



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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### Meeting Minutes

August 8, 2018

#### Board Members Present

Sean Burrage

Tony Caldwell

Janet Foss

Stephen Grissom, Ph.D.

Mautra Jones (arrived at 9:29 a.m.)

Karen Youngblood

#### Absent

Jason Nelson

#### Guests

William Alexander, Shanna Rice, John Schneider, J.W., Lisa Williams, Lisa Winters

#### Present from the Office of Juvenile Affairs

Blaine Bowers, Janelle Bretten, Steven Buck, Paula Christiansen, Kevin Clagg, Grant Cody, Donna Glandon, Rachel Holt, Alison Humphrey, Nicole Prieto Johns, Travis Kirkpatrick, Jeff Linde, Amanda McClain, David McCullough, Len Morris, Audrey Rockwell, Terry Smith, Shelley Waller, Melissa White

#### Call to Order

Chair Tony Caldwell, called the August 8, 2018, meeting of the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School to order at 9:05 a.m. requested the Secretary to call the roll.

#### Public Comments

Lisa Williams, President of the Oklahoma Association of Youth Services spoke.

#### Guest Speaker

Alison Humphrey's, JJS III, spoke about how the change in competency law directly affected J.W.'s juvenile court cases. William Alexander, Director of Logan County Community Services spoke about the collaboration between the Office of Juvenile Affairs (OJA), the district court, and Logan County Community Services to provide services for J.W.

J.W. spoke about his time with OJA.

### Director's Report

Director Buck ran through his report.

### Approval of Minutes of the July 11, 2018, Board Meeting

Mr. Burrage moved to approve the July 11, 2018, minutes with a second by Vice Chair Youngblood and Ms. Jones.

Aye: Burrage, Caldwell, Foss, Jones, and Youngblood

Abstain: Grissom

Absent: Nelson

July 11, 2018, board meeting minutes approved.

### Discussion and/or possible vote to approve moving the October Board meeting from OJA State Office to Central Oklahoma Juvenile Center, Tecumseh, OK

Vice Chair Youngblood moved to approve moving the October Board meeting to the Central Oklahoma Juvenile Center (COJC) with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

The motion to approve moving the October Board meeting to COJC was approved.

### Presentation on Rates and Standards

Chair Tony Caldwell, Mr. Kevin Clagg, Deputy Director of Finance and Administration, and Ms. Shelley Waller, Deputy Director of Community Based Support Services presented the proposed rates and standards.

Dr. Grissom asked if the tiers were cumulative and Kevin replied they were.

Vice Chair Youngblood asked how we keep track of the intakes plans and programs completed. Shelley responded that JOLTS would be our primary source of information.

Grissom then asked if the rates would be retroactive. Shelley responded that they would be paid upon completion.

Chair Caldwell took a minute to speak about the Rates and Standards Committee and its work. He reminded everyone that the Committee was comprised of a Board member and OJA staff and that everyone had a vote. That he was excited about the collaboration over the past two years between OJA and its treatment partners. The goal of the Committee was to create a system to reward best practices and eventually give all the children in our care the best treatment. He believes this work is consistent with the message from the public and the Legislature that state agency's use state monies efficient and wisely. He thanked Shelley and Kevin for their work. He also said thank you to Travis for teaching him and assisting along the way.

### Public Comment on Rates and Standards

Lisa Williams thank the Chairman for his comments. She acknowledged the hard work. Spoke about the conference call with OAYS and OJA, which included several members. She was excited by the collaboration. Her quadrants fear was that it would become about quantity rather than quality.

Shanna Rice appreciates the time and effort during this process. She is an advocate for rates. Her program has already transferred to rates and it has improved her agency. She is here speaking for the southwest cluster. She wanted to state that the non-shelter rate and satellite rate is extremely generous. With regards to the tier rates for shelters it will cost \$500.00 for 2 full-time direct care staff at \$10.00 per hour for day time care and 1 part-time staff at minimum wage for evening care. Additionally, costs of \$110.00 per day for director, \$10.00 per day for each public utility, \$4.20 per day is the cost per day to feed somebody at the poverty level creating a \$42.00 a day to feed 10 kids. Why set the rate at amount available? Why not set it at the actual cost rate.

John Schneider thank you for the opportunity to be a part of this procedure. It is rare for the process to work with this collaboration. There are some concerns with the rates. He has asked his staff to remain humble as they work through the changes and this is a positive direction. Likewise, he asks that the collaboration continue and everyone be open-minded as we move towards implementation. The most important part is to maintain and create great services for the children.

Lisa Winters, read from her typed comments, see attached.

Chair Caldwell asked if there were any additional questions from the Board.

Judge Foss asked how we came up with the actual rate structure. Shelley stated that she fully expects that our shelters should not ever receive just tier 0 funding. Kevin followed up that with it was based on of our past expenditures. He also pointed out he wanted our structure to be easily adjusted as necessary. He also followed up that those rates did not cover the funding that would be received for services, etc. Chair Caldwell clarified that the structure was created to assign value to best practices. It is the hope that everyone will eventually be receiving the top tier payments. He is open to adjusting things as needed and we are not interested in paying a maximum rate for maximum service for best care for the child.

Dr. Grissom from a practical level, there is a concern about the capability of rates and standards to change on a demonstrated need to makes changes/adjustments. Is there a monitoring program in place to address these concerns? Chair Caldwell said we need to implement the rate and then allow a period of time for it to be fully implemented. Then to review and come to the table to discuss. Dr. Grissom wants our future decisions to be data driven.

Ms. Jones spoke up that this was a movement towards equity.

Vice Chair Youngblood spoke about the move towards a standardized standard of quality. This will help OJA locate the outliers and correct the situation.

Chair Caldwell thanked Lisa, Lisa, Shanna, and John for their comments, time, and the care of service delivered by their teams. Shanna, your service was inspirational to him and the flexibility in delivering services to children. It demonstrated the power of flexibility. OJA should not be micromanaging your care. The Board and OJA staff are committed to making this change work for everyone.

Director Buck took the time to thank those who came and took the time to address their concerns. He is an advocate for community based services. He believes that community based services keep kids from penetrating deeper into the juvenile justice system. He will be a voice in correcting rates that do not work.

Discussion and/or possible vote to approve rates and standards for emergency shelter beds - Annual Base Rate - \$20,000 per year per bed

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Rates and standards for emergency shelter beds - Annual Base Rate - \$20,000 per year per bed approved.

Discussion and/or possible vote to approve rates and standards for emergency shelter beds - Tier 0 – \$22.63 per day

Dr. Grissom moved to approve with a second from Ms. Jones

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Rates and standards for emergency shelter beds - Tier 0 – \$22.63 per day approved.

Discussion and/or possible vote to approve rates and standards for emergency shelter - Tier 1 – \$51.63 per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Rates and standards for emergency shelter - Tier 1 – \$51.63 per day approved.

Discussion and/or possible vote to approve rates and standards for emergency shelter - Tier 2 – \$80.63 per day

Ms. Jones moved to approve with a second by Dr. Grissom.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for emergency shelter - Tier 2 – \$80.63 per day approved.

Discussion and/or possible vote to approve rates and standards for emergency shelter – Tier 3 – \$109.63 per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for emergency shelter – Tier 3 – \$109.63 per day approved.

Discussion and/or possible vote to approve rates and standards for emergency shelter - Tier 4 – \$138.63 per day

Ms. Jones moved to approve with a second by Dr. Grissom.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for emergency shelter - Tier 4 – \$138.63 per day approved.

Discussion and/or possible vote to approve rates and standards for host homes - Management of Program – \$53,250 per year

Ms. Jones moved to approve with a second by Judge Foss.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for host homes - Management of Program – \$53,250 per year approved.

Discussion and/or possible vote to approve rates and standards for host homes - Daily Rate – \$39.60 per youth per day

Vice Chair Youngblood moved to approve with a second by Dr. Grissom.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for host homes - Daily Rate – \$39.60 per youth per day approved.

Discussion and/or possible vote to approve rates and standards prevention services provided by Youth Service Agency - Base Operations Rate – \$6,667 per month

Ms. Jones moved to approve with a second by Judge Foss.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards prevention services provided by Youth Service Agency - Base Operations Rate – \$6,667 per month approved.

Discussion and/or possible vote to approve rates and standards prevention services provided by Youth Service Agency - Base Operations Rate for Satellite Office – \$1,667 per month

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards prevention services provided by Youth Service Agency - Base Operations Rate for Satellite Office – \$1,667 per month approved.

Discussion and/or possible vote to approve rates and standards prevention services provided by Youth Service Agency - Alternative to Community Intervention Center (CIC) Intake Rate – \$30.00 per intake

Judge Foss moved to approve with a second by Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards prevention services provided by Youth Service Agency - Alternative to Community Intervention Center (CIC) Intake Rate – \$30.00 per intake approved.

Discussion and/or possible vote to approve rates and standards prevention services provided by Youth Service Agency - Data Entry Rate – 5% of billing

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards prevention services provided by Youth Service Agency - Data Entry Rate – 5% of billing approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 0 – This is the existing rate of \$138.20 per day

Ms. Jones moved to approve with a second by Judge Foss.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 0 – This is the existing rate of \$138.20 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 1 – \$1.50 per bed per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 1 – \$1.50 per bed per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 2 – \$1.50 per bed per day

Judge Foss moved to approve with a second by Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 2 – \$1.50 per bed per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 3 – \$2.00 per bed per day

Dr. Grissom moved to approve with a second by Judge Foss.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 3 – \$2.00 per bed per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 4 – \$2.50 per bed per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 4 – \$2.50 per bed per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 5 – \$0.50 per day

Judge Foss moved to approve with a second from Ms. Jones

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 5 – \$0.50 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 6 – \$0.75 per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 6 – \$0.75 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 7 – \$1.00 per day

Ms. Jones moved to approve with a second by Judge Foss.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 7 – \$1.00 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 8 – \$1.00 per day

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 8 – \$1.00 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 9 – \$1.25 per day

Dr. Grissom moved to approve with a second by Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson



Approve rates and standards for group home incentives - Tier 9 – \$1.25 per day approved.

Discussion and/or possible vote to approve rates and standards for group home incentives - Tier 10 – \$25,000 annual grant award

Vice Chair Youngblood moved to approve with a second by Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Rates and standards for group home incentives - Tier 10 – \$25,000 annual grant award approved.

Update on Next Generation Campus

Mr. Kevin Clagg, Deputy Director of Finance and Administration, and Mr. Terry Smith, Deputy Director of Residential Support Services, gave a brief update on the Next Generation Campus timeline and where the agency is in the RFP process.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Mr. Burrage moved to approve the year-to-date OJA Finance Report with a second by Ms. Jones and Vice Chair Youngblood.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Year-to-date OJA Finance Report approved.

Discussion and/or possible vote to approve the 2017-2018 year-to-date Oklahoma Youth Academy Charter School Finance Report

Judge Foss moved to approve the 2017-2018 OYACS Finance Report with a second by Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

The 2017-2018 year-to-date OYACS Finance Report approved.

Discussion and/or possible vote to approve the 2018-2019 year-to-date Oklahoma Youth Academy Charter School Finance Report

Mr. Burrage moved to approve the 2017-2018 OYACS Finance Report with a second by Vice Chair Youngblood, Judge Foss, and Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

The 2018-2019 year-to-date OYACS Finance Report approved.

Discussion and/or possible vote to approve the held over encumbrances from the July 11, 2018 Board meeting

Dr. Grissom moved to approve the held over encumbrances from the July 11, 2018 Board meeting with a second from Mr. Burrage.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Held over encumbrances from the July 11, 2018 Board meeting were approved.

Discussion and/or possible vote to approve FY2019 encumbrances for the Oklahoma Youth Academy Charter School

Mr. Burrage moved to approve the FY2019 encumbrances for the Oklahoma Youth Academy Charter School a second from Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

FY2019 encumbrances for the Oklahoma Youth Academy Charter School were approved.

Discussion and/or possible vote to approve contract with Wilson, Dotson & Associates, PLLC, for audit of the of the Oklahoma Youth Academy Charter School for the 2017-2018 school year

Mr. Burrage moved to approve contract with Wilson, Dotson & Associates, PLLC, for audit of the of the Oklahoma Youth Academy Charter School for the 2017-2018 school year a second from Vice Chair Youngblood.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Contract with Wilson, Dotson & Associates, PLLC, for audit of the Oklahoma Youth Academy Charter School for the 2017-2018 school year was approved.

Vote to enter Executive Session

Vice Chair Youngblood moved to enter Executive Session with a second from Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood  
Absent: Nelson

Board adjourned into Executive Session at 11:05 a.m.

Vote to return from Executive Session

Mr. Burrage moved to return from Executive Session with a second from Ms. Jones.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Board returned from Executive Session at 11:30 a.m.

Vote on item arising from Executive Session – Item X(C) Annual Evaluation of Director Steven Buck

Vice Chair Youngblood moved to approve a salary increase to \$165,339.00, the top of the pay level band from Office of Management Enterprise Services, for Director Buck with a second by Dr. Grissom.

Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Salary increase for Director Buck approved.

Director Buck was humbled by the Board's confidence in his leadership. He then said he would not be where he is today without the staff behind him. He thanked the staff for the work they do.

Announcements/comments

Director Buck commented that the September board meeting location would be announced later. Judge Foss asked about the start time. Secretary stated it was a 10am start time.

New business; as authorized by 25 O.S. § 311(A)(9)

No new business

Adjournment

Vice Chair Youngblood moved to adjourn with a second from Judge Foss and Ms. Jones.

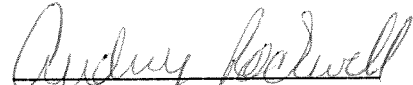
Aye: Burrage, Caldwell, Foss, Grissom, Jones, and Youngblood

Absent: Nelson

Chairman Caldwell adjourned the meeting at 11:34 a.m.

Minutes approved in regular session on the 10th day of October, 2018.

Prepared by:

  
Audrey Rockwell, Secretary

Signed by:

  
Tony Caldwell, Chairman