BOARD OF MENTAL HEALTH AND
SUBSTANCE ABUSE SERVICES
Special Meeting
March 28, 2019
Department of Mental Health
And Substance Abuse Services
Oklahoma City, Oklahoma

Board members present: Courtney Knoblock, MPA
Brian Bush, J.D.
Gary Cox, J.D.
Tricia Everest, J.D.
Jeanne Russell, Ed.D.
Kristin Stacy, J.D.

Others present:
Commissioner, Terri White, ODMHSAS
Durand Crosby, Ph.D., ODMHSAS
Carrie Slatton-Hodges, ODMHSAS
Angie Patterson, ODMHSAS
Stephanie Gay, ODMHSAS
Hannah Hawkins, ODMHSAS
Jeff Dismukes, ODMHSAS
Amanda Jett, ODMHSAS
Carissa Davis, ODMHSAS
Rich Edwards, ODMHSAS
Susan Donnelly, ODMHSAS
Traylor Rains-Sims J.D., ODMHSAS
Trina House, The Prevention
Center, L.L.C.
Eva Sierra, Fountain of Hope Family
Services
Rod Cargill, Mission Treatment
Centers, Inc.
Jerome Loughridge, Secretary of Health
and Mental Health
Kaitlyn Ritchie, The Common
Home, L.L.C.
Frank Calvin, Port Lawrence Behavioral
Health Services
Linda Compton, SCARS

CALL TO ORDER
Commissioner White called the meeting to order.

DETERMINATION OF QUORUM, WELCOMING REMARKS, AND
INTRODUCTION OF NEW BOARD MEMBERS
Commissioner White introduced herself and welcomed the new Board Members
and Jerome Loughridge, Secretary of Health and Mental Health. She asked the
Board Members to introduce themselves.

DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR
BOARD CHAIR
Mr. Bush moved to approve Ms. Knoblock as Interim Board Chair. Ms. Everest
seconded the motion.
Ms. Knoblock stated that she is willing to serve as Board Chair in the interim and requested that when all Board Members had been appointed they revisit the nominations for a second vote on officers.

**ROLL CALL VOTE**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Bush</td>
<td>Yes</td>
<td>Ms. Knoblock</td>
</tr>
<tr>
<td>Mr. Cox</td>
<td>Yes</td>
<td>Dr. Russell</td>
</tr>
<tr>
<td>Ms. Everest</td>
<td>Yes</td>
<td>Ms. Stacy</td>
</tr>
</tbody>
</table>

**DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR BOARD VICE-CHAIR**

Ms. Knoblock moved to approve Mr. Bush as Board Vice-Chair. Mr. Cox seconded the motion.

**ROLL CALL VOTE**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Bush</td>
<td>Yes</td>
<td>Ms. Knoblock</td>
</tr>
<tr>
<td>Mr. Cox</td>
<td>Yes</td>
<td>Dr. Russell</td>
</tr>
<tr>
<td>Ms. Everest</td>
<td>Yes</td>
<td>Ms. Stacy</td>
</tr>
</tbody>
</table>

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF PROGRAM CERTIFICATION RECOMMENDATIONS**

Traylor Rains-Sims, J.D., Senior Director, Policy & Provider Regulation, gave a brief explanation of what the Provider Certification Division does. He explained the steps applicants go through to become certified along with the difference between temporary certification, certification with distinction, one-year certification, two-year and three-year certification.

Mr. Rains-Sims presented the programs recommended for approval listed on Attachment A as follows:

**Alcohol and Drug Treatment Programs**

**A. Permit for Temporary Operation**

Permit for temporary operation was recommended for: Oklahoma Counseling and Intervention Center, L.L.C., Oklahoma City and Second Chance and Reentry Services, Inc., Mustang, El Reno.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

Ms. Knoblock requested that Mr. Rains-Sims confirm that there were no exceptions, and/or quality clinical standards were all at 100 percent.

Mr. Rains-Sims stated that for permits for temporary operations there are no quality clinical standards yet; therefore, permits for temporary operations are based on the paper applications.
Dr. Russell asked if there are specific forms that the applicants fill out.

Mr. Rains-Sims stated that they fill out the application, which gives the provider certification division the basic information, and then they submit binders that can be full of policies and procedures.

**ROLL CALL VOTE**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Bush</td>
<td>Yes</td>
<td>Ms. Knoblock</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Cox</td>
<td>Yes</td>
<td>Dr. Russell</td>
<td>Yes</td>
</tr>
<tr>
<td>Ms. Everest</td>
<td>Yes</td>
<td>Ms. Stacy</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**B. Two-Year Certification**

Two-year certification was recommended for: Empowerment Community Services, L.L.C., Oklahoma City.

Mr. Bush moved to approve two-year certification for the above-referenced program. Ms. Everest seconded the motion.

Dr. Russell asked if it is just one group or is there a committee that looks at the applications.

Mr. Rains-Sims explained that the Department has field reviewers that are either licensed mental health workers and/or have experience in the field. They do site visits in two-person teams to look at the applicant’s charts and policies and procedures, to make sure there are multiple sets of eyes reviewing everything.

Commissioner White stated that the Board Members will go to a day-long Board Member orientation where she and other staff members will go over everything to give the new members a clear picture of how the Department operates.

Commissioner White commented on Dr. Russell's question and stated that previously there has been a Provider Certification subcommittee of the Board. The way it worked was when the Provider Certification division completed their review, Board Members that sat on the Provider Certification subcommittee were forwarded the packets for review so that by the time it came to the full Board for a vote that each provider would have been reviewed thoroughly by a member of the subcommittee and all of their questions or concerns were answered. Commissioner White stated that once a full Board has been appointed, the Board can opt to continue with the Provider Certification subcommittee.

Mr. Bush stated that one of the things he liked about the process is knowing that there were a couple of levels of review that took place and that by the time the Board received the recommendations, several sets of eyes had reviewed it.
ROLL CALL VOTE
Mr. Bush  Yes     Ms. Knoblock  Yes
Mr. Cox    Yes     Dr. Russell    Yes
Ms. Everest Yes      Ms. Stacy    Yes

C. One-Year Certification
One-year certification was recommended for: Port Lawrence Behavioral Health Services, L.L.C., Oklahoma City.

Ms. Everest moved to approve one-year certification for the above-referenced program. Mr. Bush seconded the motion.

ROLL CALL VOTE
Mr. Bush  Yes     Ms. Knoblock  Yes
Mr. Cox    Yes     Dr. Russell    Yes
Ms. Everest Yes      Ms. Stacy    Yes

Outpatient Mental Health Treatment Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: Family Builders, Inc., Oklahoma City; New Life Interventions, L.L.C., Tulsa; Second Chance and Reentry Services, Inc., Mustang, El Reno; and The Prevention Center, L.L.C., Oklahoma City.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

ROLL CALL VOTE
Mr. Bush  Yes     Ms. Knoblock  Yes
Mr. Cox    Yes     Dr. Russell    Yes
Ms. Everest Yes      Ms. Stacy    Yes

B. Two-Year Certification
Two-year certification was recommended for: AWS Behavioral Health, L.L.C., Tulsa; and Fountain of Hope Family Services, Inc., Oklahoma City

Mr. Bush moved to approve two-year certification for the above-referenced programs. Ms. Everest seconded the motion.

ROLL CALL VOTE
Mr. Bush  Yes     Ms. Knoblock  Yes
Mr. Cox    Yes     Dr. Russell    Yes
Ms. Everest Yes      Ms. Stacy    Yes
C. One-Year Certification
One-year certification was recommended for: The Common Home, L.L.C., Oklahoma City.

Ms. Everest moved to approve one-year certification for the above-referenced program. Mr. Bush seconded the motion.

ROLL CALL VOTE
Mr. Bush        Yes  Ms. Knoblock     Yes
Mr. Cox         Yes  Dr. Russell      Yes
Ms. Everest     Yes  Ms. Stacy       Yes

Community Residential Mental Health Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: Lake Francis Residential Care Home, L.L.C., Watts; and Sugar Mountain Retreat, Inc., Welling.

Ms. Everest moved to approve permit for temporary operation for the above-referenced programs. Mr. Bush seconded the motion.

ROLL CALL VOTE
Mr. Bush        Yes  Ms. Knoblock     Yes
Mr. Cox         Yes  Dr. Russell      Yes
Ms. Everest     Yes  Ms. Stacy       Yes

DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS ADMINISTRATIVE RULES
Mr. Rains-Sims informed the Board Members that rule changes only come before the Board certain times of the year. He explained that the Department follows a very structured process which is outlined in the Administrative Procedures Act. He stated that staff work year round to see how the Department can improve its programs.

Mr. Cox asked if the rules are unique to Oklahoma or are they based on rules from other states.

Mr. Rains-Sims stated that they are unique to Oklahoma in that they are what governs our provider certification standards.

Mr. Cox asked if there is a national model for rulemaking.

Mr. Rains-Sims stated that not for rulemaking. However, there are the state requirements for rulemaking. He also stated that our model for certification is better than the national model in most ways.
Commissioner White stated that the way the statute reads is that the Department is required to promulgate the rules for the providers. Providers can also obtain national certification, which is required to bill Medicare, in many cases. To bill Medicaid, in the state of Oklahoma, because our certification standards are as good if not better than the national ones, Medicaid accepts either certification.

Commissioner White stated that there are few states that have the evidence based push that our Department has within their rules.

Mr. Rains-Sims presented the Rules changes as follows:

CHAPTER 21. CERTIFICATION OF ALCOHOL AND DRUG SUBSTANCE ABUSE COURSES (ADSAC) ORGANIZATIONS AND FACILITATORS

SUMMARY:
The proposed rules revise application requirements, minimum curriculum requirements as well as increase the time that certified assessors must keep client records from 5 years to 6 years. Rules also raise the threshold that providers must meet in order to obtain certification from 51% to 75% on clinical standards.

Ms. Everest moved to approve Chapter 21. Mr. Bush seconded the motion.

ROLL CALL VOTE
Mr. Bush  Yes  Ms. Knoblock  Yes
Mr. Cox  Yes  Dr. Russell  Yes
Ms. Everest  Yes  Ms. Stacy  Yes

CHAPTER 22. CERTIFICATION OF ALCOHOL AND DRUG ASSESSMENT AND EVALUATIONS RELATED TO DRIVER’S LICENSE REVOCATION

SUMMARY:
The proposed rules add a new override which would allow assessors to lower an intervention category when the client does not meet the ASAM level of care recommended by the ADSAC assessment. Revisions also revise application requirements as well as raise the threshold that providers must meet in order to obtain certification from 51% to 75% on scored clinical standards.

Mr. Bush moved to approve Chapter 22. Ms. Everest seconded the motion.

ROLL CALL VOTE
Mr. Bush  Yes  Ms. Knoblock  Yes
Mr. Cox  Yes  Dr. Russell  Yes
Ms. Everest  Yes  Ms. Stacy  Yes
CHAPTER 27. STANDARDS AND CRITERIA FOR MENTAL ILLNESS SERVICE PROGRAM

SUMMARY:
The proposed rules are intended to clarify requirements for the health and safety of the facility environment as well as clarify requirements for required emergency services. Proposed revisions require the use of ASAM criteria for clients admitted for co-occurring treatment services and clarify requirements for service plan documentation and progress notes.

Ms. Everest moved to approve Chapter 27. Ms. Stacy seconded the motion.

ROLL CALL VOTE
Mr. Bush Yes Ms. Knoblock Yes
Mr. Cox Yes Dr. Russell Yes
Ms. Everest Yes Ms. Stacy Yes

CHAPTER 53. STANDARDS AND CRITERIA FOR CERTIFIED PEER RECOVERY SUPPORT SPECIALISTS

SUMMARY:
The proposed rules are intended to update definitions and qualifications for certification as a peer recovery support specialist as well as update continuing education requirements to maintain certification. Proposed revisions also require that all C-PRSS be supervised by individuals who have successfully completed ODMHSAS approved Supervisory PRSS Training.

Ms. Knoblock asked if the Department was still on track for the online training.

Mr. Rains-Sims stated that they expect it to be available by the end of summer.

Mr. Bush asked if there will be a cost to the provider for the training.

Mr. Rains-Sims stated that he believes the cost will be $25.00.

Mr. Rains-Sims stated that training is currently a half day and if a facility has a group of individuals that would like to be certified, our staff will go out to that facility to provide that training.

Mr. Bush moved to approve Chapter 53. Ms. Everest seconded the motion.

ROLL CALL VOTE
Mr. Bush Yes Ms. Knoblock Yes
Mr. Cox Yes Dr. Russell Yes
Ms. Everest Yes Ms. Stacy Yes
CHAPTER 70. STANDARDS AND CRITERIA FOR OPIOID TREATMENT PROGRAMS

SUMMARY:
The proposed rules are intended to update terminology from "counseling" to "psychotherapy or therapy". Rules further clarify that "psychotherapy or therapy" must be provided by Licensed Behavioral Health Professionals (LBHP) or Licensure Candidates. Rules also allow for behavioral rehabilitation services to be provided in lieu of therapy in order to meet active treatment requirements. Rehabilitation services may be provided by a LBHP, Licensure Candidate, Certified Alcohol and Drug Counselor or Behavioral Health Case Manager II.

Mr. Bush asked if the Department was comfortable with the requested changes made and will it get the Department to the level we want to be. Mr. Rains-Sims stated that he is fine with the changes.

Ms. Knoblock asked if the Department engaged the larger providers when looking at changing this rule. Commissioner White stated that there were meetings with their entire association and that Deputy Commissioner Carrie Slatton-Hodges also had meetings with individual providers and several group meetings as well.

Commissioner White stated that the group has a lobbyist that called her to say that they were pleased with the final draft.

Mr. Bush moved to approve Chapter 70. Ms. Everest seconded the motion.

ROLL CALL VOTE
Mr. Bush Yes Ms. Knoblock Yes
Mr. Cox Yes Dr. Russell Yes
Ms. Everest Yes Ms. Stacy Yes

NEW BUSINESS
Ms. Everest asked if there was a future scheduled meeting.

Commissioner White stated that the ways board meetings work for public agencies is at the end of each year the Board votes on the meeting dates they want to have for the next year and those are submitted to the Secretary of State. She stated that the meeting dates for 2019 were set at the Board meeting in November. She stated that the new Board has the prerogative to change those meetings. Commissioner White explained that the meetings are currently the fourth Friday of January, March, May, June, July, September, and November. In order to change those dates, the Department has to notify the Secretary of State 10 days ahead of time for a change in date.

Mr. Bush stated that the next meeting is set for May 24, 2019.
Chair Knoblock requested that 2019 meeting dates be sent to the Board Members for consideration.

**ADJOURNMENT**
Ms. Everest moved to adjourn. Mr. Bush seconded the motion.

**ROLL CALL VOTE**

<table>
<thead>
<tr>
<th>Member</th>
<th>Vote</th>
<th>Member</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Bush</td>
<td>Yes</td>
<td>Ms. Knoblock</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Cox</td>
<td>Yes</td>
<td>Dr. Russell</td>
<td>Yes</td>
</tr>
<tr>
<td>Ms. Everest</td>
<td>Yes</td>
<td>Ms. Stacy</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Brian Bush, J.D.
Gary Cox, J.D.
Tricia Everest, J.D.

Courtney Knoblock, MPA
Jeanne Russell, Ed.D.
Kristin Stacy, J.D.