



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
AGENDA**

November 18, 2025

10:00 a.m.

**Office of Juvenile Affairs
2501 North Lincoln Boulevard, Suite 500
Oklahoma City, OK 73105**

Meeting will be broadcast via Zoom, see link below, Meeting ID: 160 231 0574 and Passcode: 531922.
<https://www.zoomgov.com/j/1602310574?pwd=LS0nbvgo4boAJxRIY9ehVbqebUi4fX.1>

Documents presented to the board today are available at the link labeled board packet under the Tuesday, November 18, 2025 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell ***no later than 9:30 a.m. Tuesday, November 18, 2025,*** at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include the organization's name, and the method of joining the meeting in person or on Zoom.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments (Public comments will be limited to three (3) minutes per person and are limited to items listed on the agenda.) – Ms. Karen Youngblood, Chair
- III. Presentation on the Level E “Resident of the Month” incentive program – Mr. Jeremy Evans, Interim Chief of Community Based Services, and Mr. Darian Bennett, Level E group home program manager
- IV. Board Action Items
 - A. Discussion and/or possible action on the proposed minutes for the October 21, 2025 board meeting
 - B. Discussion and/or possible action on the 2026 Board of Juvenile Affairs meeting schedule
 - C. Discussion and/or possible action on Board subcommittees
- V. Director’s Report, a report to the board of agency activities regarding advocates/programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings – Ms. Sharon Millington, Interim Executive Director

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- VI. Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center to replace the heat exchange and combustion motor on the HVAC systems in the amount of \$2,640.78, [10A O.S. § 2-7-401](#) – Mr. Kevin Clagg, Chief Financial Officer
- VII. Update on the Next Generation Campus Project – Next Generation Facility Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
- VIII. Discussion and/or possible action on the proposed year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- IX. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
 - A. Discussion and/or possible action on the proposed 2025-26 year-to-date, FY2026, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - B. Discussion and/or action on the proposed modifications to the 2025-26, FY2026, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
 - C. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa Snipes, Chief of Educational Excellence, and Ms. Kendra Cope, Deputy Chief of Educational Excellence, and Ms. Leticia Sanchez, Principal
- X. Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#),
 - a. Notification of litigation hold re: T.W.

Possible executive session as authorized by 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and 25 O.S. § 307(B)(7) discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

 - A. Vote to enter Executive Session
 - B. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4)
 - C. Vote to exit Executive Session
 - D. Possible action regarding item(s) discussed in Executive Session

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- XI. Discussion of the following reportable incident investigations by the Office of Juvenile Affairs Office of Public Integrity's Investigation Division, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#),
- a. CO25-08-031
 - b. CO25-08-085
 - c. CO25-10-053
 - d. CO25-10-054
 - e. CO25-10-098
 - f. OPI25-09-022
 - g. OPI25-06-004

Possible executive session as authorized by 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and 25 O.S. § 307(B)(7) discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

A. Vote to enter Executive Session

B. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4)

C. Vote to exit Executive Session

D. Possible action regarding item(s) discussed in Executive Session

- XII. Discussion of the following OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#), as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) and [10A O.S. § 2-6-102\(A\)](#),
- a. 2495064
 - b. 2496429
 - c. 2462196
 - d. 2494801

Possible executive session as authorized by 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and 25 O.S. § 307(B)(7) discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

A. Vote to enter Executive Session

B. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4)

C. Vote to exit Executive Session

D. Possible action regarding item(s) discussed in Executive Session

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- XIII. Discussion of the following pending litigation, as authorized by [25 O.S. § 307\(B\)\(4\)](#), *Child Doe 1, et al, v. Tulsa County ex. rel. Juvenile Bureau et al*, Northern District of Oklahoma, CV-24-380-SEH-JFJ
Possible executive session as authorized by 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest
- A. Vote to enter Executive Session
 - B. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(4)
 - C. Vote to exit Executive Session
 - D. Possible action regarding item(s) discussed in Executive Session
- XIV. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XV. Announcements/comments
- XVI. Adjournment

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.