

OKLAHOMA INDIGENT DEFENSE SYSTEM
Regular Board Meeting

AGENDA

Date: Friday, September 15, 2023

Time: 10:00 a.m.

*Location: Oklahoma Indigent Defense System
111 N Peters Suite 101
Norman, OK 73069*

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

NOTICE OF BOARD MEETING.

CALL TO ORDER.

1. Review of Minutes for Regular Board Meeting Held July 21, 2023.

- 1. Discussion*
- 2. Board Action*

2. Executive Director's Report.

- 1. Presented by Tim Laughlin, Executive Director*
- 2. Informational Only – No Board Action Required*

3. Consideration and Approval of Oklahoma Indigent Defense System Fiscal Year 2023 Annual Report.

- 1. Presented by Tim Laughlin, Executive Director*
- 2. Discussion*
- 3. Board Action*

4. Establishment and Adoption of 2024 Regular Board Meeting Schedule in Accordance with 25 O.S. § 311 (A) (1).

- 1. Presented by Angie Cole-Cockings, Deputy Executive Director*
- 2. Discussion*
- 3. Board Action*

5. Consideration and Approval of Amendments to the Oklahoma Indigent Defense System Pay Scale.

- 1. Presented by Angie Cole-Cockings, Deputy Executive Director*
- 2. Discussion*
- 3. Board Action*

6. Consideration and Approval of Solicitation of Offers to Renew Fiscal Year 2024 Legal Representation Contract for Fiscal Year 2025.

- A. Schedule of Solicitation and Consideration of Offers to Renew.
- B. Request Memorandum for Soliciting Offers to Renew Existing Fiscal Year 2024 Non-Capital Trial Representation Contracts for Fiscal Year 2025.

- 1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
- 2. *Discussion*
- 3. *Board Action*

7. Requests by Non-Capital Trial Contractors to Approve the Removal of Additions of Participating Attorneys to Contracts.

- A. Request of Roger Hilfiger, Esq., to Remove Larry Vickers, Esq., from the FY-2024 Muskogee and Haskell Counties Contracts.
- B. Request of Roger Hilfiger, Esq., to Add Daniel Medlock, Esq., to the FY-2024 Muskogee and Haskell Counties Contracts as a Participating Attorney.
- C. Request of Jarrod Stevenson, Esq., to Add Tom Cornelius Lane, Esq., to the FY-2024 Kay County Contract.

- 1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
- 2. *Discussion*
- 3. *Board Action*

8. Requests by Non-Capital Trial Contractors to Approve Extraordinary Fees.

- A. Request of Laura Neal, Esq., for Extraordinary Fees in the amount of \$620.00 in the case of State of Oklahoma vs. Chancey Allen Luna, Stephens County Case Nos. CF-2023-279.

- 1. *Presented by Kevin Finlay, Non-Capital Trial Division Chief*
- 2. *Discussion*
- 3. *Board Action*

9. Financial Reports – Paid Claims Report for July through August 2023.

- 1. *Presented by Brandy Bahm, Chief Financial Officer*
- 2. *Discussion*
- 3. *Board Action*

10. Agency Division Reports for July and August 2023. (Informational Only)

- A. Capital Trial Division (Tulsa) Report(s)
- B. Capital Post-Conviction Division Report(s)
- C. Homicide Direct Appeals Division Report(s)
- D. General Appeals Division Report(s)
- E. Capital Trial Division (Norman) Report(s)
- F. Non-Capital Trial Division Report(s)

11. New Business: Any Matter Not Known about or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting (25 O.S. § 311 (9)).

ADJOURN

NOTICE OF POSTING

Date/Time: September 13, 2023 @ 11:40 a.m.

Location: Oklahoma Indigent Defense System
111 North Peters Ave., Suite 101
Norman, Oklahoma 73069

By: Whitney Fleming
Whitney Fleming, Ad-interim Recording Secretary