



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
AGENDA**

February 27, 2024

10:00 a.m.

Office of Juvenile Affairs

MC Connors Building

2501 North Lincoln Boulevard, Suite 500

Oklahoma City, OK 73105

Meeting will be broadcast via Zoom, see link below, Meeting ID: 160 567 9482 and Passcode: 327842.
<https://www.zoomgov.com/j/1605679482?pwd=anBpc0hCanlEU29oUmtBTnczWFRaQT09>

Board member attending virtually is:

Jenna Worthen – 1316 East 36th Place, Tulsa, OK 74105

Documents presented to the board today are available at the link labeled board packet under the Tuesday, February 27, 2024 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell ***no later than 9:30 a.m. Tuesday, February 27, 2024***, at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting.

Public comments will be limited to three (3) minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments – Ms. Karen Youngblood, Chair
- III. Board Action Items
 - A. Discussion and/or possible vote to amend and/or approve the proposed minutes for the January 16, 2024 board meeting
- IV. Update on the OJA 2024 Legislative Agenda – Ms. Constanza Nizza, Chief of Staff

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- V. Director’s Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings – Mr. Jeffrey Cartmell, Executive Director
- VI. Discussion and possible vote to amend or approve the proposed modifications to the FY2025 Budget Request – Mr. Jeffrey Cartmell, Executive Director
- VII. Presentation on proposed amendments to the Office of Juvenile Affairs Administrative Code – Mr. Jeffrey Cartmell, Executive Director
 - A. Public comment on proposed amendments – comments will be limited to no more than a combined total of thirty (30) minutes
 - B. Discussion and/or possible vote to adopt emergency rule amendments to Chapter 3. Administrative Services, Subchapter 13. Office of Public Integrity, Part 3. Requirements for Secure Juvenile Detention Centers, 377:3-13-43. Staff Requirements
- VIII. Update on the Next Generation Campus Project – Next Generation Facility Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
- IX. Reports and Possible Action Items
 - A. Discussion and/or possible vote to amend and/or approve the proposed year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- X. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
 - A. Discussion and/or possible vote to amend and/or approve the proposed 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - B. Discussion and/or possible vote to amend and/or approve proposed modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
 - C. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
 - D. Discussion and possible vote to approve adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and the State Department of Education Administrative Rules – Ms. Melissa White, Superintendent
 - i. Joy Yocum, music
 - ii. Kaleigh Dunbar, swimming

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- XI. Executive Session – If the Board enters executive session, in accordance with [25 O.S. §§ 307](#), board members attending by Zoom will participate in executive session virtually. Those not legally allowed to participate in executive session will be moved to a Zoom waiting room by the moderator until executive session is complete.
 - A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Benjamin C. Brown, General Counsel
 - B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Natascha Ferguson, Advocate General
 - i. Reportable Incident Investigations by OPI; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)
 - a. CO23-12-011
 - b. OPI231207-01
 - c. OPI231207-02
 - d. OPI231207-03
- XII. Discussion and possible vote to return to regular session
- XIII. Discussion and/or possible vote on items arising from executive session
- XIV. Announcements/comments
- XV. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XVI. Adjournment

***Note:** The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.