



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
SPECIAL MEETING AGENDA**

December 15, 2022

10:00 a.m.

**Oklahoma Office of Juvenile Affairs
3812 North Santa Fe, Suite 400
Oklahoma City, OK 73118**

Meeting will be broadcast via Zoom, see link below, Meeting ID: 161 223 0971 and Passcode: 386982.

<https://www.zoomgov.com/j/1612230971?pwd=anlGTXJJaTZxQmRaWmhJcDBtTjVnZz09>

Documents presented to the board today are available at the link labeled board packet under the Thursday, December 15, 2022 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell ***no later than 9:30 a.m. Thursday, December 15, 2022***, at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to three (3) minutes per person.

For Virtual Public Comment on Rates and Standards – Please sign up with Audrey Rockwell ***no later than 9:30 a.m. Thursday, December 15, 2022***, at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to three (3) minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Secretary Audrey Rockwell
- II. Board Action Items
 - A. Discussion and vote to elect a Chair Pro Tempore, see OAC 377:1-1-5 – Secretary Audrey Rockwell
 - B. Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 18, 2022, board meeting – Chair Pro Tempore
- III. Public Comments – Chair Pro Tempore
- IV. Director’s Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, pandemic response, legislative agenda, and other meetings – Ms. Rachel Holt, Executive Director

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- V. Presentation on recommended Rates and Standards – Mr. Kevin Clagg, Chief Financial Officer
 - A. Public Comment on proposed Rates and Standards – comments will be limited to no more than a combined total of sixty (60) minutes
 - B. Discussion and/or possible vote to amend and/or approve proposed rates and standards for Level E Incentives
 - i. RS2023-002-001a – Level E – Incentive A: Vacant bed will be available for use prior to 5 p.m. on the next day, \$12 per bed per day
 - ii. RS2023-002-001b – Level E – Incentive B: Substantial compliance, 98% compliance, with Residential Behavior Management System (RBMS) requirements – although a contractual requirement, this incentive goes above and beyond normal compliance, \$12 per bed per day
 - iii. RS2023-002-001c – Level E – Incentive C: 85% program completion and no AWOLS, determined under the Definition and Requirements & Standards section of the rate, \$12 per bed per day
 - iv. RS2023-002-001d – Level E – Incentive D: Program achieves Levels A, B, and C, \$2,000 per month
 - C. Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-001 – Foster Care, \$49.96 per bed per day (originally submitted to OMES in 2005)
 - D. Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-002 – Host Home – Daily Rate, \$87.43 per youth per day (originally submitted to OMES on June 15, 2018)
 - E. Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-003 – Children’s Emergency Resource Center – Community Assistance, \$49.96 per stay (originally submitted to OMES on November 27, 2018)
 - F. Discussion and/or possible vote to amend and/or approve proposed rates and standards for Family Engagement
 - i. RS2023-004-001a – Family Engagement – Transit Rates – \$16.50 per hour for regular business hours
 - ii. RS2023-004-001b – Family Engagement – Transit Rates – \$18.15 per hour for weekends and evenings after 6 p.m.
 - iii. RS2023-004-001c – Family Engagement – Transit Rates – Mileage – current GSA rate
- VI. Reports and Possible Action Items
 - A. Discussion and/or possible vote to amend and/or approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- VII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
 - A. Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer

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- B. Discussion and/or possible vote to amend and/or approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
 - C. Discussion and/or possible vote to amend and/or to authorize the Oklahoma Youth Academy Charter School to apply for the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief Fund III (ESSER Fund) in the amount of \$600,000.00 – Mr. Kevin Clagg, Chief Financial Officer
 - D. Discussion and possible action to approve each adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and the State Department of Education Administrative Rules – Ms. Melissa White, Superintendent
 - i. Mindi Anderson, art
 - ii. Angel Little, art
- VIII. Executive Session – If the Board enters executive session, in accordance with [25 O.S. §§ 307](#). Board members attending by Zoom will participate in executive session virtually. Those not legally allowed to participate in executive session will be moved to a Zoom waiting room by the moderator until executive session is complete.
- A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Benjamin C. Brown, General Counsel
 - B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Donna Glandon, Advocate General
 - i. OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#)
 1. 2249817
 2. 2255572
- IX. Discussion and possible vote to return to regular session
- X. Discussion and/or possible vote on items arising from executive session
- XI. Announcements/comments
- XII. New business, as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XIII. Adjournment

Please Note: The Board members are invited to attend an OJA employee luncheon after the meeting. No business will be discussed.

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