\$ 187,147.71	\$ 187,147.73	\$ 374,295.44
IDEA-B COVID			-	-	-	-	-
IDEA-B Flow through			16,180.35	16,180.35	8,090.17	8,090.18	16,180.35
Title I N&D			109,085.95	109,085.95	43,677.92	65,408.03	109,085.95
Title IA			13,276.36	13,276.36	6,638.18	6,638.18	13,276.36
Title IIA			13,000.00	13,000.00	6,500.00	6,500.00	13,000.00
Title IV-A LEA			2,704.00	2,704.00	1,352.00	1,352.00	2,704.00
Textbooks/Ace Technology			5,670.11	5,670.11	2,835.06	2,835.05	5,670.11
Child Nutrition Program _Breakfast			29,107.48	29,107.48	12,884.26	16,223.22	29,107.48
Child Nutrition Program _Lunches and Snacks			62,186.54	62,186.54	27,523.08	34,663.46	62,186.54
Office of Juvenile Affairs **		522,611.29		522,611.29	285,247.38	237,363.91	522,611.29
Total Revenues	\$	522,611.29	\$ 625,506.23	\$ 1,148,117.52	\$ 581,895.76	\$ 566,221.76	\$ 1,148,117.52
<u>Expenditures</u>							
Equipment and Library Resources	\$	54,902.56		\$ 54,902.56	\$ 27,374.50	\$ 27,528.06	\$ 54,902.56
Operational Expenses		44,311.45	105,043.20	149,354.65	92,895.08	56,459.57	149,354.65
Payroll Expenses		419,415.57	633,874.64	1,053,290.21	509,049.43	544,240.78	1,053,290.21
Professional Fees		900.00		900.00	450.00	450.00	900.00
Training and Travel		3,081.71	7,956.87	11,038.58	1,627.63	9,410.95	11,038.58
Total Expenditures	\$	522,611.29	\$ 746,874.71	\$ 1,269,486.00	\$ 631,396.64	\$ 638,089.36	\$ 1,269,486.00
Excess of Revenues Over (Under) Expenditures	\$	-	\$ (121,368.48)	\$ (121,368.48)	\$ (49,500.88)	\$ (71,867.60)	\$ (121,368.48)
Fund Balances July 1, 2021		-	328,325.95	247,555.17	205,638.47	122,687.48	328,325.95
Fund Balances 2021-2022 School Year	\$	-	\$ 206,957.47	\$ 126,186.69	\$ 156,137.59	\$ 50,819.88	\$ 206,957.47
**OJA Funds							
Fund 19101	\$	24,803.29					
Fund 19201	\$	480,154.15					
Fund 20000	\$	157.00					
Fund 41000	\$ ¢	17,496.85 522,611.29					



Office of Juvenile Affairs Oklahoma Youth Academy Encumbrances for Approval - School Year 2022-2022 January 16, 2022, Board Meeting

Encumbrance#	Product Description	Quantity	Vendor	Justification	Unit Cost	COJC	SOJC	Total
2022-54	Registration, flight, hotel, meals in attending the National Mentoring Summit - January 26-28. This is grant funded.	3	Mentor (for the registration) Air	The National Mentoring Summit is the annual opportunity for the mentoring movement to advance a collective mentoring agenda, strengthen programs and practices, and collaborate to support positive youth development through mentoring.	\$1,500.00	\$2,250.00	\$2,250.00	\$4,500.00



OYACS School Admin Report

2022/23 OYACS-Calendar



July 2022											
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No School/Holiday	OJA Training Day	First Day of School	Professional Development Day	Open House/PTC
Last Day of School				



QUESTIONS

