TRUSTEES FOR THE DEPARTMENT OF MENTAL HEALTH AND
SUBSTANCE ABUSE SERVICES
REAL PROPERTY TRUST
November 19, 2010
Department of Mental Health
And Substance Abuse Services
Oklahoma City, Oklahoma

MINUTES

Trustees Present: Joel Carson, Chair
Brent Bell, D.O.
Bruce Fisher
Henry Haynes, Ed.D.
Paul Pierce
J. Andy Sullivan, M.D.
Ronna Vanderslice, Ed. D.
Gail Wood

Others Present:
Commissioner Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Angie Patterson, ODMHSAS
Steven Buck, ODMHSAS
Caletta McPherson, ODMHSAS
Dewayne Moore, ODMHSAS
Kimberly Poff, ODMHSAS
Crystal St. Pierre, ODMHSAS
Raymond Denecke, ODMHSAS
David Heath Holt, ODMHSAS

CALL TO ORDER
Mr. Carson called the meeting to order at 10:31 a.m. and declared a quorum was present.

APPROVAL OF MINUTES
Mr. Fisher moved to approve the minutes of the November 13, 2009, meeting. Dr. Sullivan seconded the motion.

ROLL CALL VOTE
Dr. Bell Yes Dr. Pierce Yes
Mr. Carson Yes Dr. Sullivan Yes
Mr. Fisher Yes Dr. Vanderslice Abstain
Dr. Haynes Yes Ms. Wood Yes
DISCUSSION AND POSSIBLE ACTION REGARDING ACCOUNTING OF REAL PROPERTY TRUST
Chief Operating Officer, Durand Crosby, reported that pursuant to our Operating Agreement, the Department is required to give an annual accounting of all of the land that is held in trust. Mr. Crosby stated that the Trustees received an accounting report prior to the meeting, for their review. Shawn McCarty, the Department’s Property Manager, was available to explain the transactions for the year.

Mr. Carson asked if there was any cash in this trust in addition to the land and mineral interests. Mr. Bowden stated that the assets that are combining with the Real Property Trust to become the BEST Trust include cash, some stocks and mineral rights. The amount of the cash is around $900,000 which is currently invested with the State Treasurer in the OK Invest fund.

DISCUSSION AND POSSIBLE ACTION REGARDING QUIT CLAIM DEED CONCERNING LINCOLN COUNTY
Mr. McCarty explained that we have ownership of a property in Woodward County. He asked that the following land be placed into the Trust.

A. The South Half (s/2) of Lots Nine (9), Ten (10), Eleven (11), and Twelve (12), in Block Twenty (20), Vaughn’s Addition to the Town of Fort Supply, County of Woodward, State of Oklahoma

Dr. Haynes moved to approve the quit claim deed. Ms. Wood seconded the motion.

ROLL CALL VOTE

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<th>Name</th>
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<tr>
<td>Dr. Bell</td>
<td>Yes</td>
<td>Dr. Pierce</td>
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<td>Mr. Carson</td>
<td>Yes</td>
<td>Dr. Sullivan</td>
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<td>Mr. Fisher</td>
<td>Yes</td>
<td>Dr. Vanderslice</td>
<td>Yes</td>
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<td>Dr. Haynes</td>
<td>Yes</td>
<td>Ms. Wood</td>
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Mr. Fisher asked how we received a house in Warr Acres, OK. Mr. McCarty stated that the house was deeded to us from the Department of Rehab Services. It was used as transitional living for individuals who had been at the School for the Deaf. We were unable to use the house for our programming needs. Because the house was in very poor condition making it unusable, and because it was constantly being broken into and vandalized, we had the house torn down. Mr. Fisher asked if we could sell the land and keep the proceeds. Commissioner White stated that by statute we cannot sell the land without running a legislative bill to sell it. However, we can lease the property and keep the proceeds.

DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS BOARD MEETING DATES FOR CALENDAR YEAR 2011
Mr. Carson presented the suggested meeting date for the Trust for calendar year 2011. It was proposed to be November 18, 2011.

Dr. Sullivan moved to approve the proposed meeting date for the Trust. Dr. Pierce seconded the motion.
ROLL CALL VOTE
Dr. Bell        Yes  Dr. Pierce        Yes
Mr. Carson      Yes  Dr. Sullivan    Yes
Mr. Fisher      Yes  Dr. Vanderslice Yes
Dr. Haynes      Yes  Ms. Wood        Yes

NEW BUSINESS
There was no new business.

ADJOURNMENT
Dr. Pierce moved to adjourn the meeting. Dr. Sullivan seconded the motion.

ROLL CALL VOTE
Dr. Bell        Yes  Dr. Pierce        Yes
Mr. Carson      Yes  Dr. Sullivan    Yes
Mr. Fisher      Yes  Dr. Vanderslice Yes
Dr. Haynes      Yes  Ms. Wood        Yes

The meeting adjourned at 10:35 am.

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Brent Bell, D.O.           Joel Carson, Chair

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Bruce Fisher               Henry Haynes, Ed.D.

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Mary Anne McCaffree, M.D.  Larry McCauley, Ed.D.

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Robert McDonald            Paul Pierce, M.D.

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J. Andy Sullivan, M.D.     Ronna Vanderslice, Ed.D., Vice-Chair

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Gail Wood