



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
November 19, 2024

Board Members Present

Bart Bouse
Amy Emerson
Stephen Grissom
Colleen Johnson
Les Thomas Sr.
Jenna Worthen
Karen Youngblood

Board Members Absent

Janet Foss

Call to Order

Chair Youngblood called the November 19, 2024 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:01 a.m. and requested a roll call.

Public Comments

There were no public comments.

Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 15, 2024 board meeting

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, and Youngblood

Nay:

Abstain: Worthen

Absent: Foss

The proposed minutes for the October 15, 2024 board meeting approved.

Election of the Board of Juvenile Affairs Vice Chair

Dr. Grissom moved to vote on his nomination of Judge Foss with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

Judge Janet Foss elected as Board of Juvenile Affairs Vice Chair.

Video and Presentation on the 2024 Hope Navigator Summit

OJA Hope Ambassador Kheri Smith was introduced by Janelle Bretten, Director of Strategic Engagement. Kheri discussed the attached presentation and introduced the video.

Dr. Emerson: I had the pleasure of being there all day and OJA was a shining star. Director, you should be proud. The team showcased the work we are doing, and really set themselves apart from the great work going on. The way we are interacting with the juveniles in our custody given the language pathways even in the system to achieve what they want to the future. I want to say thank you to everyone for changing the narrative. Pray'Eon was remarkable.

Ms. Smith: Thank you for that Dr. Emerson. You heard Pray'Eon say, that he just wanted to have hope through the process. That is important, it is hope through the tunnel not just outside of it.

Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Executive Director Tardibono gave a brief update on his first seven days.

Chair Youngblood: What a unique perspective to move from the Board to the Executive Director. How nice for all of us to have an Executive Director and we trust. Thank you for your report and the entire team for their reports. The volume of work seems incredible.

Dr. Emerson: I want to shine light on the District 3 report, the Group home, and Jeremy Andrews. I just want to point out that we have kids that are coming to us from really hard places. My heart kind of broke for the young girl who found out she was pregnant as she was coming into custody. I want to say kudos to them because that is a fragile moment, and it looks like they are taking that on beautifully and thoughtfully. That is how we change the future. I want to say thank you, we do read these reports, and things like this are why we do the work in the different sectors. We can make the future.

Chair Youngblood: I agree, we can change the future one kiddo at a time.

Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace industrial size washer and dryer in the amount of \$2,303.49

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace industrial size washer and dryer in the amount of \$2,303.49

Update on the Next Generation Campus Project

CFO Clagg discussed the attached update.

Ms. Worthen: Are we good to go for Christmas?

Secretary Rockwell confirmed we are good to go.

Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report

CFO Clagg gave the Board additional information on the attached finance report.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report

CFO Clagg gave an update on the attached Oklahoma Youth Academy Charter School finance report.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the proposed modifications to the 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School

CFO Clagg explained the attached proposed modifications to the Oklahoma Youth Academy Charter School encumbrances.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Grissom, Johnson, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Foss

The proposed modifications to the 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White gave a verbal update.

Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#)

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

New Business

N/A

Announcements/ comments

Chair Youngblood: Here we are again, and welcoming our new, and hopefully last for a very long time, our new executive director. We are very grateful that we are receiving an executive director that we already know. We know the character, quality, and passion you have for OJA. I am full of hope for our OJA staff and most of all the kiddos. We are very grateful to have you on board. We know that you are really lucky you are inheriting the most amazing team. We have seen, encouraged, and supported their work. I think, onward is the most important thing to say.

Dr. Emerson: I do want to acknowledge, for staff, I just appreciate your style coming in good job and working hard. I hope everyone's stress level isn't high. I just want to acknowledge as someone who sits on the Board, we all know that it is a hard time to have a new boss and go through another change.

Chair Youngblood: Our team did an incredible job of banding together. When we did not know who the Governor was going to give to us, how long it was going to take, how many other jobs or indecisions we were going to come against, and we don't know what is coming through the door. For all of you to take the mantle and to keep moving forward. To your point, it is very anxiety producing or has the potential to be anxiety producing when you don't know. You all have had quite a few executive directors. I want to give you all such thanks and special thanks to Shel and Laura for stepping in. We have the best people, we are all a team, and we will keep moving forward together. Our hearts go out to you, thank you very much.

Adjournment

Chair Youngblood adjourned the meeting at 10:45 a.m.

Minutes approved in regular session on the 17th day of December, 2024.

Prepared by:

Signed by:

Audrey Rockwell
[Audrey Rockwell \(Dec 17, 2024 10:39 CST\)](#)
Audrey Rockwell, Secretary

Karen Youngblood
[Karen Youngblood \(Dec 17, 2024 13:49 CST\)](#)
Karen Youngblood, Chair









proposed - Nov 2024 minutes

Final Audit Report

2024-12-17

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Board of Juvenile Affairs
Voting Record

Date: 11/19/2024	
Item I - Recording of Members Present and Absent	
Meeting convened at <u>10:01 a.m.</u>	
Member	Present/ Absent
Bouse	Present
Emerson	Present
Foss	Absent
Grissom	Present
Johnson	Present
Thomas	Present
Worthen	Present
Youngblood	Present

Date: 11/19/2024
Meeting adjourned at <u>10:45 a.m.</u>

Board of Juvenile Affairs
Voting Record

Date: 11/19/2024	
Vote to amend and/or approve the proposed minutes for the October 15, 2024 board meeting	
Motion By: Emerson	
Second: Bouse	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Abstain
Youngblood	Yes

Date: 11/19/2024	
Nomination: Janet Foss Vote to elect Judge Janet Foss as Board of Juvenile Affairs Vice Chair	
Motion By: Grissom	
Second: Bouse	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

Board of Juvenile Affairs
Voting Record

Date: 11/19/2024	
Vote to award proposed award of Juvenile Detention Improvement Revolving funds to the Woodward County Juvenile Detention Center to replace industrial size washer and dryer in the amount of \$2,303.49	
Motion By: Grissom	
Second: Bouse	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

Date: 11/19/2024	
Vote to amend and/or approve the proposed year-to-date OJA Finance Report	
Motion By: Bouse	
Second: Worthen	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

Board of Juvenile Affairs
Voting Record

Date: 11/19/2024	
Vote to amend and/or approve the proposed 2024-25 year-to-date, FY2025, Oklahoma Youth Academy Charter School Finance Report	
Motion By: Bouse	
Second: Worthen	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

Date: 11/19/2024	
Vote to amend and/or approve proposed modifications to the 2024-25, FY2025, encumbrances for the Oklahoma Youth Academy Charter School	
Motion By: Worthen	
Second: Bouse	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Absent
Grissom	Yes
Johnson	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

November 19, 2024

Board of Juvenile Affairs Meeting



2nd Annual Hope Navigator Summit

Janelle Bretten
Director of Strategic Planning and Engagement

Kheri Smith
Hope Ambassador



Hope Ambassador Dinner



Exhibit Tables



OJA Presentation Youth Panel



Exhibit Tables

OJA Science of Hope Projects

1. COJC Hope Class Examples
2. Hope Scores Pilot Program
3. Hope, Burnout, Post-Secondary Stress COJC Staff Survey
4. Podcast: Positively Hopeful
5. Hope Intake Pamphlet
6. The HUB
7. Hope in Hiring: Interview Questions + Collaboration

Youth Panel Video

Edits by Pray-Eon Jackson
Youth Emerging Leaders





QUESTIONS



Director and Staff
Reports



Janelle Bretten, Director of Strategic Planning and Engagement

November 2024 Board Meeting

Month of October 2024:

- **Science of Hope Initiative**
 - Please see the additional attached report from Kheri.
 - Participated in ongoing planning for Hope group sessions with COJC residents.
 - Ongoing strategic planning weekly meetings with Kheri. Preparation for Hope Navigator Summit and youth panel.
 - Attended annual Hope Navigator Summit.
 - Mentoring Central- Attended OJA/OCCY collaboration meeting. Agenda included reviewing August data and outreach opportunities.
 - Attending Georgetown capstone re-entry subcommittee meetings.
- **Family Engagement**
 - Please see the additional attached report from Apryl.
 - Ongoing strategic planning meetings with Apryl to include overseeing support of parenting curriculum at residential facilities.
 - Attending Georgetown capstone family engagement subcommittee meetings.
 - Apryl and I met with Carol and COJC team to discuss strategic planning for increasing family engagement and visits at COJC. In addition, we discussed needs related to the delivery of our parenting curriculum for youth who are parents.
 - Attended October Family Advisory Council meeting. Agenda included announcement regarding opportunity for parents/caregivers to volunteer in cross agency project with OHS. FAC members were asked to review and share feedback on secure care family engagement documents drafted by the hope navigator team.
- **Training Department**
 - Please see additional attached reports from Samie and Training Department
 - Meeting with Samie weekly for strategic planning on agency wide trainings.
 - Attended meetings with training department trainers.
 - Attended strategic planning meeting with OU regarding core curriculum development for JSU new worker academy and new employee orientation.
- **Attitudes Related to Trauma Informed Care (ARTIC) Trauma Informed Organizational Survey**
 - Organized and delivered along with Kheri, Apryl and Hunter, hope centered and trauma informed training in preparation for ARTIC survey to districts 1,2, 3, 4, and 6.
 - Planned for roll-out of final ARTIC survey to include Lunch and Learn for state office, COJC/OYACS and JSU to be delivered November 12, 2024.
- **Youth Justice Coalition/Oklahoma Policy Institute**
 - Attended monthly meeting.
- **Children's State Advisory Work Group**
 - Represented OJA at the monthly Systems of Care State Advisory Team meeting.
 - Attended monthly Children's State Advisory Workgroup meeting.
- **Youth Level of Service Case Management Inventory (YLS/CMI)**
 - YLS/CMI team conducted 2-day certification training to new JSU workers.

- **OKC Children's Behavioral Health Community Coalition**
 - Attended Oklahoma County Children's Behavioral Health Leadership meeting.
 - Attended monthly coalition meeting. Agenda included presentation by Jill Menke of Oklahoma Policy Institute on Reimagining Youth Justice in Oklahoma: New Report Release and Community Call to Action.
- **Planning and Advisory Council (PAC) to the ODMHSAS SAMHSA Block Grant**
 - Represented OJA at bi-monthly meeting. Provided agency updates.
- **OJA Standing Meetings**
 - Executive Team, OJA Board meetings, Executive Team Quarterly Recharge, Rates and Standards, JSU Monday morning meetings, and Lunch and Learns.
- **Training/Conferences**
 - Attended Hope Navigator Summit

Training Team Updates, Training Director Samie Harley

- Started on October 7, 2024
- DBT 10 Meeting
- Training Team introduction meeting
- OJA Training Project with OU Center for Public Management kickoff meeting
- OJA Training Plan Build out with OU Center for Public Management
- District 1,3, and 6 Monthly Meeting covering: ARTIC/ Trauma Informed & HOPE Training/ Engaging with Youth and Families
- Training Team Meeting
 - Clem 10-year acknowledgement
 - November scheduling conversation
 - Preparation for 2025 discussion
 - Discuss Training Expectations & SOP creation
 - Offboarding tasks taken on when previous Director left
- Meeting with Shel & Janelle regarding modernization of training evaluations
- Monday morning Meeting: Staying Positive in the Face of Negativity: Linked In Learning
- JJS Training Survey disbursed to JJS staff still within 24 months of employment with OJA to determine preferred learning styles.
- Report Writing Curriculum: Conduct initial feedback session from Investigator on challenges, and areas of improvement
- Review of space available for training in Norman
- ADMII for Momentum Conference
- Training Team Meeting: Space Consolidation for HR move in Jan. 2025
 - Prepare for move & storage needs
 - Scheduling classes in advance
 - Utilizing Workday as a LMS in 2025
 - Removing duplicated content in training
- Meeting with Chief Psychologist to kick-off future collaboration efforts
- Open Records Curriculum: Request to ensure that this is incorporated into training for all OJA staff
- Monthly Report completion

- Request to collaborate with HR to align orientation and new hire onboarding

The Science of Hope, Kheri Smith

- Hope Ambassador training meeting with Dr. Hellman.
- Meetings with Michele on her hope projects.
- Attends monthly NEAR Science Mentor Meeting.
- Onboarding hope training new COJC staff. (Hunter)
- Meetings for creation of content for MMM.
- Co-host Monday Morning Meetings to deliver created content.
- Podcast filming content creation, organization, and filming.
- HN's continue meeting monthly to nurture and practice the science of hope. (Michele)
- Several hope curriculum meetings.
- Meeting with COJC Supervisor Miriah Davis on hope at COJC
- Meetings and collaboration with OCCY and Mentoring Central (ongoing).
- Meeting for Youth in Custody Certificate.
- Meeting for Hope and Family Engagement for Youth in Custody Certificate.
- Meeting for Data and Youth in Custody Certificate.
- Several meetings and research on creating hope curriculum for COJC staff including interagency collaboration with DHS.
- New Worker Academy YLS/CMI Training
- New Worker Academy Hope Training
- Hope Summit panel meetings with youth.
- Hope Summit meetings with OHS.
- Hope Summit!
- Hope Ambassador dinner hosted by First Lady Stitt.
- Hope meeting with Belgium to share our work and give them ideas for their own hope work.
- Meetings individually with many of our teams hope navigators to restructure the team and continue hope work.
- Plan for Lead Hope Navigator report submitted.
- Reviewed YLS/CMI submission – a few, including coaching one employee and reviewing a resubmission
- Interviewing (with hope) for Secure Care Family Engagement and Lead Continuum of Care Coordinator
- DBT Training

Monthly Report Apryl Owens, Family Engagement Coordinator

- Attending Georgetown Youth in Custody subcommittee meetings on Family Engagement
- Presented family engagement training at the District 2&4 meeting in Tulsa.
- Presented the JSU Family Engagement Survey results on Family Engagement on the Monday Morning Meeting
- Attended a networking meeting with community partners.
- Presented Family Engagement training at New Worker Academy at State office,
- Presented Family Engagement training at District 1,3&6 meeting in El Reno
- Attended meeting at COJC with team to discuss planning for improving family engagement and increasing family visits. Also met on Nurturing Parenting curriculum and updated on delivery of program.
- Assisting group homes with curriculum needs and delivery of Nurturing Parenting program for youth.
- Hosted the Family Advisory Committee meeting and reviewed COJC welcome letter to families and the Our Promise letter.
- Attended the HOPE Navigator Summit in OKC

State Office and District Training – October 2024

Location:	Training Hour Totals:	Supervisory Training Hour Totals:	Grand Training Hour Totals:
State Office	326.75	244.75	326.75
District 1	376.25	117.75	376.25
District 2	219.5	72.5	219.5
District 3	437.75	80	437.75
District 4	437.34	114.05	437.34
District 5	135.5	134.75	135.5
District 6	657	168	657
District 7	122.5	52.25	122.5
Totals:	2712.59	984.05	2712.59

Central Oklahoma Juvenile Center Training Breakdown October 2024

MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for October:	1521
Total Mandatory Computer Based Training Hours for October:	63
Grand Total Mandatory Training Hours for October:	1584

138 Staff participated in October Training for 2024 (Mandatory and Non, In-Service, In-person, online, etc.)

53 Staff have COMPLETED All Refresher Training for 2024 (10% complete)

ORIENTATION Training Information:

Total Orientation Classroom Training Hours for October:	1526
Total Orientation Computer Based Training Hours for October:	0
Grand Total Orientation Training Hours for October:	526

OYACS Training Information:

Total OYACS Classroom Training Hours for October:	142
Total OYACS Computer Based Training Hours for October:	0
Grand Total Training Hours for October:	142

IN-SERVICE Training Information:

Total Classroom In-service Training Hours for October:	24
External/Non-Facility In-Service Training for October:	208
Grand Total In-service Training Hours for October:	232

SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for October:

797

October Care & Custody Management System (CCMS) Training:

<i>CCMS Hours</i>	<i># of Students</i>	<i># Credit hours</i>	<i>Total Class Hours</i>
Orientation Day 1	7	8	56
Orientation Day 2	6	8	48
Orientation Day 3	6	8	48
Re-Certs Day 1	42	8	336
Re-Certs Day 2	39	8	312
Totals	100	40.00	800
Total # CCMS Hours	800		

CCMS Recertification Percentage Completed:
Total # of Students who attended CCMS in October.
(Orientation and Refresher):

70%
51

GRAND TOTAL of Training Hours:

<u>Grand Total Training Hours for October:</u>	2459
<u>Total Training Hours for NON-COJC Employees for October:</u>	184
<u>Total Courses for October:</u>	93
<u>Total Course Hours for October:</u>	269
<u>Total Participants for October:</u>	189



**Community Based Services and Juvenile Services Unit
Board Report for November 2024
Contacts and Activities for October 2024**

▪ **Division Statistics**

- 2,448 active cases...1,338 court involved including 452 youth in OJA custody.
- 473 new referrals-333 male and 140 female...average age 15.23
- 10,045 individual contact notes documented in JOLTS.
- 313 intakes were completed during the month.
- 31 youth activated and/or monitored by GPS.
- 39 placement requests were made during the month: 21 to Level E, 3 to secure care, 2 to Specialized Com Home, 12 to own home and 1 to independent/transitional living.
- 25 placements were made including 20 to Level E and 4 to secure care and 1 TLP.
- A total of 25 youths paid \$4,122.77 restitution and other fees.

○ **Deputy Director Greg Delaney Activities**

- Participated in Executive staff meetings.
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff.
- Participated in Independent/Transitional living placement staffings.
- Attended the Bi-weekly Finance and Administration meeting.
- Attended the Monday Morning Meetings.
- Attended a weekly detention meeting.
- Attended the OJA Board meeting.
- Attended a meeting regarding the OU training contract.
- Attended a meeting regarding the upcoming final ARTIC staff surveys.
- Attended a meeting regarding potential services from Vitrus Inc.
- Attended a meeting with detention monitors and liaisons.
- Attended a meeting regarding federal rules related to youth re-entry requirements.
- Attended a meeting regarding the Restricted Registry.
- Attended the District 5 staff meeting.
- Met with an individual interested in opening a group home for OJA.
- Attended a meeting regarding an OJA training project.
- Presented at the OJDA Fall Conference.
- Attended a joint District 1, 3 and 6 meeting.
- Attended a meeting regarding a national technical assistance grant with OJA.

- Attended a CBS state office staff meeting.
- Attended the monthly Parent Advisory Committee meeting.
- Attended an OJA/DHS Arts Education and Engagement discussion.
- Attended a Lunch and Learn regarding the State Charitable Campaign Kickoff.

Division Activities

- **Assistant Deputy Director Jeremy Evans:**
 - Attended meetings on the Georgetown Capstone.
 - Visited Weatherford TLP home, Pointe, Landing, Plus, Whitetail substance abuse group home, Cleveland Co. Det., Welch, and Craig Co. Det.
 - Attended the District 5 meeting.
 - Participated in weekly detention meetings.
 - Reviewed all placement worksheets.
 - Attended a meeting regarding Reentry.
 - Attended the Fall OJDA conference.
 - Attended the Oklahoma County Detention Halloween party.
 - Participated in numerous executive staffings.
- **JSD Program Assistant Administrator Jennifer Thatcher:**
 - GPS – 31 juveniles on monitoring.
 - GPS – Met with BI Incorporated for GPS follow up.
 - Assisted District 5, 6, and 7 with GPS activations and installations.
 - Assisted with State Office Interviews.
 - Attended Weekly TLP Review Staffing meetings.
 - Made a Tulsa County Juvenile Detention site visit on 10-31-2024.
 - Conducted 2 OPI/RBMS Audits.
 - Processed 1 URC request and 7 Step Down request.
 - Processed 3 placement appeals.
 - Restitution – Approved 3 applications, Approved 3 activity reports.
 - Provided New worker Training regarding GPS, URC, Appeals, Restitution, and Level E RBMS requirements.
- **Lead Placement Administrator Rex Boutwell:**
 - Staffed numerous worksheets and case staffings.
 - Reviewed 54 placement worksheets.
 - Published the OJA weekly waiting list report.
 - Visited Welch group home, Craig Co. detention, and a Robert Cornelius facility in Tulsa 10-29-24.
 - Attended a CBS staff meeting at State office 10-24-24.

- **JSD Federal Funding Program Field Rep Jennifer Creecy:**
 - Processed 812 TCM claims.
 - Engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program.
 - Attended Lunch and Learn and Monday Morning Meetings.
 - Attended YLS/CMI training meeting.
 - Visited Tulsa County Juvenile Detention Center.
 - Attended 4 meetings with OHCA regarding incarcerated youth and Section 5121 of the 2023 Consolidated Appropriations Act.
 - Provided YLS/CMI and Targeted Case Management training at the New Worker Academy.
 - Provided TCM training to the Canadian County Juvenile Bureau.
 - Provided Case Management System training for YLS entry to the Comanche County Juvenile Bureau.
 - Attended the CBS staff meeting.
 - Provided monthly report to supervisors regarding overdue TCM entries.
 - Attended Enhancing Reentry Services Through Data Coordination as provided by NASH and HARP.
 - Provided new ADS training for TCM entry and the Case Management System.
 - Reviewed and approved a parole request.

- **JSD Detention Program Manager Gene Carroll:**
 - Made Unannounced visit to Pottawatomie County Detention Center.
 - Made Unannounced visit to Cleveland County Detention Center.
 - Made Unannounced visit to Pittsburg County Detention Center.
 - Attended four (4) meetings in reference to the Tulsa County Detention Facility on October 10, 17, 24, and 31.
 - Monitored dashboard in reference to detention center bed denials for the month of October 2024 for possible funding review and taking detention beds offline.
 - Reviewed all Critical Incidents reported and followed up if needed.
 - Reviewed all Monitor and Liaison reports and followed up if needed.
 - Attended OJDA Conference at Sequoyah State Lodge
 - Conducted TEAMS Meeting for Monitors/Liaisons to discuss any issues encountered, go over expectations, and take questions/suggestions to improve the program.
 - Attended a CBS staff meeting at the state office.
 - Helped interview applicants for an open OJA position.
 - Participated in the end of year OJA Podcast.
 - Attended JOLTS/CMS Meeting on TEAMS.
 - Attended Data Governance Meeting on TEAMS.
 - Attended Monday Morning Meetings via TEAMS on October 21 and October 28.

- Sent out clarification to detention directors in reference to OJA custody kids turning 18 years old while in detention and being able to remain there up to 19 years old.
 - Gathered information from detention facilities to determine if they have medical staff employed by the detention center, medical staff contracted with the detention center, or have no medical staff either employed by or contracted with the detention centers.
- **JSD Group Home Program Manager Wes Evetts**
- Visited Whitetail Leve E and visited with youth and staff to check in.
 - Visited Thunder Plus and spoke to youth and staff about reported concerns.
 - Visited Lighthouse to see renovations and repairs to the facility.
 - Visited Lawton Boys Home and assisted with OPI & RBMS assessments.
 - Visited Welch for facility tour and programming update.
 - Participated in two meetings with National Center for Adoption Competence regarding statewide TA grant.
 - Assisted with Continuum of Care interviews.
 - Met with Director of Reentry to identify group home reentry needs.
 - Participated in a Georgetown sub-committee meeting.
 - Attended 5 grand staffings and two placement staffings.

District Highlights from District 1 Supervisor Jerry Skinner

Typanga Oden joined the Kay County team as a JJSII in October. Typanga has some counseling background and will be a good fit for the Ponca City office. ADS Rita Holland-Moore is in the interview process to fill the last position in Texas County; she has an applicant that looks promising.

Two offices within the district remain without space. Blaine county has been without space for some time and efforts to find space small enough for what has been approved has been difficult. Woods County will soon have to vacate their current space in the DHS building as they are renovating and reportedly do not have enough room for OJA staff. Inquiry has been made regarding a few spaces available in Alva but so far these spaces too are much too large for one staff person.

Canadian Co. ADS Belinda Hannon reports that Corey Rainey has returned as Director of the Mustang Treatment Center. She reports there has been a tremendous change in behavior and attitudes within the facility because of his return. She reports the youth earned a trip to the zoo and a dinner out during the fall break. The residents were very excited about the occasion.

Belinda indicated that the Garfield detention monitor is going well. In her reporting she indicates there was one day that the residents were not out of their rooms a full day due to a food delivery. Otherwise, all is going well.

Belinda states that the FFT service in her areas of supervision are of great benefit to the youth and families. She and her staff continue to refer any family that could benefit from the service.

For a little fun and recognition, Belinda reports JJS Briar Workman is supervising a youth that was participating in a bowling league and their team recently won a bowling tournament. The youth was excited!

Custer County ADS Chris Walker reports his staff remain steadily involved in the community. Chris, JJSs Vanessa Ringo and Luzella Brown recently attended the Court Improvement Conference during October.

Chris utilized a slightly different approach meeting with his staff during the month. Instead of a group monthly staff meeting Chris met with each of his staff one on one. Chris recently attended a training that focused on improving one on one interactions and utilized the questionnaire from the training with each of his staff during their respective meetings. Chris indicated this style of meeting was well received and productive.

Madison Brown, the new Admin Technician for Custer County, continues to lend support to other ADSs in the district. She is traveling to other counties helping them to rid themselves of old cases and files needing to go to destruction. Staff report her to be a huge help! She is also helping Nancy Moser, the District 1 Administrative Assistant, in various ways including learning how to fill-in as needed.

Texas County ADS Rita Holland-Moore reported August yielded an upbeat in activity. On a positive note, the Crossroads program has been named the 2024 Children's Champion. This is an annual event that recognizes entities or programs in the community that contribute to the well-being of youth and families.

Rita also indicates volunteer Robbie Wayman provided \$40.00 to assist a homeless youth as well as coordinated a food donation from the Hooker Fights Hunger. Additionally, a Hub referral resulted in the youth receiving \$300.00 to purchase groceries.

Two events were held during the month to benefit youth. The Doomsday Paintball Horror Night served pizza to eleven youth at Mazzios. Secondly, fifteen youth participated in Trunk or Treat at the Church of Christ, one of Guymon's strong supporters.

The Crossroads program received a \$2,000.00 donation during the month from Loves. The Guymon community deeply appreciates the support they receive.

Kay County ADS Carlos Sanchez indicated he and his staff participated in the "Drug Store" (Drug Education Program) during October. The program is an interactive drama utilizing community professionals to re-create scenes based on true life drug abuse. Police Officers, lawyers, judges, counselors, firemen, medical personnel, and ministers are all involved in this program along with OJA staff. The targeted audience are youth in the 5th, 6th, and 7th grade.

Carlos reported JJS Clinton Robinson utilized the Hub referral process to purchase shoes for two youth on his caseload and kitchen items for a youth who recently moved out his home to attend college.

Carlos reports the caseloads in Kay County to have increased a bit. He indicates the average caseload for staff is currently 26 cases per JJS.

District Highlights from District 2 Supervisor Tracie Goad

Tracie Goad, DS, with assistance from Amanda Leonhart, OJA Program Manager, partnered with OKDHS-CW and Pivot, to provide a family of 13 with 18 storage containers. These containers allowed the family to organize their home and prevent further involvement with child welfare.

On October 2, 2024 Districts 2 and 4 held a joint District Meeting. We learned about the ARTIC survey results, got an update on OJA's Hope and Family Engagement work. District 2 continues to show their understanding of the concepts addressed by the ARTIC survey and scored higher than other districts. Staff from both districts and a couple from District 5 staff received Back to Basic training on Intake and Detention policies, training was provided by Jeff Mader and Bob Williams.



District Highlights from District 3 Supervisor Jeremy Andrews

Things have continued to be busy in District 3. We started October with twelve District 3 staff being invited by their local judges to the Court Improvement Conference. At this conference they heard from judges, district attorneys, and service providers from across the state. District 3 also had two youth volunteers participate in a youth panel to discuss their experience with the juvenile justice system and answer questions from the group on how different programs had an impact on them and their lives.

We also had a meeting with the Oklahoma County Juvenile Bureau, Oklahoma County District Attorneys, Public Defenders and Judges to walk them through Functional Family Therapy (FFT) and the grant we were awarded through the Arnall Family Foundation. This grant awarded in September allows OJA to provide FFT services to juvenile justice involved youth in Oklahoma County, without them being placed in OJA custody.



During this stakeholder meeting we had three of the FFT providers serving Oklahoma County come and present on the FFT model, and answer questions from Judges and court personnel.

It was a great opportunity to collaborate with our partners in Oklahoma County and spread information on evidenced-based programming available for youth in Oklahoma County. We are excited to be able to extend this opportunity aimed at prevention and to reduce further

penetration of youth into the juvenile justice system.



Jeremy Andrews participated in the quarterly Community Intervention Center (CIC) Advisory Board Meeting this past month. This meeting included local law enforcement agencies, school personnel, and other community partners to discuss CIC operations and community issues. During this meeting we were able to speak with the members of Oklahoma Bureau of Narcotics Human Trafficking Unit. They spoke on their flyer campaign in the schools, and their trafficking questionnaire. With the help of local partners, they reported recently

identifying several trafficking victims and making several arrests.

Later in the month, staff in Cleveland County went to join in on the celebration for one of our youths placed at Mustang Group Home. This youth learned she was pregnant as she headed to placement. Despite being placed away from home, group home staff, along with JSU staff, organized a gender reveal party. While hoping for a boy, she was still excited to learn she would be having a daughter.



District 3 along with Districts 1 and 6 held a joint meeting in October. Staff received training on Trauma informed care, family engagement, our Artic Survey results, and finished with hope navigators from within the district having staff highlight on some success stories within our areas. It was great time for staff to engage with workers outside their normal districts and hear from one another on the work we are doing across the state.



We finished October with the Hope Summit, a Meet and Greet with Tri-City Youth and Family Services, and the Oklahoma County Juvenile Detention Halloween Party.



Several members of District 3, along with one current youth and two former youth from our district were able to attend the 2nd Annual Hope Summit. Our youth participated in a Youth Panel, led by Kheri Smith, to present on their experienced during their time with OJA. All three youth did an amazing job presenting before such a large audience.

District Highlights from District 4 Supervisor Blaine Bowers



NAMIOK board member and District 4 Supervisor Bowers attended the NAMIOK Annual Meeting “Empowering Minds Through Inspiration and Education” in Tulsa on October 5th. NAMIOK is dedicated to raising awareness about mental illness through education, outreach, and policy advocacy, and to reduce the stigma that surrounds it. Pictured are some members and Executive Director Lorna Palmer. (Second from left)

District Highlights from District 5 Supervisor Ron Coplan

District 5 held a district meeting on October 9, 2024, in the first back-to-basics training. Assistant District Supervisor Bryson Paden provided training on OJA Intakes. Additionally, several other topics, Greg Delaney division updates, Jeremy Evans discussed the Georgetown Capstone project and Group Homes, with Wes Evetts, Alison Humphrey discussed reentry, and Laura Talbert introduced new General Counsel Ben Betts discussed the Agency from her perspective. The second in the series, "Probation", will be presented by Assistant District Supervisor Mitch Parker at the December 4th district meeting.

High Risk Transport activity has been heavy this month due to end of the year dental and doctor appointments. Most of those transports are completed by District 3, with District 1 picking up some of the overflow, because of proximity to the group homes. Thanks to Jaremy Andrews and Jerry Skinner for helping us with those transports whenever they can.

District Highlights from District 6 Supervisor Heath Denney

On October 2nd and 3rd, several District 6 staff and I attended the Oklahoma Children's Court Improvement Conference at the Embassy Suites Hotel in Norman. Excellent training opportunities and workshops were held with the goal of improving all child-serving agencies and court practices and enhancing those relationships. District 6 had several staff get invited to the conference by their local judges, more so than in prior years. In addition, District 4 Supervisor Blaine Bowers and I were both presenters at the conference. We presented a training entitled "Lawful Use of Detention and OJA Supervision & Placement Options for Delinquent and Youthful Offenders." There were around 35 to 40 people that attended this training, including several attorneys and judges. The training appeared well received and seemed to provide an excellent overview of the subject matter. Those attending the conference from District 6 were Jenny Olson (Jackson County ADS), Lyn Wilmes (Kiowa County JJS), George Miller (Jackson County JJS), Robby Evans (Jackson County JJS), April Collom (Tillman County JJS), Ashleigh Donner (Greer County JJS), Vicky Reis (Beckham County JJS), Shelly Larson (Beckham County JJS), Ethan Fry (Washita County JJS), and myself.

On October 14th, I attended a strategic planning meeting at the state office to learn more about a new training component that OJA will soon be implementing. Ben Heffington with the Center for Public Management Services at the University of Oklahoma met with OJA staff to gather more information about our services and procedures and indicated their intent to assist with the next New Worker Academy scheduled for the spring of 2025. Those attending the meeting were Janelle Bretton, Shel Millington, Constanzia Nizza, Greg Delaney, Jeremy Evans, Rodney McKnight

(District 7 Supervisor), Jenny Olson (District 6 ADS), Bobbi Foster (District 7 ADS), Dotti Brandon (District 7 ADS), and myself.

October was a busy month in District 6 for OPI Assessments. On October 10th, Beckham County received their OPI audit with a result of No Findings. On October 17th, Carter Love and Jefferson Counties received their OPI audit with a result of No Findings. On October 24th, Kiowa County received their OPI audit with a result of No Findings. Lastly, on October 31st, Comanche, Caddo, and Cotton Counties received the OPI Audit with a result of No Findings. Congratulations on very successful audits go out to Millie Teague (Beckham ADS) and her staff, JJS Vicky Reis and JJS Shelly Larson. Michael Humdy (Carter, Love, and Jefferson County ADS) and his staff, JJS Kurt Porter, JJS Seneca May, and JJS Kristy Rasmusson. Jenny Olson (Kiowa County ADS) and her staff, JJS Lyn Wilmes. Levi Schartzler (Comanche, Caddo, and Cotton County ADS) and his staff, JJS Maurine Rinehart, JJS Celeste Marlow, JJS Austin Sadler, JJS Walt Wilson, and JJS Jimmy Sims. Also, much appreciation to our two administrative technicians in District 6, Lori Easley, and Annette Callen, for all of their hard work and assistance.

On October 7–11, the second week of the fall New Worker Academy was held at the OJA State Office. From District 6, Jackson County Assistant District Supervisor Jenny Olson and Comanche County Juvenile Justice Specialist III, Austin Sadler, served as trainers for the academy, along with two Assistant District Supervisors from District 7, Bobbi Foster and Dotti Brandon. This will be the final New Worker Academy of 2024, with the next one planned for the spring of 2025. Thank you to Jenny, Bobbi, Dotti, and Austin for making the 2024 New Worker Academy a huge success.

District 6 still has one vacancy for a Transportation Officer. Despite two separate rounds of interviews, the interview team still hasn't found the right candidate for this position. The position will remain open at this time.

District Highlights from District 7 Supervisor Rodney McKnight

For the month of October 2024, District 7 served approximately 220, with 140 having a legal status of a deferred filing to custody. Contact notes totaled 1043 with 110 being TCM eligible. Out of the 140 youths, there are 105 supervised cases with 20 being OJA Custody youth and 2 Dual Custody youth. We currently have 8 kids in various placements. There are 5 youths in secure detention, 3 being pre-adjudicatory juveniles with one youth awaiting placement and one awaiting DOC admission.

Referrals increased this month, with a total of 63 referrals for the month of October, compared to 56 the month before, with a total of 39 intakes completed. Most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals are leveling off, currently, District 7 has 3 youths referred and/or participating in that program. HUB referrals had a total of 5 families referred in the month of October. Total amount of restitution collected in October was \$157.50.

District 7 activities for the month of October 2024 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online trainings.

October 2nd and 3rd several from District 7 had the opportunity to attend the Childrens Court Improvement Conference in Norman. Those in attendance from District 7 were ADS Bobbi Foster, ADS Dotti Brandon, Cathi Neal and Nicole Allcorn of Garvin County, Atoka County Debbie Kinsey, Choctaw County Hollie Whitbeck, and me. Most of us have attended this conference in the past and it never seems to disappoint. All the breakout sessions were very informative and well thought out. I was able to sit in on both sessions that OJA employees were host speakers and wanted to give a huge shout out to DS Heath Denney and DS Blaine Bowers for the job they did in presenting the Lawful use of Detention and OJA Supervision/Placement Options. Both presenters were very well spoken and answered several questions from the audience. I also was able to attend the Office of Juvenile Affairs Youth Panel, where youth that are currently placed at COJC or Level E contracted facility, fielded questions from the audience of their experiences within our facilities.

Monday October 14th, ADS Dotti Brandon, ADS Bobbi Foster, and I, joined other OJA staff and two University of Oklahoma members in attending the OJA Training Project and Strategic Planning at State Office. This team was brought together in hopes of developing training for all OJA staff and to better streamline current curriculum throughout the agency.

Monday October 21st, interviews were conducted for the Johnston County caseworker position. We had several potential candidates and hopefully we can find the best possible person for this position.

Debbie Perez is our newest employee and will be working as the caseworker in Pushmataha County. Debbie comes to us from Arizona, where she worked as a DHS/Delinquent caseworker for two years. She has a good understanding of our policies and framework of our agency. She is also bi-lingual and is willing to assist in anyway needed.



October Summary

Amanda Leonhart

Claim Type	# Processed for Payment	Δ since previous month	#YTD
YSA Claims	117	-1	459
Retention Claims	18	+2	67
Training Claims	1	-4	11
Unique Need Claims	7	+6	20
Unique Need Request	6	+2	19
Juvenile Bureau CARS Forms	30	-22	109
OCA Appeal Review	3	+2	10

- Provided Technical Assistance 45 times to YSAs.
 - 14 JOLTS Issues
 - 9 for rate definition and documentation
 - 5 Hiring and Retention Request or billing inquiries
 - 8 Shelter TA
 - 1 Budget Revision
 - 8 Claim TA
- 7 Dual Custody Staffing's with OHS.

Roger Wills

YSA Virtual Office Hour

Led an informational meeting with 27 total attendees. Presented topics were JOLTS cleanup and future YSA / Shelter onsite monitoring visits. JOLTS cleanup included why it is important and two specific areas to look at. YSA / Shelter visits included going over the list of documents that will be needed during the monitoring visit.

OJA / OCCY Mentoring Central Collaboration Meeting

Discussed August usage data report and next steps. Assigned to follow up with 9 YSA agencies to check any issues or support needed with the online training. Received feedback from 6 YSA and forwarded the information back to group members.

Specialized JOLTS Training

2 and half hour JOLTS Training with Tri City Youth and Family led by Jamie Sherman of OJA. As support, I covered CARS referrals, policy, procedure and helped with any questions.

1 YSA / Shelter Onsite Monitoring Visit.

Youth and Family Resource Center Shawnee Ok. 2 YSA employees 1 DHS and 1 OJA represented during visit. Gathered documents needed for the monitoring visit and a walk through of the shelter. Will follow up with agency if any other documents needed or updates.

Other Highlights

Provided TA / support to a Stephens County JSU worker on CARS referrals.

William White

Youth Justice Panels at the Children's Court Improvement Program Conference

In October, I co-facilitated two youth justice panels at the Children's Court Improvement Program conferences held in Norman (October 2-3) and Tulsa (October 16-17). These conferences, hosted by Oklahoma's Children's Court Improvement Program, provided judges, attorneys, district attorneys, and child welfare representatives with enhanced training on the juvenile system.

Alongside Shel Millington, M.A., LPC-S, Deputy Director of the Oklahoma Office of Juvenile Affairs, and, respectively, David R. McCullough and Michele Marshall, we guided discussions that featured four resilient youth from the Central Oklahoma Juvenile Center (COJC) and Level E Programs. These young panelists shared their experiences, challenges, achievements, and future aspirations, fostering open dialogue and meaningful Q&A sessions with the audience.

The youth's stories inspired the audience, underscoring the significance of incorporating youth voices into a compassionate and effective juvenile justice system. The sessions reinforced attendees' commitment to policies and practices that support positive outcomes for Oklahoma's youth.

Compliance Monitoring Visits

In October, I conducted compliance checks across five Oklahoma counties—Payne, Kay, Osage, Washington, and Pawnee—visiting each county courthouse, jail, and police department in county seats (Bartlesville, Pawnee, Newkirk, Pawhuska, and Stillwater) to assess adherence to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Act requirements. Fourteen of the fifteen facilities reviewed demonstrated outstanding processes for youth, while one facility will require assistance to adjust its procedures for full compliance.

During these visits, I provided briefings to the County Sheriffs, chiefs of police, and their assistants, covering essential compliance areas including:

- **Deinstitutionalization of Status Offenders (DSO):** Ensuring status offenders, who are minors committing non-criminal acts, receive community-based services instead of secure detention.
- **Separation of Juveniles from Adult Inmates:** Implementing "sight and sound" separation to prevent juveniles from being housed or sharing spaces with adult inmates.
- **Jail Removal for Juveniles:** Protecting youth from abuse and isolation by limiting detention in adult jails to certain exceptions, such as court delays or rural constraints.
- **Addressing Racial and Ethnic Disparities:** Reducing disproportionate minority contact in the juvenile justice system.

Beyond the OJJDP mandates, I also highlighted key state programs to strengthen juvenile justice:

- **Youth Specialist Officer Program:** Supported by a \$50,000 grant, this initiative trains officers to make informed, youth-centered decisions, providing diversion options to reduce formal system exposure.
- **Regional/Local Pre-Arrest Diversion Program:** Designed to hold youth accountable through community-based, non-legal interventions such as Juvenile Review Boards, aimed at reducing juvenile court referrals and enhancing prevention and treatment services.
- **Effective Practices for Positive Interactions with Oklahoma Youth Training:** Hosted by the Oklahoma State Advisory Group, this interactive course equips juvenile justice staff and child-serving professionals with best practices for meaningful youth interactions. Recognized by CLEET for continuing education credits, it provides eight hours of training on evidence-based policies from across the country.

These engagements reinforce Oklahoma's commitment to OJJDP compliance and best practices for positive youth development across law enforcement and child-serving agencies.



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Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – November 2024

October 1st to 31st 2024 activity

Releases (6) from Secure Care	October 2024	Intakes (4) for Secure Care
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Paroled – 1

Step Down to Transitional Living Program – 1

Released at court, case dismissed – 1

Released at court, placed in supervision – 2

Released at court, transferred to County Jail on warrant for adult charges - 1

Central Oklahoma Juvenile Center (COJC) facility events

- Fall festival activities included 3 on 3 basketball, 3-point shootout, Chess games, movies,
- Red Ribbon Week was recognized with crazy sock day, sweat pant day, crazy t-shirt day, crazy hat day and costume day. The residents enjoyed the celebration with staff.
- Halloween Costumes were worn by staff and goodies shared for Halloween recognition day.
- General Staffing held with residents and staff.
- COJC Recreational Therapy program has implemented flag football scrimmages on the main ball field. The COJC Athletics Club will concentrate on football this season and basketball next.
- COJC youth participated in the Youth Listening Panel for the Court Improvement Fall Conference in Tulsa and OKC.
- COJC residents who met requirements were given the opportunity to register to vote, OYACS provided voter education to residents.
- October is data collection month through Performance based Standards. Outcomes will be available in November to analyze for facility improvement planning.
- Jimmy Rogers former running back for New Orleans Saints and Youth Services Mentor facilitates gang group awareness to COJC residents weekly.
- Leadership dinner held for Community and Leadership phase youth was served in the new Canteen.
- Resident/family engagement visitation for October – 64 in person visits with a total of 140 visitors, 119 virtual visits and 497 phone calls.
- During the month of October, 56 Volunteers donated 47.69 hours of mentoring, bible study and religious services to COJC residents.
- Volunteers for October included Antioch Community Church, Life Church Switch, St Johns, Free Will Baptist Church, OKCreative group, Pioneer Library Group, Bible Study, Mr. Brewer music program, POPs, Ms. Coopers Bible Study and Kairos Torch mentoring program.
- Religious services and bible studies were offered by community volunteers for all residents who want to participate.

Secure Care Treatment Program Updates

- COJC Treatment Program updates are implemented by OJA Deputy Director Shel Millington.
 - October wraps up the 10-month Dialectical Behavior Treatment (DBT) skills training for all COJC staff. Next steps will be identified to continue the infusion of DBT into all areas of COJC.
-



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Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Direct Care staff continue to participate with program and treatment staff in resident DBT groups.
- The COJC Recreational Therapy Department was the first department to complete all 30 hours of DBT Training.
- In conjunction with ODMHSAS, COJC will be sending staff to the Teen Matrix training.

Division Leadership Activities

- Completed weekly walk throughs of COJC units to provide open dialogue and support for residents and staff.
 - Facilitated Family Engagement Meeting at COJC with staff to identify a pathway forward to increasing family participation in residents' treatment programming.
 - Facilitated discussion on COJC Nurturing Parent Programming and needed materials to stand the program back up.
 - Attended the 2nd Annual Hope Navigator Summit and took part of the Science of Hope efforts. Three former COJC youth shared their stories of hope and inspired all who listened.
 - Met with Gerald Scott of the STAAR foundation, Shawnee Community Renewal, OKNPP, COJC staff and State Office staff to talk through the implementation of STAAR and TASK at COJC for resident support and reentry services through the Continuum of Care Grant.
 - Participated in the final Podcast of the year for 2024 and provided division goals and outlook for the upcoming year.
 - Completed virtual American Correctional Association (ACA) Accreditation Manager Training to stay updated on ACA standard requirements.
 - Participated in the Georgetown Youth in Custody Certificate Core Team Meeting to review feedback from the Center for Juvenile Justice Reform on OJAs Capstone Proposal.
 - Met with Kevin Clagg and Amber Miller at COJC for meeting to discuss progress in COJC projects and overcoming any presented barriers.
 - Met with new OJA Chief Psychologist Dr Susan Schmidt to provide COJC overview of needs.
 - Participated in the OJA Career Tech Building design review.
 - Participated as a member on the Construction Manager Selection Committee for the COJC Career Tech Building.
 - Participated in the multipurpose center design project revision meeting.
 - Met bi-weekly with OJA Executive Director.
 - Participated in the DBT planning for COJC moving forward.
 - Assistant Deputy Director Melissa Shaw facilitated reviews of treatment team meetings, grand staffing's, and treatment plan staffing's to ensure fidelity and quality of processes.
 - Attended OYAC graduation for 2 COJC youth.
 - Provided Oklahoma State Dept. of Health (OSDH) update on Confinement Grant COVID mitigation progress in COJC, detentions and group homes. Discussed progress on new Infectious Disease Grant approval.
 - Provided OSDH with monthly update for the OMMA grant providing substance use prevention and education in COJC, public schools, and nonprofits.
 - Participated in the October Dialectical Behavior Treatment (DBT) virtual skills training sessions.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
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- Continue to facilitate Juvenile Handbook review for 2024 with infusion of DBT skills and Hope language.
- Participated in the Council of Juvenile Justice Administrators Deputy Director Casual Chat.
- Attended the Youth in Custody Certificate Program Team Meeting at OJA State Office.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Participated in the OJA and DHS Arts Education and Engagement meeting for arts programs.

Recruitment and Retention Efforts

- COJC October Employee of the Month is Admin Assistant J. Harris.
- Employee Assistance Program and Support Linc Flyers were placed at locations throughout COJC notifying staff of assistance that is available after stressful incidents.
- COJC Employee Support group COMPASS provided a Jalapeno Chicken Dinner for staff.
- General Staff Meeting held and announced Employee of the month, employee birthdays and employment anniversaries.
- COJC Employee Support group COMPASS started a weight loss challenge to support employee wellness. Grand prize for the biggest loser is all money collected during the event.
- COJC newly added recruiter/retention staff is ensuring expedited scheduling of interviews for potential new hires to fill vacant positions.
- Employee Council Meeting held to discuss any identified issues and seek possible solutions to give staff a voice and be heard.
- Leadership Academy held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- COJC recruiter Davis provided a booth for recruitment at the Lincoln County Job Fair, Gordon Cooper Work Ready presentation and OESC-OKC Veterans presentation.
- COJC and OJA HR joined Tecumseh's Downtown Trick or Treat event passing out recruitment packets and treats.

Agency Collaborations in Secure Care

- Oklahoma Department of Career and Technology Education (Career Tech) –
 - Career Tech. Automotive Shop Students are actively attending classes and receiving certificates of participation.
 - Department of Rehabilitative Services (DRS) –
 - DRS embedded staff Michael Rolerat is at COJC weekly to assist residents in enrolling in DRS.
 - The DRS quarterly Unit meeting was held at COJC followed by a tour of the facility.
 - There are currently 3 graduates in the work program and paid through DRS, there are currently 5 non graduates in the work program and paid through DRS.
 - Department of Mental Health and Substance Abuse (DMHSAS) –
 - In conjunction with ODMHSAS, COJC will be sending staff to the Teen Matrix training.
 - Chuck Fletcher of the Evolution Foundation through their contract with DMHSAS visited COJC in August to assist parents in overcoming barriers to in person visitation.
-



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Carol Miller, Deputy Director Residential Placement Support

- Central Oklahoma Workforce Innovation Board (COWIB) –
 - Workforce Work Study Program is for residents come into COJC with a diploma or GED or while at COJC have graduated or received their GED.
 - 1 graduate is in the Workforce Innovation and Opportunities Act (WIOA).
- DRS/OYACS/OCCY/OJA School to Work paid work program –
 - Residents who are currently enrolled in OYACS at COJC work onsite at COJC and receive pay through DRS reimbursement.
 - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
 - There are 5 residents in the DRS paid work program.

COJC Recreational Therapy staff were the first Department to complete all 30 hours of Dialectical Behavior Therapy (DBT) training. Congratulations!





Juvenile Detention Revolving Fund

Juvenile Detention Revolving Fund

10A O.S. § 2-7-401 – Juvenile Detention Improvement Revolving Fund

A. There is hereby created in the State Treasury a revolving fund for the Office of Juvenile Affairs to be designated the "Juvenile Detention Improvement Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies appropriated to the Juvenile Detention Improvement Revolving Fund and monies which may otherwise be available to the Office of Juvenile Affairs for use as provided for in this section.

B. All monies appropriated to the fund shall be budgeted and expended by the Office of Juvenile Affairs for the purpose of providing funds to counties to renovate existing juvenile detention facilities, to construct new juvenile detention facilities, to operate juvenile detention facilities and otherwise provide for secure juvenile detention services and alternatives to secure detention as necessary and appropriate, in accordance with state-approved juvenile detention standards and the State Plan for the Establishment of Juvenile Detention Services provided for in Section 2-3-103 of this title. The participation of local resources shall be a requirement for the receipt by counties of said funds and the Department shall establish a system of rates for the reimbursement of secure detention costs to counties. The methodology for the establishment of said rates may include, but not be limited to, consideration of detention costs, the size of the facility, services provided and geographic location. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

Applications for FY2025

Appliance Upgrades

- Replace non-working washing machine
- Replace old non-warrantied dryer

Woodward County Juvenile Detention Center

OJA Request	\$2,709.98
County Match (15%)	\$406.49
Total	\$2,303.49



Next Generation Campus
Phase III Update



Next Generation Campus Update Independent Living Home


- Upgrading interior & exterior
- Installing fiber for internet connection
- Installing cameras
- Installing fire protection system

Next Generation Campus Update HR Building

**HR building will be
demolished by December 1st**

**New office building will be
designed**





Next Generation Campus Update Multi-purpose Building Site

- **Design document being created for 2-16 bed units**
- **Design process will continue for 3 months**
 - **Family Visitation Unit**
 - **Music Therapy Unit**
 - **Fitness Center**
 - **Recreation Center**
 - **Security Hub – Campus Monitoring**

Next Generation Campus Update School Administration Building Upgrade

- **New Windows Completed 6/7/24**
- **New Roof Completed 6/17/24**
- **New Doors Will Be Installed Soon**
- **New Desks and Tables Installed in School Classrooms**





Next Generation Campus Update Staff Hall

- **Replace Heat & Air System**
- **Install New Roof Completed on 10/7/24**
- **Metal Awning on Front of Building Completed 7/3/24**
- **Replace Doors & Windows (Contract Approved)**
- **Upgrade Interior of the Building**

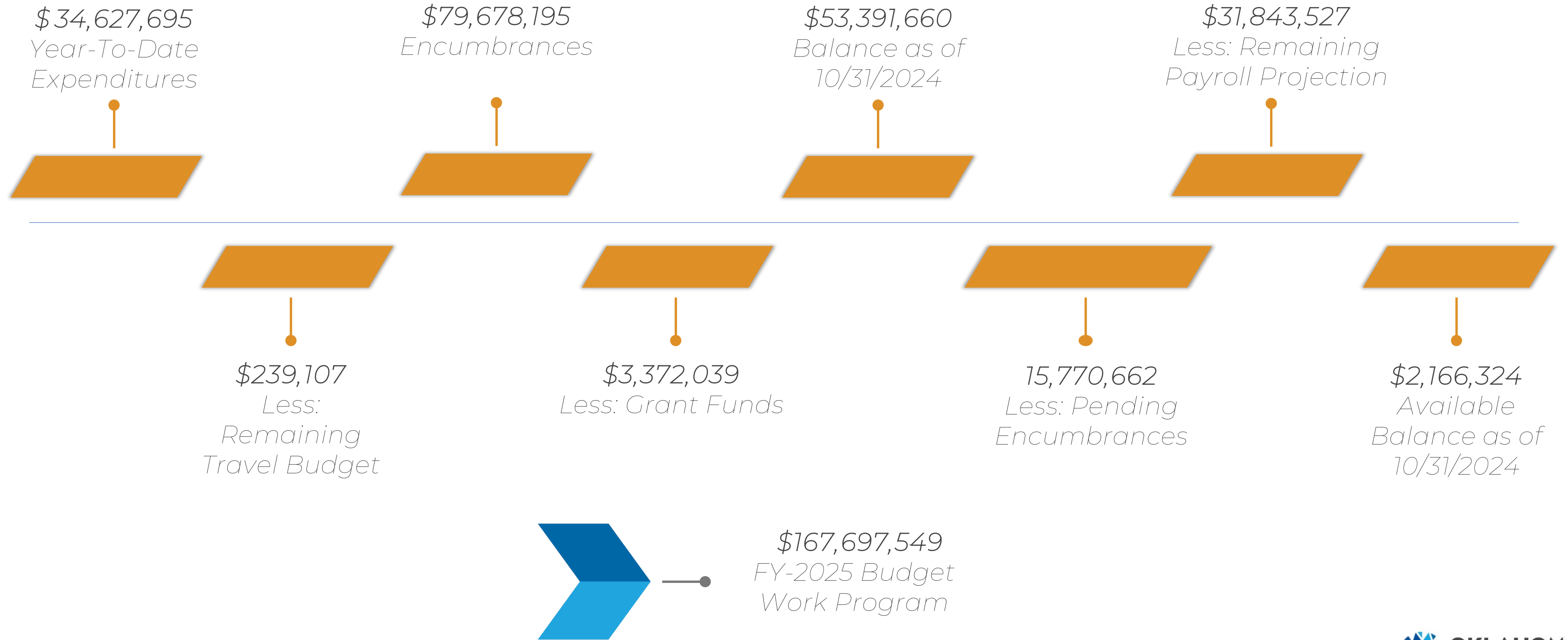
Next Generation Campus Update – Swimming Pool Upgrade



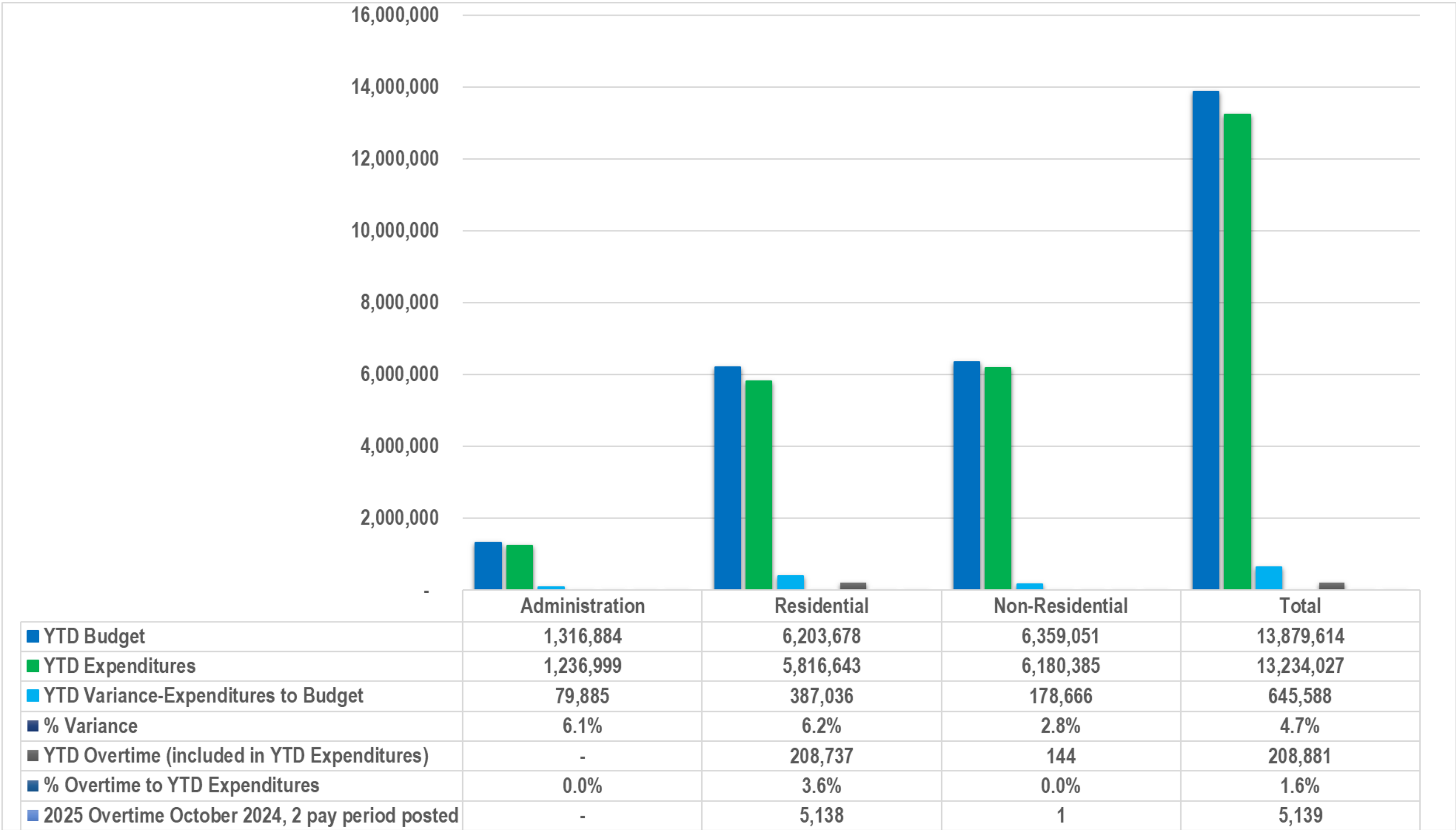


OJA Finance Report

FY-2025 Operation/Capital Budget Projections As of 11/19/2024



BR-2025 Payroll Budget to Actual Year to Date As of 10/31/2024



*FTE Budget To Actual
For FY2025 as of 10/31/2024*

FTE Budget for FY2025 (8 payrolls processed)

520.00

Actual Paid

509.55

Variance

10.45

FY-2025 Payroll Overtime

As of 10/31/2024

No. of Pay Period	Administration		Residential Services		JSU/Community Services		Total Overtime	Total Overtime
	Hours	Amount	Hours	Amount	Hours	Amount		
6	-	-	10,284	142,812	4	99	10,288	142,911
2	-	-	5,006	65,925	2	45	5,007	\$65,970
	-	-	-	-	-	-	-	\$0
	-	-	-	-	-	-	-	\$0
8	-	\$0	15,290	208,737	5	\$144	15,295	\$208,881
			23.89		0.01		23.90	

FY-2025 Revolving Funds Revenue Projection

As of 10/31/2024

Receivable Source	FY-25 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 100,000	\$ 41,667	\$ 28,281		\$ (13,386)
Income from Rent	17,802	7,418	\$ 5,167	717	(1,533)
Charter School State Aid/Grants	500,000	208,333	\$ 487,074		278,741
School Breakfast/Lunch/Snacks Program	57,213	23,839	\$ 26,388	13,151	15,701
Sales	75,000	31,250	\$ 888		(30,362)
Child Support	150,000	62,500	\$ 55,400		(7,100)
Other Receipts	45,000	18,750	65,962		47,212
Total Revolving Funds	\$ 945,015	\$ 393,756	\$ 669,160	\$ 13,868	\$ 289,272
Reimbursements and Refunds	FY-25 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OMMA/OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 5,779,320	\$ 371,520	\$ (815,090)	\$ 1,186,610	\$ -
Total Revolving Funds Revenue	\$ 6,724,335	\$ 765,276	\$ (145,930)	\$ 1,200,478	\$ 289,272

FY-2025 Federal Funds Revenue Projections *As of 10/31/2024*

Federal Fund (FF) Program Fund	Projected Annual Revenue	Budget to Date	Actual Revenue	In-Transit	Receipts Variance to Budget
FF Fixed Rates Reimbursements from Other State Agencies					
Residential Behavior Management Services (RBMS)	\$ 6,100,000	2,541,667	447,996	2,068,985	\$ (24,686)
Targeted Case Management (TCM)	1,700,000	708,333	151,517	550,605	\$ (6,211)
IV-E Shelter	155,000	64,583			\$ (64,583)
Indirect Cost Reimbursement (OHCA)	100,000	41,667	-	55,184	\$ 13,517
Total FF Fixed Rates Reimbursements From Other State Agencies	\$ 8,055,000	\$ 3,356,250	\$ 599,513	\$ 2,674,774	\$ (81,963)
FF Cost Reimbursements from OJJDP/Other State Agencies	FY-25 Budget	Expenditures Reports	Receipts	Outstanding Reimbursements	Receipts Variance to YTD Expenses
Direct Federal Grant, OJJDP Formula	\$ 1,723,639	\$ 123,153	\$ -	\$ 123,153	\$ -
DAC-RSAT	225,000	56,615	\$ 51,359	5,256	-
Detection and Mitigation of COVID-19 in Confinement Facilities	1,761,100	289,723	\$ 142,257	223,178	75,712
Arnall Award	654,463	-	\$ 348,120	-	348,120
State Recovery Fund (ARPA)	14,772,531	2,107,520	\$ 4,007,830	-	1,900,310
Total FF Cost Reimbursements from OJJDP/Other State Agencies	\$ 19,136,733	\$ 2,577,011	\$ 4,549,566	\$ 351,587	\$ 2,324,142
Total Federal Fund (FF) Program Fund	\$ 27,191,733	\$ 5,933,261	\$ 5,149,079	\$ 3,026,361	\$ 2,242,179

700 Fund Accounts As of 10/31/2024

Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody

****Cash Balance as of 10/31/2024**
\$5,595.63

Trust Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile

****Cash Balance as of 10/31/2024**
\$1,325.33

Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.

****Cash Balance as of 10/31/2024**
\$10,403.70

Trust Fund - 704

Established to account for all funds received from OJA's Victim Restitution Program

****Cash Balance as of 10/31/2024**
\$9,528.31

The Oklahoma Economy

Current to Prior Month Comparison:

October receipts from all sources – decrease by \$105.6M/7.1%

Monthly Comparison Current to Previous Year:

Revenue is 16.2M/1.2% lower than Oct. 2023

12 Month Rolling Comparison:

Gross receipts total 16.95B, down 115.6M/.7%

Oklahoma Business Conditions Index: (September)

August 45.7 – 5th Month Below 50

Unemployment: (September)

Oklahoma: 3.4% - Unchanged: National: 4.1% - Unchanged

Consumer Price Index:

Annualized at 2.4% - (.2% per month first FY Quarter)

Emergency Purchases As of 08/31/2024

<i>EMR#</i>	<i>Date</i>	<i>Vendor</i>	<i>Description</i>	<i>Location</i>	<i>Amount</i>
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None to Report

Sole Source Purchases As of 08/31/2024

<i>SS#</i>	<i>Date</i>	<i>Vendor</i>	<i>Description</i>	<i>Location</i>	<i>Amount</i>
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None to Report



Oklahoma Youth Academy Charter School (OYACS)

School Board Meeting

October 15, 2024



Finance Report



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2024-2025 as of October 31, 2024	OJA General and Revolving Funds	Fund 25000	Totals as of 10/31/2024	OYACS-COJC (972)
Revenues				
State Aid - Foundation/Salary Incentive (000)	\$ -	\$ 77,241.37	\$ 77,241.37	\$ 77,241.37
State Aid - Driver Education (317)		3,217.50	3,217.50	3,217.50
State Aid - Redbud School Funding Act (318)		-	-	-
State Aid - Textbooks/Ace Technology (333)		3,210.76	3,210.76	3,210.76
State Aid - Alternative Ed Grant (388)		-	-	-
SRO/School Security (376)		183,829.62	183,829.62	183,829.62
CNP - State Matching (385)		-	-	-
Title IA - Basic Programs (511)		21,187.78	21,187.78	21,187.78
Title IA - School Support (515)		51,465.44	51,465.44	51,465.44
Title ID - Neg/Del/At Risk Youth (531) - 55A310		10,654.04	10,654.04	10,654.04
Title IIA Staff Training/Recruiting (541)		-	-	-
Title IVA - Academic Enrichment (552)		-	-	-
Title VB - Rural/Low Income (587)		-	-	-
Flowthrough and ARP IDEA (621)		-	-	-
Flowthrough and ARP IDEA (628)		-	-	-
CNP - Operation/Admin Cost (700)		-	-	-
CNP - Breakfast (764)		12,699.36	12,699.36	12,699.36
CNP - Lunches/Snacks (763)		25,701.12	25,701.12	25,701.12
ARP ESSER III (795)		122,936.68	122,936.68	122,936.68
Refunds (TRS)		597.42	597.42	597.42
Office of Juvenile Affairs **	611,324.35	-	611,324.35	611,324.35
Total Revenues	\$ 611,324.35	\$ 512,741.09	\$ 1,124,065.44	\$ 1,124,065.44
Expenditures				
Equipment and Library Resources	\$ 55,183.51	\$ 288,629.06	\$ 343,812.57	\$ 343,812.57
Operational Expenses	34,529.98	89,671.02	124,201.00	124,201.00
Payroll Expenses	518,171.38	118,885.24	637,056.62	637,056.62
Professional Services	1,075.00	-	1,075.00	1,075.00
Training and Travel	2,364.48	-	2,364.48	2,364.48
Total Expenditures	\$ 611,324.35	\$ 497,185.32	\$ 1,108,509.67	\$ 1,108,509.67
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 15,555.77	\$ 15,555.77	\$ 15,555.77
Fund Balances July 1, 2024 (ending balance above)	-	254,801.96	254,801.96	254,801.96
Fund Balances 2024-2025 School Year	\$ -	\$ 270,357.73	\$ 270,357.73	\$ 270,357.73

**OJA Funds	COJC (972)
Fund 19301_19311	\$ 261.39
Fund 19401	\$ 37,090.69
Fund 19501	\$ 528,402.27
Fund 20000	\$ 45,570.00
	\$ 611,324.35

Proposed
Modifications
to
Encumbrances



OKLAHOMA YOUTH ACADEMY CHARTER
SCHOOL
REQUEST FOR 2024-2025 ENCUMBRANCES

Encumbrance #	Description	Vendor	Amount
Amend 2025-010	Graduation Expenses, gowns, shirts, diplomas, etc. (Previously approved for \$5,000 and now requesting to increase to \$7,500)	Authority Order P-Card/Walmart, TBD	\$ 2,500



QUESTIONS