



Amendment of Solicitation

Date of Issuance: 9/11/2020

Solicitation No. 3450004940

Requisition No. 21-TP-0004

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

CRYSTAL WILLIAMS
Contracting Officer

or

Personal or Common Carrier Delivery:

405 – 588-3397
Phone Number

CJWILLIAMS@ODOT.ORG
E-Mail Address

,OK -

Description of Amendment:

a. This is to incorporate the following:

This amendment is to reply to questions. Please see attached. Please return signed with solicitation response.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature

Questions Solicitation # 3450004940 21-TP-0004

1. Regarding the contract term, the RFP states that “The term of this agreement will be 24 months with an initial contract period of one year from the date of award with the option to renew for an additional one year period not to exceed \$300,000...The Consultant may request to extend the project period one (1) time for up to twelve (12) months through a written No Cost Time Extension (NCTE).”

Would the 12 month NCTE be *after* the 24 month term (i.e., including the NCTE, would the maximum term be three (3) years from date of award)? Or, rather, is the NCTE one-and-the-same as the “option to renew” so that the maximum term is 24 months? **Yes, the maximum term is 24 months if an extension is executed after the initial 12 month contract**

2. On the Solicitation Request form, in the Supplier Responses section bidders are asked to provide a Unit Cost and Ext. Cost. The Unit of Measurement (UOM) is “EA” (each). Can ODOT clarify what must be shown for the Unit Cost – per one year contract period? Per 24 month contract period? Per month? Something else? Can ODOT also confirm that the Ext. Cost is intended to show the total cost for the entire contract term? **Yes the Unit Cost is your proposal cost and should be carried over to the Ext. Cost line.**
3. Section D.1.2.3 of the RFP specifies respondents provide an organizational chart including qualifications of staff. Are respondents permitted to provide detailed resumes for its proposed staff in addition to the organizational chart? Or must all qualification information be included on the organizational chart itself? **Yes, you can provide detailed resumes along with the organizational chart.**
4. If our team consists of a prime contractor and additional subcontractors, do the subcontractors need to provide the Forms F.1. – F.9 and G.1 – G.5? **Any subcontractors used have to be approved by ODOT. Those forms will have to be submitted to ODOT by the contractor before use of any subcontractors.**