

**OKLAHOMA EMPLOYMENT SECURITY COMMISSION  
WORK SEARCH FORM**

Name:					
Claim Week (Sun-Sat)	Date	Employer Information (include address/location or website)	Position or Type of Work Applied for	Method of Application	Results

In accordance with the [Rules for the Administration of the Oklahoma Employment Security Act](#), all individuals filing for unemployment must perform a minimum of two (2) work searches each week that benefits are claimed, unless they meet the criteria of an exempted group. Please record all efforts on this form and retain for three (3) years for audit purposes. Please note that proof of applications may be required.