Amendment of Solicitation

Date of Issuance: 03/10/2022
Solicitation No. AC0033
Requisition No. 
Amendment No. 1

Hour and date specified for receipt of offers is changed: ☑ No  ☐ Yes, to: ___________ ___________ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:
Sign and return a copy of this amendment with the solicitation response being submitted; or,
If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:
Stacy Welty 405-766-0493 swelty@odot.org
Contracting Officer Phone Number E-Mail Address

RETURN TO: swelty@odot.org

Description of Amendment:

a. This is to incorporate the following:

Q&A Deadline

Questions and Answers can be found on the following attached pages. Questions are in black text and answers are in red text.

b. All other terms and conditions remain unchanged.

Supplier Company Name (PRINT) Date
Stacy Welty
Authorized Representative Name (PRINT) title
Stacy Welty
Authorized Representative Signature
Q1: Per pg. 5 of the RFP, Section H. Price and Cost, H.1 Pricing, H.1.1. Vendor to submit proposed pricing schedule:
   i. What is the specific format that you’d like us to provide ODOT cost information in? Vendor is encouraged to submit a total cost, with a breakdown of individual costs. Hourly rates must be listed.
   ii. Will the format that ODOT provides for the pricing schedule/cost information count towards the 10-page RFP limit? No.

Q2: Per pg. 13 Evaluation and Selection Factors, and per pg. 5 of the RFP, Section D. Evaluation, D.1 Evaluation Criteria, D.1.1. This solicitation will be evaluated with Best Value criteria in accordance with Title 74, Chapter 4, Section 85.2.2. Criteria will include, but not be limited to: Cost, Compliance with Specifications, and Experience. The order in which criteria is listed does not establish priority;
   i. Can you please provide the relative weighting (in points or percentages) for the six Evaluation Criteria? Per Oklahoma State Purchasing Rules OAC 260 : 115-3-17 State agency personnel shall not announce or reveal their decision regarding supplier evaluation or recommendation for award in any public manner or forum, until the State Purchasing Director has issued the award of contract.

Q3: Can you please confirm that the due date for the proposal response is Monday, March 21, 2022 at 12 PM CST via email only? Pages 1 and 13 of the RFP state that March 21 is the due date, but the email HNTB received from ODOT procurement (with the official solicitation attached) stated that the proposal response was due on Friday, March 18, 2022 at 12 PM CST (via email only). The correct proposal response deadline is at 12 PM CST on Monday, March 21st, 2022 via email.

Q4: In Attachment A, page 12, Scope of Services to be Performed, ODOT notes that Pilot Providers / Vendors will be procured independently from this RFP. In addition to providing third-party account management solutions, we also have a transportation consulting division that provides technical assistance and advisory services to public sector clients on topics including transportation planning, transportation data security, API development, and engaging rural and tribal populations. Could ODOT clarify whether firms can participate both in this RFP for Consultant Services for RUC Pilot project and also subsequent procurements / RFPs for Pilot Providers / Account Managers? Yes, firms can participate in both.

Q5: In the included ODOT Surface Transportation System Funding Alternatives (STSFA) Discretionary Grant Application, page 17, Data Collection, ODOT states that they would like to see multiple methods for data reporting and collection, which we are very supportive of given our experience implementing transit technology across a variety of demographic groups. Could ODOT clarify whether they intend to select one singular third-party account manager to ingest data from all the potential revenue collection methods listed, or whether the preference is to have multiple
account managers? For what it’s worth, we would encourage ODOT to consider the former approach, as it leads to a far more streamlined user experience while still allowing for user choice of data collection mechanism and process. The number of third-party account managers utilized will be based on the approach recommended by the selected Pilot Project Management Consultant Firm. The Task Force and ODOT prefers a streamlined user experience, if possible.

Q6: In the ODOT STSFA Discretionary Grant Application, page 22, under Figure 6: Project Schedule, ODOT indicates that the RUC pilot is intended to begin in mid-2023. Could ODOT kindly confirm whether this schedule is still anticipated? The schedule on page 22 is estimated and still anticipated at this time. External factors such as pilot vendor procurement time may necessitate an adjustment to the schedule.

Q7: In the ODOT STSFA Discretionary Grant Application, Appendix B: Detailed Budget, page ix, the estimated cost for the Pilot Program Management Support is estimated to be $1,250,000. Since STSFA has not yet been awarded, would ODOT be able to provide more information on whether this estimate is sufficient for the Consultant Services RFP? The detailed budget is an estimated amount based on the “Scope of services to be performed” listed in “Attachment A” of the Solicitation Package. Since the scope of the Pilot Project will not change based on an STSFA award the costs provided should be based on all of the scope of services to be performed with the exception of the 7th bulleted item on STSFA grant reporting. That item should be separately priced in the event Oklahoma’s grant application is not awarded. In addition, could ODOT please clarify whether this estimate applies only to the total 12 month contract or the total of the 12 month contract and two one year option periods? The estimate is based on the completion of the pilot project and subsequent reporting to the Legislature as provided in HB 1712 and should exceed 12 months into at least one option period based on the anticipated schedule provided.