



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL**

AGENDA

October 19, 2021

9:00 a.m.

**Office of Juvenile Affairs
3812 North Santa Fe, Suite 400
Oklahoma City, OK 73118**

Board member appearing through videoconference are

Dr. Amy Emerson – 800 West Mission Street, Broken Arrow, OK, 74012 and

Ms. Jenna Worthen – 1350 South Boulder, Tulsa, OK 74119.

Meeting will broadcast via Zoom, see link below, Meeting ID: 959 9566 0937 and Passcode: 498121.

<https://zoom.us/j/95995660937?pwd=cHhoREwwb1BBRGdFRWxkVmRPUVc5dz09>

Documents presented to the board today are available at the link labeled board packet under the Tuesday, Oct. 19 meeting on the [OJA website](https://oklahoma.gov/oja/board-of-directors/board-meetings.html) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment – Please sign up with Audrey Rockwell ***no later than 8:30 a.m. Tuesday, Oct. 19, 2021***, at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to three (3) minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments – Ms. Karen Youngblood, Chair
- III. Presentation on the Southwest Oklahoma Juvenile Center’s (SWOJC) culinary program – Ms. Kelli Mahanay, SWOJC Volunteer Coordinator, and SWOJC Youth
- IV. Director’s Report, a report to the board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, pandemic response, legislative agenda, and other meetings – Ms. Rachel Holt, Executive Director
- V. Board Action Items
 - A. Discussion and/or possible vote to amend and/or approve minutes for the August 17, 2021 board meeting
 - B. Discussion and/or possible vote to amend and/or approve minutes for the September 21, 2021 board meeting

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

*****Note:** Board members may tour the YST youth shelter. No business will be discussed.

- C. Discussion and/or possible vote to amend and/or approve the proposed 2022 Board of Juvenile Affairs meeting schedule
- VI. Update on the Next Generation Campus Project – Next Generation Facility Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
- A. Discussion and/or possible vote to amend and/or approve change order NGF-104 to Flintco contract –Paint and Prime Stairwell and 2nd floor corridor, installation of wood paneling and wall risers in the Gym/School, \$18,320
 - B. Discussion and/or possible vote to amend and/or approve change order NGF-105 to Flintco contract – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School, \$9,168
- VII. Reports and Possible Action Items
- A. Discussion and/or possible vote to amend and/or approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- VIII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
- A. Discussion and/or possible vote to amend and/or approve the 2021-22 year-to-date, FY2022, Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - B. Discussion and/or possible vote to amend and/or approve modifications to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
 - C. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
 - D. Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Central Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar - Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
 - E. Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Southwest Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar - Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
- IX. Executive Session – If the Board enters executive session, in accordance with [25 O.S. §§ 307](#). Board members Emerson and Worthen will participate in executive session virtually. Those not legally allowed to participate in executive session will be moved to a Zoom waiting room by the moderator until executive session is complete.
- A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Benjamin C. Brown, General Counsel
 - B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Donna Glandon, Advocate General
 - i. OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#)
 - 1. 2168733

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C. Discussion of Potential and Pending Litigation; as authorized by [25 O.S. § 307\(B\)\(4\) and \(B\)\(7\)](#) — Mr. Benjamin C. Brown, General Counsel

i. Valerie J. Scarberry v. State of Oklahoma, Office of Juvenile Affairs, CJ-2021-3674, Oklahoma County

X. Discussion and possible vote to return to regular session

XI. Discussion and/or possible vote on items arising from executive session

XII. Announcements/comments

XIII. New business; as authorized by [25 O.S. § 311\(A\)\(9\)](#)

XIV. Adjournment

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****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.