

OKLAHOMA INDIGENT DEFENSE SYSTEM
Regular Board Meeting

AGENDA

Date: Friday, May 17th, 2024
Time: 10:00 a.m.

*Location: Oklahoma Indigent Defense System
111 N Peters Suite 101
Norman, OK 73069*

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

NOTICE OF BOARD MEETING.

CALL TO ORDER.

1. Review of Minutes for the Regular Board Meeting Held on March 15, 2024.

- 1. Discussion*
- 2. Board Action*

2. Consideration of Job Classification and Salary Schedule.

- 1. Presented by Angie Cole-Cockings, Deputy Executive Director*
- 2. Discussion*
- 3. Board Action*

3. Consideration and Approval of Master Budget for Fiscal Year 2025.

- 1. Presented by Brandy Bahm, Chief Finance Officer*
- 2. Discussion*
- 3. Board Action*

4. Request by Non-Capital Trial Contractors to Approve the Removal or Addition of Participating Attorneys to Contracts:

- A.** Request of T. Scott Hickman, Esq. to remove Mr. Jeff Jones, Esq. to the FY-2024 & FY-2025 Adair County NCT Services Contracts as a Participating Attorney.
- B.** Request of T. Scott Hickman, Esq. to add Ms. Crystal Jackson, Esq. to the FY-2024 & FY-2025 Adair County NCT Services Contracts as a Participating Attorney.
- C.** Request of Thomas J. Hartley, Esq. to remove Mr. Keaton Taylor, Esq. to the FY-2024 & FY-2025 Craig, Nowata, and Rogers County NCT Services Contracts as a Participating Attorney.

1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
2. *Discussion*
3. *Board Action*

5. Consideration and Approval of Establishment of One Non-Capital Trial Division Satellite Office in Poteau, Oklahoma Pursuant to 22 OS § 1355.9, to Represent Agency Clients Appointed in LeFlore County District Court.

1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
2. *Discussion*
3. *Board Action*

6. Consideration of Procedure and Authorization Regarding Offers to Contract for Fiscal Year 2025 Non-Capital Indigent Defense and Establishment of Deadlines and Schedule.

1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
2. *Discussion*
3. *Board Action*

7. Financial Reports – Paid Claims Report for March and April 2024.

1. *Presented by Brandy Bahm, Chief Financial Officer*
2. *Discussion*
3. *Board Action*

8. Agency Division Reports for March and April 2024. (Informational Only)

- A. Capital Trial Division (Tulsa) Report(s)
- B. Capital Trial Division (Norman) Report(s)
- C. Appellate East Division Report(s)
- D. Appellate West Division Report(s)
- E. Non-Capital Trial Division Report(s)

9. Executive Director’s Report.

1. *Presented by Tim Laughlin, Executive Director*
2. *Informational Only – No Board Action Required*

10. Board of Directors Recognition of Robert Redwine, Vice Chair.

1. *Presented by Tim Laughlin, Executive Director*
2. *Informational Only-No Board Action Required*

11. New Business: Any Matter Not Known about or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting (25 O.S. § 311 (9)).

ADJOURN

NOTICE OF POSTING

Date/Time: May 15, 2024 @ 3:31pm

Location: Oklahoma Indigent Defense System
111 North Peters Ave., Suite 101
Norman, Oklahoma 73069

By: Jalaina Arvin
Jalaina Arvin, Board Secretary