



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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**BOARD OF JUVENILE AFFAIRS  
AND  
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL  
AGENDA**

**December 12, 2023**

**10:00 a.m.**

**Office of Juvenile Affairs  
MC Connors Building  
2501 North Lincoln Boulevard, Suite 500  
Oklahoma City, OK 73105**

Meeting will be broadcast via Zoom, see link below, Meeting ID: 160 293 2915 and Passcode: 301915.  
<https://www.zoomgov.com/j/1602932915?pwd=S2xDMDg2M1g5dEpGODdTaW5VQUJJdz09>

Documents presented to the board today are available at the link labeled board packet under the Tuesday, December 12, 2023 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

**For Virtual Public Comment** – Please sign up with Audrey Rockwell ***no later than 9:30 a.m. Tuesday, December 12, 2023,*** at [audrey.rockwell@oja.ok.gov](mailto:audrey.rockwell@oja.ok.gov). Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to three (3) minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments – Ms. Karen Youngblood, Chair
- III. Board Action Items
  - A. Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 17, 2023 board meeting
- IV. Presentation on the OJA 2024 Legislative Agenda – Ms. Constanzia Nizza, Chief of Staff
- V. Director’s Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, legislative agenda, and other meetings – Mr. Jeffrey Cartmell, Executive Director
- VI. State Advisory Group (SAG) – Dr. Steven Grissom, SAG Chair, and Ms. Laura Broyles, Director of the Office of Standards for Prevention and System Improvement
  - A. Discussion and possible vote to amend and/or approve Title II Compliance funding for Law Enforcement Youth Specialists and other separation/compliance work as needed to ensure the state remains in compliance with Office of Juvenile Justice and Delinquency Prevention (OJJDP) Core Requirements not to exceed the amount of \$500,000.00

**\*Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

**\*\*Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- B. Discussion and possible vote to amend and/or approve Title II Compliance funding for trainer Jill Ruggiero for Phase I of Law Enforcement Youth Specialists work not to exceed the amount of \$27,900.00
- VII. Discussion and possible vote to amend and/or approve the Criteria for the State Plan for Youth Service Agencies – Mr. Kevin Clagg, Chief Financial Officer, and Laura Broyles, Director of the Office of Standards for Prevention and System Improvement
- VIII. Discussion on the Juvenile Detention Improvement Revolving Fund, [10A O.S. § 2-7-401](#) – Mr. Kevin Clagg, Chief Financial Officer
- A. Discussion and/or possible vote to award, and/or adjust proposed award of Juvenile Detention Improvement Revolving funds to the Craig County Juvenile Detention Center for replacement of the existing HVAC system in the amount of \$16,902.25
- IX. Update on the Next Generation Campus Project – Next Generation Facility Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
- X. Reports and Possible Action Items
- A. Discussion and/or possible vote to amend and/or approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- XI. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
- A. Discussion and/or possible vote to amend and/or approve the 2023-24 year-to-date, FY2024, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
  - B. Discussion and/or possible vote to amend and/or approve modifications to the 2023-24, FY2024, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
  - C. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
- XII. Executive Session – If the Board enters executive session, in accordance with [25 O.S. §§ 307](#), board members attending by Zoom will participate in executive session virtually. Those not legally allowed to participate in executive session will be moved to a Zoom waiting room by the moderator until executive session is complete.
- A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Benjamin C. Brown, General Counsel
  - B. Discussion of Litigation, *Office of Juvenile Affairs v. Shannon T. Clark, et al*, [CV-23-165](#), Okmulgee County, as authorized by [25 O.S. § 307\(B\)\(4 and 7\)](#) – Mr. Benjamin C. Brown, General Counsel
  - C. Licensing Investigations by the Office of Public Integrity (OPI), as authorized by [25 O.S. § 307\(B\)\(4\)](#)
    - i. OPIL23-01
    - ii. OPIL23-02
    - iii. OPIL23-03
    - iv. OPIL23-04

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- D. Advocate General's Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Natascha Ferguson, Advocate General
  - i. OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#)
    - a. 2333394
    - b. 2341620
    - c. 2336387
    - d. 2348036
    - e. 2334884
    - f. 2340905
    - g. 2334630
    - h. 2318861
  - ii. Reportable Incident Investigations by OPI; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)
    - a. CO23-10-007
    - b. CO23-10-021
    - c. CO23-10-017
    - d. CO23-08-068
    - e. OPI231207-01
    - f. OPI231207-02
- XIII. Discussion and possible vote to return to regular session
- XIV. Discussion and/or possible vote on items arising from executive session
- XV. Announcements/comments
- XVI. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XVII. Adjournment

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