



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
AGENDA**

October 22, 2026

10:00 a.m.

**Oklahoma Office of Juvenile Affairs
Board Room**

**2501 North Lincoln Boulevard, Suite 500
Oklahoma City, OK 73105**

Meeting will be broadcast via Zoom, see link below, Meeting ID: 161 977 5443 and Passcode: 014496.
<https://www.zoomgov.com/j/1619775443?pwd=BZtK9CfsWjwJ7hlaqS7JlCyIBGuJaQ.1>

Board member attending virtually:

Mr. Bart Bouse, 2204 Southwest Main Street, Woodward, OK 73801, (580) 256-1285,
Dr. Amy Emerson, 800 West Mission Street, Broken Arrow, OK, 74012, (918) 459-0092, and
Ms. Jenna Worthen, 12 North Cheyenne, Tulsa, Oklahoma 74103, (918) 884-3550.

Documents presented to the board today are available at the link labeled board packet under the Thursday, October 22, 2026 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell **no later than 9:30 a.m. Thursday, October 22, 2026**, at audrey.rockwell@oja.ok.gov. Please include in the email your name, the organization you are representing (if applicable), the specific agenda item your comments will address, and the method of joining the meeting in person or on Zoom. Public comments will be limited to three (3) minutes per person and are limited to items listed on the agenda.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments (Public comments will be limited to three (3) minutes per person and are limited to items listed on the agenda.) – Ms. Karen Youngblood, Chair

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

III. Board Action Items

- A. Discussion and/or possible approval, amendments to, and/or action on the proposed minutes for the September 17, 2026 board meeting
- B. Discussion and/or possible approval, amendments to, and/or action on the proposed minutes for the September 30, 2026 special board meeting
- C. Discussion regarding the November 19, 2026 Board of Juvenile Affairs regular meeting
 - 1. Possible action to select a board member to serve as acting chair for the November 19, 2026 Board of Juvenile Affairs regular meeting
 - 2. Possible action on rescheduling the November 19, 2026 Board of Juvenile Affairs regular meeting
- D. Discussion and/or possible action on proposed dates for the 2027 Board of Juvenile Affairs regular meeting schedule

IV. Presentation and possible discussion on updates regarding OJA's continued work on Reentry – Ms. Alison Humphrey, Director of Reentry

V. Director's Report, a report to the board of agency activities regarding advocates, programs, public relations, community-based services, secure care, legislative agenda, and other meetings – Ms. Sharon Millington, Executive Director

VI. Discussion and/or possible action, amendments to, and/or approval on the proposed FY2027 year-to-date OJA Finance Report – Mr. Kevin Haddock, Chief Financial Officer

VII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items

- A. Discussion, possible approval, amendments to, and/or action on the proposed 2026-27 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Haddock, Chief Financial Officer
- B. Discussion, possible approval, amendments to, and/or action on the proposed modifications to the 2026-27, FY2027, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Haddock, Chief Financial Officer

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C. Presentation on Oklahoma Youth Academy Charter School (OYACS) Policy – Ms. Melissa Snipes, Superintendent, and Ms. Kendra Cope, Deputy Chief of Education, and Ms. Leticia Sanchez, Principal

1. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-8000, Employee Compensation
2. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8001, Fair Labor Standards Act and Employment Security Act
3. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8002, Employee Personnel File
4. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8010, Background and Reference Checks
5. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8020, Annual Criminal Record Questionnaire
6. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8030, Drug-Free Workplace
7. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8040, Failure to Comply with State Income Tax Laws
8. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8050, Evaluation
9. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8060, Professional Conduct
10. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-8061, Conflict of Interest
11. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8062, Nepotism, Employment of Relatives, and Personal Relationships
12. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8063, Violence in the Workplace
13. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8064, Confidentiality
14. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8065, Secondary Employment
15. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-8066, OYACS Employee Discipline Policy
16. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8070, Conference and Visitations
17. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8080, CPR and Heimlich
18. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8081, HIV and AIDS
19. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8082, Blood-Borne Pathogens and Exposure Control Plan

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20. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-8083, Epinephrine
21. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS policy 10-8084, Diabetes
22. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8090, Employee Dress Code
23. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8100, Faculty Meetings
24. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8110, Supervision
25. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8120, Equal Employment Opportunity and ADA
26. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8130, Sick Leave
27. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8140, Paid Personal Days
28. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8150, Family and Medical Leave
29. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8151, Personal Leave of Absence
30. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8152, Jury Duty
31. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-8153, Voting Leave
32. Discussion and/or possible approval, amendments to, and/or action on proposed OYACS polic10-8155, OYACS Maternity Leave

D. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa Snipes, Superintendent, Ms. Kendra Cope, Deputy Chief of Education, and Ms. Leticia Sanchez, OYACS Principal

VIII. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)

IX. Announcements/comments

X. Adjournment

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