



# Commission for Educational Quality and Accountability

## REGULAR MEETING MINUTES

**November 15, 2023, 1:30 P.M.**  
**Student Center Conference Room 304**  
**900 N Portland Ave,**  
**Oklahoma City, OK 73107**

**COMMISSION MEMBERS PRESENT:** John Daniel, Geoff Kingsley, Ken Parker, and Kathryn Szallar

**COMMISSION MEMBERS ABSENT:** Dr. Ashlyn Fiegenger, Greg Hallman

**OTHER REGULAR ATTENDEES:** Office of Educational Quality and Accountability Staff: Dr. Megan Oftedal, Susan Pinson, Jennifer Gambrell, Jerry Shay, David Kurt, Abby Murphey, Kristen Hsu

**VISITORS:** Will Milam- Governor's Office

**Call to Order:** Mr. Ken Parker called the meeting to order at 1:52 p.m.

**Introduction of Commission Members and Roll Call:** Mr. Parker asked for the roll call to be taken. Four Commission members were present, and it was established that a quorum existed.

**Welcome from Dr. Megan Oftedal:** Dr. Megan Oftedal, OEQA Executive Director, welcomed everyone to the meeting.

**Approval of Minutes from the August 16 Commission Meeting:** Mr. Parker made a motion to approve the minutes of the August 16, 2023, Commission meeting as submitted. Mr. Daniel seconded the motion. The motion passed per the following vote:

<b>Mr. Daniel:</b>	approve	<b>Ms. Szallar:</b>	approve
<b>Mr. Kingsley:</b>	approve	<b>Mr. Parker:</b>	approve

**Discussion and Action: CEQA Retreat times for Wednesday, January 17<sup>th</sup>, 2024:** Dr. Megan Oftedal spoke about different time options for the Wednesday, January 17<sup>th</sup> CEQA retreat. Ms. Szallar made a motion to approve the 9:00 to 4:00 time option. Mr. Daniel seconded the motion. The motion passed per the following vote.

<b>Mr. Daniel:</b> approve	<b>Ms. Szallar:</b> approve
<b>Mr. Kingsley:</b> approve	<b>Mr. Parker:</b> approve

**Discussion and Action: Commission Meeting Dates for 2024:** Dr. Megan Oftedal introduced the proposed Commission meeting dates for 2024. Mr. Daniel made a motion to approve the 2024 commission meeting dates. Ms. Szallar seconded the motion. The motion passed per the following vote:

<b>Mr. Daniel:</b> approve	<b>Ms. Szallar:</b> approve
<b>Mr. Kingsley:</b> approve	<b>Mr. Parker:</b> approve

**Discussion and Action: PCard transaction approval:** Dr. Megan Oftedal asked the Commission to approve her PCard transactions. Mr. Parker made a motion to approve the transactions. Mr. Daniel seconded the motion. The motion passed per the following vote.

<b>Mr. Daniel:</b> approve	<b>Ms. Szallar:</b> approve
<b>Mr. Kingsley:</b> approve	<b>Mr. Parker:</b> approve

**Discussion and Action: Adoption of transformation proposal:** Dr. Megan Oftedal proposed adoption of the transformation proposal provided in a 2022 report from Dr. Robert Sommers, Mindplay Education, Ms. Szallar made a motion to adopt the transformation proposal as presented. Mr. Kingsley seconded the motion. The motion passed per the following vote.

<b>Mr. Daniel:</b> approve	<b>Ms. Szallar:</b> approve
<b>Mr. Kingsley:</b> approve	<b>Mr. Parker:</b> approve

**Program Updates:** Program updates included: data-sharing agreement, Baldrige pilot, the P20 indicator, audit update, FY 24 budget, and CAEP accreditation site visits.

**New Business:** None

The meeting adjourned at 3:15 p.m. The minutes of the November 15, 2023, regular meeting of the Commission for Educational Quality and Accountability were approved (circle one)

as submitted

with corrections

on January 17, 2024.

Signed:

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Mr. Ken Parker  
CEQA Commissioner

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Dr. Megan Oftedal,  
OEQA Executive Director