



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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Meeting Minutes

July 18, 2023

## Board Members Present

Bart Bouse

Amy Emerson

Janet Foss

Stephen Grissom

Les Thomas Sr.

Timothy Tardibono (arrived at 10:23 a.m.)

Jenna Worthen (virtual)

Karen Youngblood

## Absent

Colleen Johnson

## Call to Order

Chair Youngblood called the July 18, 2023 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:09 a.m. and requested a roll call.

## Public Comments

No public comment.

## Presentation on new Specialized Community Home

Ms. Angela Stevenson introduced her husband Trevin and discussed their plans and goals for their specialized community home and gave an update on the youth currently in their home.

Chair Youngblood: Wonderful. What an amazing update. Where is she located?

Ms. Stevenson: Duncan, OK.

Chair Youngblood: Do you have any curriculum or anything that is supplied to you that assists the kiddos getting launched? Is there any support system, structure, or here is some basic curriculum or life skills to help you?

Ms. Stevenson: I don't necessarily have anything from anyone firsthand. Mary Dash, she runs the other SCH, and she is located in Altus. I talk to her often; she is a wealth of knowledge. She has shared what she does. I would like to take some classes and I will be looking into that.

Chair Youngblood: Sure, I am just trying to wrap around a way to help you, them.

Director Holt: We will work on additional training.

Ms. Stevenson: There are Christian organizations that help out foster care. I have been trying to get to a conference in Oklahoma City, to get help and work with people through there. I can't remember the name of the conference.

Chair Youngblood: I am catching you off guard with my questions. I am just thinking in general, trying to figure out support systems. We definitely want, if anyone is willing to jump into this pool, we want to help with the success factor of it. At this level at OJA, we have so much research, data, and connections. I was just curious of what you had already experienced.

Ms. Worthen: Angela, this is Jenna. The conference is called the Christian Alliance for Orphans, it will be in Oklahoma City. It's a really big deal, it is a huge national conference that brings in subject matter experts around foster care and adoption. Oklahoma City will be hosting that this year.

Ms. Stevenson: Is it this year?

Ms. Worthen: Yes, I need to check the dates. It is a big deal.

Ms. Stevenson: Yes, it's a Christian organization, yes, that is the one I believe someone messaged me about.

Ms. Worthen: Yes, and they will have breakouts and everything.

Ms. Stevenson: I am already aware of it. Hopefully, we will be able to make it for a day or two.

Chair Youngblood: Good.

Dr. Emerson: Angela, this is Amy Emerson. I appreciate you sharing your story with us. I thought it was really interesting that you took this stuff in part because of a relationship with Carol Perry. Which, I think the way human nature works and the power of how your ability to talk to others about what you are doing. I am just curious, and I don't know if you can speak to this or someone else. How were you matched with the young man that is in your home? Were there certain factors that were taken into account? Does he have a dual diagnosis? How are we choosing?

Director Holt: The SCH is a level of placement, so, with all kids that need placement, we try to figure out the correct level. This particular young man finished COJC and was on pass and returning to the home was not ideal for him. It was not the best atmosphere for him. Even though he completed COJC, we knew he needed another placement? We considered Level Es, but he is already a graduate and doesn't need continual education. As we were looking for another placement for him, we were finishing up the contract with Ms. Stevenson. It just kind of aligned perfectly that she was able to take him. With our SCHs, they do have the ability to refuse a kid because this is in their home. This is someone they are bringing into their home. We staff the child with them, and they can, unlike some of our other contracts,

say this isn't a good fit for them. She took this child into her home. What made me ask her to come speak to you, is in my time we have not heard from this level of care. The Board hasn't heard from this level of care, and she wrote a report on this young man. I loved it. You could tell she was former OJA because she was hitting all the high points that you need to know. The love and affection she has for this child was evident in the page and you can hear it here where she keeps referring to him as my kid and our kid. There are a couple other kids at COJC that I would like to maybe use this level of care because of, what she was speaking about, that one-on-one life skill ability. From someone that's especially come from secure care, who probably also came from a lengthy detention stay before then. To either go home or then go to a group home is not always ideal. So, going into a loving caring home where there are adults there to role model but also teach these important life skills like cooking, cleaning, manners is really something. She currently only has one but...

Chair Youngblood: How many can she take?

Director Holt: She can have up to 4. Mrs. Dash, who she references, is a long time SCH provider, had originally started with boys switched to girls, and now has switched back to boys. I also want to acknowledge Deputy Director Greg Delaney, who is in the room, who helped recruit and make this happen, the relationship and him saying this is a perfect match. It is a good thing for our kids.

Chair Youngblood: Thank you for coming and sharing your story with us. Thank you for sharing a perspective we don't have day in day out. Every time we understand more of what is going on inside our system, I think, it makes us better, more rounded board members and that is what we all strive to be at this level. Our best wishes and prayers go with you and continue your good work.

Ms. Stevenson: Thank you very much.

Discussion and/or possible vote to amend and/or approve the proposed minutes for the June 20, 2023 board meeting

Mr. Bouse moved to approve with a second by Mr. Thomas

Note: Ms. Worthen had technical issues and indicated her vote via thumbs up but later in the meeting indicated she wanted to abstain from the vote.

Aye: Bouse, Emerson, Foss, Grissom, Thomas, and Youngblood

Nay:

Abstain: Tardibono and Worthen

Absent: Johnson

The proposed minutes for the June 20, 2023 board meeting approved.

Director's Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings

Director Holt discussed the attached report.

Dr. Grissom: I remember we used to have judicial conference, is there any possibility of re-doing that? It was an annual thing, we invited lots of people, we called them judicial conferences in deference to judges, but.

Judge Foss: It was juvenile judges.

Director Holt: Was that replaced by the Court Improvement program AOC runs? So, every year the judiciary has their annual conference during the summer that coincides with the DAC conference. Then the Administrative Courts runs the CIP Conference. The Children's Improvement Program Conference, every year it is a big one usually in Norman, and then every other year they do regional breakouts. That is juvenile judges, and they get to invite stakeholders from their courtrooms. They will invite their district attorneys, their OIDS attorneys/ contract attorneys, OJA workers, and DHS workers. We have also, Ben and I, and several of us have presented at those conferences as well.

Judge Foss: I don't think so.

Dr. Grissom: Can you let us know when those are happening in our areas.

Director Holt: Yes, and we have had you speak.

Dr. Grissom: I remember speaking in Norman.

Judge Foss: They were more orientated for DHS, but right before I retired, they started bringing in OJA. I remembered thinking they are bringing OJA in.

Dr. Grissom: Yes, or bringing us back in.

Director Holt: Yes, we are getting more and more slots on the agenda. More of our OJA workers being invited to attend.

Judge Foss: I don't think a lot of people still don't realize there is a Children's Code and a Juvenile Code I remember being kind of shocked, when I am talking to some of the people would come in and want me to sign orders releasing confidential juvenile records. I would tell them you don't need to come to me you can go directly there. There is a disconnect.

Director Holt: We are always trying to educate. With legislation things can change every year. That is why it is important to present. That is why Ben presented and the DAC asked us to present on our updates this year in juvenile law.

Director Holt continued with her report.

Dr. Grissom: I noticed on the COJC report, we had one who completed COJC but went to DOC? Was that a youthful offender?

Director Holt: Yes, yes. That was his original plea, when he pled to that case it was you get to do OJA but will automatically go to DOC. Even knowing he was going to DOC he did a wonderful program and was a wonderful leader. There were some letters written asking for some consideration in sentencing. But he knew from the first day that he was ultimately going to DOC. I am not sure, but I think there was some consideration in sentencing but that was part of his plea deal.

Mr. Bouse: That was kind of an odd sentence.

Director Holt: Yeah, it is an agreed automatic bridge.

Dr. Grissom: It kind of defeats the purpose of youthful offender....

Director Holt: Absolutely.

Dr. Grissom: Which is a carrot and stick deal, and if you take away the carrot it is amazing that he did a good job. That speaks to his character.

Director Holt: Yes.

Mr. Bouse: Does DOC look at that as a treatment program? I can see why a prosecutor would offer that or why his attorney would want that?

General Counsel Brown: It was murder case that was pled down from a Murder I to a Murder II, he had prior delinquent history. The reason the defense attorney wanted to do that, is he had a set number of years with an agreement for consideration depending on how he did for lessening those years. That was the carrot for her. It was a negotiation, also he was younger, DOC has to follow the same rules on sight and sound restriction. DOC has one pod for these kids, and he would have spent a significant amount of time in the pod. OJA did not have a stake in it, but the attorney did ask if staff would be willing to write letters. Some staff chose to write letters on his maturity and how he grew up. OJA did not have any standing in the case, but we did facilitate the movements and provided treatment. We were not going to be part of the sentencing decision but let the defense attorney handle through the OIDS Capitol Unit.

Judge Foss: That is a gray area.

General Counsel Brown: Yes.

Director Holt: I think that is a testament to the programs we are creating. That courts, attorneys, and DAs are giving consideration to our programs to give kids more opportunities.

Chair Youngblood: Glad you asked that question that led into that example. That is just, I am going to have to take some time to process that. I am glad he wasn't sitting in DOC all those years.

Director Holt: DOC has a separate pod for youth under the age of 18, even if they have been certified as adults.

Mr. Bouse: He has already turned 18?

General Counsel Brown: Yes, he has not turned 19 yet in theory he could have stayed a little longer. He was ready to go, and the attorney asked us.

Chair Youngblood: Do we know how many years he has to serve?

General Counsel Brown: I can find out.

Judge Foss: DOC has some other programs for younger offenders, like that delayed sentencing program. He wouldn't be eligible for them?

General Counsel Brown: He wouldn't be eligible for them because of the nature of the crime. I think you are thinking of the RID program, and it is for a non-violent program.

Judge Foss: I thought that was a good program.

General Counsel Brown: Yes, it is essentially a boot camp program.

Director Holt: [OJA Deputy Director] Carol Miller would like you all to know that this kid completed the Grow with Google training.

Chair Youngblood: Wow. Thank you very much for the update, the facts, the reports and thank you for the work you do each and every day.

#### Update on the Next Generation Campus Project

A quick video of the ongoing project was played, and CFO Clagg discussed the attached presentation.

Judge Foss: We didn't have a subcommittee meeting because we didn't have a change order. These are projects that have been in effect. Terry is really good about keeping me apprised of what is happening.

Chair Youngblood: That is one month off in 6,000 months.

Judge Foss: I told him something in error, we are not meeting next month and the meeting in September is at COJC?

Director Holt: That is the plan.

Dr. Grissom: So the Board meeting in September is contingent on the project?

Chair Youngblood: Yes, we will move to October if needed.

CFO Clagg: We are shooting for the middle of September, but it wouldn't surprise me if it is further delayed.

Dr. Grissom: It is the ongoing supply chain kind of thing?

CFO Clagg: Yes.

Mr. Tardibono: That is what tied their request for the increase?

CFO Clagg: The delay and the staying on the project runs their costs up. We will negotiate with them. Work on Phase III plans will continue.

Chair Youngblood: To clarify, no meeting next month, if it is ready September at COJC if not it will be here. We will keep moving and adjusting until it is done.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

CFO Clagg discussed the attached report.

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School

Mr. Bouse moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

The modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Ms. Sanchez gave a quick verbal update to the Board.

Chair Youngblood: Questions/comments? As much as we miss having the other facility, it must be really nice to be consolidated to have all of your students, teachers, and resources all in one place. You not having to drive back and forth. Being able to maximize the synergy and power all in one location.

Principal Sanchez: Yes, and I think the kids do to. I think they get a little tired of being together all the time. The kids are really excited about the STEM class. We will show you when you come to visit.

Chair Youngblood: I expect you to show us when we get there. That is awesome. I am really glad to see students being able to continue with us. Being able to have the continuity of education in sending them forward.

Principal Sanchez: Definitely. I had a visit with one of the moms this morning. She called and she was so excited that her kid was able to stay with us to finish. She wanted to know anything she could do to help and support. It is great.

Chair Youngblood: It is really nice to see on the parent's side. It is really hard to be self-motivated to do the classes, especially without the structure of COJC.

Principal Sanchez: They will get a visit from me if they get a little slow.

Executive Session

Board did not enter executive session.

Discussion and possible vote to return to regular session

N/A



Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Ms. Worthen: I was frozen, and I was thumbs upping that I was still here. I need to change my vote to abstain, I was not at the June board meeting.

Chair Youngblood: The Board acknowledges that. We have clarified when the Board meetings are.

New business

There was no new business.

Adjournment

Dr. Emerson moved to adjourn with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Tardibono, Thomas, Worthen, and Youngblood

Nay:

Abstain:

Absent: Johnson

Chair Youngblood adjourned the meeting at 11:14 a.m.

Minutes approved in regular session on the 19<sup>th</sup> day of September, 2023.

Prepared by:

Signed by:

*Audrey Rockwell*  
[Audrey Rockwell \(Sep 25, 2023 17:13 CDT\)](#)

Audrey Rockwell, Secretary

*Karen Youngblood*  
[Karen Youngblood \(Sep 25, 2023 17:11 CDT\)](#)

Karen Youngblood, Chair









# proposed - July 2023 minutes

Final Audit Report

2023-09-25

Created:	2023-09-25
By:	Audrey Rockwell (Audrey.rockwell@oja.ok.gov)
Status:	Signed
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## "proposed - July 2023 minutes" History

-  Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)  
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-  Document emailed to karen.youngblood@oja.ok.gov for signature  
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-  Email viewed by karen.youngblood@oja.ok.gov  
2023-09-25 - 10:11:44 PM GMT- IP address: 167.161.101.101
-  Signer karen.youngblood@oja.ok.gov entered name at signing as Karen Youngblood  
2023-09-25 - 10:11:57 PM GMT- IP address: 167.161.101.101
-  Document e-signed by Karen Youngblood (karen.youngblood@oja.ok.gov)  
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-  Agreement completed.  
2023-09-25 - 10:13:15 PM GMT

**Board of Juvenile Affairs**  
**Voting Record**

Date: 07/18/2023	
Recording of Members Present and Absent	
Meeting convened at <u>10:09 a.m.</u>	
Member	Present/ Absent
Bouse	Present
Emerson	Present
Foss	Present
Grissom	Present
Johnson	Present
Tardibono (arrived at 10:23 a.m.)	Present
Thomas	Present
Worthen (virtual)	Present
Youngblood	Present

Date: 07/18/2023	
Vote to Adjourn Meeting adjourned at <u>11:14 a.m.</u>	
Motion:	Emerson
Second:	Bouse
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Yes
Grissom	Yes
Johnson	Absent
Tardibono	Yes
Thomas	Yes
Worthen	Aye
Youngblood	Yes

**Board of Juvenile Affairs**  
**Voting Record**

Date: 07/18/2023	
Vote to approve the proposed minutes for the June 20, 2023 board meeting	
Motion By: Bouse	
Second: Thomas	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Yes
Grissom	Yes
Johnson	Absent
Tardibono	Abstain
Thomas	Yes
Worthen	Abstain
Youngblood	Yes

Date: 07/18/2023	
Vote to approve the FY2023 OJA Finance Report	
Motion By: Bouse	
Second: Emerson	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Yes
Grissom	Yes
Johnson	Absent
Tardibono	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

**Board of Juvenile Affairs**  
**Voting Record**

Date: 07/18/2023	
Vote to approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report	
Motion By: Grissom	
Second: Bouse	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Yes
Grissom	Yes
Johnson	Absent
Tardibono	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

Date: 07/18/2023	
Vote to approve modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School	
Motion By: Bouse	
Second: Grissom	
Member	Vote
Bouse	Yes
Emerson	Yes
Foss	Yes
Grissom	Yes
Johnson	Absent
Tardibono	Yes
Thomas	Yes
Worthen	Yes
Youngblood	Yes

# Board did not enter Executive Session

Board of Juvenile Affairs  
Voting Record

Date: 07/18/2023	
Item Vote to Enter Executive Session Board entered Executive Session at _____	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Tardibono	Vote
Thomas	Vote
Worthen	Vote
Youngblood	Vote

Date: 07/18/2023	
Item Vote to return to Regular Session Board returned at _____	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Tardibono	Vote
Thomas	Vote
Worthen	Vote
Youngblood	Vote

# Director's Report





# OKLAHOMA

## OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

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### JULY 2023 BOARD UPDATE

#### **OJA Operations**

1. COJC visits
2. COJC tour with Representative Lawson and Representative Sterling
3. Met with Judge Gray and Deputy Commissioner Jim Rea, Tulsa County
4. Attended meeting (virtually) with Tecumseh Police Chief and COJC staff
5. Attended the COJC Talent Show

#### **Partner Engagement**

1. Western Plains Youth & Family Services tour
2. Woodward County Juvenile Detention Center Tour
3. Spoke at the June Oklahoma Juvenile Detention Association (OJDA) meeting
4. Met with Executive Director Janet Fultz and Wes Horne, Payne County Youth and Family Services
5. Meeting of appointed directors with Oklahoma Chief Operating Officer John Suter and Governor's Chief of Staff Brandon Tatum to tour the OMES Data Center
6. TEAMS meeting with OG&E to continue discussion on Workforce opportunities
7. Spoke at the District Attorneys Council (DAC) Conference
8. Met with Executive Director Erin Brooks and Staff, and toured Youth Services of Creek County with Representative Mark Lawson
9. Gerald Scott, STAAR
10. Virtual meeting with Tulsa County Juvenile Detention Staff
11. Virtual meeting with Cleveland County Directors and stakeholders
12. Dr. Deborah Shropshire, OKDHS Director and Secretary of Human Services
13. Attended Juvenile Law Section CLE
14. Conversation with Angela Stevenson, SCH Provider



### Board Report July 2023

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- **Attitudes Related to Trauma-Informed Care (ARTIC) Organizational Survey**
  - Hope work continuing with subcommittees that are targeting survey subscales.
  - Abby and team developing training to target subscales to be conducted by end of year.
- **Science of Hope Initiative**
  - Hope navigator treatment team members met with Dr. Hellman about infusing hope in our assessments and treatment planning process, as well as discussion on implementing use of the children's hope scale.
  - Kheri began collaborating with new worker academy, and we will have hope training at on boarding for new workers starting the next new worker training.
  - Hope Navigator Alyssa Devine is drafting a mentor proposal to strengthen new workers knowledge and understanding with some more uniformity across the state.
  - We have hope navigator team working with Brandy, Dr. Yemi and Shel for Hope at NexGen. They began meeting this month to outline how we can begin to share hope at next Gen, create a hope centered leadership team that helps guide and design hope at next gen, as well as a follow-up of hope after release into the community.
  - Team created a quarterly meeting for hope work at Next Gen to include outside entities that work with our youth as well as our workforce team and level Es.
  - Kheri and Janelle met with Paula and finished the Hope at intake brochure to submit for approval to begin using.
  - Kheri and Michelle Welch attended monthly Parent Advisory Council (PAC) meeting and provided presentation on the Science of Hope. The PAC members also gave feedback on a new hope infused intake brochure and intake letter.
  - Hope Navigator Kevin Reidy led meeting on hope in treatment planning. A follow-up to visit with Dr. Hellman and team reviewed draft hope goal language to be added to YLS/CMI interview guide.
  - Kheri organizes with hope navigators to provide weekly WIN post and hope newsletter.
- **Family Engagement**
  - Apryl scheduled/attended partner meeting with Pivot to discuss potential partnerships and collaborations working on family engagement
  - Apryl attended Resilient Oklahoma meeting to work on the Thriving Families Safer Children initiative
  - Janelle and Apryl attended meeting on the discussion of draft policy for youth that are parents. Apryl gathering information to better prepare for the implementation of new policies and practices.
  - Apryl conducted in office meeting with Oklahoma County JSU staff to gather information about questions on family engagement for development of survey to assess agency needs.
  - Apryl attending weekly meetings (2x's/wk) on Thriving Families Safer Children strategic development and design.
  - Apryl conducted follow-up meeting at Pivot to share resources and tour of facility.
  - Janelle, Apryl, and Paula met to continue work on structure and updating of resources to OJA public website page.

- Apryl conducted PAC meeting where HOPE work was explained, and projects presented for feedback. Janelle presented information regarding next steps for pathways to sustain PAC.
- Janelle and Apryl met on redevelopment and submission of JSU questionnaire to be sent out for feedback on family engagement.
- Apryl and hope navigators meeting on the development of a family guide that will help families navigate juvenile justice continuum.
- Apryl has sought information and made contacts to understanding some parts of the OJA process in order to better understand and articulate to families (i.e., intake to the facility, parent's rights etc.).
- **OJA Training Department**
  - Abby attended Neuroscience, Epigenetics, ACEs, and Resilience (NEAR) Science 3-day mentor training to be able to conduct this training as part of OJA's training plan.
  - Abby, Kheri, and Janelle participating in JSU New Worker Academy planning (curriculum and scheduling). Science of Hope, Think Trauma, and NEAR Science training have been added.
  - Abby has built a tiered supervisory training for different levels of supervisory experience comprised mostly of Workday and LinkedIn Learning courses that are sent out quarterly to supervisors. These trainings are also located on OJA's intranet, along with the Virtual Training Library, where supervisory credit courses are marked as such.
- **Planning and Advisory Council/ODMHSAS**
  - Represented OJA at bi-monthly meeting and provided agency updates.
- **Mentoring Work Group OCCY, Strengthening Youth Custody and Transition Services Advisory Council**
  - Attended meeting where implementation of a mentor training plan was discussed.
- **Homelessness Work**
  - Attended meeting with homeless provider partners regarding potential pathways to sustain homeless prevention collaborative work statewide.
- **Children's State Advisory Workgroup (CSAW)**
  - Attended meeting with cross-systems coordinator and trauma-informed-care (TIC) practices co-chair to discuss next steps for website work.
  - Met with CSAW co-chair and team members to brainstorm and formulate Resilient Oklahoma plan combining TIC and Thriving Families Safer Children projects and structure for supporting new projects.
  - Attended CSAW monthly meeting where presentation was provided on Resilient Oklahoma plan. Group began work developing action steps to achieve Resilient Oklahoma goals.
- **Summit on Family Preservation Strategies for Pregnant People with Substance Use Disorders**
  - Attended meeting representing OJA as partner agency.
- **COJC Parole Hearing**
  - Served as hearing officer at parole hearing. Submitted report to parole board.
- **OJA Standing Meetings**
  - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.
- **Training/Webinars**
  - Attended "Self-Care and Wellness" webinar accessed through the PACEs website. Shared with Abby for potential segments beneficial for our ARTIC work.

## Central Oklahoma Juvenile Center Training Breakdown June 2023

### MANDATORY Refresher Training Information:

Total Mandatory Classroom Training Hours for June:	277
Total Mandatory Computer Based Training Hours for June:	54
Grand Total Mandatory Training Hours for June:	331

120 Staff participated in June Training for 2023 (Mandatory and Non, In-Service, In person and online, etc.)  
4 Staff have COMPLETED All Refresher Training for 2023

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### ORIENTATION Training Information:

Total Orientation Classroom Training Hours for June:	1003.00
Total Orientation Computer Based Training Hours for June:	0
Grand Total Orientation Training Hours for June:	1003.00

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### OYACS Training Information:

Total Classroom Training Hours for June:	0
Total Computer Based Training Hours for June:	0
Grand Total Training Hours for June:	0

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### IN-SERVICE Training Information:

Total Classroom In-service Training Hours for June:	3
Total In-service Computer Based Training Hours for June:	0
External/Non-Facility In-Service Training for June:	0
Grand Total In-service Training Hours for June:	3

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### SUPERVISORY Training Hours:

Grand Total Supervisory Training Hours for June:	246
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**June Care & Custody Management System (CCMS) Training:**

<i>CCMS Hours</i>	<b># of Students</b>	<b># credit hours</b>	<b>Total Class Hours</b>
Orientation Day 1	9	8.00	72.00
Orientation Day 2	9	8.00	72.00
Orientation Day 3	9	8.00	72.00
Re-Certs Day 1	7	8.00	56.00
Re-Certs Day 2	7	8.00	56.00
Totals	41	8.00	328.00
<b>Total # CCMS Hours</b>	328		

<b>CCMS Recertification Percentage Completed:</b>	<b>13%</b>
<b>Total # of Students who attended CCMS in June (Orientation and Refresher):</b>	<b>16</b>

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**GRAND TOTAL of Training Hours:**

<u>Grand Total Training Hours for June:</u>	1335
<u>Total Training Hours for NON-COJC Employees for June:</u>	0.00
<u>Total Courses for June:</u>	74
<u>Total Course Hours for June:</u>	184
<u>Total Participants for June:</u>	168

## State Office and District Training June 2023 Training Report

<b>Location:</b>	<b>Training Hour Totals:</b>	<b>Supervisory Training Hour Totals:</b>	<b>Grand Training Hour Totals:</b>
State Office	55.75	48.25	55.75
District 1	85	62	85
District 2	85	82.75	85
District 3	6.5	5.5	6.5
District 4	29.5	18.75	29.5
District 5	291.75	231	291.75
District 6	76.5	74.75	76.5
District 7	33	23.75	33
<b>Totals:</b>	<b>663.00</b>	<b>546.75</b>	<b>663.00</b>



**Juvenile Service Unit  
Board Report for July 2023  
Contacts and Activities for June 2023**

▪ **Division Statistics**

- 2,356 active cases...1,238 court involved including 397 youth in OJA custody
- 322 new referrals-231 male and 91 female...average age 15.61
- 10,516 individual contact notes documented in JOLTS
- 229 intakes were completed during the month
- 36 youth activated and/or monitored by GPS
- 41 new placement worksheets received by the placement unit in June 2023
- 32 placements made during the month: 24 to Level E, 7 to secure care and 1 to SCH
- A total of 35 youths paid \$7,163.68 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Reviewed placement recommendations/participated in executive staffings for high acuity and/or high-profile cases.
- Participated in meetings with CBS program staff and District Supervisors
- Participated in Personnel Strategy meetings with supervisory staff
- Participated in administrative services meetings
- Participated in Monday Morning training meetings
- Attended a Level E providers meeting
- Attended “Healing from Shame” webinar
- Made 2 visits to the Tulsa County Detention Center
- Participated in 2 youth parenting policy discussions
- Made a visit to the Lawton Group home
- Attended 2 bi-monthly meetings with Tulsa County detention
- Attended 2 parole policy discussions
- Attended a placement worksheet overview meeting
- Attended a New Worker training meeting
- Attended our Quarterly recharge meeting
- Attended an OPERS seminar
- Attend a meeting to discuss case weighting
- Participated in a Rural BIC Policy Advisory Council Update
- Attended 2 meetings to schedule Tulsa detention video reviews
- Met with DHS staff to discuss caseload analytics

- Attended the Detention Operators Association summer meeting
  - Attended a Parent Advisory Committee meeting
  - Toured Scissortail group homes with new COJC staff
  - Visited with youth at Thunder Ridge group home
  - Talked to youth at the Cleveland County detention center
  - Attended the mentoring work group with OCCY, Strengthening Youth Custody and Transition Services Advisory Council
  - Attended a Child abuse/neglect reporting webinar
  - Participated in a meeting to discuss the FY24 Career Tech contract
- 
- **Division Activities**
    - Jennifer Thatcher, JSD Program Assistant Administrator, had 36 GPS activations and monitoring cases for the month. She completed 7 URC Step Down/Extension request and processed 2 placement decision appeals. She approved 1 restitution application and 3 restitution claims. Ms. Thatcher also participated in multiple executive case staffings and conducted GPS trainings in District 6 and District 3.
    - Rex Boutwell, Placement Program Manager, received 46 placement worksheets and made 35 placement referrals, including 27 for Level E and 7 for secure care and one for a specialized community home. He participated in numerous executive placement staffings and appeal meetings. Mr. Boutwell visited youth at the Tulsa County Juvenile Detention Center and viewed unit videos.
    - Jennifer Creecy, JSD Federal Funding Program Field Rep, processed 809 Targeted Case Management progress notes. She conducted a TCM Lunch and Learn and attended Monday Morning Meetings. She reviewed a YLSI training video and granted a certification. Ms. Creecy engaged in various emails and calls with JSU and Bureau staff regarding the TCM Program and she reviewed 3 parole requests. She conducted one on one TCM training with a new worker. She interviewed three youth at Tulsa County Detention center. She attended CMS's Medicaid and CHIP Renewals: What to Know and How to Prepare. She also attended a hope assessments and planning meeting.
    - Jeremy Evans, JSD Level E/Detention Program Manager, met with all Level E providers and visited Scissortail Pointe, Scissortail Plus, Scissortail Landing and Thunder Ridge Group homes. He also visited the Cleveland County and Tulsa County detention centers. Mr. Evans assisted with the interviews for a potential transitional/independent living provider. He is participating in the Liaison and Transportation program updates on the policy task force and participated in multiple executive staffings.

## **District Highlights from District 1 Supervisor Jerry Skinner**

June ended a busy month for District 1. Staff remained very active throughout the district providing quality services to youth & families. District 1 now has three announced vacancies, two in Kay county and one in Woodward county. Efforts are underway to fill these vacancies without delay. Activities occurring throughout the district during the month were as follows:

Garfield County Youth and Family Services received a grant to use funds toward the purchase of clothing and shoes for families in need. JSU made 10 referrals and the youth were selected to purchase up to \$500 worth of new clothing and shoes. Garfield County ADS, Rhonda Smith, reports that each of the youth were appreciative and proud of what they were permitted to purchase. There were no behavioral problems during the event. Parents of the referred youth were required to be present.

Texas County local CARS provider, Panhandle Youth Services offered classes in June titled Girl Talk, Truth in Drugs, and Emotional Intelligence, in addition to providing Community At-Risk services and First Time Offender classes. Texas County ADS, Jodell Josserand, reports that the Crossroads Mentor program had scheduled a June outing to visit an archaeological dig at Black Mesa, however due to transportation concerns, the event had to be cancelled. In lieu of the trip to Black Mesa, the participating youth enjoyed a meal at a local eating establishment and then gave a presentation at the local Church of Christ, who has been a financial donor to the program since 2018. The youth spoke on the positive impact the program has had in their lives. Each participating youth was given credit for community service hours.

The program also delivered a presentation to a local parental support group. Texas County JSU worker Teresa Barnes, as well as two other adult mentors and three youth spoke to the group about how beneficial the program has been for the young people in Texas County. Crossroads gifted two participating youth with \$25.00 movie vouchers to celebrate June birthdays.

Canadian County ADS, Belinda Hannon reports that a Kingfisher youth participated in Youth and Family Services summer program. The youth reportedly enjoyed the program. ADS Hannon provided some noteworthy achievements by Kingfisher/Canadian County youth in June:

- A Kingfisher County youth earned his driver's permit.
- A Kingfisher County Youthful Offender had his case dismissed and he elected to continue to attend Problematic Sexual Behaviors (PSB) Group until full completion of the program.
- A Canadian County Youthful Offender was able to obtain gainful employment as well as having his case dismissed. JSU made a referral for an apprenticeship and independent living processed through the Hub.
- A Canadian County youth and his family have neared successful completion of FFT services.
- A Canadian county youth was elected group leader in his PSB program.



- A Canadian County youth in Fort Reno Adolescent Group Home has successfully completed his Community Service hours and is displaying leadership by helping others.

Woodward County JSU worker, Jamie Sherman, started seeking donations for a Clothing Closet program. The purpose of the program is to provide youth with appropriate attire for judicial proceedings, employment interviews, etc.... The Woodward County Judge had previously expressed her dismay that too many youths were attending hearings with inappropriate attire (shorts, jeans, open-toed shoes, etc...). JJS Sherman used this as her basis for starting the Clothing Closet program. JJS Sherman has already been contacted by the local newspaper expressing their interest in publishing an article on the program.

Custer County ADS, Chris Walker began preliminary discussions to re-launch the Engage Touch Rugby Mentorship Program. ADS Walker developed the program back in 2019-2020, which was set to launch in April of 2020. The launch was cancelled due to the onset of the COVID-19 pandemic. ADS Walker has targeted September of 2023 as the potential re-launch date. This program will be conducted in Custer County on a pilot basis, with hopes to expand the program to other locations later.

#### **District Highlights from District 2 Supervisor Tracie Goad**

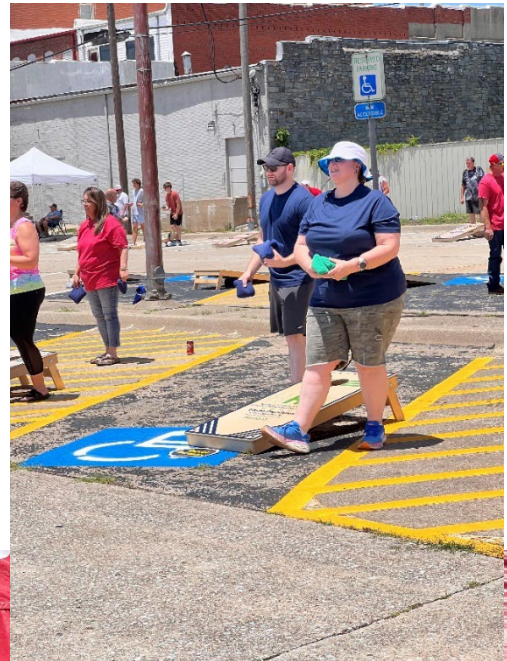
DS Tracie Goad was invited to participate on the 2024 United Way Community Investment Committee. The CIC involvement helps ensure that donor dollars are being fully utilized wisely and within our community. The CIC included an initial meeting, a tour of the facility, and a final meeting to determine the funding approval. The final meeting was held on 06/20/2023.

The POSE Project kicked off! There are currently 8 youth and 3 mentors participating in. We partnered with the Sequoyah Girls Group home to provide this program to 6 of the girls who are currently in their home.

#### **District Highlights from District 3 Supervisor Jeremy Andrews**

In addition to the normal duties advocating and working with youth on caseloads, and regular meetings with community partners and services providers, District 3 had a busy month doing community outreach as well.

The dedicated staff of Pottawatomie County JSU, joined by members of the Bridges out of Poverty board, came together on June 5, 2023, to serve 30 participants of the Bridges out of Poverty Program a meal. Participants were treated to a delicious spread of pizza, salad, and drinks. The event, held in Shawnee, was aimed at nurturing collaboration and providing a platform for education to combat poverty. This program, supported by a network of passionate individuals, aims to empower those facing poverty by equipping them with essential skills and valuable resources, ultimately uplifting their lives.





Meanwhile, our Oklahoma County Staff visited our community partner, PIVOT Inc to see their clothing closet and food pantry. This resource is available to all youth in the community.



### **District Highlights from District 5 Supervisor Ron Coplan**

The remodel of our Muskogee, District 5 Office is complete. I plan to have a District Meeting in the remodeled office once it is cleaned.

We are looking at new office space in Tahlequah. The proposed office is owned by PEOPLE Inc. It is nicer, cheaper, and smaller. My understanding is the contract is pending.

I serve on the steering committee for "Hope Muskogee", formerly the "Rise" residential program. They will be starting both a Youth and Adult Female Sexual Assault Survivor Group. They are also working on a "Safe Place Initiative" with businesses in Muskogee.

Several District 5 staff along with myself have been participating on the new Placement Worksheet task force. We believe the new worksheet is a big improvement and are anxious to put it in place.

Considerable time was spent on a single, very difficult case this month. JSU staff in collaboration with Alison Humphrey, Randy Sheppard, Shel Millington, and Amanda Leonhart worked together on solutions.

I participated as a Parole Board member on a case. The youth was granted parole.

### **District Highlights from District 7 Supervisor Rodney McKnight**

For the month of June 2023, District 7 served approximately 193, with 143 having a legal status of a deferred filing to custody. Contact notes totaled 983 with 70 being TCM eligible. Out of the 143 youths, there are 67 supervised cases with 18 being OJA Custody youth. We currently have 6 kids in various placements and 1 awaiting placement. There are 5 youths in secure detention, 4 being pre-adjudicatory juveniles.

Referrals seem to be on an upward trend within the last several weeks. We had 26 referrals in the month of June and completed 23 intakes, most referrals consisted of property and drug offenses with a few violent crimes happening throughout the district. FFT referrals continue to rise, District 7 currently has 33 youths referred and/or participating in that program.

District 7 activities for the month of June 2023 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffings, drug coalition, graduated sanctions, and several online trainings.

Instead of reporting on activities for the month, I just wanted to take this time highlight two staff members that retired from District 7 on June 30th. Although, neither one wanted any fanfare or retirement party, I feel like I need to show them recognition for a job well-done.

Pushmataha County Barbara Walker retired from service after serving our agency for 9 years. Barbara hired me years ago when she worked for the Oklahoma Military Department directing the STARS Program. I worked under Barbara as a tracker, completing accountability schedules for youth in Pushmataha County before being hired on with OJA. Barbara eventually went to work as computer teacher for the Antlers Public School. Upon her retirement from teaching, she began working for DHS and served with that agency for a couple years. Life circled back around, and I then had the opportunity to hire Barbara. She became a fixture in Pushmataha County and will be missed by all.

Lys Hulse worked as the Johnston County caseworker in Tishomingo for 15 years. Lys served as one worker county, where she also became a fixture within that county. Lys was known for her generosity and out-of-the box techniques with dealing with youth. She was known to play music with youth, teach them to sew and assist them with their school lessons. Lys was also known for her continued education and always trying to learn new things.

Both caseworkers will be hard to replace and will be missed by their co-workers, court officials, law enforcement, but mostly by the youth and families that they served.

District activities for the month of June were relatively slow for this area. Due to school being out for summer, we have had some staff members taking much needed vacation with their families. We were able to begin interviews for the two positions in Garvin County and the Murray County position. We hope to have candidates selected by the end of July.



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

*Carol Miller, Deputy Director Residential Placement Support*

## **Board Report – July 2023**

June 1<sup>st</sup> to 30<sup>th</sup> 2023 activity

<b>Releases (11) from Secure Care</b>	<b>June 2023</b>	<b>Intakes (7) for Secure Care</b>
Paroled - 5		Intakes COJC – 7
Step down to Group Home – 1		
AWOL on pass – 1		
County Jail due to adult charges – 2		
Released at Court to ICJ Louisiana – 1		
Completed COJC and remanded to DOC as per plea agreement - 1		
Secure Care Treatment Population as of 07/06/23: 64 residents		

### **Central Oklahoma Juvenile Center (COJC) facility events**

- Gridiron Football camp was held by Coach Heupel, 14 coaches from various Universities and high schools with 45 residents participating. Coaching, mentoring and support for youth was the main topic.
- COJC Fun Day as part of summer break activities for youth included a cookout with water slide inflatables and a dunk tank, youth thoroughly enjoyed hitting the target and dunking staff.
- COJC celebrated the first two youth who began their Grow with Google online certification courses. One resident completed and received their Project Management certification.
- Clinical staff continue to train for the implementation of Dialectical Behavior Treatment (DBT).
- Volunteer Mr. Earl Founder and CEO of Pursuit of Prosperity Strategies (POPS) visits once a month to connect with youth for reentry support.
- PbS Executive Director Kim Godfrey Lovett thanked COJC for their resident submissions to the 2023 PbS Kids Got Talent Contest. One resident was selected as finalist for his drum solo. Nine other residents received honorable mentions.
- Rep. Lawson and Rep. Sterling toured COJC led by tour host of residents and Director Holt.
- Mr. Brewer held a music session for 20 residents from various units.
- Resident birthdays were celebrated on site with cakes donated by the St. John Lutheran Church.
- TORCH on site each weekend for mentoring visit and held third reunion event.
- 94 Volunteers donated 55 hours of mentoring, bible study and religious services to COJC residents.
- Leadership and Community phase residents enjoyed a dinner night in the canteen.
- Man Up and Justice League Basketball continues weekly.
- Religious services and bible studies were offered by community volunteers for all residents.
- COJC Volunteer Coordinator Ms. Dillahunt is actively recruiting volunteers and mentors for residents through community involvement. Local Chamber of Commerce, current volunteers, and Tribal Nations have been contacted for volunteers.

### **Division Leadership Activities**

- Performance based Standards (PbS) Coach Janice Shallcross visited COJC and reviewed data outcomes with Director Holt and COJC Leadership Team. COJC continues to show continuous improvement in conditions and programming as compared to other participating states.
- Participated in the State Office Quarterly Recharge Meeting to set new Division Goals for FY24.





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*Carol Miller, Deputy Director Residential Placement Support*

- Met with members of OJA Training Advisory Committee to discuss improvements in New Hire Training.
  - Participated in the PbS Post-Data Collection Distance Learning Webinar to review data collection requirements.
  - OPI Licensing assessment successfully completed at COJC.
  - OPI Financial Audit successfully completed at COJC by the OJA State Office Contract Monitoring Unit.
  - Meeting held to establish communication efforts to communicate OJA youth “WINS” throughout the agency to establish the positivity of hope in our work areas.
  - Melissa Monson contributed to the Unit Treatment Team, Juvenile Handbook training at COJC.
  - Debriefing held on COJC critical incident of June 5<sup>th</sup>. Each step reviewed and areas for improvement implemented.
  - Participated and provided input for the Youth Parenting Program and Parole Policy.
  - Met with OYACS to discuss Science, Technology, Engineering, Math (STEM) program supplies.
  - Participated in technology meeting to identify areas at COJC where new technology is being implemented which require attention and additional resources.
  - Coordinated Agency wide policy reviews with Policy administrator Melissa Monson.
  - Participated in the OJA Parent Advisory Committee Meeting.
  - Met with Next Gen Subcommittee members on site at COJC.
  - Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
  - Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
  - Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
  - Met with New Behavioral Health Clinician Supervisor for OJA assessment team to provide overview of COJC and visions for the Division.
  - Assisted COJC with interviews for Behavioral Health Clinician (BHC) position.
  - Continue to address new technical applications across the facility to ensure maximum usage.
  - Continued OMMA grant meetings and submitted monthly performance report. Two new OMMA grant drug and alcohol counselors have been retained to provide services at COJC and in the community school systems, nonprofits, and agencies.
  - Monthly confinement grant meeting with Okla. State Dept of Health completed. Base of operation is COJC medical for LPNs to support detention centers and group homes with COVID mitigation plans, equipment and to assist in outbreaks.
  - Participated in virtual training on Juvenile Facilities – Training and Technical Assistance for COVID-19 Detection and Mitigation in Confinement Facilities.
  - Participated in weekly OJA Executive Team meetings with State Office Leadership.
  - Attended the June OJA Board Meeting virtually.
  - Continue to review American Correctional Association (ACA) and Prison Rape Elimination Act. (PREA) files for COJC in preparation of the mandated upcoming reaccreditation audits.
-



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**Recruitment and Retention Efforts**

- COJC staff will be attending Critical Incident Stress Management (CISM) training to assist their peers at COJC in crisis intervention.
- Mingle on Main Street – Event held on main street in Tecumseh for businesses which included the new OJA COJC HR location. Flyers for sign on and continuous employment distributed.
- Taco Tuesday at COJC – Director Holt and Deputy Director Miller celebrated with COJC staff during shift briefing by indulging in a taco or two to show support for staff after the June 5 disturbance.
- COJC leadership is working on team building through face-to-face conversations and identifying ways to assist other team members.
- Direct Care Staff incentives implemented to support direct care staff to not call in and leave the facility short staffed.
- Sign on bonuses and continuous employment bonuses for hard to fill positions in secure care implemented.
- OJA Recruiter Sheryl Liepins sent out bulk emails to thousands of applicants in Workday with an invitation to apply for hard to fill positions at COJC. COJC HR held an open interview day to accommodate anyone wanting to walk in and apply.
- In an effort to assist applicants, COJC HR has develop a one-stop-shop where applicants can apply, receive fingerprints, nursing assessment, and testing at one location.
- Employee council meeting held to solicit ideas, suggestions, and concerns about the facility.
- Modeling.
- “Day at the Lake” event for all staff was held at Shawnee Twin Lakes.
- Employee support group COMPASS raffled a grill for staff as a fundraiser.
- We continue to review new employee training evaluations each month to identify suggestions from new staff for training needs.
- New employees are now paired with a veteran staff to learn their job duties through role models.
- Leadership classes held for new staff to discuss facility culture, role modeling, rapport and relationship building.
- Employee of the month is recognized each month during the monthly general staffing meeting.

**Agency Collaborations in Secure Care**

- Oklahoma Department of Career and Technology Education (Career Tech) –
    - Conversations with Kent Roof have initiated an expansion of the current COJC automotive program through OYACS to include a construction program.
    - Construction Instructor will be begin training at COJC beginning of July 2023.
  - Department of Rehabilitative Services (DRS) –
    - DRS embedded staff Michael Rolerat is at COJC one time a week to assist residents enrolling in DRS. Currently 10 residents at COJC are in the paid work program waiting list and 3 are active. DRS continues to serve youth who have exited COJC.
  - Department of Mental Health and Substance Abuse (DMHSAS) –
    - DMHSAS embedded staff presented to COJC leadership reentry programming supports and efforts at COJC to provide community linkage to youth.
-





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- DMH will offer trainings for COJC staff on mental health resources.
  - COJC is currently working toward a referral process for youth who have significant mental health diagnoses to assist with supports in the community.
  - Workforce Innovation Board (COWIB) –
    - Workforce Work Study Program is for residents who come into COJC with a diploma or GED or while at COJC have graduated or received their GED. There are currently 5 residents in the graduate work program.
    - Residents working on site at COJC and receive pay funded under the Workforce Innovation and Opportunities Act (WIOA).
  - OCCY/DRS/OYACS/OJA School to Work paid work program –
    - The school to work paid work program at COJC is underway. There are currently 5 residents in the program and there are 5 more residents waiting to be interviewed.
    - Residents who are currently enrolled in OYACS at COJC will work onsite at COJC and receive pay through DRS reimbursement.
    - Program provides youth with a work resume, birth certificate, State ID, and financial support upon parole from COJC.
-

# Next Generation Campus Update



# Excused Delay Request

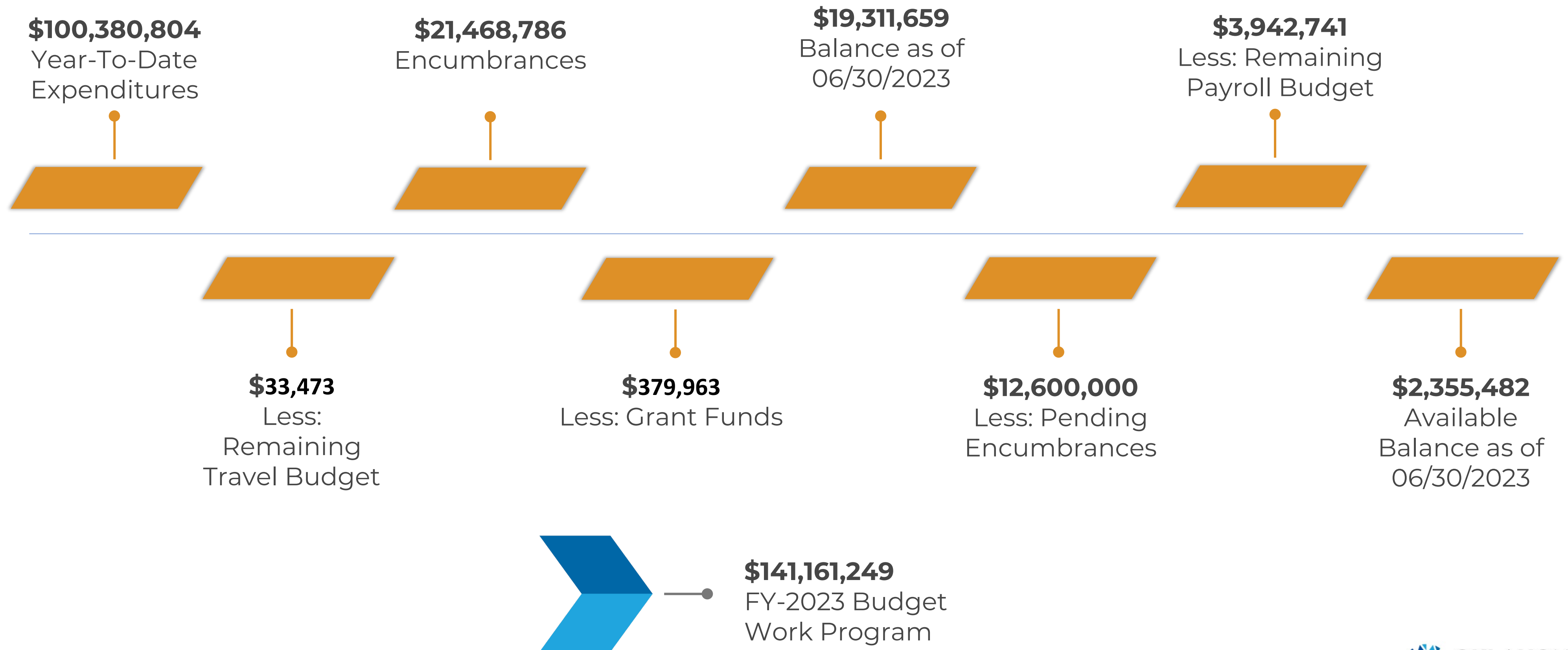
Flintco is negotiating with OMES, Construction and Properties to officially extend the completion date of the Dining Hall/Warehouse project. New date, if approved, will be mid September. Justification is based on continuing issues with AHU components.

# OJA Finance Report



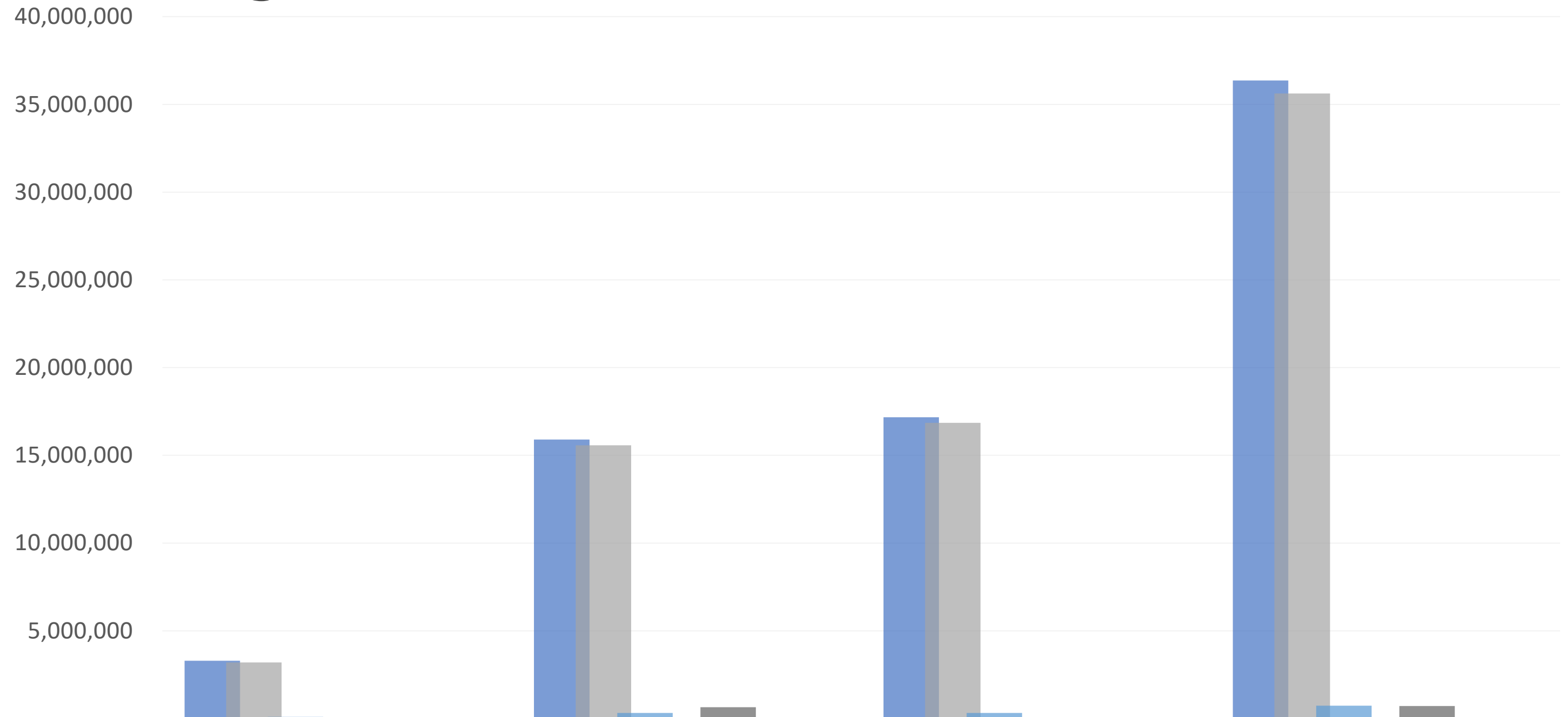
# FY-2023 Operation/Capital, Budget Projections

As of 06/30/2023



# FY-2023 Payroll Budget to Actual Year to Date

As of 06/30/2023



	Administration	Residential	Non-Residential	Total
■ YTD Budget	3,295,201	15,895,809	17,170,840	36,361,850
■ YTD Expenditures	3,194,858	15,576,049	16,855,205	35,626,112
■ YTD Variance-Expenditures to Budget	100,343	319,760	315,635	735,738
■ % Variance	3.0%	2.0%	1.8%	2.0%
■ YTD Overtime (included in YTD Expenditures)	1,389	646,406	4,520	709,388
■ % Overtime to YTD Expenditures	0.04%	4.15%	0.03%	1.99%
■ June 2023 Overtime	22	62,982	193	63,197

**Note: Three payroll pay period was posted in May 2023**

# FY-2023 Revolving Funds Revenue Projections As of 06/30/2023

Revenue Source	FY-23 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 19,308	\$ 19,308	\$ 98,824	\$ -	\$ 79,516
Income from Rent	17,802	17,802	17,802		-
Charter School State Aid/Grants	849,174	849,174	823,140	51,866	25,832
School Breakfast/Lunch/Snacks Program	195,476	195,476	173,443	13,612	(8,421)
Sales	33,801	33,801	19,250	-	(14,551)
Child Support	143,619	143,619	142,911		(708)
Other Receipts	23,573	23,573	82,836		59,263
<b>Total Revolving Funds</b>	<b>\$ 1,282,753</b>	<b>\$ 1,282,753</b>	<b>\$ 1,358,206</b>	<b>\$ 65,478</b>	<b>\$ 140,931</b>

Reimbursements and Refunds	FY-23 Budget	YTD Expenses	Receipts	Outstanding Reimbursements	Variance to YTD Expenses
DHS Safety Shelter, OSDH Rehabilitation Drug and Alcohol Services, Miscellaneous Refunds	\$ 3,968,503	\$ 2,987,218	\$ 2,885,488	\$ 101,730	\$ -

# FY-2023 Federal Funds Revenue Projections As of 06/30/2023

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Receipts Variance to Budget
<b>Fixed Rates Reimbursements from Other State Agencies</b>					
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 6,700,000	\$ 6,359,263	\$ 455,351	\$ 114,614
Targeted Case Management (TCM)	1,900,000	1,900,000	2,253,385	132,951	486,336
IV-E Shelter	110,000	251,626	191,571	60,055	141,626
Indirect Cost Reimbursement (OHCA)	95,322	142,856	32,019	110,837	47,534
<b>Total Fixed Rates Reimbursements From Other State Agencies</b>	<b>\$ 8,805,322.00</b>	<b>\$ 8,994,482.00</b>	<b>\$ 8,836,238.00</b>	<b>\$ 759,194.00</b>	<b>\$ 790,110.00</b>
<b>Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>FY-23 Budget</b>	<b>Expenditures Reports</b>	<b>Receipts</b>	<b>Outstanding Reimbursements</b>	<b>Receipts Variance to YTD Expenses</b>
Direct Federal Grant, OJJDP Formula	\$ 822,574	\$ 158,328	\$ 25,071	\$ 133,257	\$ -
DAC-RSAT/CARES ACT	194,864	223,557	223,557	-	-
Detection and Mitigation of COVID-19 in Confinement Facilities	2,000,000	389,906	369,503	20,403	-
State Recovery Fund (ARPA)	6,277,462	276,824	1,903,022	-	1,626,198
<b>Total Cost Reimbursements from OJJDP/Other State Agencies</b>	<b>\$ 9,294,900</b>	<b>\$ 1,048,615</b>	<b>\$ 2,521,153</b>	<b>\$ 153,660</b>	<b>\$ 1,626,198</b>



# 700 Fund Accounts As of 06/30/2023

## Trust Fund - 701

*Established to account for all the funds a juvenile received or expended while in OJA Custody*



**\*\*Cash Balance as of 06/30/2023**  
**\$19,995.47**

## Donation Fund - 703

*Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile*



**\*\*Cash Balance as of 06/30/2023**  
**\$1,325.33**

## Canteen Fund - 702

*Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.*



**\*\*Cash Balance as of 06/30/2023**  
**\$13,551.11**

## Victim Restitution Fund - 704

*Established to account for all funds received from OJA's Victim Restitution Program*



**\*\*Cash Balance as of 06/30/2023**  
**\$17,818.89**

# Oklahoma Economy

- Gross Receipts to the Oklahoma Treasury continue to slide with lower oil and gas prices.
- The 12-month total of \$17.44 billion is nearly \$200 million less than the high set in March at \$17.64 billion and is almost \$40 million below last month's total of \$17.48 billion.
- When comparing June 2022 to June 2023, the total receipts decreased \$38.1 million, or 2.5%. However, this monthly comparison includes a decrease in oil and gas production revenue of \$73.1 million, or 42.7%, which indicates the downward trend of energy prices.
- Jobless Rate – nationally rose to 3.7% in May, up by .3% from the prior month. However, Oklahoma's unemployment rate fell slightly, down by .1%, settling at 2.8% for May.
- Inflation – Consumer Price Index dropped to 4% in May.
- Business Index – for the 9-state region there was a slight reduction from 51.3 to 50.8, but for Oklahoma the index has increased from 44.7 to 45.5.

# The Oklahoma Economy Revenue Summary

Source: State Treasurer's Office

PRELIMINARY (In \$ millions)	12 Month Period Ending July 2022 - June 2023		Variance From Prior Year	
	Prior Year	Current Year	\$	%
	July 21 - June 22	July 22 - June 23		
<b>Total Income Tax</b>	<b>5,777.9</b>	<b>6,017.9</b>	<b>240.0</b>	<b>4.2%</b>
<i>Individual</i>	4,791.2	5,032.7	241.5	5.0%
<i>Corporate</i>	986.7	985.2	(1.4)	-0.1%
<b>Sales and Use Tax (1)</b>	<b>6,594.3</b>	<b>7,051.3</b>	<b>457.0</b>	<b>6.9%</b>
<i>Sales Tax</i>	5,605.5	5,950.9	345.4	6.2%
<i>Use Tax</i>	988.8	1,100.4	111.5	11.3%
<b>Gross Production</b>	<b>1,529.9</b>	<b>1,834.8</b>	<b>304.8</b>	<b>19.9%</b>
<b>Motor Vehicle</b>	<b>877.2</b>	<b>882.0</b>	<b>4.9</b>	<b>0.6%</b>
<b>Other Sources (2)</b>	<b>1,680.4</b>	<b>1,654.1</b>	<b>(26.2)</b>	<b>-1.6%</b>
<b>TOTAL REVENUE</b>	<b>16,459.7</b>	<b>17,440.1</b>	<b>980.46</b>	<b>6.0%</b>

(1) Includes Collections for Counties and Municipalities  
 (2) Gross Collections from OTC

# The Oklahoma Economy Revenue Summary

Source: State Treasurer's Office

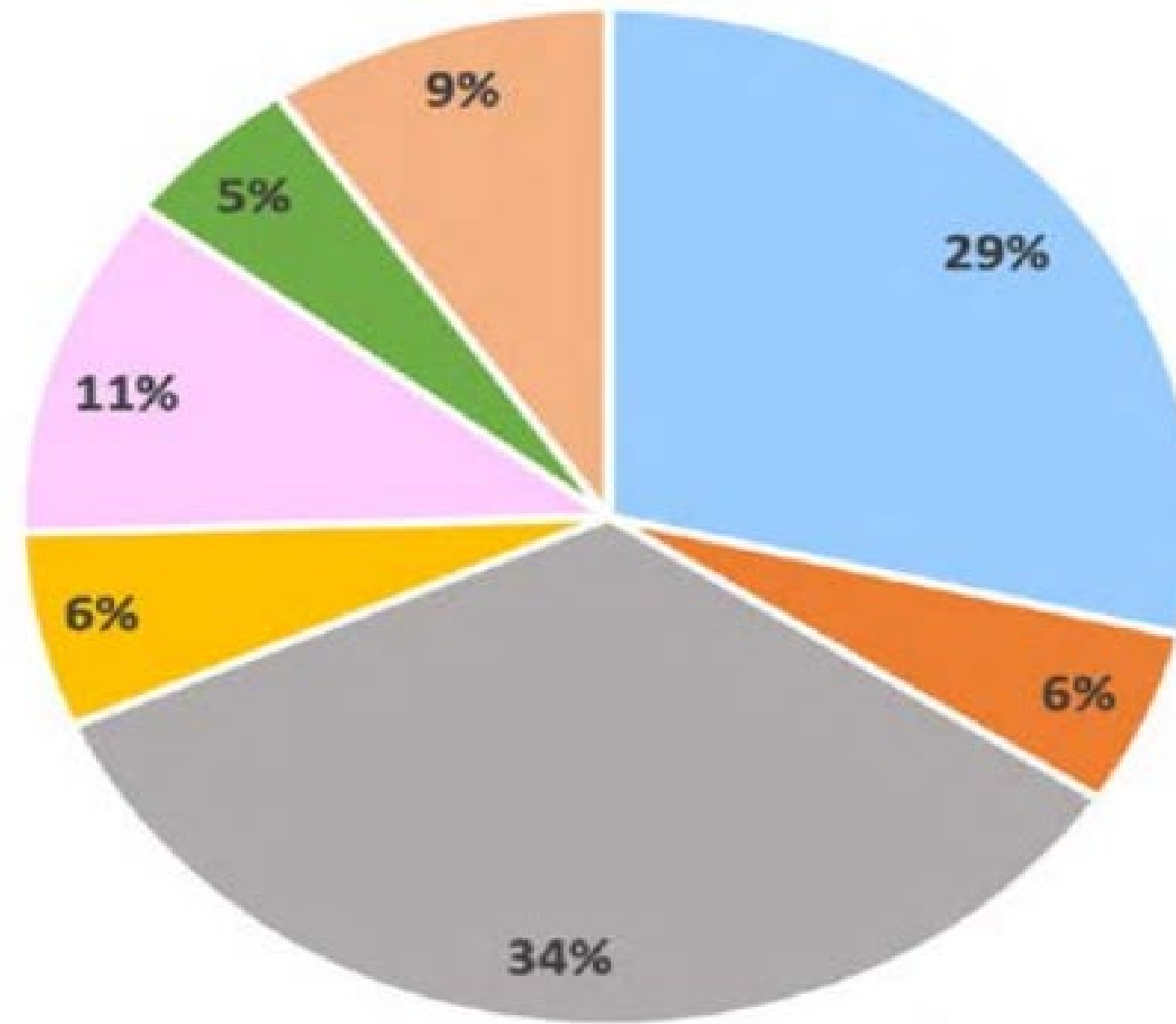
## Gross Receipts to the Treasury

PRELIMINARY (in \$ millions)	MONTHLY COMPARISON		Variance From Prior Year	
	June-22	June-23	\$	%
<b>Total Income Tax</b>	541.2	558.6	17.4	3.2%
Individual	401.7	413.2	11.5	2.9%
Corporate	140.1	145.4	5.3	3.8%
<b>Sales &amp; Use Tax (1)</b>	578.1	605.8	27.7	4.8%
Sales Tax	495.2	512.3	17.1	3.4%
Use Tax	82.9	93.5	10.7	12.9%
<b>Gross Production</b>	171.2	98.0	(73.1)	-42.7%
<b>Motor Vehicle</b>	81.1	77.3	(3.8)	-4.7%
<b>Other Sources (2)</b>	140.6	134.4	(6.3)	-4.5%
<b>TOTAL REVENUE</b>	<b>1,512.2</b>	<b>1,474.1</b>	<b>(38.1)</b>	<b>-2.5%</b>

(1) Includes Collections for Counties and Municipalities

(2) Gross Collections from OFC

# Revenue Sources as Percentage of Whole 12 months ending May 2023



- Individual Income
- Corporate Income
- Sales Tax (1)
- Use Tax (1)
- Gross Production
- Motor Vehicle
- Other (2)

# Sole Source Purchases As of 06/30/2023

**None to Report**






# Emergency Purchases As of 06/30/2023

EMR#	Date	Vendor	Description	Location	Amount
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None to Report



Oklahoma Youth  
Academy Charter School  
(OYACS)



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2022-2023 as of June 30, 2023	OJA General and Revolving Funds	Fund 25000	Totals as of 06/30/2023	COJC (972)	SOJC (975)	Total
<b>Revenues</b>						
Foundation/Salary Incentive	\$ -	\$ 199,643.37	\$ 199,643.37	\$ 199,643.37	\$ -	\$ 199,643.37
Alternative Ed Grant		110,593.63	110,593.63	110,593.63	-	110,593.63
ESSER II Formula Fund		158,931.55	158,931.55	158,931.55		158,931.55
Flowthrough IDEA		45,684.00	45,684.00	45,684.00		45,684.00
Redbud School Funding Act		21,808.52	21,808.52	21,808.52	-	21,808.52
Title I N&D		140,687.82	140,687.82	140,687.82	-	140,687.82
Title IA		87,225.68	87,225.68	62,802.72	24,422.96	87,225.68
Title IV-A LEA		20,000.00	20,000.00	15,000.00	5,000.00	20,000.00
Textbooks/Ace Technology		4,098.62	4,098.62	4,098.62	-	4,098.62
Child Nutrition Program _Operation/Admin Cost		12,039.72	12,039.72	12,039.72	-	12,039.72
Child Nutrition Program _Breakfast		55,167.89	55,167.89	53,704.75	1,463.14	55,167.89
Child Nutrition Program _Lunches and Snacks		117,522.64	117,522.64	112,731.61	4,791.03	117,522.64
Refund		2,432.40	2,432.40	2,432.40	-	2,432.40
Office of Juvenile Affairs **	1,112,803.94		1,112,803.94	938,639.29	174,164.65	1,112,803.94
<b>Total Revenues</b>	<b>\$1,112,803.94</b>	<b>\$ 975,835.84</b>	<b>\$ 2,088,639.78</b>	<b>\$ 1,878,798.00</b>	<b>\$ 209,841.78</b>	<b>\$ 2,088,639.78</b>
<b>Expenditures</b>						
Operational Expenses	\$ 91,795.95	\$ 125,211.59	\$ 217,007.54	\$ 205,273.78	\$ 11,733.76	\$ 217,007.54
Payroll Expenses	830,765.12	769,367.74	1,600,132.86	1,357,945.68	242,187.18	1,600,132.86
Professional Services	833.00	5,200.00	6,033.00	3,208.00	2,825.00	6,033.00
Training and Travel	20,360.85	-	20,360.85	16,417.09	3,943.76	20,360.85
Equipment, Library Resources, Contr- Renov	169,049.02	-	169,049.02	168,971.04	77.98	169,049.02
<b>Total Expenditures</b>	<b>\$1,112,803.94</b>	<b>\$ 899,779.33</b>	<b>\$ 2,012,583.27</b>	<b>\$ 1,751,815.59</b>	<b>\$ 260,767.68</b>	<b>\$ 2,012,583.27</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ 76,056.51</b>	<b>\$ 76,056.51</b>	<b>\$ 126,982.41</b>	<b>\$ (50,925.90)</b>	<b>\$ 76,056.51</b>
<b>Fund Balances July 1, 2022</b>	<b>-</b>	<b>358,340.75</b>	<b>277,569.97</b>	<b>287,422.73</b>	<b>70,918.02</b>	<b>358,340.75</b>
<b>Fund Balances 2022-2023 School Year</b>	<b>\$ -</b>	<b>\$ 434,397.26</b>	<b>\$ 353,626.48</b>	<b>\$ 414,405.14</b>	<b>\$ 19,992.12</b>	<b>\$ 434,397.26</b>
<b>**OJA Funds</b>	<b>COJC (972)</b>	<b>SOJC (975)</b>	<b>Total</b>			
Fund 191/192	\$ 13,751.91	\$ 23,756.38	\$ 37,508.29			
Fund 19301	\$ 765,946.73	\$ 150,408.27	\$ 916,355.00			
Fund 20000	\$ 9.10	\$ -	\$ 9.10			
Fund 41000	\$ 158,931.55	\$ -	\$ 158,931.55			
	\$ 938,639.29	\$ 174,164.65	\$ 1,112,803.94			

Note: 2022-2023 Fund Balance is still subject to final analysis.



# Oklahoma Youth Academy Charter School Request for 2023-2024 Encumbrances

Encumbrance#	Description	Vendor	Amount
2024-025	Customized Promot Stamp up to 3 lines. Large size 4 x \$18.95, Small size 4 x \$14.95	Amazon	\$ 135.60
2024-025	Custom Blinds for Principal Office, bathroom in the library for privacy 3 x \$49.95	Amazon	149.85
2024-025	File organizer, wall file holder 1 x \$20.99	Amazon	20.99
2024-025	Self adhesive wall protector to stop wall damage for the school admin office 3 x \$11.99	Amazon	35.97
2024-026	Bender Gestalt Motor Test Booklet 25 prints for Special Ed students' assessment	Pearson Assessments	45.60
2024-026	Bender Gestalt Motor PerceptionTest Booklet 25 prints Special Ed students' assessment	Pearson Assessments	45.60
2024-026	Bender Gestalt Motor Observation Form Test Records 25 prints Special Ed students' assessment	Pearson Assessments	38.00
2024-027	On-line software aligned to Science Reading driven instructions for students with low reading skills	MindPlay	1,500.00
2024-027	MindPlay Literacy site software use annual icenses 10 x \$55	MindPlay	550.00
	<b>Total</b>		<b>\$ 2,521.61</b>