



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
AGENDA**

February 20, 2019

Youth & Family Services – El Reno

7565 East Highway 66

El Reno, OK 73036

9:00 a.m.

NOTICE: the Board will cancel the meeting per closure or delay of service notice from the Oklahoma Department of Public Safety for Canadian County

- I. Call to Order and Recording of Members Present and Absent – Mr. Tony Caldwell, Chair
- II. Public Comments – Mr. Tony Caldwell, Chair
- III. Director’s Report – Mr. Steven Buck, Executive Director
- IV. Update on the Next Generation Campus Project – Facilities Subcommittee, Mr. Kevin Clagg, Chief Financial Officer, and Mr. Terry Smith, Next Generation Campus Coordinator
 - A. Discussion and/or possible vote to approve a resolution regarding bonds, pursuant to [10A O.S. §§ 2-7-618 to 2-7-620](#)
- V. Board Action Items
 - A. Approval of Minutes for the January 16, 2019 Board Meeting
 - B. Discussion and/or possible vote to approve date for SAG/ OJA Board Retreat
- VI. Presentation on recommended Rates and Standards – Mr. Tony Caldwell, Chair of the Rates and Standards Committee and Mr. Kevin Clagg, Chief Financial Officer
 - A. Public Comment on proposed Rates and Standards – comments will limited to no more than a combined total of sixty minutes
 - B. Discussion and/or possible vote to approve rates and standards for Vocational Education

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- i. RS19-002-01 - Cost reimbursement with limits by unit price and annual total based on preapproved budget.
- C. Discussion and/or possible vote to approve rates and standards for Driver's Education
 - i. RS19-002-02 - Instruction - \$300.00 per course
 - ii. RS19-002-03 - Travel Cost – GSA mileage rate + \$33.33 per hour maximum of 3 hours per training
 - iii. RS19-002-04 - Driving Test - \$50.00 per test
- D. Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance
 - i. RS19-003-01 - Base Operations - \$6,667.00 per month
 - ii. Technical Assistance and Training
 - 1. RS19-003-02 - Level 1 - \$4.93 per 15 minutes
 - 2. RS19-003-02 - Level 2 - \$7.40 per 15 minutes
 - iii. RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes
 - iv. RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes
 - v. RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes
 - vi. RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate
 - vii. RS19-003-07 - State Plan Annual Review/ Evaluation - \$100.00 per hour with a maximum of 100 hours per year
 - viii. RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year
 - ix. Screening, Assessment, and Evaluation**
 - 1. RS19-004-30 - Level A - \$12.94 per 15 minutes

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2. RS19-004-29 - Level B - \$15.09 per 15 minutes
 3. RS19-004-28 - Level C - \$18.87 per 15 minutes
- x. Treatment Planning**
 1. RS19-004-27 - Level A - \$99.62 per plan
 2. RS19-004-26 - Level B - \$116.26 per plan
 3. RS19-004-25 - Level C - \$145.28 per plan
 - xi. Treatment Plan Review**
 1. RS19-004-24 - Level A - \$65.46 per review
 2. RS19-004-23 - Level B - \$76.38 per review
 3. RS19-004-22 - Level C - \$95.47 per review
 - xii. Individual Counseling**
 1. RS19-004-21 - Level A - \$14.23 per 15 minutes
 2. RS19-004-20 - Level B - \$ 16.61 per 15 minutes
 3. RS19-004-19 - Level C - \$20.76 per 15 minutes
 - xiii. Family Counseling **
 1. RS19-004-18 - Level A - \$14.81 per 15 minutes per family
 2. RS19-004-17 - Level B - \$17.27 per 15 minutes per family
 3. RS19-004-16 - Level C - \$ 21.58 per 15 minutes per family
 - xiv. Crisis Intervention Counseling**
 1. RS19-004-15 - Level A - \$10.68 per 15 minutes
 2. RS19-004-14 - Level B - \$ 12.45 per 15 minutes
 3. RS19-004-13 - Level C - \$15.57 per 15 minutes
 - xv. Crisis Intervention Support – Telephone or Face-to-Face**
 1. RS19-004-12 - Level A - \$7.48 per 15 minutes
 2. RS19-004-11 - Level B - \$8.72 per 15 minutes
 3. RS19-004-10 - Level C - \$10.90 per 15 minutes
 - xvi. RS19-004-09 - Case Management Services - \$17.19 per 15 minutes**
 - xvii. RS19-004-08 - Case Management Travel - \$17.20 per 15 minutes**
 - xviii. RS19-004-07 - Individual Rehabilitative Treatment - \$17.20 per 15 minutes**

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- xix. RS19-004-06 - Group Rehabilitative Treatment - \$4.92 per 15 minutes per client**
- xx. RS19-004-05 - Community-based Prevention Services - \$11.56 per 15 minutes per client**
- xxi. RS19-004-04 - Paraprofessional Services - \$5.70 per 15 minutes**
- xxii. RS19-004-03 - Tutoring - \$8.48 per 15 minutes**
- xxiii. Educational Services**
 - 1. RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60 per 15 minutes
 - 2. RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25 per 15 minutes
- xxiv. Community Development***
 - 1. RS19-004b-17 - Low Level - \$14.02 per 15 minutes
 - 2. RS19-004b-16 - High Level - \$20.00 per 15 minutes
 - 3. RS19-004b-15 - Additional Staff - \$4.00 per 15 minutes
- xxv. Community Education***
 - 1. RS19-004b-07 - Low Level - \$14.02 per 15 minutes
 - 2. RS19-004b-06 - High Level - \$20.00 per 15 minutes
 - 3. RS19-004b-08 - Additional Staff - \$4.00 per 15 minutes
- xxvi. RS19-004b-05 - Mentoring - \$14.50 per 15 minutes***
- xxvii. Indirect Crisis Intervention***
 - 1. RS19-004b-12 - Level A - \$14.02 per 15 minutes per staff
 - 2. RS19-004b-11 - Level B - \$20.00 per 15 minutes per staff
- xxviii. RS19-004b-10 - Community Home Based Travel – GSA mileage rate***
- xxix. Unique Needs Cost ***
 - 1. RS19-004b-09 - 110% reimbursement of actual cost of approved items. (includes 10% for administration)
- xxx. RS19-004b-14 - Training – reimbursement up to \$12,000.00***

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- xxxi. RS19-004b-01 - Independent Living Services - \$15.64 per 15 minutes ***
- xxxii. RS19-004b-02 - Information and Referral - \$6.57 per 15 minutes***
- xxxiii. RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23 per 15 minutes***
- xxxiv. RS19-004b-04 - CARS Client Advocacy - \$15.63 per 15 minutes***
- xxxv. RS19-004c-05 - Children’s Emergency Resource Center - \$36.00 per stay***

VII. Reports and Possible Action Items

- A. Discussion and/or possible vote to approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer

VIII. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items

- A. School Administration Report – Ms. Melissa White, Superintendent, and Ms. Leticia Sanchez, Principal
- B. Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for COJC– Ms. Melissa White, Superintendent, and Ms. Leticia Sanchez, Principal
- C. Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for SWOJC– Ms. Melissa White, Superintendent, and Ms. Leticia Sanchez, Principal
- D. Discussion and/or possible vote to approve the 2018-2019 year-to-date Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
- E. Discussion and/or possible vote to approve modifications to the FY2019 encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer

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IX. Executive Session

A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Ms. Amy Stuart, General Counsel

B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(4\)](#) – Ms. Donna Glandon, Advocate General

i. OCA confirmed allegations report; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)

1. 1948978
2. 1957618
3. 1956015
4. 1957426

ii. Reportable Incident Investigations by OPI; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)

1. SW18-08-033
2. CO18-09-044
3. CO18-11-018
4. CO18-11-058
5. CO18-11-084
6. CO19-01-005

C. Discussion of Potential and Pending Litigation; as authorized by [25 O.S. § 307\(B\)\(4\) and \(B\)\(7\)](#) – Ms. Amy Stuart, General Counsel

i. *Burke v. Muskogee County Council of Youth Services, et al*, 18-CV-108-RAW (E.D. Okla)

ii. [Underwood v. State, CJ-2017-6534 and CJ-2018-1490 \(OK County Dist. Ct.\), and 17-cv-1303-W \(W.D. OK\)](#)

iii. *Jorgenson v. OJA*, 5:18-CV-00798F (W.D. OK)

iv. Discussion on pending financial claim on Oklahoma County Secure Detention services

X. Discussion and possible vote to return to Regular Session

XI. Discussion and/or possible vote on items arising from Executive Session

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- XII. Announcements/comments
- XIII. New business; as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XIV. Adjournment

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