

OKLAHOMA INDIGENT DEFENSE SYSTEM
Regular Board Meeting

AGENDA

Date: Friday, May 15, 2026

Time: 10:00 a.m.

Location: Oklahoma Indigent Defense System
111 N Peters, Suite 101
Norman, OK 73069

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

NOTICE OF BOARD MEETING.

CALL TO ORDER.

1. Review of Minutes for the Regular Board Meeting Held on March 27, 2026.

- 1. Discussion*
- 2. Board Action*

2. Requests by Non-Capital Trial Contractors to Approve Extraordinary Fees.

- A.** Request of Michael J. Amend for Extraordinary Fees in the amount of \$8,530.00 in the case of *State of Oklahoma vs. Christopher Harris.*, Okmulgee County Case No. CF-23-83 and CF-23-140B.
- B.** Request of James W. Berry for Extraordinary Fees in the amount of \$6,730.00 in the case of *State of Oklahoma vs. Levon Byers*, Texas County Case No. CF-25-85.

- 1. Presented by Troy Cowin, Non-Capital Trial Division Chief*
- 2. Discussion*
- 3. Board Action*

3. Request by Non-Capital Trial Contractors to Approve the Addition or Removal of Participating Attorneys to Contracts:

- A.** Request of Mr. Ben Hilfiger, Esq. to add Ms. Tara Lemmons, Esq. to the FY-2026 Muskogee County NCT Service Contract as a Participating Attorney.
- B.** Request of Mr. Jeffrey Jones, Esq. to add Mr. Parker Wilkerson, Esq. to the FY-2026 Sequoyah County NCT Service Contract as a Participating Attorney.
- C.** Request of Mr. Ben Hilfiger, Esq. to remove Mr. Dan Medlock, Esq. from the FY-2026 Muskogee County NCT Service Contract as a Participating Attorney.
- D.** Request of Mr. Jeffrey Jones, Esq. to remove Mr. Robert Jamison, Esq. from the FY-2026 Sequoyah County NCT Service Contract as a Participating Attorney.

E. Request of Mr. Jeffrey Jones, Esq. to remove Mr. Matthew Price, Esq. from the FY-2026 Sequoyah County NCT Service Contract as a Participating Attorney.

1. *Presented by Troy Cowin, Non-Capital Trial Division Chief*
2. *Discussion*
3. *Board Action*

4. Consideration and Approval of Master Budget for Fiscal Year 2027.

1. *Presented by Brandy Bahm, Chief Finance Officer*
2. *Discussion*
3. *Board Action*

5. Consideration and Approval of the Travel Reimbursement Policy and Reimbursements for Seminars, Meetings, and Workshops Policy to the Oklahoma Indigent Defense System Policy and Procedures Manual.

1. *Presented by Brandy Bahm, Chief Finance Officer*
2. *Discussion*
3. *Board Action*

6. Financial Reports – Paid Claims Report for March and April 2026.

1. *Presented by Brandy Bahm, Chief Finance Officer*
2. *Discussion*
3. *Board Action*

7. Executive Director’s Report.

1. *Presented by Debbie Maddox, Executive Director*
2. *Informational Only – No Board Action Required*

8. Discussion Regarding Civil Service Complaint Filed by Former Employee.

25 O.S. Section 307 (B)(1). Executive Sessions. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

1. *Presented by Debbie Maddox, Executive Director*
2. *Informational Only – No Board Action Required*

9. Board of Directors Recognition of Brett Swab, Board Member.

1. *Presented by Debbie Maddox, Executive Director*
2. *Informational Only – No Board Action Required*

10. Agency Division Reports for March and April 2026. (Informational Only)

- A.** Capital Trial Division (Tulsa) Report(s)
- B.** Capital Trial Division (Norman) Report(s)

- C. Appellate East Division Report(s)
- D. Appellate West Division Report(s)
- E. Non-Capital Trial Division Report(s)

11. New Business: Any Matter Not Known about or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting (25 O.S. § 311 (A) (10)).

ADJOURN

NOTICE OF POSTING

Date/Time: Thursday, May 14, 2026 @ 9:41 a.m.

Location: Oklahoma Indigent Defense System
111 North Peters Ave., Suite 101
Norman, Oklahoma 73069

By: Jalaina Arvin
Jalaina Arvin, Board Secretary