



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
SPECIAL MEETING AGENDA**

July 16, 2026

10:00 a.m.

**Oklahoma Office of Juvenile Affairs
Board Room**

**2501 North Lincoln Boulevard, Suite 500
Oklahoma City, OK 73105**

Meeting will be broadcast via Zoom, see link below, Meeting ID: 161 977 5443 and Passcode: 014496.
<https://www.zoomgov.com/j/1619775443?pwd=BZtK9CfsWjwJ7hlaqS7JlCYlBGUJaQ.1>

Board member(s) attending virtually:

Ms. Jenna Worthen, 12 North Cheyenne, Tulsa, Oklahoma 74103, (918) 884-3550.

Documents presented to the board today are available at the link labeled board packet under the Thursday, July 16, 2026 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell **no later than 9:30 a.m. Thursday, July 16, 2026**, at audrey.rockwell@oja.ok.gov. Please include in the email, your name, the organization you are representing (if applicable), the specific agenda item your comments will address, and the method of joining the meeting in person or on Zoom. Public comments will be limited to three (3) minutes per person and are limited to items listed on the agenda.

- I. Call to Order and Recording of Members Present and Absent – Mr. Les Thomas, Vice Chair
- II. Public Comments (Public comments will be limited to three (3) minutes per person and are limited to items listed on the agenda.) – Mr. Les Thomas, Vice Chair
- III. Board Action Items
 - A. Discussion and/or possible approval, amendments to, and/or action on the proposed minutes for the June 18, 2026 board meeting

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- IV. Presentation on Functional Family Probation (FFP) – Ms. Kim Mason, Functional Family Therapy, LLC Consultant
- V. Director’s Report, a report to the board of agency activities regarding advocates, programs, public relations, community-based services, secure care, legislative agenda, and other meetings – Ms. Sharon Millington, Executive Director
- VI. Presentation on the progress on the State Plan for Youth Services Agencies – Ms. Jennifer Francis, Deputy Chief Operating Officer, and Ms. Amanda Leonhart, Programs Administrator
- VII. Discussion and/or possible action, amendments to, and/or approval on the proposed year-to-date OJA Finance Report – Mr. Kevin Haddock, Chief Financial Officer
- VIII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
 - A. Discussion, possible approval, amendments to, and/or action on the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Haddock, Chief Financial Officer
 - B. Discussion, possible approval, amendments to, and/or action on the proposed modifications to the 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Haddock, Chief Financial Officer
 - C. Discussion, possible approval, amendments to, and/or action on the proposed modifications to the 2026-27, FY2027, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Haddock, Chief Financial Officer
 - D. Discussion, possible approval, amendments to, and/or action Mr. Nicholas Boddy, welding, adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and OAC 201:20-37-2(2) – Ms. Melissa Snipes, Superintendent, and Ms. Kendra Cope, Deputy Chief of Education
 - E. Discussion, possible approval, amendments to, and/or action Mr. Daniel Layton, work readiness, adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and OAC 201:20-37-2(2) – Ms. Melissa Snipes, Superintendent, and Ms. Kendra Cope, Deputy Chief of Education
 - F. Presentation on Oklahoma Youth Academy Charter School (OYACS) Policy – Ms. Melissa Snipes, Superintendent, and Ms. Kendra Cope, Deputy Chief of Education, and Ms. Leticia Sanchez, Principal
 - 1. Discussion and/or possible approval, amendments to, and/or action on proposed amendments to OYACS policy 10-7100, School Safety and Bullying Prevention

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G. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa Snipes, Superintendent, and Ms. Kendra Cope, Deputy Chief of Education, and Ms. Leticia Sanchez, Principal

IX. Discussion of the following pending litigation, as authorized by [25 O.S. § 307\(B\)\(4\)](#), *Child Doe 1, et al, v. Tulsa County ex. rel. Juvenile Bureau et al*, Northern District of Oklahoma, CV-24-380-SEH-JFJ

Possible executive session as authorized by 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest

A. Vote to enter Executive Session

B. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4)

C. Vote to exit Executive Session

D. Possible action regarding item(s) discussed in Executive Session

X. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)

XI. Announcements/comments

XII. Adjournment

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