



State of Oklahoma

# OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS  
AND  
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL  
AGENDA**

**June 9, 2020**

**9:00 a.m.**

**Zoom Teleconference**

<https://zoom.us/j/94456205280?pwd=MVVPZ2xLcUFTSytCWUFLSzc4MUdJZz09>

**Meeting ID: 944 5620 5280**

**Password: 337329**

**Dial in: (312) 626-6799**

The regularly scheduled Board of Juvenile Affairs meeting is being held virtually in accordance with the Open Meeting Act, [25 O.S. § 307.1\(C\)](#).

Board members appearing through videoconference are Sean Burrage, Dr. Sidney Ellington, Dr. Amy Emerson, Janet Foss, Dr. Stephen Grissom, Mautra Jones, Timothy Tardibono, Jenna Worthen, and Karen Youngblood.

If connection is lost at any time during this meeting, the meeting will be stopped and reconvened once connection is reestablished. Board members Jenna Worthen and Timothy Tardibono may reestablish connection through the teleconference number if at any time their video connection is lost.

If connection cannot be restored after thirty (30) minutes the meeting will be stopped and a special meeting will be scheduled.

Documents presented to the board today are available at the link labeled board packet under the Tuesday, June 9<sup>th</sup> meeting on the [OJA website](#) ([www.oja.ok.gov/board-meetings](http://www.oja.ok.gov/board-meetings)).

**For Public Comment** – Please sign up with Audrey Rockwell ***no later than 8:30 a.m. on Tuesday, June 9, 2020*** at [audrey.rockwell@oja.ok.gov](mailto:audrey.rockwell@oja.ok.gov). Please include your name, if you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to 3 minutes per person.

**For Public Comment on Agenda Item IV regarding the State Plan for Detention** – Please sign up with Audrey Rockwell ***no later than 8:30 a.m. on Tuesday, June 9, 2020*** at [audrey.rockwell@oja.ok.gov](mailto:audrey.rockwell@oja.ok.gov). Please include your name, if you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to 10 minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments – Ms. Karen Youngblood, Chair

**\*Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

**\*\*Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- III. Director’s Report, a report to the Board of agency activities regarding 2020 legislative session, detention services, advocates/ programs, public relations, community based services, residential placement support, chief operating officer, and other meetings – Ms. Rachel Holt, interim Executive Director
  
- IV. Discussion and/or possible vote to update the Amended State Plan for the Establishment of Secure Detention Services – Mr. Kevin Clagg, Chief Financial Officer, Ms. Shelley Waller, Deputy Director of Community Based Support Services, Ms. Rachel Holt, interim Executive Director
  - A. Public comments on the Amended State Plan for Detention
    - i. District Attorney Mike Boring, via videoconference
    - ii. Representative Kenton Patzkowsky, via videoconference
    - iii. Additional individuals who sign up according to notification procedures discussed above
  
- V. Board Action Items
  - A. Approval of Minutes for the May 12, 2020 Board Meeting
  
- VI. Update on the Next Generation Campus Project – Facilities Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
  - A. Discussion and/or possible vote to approve change order NGF-024 to Flintco contract – relocate sewer line at Intake - \$10,627.00 increase
  
  - B. Discussion and/or possible vote to approve change order NGF-025 to Flintco contract – detention hardware and security change at Building #1 - \$78,953.00 increase
  
  - C. Discussion and/or possible vote to approve change order NGF-026 to Flintco contract – lower gas line at east parking lot - \$6,697.00 increase
  
  - D. Discussion and/or possible vote to approve change order NGF-030 to Flintco contract – omit key management system – (\$15,204.00) reduction
  
  - E. Discussion and/or possible vote to approve change order NGF-031 to Flintco contract – assessment and repairs to kitchen and warehouse buildings – (\$70,000.00) reduction
  
- VII. Reports and Possible Action Items
  - A. Discussion and/or possible vote to approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
  
  - B. Discussion and/or possible vote to approve the FY2021 Budget Work Program – Mr. Kevin Clagg, Chief Financial Officer
  
  - C. Discussion and/or possible vote to approve FY 2022 – 2029 Capital Improvement Plan and FY2022 Capital Budget Summary – Mr. Kevin Clagg, Chief Financial Officer

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- VIII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
- A. Discussion and/or possible vote to approve the 2018-2019 school year, FY2019, Oklahoma Youth Academy Charter School audit – Ms. Pamela R. Dotson, Wilson, Dotson & Associates, PLLC
  - B. Discussion and/or possible vote to approve contract with Wilson, Dotson & Associates, PLLC, for audit of Oklahoma Youth Academy Charter School for the 2019-2020 school year, FY2020 – Mr. Kevin Clagg, Deputy Director of Finance and Administration
  - C. Discussion and/or possible vote to approve the revised FY2020 Estimate of Needs for the Oklahoma Youth Academy Charter School --Mr. Kevin Clagg, Chief Financial Officer
  - D. Discussion and possible action to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-2021, this resolution authorizes filing of the form 471 applications for funding year 2020-2021 and the payment of the Oklahoma Youth Academy Charter School’s share upon approval of funding and receipt of services – Mr. Kevin Clagg, Chief Financial Officer
  - E. Discussion and/or possible vote to approve the 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
  - F. Discussion and/or possible vote to approve modifications to the FY2020 encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
  - G. Discussion and/or possible vote to approve the FY2021 encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
  - H. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
- IX. Executive Session – If determined to be necessary, executive session will continue with in the Zoom room, in accordance with [25 O.S. § 307.1\(D\)](#). All participants, who are not legally allowed to participate in Executive Session will be moved to a Zoom waiting room by the moderator until Executive Session is complete.
- A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Thomas Schneider, Assistant Attorney General
  - B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Donna Glandon, Advocate General
    - i. OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#)
      1. 2055668
      2. 2058883
      3. 2059342
      4. 2062156
      5. 2062856

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6. 2064302

ii. Reportable Incident Investigations by OPI; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)

1. CO20-04-045

- X. Discussion and possible vote to return to Regular Session
- XI. Discussion and/or possible vote on items arising from Executive Session
- XII. Announcements/comments
- XIII. New business; as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XIV. Adjournment

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