

## 2025 Request for Application Option Selection Page

**APPLICATION DEADLINE: 11:59 PM CST on May 29, 2024**

Submission Instructions will be posted at <https://oklahoma.gov/oja/community-based-services/youth-services-agency-information.html>

It is recommended agencies participate in a **virtual Pre-bid conference offered at 9 am and 3 pm on Wednesday, May 8, 2024** via Zoom. Recording of the event will be posted with the application details on the OJA website following the event.

*Questions for the Pre-Bid Conference must be submitted to [cbys@oja.ok.gov](mailto:cbys@oja.ok.gov) by Deadline: 12:00 pm on May 7, 2024.* In the event, additional time is needed for questions, a third pre-bid conference may be scheduled with an additional week for questions and answers. Please email [cbys@oja.ok.gov](mailto:cbys@oja.ok.gov) if additional time is requested for review, questions, and answers.

The 2025-2027 Request for Application (RFA) **process** provides applicants with several options to document their agencies responsibility to the local needs assessment process. Agencies may choose one of the following options :

**Option 1: Fill out the 2025 RFA with attachments; or**

**Option 2: Update the 2021 RFA (Year I of the Needs Assessment) and provide a summary of the plan changes**

The FY 25-27 CBYS RFA with submission instructions will be posted to the OJA website. All designated youth service agencies will be notified via email.

If agencies choose to apply under option 2, they may reach out to [CBYS@oja.ok.gov](mailto:CBYS@oja.ok.gov) for copies of their 2021 RFA so they can begin the review and update process. Please submit this page to the email indicating the option selected.

**Note:** A 15 Day extension to submit the 2025 RFA may be requested prior to the due date for extenuating circumstances. Submit requests with a justification to [cbys@oja.ok.gov](mailto:cbys@oja.ok.gov)

Agency:

Executive Director:

Authorized Signature/Date