

OKLAHOMA DBE ADVISORY BOARD

AGENDA

Friday, April 5, 2019

Oklahoma Department of Transportation

200 NE 21st Street

Commission Room

1:00 pm – 3:00 pm

Oklahoma City, OK 73105

- I. ODOT Director's Report
- II. FHWA Division Administrator's Report
- III. Results of 2019 DBE & Contractor Conference
- IV. FHWA ODOT DBE Review
- V. Confirm next meeting

Oklahoma DBE Advisory Board Meeting Notes

Friday, April 5, 2019

- I. **The following individuals attended the meeting on April 5, 2019, in ODOT's Commission Room. The meeting was from 1:00 pm – 3:00 pm.**

DBE Firms	ODOT	FHWA
Kristi Bumpas	LaTashia Thompson	Carl Selby
Kevan Parker	Tim Tegeler	Steve Duskin
Alma Pickle	Anthony Delce	
Kori Disney		
Haley Norman		

II. **Observers**

- Leeann Powell
- Kim Hyden
- Glen Hyden
- Jeremy Dan
- Laura Walch
- Ginny Balderrama
- Kenneth Black
- Jennifer Hankins

III. **ODOT Director's Report – Tim Gatz, Secretary of Transportation and ODOT Executive Director**

- Provided opening remarks and thanked everyone for attending. Stated he was glad to be here.

IV. **FHWA Division Administrator's Reports – Provided by Carl Selby**

- Discussed the FHWA DBE Review. Noted there were findings that needed to be addressed but that ODOT was right in the middle compared to other states.
- Indicated that an action plan was under development to address the report findings.

V. **Results of 2019 DBE & Contractor Conference**

- Latashia Thompson provided the following:
 - Conference held on February 22, 2019, at the National Center for Educational Development in Norman, Oklahoma.
 - There were 166 attendees at the conference.
 - Both Preconstruction and Construction were discussed.

- There were 15 vendors in attendance and 17 exhibit tables.
- Anthony Delce noted there were two ODOT activities that resulted from the DBE Conference. Stated pre-bid would not be available anywhere else but ODOT is looking at live streaming to the ODOT Field Divisions. This would allow contractors and others to view the pre-bid without having to travel to the ODOT Central Office.
- Anthony Delce also mentioned a DBE Services Pay item. Creation of the new optional pay item would be limited to DBE Firms only. The goal was to utilize more DBEs for services or other support for non-pay items. He indicated that the discussions were in the early phases and more information would be distributed.
- Haley Norman discussed issues with receiving notices. Indicated that the only people receiving notifications on ODOT events were those that signed up on ODOT's main webpage. LaTashia Thompson explained how to register for notifications and alerts using ODOT's main webpage. Thompson did state that the Civil Rights Division enrolls DBE firms to the notifications.
- Kori Disney shared that ODOT did a wonderful job on the DBE Conference. She initiated the discussion on adding a "new business" placeholder on the Board Agenda. The purpose of "new business" would be to allow for inclusion of any new or late breaking topics. Several board members supported the addition.

VI. FHWA ODOT DBE Review

- Steve Duskin discussed the following:
 - The report contained 17 findings with required actions and 6 recommendations.
 - ODOT had until the end of January of 2020 to address the required actions.
 - ODOT had submitted a draft action plan to FHWA for their review and comment. FHWA would return comments to ODOT for potential action.
 - ODOT had already completed some of the required actions from the report.
 - ODOT was anticipating not having any problems with completing the required actions within the FHWA timeframe.
 - A workgroup had been formed to assist in the completion of the required actions and to provide support on issues of policy and guidance requirements.
- It was noted that the final report had been delivered to ODOT the end of January and that there was a delay in getting the report to the Civil Rights Division. There was general discussion about the process of commenting on and implementing ODOT's action plan. The Board needed clarification if they were going to be allowed or asked to provide input into the action plan. The discussion ended with a request to have the workgroup discuss how the Board could be involved in the discussion and implementation. At this time, Board members were encouraged to send any comments about the report to Jenny Allen.
- Director Gatz stated the findings were serious and ODOT would make progress. He stated the group is a big step in the right direction. He mentioned that the Advisory Board was not created just to respond to the DBE Review. He emphasized it is an on-going effort to make the process better regardless of where it's in the report or not.

- Board members requested copies of the exhibits cited in the report.
- Board members were reminded that agenda items must be sent to Jenny Allen two weeks prior to the scheduled meeting.

VII. Confirmation of next meeting

- June 28, 2019, at 1:00 pm