Amendment of Solicitation

Date of Issuance: 5/3/22
Solicitation No. AC0009
Requisition No. AC0009
Amendment No. 2

Hour and date specified for receipt of offers is changed:

☑ Yes, to: 5/10/22 2:00 PM CST
☐ No

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:
Cheryl Emerson 405628-3318 cemerson@odot.org
Contracting Officer Phone Number E-Mail Address

RETURN TO: cemerson@odot.org

Description of Amendment:

a. This is to incorporate the following:

By way of this Amendment Contractors are being notified that the deadlines for this solicitation has been changed as follows:

The Attachment for the Reference Questionnaire was accidentally omitted from the original solicitation package. The document is attached to this Amendment. Responding Contractors should provide 3 references with their response.

Response Date is now: Tuesday, May 10, 2022; 2:00 PM
Contractors should complete Section b below and include this document with your response.

b. All other terms and conditions remain unchanged.

Supplier Company Name (PRINT) Date

Authorized Representative Name (PRINT) Title

Authorized Representative Signature
### Reference Questionnaire

This form should be completed by five (5) references for projects of similar scope and scale and not ODOT Projects. Completed reference forms should be returned with bid documents in order to be considered for award of this project.

Reference Completed for:  ________________________________________________________

Completed by (Company Name):  ____________________________________________________

Completed by (Your Name):  ______________________________ Phone #:  ________________

**Signature:**  ____________________________________________ Date:  ___________________

#### Questions

1. What was the scope of the project you obtained from the vendor?

2. What year(s) were the services performed (example: 2009-2011)?

3. What would you do differently the next time you undertake a similar contract?

4. Explain why you would, or would not, do business with this vendor again.

Using a scale where (0 is Poor, 2 is Fair, 4 is Good, and 5 is Excellent), please complete:

1. How would you rate the quality of the vendor’s performance?  _______

2. How would you rate the responsiveness of this vendor?  _______

3. Did the vendor complete the work within the required timeline?  _______

4. Did the vendor maintain communication with you?  _______

5. Did the vendor keep you informed of problems that occurred?  _______

6. Did you experience any problems with invoicing/billing accuracy?  _______

7. Were any problems experienced dealt with to your satisfaction?  _______

8. Was this vendor flexible in meeting your requirements?  _______
Amendment of Solicitation

Date of Issuance: 5/3/22  
Solicitation No.  AC0009  
Requisition No.  AC0009  
Amendment No.  3

Hour and date specified for receipt of offers is changed:  
☐ No  ☑ Yes, to: 5/10/22  
2:00 PM CST

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Sign and return a copy of this amendment with the solicitation response being submitted; or,
If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:
Cheryl Emerson  
Contracting Officer  
Phone Number  405628-3318  
E-Mail Address  cemerson@odot.org

RETURN TO:  cemerson@odot.org

Description of Amendment:

a. This is to incorporate the following:

By way of this Amendment Contractors are being notified that the deadlines for this solicitation has been changed as follows:

This Amendment is to clarify that the awarded contracts may be renewed for a one (1) year period upon mutual agreement between the DEPARTMENT and CONTRACTORS.

Response Date is: Tuesday, May 10, 2022; 2:00 PM
Contractors should complete Section b below and include this document with your response.

b. All other terms and conditions remain unchanged.

Supplier Company Name (PRINT)  
Authorized Representative Name (PRINT)  
Date  
Title  
Authorized Representative Signature