



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
November 18, 2025

Board Members Present

Gail Blaylock
Bart Bouse
Amy Emerson
Janet Foss
Les Thomas Sr.
Josh Trimble
Jenna Worthen
Karen Youngblood

Board Members Absent

David Crall

Call to Order

Chair Youngblood called the November 18, 2025 Board of Juvenile Affairs and Oklahoma Youth Academy Charter School Board meeting to order at 10:08 a.m. and requested roll call.

Public Comments

There were no public comments.

Presentation on the Level E "Resident of the Month" incentive program

Mr. Jeremy Evans, Interim Chief of Community Based Services, introduced Mr. Darian Bennett, Level E group home program manager. Darian introduced himself and explained the Resident of the Month program.

Dr. Emerson: I loved this and I love working with kids. This definitely falls into micromanagement, and I apologize. I would love to see added to the application what am I good at, what are my strengths, what is my superpower? Have them think about what they are good at, which helps them realize what they have overcome because they have overcome. Also, use words they may not know the definition of so that helps create a conversation. Help them understand something to lean into.

Mr. Bennett: Thank you for the feedback.

Blaylock: When I see Career goal that may be overwhelming rather ask them a life goal or plan that will help them make a life plan. This will make them review what they like and how to achieve those goals.

Mr. Bennett: I like that, thank you for the feedback.

Chair Youngblood: What is your budget for the program?

Mr. Bennett: I don't have a budget at this time.

Chair Youngblood: I think this is a beautiful idea. I would like to see a budget, something that is sustainable so that it can grow and expand. Can the same kiddo get it repeatedly.

Mr. Bennett: I will review that with finance. The 2nd and 3rd place nominees can be nominated again.

Chair Youngblood: I applaud you for taking an innovative approach that speak to our kids that speaks to them where they are.

Rev. Trimble: You talked about Hope as we talked about additional questions. One paramount question I ask is, what are you hoping for and what do you aspire to be? Sometimes, people do not know what they are hoping to become and this gives them perspective.

Discussion and/or possible action on the proposed minutes for the October 12, 2025 board meeting

Dr. Emerson requested an amendment on page 3, and Chair Youngblood noted her email that requested an amendment.

Worthen moved to approve as amended with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Worthen, and Youngblood

Nay:

Abstain: Trimble

Absent: Crall

Proposed minutes for the October 21, 2025 board meeting approved.

Discussion and/or possible action on proposed dates for the 2026 Board of Juvenile Affairs meeting schedule

Secretary Rockwell requested clarification for the August and October 2026 meetings related to school schedules.

Mr. Bouse moved to approve amending the 2026 Board meeting schedule by amending the October 2026 meeting to the 4th Thursday of the month with a second by Rev. Trimble

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

The Board approved amending the 2026 Board meeting schedule, moving the October 2026 meeting to the 4th Thursday of the month.

Discussion and/or possible action on Board subcommittees

Board members discussed existing subcommittees. Ms. Worthen suggested adding Mr. Crall to the Policy/Legislative subcommittee. Chair Youngblood gave the Board a history of existing and previous subcommittees and requested Secretary Rockwell email the board a breakdown and history on the subcommittees to the Board.

Director's Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Interim Director Millington took a moment to recognize staff for the work, Greg Delaney's retirement, and announced Jeremy Evans will be acting as interim Chief of Community Based Services. She then took a moment to speak to the resilience of COJC, and Chief of Secure Treatment Carol Miller for her 30 years of service to the state.

Chief Miller came up to speak to the work ongoing at COJC including an MOU with the Council of Juvenile Justice Administrators (CJJA) has been signed for technical assistance, work with local community stakeholders, staff break bags, and the upcoming staff hype session. Red Rock will be providing services to staff. COJC created a staff rest area for breaks. A contract with a temp agency has been signed. The training department is running the new employee training cohort every two weeks. I cannot say thank you enough to all of OJA for pouring their support into COJC. Specifically, the staff who have been going to COJC to assist with family virtual calls and phone calls.

Mr. Bouse: Carol, what is our net gain of employees?

Chief Miller: We have lost more than we have gained.

Rev. Trimble: In regard to the temp agency, what is the name of the agency?

Chief Miller: Health Care Solutions, HSP.

Rev. Trimble: Are they Oklahoma based?

Chief Miller: No.

Interim Director Millington summed up the work ahead and thanked the Board.

Chair Youngblood: I want to discuss the Board perspective, is it perfect, no. Is it progress, yes. Just like we tell the youth, there is hope. We are one OJA: COJC, JSU, our school, our board, and

all the staff in the office. It is not perfect, but we are going to continue to march toward it. But we did thanks to a lot of very passionate and brave people who stayed and got through where we were so we can start taking steps forward today. I want to personally thank, on behalf of the Board and the agency, Representatives Pae, Gise, Sterling, and the Governor's staff for the immense help. Their work allowed us to start making progress and is humbly appreciated.

Mr. Bouse: Chair, can I request we get something on the agenda in the next month about increasing salaries and pay out there. I appreciate the patting the us on the back. We have to do more to hire people and pay better. I would ask we set something on the agenda and ask Kevin to locate funds in the budget. We cannot have a net loss of employees out there.

Chair Youngblood: I believe they understand that. They are working on multiple plans.

Mr. Bouse: I want to do something for them. This Board needs to take action. I appreciate everything they are doing but I want this Board to take some action.

Chair Youngblood: Thank you for your comments, and again, as board members, we will not step our overreach into the daily operations the team is diligently working on. I know there are multiple short-term plans on the table. We have long-term plans to work with the Legislature to address it. We look forward to seeing those plans and hearing how we can support those plans.

Ms. Worthen: Karen, can we ask Representative Pae to make plans before he leaves.

Representative Pae: I appreciate the recognition for staff. We cannot do our jobs without those of you on the ground. This is my first year as service as A&B chair. I have learned a lot over the last year and the last month on SNAP and the human services arena. I like that you used the word proactive. I don't want to wait until there is a crisis but that you are thinking long term and methodically. Certainly, with staff, I want to make sure they are comfortable talking to the Board and the legislature, and they should not wait until we need to break the glass. You have my comment, and I know Rep. Gise is equally passionate about this endeavor. I hope that salary increases are part of that conversation as well as juvenile competency. Many of you have my contact info, if not please share that. Even though I have learned a lot, I still have more to learn and grow as a leader. Have a wonderful holiday season with your family. Thank you for what you do.

Chair Youngblood: Thank you, Representative Pae. I would also extend gratitude to our local law enforcement partners, Chief Kidney, and the Department of Corrections. Gratitude to you, Shel, for being willing to come back. We are glad you are here. We will walk forward a day at a time. There is a lot of broken glass and will be picking up the pieces and we will learn from it. We are going to make a brighter picture.

Ms. Worthen: I think one of the things that would be proactive and one of the best things we can do is look at our budget request. I don't think our budget request represented the full scope of

our need. I want Representative Pae to tell us no, I don't want to send him less than we need. That does not give a full scope of what we need, especially with all of the flat budgets, I suspect we are behind the curve there. I think that is an important first step.

Interim Director Millington: Meetings started on that yesterday on that work and will continue.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78, [10A O.S. § 2-7-401](#)

Chief Financial Officer (CFO) Clagg gave a brief explanation of the attached request.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

The proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78 approved.

Update on the Next Generation Campus Project

CFO Clagg gave a short update on the project, see the attached report.

Mr. Bouse: The house outside of the grounds is also on hold, correct?

CFO Clagg: Yes.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

CFO Clagg gave a brief status of the current year-to-date finances, full details in the attached presentation.

Chair Youngblood: Do we need a separate vote on the sole source?

CFO Clagg: It is a disclosure through the finance report.

Chair Youngblood: Thank you for that clarification, I wasn't sure if we needed a vote.

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

Proposed year-to-date OJA Finance Report approved.

CFO Clagg gave a report on the attached Oklahoma Youth Academy Charter School finance items.

Ms. Worthen: Is this the grant we discussed last month? Do we have to use it by a certain time?

CFO Clagg: Yes.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

Proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

Ms. Worthen moved to approve with a second by Judge Blaylock

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Crall

The proposed 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Chief of Education Melissa Snipes gave a quick verbal update on the status of the Oklahoma Youth Academy Charter School and the ongoing site visits at contracted facilities educational programs.

Ms. Worthen: Are we still working on the Driver's Licenses?

Chief White: One of the teachers that resigned was our Driver's Education teacher. Certification for that program is required. One of the new teachers we hired, I stole her from Mabel Bassett, she understands the climate of our program and is aligned with our values. She understands the need for relationship building. I am really excited; we are going to try to talk her into it.

Chair Youngblood: We appreciate you clarifying the record.

Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), Notification of litigation hold re: T.W.

General Counsel Ben Betts recommends not entering executive session is not needed.

Mr. Bouse requests clarification on whether litigation has been filed. General Counsel Betts confirmed it was just an email notification of a litigation hold.

Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), CO25-08-031, CO25-08-085, CO25-10-053, CO25-10-054, CO25-10-098, OPI25-09-022, OPI25-06-004

General Counsel Ben Betts stated that the request meets the legal threshold and recommended entering executive session.

Rev. Trimble moved to enter executive session with a second by Judge Foss

Aye: Blaylock, Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:

Abstain:

Absent: Crall

Chair Youngblood noted that present in the executive session will be the Board members present, General Counsel Ben Betts, Deputy General Counsel Dewayne Moore, OJA Chief Investigator Dusty Dowdle, and Interim Director Sharon Millington would be in executive session.

Board entered executive session at 11:12 a.m.

Judge Blaylock left at 11:32 a.m.

Vote to exit Executive Session

Chair Youngblood noted for the record that no votes were taken during executive session.

Rev. Trimble moved with a second by Mr. Thomas

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood

Nay:
Abstain:
Absent: Blaylock and Crall

Board returned to regular session at 12:03 p.m.

Discussion of the following OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#), as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#), 2495064, 2496429, 2462196, 2494801

General Counsel Ben Betts stated that the request meets the legal threshold and recommended entering executive session.

Rev. Trimble moved to enter executive session with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Blaylock and Crall

Chair Youngblood noted that present in the executive session will be the Board members present, General Counsel Ben Betts, Deputy General Counsel Dewayne Moore, OJA Advocate General Joy Turner, and Interim Director Sharon Millington would be in executive session.

Board entered executive session at 12:04 p.m.

Vote to exit Executive Session

Chair Youngblood noted for the record that no votes were taken during executive session.

Ms. Worthen moved with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Thomas, Trimble, Worthen, and Youngblood
Nay:
Abstain:
Absent: Blaylock and Crall

Board returned to regular session at 12:26 p.m.

Discussion of the following pending litigation, as authorized by [25 O.S. § 307\(B\)\(4\)](#), *Child Doe 1, et al, v. Tulsa County ex. rel. Juvenile Bureau et al*, Northern District of Oklahoma, CV-24-380-SEH-JFJ

General Counsel Ben Betts informed the Board there were no updates in this case and it would not be necessary to enter executive session.

Possible action regarding item(s) discussed in Executive Session

N/A

New Business

N/A

Announcement and Comments

Ms. Worthen: I want to take a moment to recognize Secretary Tricia Everest for her assistance and support. She has been instrumental, and that is not something she had to do. She has been responsive and helpful. We are incredibly grateful.

Chair Youngblood: Absolutely, I agree.

Rev. Trimble: I will make reference, Shel what I already knew about you and overall, your reputation and rapport with the staff in your prior role, it has been phenomenal to transfer into this interim role. It says a lot about your core values and principles you hold as a leader. I want to say thank you and encourage you. You have already demonstrated this but open lines of communication and receptivity on both ends. I appreciate that and encourage you to continue down that path.

Thomas: I second that. Thank you for saying yes. You did not have to. You had an idea of what you would be inheriting and build from. I just want to say thank you. These are our future leaders. Hats off to you.

Chair Youngblood: I am excited and back at the table having productive conversations and arguments with people who are very passionate about this agency. Thank you to everyone. We do not have adequate words to say how grateful we are to staff. I know that COJC has been the focus, but it is important to note that JSU staff continue to do their work and keeping the agency moving forward.

Adjournment

Chair Youngblood adjourned the meeting at 12:31 p.m.

Minutes approved in regular session on the 16th day of December, 2025.

Prepared by:

Signed by:

Audrey Rockwell
Audrey Rockwell (Dec 29, 2025 12:35:19 CST)

Audrey Rockwell, Secretary

Karen Youngblood
Karen Youngblood (Dec 29, 2025 12:36:03 CST)

Karen Youngblood, Chair










proposed - Nov 2025 minutes

Final Audit Report

2025-12-29

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-  Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)
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Board of Juvenile Affairs Voting Record

Date: 11/18/2025	
Item I - Recording of Members Present and Absent	
Meeting convened at 10:08 a.m.	
Member	Present/ Absent
Blaylock	Present
Bouse	Present
Crall	Absent
Emerson	Present
Foss	Present
Thomas	Present
Trimble	Present
Worthen	Present
Youngblood	Present

Date: 11/18/2025
Meeting adjourned at 12:31 p.m.

Board of Juvenile Affairs
Voting Record

Date: 11/18/2025	
Vote to approve the proposed minutes as amended for the October 21, 2025 board meeting	
Motion By: Worthen	
Second: Blaylock	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Abstain
Worthen	Yes
Youngblood	Yes

Date: 11/18/2025	
Vote to amend the 2026 Board of Juvenile Affairs meeting schedule - adjusting the October meeting to the 4th Thursday	
Motion By: Bouse	
Second: Trimble	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

Board of Juvenile Affairs
Voting Record

Date: 11/18/2025	
Vote to approve proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78	
Motion By: Bouse	
Second: Worthen	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

Date: 11/18/2025	
Vote to approve the proposed year-to-date OJA Finance Report	
Motion By: Worthen	
Second: Bouse	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

Board of Juvenile Affairs
Voting Record

Date: 11/18/2025	
Vote to approve the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report	
Motion By: Worthen	
Second: Blaylock	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

Date: 11/18/2025	
Vote to approve the proposed modifications to the 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School	
Motion By: Worthen	
Second: Blaylock	
Member	Vote
Blaylock	Yes
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

Board of Juvenile Affairs
Voting Record

Date: 11/18/2025	
Vote to Enter Executive Session Board entered Executive Session at <u>11:12 a.m.</u>	
Motion By: Trimble	
Second: Foss	
Member	Vote
Blaylock	Vote
Bouse	Vote
Crall	Vote
Emerson	Vote
Foss	Vote
Thomas	Vote
Trimble	Vote
Worthen	Vote
Youngblood	Vote

Date: 11/18/2025	
Vote to return to Regular Session Board returned at <u>12:03 p.m.</u>	
Motion By: Trimble	
Second: Thomas	
Member	Vote
Blaylock	Vote
Bouse	Vote
Crall	Vote
Emerson	Vote
Foss	Vote
Thomas	Vote
Trimble	Vote
Worthen	Vote
Youngblood	Vote

Board of Juvenile Affairs
Voting Record


Date: 11/18/2025	
Vote to Enter Executive Session Board entered Executive Session at <u>12:04 p.m.</u>	
Motion By: Trimble	
Second: Foss	
Member	Vote
Blaylock	Absent
Bouse	Yes
Crall	Absent
Emerson	Vote
Foss	Vote
Thomas	Vote
Trimble	Vote
Worthen	Vote
Youngblood	Vote

Date: 11/18/2025	
Vote to return to Regular Session Board returned at <u>12:26 p.m.</u>	
Motion By: Worthen	
Second: Foss	
Member	Vote
Blaylock	Absent
Bouse	Yes
Crall	Absent
Emerson	Yes
Foss	Yes
Thomas	Yes
Trimble	Yes
Worthen	Yes
Youngblood	Yes

November 18, 2025

Board of Juvenile Affairs Meeting





Proposed 2026 Board of Juvenile Affairs meeting schedule

2026 Meeting Schedule

January 15

February 19

March 26

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

December 17

Director's Report





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Sharon 'Shel' Millington, Interim Executive Director

NOVEMBER 2025

BOARD UPDATE

Partner Engagement and Community Outreach

- Met with Tecumseh Chief of Police J.R. Kidney and Pottawatomie County Sheriff Mike Booth
- Conversation with the Council on Juvenile Justice Administrators (CJJA) re: technical assistance
- Met with OIDS Executive Director Debbie Maddox and Juvenile Division Director Ben Brown
- Met with Brian Bobek, Director of the Office of Faith-based and Community Initiatives

Executive/ Legislative

- Conversations with Oklahoma COO David Ostrowe
- Conversations with Secretary of Public Safety Tricia Everest
- Met with Senator Paul Rosino and Senate staff
- Met with Governor's team members Derek Sparks and Debby Torres

OJA Operations

- Visited COJC with Chief of Secure Treatment Carol Miller
- Communication emails to Parents and Staff
- Met with Red Rock, Pottawatomie County's Certified Community Behavioral Health Clinic (CCBHC)
- Meetings and efforts are ongoing to reduce silos and strengthen cross-agency communication
- Attended the JSU/CBS annual supervisors meeting
- Full COJC walk through including conversations with staff and youth

Advocate General
Monthly Report – November 2025

FY 2025 Grievances Goals from Lee Dickens FY2024 Year End Report

1. To ensure assigned staff demonstrates open communication with the residents and provides an opportunity for the residents to feel heard when their concerns are brought before them.
2. To ensure 90% of the residents mark the resolution and appeal boxes if the grievance is not withdrawn; that 90% of proposed resolutions are written by staff with the resident present; and the resident signs and dates the grievance with staff present 90% of the time.

Concerns:

1. Youth reporting the grievance system is not working.
2. Goals for FY 2025 were not met as evidenced by delayed and non-responsive Grievances.
 - Five (5) grievances still had not been returned or responded to as of 11/3/25.
 - Additionally, twenty-seven (27) grievances were not responded to timely.
 - Fifteen (15) grievances did not list the resolution date, resulting in an inability to determine whether they were timely resolved.
 - Eleven (11) grievances had no written resolution.
 - Four (4) grievances did not articulate a true resolution – but instead listed something akin to “Incident will be reviewed”.
 - Four (4) grievances were not investigated as they were not signed. All four grievances stated: “Custer has been letting us get on Instagram, porn, and some more and I feel really guilty about.” All lived in the same unit. I believe this could have been investigated.

Grievance Summary Report September 2025

Total Grievances: 128

Thirty-Four (34) or 26.6% were resolved in favor of the residents.

Grievances by Subject:

Access to Attorney or Courts: 0

Clothing: 3

Communication (phone/Zoom, mail): 5

Crisis Management (i.e.: Use of Force, Improper Restraints, Isolation, etc.): 4

Discrimination: 0

Education (including Library): 1

Food: 7

Grievances: 0

Hygiene/Personal Grooming: 0

JJS/JSU: 9

Matrix: 2

Medical Service (including Mental Health and Dental): 14

Other: 0

Peer Interaction /Resident Conflict: 5

Physical or verbal abuse from other youth: 0

Physical or verbal abuse from staff: 2

Personal Belongings/Property: 2

Sexual harassment: 0

Sanctions/Loss of Privileges/Restrictions: 28

Staff Conflict: 29

Quality of Life: 1

Religion: 0

Supplies: 0

Recreation: 5

Rules/Policies: 0

Shelter (i.e.: Maintenance): 3

Treatment Programming/Treatment Plan: 4

Transportation: 1

Visitation: 0

Work Detail: 3

Grievance Summary Report October 2025

Total Grievances: 76

Nineteen (19) or 25% were resolved in favor of the residents.

Grievances by Subject:

Access to Attorney or Courts: 0

Clothing: 0

Communication (phone/Zoom, mail): 7

Crisis Management (i.e.: Use of Force, Improper Restraints, Isolation, etc.): 0

Discrimination: 0

Education (including Library): 3

Food: 4

Grievances: 1

Hygiene/Personal Grooming: 0

JJS/JSU: 3

Matrix: 3

Medical Service (including Mental Health and Dental): 4

Other (Personal Safety): 2

Peer Interaction /Resident Conflict: 11

Physical or verbal abuse from other youth: 0

Physical or verbal abuse from staff: 0

Personal Belongings/Property: 1

Sexual harassment (by staff): 1

Sanctions/Loss of Privileges/Restrictions: 10

Staff Conflict: 11

Quality of Life: 0

Religion: 0

Supplies: 1

Recreation: 3

Rules/Policies: 0

Shelter (ie: Maintenance): 1

Treatment Programming/Treatment Plan: 6

Transportation: 1

Visitation: 1

Work Detail: 2

**Community Based Services and Juvenile Services Unit
Board Report for November 2025
Contacts and Activities for October 2025**

▪ **Division Statistics**

- 2,436 active cases...1,302 court involved including 461 youth in OJA custody.
- 440 new referrals-316 male and 124 female...average age 15.15.
- 13,350 individual contact notes documented in JOLTS.
- 311 intakes were completed during the month.
- 30 youth were activated and/or monitored by GPS.
- 33 placement requests were made during the month: 22 to Level E, 4 to secure care, 3 to TLP/IL programs, and 4 to own home.
- 32 placement referrals were made including 23 to Level E, 3 to secure care, 5 to own home, and 1 to independent/transitional living.
- A total of 29 youths paid \$4,915.92 restitution and other fees.

○ **Greg Delaney, Chief of Community Based Services (CBS)**

- Participated in Executive staff meetings.
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and Regional Directors
- Participated in Personnel Strategy meetings with supervisory staff.
- Participated in Independent/Transitional living placement staffings.
- Attended the Bi-weekly Finance and Administration meeting.
- Attended the Monday Morning trainings.
- Attended the OJA Parent Advisory Board meeting.
- Attended the OJA Board meeting.
- Attended a presentation on PSB-CBT-A treatment services.
- Attended an open enrollment benefits presentation.
- Attended a SCH licensing meeting.
- Viewed the "Youth Homelessness" interim study.
- Participated in a meeting regarding the new Redhawk program.
- Attended a meeting regarding current placement referrals.
- Attended the West Region meeting in El Reno.
- Attended the OJDA Fall Conference meeting.
- Attended a COJC/JSU support meeting.
- Met with a parent regarding a placement grievance.
- Made a visit to the Lawton Boys Group home.
- Made a visit to the Comanche County Juvenile Detention Center.

- Attended a meeting regarding youth in detention.
- Attended training regarding the new vehicle app.
- Attended a meeting with HR regarding an FMLA issue.
- **Division Activities**
 - **Jeremy Evans, Deputy Chief of CBS**
 - Attended a placement Policy meeting.
 - Attended weekly regional staff meetings.
 - Attended interim study over detention at the capitol.
 - Attended CPM monthly training in person.
 - Attended weekly TLP meetings.
 - Attended meeting regarding SCH licensing.
 - Reviewed all placement worksheets.
 - Attended weekly meetings on Cross System Hope Well Being.
 - Attended a meeting on converting Redhawk to a PSB program.
 - Attended the West Region meeting in El Reno.
 - Attended executive staffings.
 - **Jennifer Thatcher, CBS Field Manager**
 - GPS – 30 youth monitored.
 - Assisted Western and Central Regions with GPS issues.
 - Attended weekly TLP Review Staffing meetings.
 - Conducted the Crowder SCH Annual Audit.
 - Conducted OPI/RBMS audits – Plus, Whitetail, and Lawton Group homes.
 - URC requests – 10 requests approved.
 - Step Downs- 2 approved, 1 Pending.
 - Appeals – 1 processed.
 - Restitution – Approved 0 applications, 2 pending applications, 4 activity logs.
 - All Level E, Incentive, Detention, SCH, GPS, and birth certificate claims processed.
 - **Jennifer Creecy, CBS Federal Funding Program Field Rep**
 - Processed 953 TCM claims.
 - Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
 - Met with OHCA regarding the ReConnect Workplan Initiative.
 - Conducted TCM audits for AAD's Joe Giem, Trent Hampton, Rachel Andrews, and Cole Carlton at their offices across the state.
 - Attended Monday Morning Meetings.

- Conducted YLS/CMI and TCM training at the New Worker Academy.
 - Attended a policy meeting.
 - Attended the vehicle app training.
- **Gene Carroll, CBS Detention Program Manager**
- Attended Monday Morning Meeting on TEAMS on October 6, October 13, October 20, and October 27.
 - Made visit to Payne County Juvenile Services Unit Office.
 - Made visit to Creek County Juvenile Services Unit Office.
 - Made visit to Kay County Juvenile Services Unit Office.
 - Made visit to Lincoln County Juvenile Services Unit Office.
 - Made visit to Pottawatomie County Juvenile Services Unit Office.
 - Made a visit to the Creek County Detention Center.
 - Reviewed all Critical Incidents reported and followed up if needed.
 - Returned emails and phone calls.
 - Reviewed all Monitor and Liaison reports and followed up if needed.
 - Attended Interim Study on Juvenile Detention needs and resources at the State Capital.
 - Attended CBS Leadership Team Meeting at the state office.
 - Attended Oklahoma Juvenile Detention Association in Oklahoma City.
 - Attended West Regional Meeting in El Reno.
 - Conducted meeting with OJDA Facility Directors via ZOOM about consent for medical treatment for new residents.
 - Made visit to Kingfisher County Juvenile Services Unit Office.

I continue to travel around the state to strengthen relationships with the detention providers and the JSU field workers. Both jobs are very difficult and very different. Being able to give both assistance when needed hopefully helps bridge the divide in communication and understanding during certain situations that arise. I also monitor the detention liaison and monitor reports turned in by JSU staff who do onsite visits to detention centers. These reports provide documentation that the residents are safe and cared for properly and ensure the residents are outside of their rooms in programming for a minimum of 12 hours per day.

I am also notified by phone, text, or email of any critical incidents happening at detention centers when it is safe to do so. A report is to be forwarded to me within 24 hours of the incident according to the contract. If any follow-up is required, I do so at the time.

- **Connie Bever, CBS Placement Program Manager**
 - Attended meeting w/ Dr. Crosby to discuss placement.
 - Attended Placement Policy Review Meeting.
 - Attended the monthly CBS Leadership Meeting.
 - Attended a regional meeting in El Reno.
 - Attended meeting w/ COJC.
 - Visited Youth at Pittsburg Detention.
 - Visited Youth at RedHawk.
 - Reviewed 33 worksheets and made placement referrals.
 - Published weekly waiting list report.
 - Sent 14-day waiting list report.
 - Participated in TLP meetings.
 - Participated in Monday Morning Meetings.
 - Participated in case staffings as deemed necessary.

- **Darian Bennett, CBS Group Home Program Manager**
 - Reviewed family contacts in JOLTS.
 - Participated in 29 Re-Entry Meetings.
 - Site visits to Mustang Treatment Center (2), Scissortail Pointe, Scissortail Landing, Scissortail Plus, Whitetail Substance Abuse, Redhawk, Lawton Boys Group Home, Welch Skills Center, and People Inc.
 - Updated the Institutional Residential Directory to reflect current staff changes at Mustang Treatment Center.
 - 129 Group Home Monthly Reports reviewed.
 - Group Home Liaisons: 128 youth visited, 21 complaints addressed, 4 OCA referrals issued, assisted 5 grievances, 10 Facility Operation Concerns addressed, 8 Facility Staff concerns addressed, and 2 OJA staff concerns addressed.
 - Attended Monday Morning Meeting on October 27th
 - Attend Meeting on October 23rd to address behavioral concerns for resident with JSU/ Group Home Staff at Scissortail Landing.
 - Presented at the Western Regional Meeting on October 22nd.
 - Participated in Program Review/ OCA Appeal Committee Meeting on October 8th.
 - Participated in a Grand Staffing to address behavioral challenges for People Inc Resident on October 15th.
 - Facilitated meeting with Mustang Treatment Center Staff and STAAR Foundation to establish weekly modules/ curriculum for residents
 - OMES: SEAT Training Completed.
 - Established “Resident of the Month” Incentive program at all Level E Facilities.

Western Region Highlights from Regional Director Jerry Skinner

Our final regional staff meeting of the year was held on October 22, 2025. Nearly all regional staff were present along with several state office staff. A couple of last-minute cancellations by presenters were necessary but adjustments to the agenda were made allowing staff to benefit from a full day of information sharing.

A portion of the meeting was reserved to recognize the many contributions of Greg Delaney. Greg has worked in southwest Oklahoma nearly his entire career. In recognition of his contributions Greg was presented with a plaque recognizing him for thirty-six years of fierce support and advocacy for youth and staff across Oklahoma. Staff wish him only the best as he enters retirement. His guidance and support will surely be missed.

Rex Boutwell, Northwest Area Director

This year marked the 20th year celebration of Fort Reno & Behavioral Health located within the Gary E. Miller Children's Justice center in Canadian County. The Honorable Judge Hughey spoke about its history and its evolution. He spoke about the past, present, and current contributors and volunteers that have made the program what it is today. The positive impact that it has made, and continues to make, is invaluable to the youth of Canadian County. We were honored to attend this celebration and to give homage to all the people that make it work for our youth. Teamwork makes the dream work.

OJA had the opportunity to participate in the Halloween Festivities at the Gary E. Miller Children's Justice Center, along with other departments located within the center. Those festivities included a pumpkin decorating contest, lots of Halloween decorations, and costumes. There were more than 300 trick or treaters from our rural school districts, as well as the youth from the Fort Reno Adolescent Center. We were honored to be able to participate in such fun and festive activities.

Our Panhandle counties, at Crossroads counseling services, conducted a trunk or treat fun night event that was a hit with the community and youth!



Belinda Hannon, Assistant Area Director (AAD) for Canadian and Kingfisher Counties

Kingfisher lost their juvenile Assistant District Attorney (ADA) in October. The position has not been filled yet, but we are hopeful we will get a new ADA in that position quickly. Kingfisher MCART is still going strong. JJS III, Gabi is continuing to meet monthly with the team. FTOP is beginning a class in Kingfisher in February 2026.

Mustang Treatment has a new director, Pierre Alexander, who started recently and is currently in transition of getting settled.

In Canadian County, we have transitioned to most of our hearings be in front of Special Judge Charles Gass. The transition has been smooth, and things are progressing through the court system well.

Canadian Coalition is back to their monthly meetings. The October meeting was very beneficial in that we learned about the new Work Ready program in Yukon. While youth must be 18 to receive their services it will be an excellent resource for our youth that are aging out as well as their parents.

Canadian County Detention Liaison continues. Our numbers in detention are increasing. They also had their education site visit from OJA in October. Mr. Locke, who is the detention teacher, sang high praise of Kendra Cope and her support of our detention school.

Garfield Detention monitoring is going well. I have not been made aware of any concerns.

FFT is moving along in all counties. As in previous months we have had some good success.

JJS III, Gabi is our CARS liaison. She continues to meet with CARS monthly to check progress and to ensure both parties are still working together successfully. The CARS numbers have gone down with FFT being available to families.

Jazmya Cabrera, JJSIII, Highlights:

J.C., who was at Red Hawk, was recognized as having earned the highest school credits since entering the program. The youth successfully completed Red Hawk on October 31st. J.C., a community youth, will have his case dismissed soon, he has graduated high school and been sponsored by his job to attend a training/certification course in Dallas for Mechanical Electrician as soon as his case is dismissed. Jaz has four youth who have obtained and maintained employment.

Gabrielle Cole, JJSIII, Highlights:

Gabi had family reach out for resources and Gabi was able to put together some resources available and get it to them. They even followed up and let Gabi know that they started services at Red Rock.

Gabi also has a YO that has returned to the community and has continued testing clean on his drug tests. This is a big accomplishment for him.

Gabi went to the Hope Summit conference. She reports it was great to connect with other Hope Navigators and agencies.

Gabi ran into a former youth that was provided with a cell phone through the Hub to do telehealth and to search for employment. As a result, the youth successfully completed probation and court requirements as well as obtained a job at the Holiday Inn in Kingfisher after gaining work experience at Dollar Tree.

Gabi helped a youth get access to Indian healthcare, set up his online account with and forwarded his SoonerCare card.

Briar Workman, JJSII, Highlights:

A youth on an Informal Adjustment Agreement (IAA), who is in DHS custody, is attempting to get back into a routine of going to school daily. While not very consistent, she has occasionally attended, and we are working with her team to help her create a successful plan. Another youth is slowly bringing up his grades with consistent supervision.

Briar has a youth that was a deferred adjudication case that was not successful at all and turned into a formal adjudication. There is a huge language barrier with the family. However, since being formally adjudicated, the youth is going to school on a regular basis, passing his drug tests and attending and participating in outpatient drug and alcohol treatment weekly. Huge positive transitions for this youth.

Jessica Seigars, AAD for Garfield, Alfalfa, Grant, Major, and Woods Counties

The Garfield County ADA Ms. Roisum, and Mitchie Lamale from the Garfield County Juvenile Office continue to attend our scheduled staffings to discuss new pending intakes and updates with current clients. This has been helping with open communication and getting the team on the same page.

Jay Relsperger, from Youth and Family Services of North Central Oklahoma, attended our bi-weekly CARS staffing to discuss any issues or concerns involving our shared clients. Jessica Seigars, AAD, met with Josh Guinn, Clinical Director at Youth and Family Services, to check in and see if there were any concerns or updates with YFS. These meetings seem to help with keeping open communication and collaboration.

Jessica Seigars, AAD, attended the Garfield County CART staffing when they had them this month. She has been present for court hearings and their monthly docket when she can with her workers to provide support and feedback when needed.

She also went to some doctor offices to see about possibly having somewhere we can take our temporary OJA custody clients for physicals when going to placement. She found Occupational Medicine who will do them for us for \$35.00. This is a last resort, due to them not billing insurance, but happy we found somewhere.

Jessica also attended the 2025 Hope Summit in Edmond this year. It was a great event. Jessica did a team-building questionnaire with her staff during their staff meeting this month and got a lot of participation. Everyone seemed to enjoy learning new things about each other.

Jessica also attended the Garfield County Specialty Courts 5th Thursday staffing at Youth and Family Services of North Central Oklahoma. She also had a meeting with ADA Roisum, had a phone conversation with Silas Lyman, OIDS supervisor, and then met with Polly Watkins, Juvenile Officer at the Garfield County Juvenile Office, to help with open communication and discuss current issues. Jessica also donated some clothes that no longer fit her daughter to a coalition helping a single mother with seven children.

Lyndsay Clarkson, Garfield/Grant County JJS, attended the Garfield County Sooner Success Coalition this month. She worked hard on advocating for her client who was going to placement and has barriers with learning, due to having a language barrier. He was placed at Welch Skills Center. Lyndsay has been working hard for another client who is currently in detention on pending charges. He has a lot of medical issues and Lyndsay has been keeping in touch with dad on all his son's appointments and medications. She also continues to provide a very detailed report through her liaison duties concerning Garfield County Juvenile Detention Center.

Melissa Jones, Woods/Alfalfa County JJS, has been working very hard in helping get the new office lease worked out with OMES and the landlord in Alva, OK. Melissa assisted a mom with parental placement. She also assisted law enforcement with parental placement information. Melissa has a client who is 18 years old and has not been in school for the past two years. He is now enrolled at Epic Charter Schools and is working hard towards earning his diploma. Melissa continues to monitor the Canadian County Juvenile Detention Center and has provided a very thorough report.

Jeff Riley, Garfield County JJS, attended the Children's Court Improvement Conference this month. It was a two-day event and Jeff reported he learned a lot. Jeff had his first temporary OJA custody case this month. Jeff worked hard on providing as many important details as possible to his placement worksheet, due to the difficult family situation.

Chad Mittelstet, Garfield/Major County JJS, attended the Garfield County Domestic Violence Coalition meeting this month. Chad advocated for a Major County client who was arrested and detained for Domestic Assault with a Dangerous Weapon. ADA Ritter read the report at his last court hearing, felt the case was self-defense, which Chad agreed. She advocated for the juvenile to be released from detention with stipulations. She is going to talk to ADA Fletcher, and we are hopeful this case will be dismissed. He also continues doing the CIC and Youth and Family Services Shelter liaison this month.

Kimberly Wheeler, Garfield County JJS, has been shadowing her co-workers on court hearings, putting in YLSI's, creating ITSP's, completing Re-Assessments, and visiting clients and their families. She also covered the Juvenile Drug Court Program for Jeff once this month. Kimberly also drove medications to Canadian County Juvenile Detention Center, due to client's father not having any money or a way to get there to his son.

From Rita Holland-Moore, AAD for Texas, Beaver, and Cimarron Counties

The Office of Juvenile Affairs from the Oklahoma Panhandle, has been in the process of locating new office space, then preparing to move since March of this year. I am pleased to say that with all the coordination and support from State Office, Jerry Skinner, Rex Boutwell, my JJS workers Teresa Barnes and Raven Vinson, and last but not least, Nancy Moser, who is the Queen of OJA and the master of logistics and organization, we have finally moved into the new office and it went smoother than I would have imagined. It is so nice to be here.

The Holiday season is upon us. Crossroads held a Trunk and Treat Fun event that was hosted by the Church of Christ, who also provided the food. Crossroads youth and volunteers served 450 hot dogs and Crossroads donated 64 pounds of candy that were handed out to the community youth and their families. On top of the 450 that were served, 100 cooked hotdogs were sent home to Crossroad families with bread and buns. Additionally, 250 packages of uncooked hotdogs were sent home to families that will be affected by losing SNAP benefits.

Raven Vinson, JJSII, has been involved with an organization called World Vision for the last four years.



This year, Raven was given the opportunity to visit the offices of our Legislators in Washington D.C. to promote the work that World Vision provides to communities and to emphasize that Oklahoma provides great contributions through agriculture and farming, to child sponsorships.

Secretary of State Mark Rubio has prioritized promoting "lifesaving" programs. We believe when a child is fed, protected, and healthy, they are empowered to succeed and less likely to need expensive humanitarian intervention. World Vision's best-in-class education,



child protection, conflict prevention, and poverty alleviation programs lead to long-term impact and a strong return on investment. We ask you to protect the power of the purse and ensure congressionally supported resources are used in foreign assistance programs that address poverty and injustice and help children reach their full, God given potential.

During her time in Washington D.C., Raven met with Evan Patterson, Assistant to Frank Lucas, Kirby Wedan, Assistant to Markwayne Mullins, Kirby Tidmore, Assistant to Kevin Hern, James Lankford's Assistants, Grace Higgins, Mathew Arbo, and Jesse Sutherland. JJS Vinson was also asked to meet with the Legislators Assistants from Missouri who were Josh Hawley's Assistant, Kari Jacobson, and Eric Burlison's Assistant, Aaron Jenks.



Ethan Fry AAD for Custer, Roger Mills, Blaine, Woodward, Dewey, Ellis, and Harper Counties

The month of October has gone well for these counties. All liaison visits and reports have been completed for Weatherford TLP and Woodward County JDC. Staff in Custer and Woodward Counties continue to handle their responsibilities well.

On October 30th, Rex Boutwell, Chris Walker and myself, traveled to Ardmore to tour the dorm-living and tiny homes at their youth services program. This was a great trip, and we were able to see the great services being provided to OJA custody youth.

JJS Luzella Williams has done a good job of adjusting to the new COJC policies concerning her youth currently placed there. Luzella is actively scheduling her two visits with her youth. JJS Layce has done a good job covering Blaine and Custer Counties. She regularly updates me with information on her caseload and staffs her cases as needed. JJS Vanessa is working through her caseload well. The Custer County Office has been busy with Nikole Nickels no longer working for the Agency.

In the Woodward County Office, JJS McKenzie continues to be active in MCAT meetings in her area. She is also working on two very difficult cases and staffs them regularly. Sue is currently doing a great job of reaching out to our community partners and staffing cases with them. JJS Sue has done a good job adjusting to her new role as the detention monitor at Woodward County Juvenile Detention Center. Sue writes very detailed and helpful reports. Sue is also working on helping our families with food and diapers during the government shutdown and will be presenting her plans to me soon.

Heath Denney, Southwest Area Director

During the month of October, Marlene Roberts, SW Area Transport Officer, traveled 2,640 miles and transported a total of 11 youths. The Southwest Area also continues to have a vacant transportation officer position located in Lawton, Oklahoma.

Interviews for the vacant JJS Position in Washita County (Cordell) were conducted on October 16th. A well-qualified candidate was selected and has been offered the job.

On October 9th, the OPI team conducted an audit of Jackson, Greer, Harmon, and Tillman Counties. There were no findings, and the audit team congratulated the staff on their exceptional casework. Congratulations goes out to AAD Jenny Olson and her JJS staff: George Miller, Lyn Wilmes, Ashleigh Donner, April Collom, and J.J. Sheward. Also assisting to make the audit a success was Administrative Technician, Annette Callen.

On October 16th, OPI conducted an audit of Washita County. Again, there were no findings in Washita County, and the audit was a success. Congratulations to AAD Millie Teague and her staff, Vicky Reis. Ethan Fry (former JJS in Washita County) should also receive credit for all the hard work that went into those cases, and many thanks to Annette Callen as well.

On October 23rd, OPI conducted an audit of the Lawton Boys Group Home. Assisting in the audit were Regional Director (Jerry Skinner), Comanche County AAD (Levi Schartzer) and myself. There were no findings in this audit. Congratulations to the Lawton Boys Group Home staff for all their efforts in operating a successful facility.

The SW Area contributed \$31.00 in donations to United Way through the Candy Cauldron Challenge where employees can pay \$1.00 to guess the number of candies in a container. The employee with the guess that's closest to the actual number of candies wins the container. The winner of the challenge was Lyn Wilmes, JJS in Jackson County. One of Lyn's guesses was 120, and there was a total of 123 pieces in the container.

On October 22nd, a Western Region Staff Meeting was held at the Canadian Valley Technology Center in El Reno. State Office leadership attending the meeting and making presentations included Greg Delaney, Jeremy Evans, and Jen Francis. Training was provided by Derek Clem, Hunter Stevens, Randy Shephard, and Chris Walker. Representatives from OPEA also attended the meeting and provided pizza for lunch while giving updates on numerous issues affecting state employees.

On October 6th, the Jackson County crew officially moved into their new office located at 1200 East Tamarack Road in Altus, Oklahoma. This new office is in much better condition than the prior office space we were renting and contains adequate parking for everyone along with daily janitorial services. The rent is also very affordable, and we have a great relationship with our neighbors (DOC). The design of the new office space (long hallway with offices on one side) allows for more privacy for the staff and avoids awkward "common areas" and interior windows that our previous office had. The new office also offers three restrooms, which eliminates having to share a restroom with other businesses as was done in the previous office. All staff are very excited about the office upgrade and have settled in nicely.

Jenny Olson, AAD for Jackson, Kiowa, Tillman, Greer, and Harmon Counties

An OPI Audit of Jackson, Tillman, Harmon, and Greer was conducted on October 9th, and all counties passed the audit successfully.

Jackson County JSU moved into the new office space located at 1200 E. Tamarack Rd. in Altus on October 6th. We are unpacked and working, minus having good internet. We do most of our work on hotspots, but we do have connection that allows printing and scanning.

Caseloads in Kiowa have increased and Franklin McLaughlin completed the New Worker training the first week of this month. I attended an MDT meeting with Franklin in Kiowa County, and they provided Chik-fil-A for lunch. They staffed some cases to include a prior family that was OJA involved along with new deprived law where any physical or sexual abuse referral must have a law enforcement referral to accompany.

Workers from Tillman, Kiowa and Jackson attended the CIP Court Improvement Conference in Norman this month. Staff attended trainings on Human Trafficking, Delinquent 101, MH and Substance abuse and discussion of new deprived and delinquent laws. It was a great reprieve with good information for the workers.

JJ Sheward assisted the family of a youth that was experiencing self-harm thoughts, get to an approved Mental Health placement in OKC. She transported the parent to OKC to sign the youth into the program and worked all night and then still attended court the next day.

Billy Brown, AAD for Grady and Stephens Counties

Grady County: Juvenile Q. J. has been selected to be the equipment manager for his school's basketball team and has also been acting as the bus monitor to assist disabled classmates.

Stephens County: Juvenile L. J., who is currently placed at Lawton Boy's Group Home, just recently completed all his High School credits and has graduated. He was way behind when he entered the program. Juvenile O. S., who is currently on probation, realized that she needed help with her addiction and checked herself into First step Rehabilitation Program. She is doing very well in the program

Millie Teague, AAD for Beckham and Washita Counties

Beckham County: In the month of October, Beckham had 4 youth in placement, 2 youth were at Scissortail Pointe with one youth being placed on August 31st and discharged home on October 23rd and the second was placed at Scissortail Pointe on October 21st. One youth was placed at Lawton Boy's Group Home on June 25th and discharged home on October 3rd, and one youth was placed at COJC.

I am very proud of the work that Shelly Larson, JJS III, did to advocate for D. C. who we felt was struggling in his placement. Shelly worked very hard to get youth's grandfather to stand up and agree to take youth into his home. Youth's grandfather had previously refused to take youth in but changed his mind after realizing that unless he stood up and took him in, the youth could easily be in the system until he aged out and none of us felt that was necessary for D.C.'s treatment. D. C. was discharged to his grandfather's home on October 3rd and continues to do well.

In the month of October, Beckham County had 9 referrals. As of this date there are 30 pending cases/referrals, there are 7 referrals pending intake, appointments sent already, and 2 pending intake decisions from ADA. There are 7 deferred files with no supervision, 1 pending competency re-evaluation, 3 pending adjudications, 4 probation, and 5 custody youth in Beckham County. We had one successful closure of a deferred file, and 1 transfer to DOC.

Washita County: In the month of October, there were 2 referrals received, there was 1 youth in placement at Scissortail Pointe, who has been staffed for Red Hawk in Tulsa and as soon as they send us the placement referral, we are ready to place him. URC was completed on his case last month. As of this date, there are 10 open OJA referrals/cases; 1 YO Extended supervision, 1 Custody, 2 Probation, 4 pending adjudication in the courts, 1 waiting on intake (2nd appointment pending), and 1 YO AWOL pending adjudication who is 21.4 years old. There was 1 deferred filing that closed successfully in October, and 2 youth were determined to be incompetent and cannot attain competency. There are no pending worksheets nor placements in Washita.

From Levi Schartzter, AAD for Comanche, Cotton, and Caddo Counties

From Caddo County JJS III, Walt Wilson details some of the successes we are having with the Independent Living Programs.

It was February of 2020 that OJA had its first encounter with JF. A pretty, smart, energetic, but troubled 13-year-old young lady. Her home life wasn't good, difficult at best. As a result of this, she was an angry and rebellious teen. A few bad choices in friends and actions landed her in trouble with the law and on probation with OJA. Over the next 5 years, JF was in and out of trouble. Eventually, the judge placed her in OJA custody because being left in the community wasn't working. JF did well in her structured environments but required two separate stays at Mustang Treatment Center and one placement at Scissortail Landing. There was a time or two she regressed but was able to pick herself up and get back on track to achieve her goals. With the help of staff at Scissortail Landing, she was able to obtain her high school diploma. This was a big accomplishment and added to her confidence and motivation to achieve higher goals in her life. JF agreed to go to a TLP and live on her own but this option did not work and JF ended up pregnant. She was placed at the Independent Living Program (ILP) in Ardmore, which appeared to be a much better fit. JF had her son while at the Ardmore ILP and after her post-partum leave, she continued to pursue her dreams while staying there. With help from Brandi Pierce, ILP Director, the HUB, staff, and her parents, JF is managing her family and her home, as well as doing all the domestic duties to maintain her home. JF went to Vo-Tech and completed her certification for her CNA and passed her state board test. She also got her MAT certification to be able to administer medication. She is now working at an assisted living facility. She also got her driver's license during this time. Currently, JF is enrolled in college and completing her prerequisites to earn a BSN degree and creating a better life for her son and herself. She is on her way to accomplishing this goal.

Central Regional Highlights from Regional Director Jeremy Andrews

October was another busy month for the Central Region. Kicking the month off, leadership from Oklahoma County participated in a work group to develop programming for youth committing and involved in domestic abuse and intimate partner violence. This work group is a collaboration effort led by the Oklahoma County District Attorney's office and has brought together several agency partners, and experts to investigate this need for the youth and families we work with.

This past month we were also able to hold interviews for an open supervisor position over Payne and Creek Counties. After interviewing a great group of internal applicants, Michele Marshall was selected. She has over 21 years of experience working with the state and our youth. We were very excited to be able to elevate one of our own and recognize her tireless efforts over the past years.

In addition, our Payne County OJA office was part of the panel of experts at the 7th grade drug prevention days at Stillwater Middle School October 13-14th. Mark and Michele handed out drug prevention materials and answered questions from the students. In addition, our Payne County team handed out candy bags at the Downtown Trick or Treat on October 27th, bags had candy and drug prevention materials

In our Creek County Office, JJS Noelle Waller started a “Read to Somebunny” program. The library director at the Cleveland library and Noelle have a program where Noelle takes the rescue bunnies who are relaxed and good with the kids to the library every other week to read with the kids. The library director stated “young children really respond to animal therapy, so we used that in putting together a program for young readers where they get to spend time reading to a rabbit. The rabbits don’t care if the kids make mistakes – this builds the kids’ confidence in their reading abilities while giving them real world read out loud practice in a completely nonjudgmental environment (parents aren’t allowed to hover and insist on correcting, the kids have learned to ask for help if they truly want it).”

Teachers at the local schools have said they can really tell a difference in the kids who are attending this program, especially since most of them are already in a remedial program and struggling. It’s super rewarding and an uplifting experience for both the kids and me. It’s also proving beneficial for the youngsters who are on the spectrum as it encourages them to speak out loud to the rabbits.



In our Pottawatomie County Office, our workers put together a Coat Drive to assist families this coming winter. We were excited to get a number of coats donated for families in need.

Our Pottawatomie County workers are also gearing up for their annual Thanksgiving food Baskets drive and will hopefully select 4-5 families to provide meals for.

Jeremy Andrews along with Len Morris, OJA’s Chief Data Officer, had the opportunity to meet with Ryan Gentzler with the Oklahoma Data Exchange. He was impressed with the work Len, and his team have done both with organizing our own internal data, but also with his success building partnerships with other state agencies and developing data sharing agreements.



Several Oklahoma County JSU staff, along with state office staff attended the Oklahoma County Juvenile Bureau's Provider Fair this past month. It was an opportunity to answer questions about our agency while also connecting with other providers on resources in and around the community. Several of our FFT partners also attended to answer questions about Functional Family Therapy and the services they provide for our youth.

Our Oklahoma County staff was also asked to be part of the Oklahoma County Juvenile Bureau's Halloween Trunk or Treat. This event was an opportunity for OJA, the Juvenile Bureau, as well as law enforcement and court personnel to interact with youth and their families outside of the normal job duties and participate in different activities.

Jaremy Andrews attended a Resources and Referrals Luncheon, and the PIVOT Inc. Community Intervention Center Advisory Board this past month. Both are great opportunities to make connections and hear from local partners. OJA's Regional Directors also had the opportunity to present at both the Norman and Tulsa Court Improvement Conferences. We had several staff that were invited by their local judges to attend this conference where they heard updates on ongoing programs and improvements impacting juvenile justice and youth across the state.

Eastern Region Highlights from Regional Director Rodney McKnight

For the month of October 2025, the Eastern Region served approximately 1004, with 516 having a legal status of a deferred filing to custody. Contact notes totaled 6434 with 479 being TCM eligible. Out of the 1004 youths, there are 405 supervised cases with 127 being OJA Custody or YO youth and 7 Dual Custody youth. We currently have 50 kids in various placements. There are 62 youths in secure detention, 32 being pre-adjudicatory juveniles with 8 youth awaiting placement.

The referral rate remained about the same for the month of October the total number of referrals is 233, compared to 235 the month before, with a total of 159 intakes completed, with 76 cases being diverted. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals totaling 10 families participating. HUB referrals had a total of 5 families referred in the month of November. The total amount of restitution collected in October was \$1978.06.

Eastern Region activities for the month of October 2025 include monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online training courses.

October 1st and 2nd Southeast Area Director Bobbi Foster and Northeast Area Director Bryson Paden, along with Assistant Area Director Trent Hampton conducted interviews for a Juvenile Justice Specialist position in LeFlore County.

October 6th, 8th, and 10th Assistant Area Director Ciera Hood and Northeast Area Director Bryson Paden presented information to Wagoner County Law Enforcement personnel for Domestic Violence awareness. AAD Hood and AD Paden fielded and answered many questions regarding situations and scenarios that law enforcement encounter frequently in the field involving juveniles.

October 13th Northeast Area Director Bryson Paden attended the Monthly CBS Leadership meeting at OJA State Office.

October 15th and 16th Southeast Area Director Bobbi Foster, AAD Stephanie Farley, AAD Julie Fryer, JJS Hollie Whitbeck, JJS Carrie Cox, and JJS Cristi Carpenter attended the OKCIP Conference in Norman.

October 20th Hannah Heaton began her career with OJA as a JJS assigned to Wagoner County. Hannah previously worked in state of Idaho in the Juvenile Justice system and brings with her a wealth of knowledge related to working with at-risk youth and families.

October 22 Southeast AAD Dotti Brandon, Director of Finance Amber Miller and myself met with Frontline YS Director Mindy Bellack in Pauls Valley for the quarterly ARPA meeting. Mrs. Bellack showed everyone the improvements made to their facility.

October 22 an OPI Audit was conducted for Muskogee, Haskell, and LeFlore Counties with preliminary results being very positive.

October 23 a TCM audit was held in Sallisaw for Adair, Cherokee, and Sequoyah Counties, with the preliminary results being reported as positive with no findings.



October 29 the Pauls Valley 9th grade students were able to participate in a mock trial with Judge McClain. Afterwards Assistant Area Director Dotti Brandon, JJS Jackson Young, JJS Nicole Allcorn along with Representative Cindy Roe were able to address the students on their roles with state government. Dotti reported that this was impromptu but said that she had a great time speaking to the youth. (Picture attached)

October 29th and 30th Northeast AD Bryson Paden, JJS Ann Anderson, JJS Amber Kreps, JJS Kelli Clinton, JJS Debbie Perez and I attended the OKCIP Conference in Tulsa.

October 31 AAD Bob Williams retired after 33 years of service. We wish Bob all the best and hope he enjoys retirement to the fullest.



October Summary

Amanda Leonhart

Claim Type	# Processed for Payment	Δ since previous month	#YTD	#FY25
YSA Claims	135	+5	537	1480
Retention Claims	15	-7	72	221
Training Claims	7	+3	17	50
Unique Need Claims	11	+5	25	83
Unique Need Request	15	+6	42	87
JB/CARS Forms (Covered by other staff)	0	0	0	19
OCA Appeal Review (Designated to other staff)	0	0	0	19

- Provided Technical Assistance 113 times to YSA
 - 56 TA for JOLTS Issues
 - 7 TA for rate definition and documentation
 - 3 Hiring and Retention Request or billing inquiries
 - 7 Shelter TA
 - 2 Budget Revision TA
 - 14 Claim TA
- 17 Dual Custody Staffing's with OHS
- 24 Dual Custody Staffing with OJA

Roger Wills

- This month I completed six (7) agency visits. Visited:
 - Western Plains Youth & Family Services in Woodward
 - Mid-Del Youth & Family in Del City
 - Youth & Family of North Central Oklahoma in Enid
 - Youth Services for Choctaw/Pushmataha/McCurtain County in Hugo
 - Youth Services of Bryan County in Durant
 - Panhandle Services for Children in Guymon
 - Youth Emergency Shelter in McAlester
- FY visits =19 total visits.
- Approved and signed 5 Juvenile Bureau Cars Forms.

November 2025 Board Meeting

Month of October 2025:

- **Science of Hope Initiative/ Family Engagement**
 - Please see the additional September report attached by Kheri Smith.
 - Attended annual Hope Navigator Summit where OJA received certification as a Hope Centered agency.
 - Attended monthly Juvenile Justice Family Advisory Council (JJFAC) meeting.
 - Ongoing weekly strategic planning meetings with Kheri.
 - **Office of Public Integrity Licensing and Program Assessment**
 - Please see October attached report from Alyssa Divine.
 - Ongoing meetings with Alyssa to discuss scheduling/planning OPI audits.
 - **Council For State Government Projects**
 - Attended Cross Systems Hope & Well-Being - Project Team meeting.
 - **Policy Reviews**
 - Met with team of JSU staff and placement subject matter experts to review current OJA placement policies.
 - Completed review/updates of Chapter 35 policies.
 - **Justice for Oklahoma Youth (JOY) Coalition/OK Policy Institute**
 - Attended monthly meeting. Agenda included focus on pathways for youth voice.
 - **OK County Children's Behavioral Health Coalition**
 - Attended leadership team meeting. Agenda included planning for next coalition meeting.
 - Attended monthly coalition meeting.
 - **Interim Studies**
 - Viewed the "Youth Homelessness" Interim Study presented by Representative Daniel Pae and OCCY's Homeless Children and Youth Steering Committee.
 - Viewed House IS25-027, Oversight of Homeless Shelters.
 - **ODMHSAS Planning and Advisory Council (PAC) Meeting**
 - Attended bi-monthly meeting. Provided agency updates. Agenda included block grant application updates.
 - **Healthy Minds Policy Initiative/Primary Prevention Discussion**
 - Jeremy Evans, Amanda Leonheart, Alison Humphrey and I met with partners at Healthy Minds to discuss primary prevention programming and services across the state. The discussion is to prepare for an upcoming strategic planning meeting with the Children's State Advisory Workgroup (CSAW).
 - **Domestic Violence Fatality Review Board**
 - Served as OJA designee at the October meeting.
 - **OJA Standing Meetings**
 - Executive Team, Leadership Team, OJA Board meetings, Rates and Standards, JSU Monday morning meetings, and Lunch and Learns. Also serve as OJA parole board member.
-

Alyssa Devine Monthly Activity Report – October 2025
Office of Public Integrity Licensing and Programs Assessment

1. Staffing & Meetings
 - Attended monthly staff meetings with Chief of Planning, Policy & Administrative Alignment, Janelle Bretten.
 - Conducted bi-weekly staff meeting with OPI's TJ Miller.
2. Background Checks
 - Reviewed and signed off on all FBI background checks for potential detention staff statewide.
 - Discussed background check process with detention centers.
3. Detention Center Assessments
 - Reviewed and approved new policy for Tulsa County Detention Center.
4. JSU Audits
 - Completed 100% JSU audits for the following counties: Tillman, Greer, Jackson, Altus.
 - Prepared for upcoming JSU audits and sent out surveys to local law enforcement and judicial powers.
5. Group Home, CIC, and SCH
 - Completed the Thunder Plus Level E assessment.
 - Completed the Whitetails Level E assessment
 - Completed the Lawton Level E assessment.
 - Completed Tulsa CIC assessment.
 - Completed Crowder Specialized Community Home assessment.
6. Upcoming Assessments.
 - Scheduled JSU assessments for Bryan, Murray, Johnston, Marshall, Pittsburg, Latimer, and Lincoln Counties.

Kheri Smith, Hope Ambassador
The Science of Hope and Family Engagement October 2025

- Meetings with Janelle
- Meetings with the Director
- Monthly Leadership Meetings
- Meetings with Apryl for Family Engagement
- Meeting with COJC hope team to create a hope orientation.
- Weekly Meetings with Hope Navigator staff at COJC for support.
- Listening sessions at COJC with staff.
- Attended Hope Navigator Summit and teams assisted with registration, media room and game.
- Meetings and organization of youth and parent panel for the Hope Summit.
- Meetings with Apryl and Darian on recording family contacts on JOLTS.
- Cross Systems Hope & Well-Being Workgroup Meeting.

- Placement Policy Meetings.
- Created new team to look at strategies to assist youth scoring low in hope.
- Attended Family Advisory Council Meeting.
- Created curriculum and facilitator guide for monthly COJC hope classes and hosted class and entered case notes.
- Attended Monday Morning Meetings.
- Meeting/Planned Podcast content
- Met with Jen about hope at COJC.
- Training Hope at New Worker Academy
- YLS CMI Training Day 2
- Volunteer training at COJC

Hope Scores Dashboard Report – Jamie Sherman

- Table below shows youth assessed in the month of October with low/slight hope:

	Pathways	Willpower	Total Score
1	7	4	11
2	8	4	12
3	10	4	14
4	8	6	14
5	10	6	16
6	8	9	17
7	9	9	18
8	13	6	19
9	8	11	19
10	9	10	19
11	8	11	19
12	11	9	20
13	9	11	20
14	8	13	21

Family Engagement (FE) – Apryl Owens

- Weekly staffing's with Kheri, additional staffing for family engagement podcast planning.
- Attended 50 Level E staffing's to identify family engagement.
- Follow up calls with workers to assist families.
- Attended Monday Morning Meetings
- OJJFAC monthly meeting
- Attended Bi-Weekly Family Engagement Guide Planning Meeting with REENTRY team
- Collaborated with Jamie, Len and Darian to record family visits on JOLTS and present to the Group Homes.
- Attended the Hope Summit and served in the media room.
- Attended Volunteer Training at COJC to help with virtual calls.



OKLAHOMA JUVENILE AFFAIRS

Alison Humphrey, Director of Reentry

Director Summary – At a Glance

Note: This summary highlights key accomplishments and outcomes from each program area for October 2025. For those seeking full activity logs, meeting details, and supporting documentation, please see Appendix A – Detailed Activity Log on page 2 of this report.

Reentry:

- 13 birth certificates and 6 state IDs obtained for youth.
- 29- 30-day meetings
- 27- 90-day meetings
- 17-Exit meetings

HUB:

- 42 HUB meetings with JSU staff.
- 49 assistance requests completed for clients.

Family Engagement:

- Coordinated family involvement for multiple TPS and Grand Staffing meetings.
- Reviewed monthly visitation logs to identify and address gaps.
- Assisting with virtual visitation for youth at COJC.

Continuum of Care (CoC):

- Ongoing FLUXX system testing for grantee portal improvements.
- Title II reporting

Compliance / R/ED:

- 31 site inspections completed; 100% compliance rate achieved.
- Supporting Activities: Pre Arrest Diversions, Human Trafficking & Smuggling & Ongoing OPT Audits.

Interpreting / Support Services:

- Provided interpreting support in multiple counties for intakes, JSU worker meetings and individual therapy.
- Participated in youth and parent interviews.

Appendix A – Detailed Activity Log

Projects - Reentry

- Obtained 13 Birth Certificates
- Completed 6 State IDs for youth in facilities
- Bi-Weekly Yel Meetings
- Bi-Weekly Workforce Meetings
- Weekly TLP meetings to evaluate youth for placement
- Assisted 3 youth into Transitional Living programs.
- Assisting Oklahoma County Juvenile Bureau with referrals/ understanding of the program.
- Continuing weekly staffing meetings with OCJB. These meetings serve as a crucial platform for discussing officer caseloads, identifying cases eligible for FFT, and addressing ongoing FFT-involved cases. This provides an opportunity for officers to ask questions and gain clarity on the FFT process

Projects / Research - CoC

- **CoC Grant and FE Events** – The CoC team is preparing for its next family engagement event on November 19th, in partnership with Youth Services of Tulsa (YST). This Employment Readiness Event will serve youth and their families by connecting them with presenters and resources focused on job readiness. Earlier discussions with YST helped identify potential presenters, and this month our team finalized catering plans. We selected a BBQ-style dinner, which aligns well with the event's theme and fits comfortably within the approved budget. I identified a Tulsa restaurant near the event venue that will provide meal service and will place the order once a more accurate headcount is obtained. Planning also continued for the December family engagement event at COJC. Over the past month, our team met to finalize dates and times, explore food options, and discuss activity ideas. We are leaning toward a game night and are currently reviewing available games at the facility, as well as items we can bring from our existing supplies. We also discussed incorporating a Hope-centered group game to promote engagement and reflection, and we are identifying the materials needed to support this activity. In addition, Joi and I were asked to assist with catering arrangements for the upcoming Tribal Gathering in December. After contacting several local businesses, we identified Two Guys Catering as the most suitable option. Together, we developed a preliminary menu and contacted the caterer to obtain pricing. The STAAR YPE Program at COJC officially launched Cohort 2 in October. The initial roster included 19 youth; however, a revised list of 9 participants was later provided due to factors outside of the STAAR Foundation's control. One of the regular Thursday sessions was also canceled this month. Our team maintains close contact with STAAR staff to receive ongoing updates, monitor program progress, and provide support as needed.
- **Youth Emerging Leaders (YEL)/Hope Summit** – On October 15th, I had the honor of attending the Hope Summit as a Youth Emerging Leaders (YEL) ally, where one of our new members presented on stage, representing the group with confidence and professionalism. In preparation, we coordinated with the panel moderator via email and joined a virtual meeting on October 6th, which provided an opportunity to ask questions and address any concerns in advance. At the Summit, Joi and I set up a YEL vendor table in the conference lobby. We engaged with attendees and organizations to share information about YEL's mission, membership opportunities, and advocacy for juvenile justice reform. We distributed over 100 flyers, along with YEL stickers, candy, and QR codes linking to IMPACT405's digital magazine, which featured a story on OJA's Youth Emerging Leaders and the YEL Chairman. Our YEL speaker delivered an outstanding presentation, and we captured photos and videos that were shared with the OJA Hope Ambassador and YEL members for use on social media. I am currently

working with YEL members to prepare for the 2025 Fatherhood Summit in Broken Arrow on November 8th. We finalized the logistics with the event organizers and prepared materials, including updated flyers, stickers, QR codes, a digital photo display, and candy for the vendor table. The team also decided to host a raffle for attendees of their presentation, with three prize drawings—the first two winners will each receive a journal with writing prompts for fathers to document their life stories, and the third winner will receive the journal along with additional fatherhood-themed gifts.

- **FLUXX Administrator Testing** – In October, I focused on the Refinement Cycle, the final testing phase preceding the Go-Live transition of the OJA FLUXX Grant Management Portal. Throughout this phase, I collaborated closely with the Project Manager to complete comprehensive testing and verification of all updates and workflow enhancements implemented in prior cycles. This included recreating test users, organizations, and both YSA and Title II grant applications using designated test accounts created for controlled testing. Testing efforts concentrated on validating grantee reporting, payment processing, and financial workflow accuracy, as well as confirming that all user roles performed as intended. I conducted several walkthroughs, documented findings, and worked with the Project Manager to ensure all identified issues were resolved before sign-off. Following successful validation and user testing, the Refinement Cycle was signed off on, and the project advanced into the Go-Live phase. Although the system is not yet live to the public, internal testing and transition support are ongoing to ensure smooth and efficient launch. I continue to collaborate with the Project Manager to finalize dashboards, reporting functions, and role configurations, ensuring system readiness for external use.
- **Title II Reporting** – I focused on collecting, reviewing, and organizing Title II performance reports from OJA's sub-awardees. All 22 subrecipient performance reports were successfully obtained and reviewed for completeness and accuracy. Throughout the reporting period, I conducted multiple phone calls, emails, and virtual meetings with subgrantee organizations to provide clarification on specific sections of the report and to ensure consistent, high-quality data submissions. Once each report was submitted, I confirmed receipt, emailed a copy of the completed report to the subrecipient for their records, and saved all finalized reports in the shared Title II reporting folder for internal access. In addition, I gathered and compiled identifying and financial information for all subgrantees into a comprehensive tracking spreadsheet, which will serve as a key reference for the upcoming annual report due to OJJDP. Jennifer Francis and I also reviewed past annual reports to gain a deeper understanding of the required reporting elements and identify areas that needed clarification. We developed a list of follow-up questions to ensure that the upcoming submission accurately reflects program outcomes and aligns with OJJDP performance measure expectations.

Reentry Meetings 30-day, 90-day, Exit meeting

- 29 - 30-day meetings attended
- 27 - 90-day meetings attended
- 17 - Exit meetings attended

COC-Family Engagement Secure Care Meetings

- Called the family of E. McC on 10/07 to inform them of his scheduled TPS meeting and COJC family engagement. I called his mother with no answer. I then text her the information as well as a TEAMS link to the meeting. I notified JSU worker Erick Rankin and added a JOLTS note.
- Called the family of C. W. on 10/07 to inform them of his scheduled TPS meeting and COJC family engagement. I called his grandmother, who expressed interest in attending. I then text her the TEAMS link to the meeting. I notified JSU Shannon Anderson and added a JOLTS note for the contact.
- Called the family of M. B. on 10/25 to inform them of his scheduled TPS meeting and COJC family engagement. I called his grandmother, and she expressed interest in attending. I then text her the TEAMS link for the meeting. I notified JSU Monica Chaney and added a JOLTS note for the contact.
- Called the family of C. S. on 10/21 to inform them of his scheduled TPS meeting and COJC family engagement. I attempted to call his mother with no answer. I then text her an invite/link for the TEAMS meeting. I notified JSU Craig McDowell and added a JOLTS note for the contact.
- Called the family of R. H. on 10/27 to inform them of his scheduled TPS meeting and COJC family engagement. I called his mother with no answer, and I then text her an invite/link for the TEAMS meeting. I notified JSU Erick Rankin and added a JOLTS note for the contact.
- I did not call for J. H. because his father has been removed from the call/visitation list. His JSU worker requested I check if he was allowed to attend reentry staffings, and I sent a follow up email to COJC administration.
- Completed Family Engagement Questionnaire on 10/01 with E. McC. The questionnaire was sent to his JSU, JJS, and BHC on 10/02. JOLTS note added.
- Completed Family Engagement Questionnaire on 10/01 with C. W. The questionnaire was sent to his JSU, JJS, and BHC on 10/02. JOLTS note added.

Workforce HUB Meetings with JSU Staff/ Assistance requests

- Attended 42 Hub meetings with Staff
- Completed 49 Hub assistance requests for clients.

Supportive/Interpreting Services

- Assisted with 2 Individual Therapies in Murray County
- Assisted with 3 Check-ins in Oklahoma County
- Assisted with a Check-in in Cleveland County
- Assisted with a Check-in in Oklahoma County
- Assisted with an ITSP Review in Oklahoma County
- Assisted With 3 FFT meetings in Oklahoma County
- Assisted with verifying services for invoicing purposes for CREOKS,
- Empowerment Community Services, Spring Eternal, and Jetty Community Services.

Team & partner Meetings/Training, etc.

- CoC FE Event Planning
- FLUXX Cycle 4 Refinement Meeting
- Weekly check-in with Jen Francis
- COJC Mural Planning
- Hope Panel Question Review and Introductions
- FLUXX Exports/Imports & DocuSign
- Lunch & Learn Benefit Options
- COJC Visit to discuss Mural
- Bi-Weekly YEL Meeting
- Subgrantee Report Review
- Weekly check-in with Jen Francis
- OKC Children's Behavioral Health Coalition Meeting
- FLUXX Sign Off & Go Live
- PIVOT Resources and Referral Luncheon
- 2025 OJA Board Meeting
- Tribal Gathering Catering Planning
- Weekly check-in with Jen Francis
- Community Renewal Report Q&A
- CoC Stakeholders Listening Session
- Bi-Weekly YEL Meeting
- COJC Planning Discussion
- FE December Event Planning
- Tulsa Children's Behavioral Health Partnership Meeting
- Meeting with Secure Care Family Engagement Coordinator
- YEL & OCCY Fatherhood Summit Discussion
- Weekly check-in with Jen Francis
- FLUXX Admin Training
- Title II Annual Report Building
- Meeting with Amiel Fletcher with Evolution Foundation to discuss coordination of services at COJC
- Re-Entry Team Meetings
- OJA Vehicle App Training
- Leadership Academy
- COJC Phone Call Assistance Training
- Attended Impact 405 meeting
- Met with local JSU staff to discuss FFT involvement with their caseloads and potential clients.

SAG- Compliance/ R/ED Coordinator Reporting

October Summary

- State Compliance Accuracy as of 10.31.25: 100%
- 31 Sites Inspected
 - 9 New Inspections
 - 23 Sites Received Follow-ups
- 4 Counties Cleared
- Supporting Activities:
 - Pre Arrest Diversions- The YSA & Emergency Services Projects will now be reported under the umbrella of a statewide Pre Arrest Diversion Initiative with the goal of capturing the most vulnerable of the juvenile population and offering them and their family's solutions before they are taken into the system.
 - YSA Project- Successful collaborations with 4 Youth Service Agencies where data was gathered, streamlined, and prepped for dissemination. Follow ups to these agencies for data will be made Quarterly.
 - Specific programs of note are being cataloged for the purposes of replicating desired results statewide.
 - Emergency Services Project- Programs from the ESP have been successfully distributed as part of the Pre Arrest Diversion Initiative. A comprehensive map of Oklahoma's CCBHCs (Certified Community Behavioral Health Centers) have been added
 - Human Trafficking & Smuggling-
 - Successful collaboration with the Human Trafficking Response Unit and the Trafficking Advisement Group (TAG) has been made. Both groups are assisting with spreading the information pertaining to the Pre Arrest Diversion Initiative while Law Enforcement and local Judiciary have been getting enrolled into updated training courses for Human Trafficking and Smuggling.
 - 19 Law Enforcement Agencies Enrolled
 - 3 Judges Enrolled
 - Enrollment has been made for the 2025 NYC Child Trafficking Prevention Fall Training Series for the purpose of furthering OJA's presence in the field of fighting Juvenile HT and HS.
 - Ongoing OPT Audits



Jared Hallmark, Risk and Safety Manager

October 2025 Board Meeting

Month of September 2025:

○ **Worker's Compensation**

- **New Cases:** 14 cases opened in September; 5 have been fully resolved.
- **Return to Duty:** 13 of the 14 employees have returned to either full duty or light duty assignments.
- **Coordination Efforts:** Weekly meetings were conducted with the COJC supervisor to review active workers' compensation cases and identify light-duty opportunities.
- **Ongoing Claims:** 40 total claims are in progress, which includes the 14 new cases; 38 of these employees are on light duty.
- **Litigations:** 9 active litigation cases remain under review.

○ **Safety**

- **Perimeter Inspection:** A re-inspection of the perimeter fence line was conducted.
- **Findings:** Previous inspections identified several hazards, including uneven terrain, washouts, and holes of varying depths that pose risks of serious injury. Following a visit with Mr. Terry Smith, his maintenance team has been actively working to correct deficiencies along the fence line (see attached photos).
- **Immediate Actions:** Coordination continues with Mr. Smith and his maintenance staff to fill holes with dirt as a temporary measure.
- **Long-Term Solutions:** Mr. Smith is in contact with the current contractor at COJC to obtain price quotes for permanent fence repairs and water runoff redirection.
- **Safety Concerns:**
 - September saw six new intakes at COJC.
 - Injuries, workers' compensation claims, and employee resignations have all increased, creating additional strain on the remaining staff.
 - This has resulted in extended overtime, fewer breaks, and prolonged exposure in a high-stress environment. These conditions significantly elevate the risk of injury and impair judgment and motor skills.

○ **Policy and Procedures**

- **Ongoing Review:** Reviewing and revising Risk Management Policies and Procedures to ensure alignment with current operational needs and safety standards.

Images of Fence Line:

Before:



After:





State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support
Carol Miller, Chief Secure Care Treatment

Board Report – November 2025

October 1st to 31st 2025 activity

Releases (7) from Secure Care

October 2025

Intakes (5) for Secure Care

Paroled to Community – 2

Pled to adult charges and placed in DOC custody – 2

Bridged to DOC - 1

Aged out - 1

Extradited to Mississippi - 1

COJC census as of October 31, 2025 – 54 residents

Central Oklahoma Juvenile Center (COJC) facility events

- Council of State Government (CSG) Justice center held virtual Listening Sessions for COJC Supervisors, JJS, Clinicians and School Staff.
- STARR resumed weekly meetings for residents with an updated curriculum.
- Tour completed for Stephanie Hernancez Hope Ambassador from Iowa.
- One resident was transported to obtain their State IDs and learner's permit.
- Congratulations to the four residents who graduated from OYACS in October.
- OJA Hope Navigators held Hope sessions on each unit for all residents.
- A leadership dinner was held for Community and Leadership phase youth and served in the Canteen.
- Resident/family engagement visitation for October – 76 in person visits with a total of 182 visitors, 111 virtual visits and 366 telephone calls.
- The COJC Volunteer Coordinator reported for the month of October 2025: 8 community volunteers donated a total of 24.58 hours of volunteer services.

Division Leadership Activities

- I attended the unexpected and unannounced DOC SRT facility search. There were 15 SRT team members and 2 drug dogs. The facility search did not result in contraband being found.
 - Completed weekly walk throughs of COJC units provide open dialogue and support for residents and staff.
 - I attended the Hope Navigator Summit to participate in the congratulations to OJA for being formally recognized and certified as the nation's second hope-centered agency.
 - Met bi-weekly with OJA Executive Director.
 - Attended Mandt Systems Meeting with Alabama to review current deescalation and restraint techniques which produce positive outcomes.
 - Assistant Chief Melissa Shaw facilitated reviews of treatment team meetings, grand staffing, and treatment plan staffing's to ensure fidelity and quality of processes.
 - Provided Oklahoma State Department of Health (OSDH) with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings and monthly Leadership meeting with State Office Leadership.
- Virtually attended the OJA Board Meeting for October 2025.

Recruitment and Retention Efforts

- Staffing challenges have resulted in a contingency staffing plan being implemented due to the high number of direct care staff on modified duty status.
- Staffing Professionals are set up to recruit and forward applicants for Direct Care Staff.
- Walk throughs by state office to talk to staff was conducted.
- Employee of the Month of October was recognized. Congratulations RCS IV Dustin Schooler.
- The COJC Leadership Academy's onboarding of new staff members implemented growth plans to improve hiring and staff retention. Emphasis was placed on encouraging relationships and rapport building among staff members and juveniles.
- General Staffing was held to celebrate birthdays, employee longevity and training topics.
- The COJC Employee support group held a Chili Cookoff for the state charitable campaign fundraiser.
- Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
- The Employee Council Meeting was held to discuss any identified issues and seek possible solutions to give staff a voice.

Agency Collaborations in Secure Care

- Oklahoma Department of Career and Technology Education (Career Tech) –
 - Career Tech. Automotive Shop and Carpentry Students are actively attending classes and receiving certificates of participation.
 - Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS services.
 - Currently 11 clients are at COJC, and all have a plan completed with DRS and are getting paid in the work program.
 - Positive progress for former COJC youth in the community with DRS supports: 1 started Tulsa technology Center for Electrical Power line installers; 1 attending Tri-County Technology Center in Bartlesville for training in HVAC, plumbing and electrician skills; 4 in CDL training; 1 is attending college at SWOSU; 1 attending CLEET training to become a security guard; 1 has applied for Southwest Technology Center in Altus to start Aviation mechanics; and 1 attending Great Plains in Lawton for welding.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - The Memo of Understanding has been approved and hiring of an embedded staff will begin. The position will assist with reentry services for youth and families.
 - Evolution Foundation embedded staff will end in December due to funding.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Chief Secure Care Treatment

- Central Oklahoma Workforce Innovation Board (COWIB) –
 - Workforce Work Study Program is for residents who come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
- DRS/OYACS/OCCY/OJA School to Work paid work program –
 - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
 - The Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC. Work program was suspended in October due to staffing shortage.



Training Report Summary October 2025

Schedule & Planning

- November schedule creation & approval
- Training Roadshow #3 (Professionalism) - Hunter and Dereck
 - Central: 11/19
 - Eastern: 12/19
- New Worker Academy Planning
 - End of January
- COJC Appreciation Packs – 11/5
 - 2 Rounds of deliveries as of 11/12/2025
 - Packing on 11/14/25 Next Delivery 11/17/25

Program Updates & Development

- Professionalism Training (Regions)– Implementation Phase
- Next: 3 additional Back to Basics Modules
 - Intake (In Review)
 - Parole e-Learning-Complete
- Onboarding Framework:
 - PREPare and RISE– Pilot 9/15/25 @ NWA (values-driven model)
- RED Training Curriculum- In Progress
- SB870- In Progress
 - December 2025: Finalize content and gather all partner contact information.
 - January 2026: Add courses in Workday, create external learner accounts, and set up reminders, tracking, and reporting timelines. Please note I will also be running New Worker Academy at the end of January.
 - March 2026: Agency-wide roll out- the extra time between January and March will allow proper testing and will help us launch this content smoothly.
- New Worker Academy
 - Workbook Update/ develop electronic version
- HB2164: Ethics Requirement for Leadership

Delivered Trainings & Meetings

- [\[OJA\] Specialized Community Home Orientation - Workday](#)
- [\[OJA\] Back to Basics: Parole - Workday](#)
- [\[OJA\] Fundamentals of Writing - Workday](#)
- [\[OJA\] Abuse and Neglect Reporting with OSDH - Workday](#)
- [\[OJA\] OJA 101- Introduction to Oklahoma's Juvenile Justice System - Workday](#)

- Training Roadshow #3 (Professionalism) - Hunter and Dereck
 - Western: 10/22
- Tim Talk Replacement Content- 10/27
- OJDA Annual Detention Meeting- 10/23
- TAC Q 3 Meeting 10/16
 - Condensed 3.5 New Hire Cycle to 2 weeks
 - OJT 1 Week added in 1 week of Mentoring on the facility
 - Develop Recert classes into e-Learning content

Monday Morning Meeting Topics:

October 6	Podcast 16
October 13	Sara Samples- Human Trafficking
October 20	Hope Refresher Three (Mandatory)
October 27	Challenging Behavior/ Interim Director Announcement
Nov. 3 rd	Monday Morning Moments: "All Dressed Up and No Place to Go"/ and Overview of Viva Engage
Nov. 10 th	Off
Nov. 17 th	End of Year Wrap-Up

Ongoing Initiatives & Collaboration

- HR & Training: Onboarding Biweekly
- Hope-Centered Tools for Supervisors – Workshop ready
- Meeting with Regional Team – Training Update
- ACA OneDrive Setup & Share
- Rise 360 for HR Compliance/ Onboarding Training
- SB870- employees, contractors, partners, facilities
- HB2164- Ethics Requirement
- COJC Morale Trainings

Evaluation, Surveys & Admin

- Training Hour Coding – Transcripts & Regional Shuffling
- MS Form Evaluation

Conferences & Events

- CIP in OKC and Tulsa
- Momentum ADM (Dec 9-11)

Central Oklahoma Juvenile Center Training Breakdown October 2025

MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for October:	229
Total Mandatory Computer Based Training Hours for October:	48
Grand Total Mandatory Training Hours for October:	277

25 Staff participated in October Training for 2025 (Mandatory and Non, In-Service, In-person, online, etc.)

26 Staff have COMPLETED All Refresher Training for 2025 (23% complete)

ORIENTATION Training Information:

Total Orientation Classroom Training Hours for October:	412
Total Orientation Computer-Based Training Hours for October:	0
Grand Total Orientation Training Hours for October:	412

OYACS Training Information:

Total OYACS Classroom Training Hours for October:	65
Total OYACS Computer-Based Training Hours for October:	1
Grand Total Training Hours for October:	66

IN-SERVICE Training Information:

Total Classroom Non-Facility Training Hours for October:	123
Facility In-Service Training for October:	78
Grand Total In-service Training Hours for October:	201

SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for October: 183

October Care & Custody Management System (CCMS) Training:

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	4	8.00	32.00
Orientation Day 2	4	8.00	32.00
Orientation Day 3	4	8.00	32.00
Re-Certs Day 1	2	8.00	16.00
Re-Certs Day 2	6	8.00	48.00
Totals	20	40.00	160.00
Total # CCMS Hours	160		

CCMS Recertification Percentage Completed:
Total # of Students who attended CCMS in October.
(Orientation and Refresher):

46%
10

GRAND TOTAL of Training Hours:

<u>Grand Total Training Hours for October:</u>	956
<u>Total Training Hours for NON-COJC Employees for October:</u>	1223
<u>Total Courses for October:</u>	91
<u>Total Course Hours for October:</u>	209
<u>Total Participants for October:</u>	42

State Office and District Training Report October 2025

Location:	Required # of Annual Regular Training Hours	Regular Training Hour October Totals:	Required # Of Annual Supervisory Training Hours	Supervisory Training Hour October Totals:	Annual Grand Training Hour Totals:
State Office	2560	579.35	408	204.6	3379
District 1	1408	303.9	60	6.1	2088.6
District 2	1136	125.9	36	8.4	1025.9
District 3	2008	201.75	72	44.55	2287.75
District 4	1224	296.47	36	16.9	1692.47
District 5	1240	102.4	60	8.4	1606.45
District 6	1528	295.6	72	29.35	1834.2
District 7	1232	199.6	12	19.4	1665.1
Totals:	12336	2104.97	756	337.7	15579.47

The following data shows the progress of staff in completing their required annual training hours at the end of October 2025.

STO: 132% of annual hours are completed

D1: 148% of annual hours are completed

D2: 90% of annual hours are completed

D3: 114% of annual hours are completed

D4: 138% of annual hours are completed

D5: 130% of annual hours are completed

D6: 120% of annual hours are completed

D7: 135% of annual hours are completed

Juvenile Detention Revolving Fund Request



Juvenile Detention Revolving Fund

10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.

B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

Applications for FY2026

HVAC Repairs

- Heat exchanger is cracked and damaged
- Replace combustion motor

Craig County Juvenile Detention Center	
OJA Request	\$2,640.78
County Match (15%)	\$466.02
Total	\$3,160.80

Juvenile Detention Improvement Revolving Fund Application (FY26)

Date: November 4, 2025

Detention Center: Craig County Detention Center

Project Title: HVAC Repair

Description:

List project description here - must be to improve safety, security and /or quality of life.

Replacement of combustion motor on HVAC unit and replacement of cracked heat exchanger on yet another unit.

Justification:

Why it is critical that this project be funded - how does this improve safety, security, and/or quality of life.

The Craig County Detention Center's HVAC units continue to be problematic and very expensive to repair. In order to maintain quality air flow to all of the center repairs are an ongoing necessity.

Budget Narrative (attach spreadsheet and or quotes). The budget must express that 15% match will be provided. If application is approved, funds for this project will be provided on a cost reimbursement basis. OJA must receive documentation in the form of paid receipts. Compensation will be up to the amount approved less 15% match.

Payment will be made to the County Commissioners unless an assignment affidavit is submitted with the application.

By signing I certify that any funds provided pursuant to this application are only to be used for State or County owned property and that to the best of my knowledge, the information in this application is accurate.

Signature: 

Print Name: Rusty Rankin Title: Executive Director Date: November 4, 2025

Improvement funding Request

Requested Item	Total Cost	Subtract 15% Match	Total Amount Requested
Replacement parts for two HVAC systems	\$3,106.80	466.02	2,640.78



Vickrey Family Heat & Air, LLC

Rocmnd Area Youth Services
Rocmnd Area Youth Services
1520 N Industrial Ave
Vinita, OK 74301

☎ (918) 944-0498
✉ rustyryj@rocmnd.org

INVOICE	#2830648
SERVICE DATE	Oct 31, 2025
INVOICE DATE	Oct 31, 2025
PAYMENT TERMS	Net 30
DUE DATE	Nov 30, 2025
AMOUNT DUE	\$901.80

SERVICE ADDRESS

Craig County Juvi 1540 N. Industrial
1540 N Industrial Ave
Vinita, OK 74301

CONTACT US

408 E Illinois Ave
Vinita, OK 74301

☎ (918) 256-8660
✉ robyn@vickreyheatair.com

Service completed by: Larry Richardson, Josh Green

INVOICE

Swap out draft motor. Cycled unit into heat. Running properly

QUANTITY	UNIT PRICE	TOTAL PRICE
Estimate - Unit #6 - Combustion Motor	1.0	\$1,002.00
Estimate for replacing the Combustion Motor on Unit # 6 with a new OEM Lennox Combustion Motor, Model #LGA090H2BM3Y		
Estimated delivery time is 3 - 5 business days from the date of approval of estimate.		
<div> <div> WARRANTY HOURS: All warranty work under this agreement is to be performed during working hours on our regular working day. </div> <div> NOTE: This Proposal may be withdrawn by us if not excepted within 30 days </div> </div>		
Subtotal		\$1,002.00
Pre-Season Contract Discount		-\$100.20
Job Total		\$901.80
Amount Due		\$901.80

Payment is due at the time of service unless otherwise specified.
If paying by check, please include the job number(s) with your payment for accurate processing.

VICKREY FAMILY HEAT & AIR

918-256-8660 Your Comfort Is Our Goal

Vickrey Family Heat & Air, LLC

Rocmnd Area Youth Services
Rocmnd Area Youth Services
1520 N Industrial Ave
Vinita, OK 74301

☎ (918) 944-0498
✉ rustyryj@rocmnd.org

INVOICE	#2830644
SERVICE DATE	Oct 31, 2025
INVOICE DATE	Oct 31, 2025
PAYMENT TERMS	Net 30
DUE DATE	Nov 30, 2025
AMOUNT DUE	\$2,205.00

SERVICE ADDRESS

Craig County Juvi 1540 N. Industrial
1540 N Industrial Ave
Vinita, OK 74301

CONTACT US

408 E Illinois Ave
Vinita, OK 74301

☎ (918) 256-8660
✉ robyn@vickreyheatair.com

Service completed by: Joey Hanes, Larry Richardson,
Josh Green

INVOICE

Change out heat exchanger. Cycle unit into heat. Running properly

Services	Qty	Unit Price	Amount
Estimate - Unit #3 - Heat Exchanger	1.0	\$2,450.00	\$2,450.00

Estimate for replacing the cracked Heat Exchanger on Unit # 3 with a new OEM Lennox Heat Exchanger, Model #LGA120H2BSEY

Estimated delivery time is 3 - 5 business days from the date of approval of estimate.

this agreement is to be performed during working hours on our regular working day.

not excepted within 30 days

WARRANTY HOURS: All warranty work under

NOTE: This Proposal may be withdrawn by us if

Subtotal	\$2,450.00
Pre-Season Contract Discount	-\$245.00
Job Total	\$2,205.00
Amount Due	\$2,205.00

Payment is due at the time of service unless otherwise specified.

Receipt from Vickrey Family Heat & Air, LLC

2 messages

Vickrey Family Heat & Air, LLC <notifications@housecallpro.com>

Tue, Nov 4, 2025 at 11:29 AM

Reply-To: robyn@vickreyheatair.com

To: rustyrj@rocmnd.org



Your receipt from Vickrey Family Heat & Air, LLC

Job Number: 2830644
Service Date: Oct 31, 2025
Invoice Date: Nov 04, 2025
Customer Name: Rocmnd Area Youth Services
Company Name: Rocmnd Area Youth Services
Service Address: 1540 N Industrial Ave Vinita, OK 74301

Services	qty	unit price	amount
Estimate - Unit #3 - Heat Exchanger	1.0	\$2,450.00	\$2,450.00

Estimate for replacing the cracked Heat Exchanger on Unit # 3 with a new OEM Lennox Heat Exchanger. Model #LGA120H2BSEY

Estimated delivery time is 3 - 5 business days from the date of approval of estimate.

 ***** WARRANTY HOURS: All warranty work under this agreement is to be performed during working hours on our regular working day.

***** NOTE: This Proposal may be withdrawn by us if not excepted within 30 days

Subtotal	\$2,450.00
Pre-Season Contract Discount	- \$245.00

Amount Paid

\$2,205.00

Payment Method

Card on file: mastercard x0055

November 04, 2025

11:29am

If you did not authorize this charge, please contact Vickrey Family Heat & Air, LLC and visit this link to remove your card on file.

View all past invoices in your Customer Portal

Payment is due at the time of service unless otherwise specified.

If paying by check, please include the job number(s) with your payment for accurate processing.

Please note: A 4% convenience fee applies to all debit and credit card transactions.

If you choose to pay by cash or check, you may deduct this 4% fee from your total. We will adjust the invoice accordingly once payment is received

(918) 256-8660 | robyn@vickreyheatair.com

408 E Illinois Ave
Vinita, OK 74301

Terms & Conditions

Vickrey Family Heat & Air, LLC <notifications@housecallpro.com>

Tue, Nov 4, 2025 at 11:33 AM

Reply-To: robyn@vickreyheatair.com

To: rusty@rocmnd.org

**VICKREY FAMILY
HEAT & AIR**

918-256-8660 Your Comfort is Our Goal

Your receipt from Vickrey Family Heat & Air, LLC

Job Number: 2830648

Service Date: Oct 31, 2025

Invoice Date: Nov 04, 2025

Customer Name: Rocmnd Area Youth Services

Company Name: Rocmnd Area Youth Services
Service Address: 1540 N Industrial Ave Vinita, OK 74301

Services	qty	unit price	amount
Estimate - Unit #6 - Combustion Motor	1.0	\$1,002.00	\$1,002.00

Estimate for replacing the Combustion Motor on Unit # 6 with a new OEM Lennox
Combustion Motor, Model #LGA090H2BM3Y

Estimated delivery time is 3 - 5 business days from the date of approval of estimate.

***** WARRANTY HOURS: All warranty work under this
agreement is to be performed during working hours on our regular working day.

***** NOTE: This Proposal may be withdrawn by us if not
excepted within 30 days

Subtotal	\$1,002.00
Pre-Season Contract Discount	- \$100.20

Amount Paid **\$901.80**

Payment Method November 04, 2025
Card on file: mastercard x0055 11:33am

If you did not authorize this charge, please contact Vickrey Family Heat & Air, LLC and visit this
link to remove your card on file.

View all past invoices in your Customer Portal

Payment is due at the time of service unless otherwise specified.
If paying by check, please include the job number(s) with your payment for accurate processing.

Please note: A 4% convenience fee applies to all debit and credit card transactions.
If you choose to pay by cash or check, you may deduct this 4% fee from your total. We will adjust the invoice
accordingly once payment is received

(918) 256-8660 | robyn@vickreyheatair.com

408 E Illinois Ave
Vinita, OK 74301

Terms & Conditions

Next Generation Campus Update



Visitation & Wellness Building



Next Gen Update

Multi-Purpose Building:

Design Documents Have Been Completed and Construction Documents & Budget Are Being Developed

Components:

- 1. Family Visitation Unit**
- 2. Music Therapy Unit**
- 3. Fitness Center**
- 4. Recreation Center**

Design & Subcontract Schedule – Design-Build Concept

- 1. Construction Documents - complete**
- 2. Fire Marshall Issues Permit - complete**
- 3. Construction Mgr. Issues Bid Requests - complete**
- 4. Construction Mgr. Selects Low Bids 11/17**
- 5. Construction Mgr. Issues Subcontracts 12/15**
- 6. Construction Begins - January 2026**

Next Gen Update

We continue to obtain information about other smaller projects that will be considered as we are sure funding is secured. These are:

- 1) Career Tech Building Upgrade**
- 2) Conduct Survey of Facility Property**
- 3) New Doors and Windows on Admin Building**
- 4) Upgrade Exterior of Swimming Pool**
- 5) Install Fence Around Facility Property**
- 6) Construct New Maintenance Storage Building**

Estimated costs will be assigned to each item as developed and a tentative time-line established.

OJA

Finance Report



FY-2026 Operation/Capital Budget Projections

As of 10/31/2025

Budget Work Program (BWP)	Year-to-Date Expenditures	Encumbrances Filed and In Progress	Preliminary Balance
\$162,535,290	\$30,710,968	129,302,466	\$2,521,586

Deductions from preliminary balance – unencumbered and restricted items

Remaining Payroll Budget	Remaining Travel Budget	Federal Grants	Remaining Encumbrances
*OJA has begun to encumber payroll	\$157,103	\$987,136	-0-

**Balance
(Bottom Line)**

\$1,377,617

Reconcile – BWP from Aug to Sept

Observations:

Federal Funding:

\$49.2 Million of OJA's BWP is from non-appropriated sources. Besides carryover from prior year savings, a significant portion of the funding we rely on for continuous operations is Medicaid. We will continue to monitor the status of this and all federal funding.

Managed Care and OHCA issues continue to slow down the reimbursement flow, and we still have issues with claims expiring before they can be paid. Will give a full status report next month.

General Economic Conditions:

There is talk in the national news of indicators pointing to a possible recession. Oklahoma's economy is stronger than many states, but this could mean a reduction in appropriations. There will be little cushion in the FY26 and FY27 budgets to adjust for any reductions.

Federal shut down:

Delays or suspensions of grant disbursements will strain operating budgets if the shut down is extended. Uncertainty and furloughs may impact the local economy and impact tax revenue.

Budget to Actual by Program

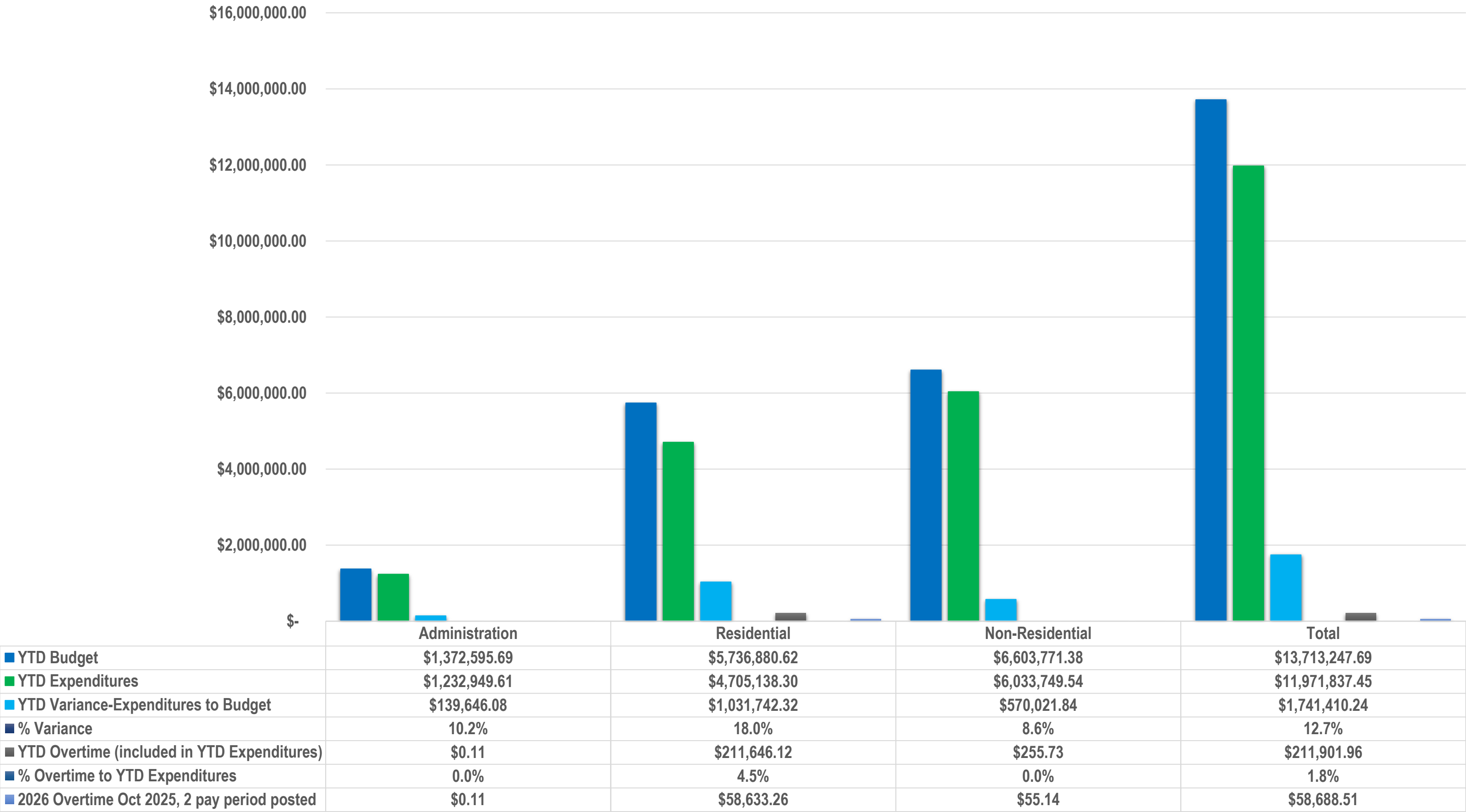
#	Description	Total Budget	YTD Budget	Expenses	Remaining Encumbrances	Balance	% Utilized	
							Total%	YTD%
1	YSAs & Tech Assist	32,072,290	10,690,763	5,651,461	26,405,603	15,227	53%	100%
2	Community Treatment	24,931,679	8,310,560	4,853,916	20,064,213	13,549	58%	100%
3	Detention & HRT	14,492,065	4,830,688	2,727,472	11,673,817	90,776	56%	99%
4	Psych Services (Field)	1,197,252	399,084	207,687	930,834	58,730	52%	95%
5	Juvenile Services	21,460,506	7,153,502	5,748,171	15,363,441	348,894	80%	98%
6	Facility Services	23,277,670	7,759,223	5,141,973	17,972,039	163,658	66%	99%
7	Delinquency Prevention Grants	2,643,962	881,321	471,672	1,763,848	408,442	54%	85%
8	JOLTS/Case Management SYS	4,750,035	1,583,345	570,121	3,116,477	1,063,437	36%	78%
9	Administration and Oversight	5,135,169	1,711,723	1,286,388	3,757,085	91,697	75%	98%
10	Capital Projects	<u>32,574,658</u>	<u>10,858,219</u>	<u>4,052,108</u>	<u>28,255,108</u>	<u>267,442</u>	37%	99%
	Totals	162,535,286	54,178,429	30,710,968	129,302,466	2,521,852	57%	98%

Notes: Totals may vary slightly due to round-off errors

Code	Description	Budget	YTD Budget	Expenditures	Remaining Enc	Total %	YTD%
11	Labor	44,568,055	14,856,018	11,971,837	31,198,421	81%	97%
15	Professional Services	4,654,616	1,551,539	587,427	4,423,197	38%	108%
21	Travel	141,076	47,025	16,815	-	36%	12%
22	Training	250,765	83,588	27,295	190,628	33%	87%
31	Misc Admin	1,816,033	605,344	252,769	1,205,976	42%	80%
32	Rent/Lease (Office Space)	1,820,162	606,721	316,557	1,133,486	52%	80%
33	Maintenance	1,385,000	461,667	58,216	1,194,853	13%	90%
34	Specialized Supplies	875,838	291,946	126,029	773,417	43%	103%
35	Safety Equipment	175,000	58,333	9,651	144,210	17%	88%
36	Office Supplies	491,714	163,905	36,894	318,390	23%	72%
37	Lab,Medical Supplies- Materials	30,000	10,000	13,970	13,765	140%	92%
41	Furniture, Equipment, Software (on inventory)	1,272,590	424,197	354,158	165,128	83%	41%
42	Library Resources- Textbooks	10,000	3,333	-	500	0%	5%
43/55	ARPA/Next Gen	13,146,335	4,382,112	1,082,184	12,566,472	25%	104%
51	Client Assistance	116,640	38,880	15,205	81,194	39%	83%
54	Approved Program Reimbursement	91,781,462	30,593,821	15,841,962	75,887,830	52%	100%
60	Purchase Card	-	-	-	-		
		162,535,286	54,178,429	30,710,968	129,297,466	57%	98%

BR-2026 Payroll Budget to Actual Year to Date

As of 10/31/2025



FY-2026 Payroll Overtime

As of 10/31/2025

Quarter FY 26	No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime Hours	Total Overtime Amount
		Hours	Amount	Hours	Amount	Hours	Amount		
1	6	-	-	5,028	\$153,013	9	\$201	5,037	\$153,213
2	2	0	0	1,886	\$58,633	3	55	1,888	\$58,689
3		-	-	-	-	-	-	-	-
4		-	-	-	-	-	-	-	\$0
Total	8	0	\$0	6,914	\$211,646	11	\$256	6,925	\$211,902
Full Time Equivalent (FTE)		0.00		10.80		0.02		10.82	

\$0

Quarter FY 26	No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime Hours	Total Overtime Amount	
		Hours	Amount	Hours	Amount	Hours	Amount			
Quarterly Summary										
1st Quarter	6	0	-	5,028	\$153,013	9	\$201	5,036.87	\$153,213	
2nd Quarter	2	0	\$0	1,886	\$58,633	3	\$55	1,888.26	\$58,689	
Average Per Pay Period										
1st Quarter	1	0	\$0	838	\$25,502	1.46	\$33	839.48	\$25,536	
2nd Quarter	1	0	\$0	943	\$29,317	1.25	\$28	944.13	\$29,344	
Current Quarter Detail										
October	2	0	\$0.11	1,886	\$58,633	3	\$55	1,888	\$58,689	

FTE Budget To Actual

For FY2026 as of 10/31/2025

FTE Budget for FY2026 (8 payrolls processed)	520.00
Average Actual Paid	<u>467.31</u>
Variance	52.69

FY-2026 Revolving Funds Revenue Projection

As of 10/31/2025

Receivable Source	FY-26 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 75,000	\$ 25,000	\$ 39,729		\$ 14,729
Income from Rent	9,201	3,067	\$ 3,067		-
Charter School State Aid/Grants	700,000	233,333	\$ 304,788		71,454
School Breakfast/Lunch/Snacks Program	57,213	19,071	\$ 55,989		36,918
Sales	20,000	6,667	\$ 884		(5,783)
Child Support	90,000	30,000	\$ 38,631		8,631
Other Receipts	5,000	1,667	25,318	54,900	78,551
Total Revolving Funds	\$ 956,414	\$ 318,805	\$ 468,405	\$ 54,900	\$ 204,500
Reimbursements and Refunds	FY-26 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Reimbursements, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 4,227,002	\$ 1,230,538	\$ 1,061,339	\$ 169,199	\$ -
Total Revolving Funds Revenue	\$ 5,183,416	\$ 1,549,342	\$ 1,529,744	\$ 224,099	\$ 204,500

FY-2025 Federal Funds Revenue Projections

As of 10/31/2025

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
FF Fixed Rates Reimbursements from Other State Agencies					
Residential Behavior Management Services (RBMS)	\$ 6,000,000	2,000,000	2,139,145	208,886	\$ 348,031
Targeted Case Management (TCM)	1,700,000	566,667	659,951	18,865	\$ 112,150
IV-E Shelter	100,000	33,333	\$0.00		\$ (33,333)
Indirect Cost Reimbursement (OHCA)	50,000	16,667	\$0.00	13,281	\$ (3,385)
Total FF Fixed Rates Reimbursements From Other State Agencies	\$ 7,850,000	\$ 2,616,667	\$ 2,799,096	\$ 241,032	\$ 423,462
FF Cost Reimbursements from OJJDP/Other State Agencies	FY-26 Budget	Expenditures Reports	Receipts/Balance	Outstanding Reimbursements	Receipts Variance to YTD Expenses
Direct Federal Grant, OJJDP Formula	\$ 2,092,821	\$ 596,047	\$ 383,162	\$ 212,885	\$ -
DAC-RSAT	225,000	92,319	\$ 40,582	51,737	-
Arnall Award (FFT)	558,371	92,518	\$ 252,028	-	159,510
State Recovery Fund (ARPA)	13,573,815	5,244,255	\$ 8,614,352	-	3,370,097
Total FF Cost Reimbursements from OJJDP/Other State Agencies	\$ 16,450,007	\$ 6,025,139	\$ 9,290,124	\$ 264,622	\$ 3,529,607
Total Federal Fund (FF) Program Fund	\$ 24,300,007	\$ 8,641,806	\$ 12,089,220	\$ 505,654	\$ 3,953,068

FY-2025 Federal Funds Revenue Projections

Update as of 10/31/2025

Reported from July 2025 Board Meeting:

FY2025 Federal Funds Revenue Projections	Projected Annual Revenue	Revenue as of 06/30/2025	Variance	Received October 2025 (reflected in FY2026 revenues)	OHCA shows paid but payment date is pending
Residential Behavior Managmeent Services (RBMS)	\$ 6,100,000	5,473,528	(626,472)	309,585	373,775
Target Case Management (TCM)	1,700,000	1,170,934	(529,066)	*Starting to work TCM now on rebilling \$80K pre-identified	

700 Fund Accounts

As 10/31/2025

Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody



****Cash Balance**
\$22,445.12

Donations- 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile



****Cash Balance**
\$1,325.33

Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.



****Cash Balance**
\$8,946.10

Restitution- 704

Established to account for all funds received from OJA's Victim Restitution Program



****Cash Balance**
\$1,049.10

Emergency Purchases

As of 10/31/2025

EMR#	Date	Vendor	Description	Location	Amount
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None to Report

Sole Source Purchases

As of 10/31/2025

SS#	Date	Vendor	Description	Amount
None		CompSource	Current claims for past Worker Compensation payments	\$125,500

The Oklahoma Economy

October Revenue – \$ 1,448,126,578.64

Month over Month Comparison:

Revenue up by 226.4M/17.8%

Monthly Comparison Current to Previous Year:

Revenue up by 60.6M/4.4%

12 Month Rolling Comparison:

Gross receipts total 17.03B, up by \$81.43M/.05%

Oklahoma Business Conditions Index:

52.2 – 9 out of 10 months for the year above 50 (July was 49)

Unemployment:* (federal shut down has delayed updates)

Oklahoma: 3.1% - Unchanged National: 4.3% - increase of .1% (August)

Consumer Price Index:*

Annualized at 3.0% (August)

*two-month lag

National Economic Summary

Current Situation – what the data tell us.

- The U.S. economy is **moderately growing**, but momentum is softening and structural headwinds are growing.
- The labor market, a traditional bright spot, is showing signs of cooling.
- Inflation remains a constraint, and policy-makers face a delicate balancing act between sustaining growth and controlling price pressures.
 - Inflation remains above the target of the Federal Reserve (2 %), although some indicators suggest it may be moderating.
 - Consumer spending (a key driver) has weakened. For example, real personal consumption expenditures increased only 1.2 % in Q1 2025, with a modest uptick to 1.4 % in Q2.
- Over the next 6 – 12 months, stay alert to signs of further slowdown, labor market surprise, inflation surges or policy shifts which could impact state revenues and spending needs.

Areas of Concern

- Possible economic slowdown or recession risk: The contraction in Q1 2025 raises caution. While rebound followed, the risk of renewed deceleration remains.
- Labor market weakening: If unemployment rises more rapidly or jobless claims climb, state revenues (income, sales taxes) could be impacted.
- Inflation risks vs. policy over-tightening: If inflation remains elevated, the Fed may keep rates higher, increasing cost of borrowing for businesses and households. Conversely, if policy is too restrictive, growth could suffer.
- State revenue and budget implications: Slower growth impacts tax bases; inflation and higher costs raise expenditures (e.g., public employee compensation, infrastructure borrowing).

Internal Controls – Accounting Systems

 **Core Framework: We use COSO Internal Control—Integrated Framework (1992/2013),** which outlines five essential components:

1. Control Environment

1. Sets the tone at the top: ethics, integrity, and accountability.
2. Includes governance structures, policies, and leadership commitment.

2. Risk Assessment

1. Identifies and analyzes risks to achieving objectives.
2. Helps prioritize controls based on likelihood and impact.

3. Control Activities

1. Day-to-day procedures like approvals, verifications, and reconciliations.
2. Includes segregation of duties to prevent fraud or error.

4. Information & Communication

1. Ensures relevant data flows across departments.
2. Promotes transparency and timely reporting.

5. Monitoring

1. Ongoing evaluations and audits to ensure controls are working.
2. Adjustments made based on findings or changes in operations.

Internal Controls – Accounting Systems

1. Protects Assets and Prevents Fraud

- Internal controls safeguard resources (cash, inventory, data, etc.) from **theft, misuse, or loss**.
- Segregation of duties, approvals, audits, and reconciliations help **detect or prevent fraud** and financial misconduct.

2. Ensures Accuracy and Reliability of Financial Reporting

- Controls ensure that **financial data is accurate, timely, and complete** — essential for making informed decisions.
- Reduces risk of **errors**, misstatements, or manipulation in financial statements reporting

3. Supports Compliance with Laws and Regulations

- Internal controls ensure organizations **comply with legal and regulatory requirements**.
- Helps avoid **penalties, audits, and reputational damage** from non-compliance.

4. Drives Operational Efficiency and Effectiveness

- Process controls ensure that operations are **carried out as intended** and resources are used effectively.
- They help identify and eliminate **waste, duplication, and inefficiencies**.
- Contract monitoring – Since OJA relies heavily on contract services – skill in crafting and monitoring contracts is critical.

5. Provides a Structure for Risk Management

- Internal control is a core component of **Enterprise Risk Management (ERM)** – **more on this next month**.
- It helps identify, assess, and mitigate risks that could prevent the organization from achieving its goals.

6. Strengthens Accountability and Oversight

- Controls assign clear roles and responsibilities, encouraging **accountability at all levels**.
- Helps leadership and auditors maintain effective **governance** and oversight of business processes.

7. Without strong internal controls, organizations risk:

- Financial losses (intentional or accidental)
- Reputational damage
- Legal consequences
- Inefficient operations
- Strategic failure

Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting
November 18, 2025

Finance Report



OYACS Combined Statement of Revenue, Expenditures and Fund Balances for School Year 2025-2026 as of October 31, 2025				OJA GENERAL & REVOLVING FUNDS	FUND 25000	TOTALS EFFECTIVE 10/31/2025	TOTAL OYACS-COJC FY26
REVENUES							
	State Aid - Foundation/Salary Incentive (000)				31,343.27	31,343.27	31,343.27
	State Aid - Driver Education (317)				-	-	-
	State Aid - Redbud School Funding Act (318)				-	-	-
	State Aid - Textbooks/Ace Technology (333)				809.39	809.39	809.39
	SRO/School Security (376)				93,041.47	93,041.47	93,041.47
	CNP - State Matching (385)				-	-	-
	State Aid - Alternative Ed Grant (388)				-	-	-
	Title IA - Basic Programs (511)				48,466.41	48,466.41	48,466.41
	Title IA - School Support (515)				-	-	-
	Title ID - Agency Neg/Del/At Risk Youth (531) - 55A310				88,329.50	88,329.50	88,329.50
	Title IIA - Staff Training/Recruiting (541)				6,409.56	6,409.56	6,409.56
	Title IVA - Student Support/Academic Enrichment (552)				10,129.52	10,129.52	10,129.52
	Title VB - RLIS - Rural/Low Income (587)				1,834.32	1,834.32	1,834.32
	IDEA-B - Flow Through (621)				24,424.13	24,424.13	24,424.13
	IDEA-B - ARP IDEA-B - Flow Through (628)				-	-	-
	CNP - CCC Supply Chain Assistance (759)				-	-	-
	CNP - Lunches/Snacks (763)				37,506.73	37,506.73	37,506.73
	CNP - Breakfast (764)				18,482.98	18,482.98	18,482.98
	ARP ESSER III (795)				-	-	-
	Refunds (TRS)				-	-	-
	Oklahoma Juvenile Affairs			177,730.51	-	177,730.51	177,730.51
TOTAL REVENUES FY25				\$ 177,730.51	\$ 360,777.28	\$ 538,507.79	\$ 538,507.79
EXPENDITURES							
	Equipment and Library Resources			-	-	-	-
	Operational Expenses			46,247.15	38,370.14	84,617.29	84,617.29
	Payroll Expenses			127,696.27	336,068.75	463,765.02	463,765.02
	Professional Services			2,317.00	347.00	2,664.00	2,664.00
	Training and Travel			1,470.09	-	1,470.09	1,470.09
TOTAL EXPENDITURES FY25				\$ 177,730.51	\$ 374,785.89	\$ 552,516.40	\$ 552,516.40
	Excess of Revenues Over (Under) Expenditures			-	(14,008.61)	(14,008.61)	(14,008.61)
	Fund Balances 2024 - 2025 School Year (End Bal - Prior Yr)			-	289,457.36	289,457.36	289,457.36
	Fund Balances 2025 - 2026 School Year			\$ -	\$ 275,448.75	\$ 275,448.75	\$ 275,448.75
						OJA FUNDS	OYACS - COJC (972)
						Fund 19501	3,273.06
						Fund 19601	169,956.42
						Fund 20000	-
						Fund 41000	4,501.03
							177,730.51

Proposed 2025-26 Encumbrances



OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL REQUEST FOR MODIFICATIONS OF THE 2025-2026 ENCUMBRANCES

Encumbrance#	Description	Vendor	Amount
2026-038	Software, Security Upgrades and equipment under SRO grant	Various	\$265,748

QUESTIONS