



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
SPECIAL MEETING AGENDA**

March 30, 2021

3:30 p.m.

Zoom Teleconference

<https://zoom.us/j/96985014264?pwd=UGVjRnpqQWFyQklkclhDak1VTklzQT09>

Meeting ID: 969 8501 4264

Password: 723049

Dial in: +1 346 248 7799 US (Houston) or +1 312 626 6799 US (Chicago)

This special Board of Juvenile Affairs meeting is being held virtually in accordance with the Open Meeting Act, 25 O.S. § 307.1(C) (see [SB1031](#) (2/10/21)).

Board members appearing through videoconference are Dr. Sidney Ellington, Dr. Amy Emerson, Janet Foss, Dr. Stephen Grissom, Dr. Mautra Jones, Timothy Tardibono, Jenna Worthen, and Karen Youngblood.

If connection is lost at any time during this meeting, the meeting will be stopped and reconvened once connection is reestablished. Board members may reestablish connection through the teleconference number if at any time their video connection is lost.

If connection cannot be restored after thirty (30) minutes, the meeting will be stopped and a special meeting will be scheduled.

Documents presented to the board today are available at the link labeled board packet under the Tuesday, March 30th meeting on the [OJA website](#) (<https://oklahoma.gov/oja/board-of-directors/board-meetings.html>).

For Virtual Public Comment on Administrative Rules – Please sign up with Audrey Rockwell ***no later than 2:30 p.m. on Tuesday, March 30, 2021*** at audrey.rockwell@oja.ok.gov. Please include your name. If you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to three (3) minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Presentation on proposed amendments to the Office of Juvenile Affairs Administrative Code – Ms. Audrey Rockwell, Board Secretary, and Mr. Jeremy Andrews, Administrative Programs Officer, Office of Public Integrity
 - A. Public comment on proposed amendments – comments will be limited to no more than a combined total of sixty (60) minutes
 - B. Discussion and/or possible vote to adopt permanent rule amendments
 1. Amendments to Chapter 1. Function and Structure of the Office of Juvenile Affairs
 - a. 377:1-1-1. Purpose

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- b. 377:1-1-2. Legal Basis
 - c. 377:1-1-3. Description of the Office of Juvenile Affairs (OJA)
 - d. 377:1-1-5. Board of Juvenile Affairs
 - e. 377:1-1-6. Rates and Standards Committee
 - f. 377:1-1-7. Legal Base for Rates and Standards Committee
 - g. 377:1-1-8. Rates and Standards Committee membership
 - h. 377:1-1-9. Conduct of Committee meetings
 - i. 377:1-1-10. Public hearing regarding a fixed rate
 - j. 377:1-1-11. Executive Director
 - k. 377:1-1-14. Documentation Standards
2. Amendments to Chapter 3. Administrative Services
- a. Subchapter 9. Office of Policy
 - i. 377: 3-9-40. Legal basis
 - ii. 377: 3-9-41. Purpose
 - iii. 377: 3-9-42. Public hearings
 - iv. 377: 3-9-43. Availability of OJA Rules, policies, and procedures
 - v. 377: 3-9-44. Petitions for the promulgation, amendment, or repeal of rules
 - b. Subchapter 13. Office of Public Integrity
 - i. Amendments to Part 1. General Provision
 - 1. 377:3-13-1. General Purpose, legal basis and authority
 - 2. 377:3-13-2. Office of Public Integrity’s internal affairs investigations
 - 3. 377:3-13-6. Certification of Secure Juvenile Detention Facilities, Municipal Juvenile Facilities, and Community Intervention Centers
 - ii. Amendments to Part 3. Requirements for Secure Juvenile Detention Centers
 - 1. 377: 3-13-35. Legal basis
 - 2. 377: 3-13-37. Organization, administration and finances
 - 3. 377: 3-13-38. Policy and procedure manual
 - 4. 377:3-13-39. Admission procedure and criteria
 - 5. 377:3-13-40. Records
 - 6. 377:3-13-42. Juvenile rights
 - 7. 377:3-13-43. Staff requirements
 - 8. 377:3-13-44. Security and control
 - 9. 377:3-13-45. Program and services
 - 10. 377:3-13-46. Physical plant or facility
 - 11. 377:3-13-47. Food service, sanitation and hygiene
 - 12. 377:3-13-48. Safety and emergency
 - iii. Amendments to Part 11. Requirements for Certification of Secure Juvenile Facilities
 - 1. 377:3-13-127. Physical Plant Requirements

III. Announcements/comments

IV. Adjournment

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

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